you belong HERE
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2021-2022 College Catalog
Programs of Study

Accounting, B.S. Degree

Accounting Technology, A.S. Degree

Accounting Technology Management, A.S. Certificate

Accounting Technology Operations - Tax Preparation, A.S. Certificate

Advanced Machining Technologies, Vocational Certificate

Advanced Welding (Limited Access Program), Vocational Certificate

Applied Technology Specialist, A.S. Certificate

Architectural and Building Technology, A.S. Degree

Audio/Recording Technology, A.S. Certificate

AutoCAD Foundations (Architectural), A.S. Certificate

AutoCAD Foundations (Engineering), A.S. Certificate

Automotive Collision Repair and Refinishing, Vocational Certificate

Automotive Service Technology, Vocational Certificate

Baking and Pastry Arts, A.S. Certificate

Barbering, Vocational Certificate

Broadcast TV Production, A.S. Certificate

Broadcast TV Production, A.S. Degree

Building Trades and Construction Design Technology, Vocational Certificate

Business Administration, A.S. Degree

Business Management, A.S. Certificate

Business Operations - Entrepreneurship, A.S. Certificate

CNC Machining, Vocational Certificate

Computer-Aided Design and Drafting, A.S. Certificate
Computer Engineering Technology, A.S. Degree
Computer Information Technology, A.S. Degree
Computer Programming and Analysis (Software Engineering Technology), A.S. Degree
Computer Programming, A.S. Certificate
Construction and Design, Advanced Technical Certificate
Correctional Officer Recruit Training (Limited Access Program), Vocational Certificate
Cosmetology, Vocational Certificate
Criminal Justice Technology Bridge (Limited Access Program), A.S. Degree
Culinary Arts, A.S. Certificate
Culinary Management, A.S. Degree
Cybersecurity and Cyberforensics, Advanced Technical Certificate
Database Technology, A.S. Degree
Dental Assisting (Limited Access Program), Vocational Certificate
Dental Hygiene (Limited Access Program), A.S. Degree
Digital and Interactive Media Production, A.S. Degree
Drafting and Design Technology, A.S. Certificate
Drafting and Design Technology (CAD), A.S. Degree
Early Childhood Education, A.S. Degree
Early Childhood Education, Vocational Certificate
Education - Elementary Education, B.S. Degree
Education - Exceptional Education, B.S. Degree
Education - Secondary Biology Education, B.S. Degree
Education - Secondary Chemistry Education, B.S. Degree
Education - Secondary Earth/Space Science Education, B.S. Degree
Education - Secondary Mathematics Education, B.S. Degree

Education - Secondary Physics Education, B.S. Degree

Educator Preparation Institute

Electrical Apprentice - Non-Union

Electrical Apprentice - Union

Electronics Engineering Technology, A.S. Degree

Emergency Medical Services (Limited Access Program), A.S. Degree

Emergency Medical Technician (Limited Access Program), Applied Technical Diploma

Engineering Technology, A.S. Degree

Engineering Technology (BSET), B.S. Degree

Engineering Technology - Electrical Engineering Technology Concentration, B.S. Degree

Engineering Technology Support Specialist, A.S. Certificate

Environmental Science Technology, A.S. Degree

Fire Fighter (Limited Access Program), Vocational Certificate

Florida Law Enforcement Academy (Limited Access Program), Vocational Certificate

Health Information Technology (Limited Access Program), A.S. Degree

Heating, Ventilation, Air Conditioning/Refrigeration Mechanic, Vocational Certificate

Heating, Ventilation, Air Conditioning/Refrigeration Technology, Vocational Certificate

Hospitality Beverage Science, A.S. Certificate

Hospitality Management, A.S. Degree

Industrial Management Technology (Limited Access Program), A.S. Degree

Information Technology Analysis, A.S. Certificate

Information Technology – BSIT, B.S. Degree

Interior Design Technology, A.S. Degree
Interior Design Technology - Kitchen and Bath Specialization, A.S. Certificate

Marketing, Sales and Service - Entrepreneurship, A.S. Certificate

Massage Therapy (Limited Access Program), Vocational Certificate

Medical Assisting (Limited Access Program), Vocational Certificate

Medical Information Coder Biller (Limited Access Program), A.S. Certificate

Music Production Technology (Audio/Recording), A.S. Degree

Network Server Administration, A.S. Certificate

Network Systems Technology, A.S. Degree

Nursing Assistant (Long Term Care), Vocational Certificate

Nursing - BSN, B.S. Degree

Nursing (Limited Access Program), A.S. Degree

Nursing (Transition Into Profession) (Limited Access Program), A.S. Degree

Occupational Therapy Assistant (Limited Access Program), A.S. Degree

Office Administration (General, Legal or Medical Specializations), A.S. Degree

Office Management, A.S. Certificate

Office Support (Technical Certificate), A.S. Certificate

Optician Technology (Limited Access Program), A.S. Degree

Paralegal Studies (Legal Assisting), A.S. Degree

Paramedic (Limited Access Program), A.S. Certificate

Phlebotomy (Limited Access Program), Vocational Certificate

Photographic Technology, A.S. Degree

Physical Therapist Assistant (Limited Access Program), A.S. Degree

 Plumbers and Pipefitters Apprentice - Union

Practical Nursing (Limited Access Program), Vocational Certificate
Project Management, Advanced Technical Certificate

Radiography (Limited Access Program), A.S. Degree

Respiratory Care (Limited Access Program), A.S. Degree

Simulation and Robotics Technology, A.S. Degree

Supervision and Management-Hospitality Concentration, B.A.S. Degree

Supervision and Management-Management Concentration, B.A.S. Degree

Supervision and Management-Project Management Concentration, B.A.S. Degree

Surgical Technology, (Limited Access Program), A.S. Degree

Television Studio Production, A.S. Certificate

Web Development Specialist, A.S. Certificate


Welding Technology - Applied, Vocational Certificate
Daytona State College at a Glance

A member of the Florida College System, Daytona State College is a comprehensive public college that provides programs ranging from community enrichment to baccalaureate degrees. The College emphasizes student success, embracing excellence and diversity, and fostering innovation to enhance teaching and learning. Offering more than 100 certificate, associate and bachelor’s degree programs, Daytona State is the premier source for education and advanced training in Volusia and Flagler counties, and has played a vital role in the region’s economic development for more than 60 years. The college enrolls approximately 25,000 students a year at its seven instructional sites, with graduates serving in critical fields, including health care, emergency services, business, education, hospitality, engineering technology, computer science and more.

Among the Best in Online Programs

Daytona State has been recognized as a leader in higher education numerous times, most recently by U.S. News & World Report, which consistently ranks the college among the Best Online Bachelor's Programs in the nation. U.S. News also placed DSC among the top for Best Online Bachelor’s Programs for Veterans.

Bachelor's Degrees

Daytona State offers 12 bachelor's degrees in Accounting, Supervision and Management, Education, Engineering Technology, Information Technology and Nursing. These offerings include opportunity for qualified first-time-in-college students to earn a degree in one of seven Bachelor of Science in Education tracks for $10,000. (Speak with an academic advisor for details.)

Choose Daytona State and Save

U.S. Department of Education's College Affordability and Transparency Center ranks DSC among the most affordable public four-year institutions in the country, with less than half the tuition of the national average. Community College Week, a leading publication in higher education, featured the college in its list of Top 100 Associate Degree Producers.

Academic Support When You Need It

Daytona State's Academic Support Centers, located at all campuses, are recognized statewide and nationally as models for best learning center practice. The staff and resources located throughout the 6 Academic Support Centers (ASCs) offer both students and faculty extra support for added success. Tutoring, workshops, review sessions, computers, printers and other learning tools are available to all currently registered students. Faculty resources include ASC orientations, workshops, test reviews, requests for SI and more. The Association of Florida Colleges has awarded Daytona State's ASC its Learning Resources Exemplary Practice Award for the Math Up: Gateway to Success program. Math Up is a free, four-day workshop offered a week prior to the start of spring and fall semester classes that helps students get a leg up on the challenges posed for some by Intermediate Algebra (MAT1033).

Top Fifteen Programs (Enrollment)

- Associate of Arts
- BAS Supervision and Management
- CONT - Nursing (RN)
- Nursing Associate Degree
- BS Nursing (BSN)
- Business Administration
- Cosmetology
- BS Information Technology
- Florida Law Enforcement Academy
- Emergency Medical Services Associate Degree
- BS Engineering Technology
- Early Childhood Education Associate Degree
- Photographic Technology
- Computer Information Technology Associate Degree
- Computer Programming & Analysis Associate Degree
- Emergency Medical Technician

Top Fifteen Programs (Graduates)

- Associate of Arts
- BAS Supervision and Management
- Nursing Associate Degree
- BS Nursing (BSN)
- Emergency Medical Technician
- Florida Law Enforcement Academy
- Business Operations
- Cosmetology
- BS Elementary Education
- Business Management
- Fire Fighter
- Nursing (RN) - Transition Associate Degree
- BS Information Technology
- Photographic Technology
Accreditation and Equity Statement

Accreditation
Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor’s degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

The college is a member of the American Association of Community Colleges and the Association of Florida Colleges, and is an approved institution of higher education for veterans and war orphans.

To comply with our Accountability Standards (64-14.060), which provided a basis for quality improvement and for accountability, external accreditors provide additional oversight of academic program content, quality, and effectiveness, and faculty members play a key role in preparing academic programs for external review by accrediting agencies.

Several academic programs (list of external accrediting bodies), at the college maintain state and/or national accreditations or approval by professional associations or licensing boards. All programs with external accreditations develop and implement standards, monitor results and generate reports for their accrediting agencies. All programs with external reviews are in good standing, demonstrating the quality of academic programs at Daytona State College.

Statement of Non-Discrimination
Daytona State College prohibits discrimination and provides equal opportunity in employment and education services to all individuals without regard to age, ancestry, belief, color, disability, ethnicity, gender, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation/transition or veteran status.

Our pledge covers recruitment, admission, registration, financial help, counseling, advising, course offerings, educational resources, facilities, extracurricular programs, health services, athletics, employment and its privileges and benefits.

To obtain more information about the college's equal access and equal opportunity policies, procedures and practices, please telephone or email Lonnie Thompson at: (386) 506-3973 or Lonnie.Thompson@daytonastate.edu.

Students with Disabilities can visit our Counseling and Accessibility Services site for more info.

Lonnie Thompson
Director of Equity & Inclusion
Wetherell Center, Building 100, Annex 108
(386) 506-3973

Robin Barr
Associate Vice President of Human Resources/Employment Equity
Wetherell Center, Building 100, Room 303L
Interim Dean, School of Health and Wellness and Director of Athletics
Building 310, Room 235
(386) 506-4473

Keith Kennedy
Vice President, Student Development
Wetherell Center, Building 100, Room 210
(386) 506-3562

Alison Mohr
Athletic Coordinator, School of Health & Wellness
Lemerand Center, Building 310, Room 242
(386) 506-3400

Daytona State College Title IX Statement
Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex under any education program or activity receiving federal financial aid. Sexual assault and sexual harassment is a form of sex discrimination prohibited by Title IX.

Daytona State College is committed to providing a learning, living, and working, environment free from discrimination. Any gender-based discrimination, including sexual misconduct which includes but is not limited to, sexual assault, sexual harassment, stalking, relationship violence and sexual exploitation committed by DSC students, staff, faculty, vendors, partners, contractors or affiliates will not be tolerated. This applies to academic, education, athletic, residential, and other college-operated programs, events or facilities.

Daytona State College encourages individuals who believe they have been sexually harassed, assaulted, or subjected to sexual misconduct to seek assistance. If you have immediate concerns, please contact the DSC Campus Safety Office at (386)506-4444 or Ext. 4444 (from a campus phone).

While compliance with the law is everyone's responsibility at DSC, the person designated to handle inquiries of Title IX related discrimination is:

Lonnie D. Thompson
Director of Equity, Inclusion, and Title IX
Daytona State College
Sexual Assault and Misconduct

Instances of sexual misconduct occurring on college property or at college related functions which involve the violation of any state statute or any federal or civil law will be reported to the appropriate law enforcement agency for investigation and prosecution. Campus Safety personnel will report such incidents and cooperate fully with law enforcement agencies. The college will not shelter faculty, staff, or students from sexual misconduct laws. (Legal Authority: F.S. 228-2001; 240.319, SBE 6A-19.08; 19.09: 6A-14.0247).

Sexual Harassment

Sexual harassment is conduct of a sexual nature or with sexual implications, which interferes with a student’s status or performance by creating an intimidating, hostile or Student Rights & Responsibilities offensive educational or working environment. This conduct may include, but is not limited to: inappropriate and unwanted touching; the display of sexually explicit or suggestive materials; use of sexually explicit or suggestive language or gestures; and subtle pressure for sexual activity, as well as demands for sexual favors, or physical assault.

Notice

This catalog is prepared and presented as an informational guide only. Course offerings, fee schedules and other representations provided are not controlling and are subject to change, amendment or deletion by the college as deemed appropriate. The information is taken from Board rules and administrative procedures. These sources may be consulted for additional information.

Please be advised that your photo may be taken and used in materials (including Daytona State’s website) promoting the college. If you do not want your photograph used, please contact the Marketing Department at (386) 506-4499.

Administration and Faculty

President’s Message

Welcome to Daytona State College – You Belong Here.

At Daytona State College, we believe everyone should have the opportunity to pursue their dreams through the power of education, and we will do everything within our power to help you achieve them. The college is dedicated to removing obstacles, inspiring hope and confidence, and making the personal connections that convince our students they not only belong in college, they belong here, at Daytona State.

Whether you’re considering Daytona State as a student, a parent, or are exploring options that will further advance your career, you’ll find we offer something for everyone. DSC’s degree and certificate programs are as diverse as our student body and provide the education and skills training that are in demand for the workforce of today and tomorrow.

Our high-quality academic programs, outstanding faculty dedicated to teaching, and small class sizes ensure our students get the attention and support to help them succeed, and we are proud to consistently earn high marks from U.S. News & World Report. Daytona State has been ranked among the nation’s Best Online Bachelor’s Programs nine years in a row and we are also recognized as one of the best colleges for military veterans. These are rankings that emphasize both the quality and affordability of the education you’ll receive here.

Our programs are tailored to meet the needs of our workforce and reflect the evolving economic needs of the communities we serve. We have recently added a BS in Accounting, expanded our nursing and healthcare offerings with new scholarship opportunities and renovated facilities, and offer unique specializations in growing industries such as 3-D Manufacturing and Hospitality Beverage Science. Daytona State is also home to Florida’s first chapter of the Federation for Advanced Manufacturing Education (FAME), a collaborative effort between DSC and local manufacturers designed to match students in our AS Engineering Technology program with job opportunities in the community.

Our students, who number about 25,000 a year, can expand their college experience with many student services and activities, including:

• championship athletic teams, with 10 sports that compete at the NJCAA Division I level,
• an award-winning student newspaper and literary magazine,
• an active Student Government Association and
• more than 25 clubs and organizations.

On our campuses you’ll also find the internationally recognized Southeast Museum of Photography, a state-of-the-art fitness and aquatic facility and two theaters that host theatrical, musical and dance productions throughout the year.

Let us know if we can assist you in your college experience from wherever you are in life. I applaud you for making the smart choice and taking the next step toward your goals, and I hope to see you here at Daytona State College.
Sincerely,
Thomas LoBasso, Ed.D.
President

District Board of Trustees

**Mr. Bob Davis**
Term: 06/01/17 - 05/31/21
Port Orange

**Ms. Sarah Dougherty**
Term: 11/02/17 - 05/31/21
Edgewater

**Mr. Randy Dye**
Term: 10/04/19 - 05/31/23
DeLand

**Mr. Lloyd J. Freckleton**
Term: 08/08/19 - 05/31/23
Flagler Beach

**Mrs. Mary Ann Haas**
Term: 06/01/17 - 05/31/21
Flagler Beach

**Mrs. Betty J. Holness, Vice Chair**
Term: 10/04/19 - 05/31/23
Ormond Beach

**Dr. Randall Howard, Chair**
Term: 07/30/19 - 05/31/22
New Smyrna Beach

**Mr. Robert Lloyd**
Term: 10/04/19 - 05/31/23
Port Orange

**Mr. Garry Lubi**
Term: 11/01/19 - 05/31/22
Palm Coast

Administrative Organization of the College

**Dr. Thomas LoBasso is President and Chief Executive Officer** of Daytona State College and is responsible to the District Board of Trustees.

**President’s Staff**

**Provost, Academic Affairs and Institutional Effectiveness – Amy Locklear**

Associate Vice President, College of Arts and Sciences – Alycia Ehler
Associate Vice President, College of Health and Public Services – Colin Chesley
Associate Vice President, College of Business, Engineering and Technology – Dante Leon
Associate Vice President, Mary Karl College of Workforce and Continuing Education – Sherryl Weems

**Associate Vice President, Academic Services – Kathy Hoellen**
Dean, Hosseini College of Hospitality Management – Costa Magoulas
Director, School of Emergency Services – Jessica Paugh
Director, Workforce Programs – Frank Snyder
Director, Center for Business and Industry – Frank Mercer
Director, Small Business Development Center – Thomas Daly
Director, Academic and Curriculum Services – Alicia Alexander
Executive Director, Institutional Research & Evaluation - Andrea Gibson

Dean, Institutional Effectiveness – Karla Moore
Director, Planning & Professional Development – John Brady

Interim Dean, School of Health and Wellness and Director of Athletics – William Dunne
Coach, Men's Baseball – Tim Touma
Coach, Men's Basketball – Joseph Cantens
Coach, Women's Basketball – Vacant
Coach, Women's Golf – Laura Brown
Coach, Men's Soccer – Bart Sasnett
Coach, Women's Soccer – Hope Clark
Coach, Women's Softball – Keli Harrell
Coach, Men & Women’s Cross Country Track – Judith Wilson
Interim Coach, Women's Volleyball – Laura Anderson

**Vice President, Enrollment Services – Erik D’Aquino**

Director, Financial Aid Services – Heidi Pinney
Director, Academic Advising & Dual Enrollment – Michelle Goldys
Director, Admissions and Recruitment – Karen Sanders
Director, Assessment – Lisa Satterfield
Director, Records/Registrar – Carri Black-Hudgins
Director of Campus Services, Flagler/Palm Coast Campus – James Marindino
Director of Campus Services, DeLand and Deltona Campuses – Neil Clemons
Director of Campus Services, New Smyrna Beach/Edgewater Campus – Clarence McCloud
Director of Marketing/Public Information Officer – Chris Thomes

**Vice President, Student Development – Keith Kennedy**

Director, Student Life – Vacant
Director, Center for Women and Men – Erin LeDuc
Director, Counseling and Accessibility Services – Lonnie Thompson

**Executive Vice President/General Counsel – Brian Babb**
Associate Vice President, Human Resources/Payroll/Benefits – Robin Barr
Director, Campus Safety – Louie Mercer

Vice President/Finance and Administrative Services – Martin Cass
Associate Vice President/Controller, Finance – Tina Myers
Director/Assistant Controller, Accounting/Restricted Funds – Lisa Sogunro
Director, Financial Services – Joumana El-Ghali
Director, Budget – James Zablosky
Director, Student Accounts – Cerese Ramos
Executive Director, Business Services – Elaine Thiel

Senior Vice President, Information Technology/Center for Interactive Media – Roberto Lombardo
Associate Vice President, Information Services – Eric Urrf
Executive Director, Software Development and Server Administration – Don Davis
Director, Software Development – Marek Juracek
Director, IT-Instructional Resources – Bill Harrison
Director, IT-Tech Security – Paul Wheeler
Director, IT Project Management & Help Desk – David Tatum
Director, IT-Systems Administration - Eric Bouse
Director, Center for Interactive Media – Howard Lowe

Associate Vice President, Facilities Planning – Christopher Wainwright
Director, Facilities Services – James Langin

Vice President of Advancement and Executive Director of Foundation – Timothy Norton
Director, Development – vacant
Director, Alumni Relations/Development – Kristen Hanson
Director, Resource Development – Lisa Koogle

College of Health and Public Services
School of Dental Science – Pamela Ridilla
School of Emergency Services – Jessica Paugh
School of Health Careers – Geraldine Rimstidt
School of Nursing – Amy Szoka

College of Arts and Sciences
Mike Curb College of Music, Entertainment and Art – Trent Berning
School of Behavioral and Social Sciences – Michael Flota
School of Biological and Physical Sciences – Karen Endebrock
School of Education – Donald May
School of Health and Wellness – William Dunne
School of Humanities and Communication – Richard Vollaro
School of Mathematics – Marc Campbell
School of Photography – Steven Benson
School of Student Life Skills – Charlene Latimer
School of World Languages and Speech – Holly Hollins
Honors College/ QUANTA – Benjamin Graydon

Mary Karl College of Workforce and Continuing Education
Center for Business and Industry – Frank Mercer
Cosmetology & Barbering – Harriet Gay
Occupational Apprenticeships – Frank Snyder
School of Adult Education – Vacant
Small Business Development Center – Thomas Daly
Workforce Careers – Frank Snyder

Division of Library and Academic Support
Library Services – Mercedes Clement
Academic Support – Elizabeth Barnes
Online Studies – Cheryl Kohen

Department Chairpersons
College of Business, Engineering and Technology
Mori Hosseini College of Hospitality and Culinary Management – Costa Magoula
School of Building and Architectural Technology – Anindya Paul
School of Business Administration – Max Grunbaum-Nagiel
School of Computer Science – Anindya Paul
School of Engineering Technology – Ronald Eaglin

Director, Equity and Inclusion – Lonnie Thompson

Honors College/ QUANTA
Benjamin Graydon

Mary Karl College of Workforce and Continuing Education
Center for Business and Industry – Frank Mercer
Cosmetology & Barbering – Harriet Gay
Occupational Apprenticeships – Frank Snyder
School of Adult Education – Vacant
Small Business Development Center – Thomas Daly
Workforce Careers – Frank Snyder

Division of Library and Academic Support
Library Services – Mercedes Clement
Academic Support – Elizabeth Barnes
Online Studies – Cheryl Kohen
Full-time Faculty and Administration

Alacan, Kimberly (2002)
Senior Professor, School of Mathematics
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M.S., University of Central Florida
B.S., Florida State University
A.A., Gulf Coast Community College

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Senior Professor, School of Mathematics
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M.A.T. and B.S., University of Florida

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Assistant Professor, School of World Languages & Speech
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B.A., Flagler College

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B.S., Indiana Tech

Angel, Andrea (2012)
Professor, School of Nursing
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M.S.N., University of Phoenix
B.S.N., York College of Pennsylvania
B.S., University of Phoenix

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Professor, School of Nursing
Assistant Co-Chair, Associate Degree Nursing
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M.S.N., University of Phoenix
B.S.N. and A.S.N., Clayton State University

Babb, Brian (2000)
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J.D. and B.A., University of Tennessee

Senior Professor, School of Biological and Physical Sciences
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Ph.D., Ohio State University
B.A., Rollins College

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Professor, School of Health Careers
Assistant Chair, Surgical Technology
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M.B.A., Western Governors University
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A.A.S., Owens Community College

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Berning, Trent (2012)
Professor/Chair, Mike Curb College of Music, Entertainment and Art
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A.A., Garden City Community College

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Braley, Karen (2011)  
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Brooks, Kelly D. (2010)

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B.S., Spelman College

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Advanced Technology College

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What does this mean for you? It means that your training is driven by the real needs of local employers. In other words, you're getting the skills that get jobs now! When you graduate, you'll be prepared for a job where applicants are in high demand.

The ATC is located on Williamson Boulevard near LPGA Boulevard in Daytona Beach. The facility includes occupational classrooms and lab areas with brand new, state-of-the-art equipment and smart classrooms designed for each specific program. The building also includes wireless access throughout, along with Internet access and network connections in all classrooms, a multi-purpose room, and meeting rooms. The two-story classroom area surrounds an enclosed atrium that is the site of exhibits and a computer commons. The ATC is designed to serve a wide variety of students looking to obtain certificates, associate of science and bachelor's degrees.

Programs Offered at the ATC:

**Engineering Technology Programs**
- Engineering Technology (BSET)
- Engineering Technology - Electrical Engineering Technology Concentration (BSET-EET)
- Information Technology (BSIT)
- Advanced Technical Certificate in Construction and Design
- Advanced Technical Certificate in Cyberforensics and Cybersecurity
- Advanced Technical Certificate in Web Systems Software Development
- AS in Engineering Technology
- Engineering Technology Support Specialist
- Computer Aided Design and Drafting

**Computer Science Programs**
- Applied Technology Specialist
- Computer Engineering Technology
- Computer Information Technology
- Computer Programming and Analysis (Software Engineering Technology)
- Computer Programming Specialist
- Database Technology
- Electronics Engineering Technology
- Information Technology Analysis
- Network Server Administration
- Network Systems Technology
- Simulation and Robotics Technology
- Web Development Specialist

**Automotive Programs**
- Automotive Collision Repair and Refinishing
- Automotive Service Technology

**Construction, Manufacturing & Engineering Programs**
- Air Conditioning, Refrigeration and Heating Mechanic and Technology
- Architectural and Building Technology
- Building Trades and Construction Design Technology
- AutoCAD Foundations (Architectural)
- AutoCAD Foundations (Engineering)
- Drafting and Design Technology (CAD)
- Drafting and Design Technology
- Interior Design Technology
- Interior Design Technology - Kitchen and Bath Specialization
- CNC Machining

**Emergency Services Programs**
- Correctional Officer Recruit Training
- Criminal Justice Technology Bridge A.S. Degree (Limited Access Program)
- Emergency Medical Services A.S. Degree (Limited Access Program)
- Emergency Medical Technician
- Firefighter
- Florida Law Enforcement Academy
- Paramedic A.S. Degree (Limited Access Program)

**Continuing Education Programs**
- Criminal Justice Advanced and Specialized Training

**Apprenticeship Programs**
- Electrical Non-Union
- Electrical Union

The programs listed are scheduled at the ATC. However, some of them may also be held at other Daytona State College campuses. Please reference Program Specific Course information then course availability search.

**Location:**
- Advanced Technology College
- 1770 Technology Blvd.
- Daytona Beach, FL 32117
- (386) 506-4100

**Crime Statistics**

The Daytona State College Annual Security Report contains statistics for the previous three years concerning
reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Daytona State; and on public property within, or immediately adjacent to and accessible from, the campus.

The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the Campus Safety office on any campus or by accessing the following website: DaytonaState.edu/campus_safety/.

Daytona State College Foundation

The Daytona State College Foundation is a not-for-profit, Internal Revenue Code 501(c)(3) corporation chartered under Florida Statutes to serve as a direct support organization of the College. It was formed in 1974 and remains exclusively to benefit the educational endeavors of the college. Since its inception, the Foundation has provided financial assistance to students as well as funding for critical needs that are beyond the scope of the college's budget.

The Foundation embraces the concept of the college mission as adopted by the District Board of Trustees. Management of Foundation affairs is vested with a self-perpetuating Board of Directors from the community that the college serves. Directors receive no compensation for their services.

For additional information, please visit the Foundation website at Donate.DaytonaState.edu/ or call us at (386) 506-3195.

History of Daytona State College

Over more than 60 years, Daytona State College has evolved from a small campus into an academically superior multi-campus institution providing educational and cultural programs for the citizens of Volusia and Flagler counties. It began in 1957 when the Florida Legislature authorized Daytona Beach Junior College as one of the state's first comprehensive colleges. The college was divided into three divisions: college credit, adult education and the Mary Karl Vocational School. Although the three divisions were administered by one president, they essentially functioned as separate entities under the Volusia County School System.

Volusia County Community College, also a separate entity under the school system, merged with DBJC in 1965. The 1968 Legislature combined the divisions into a single administrative unit under a District Board of Trustees independent of the county school system. In 1971, the official name of the college was changed from Daytona Beach Junior College to Daytona Beach Community College. In 2008, the District Board of Trustees and the state of Florida approved the college's request for yet another name change - Daytona State College. This was done to reflect the institution's transition to a four-year institution offering workforce baccalaureate degrees.

Today, Daytona State offers more than 100 certificate, associate and baccalaureate degree programs, with graduates serving in critical fields that include health care, emergency services, business, education, hospitality, engineering, technology and more. The college also offers the Associate of Arts University Transfer degree, which provides students the first two years of a four-year bachelor's degree, saving students and their families thousands in the process.

As a Level II state college, the institution also offers the Bachelor of Applied Science in Supervision and Management, as well as seven bachelor's degrees in education, including: Mathematics (grades 6-12), Biology (grades 6-12), Earth/Space Science (grades 6-12), Exceptional Student Education (grades K-12), Chemistry (grades 6-12), Physics (grades 6-12) and Elementary Education (grades K-6). The college also offers the Bachelor of Science in Engineering Technology, a Bachelor of Science in Information Technology, a Bachelor of Science in Nursing and a Bachelor of Science in Accounting degree.

Daytona State prides itself on its ability to provide students with affordable tuition, convenient and flexible course scheduling, and an expanded array of online programs. The college's online bachelor's programs have been rated among America's best by U.S. News and World Report every year since 2013. In addition, the U.S. Department of Education placed Daytona State's annual tuition for full-time students among the top 50 most affordable in the nation. Community College Week, one of the nation's leading publications focusing on higher education institutions that offer two-year associate degrees, also named Daytona State among its list of Top 100 Associate Degree Producers.

Over the years, the college has fostered a tradition of excellence in academics and service to a growing community. A leading partner in the area's workforce and economic development initiatives, Daytona State is continually developing new means to deliver educational services to the community. The college now serves approximately 25,000 students annually.

Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.
University of Central Florida

DirectConnect to UCF®

Daytona State College A.A. degree graduates have a clear path to transfer to UCF through the university's nationally recognized DirectConnect to UCF® program. DirectConnect to UCF® guarantees admission* to UCF for A.A. graduates and adds touch points that track students from their freshman year at DSC through their senior year at the university to ensure they stay on a path toward success.

In addition to success coaching, touch points include transition and enrollment assistance, academic and career planning, early major exploration and declaration, skills workshops, financial literacy, and other topics.

Sign up for DirectConnect to UCF® today at https://directconnect.ucf.edu/sign-up/ and speak with your DSC academic advisor early in your freshman year.

Programs and Services at the UCF Daytona Beach Connect Center

Serving Volusia and Flagler counties, the UCF Daytona Beach Connect Center is an upper-level campus enrolling junior and senior transfer students who earn associate degrees from Daytona State College. UCF is accredited by the Southern Association of Colleges and Schools and is a member of the State University System.

UCF offers two undergraduate degrees at the UCF Connect Daytona Beach Center:

• Nursing (https://nursing.ucf.edu/academics/bachelors-degrees/traditional-bsn/)
• Photography (https://www.ucf.edu/degree/photography-as-to-bs/)

For more information about programs and services at the UCF Daytona Beach Connect Center, please contact the center directly at:

UCF Connect
Daytona Beach Center (building 140)
1200 W. International Speedway Blvd.
Daytona Beach, FL 32114
Phone: 386-506-4021
Fax: 386-506-3010
ucfdaytona@ucf.edu

* consistent with university policy

Institutional Mission, Values, and Strategic Priorities

Mission Statement

Daytona State College Mission Statement

Daytona State College, a comprehensive public college, provides access to a range of flexible programs, from community enrichment to the baccalaureate degree, emphasizing student success, embracing excellence and diversity, as well as fostering innovation to enhance teaching and learning.

Vision

Daytona State College is the premier source for education and training to facilitate individual advancement and economic development in Volusia and Flagler counties.

Institutional Values

Community – The College community encompasses our students, faculty, staff and the public we serve. Our community is built upon mutual respect, effective and open communication, and civic responsibility.

Integrity – Daytona State College strives for the highest ethical standards in all areas of operation, including the fair and consistent treatment of all members of the College community. The college fully supports academic freedom and the right of intellectual pursuit.

Excellence – To achieve academic excellence, professionalism, and quality in all the programs and services we offer, Daytona State College employs a system of continuous improvement based on assessment, accountability and engagement with the entire community.

Diversity – Diversity of people, thought and expression provides energy and vitality for the learning process. Daytona State College celebrates both the originality and distinction of individuals and cultures, while at the same time valuing the common bonds that unite us as a global community.

Innovation – Innovation and creativity are the keys to our growth as an institution, as well as the growth and success of our students. Daytona State College prides itself on its ability to adapt to a rapidly changing world, finding positive and creative solutions to the challenges it faces.

Student Success – There is no value more important than the success of our students. Our main goal is to provide students with the skills, knowledge and drive to succeed in the classroom, the workplace and in life. Beyond this success, we hope to instill in our students a lifelong love of learning.

Building on Excellence: Strategic Priorities and Initiatives

To fulfill its vision, carry out its mission, and live its values, Daytona State College has established the following strategic priorities and initiatives as the foundation for its future:
ENSURE ACADEMIC EXCELLENCE
Offer quality educational programs that meet the academic and non-academic workforce needs of Volusia and Flagler counties and beyond.
• Implement and sustain high-impact educational experience to support student success.
• Provide educational programs and pathways that are accessible, flexible, and affordable.
• Increase the use of best practices in course and program offerings to enhance the student experience.

ENHANCE STUDENT SUCCESS
Increase student development and academic support to enhance student performance, engagement and retention.
• Provide students personalized, program-specific career and academic support to help guide them toward their academic, professional, and personal goals.
• Leverage data and analytics to identify barriers and help students stay on a pathway to success and completion.
• Foster a culture of collaboration among faculty and staff to promote student success.

BUILD COMMUNITY PARTNERSHIPS
Expand and create partnerships with business, community and educational organizations that enhance the college mission and vision.
• Raise the profile of DSC in the community to increase awareness of the college's mission and services.
• Develop and maintain educational partnerships that expand pathways for students.
• Partner with community organizations and businesses to increase student success, retention and completion.

EMPHASIZE INSTITUTIONAL EFFECTIVENESS
Ensure efficient and effective use of college resources (fiscal, physical, human and technological).
• Provide access to technology resources and ensure proficiency in the use of technology.
• Modernize existing physical and virtual spaces and reassess the need for additional physical and virtual spaces.
• Expand recruiting initiatives that attract qualified and diverse employees and retain employees by providing a positive work environment.
## 2021 Academic Calendars

### Spring 2021

<table>
<thead>
<tr>
<th>Event</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advising Week for Spring 2021 registration</td>
<td>19-Oct</td>
<td>19-Oct</td>
<td>19-Oct</td>
</tr>
<tr>
<td>Advance Registration for Spring 2021</td>
<td>26-Oct</td>
<td>26-Oct</td>
<td>na</td>
</tr>
<tr>
<td>Spring Dual Enrollment Deadline</td>
<td>25-Nov</td>
<td>25-Nov</td>
<td>25-Nov</td>
</tr>
<tr>
<td>College Open</td>
<td>4-Jan</td>
<td>4-Jan</td>
<td>4-Jan</td>
</tr>
<tr>
<td>Spring Planning</td>
<td>Jan</td>
<td>Jan</td>
<td>Jan 11-15</td>
</tr>
<tr>
<td>Martin</td>
<td>18</td>
<td>18</td>
<td>18-Jan</td>
</tr>
<tr>
<td>Luther King Holiday</td>
<td>Jan</td>
<td>Jan</td>
<td>Jan</td>
</tr>
<tr>
<td>Spring Classes Begin</td>
<td>19-Jan</td>
<td>19-Jan</td>
<td>22-Mar</td>
</tr>
<tr>
<td>State Employee Registration</td>
<td>Jan</td>
<td>Jan</td>
<td>Mar 19-20</td>
</tr>
<tr>
<td>Last Day to submit proof of FL residency</td>
<td>19-Jan</td>
<td>19-Jan</td>
<td>22-Mar</td>
</tr>
<tr>
<td>Add/Drop</td>
<td>19-Feb</td>
<td>22-Mar</td>
<td>22-Mar</td>
</tr>
<tr>
<td>Last Day to Change Major</td>
<td>19-Jan</td>
<td>19-Jan</td>
<td>23-Mar</td>
</tr>
<tr>
<td>Attendance 1 Roster Open for Submission</td>
<td>22-Jan</td>
<td>21-Jan</td>
<td>24-Mar</td>
</tr>
<tr>
<td>Attendance 1 Verification Due</td>
<td>29-Jan</td>
<td>29-Jan</td>
<td>30-Mar</td>
</tr>
<tr>
<td>Last Day to Change &quot;I&quot; Grade awarded in Fall Semester</td>
<td>1-Feb</td>
<td>1-Feb</td>
<td>1-Feb</td>
</tr>
<tr>
<td>Financial Aid Census Date</td>
<td>5-Feb</td>
<td>5-Feb</td>
<td>2-Apr</td>
</tr>
<tr>
<td>Course Evaluation Period</td>
<td>Feb</td>
<td>12-Mar</td>
<td>4</td>
</tr>
<tr>
<td>Commencement Book Deadline</td>
<td>23-Mar</td>
<td>23-Mar</td>
<td>na</td>
</tr>
<tr>
<td>Last Day to Withdraw from classes</td>
<td>6-Apr</td>
<td>19-Feb</td>
<td>22-Mar</td>
</tr>
<tr>
<td>Attendance 2 Roster Open for Submission</td>
<td>7-Apr</td>
<td>20-Feb</td>
<td>23-Mar</td>
</tr>
<tr>
<td>Advising Week for Summer and Fall 2021 registration</td>
<td>23-Mar</td>
<td>22-Mar</td>
<td>na</td>
</tr>
<tr>
<td>Advance Registration for Summer 2021/Fall 2021</td>
<td>29-Mar</td>
<td>29-Mar</td>
<td>29-Mar</td>
</tr>
<tr>
<td>Commencement Book Deadline</td>
<td>23-Mar</td>
<td>23-Mar</td>
<td>na</td>
</tr>
<tr>
<td>Last Day to Withdraw from classes</td>
<td>6-Apr</td>
<td>19-Feb</td>
<td>22-Mar</td>
</tr>
<tr>
<td>Attendance 2 Roster Open for Submission</td>
<td>7-Apr</td>
<td>20-Feb</td>
<td>23-Mar</td>
</tr>
<tr>
<td>Advising Week for Summer and Fall 2021 registration</td>
<td>23-Mar</td>
<td>22-Mar</td>
<td>na</td>
</tr>
<tr>
<td>Advance Registration for Summer 2021/Fall 2021</td>
<td>29-Mar</td>
<td>29-Mar</td>
<td>29-Mar</td>
</tr>
</tbody>
</table>
Summer 2021

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advising Week for Summer and Fall 2021 registration</td>
<td>22-Mar  22-Mar  22-Mar  na  na</td>
</tr>
<tr>
<td>Advance Registration for Summer 2021</td>
<td>29-Mar  29-Mar  29-Mar  na  na</td>
</tr>
<tr>
<td>Open Registration for Summer 2021 (currently enrolled students based on priority)</td>
<td>1-Apr  1-Apr  1-Apr  1-Apr  1-Apr</td>
</tr>
<tr>
<td>Advance Registration for Fall 2021 (currently enrolled students based on priority)</td>
<td>12-Apr  12-Apr  12-Apr  na  na</td>
</tr>
<tr>
<td>Open Registration for Fall 2021</td>
<td>15-Apr  15-Apr  15-Apr  15-Apr  15-Apr</td>
</tr>
<tr>
<td>First Faculty Duty Day</td>
<td>17-May  17-May  28-Jun  17-May  28-Jun</td>
</tr>
</tbody>
</table>

* *Grades due 24 hours after final exam
<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day to Add/Drop</td>
<td>18-Jun 18-May 29-Jun 4-Jun 16-Jul</td>
</tr>
<tr>
<td>Last Day to Change Major</td>
<td>18-May 18-May 29-Jun</td>
</tr>
<tr>
<td>State Employee Registration</td>
<td>May 17-18 May 17-18 June na na</td>
</tr>
<tr>
<td>Attendance 1 Roster Open for Submission</td>
<td>19-May 19-May 30-Jun na na</td>
</tr>
<tr>
<td>Attendance 1 Verification Due</td>
<td>25-May 25-May 6-Jul na na</td>
</tr>
<tr>
<td>Fall Dual Enrollment Deadline</td>
<td>28-May 28-May 28-May 28-May 28-May</td>
</tr>
<tr>
<td>Financial Aid Census Date</td>
<td>28-May 28-May 14-Jul</td>
</tr>
<tr>
<td>Memorial Day Course Evaluation Period for Summer A</td>
<td>May 28 - Jun 17</td>
</tr>
<tr>
<td>Last Day to Withdraw from classes</td>
<td>10-Jun 28-Jun 26-Jul na na</td>
</tr>
<tr>
<td>Attendance 2 Roster Open for Submission</td>
<td>11-Jun 29-Jun 27-Jul na na</td>
</tr>
<tr>
<td>Attendance 2 Verification Due</td>
<td>16-Jun 5-Jul 30-Jul na na</td>
</tr>
<tr>
<td>Last Day to Change “I” Grade awarded in Spring Term</td>
<td>26-Jun</td>
</tr>
<tr>
<td>Independence Day</td>
<td>4-Jul 4-Jul 4-Jul 4-Jul 4-Jul</td>
</tr>
<tr>
<td>College Closed for</td>
<td>5-Jul 5-Jul 5-Jul 5-Jul 5-Jul</td>
</tr>
<tr>
<td>Independence Day</td>
<td>18-Jun 16-Jul 30-Jul</td>
</tr>
<tr>
<td>Classes End</td>
<td>25-Jun 23-Jul 6-Aug 25-Jun 6-Aug</td>
</tr>
<tr>
<td>Last Faculty Duty Day</td>
<td>25-Jun 23-Jul 6-Aug 25-Jun 6-Aug</td>
</tr>
<tr>
<td>Grades Due</td>
<td>26-Jun 24-Jul 7-Aug 26-Jun 7-Aug</td>
</tr>
<tr>
<td>Diplomas Mailed to Graduates</td>
<td>3-Sep 3-Sep 3-Sep na na</td>
</tr>
</tbody>
</table>

**Fall 2021**

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advising Week for Summer and Fall 2021 Registration</td>
<td>March 22 March 22 March 22 March 22 March 22</td>
</tr>
<tr>
<td>Advanced Registration for Summer 2021 (currently enrolled students based on priority)</td>
<td>March 29 March 29 N/A N/A</td>
</tr>
<tr>
<td>Event</td>
<td>Date 1</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Advanced Registration for Fall 2021 (currently enrolled students</td>
<td>April 12</td>
</tr>
<tr>
<td>based on priority)</td>
<td></td>
</tr>
<tr>
<td>Open Registration for Fall 2021</td>
<td>April 15</td>
</tr>
<tr>
<td>Fall Dual Enrollment Deadline</td>
<td>May 28</td>
</tr>
<tr>
<td>Fall Planning (Faculty Professional Development)</td>
<td>Aug. 16-20</td>
</tr>
<tr>
<td>Fall Classes Begin</td>
<td>Aug. 23</td>
</tr>
<tr>
<td>Graduation Application Open to Apply for Fall 2021 Graduation</td>
<td>Aug. 23</td>
</tr>
<tr>
<td>Labor Day Holiday</td>
<td>Sept. 6</td>
</tr>
<tr>
<td>Last Day to Change Major</td>
<td>Aug. 23</td>
</tr>
<tr>
<td>Attendance 1 Roster Open</td>
<td>Aug. 26</td>
</tr>
<tr>
<td>Attendance 1 Roster Due</td>
<td>Sept. 3</td>
</tr>
<tr>
<td>Financial Aid Census Date</td>
<td>Sept. 8</td>
</tr>
<tr>
<td>Last Day to Change &quot;I&quot; Grade Awarded in Preceding Summer Term</td>
<td>Sept. 24</td>
</tr>
<tr>
<td>Course Evaluation Period Session A</td>
<td></td>
</tr>
<tr>
<td>Advising Week for Spring 2022 Registration</td>
<td>Oct. 18</td>
</tr>
<tr>
<td>Advance Registration for Spring 2022 (currently enrolled students</td>
<td>Oct. 25</td>
</tr>
<tr>
<td>based on priority)</td>
<td></td>
</tr>
<tr>
<td>Last Day to Withdraw from classes no grade penalty</td>
<td>Nov. 3</td>
</tr>
<tr>
<td>Attendance 2 Roster Open</td>
<td>Nov. 3</td>
</tr>
<tr>
<td>State Employee Registration</td>
<td></td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td></td>
</tr>
<tr>
<td>Last Day to Change Major</td>
<td></td>
</tr>
<tr>
<td>Event</td>
<td>Nov.</td>
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<tr>
<td>--------------------------------------------</td>
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</tr>
<tr>
<td>Attendance 2 Verification Due</td>
<td>10</td>
</tr>
<tr>
<td>Spring Dual Enrollment Deadline</td>
<td>Dec. 1</td>
</tr>
<tr>
<td>Thanksgiving Holidays (Begins 5 p.m. Wed. Nov. 24)</td>
<td>Nov. 25-26</td>
</tr>
<tr>
<td>Course Evaluation Period Full Term and Session B</td>
<td>Nov. 12-12</td>
</tr>
<tr>
<td>Last Day to Apply for Fall 2021 Graduation</td>
<td>Dec. 3</td>
</tr>
<tr>
<td>Grade Roster Open</td>
<td>Dec. 8</td>
</tr>
<tr>
<td>Fall Classes End</td>
<td>Dec. 15</td>
</tr>
<tr>
<td>Last Faculty Duty Day</td>
<td>Dec. 15</td>
</tr>
<tr>
<td>Grades Due*</td>
<td>Dec. 16</td>
</tr>
<tr>
<td>Diploma Mailed to graduates</td>
<td>Jan. 21</td>
</tr>
</tbody>
</table>

* Grades due 24 hours after final exam

*** Dynamic Session = classes that do not fall under a traditional start or end date. Attendance 1 rosters open after last add/drop date and are due within 4 days. Attendance 2 roster will open day after withdraw class date and due within 4 days. Final grades are due 24 hours after final exam or last date of class.

### 2022 Academic Calendars

#### Spring 2022

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Advising Week for Spring 2022 registration</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Advance Registration for Spring 2022(currenly enrolled students based on priority)</td>
<td>Oct. 25</td>
<td>Oct. 25</td>
<td>Oct. 25</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Spring Dual Enrollment Deadline</td>
<td>Dec. 1</td>
<td>Dec. 1</td>
<td>Dec. 1</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>College Open</td>
<td>Jan. 3</td>
<td>Jan. 3</td>
<td>Jan. 3</td>
<td>Jan. 3</td>
<td>Jan. 3</td>
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<tr>
<td>Spring Planning (Faculty Professional Developmen t)</td>
<td>Jan. 10-14</td>
<td>Jan. 10-14</td>
<td>Jan. 10-14</td>
<td>Jan. 10-14</td>
<td></td>
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<tr>
<td>Spring Classes Begin</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>March 21</td>
<td>21</td>
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<tr>
<td>Last Day to</td>
<td>Jan.</td>
<td>Jan.</td>
<td>Jan.</td>
<td>N/A</td>
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<tr>
<td>Event</td>
<td>Start</td>
<td>End</td>
<td>Start</td>
<td>End</td>
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<td>----------------------------------------------------------------------</td>
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<td>-------------</td>
<td>-------------</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td>Submit Proof of FL Residency</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
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<tr>
<td>State Employee Registration</td>
<td>Jan. 18-20</td>
<td>Marc h 21-22</td>
<td>N/A N/A</td>
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<tr>
<td>First Day to Apply for Spring 2022 and Summer 2022 Graduation</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td></td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td>Jan. 18</td>
<td>Marc h 22</td>
<td>Jan. 21</td>
<td>March 25</td>
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<td>Last Day to Change Major</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
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<tr>
<td>Attendance 1 Roster Open for Submission</td>
<td>Jan. 21</td>
<td>Marc h 23</td>
<td>N/A N/A</td>
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<tr>
<td>Attendance 2 Roster Verification Due</td>
<td>Feb. 4</td>
<td>Apr. 4</td>
<td>N/A N/A</td>
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<tr>
<td>Last Day to Change &quot;I&quot; Grade Awarded in Fall Semester</td>
<td>Jan. 31</td>
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<td>N/A N/A</td>
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<tr>
<td>Financial Aid Census Date</td>
<td>Feb. 4</td>
<td>Apr. 4</td>
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<tr>
<td>Course Evaluation Period Session A</td>
<td>Feb. 11-18</td>
<td>Marc h 3</td>
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<tr>
<td>Spring Break</td>
<td>Marc h 14-18</td>
<td>March 14-18</td>
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<td>Commencement Book Deadline</td>
<td>Marc h 22</td>
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<td>Last Day to Withdraw from Classes</td>
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<td>Attendance 1 Roster Open for Withdrawal from Classes</td>
<td>Apr. 6</td>
<td>Feb. 22</td>
<td>Apr. 22</td>
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<tr>
<td>Grade Roster Open</td>
<td>May 4</td>
<td>Marc h 4</td>
<td>May 4</td>
<td>N/A N/A</td>
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<tr>
<td>Spring Classes End</td>
<td>May 11</td>
<td>Marc h 11</td>
<td>May 11</td>
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<td>Last Faculty Duty Day</td>
<td>May 11</td>
<td>Marc h 11</td>
<td>May 11</td>
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<tr>
<td>Grades Due*</td>
<td>May 12</td>
<td>Marc h 12</td>
<td>May 12</td>
<td>May 12</td>
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<tr>
<td>Commencement</td>
<td>May 12</td>
<td>May 12</td>
<td>May 12</td>
<td>May 12</td>
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<tr>
<td>Diplomas Mailed to Graduates</td>
<td>June 3</td>
<td>June 3</td>
<td>N/A N/A</td>
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</tr>
</tbody>
</table>
* Grades due 24 hours after final exam

*** Dynamic Session: classes that do not fall under a traditional start or end date. Attendance 1 rosters open after last add/drop date and are due within 4 days. Attendance 2 roster will open day after withdraw class date and due within 4 days. Final grades are due 24 hours after final exam or last date of class.

Full Term (1) = 74 days  
SA7 = 39 days  
SB7 = 38 days

### Summer 2022

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
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<tr>
<td>First Faculty Duty Day</td>
<td>May 17</td>
<td>May 17</td>
<td>June</td>
<td>May 17</td>
<td>June 28</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>May 17</td>
<td>May 17</td>
<td>June</td>
<td>May 17</td>
<td>July 1</td>
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<tr>
<td>Graduation Application Open to Apply for Summer 2022 Graduation</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
<td>Jan. 18</td>
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<tr>
<td>Last Day to Add/Drop</td>
<td>May 18</td>
<td>May 18</td>
<td>July 1</td>
<td>May 20</td>
<td>July 6</td>
</tr>
<tr>
<td>State Employee Registration</td>
<td>May 17-18</td>
<td>May 17-18</td>
<td>June 30-</td>
<td>July 1</td>
<td></td>
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<tr>
<td>Attendance 1 Roster Open for Submission</td>
<td>May 19</td>
<td>May 19</td>
<td>July 2</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Attendance 1 Verification Due</td>
<td>May 25</td>
<td>May 25</td>
<td>July 8</td>
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<td>Summer Dual Enrollment Deadline</td>
<td>May 27</td>
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<td>May 27</td>
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<td>Financial Aid Census Date</td>
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<td>July 13</td>
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<td>Memorial Day</td>
<td>May 30</td>
<td>May 30</td>
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<tr>
<td>Course Evaluation Period for Summer A</td>
<td>June 1-16</td>
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<tr>
<td>Last Day to Withdraw from Classes</td>
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<td>June 29</td>
<td>July 27</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Attendance 2 Roster Open for Submission</td>
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<td>June 30</td>
<td>July 28</td>
<td>N/A</td>
<td>N/A</td>
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<td>Attendance 2 Roster Due</td>
<td>June 20</td>
<td>July 6</td>
<td>Aug. 4</td>
<td>N/A</td>
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<tr>
<td>Last Day to Change “I” Grade Awarded in Spring Term</td>
<td>25</td>
<td>25</td>
<td>25</td>
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<td>Independence Day</td>
<td>July 4</td>
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<tr>
<td>Course Evaluation Period for Summer 10 wk and Summer B</td>
<td>24-15-28</td>
<td>July 14</td>
<td>April 18</td>
<td></td>
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<td>Last Day to Apply for Summer 2022 Graduation</td>
<td>July 29</td>
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<td>July 29</td>
<td>N/A</td>
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<tr>
<td>Grade Roster Open</td>
<td>June 21</td>
<td>July 20</td>
<td>Aug. 4</td>
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<tr>
<td>Classes End</td>
<td>June 28</td>
<td>July 27</td>
<td>Aug. 11</td>
<td></td>
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<tr>
<td>Last Faculty Duty Day</td>
<td>June 28</td>
<td>July 27</td>
<td>Aug. 11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grades Due*</td>
<td>June 29</td>
<td>July 28</td>
<td>Aug. 12</td>
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<tr>
<td>Diplomas Mailed to Graduates</td>
<td>Sept. 2</td>
<td>Sept. 2</td>
<td>Sept. 2</td>
<td>N/A</td>
<td>N/A</td>
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</tbody>
</table>

* Grades due 24 hours after final exam

*** Dynamic Session = classes that do not fall under a traditional start or end date. Attendance 1 rosters open after last add/drop date and are due within 4 days. Attendance 2 roster will open day after withdraw class date and due within 4 days. Final grades are due 24 hours after final exam or last date of class.

Summer A
(UA6) = 30 days
Summer 10 week (U10) = 50 days
Summer B (UB6) = 30 days
Contemporary education should provide a level of knowledge that all members of our society must possess regardless of any specialized occupation or profession. To this end, Daytona State College has designed its curriculum to provide you with sufficient knowledge which will permit you to be a more responsible, articulate and informed citizen. Over 100 programs are offered at the bachelor's, associate and certificate level.

Programs and Courses

Academic Program Code Listings

View the Academic Program Code Listing (PDF)
or
View the Academic Program CIP Code Listing (PDF).

Academic Program Information

Adult Education

Through the School of Adult Education, Daytona State College provides several options for students who need to earn a high school diploma, improve basic skills or prepare for college. Students must be 16 years or older and not currently enrolled in a public school system. The courses are offered during the day and evening on campus and at various locations throughout the county. Online courses are also available in some program areas for students who meet specified criteria. For more information regarding any of the programs call (386) 506-4495.

In compliance with state law, students must pay tuition of $30 per semester for Florida residents and non-Florida residents. This will cover all classes during a semester.

1. **Adult Basic Education (ABE)** classes prepare students for the academic requirements of the Adult High School, GED® test preparation classes and select vocational certificate programs. More information can be located at http://www.daytonastate.edu/adulted/abe_index.html.

2. **English for Speakers of Other Languages (ESOL)** classes teach non-native English speakers English skills necessary to gain employment, increase work-related skills to obtain a better job, and prepare to continue their education in degree or certificate programs. The program is designed to develop all components of language – speaking, listening comprehension, reading, writing, grammar and pronunciation. For more information, see English for Speakers of Other Languages.

3. **General Educational Development (GED®)** test prep classes are offered for students preparing to take the GED® test examination. For course information, go to http://www.daytonastate.edu/adulted/ged.html. For specific test information, see Assessment Services.

4. **The Daytona State College Adult High School** provides the opportunity to earn both the 24- and 18-credit hour diploma options. The diploma is offered through online competency-based classes. Students must earn the required credits, successfully complete all state-required exit assessments and have a grade point average (GPA) in accordance with state of Florida guidelines. Students are responsible for the purchase of textbooks for this program. For the current booklist and other information, go to http://www.daytonastate.edu/adulted/ahs_index.html.

5. **Applied Academics for Adult Education** prepares students to meet the academic requirements for vocational programs.

6. **Adult Tutoring Services** are provided in partnership with the Volusia Literacy Council, Inc. Trained tutors work with adult students individually and in small groups to improve literacy skills.

Apprenticeship Programs

Apprenticeship programs allow participants to learn while they earn. Motivated individuals have the opportunity to learn a trade as they work full-time under the supervision of skilled professionals of the trade. Apprentices attend related classroom training. Each apprentice receives a prescribed period of on-the-job training to learn applied skills while taking related academic classes. Apprenticeship programs vary in length depending on program of interest.

Daytona State provides instruction under the direction of industry apprenticeship committees that sponsor the programs. Students who complete a program successfully are awarded certificates. These programs are registered with the Apprenticeship Office of Workforce Education, Florida Department of Education.

Daytona State currently is associated with the Volusia County Child Care Apprenticeship Committee, GNJ; Mid-Florida Electrical Non-union Apprenticeship Committee, GNJ; Electrical Training Alliance of Daytona Beach, Electrical Union Apprenticeship, JATC Program and Plumbing Apprenticeship Committee Local 295, Plumbers and Pipefitters.
Associate of Arts Transfer Degree Program

Daytona State College's Associate of Arts degree transfer program is as easy as 2+2. Two years at Daytona State followed by two years in Daytona State's Bachelor of Applied Science degree, Bachelor of Science in Accounting, Bachelor of Science in Education degree, Bachelor of Science in Engineering Technology, Bachelor of Science in Information Technology or Bachelor of Science in Nursing programs, or two years at a State of Florida Public College or University. You spend your first two years at Daytona State, taking the same courses you would take if you were a freshman or sophomore at a four-year institution. That means you plan your program of study around the major or career you want to pursue and the four-year institution you plan to attend. You graduate with your AA degree from Daytona State, transfer to the four-year program and earn your bachelor's degree. More than 70 percent of our AA degree graduates transfer to state four-year institutions.

Our courses are designed to meet standard four-year institution requirements; however, you should know the requirements of the four-year college or university you plan to attend. Different majors require a specific course of study during the first two years of college.

Colleges and universities periodically change their requirements for a major. Information about majors and the Florida colleges and universities that offer them are available in the Career Services Department.

Associate of Science Degree Programs

The two-year Associate of Science (AS) degree programs prepare students for careers which require specialized college-level training. The programs are tailored for immediate entry into business, health, human services, engineering technology, nursing, computer science, technical and public services careers. Graduates of these programs may be eligible to enroll in Daytona State College's Bachelor of Applied Science in Supervision and Management program.

Baccalaureate Studies

Daytona State College offers 11 baccalaureate degree programs: the Bachelor of Applied Science (BAS) in Supervision and Management program, the Bachelor of Science in Engineering Technology, the Bachelor of Science in Information Technology, the Bachelor of Science in Nursing and seven (7) Bachelor of Science in Education programs. These programs are an excellent option for students looking to remain in our local communities and earn an affordable bachelor’s degree. Please see the Excess Hours Advisory Statement below from the Division of Florida Colleges.

Bachelor of Science in Education Programs (BSED)

The Bachelor of Science in Education degree programs include Elementary Education, Exceptional Student Education (ESE), Secondary Math Education, Secondary Biology Education, Secondary Physics Education, Secondary Chemistry Education and Secondary Earth/Space Science Education. Elementary Education and Exceptional Education graduates also receive full Reading and ESOL Endorsements.

The majority of courses within this program are designed in a hybrid (50% live, 50% online) format. Most courses are 8 weeks in length and require 15 hours of field experience in a Volusia or Flagler County public school setting. The senior internship is a full semester (16 weeks) and serves as the pre-service teacher's culminating learning experience.

Bachelor of Science in Nursing (BSN)

The Registered Nurse to Bachelor of Science in Nursing (RN-BSN) program was developed for the new or working nurse interested in career advancement. The program offers a flexible schedule for the working adult. It is designed for nurses whose highest academic credential is an Associate Degree in Nursing or Diploma in Nursing, and who possess a registered nursing license in Florida or a compact state. It provides a seamless transition from the associate degree to the baccalaureate degree and prepares graduates for a broader scope of nursing practice.

Bachelor of Applied Science in Supervision and Management Program (BAS)

The Bachelor of Applied Science in Supervision and Management degree allows students from various industries to study the principles of applied management as they progress in their chosen career fields.

The BAS degree program offers both online and in-person evening courses, allowing students to design a schedule that accommodates their work, family and travel obligations.

Bachelor of Science in Engineering Technology (BSET)

The Bachelor of Science in Engineering Technology is open to students who have completed an AA or AS degree. The degree focuses primarily on analyzing, applying, implementing, and improving technology and the use of technology in an industrial setting. The degree prepares graduates to practice engineering in product improvement, manufacturing, construction, and other areas. This degree is available online. The degree has an available specialization in electrical engineering technology that
adds courses in electronics, digital technology, and electrical systems. The Electronics Engineering Technology Specialization requires a number of live laboratory experiments. This degree is ABET accredited.

**Bachelor of Science Information Technology (BSIT)**

The Bachelor of Science Information Technology is open to students who have completed an AA or AS degree. Students will receive coursework to develop proficiency in areas of information management, programming, networking, security and information assurance, system administration and maintenance, databases, and web systems. This degree is ABET accredited. This degree is available online.

**Excess Hours Advisory Statement**

This Division of Florida Colleges advisory statement for incoming students is intended to ensure that all students within The Florida College System understand the importance and potential consequences of their course selections.

Section 1009.286, Florida Statutes, establishes an “excess hour” surcharge for students seeking baccalaureate degrees at state universities. It is critical that students, including those entering Florida College System Institutions, are aware of the potential for additional course fees. For the 2012-13 academic year and thereafter, “excess hours” are defined as hours that go beyond 110% of the hours required for a baccalaureate degree program. For example, if the length of the program is 120 credit hours, the student may be subject to an excess hour surcharge for any credits attempted beyond 132 credit hours (110% X 120).

All students whose educational plan may include earning a bachelor’s degree should make every effort to enroll in and successfully complete those courses that are required for their intended major on their first attempt. Florida College System students intending to transfer to state universities should identify a major or “transfer program” early and, by the time the student earns 30 semester hours of college credit, be advised of admission requirements for that program, including the approved common prerequisites. Course withdrawals and/or repeats, as well as enrollment in courses nonessential to the intended major, may contribute to a potential excess hours surcharge.

**Supervision and Management**

BAS in Supervision and Management

Your Associate degree program prepared you to enter the job market at an entry-level or mid-level position. The BAS program will broaden your knowledge of applied management practices and put you on the path to career advancement.

**BAS Program Mission Statement**

To provide access for students to earn a quality baccalaureate education that aligns with the program outcomes to meet local business and industry management workforce needs. Students will broaden their knowledge in management skills, be creative thinkers in an applied business environment, practice behaviors in business that are centered in ethical and socially responsible relationships, and cultivate the entrepreneurial spirit that provides career choices and encourages life-long learning.

The Bachelor of Applied Science (BAS) in Supervision and Management program prepares individuals who already have skills in specific occupational/technical areas for supervisory and management roles and positions. Associate degree programs have prepared these individuals to enter the job market at entry-level or mid-level positions. Upper-level coursework in the BAS program broadens their knowledge in applied management practices and prepares them for supervisory and management opportunities within their occupational/technical fields. Those with associate degrees are eligible to apply for admission to the Daytona State College BAS in Supervision and Management program.

**Contact**

For more information, call (386) 506-4BAS or email BASinfo@DaytonaState.edu.

Website: www.daytonastate.edu/dept_directory_bas/

**Admission Requirements for the BAS Program**

Applications are accepted year-round and students may start the program during any semester of the academic year. There is no application fee. Admission to the Bachelor of Applied Science (BAS) in Supervision and Management program is open to all applicants who meet the admission requirements.

**Requirements for Admission to the BAS Program:**

1. Applicants must complete a Bachelor of Applied Science Application for Admission. You may complete an application to the BAS degree program in the Admissions Office, the BAS program office, or online through daytonastate.edu. All applicants must provide an official transcript from all previous institutions attended.

2. A conferred Associate of Arts or Associate of Science from a regionally accredited institution of higher education; or

3. 60 credits of transferable college-level coursework from a regionally accredited institution, including at least 15
credits of general education coursework with a grade of “C” or better.

4. Completion of ENC1101 – Introduction to Composition or its equivalent with a grade of “C” or better, and eligibility for MAT1033 – Intermediate Algebra or MGF2106 – Survey in Mathematics.

5. A 2.0 or greater cumulative GPA on all college coursework.

Official transcripts from all postsecondary institutions attended must be received for evaluation by the Records Office at Daytona State. International students must have their transcripts evaluated by a recognized international evaluator such as Josef Silny and Associates, Inc. or World Education Services.

Career Opportunities

Students graduating from Daytona State College's Bachelor of Applied Science in Supervision and Management program will be prepared to effectively lead and manage business operations. Specifically, the business community in Volusia and Flagler counties articulated the need for Daytona State College to produce individuals with bachelor's level supervisory and managerial skills to enhance the preparation provided by their associate degree programs. Earning your Daytona State College bachelor's degree will provide the access needed to advance your skills in the workplace for managerial career opportunities.

Completion Requirements for the BAS Program

Requirements for graduation from the Bachelor of Applied Science (BAS) program are:

- The Bachelor of Applied Science (BAS) in Supervision and Management consists of 120 total required credits: 42 credits of BAS program specific coursework, 36 credits of state-mandated general education core coursework, and 42 credits of associate degree courses.

Depending on whether a student enters the BAS program with a previously completed Associate of Arts, Associate of Science, or 60 transferable credits, their pathway to completion will be different:

**Students with an Associate of Arts (AA) degree** will typically enter the program with the 36 credits of general education coursework and 24 credits of associate degree program of study completed. To complete the BAS program, they will require 42 credits of BAS program specific coursework, along with 18 credits of approved lower-division technical coursework (see below).

**Students with an Associate of Science (AS) degree** will typically enter the program with 15-21 credits of general education coursework and 45 credits of technical coursework completed as part of their AS program of study. These students require 42 credits of program specific BAS courses as well as 15-21 credits of general education core classes to complete the 36 credits of state-mandated general education core coursework (see below).

**Students with no conferred degree** and 60+ transferable credits will be evaluated on a case-by-case basis.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Core Requirements</td>
<td>36</td>
</tr>
<tr>
<td>Associate Degree Credit</td>
<td>42</td>
</tr>
<tr>
<td>BAS Program Specific Credit</td>
<td>42</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>120</strong></td>
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</table>

- Students must maintain a cumulative GPA of at least a 2.0 on a 4.0 scale for all BAS in Supervision and Management courses, plus complete each BAS course with a grade of “C” or higher.

- Students must have completed the Florida foreign language requirement prior to the completion of the bachelor's degree. The requirement may be met by taking two years of the same foreign language in high school, eight credits of the same foreign language in college, or demonstration of proficiency in a foreign language or American Sign Language at the elementary 2 level or above (e.g. French, German, Italian, Spanish 1121 or higher or ASL2150 or higher).

- Students must meet all other Daytona State graduation policies and deadlines.

**BAS Frequently Asked Questions**

**What is the definition of a Bachelor of Applied Science degree?**

The Bachelor of Applied Science (BAS) is the designated degree for flexible baccalaureate programs that are designed to accommodate the unique demands required for entry to and advancement in specific workforce sectors. BAS programs provide degree-completion opportunities
for students from a variety of educational backgrounds, but primarily those with an associate degree or equivalent. BAS degree programs within the state of Florida conform to all articulation conventions (including common course prerequisites and common course numbering). BAS programs typically include capstone experiences that provide opportunities for students to demonstrate the application of acquired knowledge, skills and competencies.

What does the BAS program provide to associate degree graduates?
Associate degree programs traditionally consist of coursework specific to occupational or technical fields and may not transfer to conventional baccalaureate programs. However, general education course work (core courses) can be applied to the core requirements of many educational institutions. Associate degree graduates are invited to apply to the BAS program. Associate of Arts graduates who wish to upgrade their career also may apply. Additional coursework within an occupational/technical program of study (e.g., accounting technology, computer science, business, etc.) is required. This BAS degree allows for a seamless transition between the associate and bachelor's degrees.

What will the BAS degree provide for me in the workplace or on the job?
Many jobs today require a four-year degree; therefore, the bachelor's degree often can provide more employment opportunities and higher compensation for graduates. The BAS program concentrates on skills that are required to be an effective supervisor or manager. These skills include human resource management, leadership, organizational behavior, strategic management, customer relations and operational decision making.

Can I attend either as a part-time or full-time student?
Yes. To accommodate varying work schedules, BAS courses are offered online, during the evening and on weekends.

Are online and half-and-half courses available?
Yes. Please see the online schedule for available course offerings. Online courses require 100 percent of class time through the Internet. Half/Half Web-enhanced courses require 50 percent class time in a face-to-face traditional classroom setting and 50 percent of class time through the Internet. In addition, many of the BAS courses are offered in a six, seven, or eight-week format depending on the semester.

Will I need additional General Education courses?
All bachelor's degree programs at Florida public institutions require 36 hours of General Education credits. Students may need additional General Education courses to complete the 36 credit requirement, depending on their degree.

Is there a Foreign Language requirement to complete the Bachelor Of Applied Science Degree in Supervision and Management?
Yes. If students completed two years of the same foreign language in high school the BAS Foreign Language requirement is satisfied. If students did not take two years of the same foreign language in high school they will need to complete two semesters (8 credits) of the same foreign language at the college level to meet the State Foreign Language Requirement for graduation.

Will I be able to continue on to graduate school?
You can enter a master's degree program provided you meet the admission criteria of the program to which you apply.

How long will it take to complete the B.A.S. degree requirements?
Completion of this degree will depend upon your own timetable. Bachelor of Applied Science students need to complete a minimum of 42 semester hours of 3000-4000 Level courses and any remaining General Education, Foreign Language, required occupational/technical courses (depending on the type of associate's degree you have). Students must complete a total of 120 semester hours with a minimum of 30 semester hours taken at Daytona State College.

Program of Study
Refer to Program Guide. (p. 290)

Supervision and Management Courses
The core management coursework of the Bachelor of Applied Science program consists of 42 credits focused around human interaction, management, and leadership. The upper-division supervision and management courses provide students with a general, but comprehensive understanding of business enterprises and a command of practical management skills. The curriculum builds from the practitioner viewpoint to a thorough understanding of all facets of enterprise management as the student progresses.

Students will discover that the BAS in supervision and management courses are balanced with a theoretical foundation and a practical, applied methodology to allow students to meet learning outcomes. Students will begin with GEB3213 – Business Writing, and complete their degrees with MAN4900, a capstone project which ties the program coursework together with real world experience:

GEB3213 Business Writing
MAN3353  Management Theory and Practices  3
MAN3240  Organizational Behavior  3
BUL3130  Legal, Ethical, and Social Aspects of Business  3
ACG3024  Accounting for Non-Financial Majors  3
MAN4162  Customer Relations for Managers  3
MAN4301  Human Resource Management  3
ISM4011  Introduction to Management Information Systems  4
MAN4120  Leadership Challenges and Supervision  3
GEB4891  Strategic Management and Decision Making  4
MAN4504  Operational Decision Making  3
GEB4930  Selected Topics in Management  3
MAN4900  Capstone Project in Supervision and Management  4

Total 42

GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a co-requisite to other first semester courses.

ISM4011: Requires ISM2000 or CGS2100 or equivalent. GEB4930: Topics rotate each term; check section notes for course topic information.

MAN4900, the Capstone course, is the final course in the program, and must be taken in the final semester.

For further information, contact the School of Education at (386) 506-4374 for additional test preparation resources.

Volusia County Schools Volunteer clearance:
1. Complete the Volunteer Online Application. The following links will take you directly to the Online Volunteer Application site:

   English
   Application: https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=e556238d-1b14-4ef1-99a0-6fc318d172b1

   Spanish
   Application: https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=e556238d-1b14-4ef1-99a0-6fc318d172b1&lang=esp

   The above applications also can be found under the Volunteer/Partnership Program's website at http://myvolusiaschools.org/volunteer-partnership/Pages/default.aspx

   All students must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:

   1. In the Affiliations column, the box marked 'other,' type in 'DSC Junior Intern.'
   2. In the Organizations column, select the box marked 'Daytona State College.'
   3. Once submitted, the online application will be re-directed to the VIPS Department for approval. The application will stay on a 'hold' queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the application clears the sexual predator/offender database performed by the Raptor System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status.

   For questions, please contact Ashorda Foley (386) 255-6475 ext. 38379.

   For a list of disqualifying offenses, view Florida Statute 1012.315

   • Bachelor of Science in Education Program application
   • Grade of "C" or higher in the following pre-requisite classes:

Common Education Courses for all BSED Programs
EDF1005  Introduction to the Teaching Profession  3
EEX2010
Introduction to Special Education
3

When you click on this hyperlink this class should be offered Fall, Spring and Summer

MAE2801
Elementary School Mathematics
3

MAE2801: For BSED Elementary and ESE majors only

Secondary Mathematics Education

MAC2311C  Calculus I and Lab  4
AND
MAC2312C  Calculus II and Lab  4
AND
MACXXXX  4
OR
MTGXXXX  4
OR
MASXXXX  4

Secondary Biology Education

MAC2311C  Calculus I and Lab  4
AND
BSC1010C  General Biology I (For Science Majors) and Lab  4
AND
BSC1011C  General Biology II (For Science Majors) and Lab  4
AND
CHM1045C  General College Chemistry I and Lab  4
OR
CHM1046C  General College Chemistry II and Lab  4
OR
PHY2048C  Physics with Calculus I and Lab  5
AND
PHY2049C  Physics with Calculus II and Lab  5

Secondary Chemistry Education

MAC2311C  Calculus I and Lab  4
AND
CHM1045C  General College Chemistry I and Lab  4
AND
CHM1046C  General College Chemistry II and Lab  4
AND
PHY2048C  Physics with Calculus I and Lab  5
AND
PHY2049C  Physics with Calculus II and Lab  5
OR
PHY1053C  General Physics I and Lab  4

Secondary Earth/Space Science Education

MAC2311C  Calculus I and Lab  4
**Secondary Physics Education**

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<tr>
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<tbody>
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Volusia County Schools Volunteer clearance:

1. Complete the Volunteer Online Application. The following links will take you directly to the Online Volunteer Application site:
   - English Application: [https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=c556628d-1b14-4ef1-99a0-6fc318d172b1](https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=c556628d-1b14-4ef1-99a0-6fc318d172b1)
   - Spanish Application: [https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=c556628d-1b14-4ef1-99a0-6fc318d172b1&lang=esp](https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=c556628d-1b14-4ef1-99a0-6fc318d172b1&lang=esp)

The above applications also can be found under the Volunteer/Partnership Program's website at [http://myvolusiaschools.org/volunteer-partnership/Pages/default.aspx](http://myvolusiaschools.org/volunteer-partnership/Pages/default.aspx)

All students who are going to complete their field hours must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:

---

**Bachelor of Science in Education Admission Requirements**

- Conferred Associate of Arts degree from a regionally accredited institution
- Cumulative GPA of 2.5 in all higher education classes
- Satisfactory completion of the General Knowledge Test (GKT) portion of the Florida Teacher Certification Examination. Click here for more information or to register for the exam [http://www.fl.nesinc.com/](http://www.fl.nesinc.com/). Please contact the College of Education at (386) 506-3770 for additional test preparation resources.
2. In the Affiliations column, the box marked 'other,' type in 'DSC Junior Intern.'

3. In the Organizations column, select the box marked 'Daytona State College.'

4. Once submitted, the online application will be redirected to the VIPS Department for approval. The application will stay on a 'hold' queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the application clears the sexual predator/offender database performed by the Raptor System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status.

For questions, please contact Ashorda Foley (386) 255-6475 ext. 38379.

For a list of disqualifying offenses, view Florida Statute 1012.315
• Bachelor of Science in Education Program application
• Grade of "C" or higher in the following pre-requisite classes:

Common Education Courses for all BSED Programs

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<tbody>
<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching Profession</td>
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<tr>
<td>EEX2010</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
<tr>
<td>MAE2801</td>
<td>Elementary School Mathematics</td>
<td>3</td>
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*MAE2801: For BSED Elementary and ESE majors only*

Secondary Mathematics Education

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Secondary Biology Education

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Secondary Earth/Space Science Education

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<tr>
<td>GLY2010C</td>
<td>Physical Geology and Lab</td>
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<tr>
<td>OCE1001</td>
<td>Introduction to Oceanography</td>
<td>3</td>
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<tr>
<td>BSC1010C</td>
<td>General Biology I (For Science Majors) and Lab</td>
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These programs fulfill the education courses, professional educator competencies and practical experience required to obtain a five-year Florida Professional Educator Certificate. Students enrolled in these programs are required to complete field experience hours and a fulltime (unpaid) student senior internship in the public schools. Elementary Education and Exceptional Student Education programs also include a reading endorsement and an ESOL endorsement.

**Mission Statement**

The School of Education will provide ESOL and Reading infused instructional programs that will produce highly qualified, state certified teachers ready for entry in a K-12 environment. The fundamentals of the programs embrace diversity, promote ethics in education, focus on student excellence and enhance teaching and learning through innovative instructional practices.

**BSED Completion Requirements**

- Complete all required courses in the program (60 hours) with a GPA of 2.5 or higher and a grade of "C" or higher in all courses.
- Complete a full fall or spring term/semester teaching senior internship at an approved K-12 public school in Flagler County, Volusia County, or Florida Virtual public schools.
- Pass all 3 of the FTCE (Florida Teacher Certification Exams):
  - General Knowledge Test of Skills (GKT);
  - Professional Education Test (PEd);
  - Subject Area Exam (SAE) aligned to the specific program.
  **NOTE:** Failure to pass all three of the FTCE’s listed above may result in a delayed senior internship and prevent program completion.
- Demonstrate mastery of the FEAP/PEC (Florida Educators Accomplished Practices/Professional Education Competencies).
- Meet all other Daytona State College policies for graduation and deadlines.

**Educator Preparation Institute**

The Educator Preparation Institute (EPI) is a State approved teacher preparation program for individuals with a bachelor's degree (other than education) who are interested in becoming highly-qualified, certified teachers in Florida. Candidates who successfully complete the seven courses in EPI (with associated fieldwork), program requirements, and all portions of the Florida Teacher
Certification Exams (FTCE) are eligible to receive a five-year Professional Educator's Certificate.

**BSED Frequently Asked Questions**

1. Can I attend either as a part-time or full-time student?

Yes, you can attend the Bachelor of Science in Education program(s) as a part-time or full-time student.

1. Are Online, Hybrid (50% - 50%) Face-to-Face B.S. in Education courses available?

Yes. The BSED program offers classes in all these formats. The majority of the BSED courses are offered in the Hybrid format (50% on-line & 50% face-to-face). There are very few courses offered fully online.

1. Can I start working on my teaching degree before I finish my A.A. degree?

No, you must earn an A.A. degree and successfully complete the entrance requirements before you can be admitted into the BSED program.

1. Are classes offered during the day and evening?

Some BSED courses are offered in the evening; however, most are offered during the day between 8 a.m. and 2 p.m.

1. Do I have to be proficient with technology in the BSED program?

Many classes require online knowledge as well as Falcon Online (Daytona State's learning management system), and Office 365. Technical assistance can be provided by the Falcon Online Support either by emailing at helpdesk@daytonastate.edu, by calling (386) 506-3950, or by visiting the Walk-In Kiosk at Daytona Site on the Daytona campus in Building 300, Room 109.

1. Does the BSED program satisfy Reading and ESOL endorsements?

Elementary Education and Exceptional Student Education majors will be fully endorsed in Reading and ESOL. Secondary Mathematics and Secondary Science majors will have completed ESOL-infused course work in their content, which will qualify them to teach their content area with ESOL modifications and strategies for ESOL students. This is not a full ESOL endorsement for Secondary Education majors, but will satisfy the requirement that meets the Florida Consent Decree stipulations for content area teachers.

1. Are Education students required to complete a Senior Internship?

Yes, the last semester of all BSED programs will require students to complete a senior internship (unpaid). This is a full-time, semester-long student teaching assignment. Student interns are assigned to a teacher and classroom for the full semester and assume the duties and responsibilities of a full-time teacher under the supervision of an assigned Clinical Education Certified Volusia County, Flagler County, or Florida Virtual School host teacher.

**BSED Program Overview**

**Degree Programs**

Daytona State's Bachelor of Science degree programs in education will prepare students to design and develop the competencies needed to be successful in today's classrooms. During enrollment in program coursework, students will complete field hours in public K-12 schools in Volusia County, Flagler County, and Florida Virtual School. Students will observe teachers in the field, teach lessons through the practicum courses, and complete a full-time teaching internship in their final semester.

Degree programs include:

**B.S. in Elementary Education (K-6)/ESOL Endorsement/Reading Endorsement**

Elementary teachers help shape young minds! They are responsible for developing lessons that provide instruction in all subject areas, including reading, writing, math, science, and social studies. Every day, these teachers experience the excitement of watching children learn. BSED students will learn to design, develop and implement effective classroom management techniques and instructional strategies. While enrolled, students will complete field hours in area schools, working with children in kindergarten through sixth grade and practicing the instructional strategies learned in class.

**B.S. in Exceptional Student Education (K-12)/ESOL Endorsement/Reading Endorsement**

Upon graduating with a B.S. in Exceptional Student Education (ESE), students will be certified to teach students from kindergarten through 12th grade whose exceptionalities range from severe disabilities to gifted. Daytona State College instructors provide the resources necessary for graduates to develop and teach lessons that accommodate the individual needs of ESE students.

ESE teachers enjoy the challenge of helping exceptional students reach their full potential. These teachers also work with the families of students as well as the community to provide exceptional students with rich opportunities for learning. Furthermore, these teachers are responsible for providing instruction in multiple subject areas in elementary or secondary schools.

**B.S. in Secondary Math Education (6-12)**
The B.S in Secondary Mathematics Education will prepare students to teach mathematics in grades 6-12 (middle and high school). Courses in the program will help students master the math content knowledge needed to be successful in the classroom. The program gives students a strong foundation in the history of math, linear algebra, statistics, abstract algebra, modern geometry, and number theory.

This degree program includes coursework in the following areas: math content, teaching students with exceptionalities, reading, classroom management, assessment and integrated approaches to teaching methodologies at the middle and high school levels.

**B.S. in Secondary Biology Education (6-12)**

The B.S. in Secondary Biology Education prepares students to become a biology teacher at the middle and high school level (grades 6-12). Courses in the program will help you master the content knowledge you will need to be successful in the classroom.

Students will study the structure and function of biological systems, including cells, tissues, genetics, immunity and more.

This program also includes coursework in the following areas: science content, teaching students with exceptionalities, reading, classroom management, assessment and integrated approaches to teaching methodologies at the middle and high school levels.

**B.S. in Secondary Earth/Space Science Education (6-12)**

As a graduate of the B.S. in Secondary Earth/Space Science Education, students will be poised to foster in middle and high school students a stewardship of the planet and a zest to explore the wonders of space. The program offers a comprehensive overview of interacting earth systems, including the hydrosphere and atmosphere, as well as an understanding of the evolution of the earth's physical and biological systems through time.

Courses include subject areas in astronomy, meteorology, oceanography, ecology, geology and botany. Graduates are eligible to earn a Florida professional teaching certificate at the middle and high school levels.

**B.S. in Secondary Chemistry (6-12)**

If you are a person who enjoys chemistry and likes to work with young people, you should consider a career as a chemistry teacher. The B.S. in Secondary Chemistry Education prepares students to be a highly-qualified, state-certified teacher ready to teach at the middle and high school levels.

BSED Chemistry coursework will include hours spent in Daytona State's chemistry laboratories working with an array of tools and modern instrumentation. Graduates of this program also learn to embrace diversity, promote ethics in education, focus on student excellence and enhance teaching and learning through innovative instructional practices.

**B.S. in Secondary Physics (6-12)**

Physics is among the pillars of the STEM (science, technology, engineering, and mathematics) disciplines; however, there is a shortage of highly qualified physics teachers in every state. The B.S. in Secondary Physics Education provides students rigorous training in the discipline along with the necessary skill sets to effectively teach at the middle and high school levels as a highly qualified and certified teacher in the state of Florida.

Students will learn educational theories and effective teaching practices, and participate in field experiences at area schools, which will require observation and participation.

*These are fully-accredited, state-approved programs*

that fulfill the education courses, professional education competencies and practical experience required to obtain a five-year Educator's Certificate in their respective disciplines. The programs include state endorsements in Reading and ESOL for students majoring in Elementary Education and Exceptional Student Education. Students in these programs complete several field experiences in public school settings and complete one semester as full-time senior interns in a Flagler County, Volusia County, or Florida Virtual K-12 public school.

*Secondary Mathematics and Secondary Science majors will have completed ESOL infused course work in their content, which will qualify them to teach their content area with ESOL modifications and strategies to ESOL students. This is not a full ESOL endorsement, but it will satisfy the requirement that meets the Florida Consent Decree stipulations for content area teachers. Students in the School of Education in Secondary Mathematics and Secondary Science Education majors will graduate with the first two reading endorsement competencies (Reading 1 and Reading 2).*

**Engineering Technology**

**BS in Engineering Technology**

The Engineering Technology degree is a hands-on program with an optional concentration in Electrical Engineering Technology. Associate degree programs will prepare you to enter the job market at entry-level or mid-level positions. Upper-level coursework in the Engineering Technology program broadens your knowledge in technical concepts and practices, and prepares you for supervisory and management opportunities within your
technical field while increasing your knowledge in engineering and technology.

For more information please visit https://www.daytonastate.edu/admissions/bset.html.

Information Technology

**Bachelor of Science in Information Technology**

Advance your skills with an online bachelor's degree in Information Technology and prepare for unlimited possibilities in one of America's most high-growth, fast-paced industries.

**Program features**

- **2+2 Program** – Earn your associate degree in two years, then complete the BSIT program in an additional two years.
- Learn how to develop, deliver, manage and secure information systems.
- Course work includes operating systems, networks, programming, digital security and forensics, databases and Web systems.
- Get the know-how to solve real-world IT challenges for business and industry.

**Career opportunities**

- Graduates may find employment as computer programmers, computer software engineers, systems analysts, network and computer systems administrators, database administrators and more.
- The U.S. Department of Labor estimates IT-related job growth to expand by more than 50 percent through 2018.
- Salaries for baccalaureate degree holders who have experience average about $70,000 annually and are expected to climb in many areas by as much as 6 percent a year.
- Labor predictions show there will be nearly 500 openings for BSIT graduates over the next five years in Volusia and Flagler counties.

Learn more at DaytonaState.edu/Admissions/BSIT.html.

Nursing

**Bachelor of Science in Nursing**

The registered nurse to bachelor of science in nursing (RN-BSN) program was developed for the new or working nurse interested in career advancement. The program offers a flexible schedule for the working adult. It is designed for nurses whose highest academic credential is an associate degree in nursing or diploma in nursing, and who possess a registered nursing license in their state of residence. It provides a seamless transition from the associate degree to the baccalaureate degree and prepares graduates for a broader scope of nursing practice.

Save over 30 percent on the cost of tuition compared to the most price-competitive area BSN program.

For more information, please visit http://www.daytonastate.edu/nursing/bsn.html

**Entrance Requirements**

1. Complete an application. Include the following documents with the College Application:
   - Unencumbered Registered Nursing License from state of residence.
   - Two professional letters of recommendation (one from a current or prior employer).
2. Submit official copies of all high school, GED®, and higher education transcripts to: Daytona State College, Admissions Office, 1200 W. International Speedway Blvd., Daytona Beach, FL 32114.
3. Apply for financial aid if desired.
4. Requirements for admission to this program include:
   - An earned Associate of Science (AS) or Diploma in Nursing (Diploma must equate to the AS nursing degree).
   - A minimum 2.5 cumulative grade point average.
   - Unencumbered Registered Nursing License from state of residence.
   - Two professional letters of recommendation (one from a current or prior employer).
5. If MAC1105, MGF2106 or ENC1101 are not complete, consult with an admissions advisor.

**Graduation Requirements**

Requirements for graduation from the Bachelor of Science in nursing (BSN) program are:

1. Students must successfully complete 120 hours of college-level credit courses in the degree program, including the lower-division associate degree and the 48 hours of BSN program.
2. Students must successfully complete 36 hours of general education as established by Daytona State College for its Associate of Arts degree program.
3. Students must maintain a cumulative GPA of at least a 2.0 on a 4.0 scale for all BSN, plus complete each BSN course with a grade of "C" or higher.
4. Students must have completed the Florida foreign language requirement prior to the completion of the bachelor's degree. The requirement may be met by taking two years of the same foreign language in high school or eight credits of the same foreign language in college.
5. Students must complete 25 percent of the overall degree requirements, 25 percent of program-specific classes and 25 percent of the upper-level program-specific credits at Daytona State College.
6. Students must meet all other Daytona State graduation policies and deadlines.

Contact
Maria Smith, Staff Assistant, 386-506-3069, Maria.Smith@DaytonaState.edu
Amy Szoka, Chair, School of Nursing, 386-506-3720, Amy.Szoka@DaytonaState.edu
Kelly Duffy, Assistant Chair, 386-506-3952, Kelly.Duffy@DaytonaState.edu

The Bachelor of Science in Nursing program is nationally accredited through the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326. Phone: (404)975-5000, Fax: (404)975-5020, www.acenursing.org.

For Admissions information, call (386) 506-3642 or email Admissions@DaytonaState.edu

ALL RN TO BSN COURSES ARE FULLY ONLINE!
How To Apply To The RN to Bachelor of Science in Nursing Program

1. Apply to Daytona State College

2. If you are a new student, please create an Online Application account or login and complete your Online Application using your Daytona State College existing account.

3. After the college Application has been submitted, provide the following documents to Admissions Department or email to: Admissions@daytonastate.edu
   • Unencumbered Registered Nursing License in state of residence
   • Two professional letters of recommendation or reference forms (one from a current or prior employer)

4. Submit official copies of all high school, GED, and higher education transcripts to:
   Daytona State College
   Admissions Office
   1200 W. International Speedway Blvd.
   Daytona Beach, FL 32114

5. Apply for financial aid if desired

6. Requirements for admission to this program include:
   • If MAT1033, MAC1105, MGF2106, or ENC1101 are not complete, consult with an admissions advisor.
   • Students must complete the Humanities (6 credit) requirement as established by Daytona State College for its Associate of Arts degree program.
   • Associate of Science (AS) Degree in Nursing or Diploma in Nursing from Regionally Accredited Institution (Diploma must equate to the AS Degree in Nursing).
   • A minimum 2.5 cumulative grade point average.
   • Unencumbered Registered Nursing License in state of residence.
   • Two professional letters of recommendation (one from a current or prior employer).

7. Upon receipt of the baccalaureate application and prior to completion of the application packet an acknowledgement letter will be sent.

8. Once the application packet is complete students will receive an acceptance letter.

9. Upon acceptance to the BSN program, students will contact Academic Advising for New Student Orientation.

Contact Information
Amber Pelote
School of Nursing
386-506-3250
amber.pelote@daytonastate.edu

Helpful links
Graduation Requirements
Bachelor of Science in Nursing - BSN - program guide
RN-BSN Student Policy Handbook

Program Accreditation
The Bachelor of Science in Nursing program is nationally accredited through the Accreditation Commission for Education in Nursing (ACEN), 3390 Peachtree Road, NE, Suite 1400, Atlanta, GA 30326. Phone: (404) 975-5000, Fax: (404) 975-5020, www.acenursing.org

Developmental Education
The Developmental Education program at Daytona State helps students develop the skills essential for academic success. The curriculum emphasizes basic mathematical concepts, and effective life and study skills. Developmental Education consists of non-college credit courses in mathematics. We also offer one college-credit course to assist students with their academic needs: Intermediate Algebra. This course can be used toward the A.A. degree.
Occupational Certificate Programs

Daytona State's certificate programs prepare you for those jobs that require one year or less of training. Most certificate programs are offered for vocational credit. However, some college certificate programs provide credit toward AS degrees. College credit certificate programs are identified in the program guides listed in this catalog (p. 153).

General Education

General Education Mission Statement

General Education

General education at Daytona State College constitutes the academic preparation for participation in a pluralistic society and global community and is the basis for lifelong learning. It is a framework for the acquisition and use of broad bodies of knowledge and a foundation of intellectual, social and ethical skills and behaviors. Through the general education curriculum, students will acquire the skills necessary for:

- Critical/Creative Thinking
- Communication
- Cultural Literacy
- Information and Technical Literacy

General education requirements comprise an important part of the hours necessary for the associate of arts and associate of science degrees.

Daytona State College considers the knowledge, skills and attitudes cultivated by the general education curriculum vital for educated people in our society.

General Education Competency Components

<table>
<thead>
<tr>
<th>Competency</th>
<th>Component</th>
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<tbody>
<tr>
<td>Critical/Creative Thinking</td>
<td>Students will use systematic and creative thinking skills to analyze and evaluate issues and arguments, to solve problems, and/or to make decisions.</td>
</tr>
<tr>
<td>Communication</td>
<td>Students will be able to read, write, and exchange information, ideas, and concepts effectively.</td>
</tr>
<tr>
<td>Cultural Literacy</td>
<td>Students will understand the impact of the variations among and within cultures.</td>
</tr>
<tr>
<td>Information and Technical Literacy</td>
<td>Students will use appropriate technology to locate, evaluate, and effectively process information.</td>
</tr>
</tbody>
</table>

Requirements for Associate of Arts Degree

Students are required to complete 60 hours of transferable college-level credit to receive an Associate of Arts (AA) degree. Florida State Board of Education Administrative Rule 6A-14.0303 requires 36 semester hours of general education courses, excluding college prep/developmental education courses. The remaining 24 credit hours are elective credits. Also, graduates must meet the following requirements:

- Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computation Skills (formerly known as the Gordon Rule)
- Florida State Board of Education Administrative Rule 6A-10.02413, Civic Literacy Competency
- Bachelor students must complete the state-mandated foreign language requirement by the time they graduate with their degree. If students are not going to pursue a bachelor's degree, they must complete their foreign language requirement before graduating with their AA.
- Complete a Cultural/Global Focus Area course within the General Education curriculum or as an elective.
- Meet the Daytona State College residency requirements.
- Have a cumulative 2.0 GPA and a Daytona State College 2.0 GPA. (See Graduation Requirements and Procedures.)

Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills (formerly known as the Gordon Rule):

In accordance with the Florida Department of Education Administrative Rule, all students are mandated to satisfactorily complete 12 semester hours of courses which include written assignments demonstrating college-level writing skills and also satisfactorily complete a minimum of six (6) semester hours of mathematics. This rule applies to all students prior to receipt of an AA degree from a public community college or university, or prior to entry into upper division of a public university. For the purpose of this rule, a grade of "C" or better shall be considered successful completion.

Students who do not complete all of the College-Level Communication and Computational Skills courses within the 60 credits must complete additional courses to fulfill AA degree requirements.

Courses that satisfy the College-Level Communication and Computational Skills rule are part of the General Education Core and are listed in the college catalog under Requirements for Associate of Arts Degree under Communication, Mathematics, Humanities and Social Sciences. College-Level Communication and
Computational Skills Writing Courses consist of any course denoted as a College-Level Communication and Computational Skills course EXCEPT those in the Mathematics Core.

Florida State Board of Education Administrative Rule 6A-10.02413, Civic Literacy Competency

In accordance with the Florida Department of Education Administrative Rule, first-time-in-college AA and baccalaureate students entering a Florida College System institution in the 2018-19 academic year, and thereafter, must demonstrate competency in civic literacy prior to graduation. Students can meet this requirement through one of the following options: successfully pass POS2041 American Federal Government or AMH2020 United States History 1865 to Present; or achieve a standard score on one of three assessments:

- AP Government and Politics: United States
- AP United States History
- CLEP: American Government

Foreign Language Requirements

In accordance with Florida Statute 1007.25 and 1007.262, students who are enrolled in DSC’s Associate of Arts degree or a baccalaureate degree program are required to meet foreign language requirements. One of the following options can fulfill requirement:

- Completion of two credits (two years) of sequential high school foreign language instruction in one language other than English with a passing grade each year as documented on an official high school transcript.
- Completion of two college semesters of the same foreign language, or two college semesters in American Sign Language (ASL2140 and ASL2150 or higher) with a passing grade in each course to demonstrate proficiency in a foreign language at the elementary two level or above.
- Passing Advanced Placement (AP), Cambridge Advanced International Certificate of Education Program (AICE), College Level Examination Program (CLEP), International Baccalaureate (IB), or other DSC recognized testing equivalent to the sequence of two college credit courses in one foreign language.

Foreign and sign language courses satisfy elective credits toward the A.A. degree. All A.A. and Bachelor's degree recipients must meet the foreign language requirement. This requirement satisfies foreign language proficiency at Daytona State College, it may not satisfy a specific university graduation requirement. Students should contact the institution they are interested in attending to find out their requirements.

Cultural/Global Focus Area Elective

Three (3) of the 24 elective credits must be a Cultural/Global Focus Area elective. This is a graduation requirement for students in the Associate of Arts (A.A.) degree. This requirement can also be satisfied using a course designated as Cultural/Global under Humanities and Social Sciences within the General Education curriculum. If the Cultural/Global Focus Area graduation requirement is satisfied using a course in the general education curriculum, the graduation requirement is satisfied. If not, students must complete one as an elective within the Associate of Arts (AA) Electives. Elective courses available to meet this requirement outside of the general education curriculum include ASL2140, EDF2085, FRE1120, GER1120, SPN1120, and SWS2007.

Each course used to satisfy all General Education Core courses must be completed with a grade of “C” or higher.

General Education Core

The state-mandated 36 hours of general education are distributed in the following areas:

I. Communication - 9 Credits
   ENC1101 Introduction to Composition 3
   ENC1102 Writing with Research 3
   SPC2608 Oral Communications/Research/Presentation Skills 3
   ENC1101, ENC1102: satisfy the College-Level Communication and Computational Skills Administrative Rule.

II. Mathematics - 6 Credits

   MGF2106 Survey in Mathematics 3
   MGF2107 Mathematics for Liberal Arts 3
   STA2023 Elementary Statistics 3
   MAC1105 College Algebra 3
   MAC2311C Calculus I and Lab 4

   In areas of NATURAL SCIENCES, HUMANITIES, AND SOCIAL SCIENCES, one choice MUST come from Column I.

III. Natural Sciences - 6 Credits (Choose two)- One must be from Column I
   Note: Higher-level natural science courses also will satisfy the core requirement.
<table>
<thead>
<tr>
<th>Column I</th>
<th>Column II</th>
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</thead>
<tbody>
<tr>
<td>AST1002</td>
<td>Astronomy</td>
<td>BSC1005</td>
<td>Survey of Biological Sciences (For Non-Science Majors)</td>
</tr>
<tr>
<td>BSC1010C</td>
<td>General Biology I (For Science Majors) and Lab</td>
<td>BSC1085C</td>
<td>Human Anatomy and Physiology I and Lab</td>
</tr>
<tr>
<td>CHM1020</td>
<td>Chemistry in Society</td>
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<td>General College Chemistry I and Lab</td>
</tr>
<tr>
<td>EVR2001</td>
<td>Introduction to Environmental Science</td>
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<td>Energy and its Environmental Effects</td>
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<tr>
<td>PHY1053C</td>
<td>General Physics I and Lab</td>
<td>PHY2048C</td>
<td>Physics with Calculus I and Lab</td>
</tr>
<tr>
<td>BOT1010C</td>
<td>General Botany and Lab</td>
<td>BSC1020</td>
<td>Human Biology</td>
</tr>
<tr>
<td>CHM1025C</td>
<td>Introduction to Chemistry and Lab</td>
<td>GLY2010C</td>
<td>Physical Geology and Lab</td>
</tr>
<tr>
<td>HUN1201</td>
<td>Human Nutrition</td>
<td>MET2010</td>
<td>Meteorology</td>
</tr>
<tr>
<td>OCE1001</td>
<td>Introduction to Oceanography</td>
<td>LIT2110</td>
<td>Masterpieces of World Literature I</td>
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<tr>
<td>LIT2120</td>
<td>Masterpieces of World Literature II</td>
<td>MUL2380</td>
<td>Popular Music in America</td>
</tr>
<tr>
<td>PHI2600</td>
<td>Introduction to Ethics</td>
<td>REL2300</td>
<td>World Religion</td>
</tr>
<tr>
<td>AML2600, ARH2050, ARH2051, HUM2020, HUM2230, LIT2110, LIT2120, MUL2380 and REL2300: Satisfies the Cultural/Global Focus Area graduation requirement.</td>
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</tbody>
</table>

IV. Humanities - 6 Credits (Choose two) - One must be from Column I

(Choose two: one must be a literature course: (AML, LIT) and one must be a humanities or art course: (ARH, HUM, MUL, PHI, REL, THE).

Note: All courses in this area satisfy the College-Level Communication and Computational Skills Administrative Rule writing requirement.

<table>
<thead>
<tr>
<th>Column I</th>
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</tr>
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<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>HUM2020</td>
<td>Introduction to Humanities</td>
</tr>
<tr>
<td>LIT2000</td>
<td>Literature and Culture</td>
<td>MUL1010</td>
<td>Music Appreciation</td>
</tr>
<tr>
<td>PHI2010</td>
<td>Introduction of Philosophy</td>
<td>THE1000</td>
<td>Theatre Appreciation</td>
</tr>
<tr>
<td>AML2600</td>
<td>Introduction to African American Literature</td>
<td>ARH2050</td>
<td>Survey of Art History I</td>
</tr>
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<td></td>
</tr>
</tbody>
</table>

V. Social Sciences - 9 Credits (SLS1122 + Choose Two) - One must be from Column I

SLS1122 is required of all students in the Associate of Arts (A.A.) degree. It is strongly recommended that students take SLS1122 within the first semester of course work. Some students may be exempt from the requirement to complete SLS1122. Cases in which a student in the AA program are exempt are:

1. Transfer students with 24+ credits and a 2.75 cumulative GPA;
2. Readmit students with 24+ credits and a 2.75 cumulative GPA; and
3. Students who change their program from an AS program to the AA program with 24+ credits toward the AA and a 2.75 cumulative GPA.

It is required that students successfully pass either POS2041, American Federal Government, or AMH2020, United States History 1865 to Present, to demonstrate competency in civic literacy. Students may also complete one of three assessments. See introductory paragraph for more information.

Note: Those courses that contribute to the College-Level Communication and Computational Skills Administrative Rule writing requirement are identified as AMH2020, ECO2013, SYG2000, AMH2010, ECO2023, and GEB2430.
**History**

- CPO2001 Comparative Government 3
- DEP2004 Developmental Psychology 3
- ECO2023 Principles of Microeconomics 3
- EUH2000 History of Western Civilization to 1648 3
- EUH2001 History of Western Civilization from 1648 to Present 3
- GEB2351 International Business 3
- GEB2430 Ethics and Social Responsibility 3
- GEO2000 World Geography 3
- GEO2420 Cultural Geography 3
- INR2002 International Relations 3
- SLS2281 Diversity, Culture and Communication 3
- SYG2010 Social Problems and Deviance 3
- WOH2012 World History Before 1500 3
- WOH2022 World History After 1500 3


**TOTAL GENERAL EDUCATION** 36 credits

**ASSOCIATE OF ARTS (AA) ELECTIVES** 24 credits

**TOTAL CREDIT HOURS FOR THE AA DEGREE** 60 credits

**Associate of Arts (AA) Elective Courses**

Students are required to have 24 credit hours of elective credits to complete the Associate of Arts (AA) degree. Any college credit course that is not already counting toward a General Education requirement may be used to meet this requirement, except courses that have a course number that begins with a 0, for example MAT0018C, ARR0121C, CJK0012. Courses in limited access programs are available only for students admitted to that program. (See Course Descriptions)

**Cultural/Global Focus Area Elective**

*Three (3) of the 24 elective credits must be a Cultural/Global Focus Area elective. This is a graduation requirement for students in the Associate of Arts (A.A.) degree. This requirement can also be satisfied using a course designated as Cultural/Global under Humanities and Social Sciences within the General Education curriculum. If the Cultural/Global Focus Area graduation requirement is satisfied using a course in the general education curriculum outlined above, then the graduation requirement is satisfied. If not, choose one to take as an elective within the Associate of Arts (AA) Electives. Elective courses available to meet this requirement outside of the general education curriculum include ASL2140, EDF2085, FRE1120, GER1120, SPN1120, and SWS2007.*

**Transfer Information**

Florida regulations require students to take any prerequisites needed for their intended transfer school/major as part of their AA degree. Students are required to meet with an academic advisor to discuss their intended transfer school and major and be informed of the prerequisites for their intended program before they have earned 30 credit hours.

Students should know the requirements of the senior university they plan to attend and work with their Daytona State College academic advisor to select electives to fulfill the prerequisites for their major. *Please see the Excess Hours Advisory Statement below from the Division of Florida Colleges.

Courses transferred from other institutions are decided on an individual basis.

**EXCESS HOURS ADVISORY STATEMENT**

*This Division of Florida Colleges advisory statement for incoming students is intended to ensure that all students within The Florida College System understand the importance and potential consequences of their course selections.*

Section 1009.286, Florida Statutes, establishes an “excess hour” surcharge for students seeking baccalaureate degrees at state universities. It is critical that students, including those entering Florida College System Institutions, are aware of the potential for additional course fees. For the 2012-13 academic year and thereafter, “excess hours” are defined as hours that go beyond 110% of the hours required for a baccalaureate degree program. For example, if the length of the program is 120 credit hours, the student may be subject to an excess hour surcharge for any credits attempted beyond 132 credit hours (110% X 120).

All students whose educational plan may include earning a bachelor’s degree should make every effort to enroll in and successfully complete those courses that are required for their intended major on their first attempt. Florida College System students intending to transfer to state universities should identify a major or “transfer program” early and, by the time the student earns 30 semester hours of college credit, be advised of admission requirements for that program, including the approved common prerequisites. Course withdrawals and/or repeats, as well as enrollment in courses nonessential to the intended major, may contribute to a potential excess hours surcharge.
General Education Requirements for Associate of Science Degree

For associate of science programs, students are required to complete a minimum of 15 credits in the general education subject areas of: Communications; Humanities, Mathematics, Social Sciences; and Natural Sciences (F.A.C. 6A-10.024). Appropriate competencies in college-level communication and computational skills have been included in program specific courses for those programs not requiring general education coursework related to those skills. Three (3) credits of the required (6) credits of mathematics can be met with applied logic, statistics and any other computation coursework outside of the School of Mathematics (F.A.C. 6A-10.030).

Complete program descriptions and requirements are listed in this catalog. For information about a particular AS degree or certificate program, contact an academic advisor or the School’s chairperson or assistant chair. Based on credits previously earned, students planning to continue on to a baccalaureate program may need to complete additional requirements, which may include foreign language, civic literacy, cultural/global, or communication/computational skills courses.

Each course used to satisfy general education courses must be completed with a grade of ‘C’ or higher.

General Education Core – 15 credits

Courses meeting the general education requirement are distributed in the following subject areas:

I. Communication
ENC1101 Introduction to Composition 3
ENC1102 Writing with Research 3
SPC2608 Oral Communications/Research/Presentation Skills 3

ENC1101, ENC1102 Satisfies the College-Level Communication and Computational Skills Administrative Rule requirement in writing.

II. Mathematics
Note: Higher-level mathematics courses also will satisfy this requirement.
MGF2106 Survey in Mathematics 3

MGF2107 Mathematics for Liberal Arts 3
STA2023 Elementary Statistics 3
MAC1105 College Algebra 3
MAC2311C Calculus I and Lab 4

MAC1105: Students seeking to transfer to Bachelor's programs are often recommended to complete MAC1105 to satisfy their Mathematics core requirement. See an academic advisor for details.

III. Natural Sciences

Note: Higher-level natural science courses also will satisfy this requirement.

Column I
AST1002 Astronomy 3
BSC1005 Survey of Biological Sciences (For Non-Science Majors) 3
BSC1010C General Biology I (For Science Majors) and Lab 4
BSC1085C Human Anatomy and Physiology I and Lab 4

CHM1020 Chemistry in Society 3
CHM1045C General College Chemistry I and Lab 4
EVR2001 Introduction to Environmental Science 3
PHY1020 Energy and its Environmental Effects 3
PHY1053C General Physics I and Lab 4
PHY2048C Physics with Calculus I and Lab 5

Column II
BOT1010C General Botany and Lab 4
BSC1020 Human Biology 3
IV. Humanities

*Note: All courses in this area satisfy the College-Level Communication and Computational Skills Administrative Rule writing requirement.*

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<thead>
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<td>AML2600</td>
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V. Social Sciences

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<tr>
<td>AMH2020</td>
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<td>ANT2000</td>
<td>Introduction to Anthropology</td>
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<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
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<td>POS2041</td>
<td>American Federal Government</td>
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<td>PSY1012</td>
<td>General Psychology</td>
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<td>SYG2000</td>
<td>Introduction to Sociology</td>
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<td>AMH2091</td>
<td>Survey of African American History</td>
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<td>CPO2001</td>
<td>Comparative Government</td>
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<td>DEP2004</td>
<td>Developmental Psychology</td>
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<td>ECO2023</td>
<td>Principles of Microeconomics</td>
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<td>GEB2351</td>
<td>International Business</td>
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<td>Cultural Geography</td>
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<td>GEB2430</td>
<td>Ethics and Social Responsibility</td>
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<td>GEO2000</td>
<td>World Geography</td>
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<td>INR2002</td>
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<td>SLS1122</td>
<td>Managing Your Success</td>
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</tbody>
</table>
SLS1122 Managing Your Success

Managing Your Success is a great class that helps students learn about themselves and become familiar with College resources. It also helps them develop personal and workplace skills to succeed both academically and professionally. The course is especially helpful for new students and those transitioning into college after time away by bringing awareness to college-level expectations, while providing hands-on experiential learning opportunities. Students not only learn about the resources available to them, they have the chance to apply those new skills to their individual situations and needs. The course is designed to be practical, personally meaningful and informative.

What is covered in the Class?

Students learn about:

- **College expectations and resources.** Information about College and classroom policies and documents such as the College website, College Catalog and Student Handbook is reviewed. An overview of student support related departments and services is provided, often with guest speakers from the respective areas and visitations to those facilities.

- **Academic and personal skills.** Self-assessments provide personal awareness of strengths and weaknesses that affect behavior and performance. Students learn about motivation, stress management, goal setting, self-esteem and confidence, time management and financial literacy. They also develop professional skills such as teamwork, communication and emotional intelligence. Students learn how to maximize the personal benefits of using the Academic Support Center, DSC-UCF Writing Center and Library Services to improve the quality of their work and to develop stronger academic skills.

- **Technology.** In the ever-changing technological world that we live in, students need a variety of skills to use academic and personal tools. They are expected to retrieve their records using MyDaytonaState, access their online course content and submit assignments using Falcon Online and to use common software (Microsoft Office). They are provided with hands-on learning for each of these, as they will use them throughout their college career and beyond.

- **Academic and career planning.** A sense of purpose is important to motivation and completing goals. Students research and analyze their major/program of study in addition to their desired field/career. They learn how to prepare for successful completion and graduation as well as employment and the world of work.

Special Notes:

This course is part of the General Education Core for all students enrolled in the Associate of Arts (AA) program; students must earn a C or better to pass the course. Students should take this course in their first semester.

Students who meet the following criteria are exempt from taking SLS1122:

- Students who transfer or readmitted students with 24+ credits and minimum 2.75 GPA
- Students who are switching from an A.S. to A.A. program with 24+ credits and minimum 2.75 GPA
- Students enrolled in an active bachelors program are not required to complete SLS1122.

Students who are exempt from SLS1122 are strongly encouraged to take SLS1130L - DSC Basics. This is a free three-hour course that provides an overview of DSC services and college policies.

For additional information, please call Charlene Latimer at (386) 506-3142, or contact an Academic Advisor.

State of Florida Articulation Agreement

According to the articulation agreement among all Florida public institutions of higher learning, students who receive the Associate of Arts degree from Daytona State are guaranteed entry into one of Florida’s four-year upper-division public institutions as juniors. Daytona State also maintains a similar agreement with most of the state’s private institutions.

Although an AA degree guarantees admission to an upper division institution, it does not guarantee acceptance to a particular university’s selected, special or limited-access programs. Associate of Arts degree recipients compete for admission to these programs on the same basis as students already enrolled at these institutions.

Modes of Instruction

College Your Way

Daytona State College offers a variety of courses that provide flexible delivery methods and formats, and convenient meeting times. These non-traditional
approaches to traditional education are designed for individuals with busy lives. Students can choose more convenient schedules such as those offered by the seven-week courses, hybrid courses, online courses and independent study courses.

**Seven-Week Courses**

Daytona State's seven-week courses are designed for students who want to earn their degrees as quickly as possible. These courses are the same college credit courses that are offered during our traditional 15-week semesters, only they are condensed into seven weeks. Course start dates vary. For 7-week courses, select session A or B.

**Hybrid Courses**

Hybrid courses are part lecture and part online delivery. Lecture time may vary from 30% to 79% of the hours needed to complete the course. The remaining hours devoted to the course are delivered through an Internet connection using Falcon Online, Daytona State's learning management system. Depending on the percentage of online activity, students are charged an additional fee per course. Visit the Online Programs web page to learn about Falcon Online course access and computer requirements specific to distance learning classes.

**Online Courses**

Online courses are delivered 80% to 100% online. Students access the course through an Internet connection using Falcon Online, Daytona State's learning management system. Students are charged an additional fee per credit hour. Students may obtain degrees/certificates with limited or no visitation to campus. Currently, students may obtain an AA degree and some BA degrees online. Students may also work toward many AS degree options. Visit the Online Programs web page to learn about Falcon Online course access and computer requirements specific to distance learning classes.

**Independent Study**

This provides in-depth study in selected disciplines. Under special circumstances, it also may be approved for students unable to attend regularly scheduled college credit classes. Students considering this option must identify an area of study with the assistance and approval of an instructor; complete the independent study agreement outlining the project/objectives to be accomplished; and get written approval from both the department chairperson and associate vice president.

**Cooperative Education/Internships**

Cooperative Education empowers you to get a head start in meaningful professional employment, learning through hands-on experience in your chosen field of study. Internship experience is a great way to gain work experience in a new profession. This experience will be valuable, not only during your enrollment at Daytona State, but also after graduation as you build your professional resume.

Students are required to complete 80-320 program contact hours at an employer work site, depending on their program of study, for an average of 12-15 hours a week within a semester. (1 credit hr. = 80 contact hrs.; 2 credit hrs. = 160 contact hrs.; 3 credit hrs. = 240 contact hrs.; 4 credit hrs. = 320 contact hrs.)

To be eligible, you must be admitted to an AS or certificate program. Your department chairperson will work with faculty and staff to help you to arrange a field placement related to your major. Whether you are paid or unpaid is left to the discretion of the employer.

Co-op and internships will give you a competitive edge when applying for employment after graduation. Many co-op jobs are posted in the online job listings through Career Services Online: daytonastate.edu/career_services.

For additional information, or to register for a co-op experience, contact the chairperson of your academic department or Career Services.

**Specialized Programs/Services**

**Associate of Arts: Psychology Areas of Specialization Certification**

Daytona State College offers students who have declared Psychology as their major program code the opportunity to complete a General Psychology Track. The General Psychology Track requires students to successfully complete 9 semester hours of psychology courses, which include General Psychology (PSY1012), Human Development (DEP2004), and Survey of Personality (PPE2001). Students who plan to major in Psychology at the baccalaureate level will be better prepared for the baccalaureate curriculum by completing this track.

Students who are interested in a Psychology Track should meet with an academic advisor early in their tenure at Daytona State College to establish an academic plan that will ensure all program requirements will be met. For more information on this program, students should contact the department chair, Dr. Michael Flota at (386) 506-3844, or the department assistant chair, Mr. Nick Petropouleas at (386) 506-3409.

**Athletic Training Education Program (ATEP)**

Daytona State College offers a unique opportunity for students to prepare to successfully transfer into an
Academically accredited athletic training program at a four-year college or university. Students may complete their first two years of prerequisite courses at Daytona State while gaining valuable experience under the direct supervision of NATABOC-certified athletic trainers (ATCs). Athletic training students work with Daytona State's Division I sports programs at both practices and intercollegiate competitions to assist in providing care for athletic injuries.

More information can be found on the ATEP website at https://www.dscfalcons.com/information/Athletic_Training_Education_Program. Follow the links to Health/Wellness Academics. You also may contact Trevor Burns, ATC, Director of Sports Medicine, at 386-506-3435.

Florida East Coast TechHire Grant

Daytona State College has been awarded the Florida East Coast Tech Hire (FECT) grant through the Department of Labor. This grant is a partnership between Daytona State College, Eastern Florida State College and Florida State College. The grant focuses on providing free training and related services to achieve employment and certifications in the areas of Advanced Manufacturing and Information Technology.

The grant provides the following:

- TECHHIRE training Boot Camps that are short-term, accelerated, programs that offer industry-recognized credentials in the Advanced Manufacturing and Information Technology Fields;
- Support Services that may include childcare, behavioral counseling, career counseling and other related services to successfully complete the training programs;
- Assistance with employment including internships, apprenticeships, and job placement;
- Additional job skills development to include resume design, interviewing skills and workplace/employer expectations.

For more, visit daytonastate.edu/mytechhire.

Quanta-Honors College

Daytona State's Quanta-Honors College is a learning community offering an alternative to regular college classes for highly motivated students who value academic achievement and want the competitive advantage that an honors degree gives.

Quanta-Honors students take many of their general education courses in learning community course clusters. (Electives and pre-requisite courses for specific majors may still be taken outside Quanta-Honors.) Each cluster is made up of multiple courses that are integrated around a theme. Past themes, for example, have included “Myth and the Hero’s Journey” (Introduction to Composition, Introduction to Humanities, Critical Thinking), “Plastic Paradise” (Introduction to Oceanography, General Psychology, Survey in Mathematics), and “Radical Communities” (Writing with Research, Literature and Culture, Research Strategies for College).

The classes are challenging, but extensive support is available to ensure that students do well. Students work in small groups and have plenty of time to discuss, explore new ideas, and apply these ideas to real-world problems.

Why do students choose Quanta-Honors College for their associate degree?

Students tell us that they like the classes because they are participatory – we discuss rather than lecture. They like that we value thinking outside the box and challenging the conventional wisdom. Plus, there are some awesome perks:

- Nearly all course readings are provided to students through Falcon Online at no charge, cutting students’ total textbook expenses by 50% or more.
- Students make a lot of new friends because class work is done mainly in small groups.
- Students who maintain a 3.2 grade point average receive a 10-percent tuition scholarship each semester.
- Quanta-Honors students are provided a dedicated classroom with a student lounge and computers for their exclusive use.
- Quanta-Honors faculty help you figure out where to transfer for your bachelor's degree and help you decide on a major. We also have specialized transfer agreements with Stetson University and the Burnett Honors College at UCF. Stetson offers Quanta-Honors students a financial package covering 100% of tuition and fees for the bachelor’s degree.

Entrance Requirements

Quanta-Honors is for any student who wants to be an honors student! Some students join the program having already participated in previous high school or other honors programs; others are first-timers. We think success comes from hard work and dedication, and we welcome students who are eager to add “honors” to their accomplishments for the first time. We also welcome students from diverse backgrounds. Typical classes
include traditional college students as well as non-traditional students, dual enrolled high school students, veterans, and parents. All students are encouraged to apply.

**Graduating with a Quanta-Honors College degree**

In addition to completing courses through the Quanta-Honors College, students must complete the following requirements in order to graduate with an honors degree:

- Do 60 hours of service learning in the community prior to earning the A.A. degree.
- Complete a final research project.
- Graduate with a cumulative grade point average of 3.2.

For more information about the Quanta-Honors College, please visit daytonastate.edu/quantahonorscollege or contact:

Ben Graydon  
Chair, Quanta-Honors College  
Daytona State College  
1200 West International Speedway Boulevard  
Daytona Beach, Florida 32114  
(386) 506-3927  
Benjamin.Graydon@DaytonaState.edu

**Small Business Development Center**

The Small Business Development Center (SBDC) at Daytona State College is a grant-funded program of the U.S. Small Business Administration (SBA) and a sub-center of the SBDC at UCF. The SBDC at Daytona State College is a team of certified professionals who are dedicated to providing management advice and training to aspiring entrepreneurs and existing small businesses. The center's no-cost services include individual consulting, workshops, specialized assistance and online classes.

Consultant expertise focuses on areas vital to accelerating business growth:

- Strategic Market Research
- Business and Strategic Plan Development
- Market and Revenue Growth Strategy Development and Implementation
- Capital Access and Loan Packaging
- Financial Analysis and Assessment
- Accounting Systems and Financial Literacy

For more information please call (386) 506-4723 or email us at @DaytonaState.edu.

Visit our website at www.daytonastate.edu/sbdc/.

**Study Abroad**

Daytona State offers a variety of study abroad programs each academic year in which students can earn college credit. All study abroad programs are led by Daytona State faculty. Programs vary in length; although, most are less than two weeks in duration and are offered during the spring and summer semesters.

Details on upcoming study abroad programs can be found at http://www.daytonastate.edu/studyabroad or by contacting John Brady at (386) 506-3837.

**Veterinary Technology (Distance Education)**

**Veterinary Technology (Distance Education Program through St. Petersburg College)**

Daytona State College offers students this specialized program in partnership with St. Petersburg College. Students will enroll at Daytona State College to complete their general education/core courses, and then enroll in a totally distant learning program at St. Petersburg College. The Veterinary Technology courses are taught online. All program specific courses and general education/core courses must be completed with a grade of ‘C’ or better. Applicants must have worked or volunteered in veterinary hospital at least 40 hours prior to applying for admission to fulfill clinical observation requirement.

The Veterinary Technology Program at St. Petersburg College has been accredited by the American Veterinary Medical Association since 1978.

Graduates have a variety of career opportunities in veterinary clinics, hospitals, universities and college facilities, research laboratories, zoological gardens and reserves, animal shelters, and pounds.

**Daytona State College - General Education/Core Course Requirements**

The Veterinary Technology Track (AA Advising Track Code: 7971) requires students to successfully complete 22 semester hours of General Education/Core courses at Daytona State College, which include:

- ENC1101 Introduction to Composition
- SPC2608 Oral Communications/Research/Presentation Skills
- MGF2106 Survey in Mathematics  
  OR MGF2107 Mathematics for Liberal Arts  
  OR MAC1105 College Algebra
- OR STA2023 Elementary Statistics
• BSC1005 Survey of Biological Sciences (For Non-Science Majors) AND BSC1005L Survey of Biological Sciences Lab (For Non-Science Majors);
  OR BSC1010C General Biology I and Lab (For Science Majors)
• PHI2600 Introduction to Ethics
• PSY1012 General Psychology
• REL2300 World Religion
• CGS2100 Microcomputer Applications*

St. Petersburg College - Program-Specific Online Course Requirements**

Students will complete 51 semester hours of Program Specific Online courses at St. Petersburg College, which include:
• ATE1110/1110L Animal Anatomy/ Lab
• ATE1211 Animal Physiology
• ATE1311L Veterinary Office Procedures
• ATE1636 Large Animal Clinical & Nursing Skills
• ATE1650L Veterinary Clinical Practice I
• ATE1654L Veterinary Clinical Practice II
• ATE1671L Laboratory Animal Medicine
• ATE1741 Veterinary Medical Terminology
• ATE1943 Veterinary Work Practicuim I
• ATE1944 Veterinary Work Practicum II
• ATE2050C Small Animal Breeds and Behavior
• ATE1412C Introduction to Dental Techniques
• ATE2611 Animal Anesthesia
• ATE2612 Animal Medicine
• ATE2631 Animal Nursing
• ATE2634 Animal Pharmacology
• ATE2638/2638L Animal Lab Procedures I/ Lab
• ATE2639/2639L Animal Lab Procedures II/ Lab II
• ATE2651L Animal Nursing & Medicine Lab I
• ATE2653L Animal Nursing & Medicine Laboratory II
• ATE2656L Large Animal Clinical and Nursing Skills Lab
• ATE2661 Large Animal Diseases
• ATE2710 Animal Emergency Medicine
• ATE2722 Avian and Exotic Pet Medicine
• ATE2945 Veterinary Work Practicum III
• ATE2946 Veterinary Work Practicum IV

Students who are interested in this track should contact the Academic Advisor in the College of Health and Public Services, Melissa Brown at (386) 506-3052, or the department chair, Geraldine Rimstidt at 386-506-3823.

*Recommended course

**For more information about the St. Petersburg College selection process, program specific online courses and laboratory requirements, please contact St. Petersburg College at 727-302-6733 or visit their website at https://web.spcollege.edu/courses/program/VETTC-AS.

Teacher Certification/Recertification Preparation

Individuals who want to take courses for teacher certification or certification renewal should visit Teacher Certification and Certification Renewal for further information.

In addition, applicants must:
• Contact the Daytona State College School of Education Department for additional information and approval of courses before registering.
• Provide verification that a Bachelor's degree was previously earned.
• If currently employed as a teacher in a public school, provide employment verification from Human Resources or the principal.
• If you DO NOT work for a PUBLIC school district, you MUST complete the Volunteer Online Application. The following links will take you directly to the Online Volunteer Application site:
  - English Application
  - Spanish Application

The above links can also be found under the Volunteer/Partnership Program’s website.
• All students who are going to complete their field hours must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:
  - In the ‘Affiliations’ column, the box marked ‘other’ and type in ‘DSC Junior Intern’
  - In the ‘Organizations’ column, the box marked ‘Daytona State College’
• Once submitted, the online application will be re-directed to the VIPS Department for approval. The application will stay on a “hold” queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the applicant clears the sexual predator/offender database performed by the Raptor
System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status.

For questions, please contact Ashorda Foley (386-255-6475 x 38379).

- Inaccurate or incomplete information may delay your results. The clearance is good for five years.

Check the academic calendar for specific dates for the registration of state employees.

**Stand-Alone Reading Endorsement**

The K-12 Reading Endorsement will allow Florida educators to meet the need for highly-qualified teachers in reading, per the Florida Department of Education requirements under the Just Read, Florida! initiative. The School of Education offers the opportunity to complete the five reading competencies through three rigorous online courses: RED3012 Principles of Reading, RED4519 Diagnosis, Intervention in Reading, RED4844 Reading Practicum.
Enrollment Services

Admissions

Daytona State College Admissions

If you're considering a college that can offer you a quality education at an affordable cost, Daytona State College is the right place for you. For more than 60 years, Daytona State has been the institution of choice for thousands of Volusia and Flagler County residents as well as students from all over the state, country, and internationally. In addition to the Associate of Arts/University Transfer degree, Daytona State also offers more than 100 associate of science degrees and certificates, as well as the Bachelor of Applied Science in Supervision and Management, the Bachelor of Science in Engineering Technology, the Bachelor of Science in Information Technology, the Bachelor of Science in Nursing and seven Bachelor of Science in Education degrees. Daytona State features small class sizes, personal attention from expert faculty, six campus locations and convenient, flexible class schedules that can fit your busy lifestyle.

We offer you a comprehensive college experience, including career planning, varsity athletics, student clubs and cultural events. Whether you've been out of school for some time and need help preparing for the rigors of college studies, or are ready to take on the challenge of our acclaimed honors programs, our dedicated staff and faculty are ready to help you achieve your goals at Daytona State.

Great value

Daytona State College is less expensive than other colleges for similar classes. Offering quality education at affordable prices, it is the best value in higher education today! Student financial assistance is also available to those who qualify.

Over 100 degree and certificate programs to choose

Daytona State College offers many degree and program options to fit your life goals, whether you want to gain short-term training to start a career, build new skills, or transfer to other four-year public or private colleges or universities.

DirectConnect to UCF

Daytona State associate of arts degree students have a clear path to transfer to UCF through the university's nationally recognized DirectConnect program. DirectConnect guarantees admission to UCF for AA graduates and adds touch points that track students from their freshman year at DSC through their senior year at the university to ensure they stay on a path toward success. In addition to increased academic advising, touch points include having students complete a career-assessment plan, confirm early major declaration, and complete skills workshops related to academic planning, financial literacy and other topics. To get started on your path to UCF through DirectConnect, speak with your DSC academic advisor early in your freshman year.

Seamless transfer to other four-year colleges and universities

Daytona State College students transfer seamlessly to many public and private colleges and universities every year. They save hundreds, sometimes thousands of dollars by starting at Daytona State College.

Bachelor's degree programs offered

Daytona State College offers the Bachelor of Applied Science in Supervision and Management (BAS). Your associate degree program prepared you to enter the job market at an entry level or mid-level position. The BAS program will broaden your knowledge of applied management practices and put you on the path to career advancement. The BAS can be pursued as a stand-alone program or with a concentration in hospitality management.

The College also offers seven Bachelor of Science in Education (BSED) degrees: Elementary Education, Exceptional Student Education, Secondary Mathematics Education, Secondary Biology Education, Secondary Chemistry Education, Secondary Physics Education, and Secondary Earth/Space Science Education for students whose dream is to become a teacher. These programs incorporate an innovative curriculum with cutting-edge technology. Our experienced faculty is dedicated to providing students with the essential knowledge and strategies needed to become a successful teacher.

The Bachelor of Science in Engineering Technology (BSET) can be pursued as a stand-alone program or with a concentration in electrical engineering technology. Engineering technology focuses primarily on analyzing, applying, implementing and improving existing technologies for the practice of engineering closest-to-product improvement, manufacturing and engineering operational functions.

The Bachelor of Science in Information Technology (BSIT) prepares graduates with the knowledge to design and implement information technology systems to solve real-world problems. Job titles for graduates of the program include: computer programmer, computer
software engineer, systems analyst, network and computer systems administrator, and database administrator.

The Bachelor of Science in Nursing (BSN) is designed for students who already have an Associate of Science in Nursing (or equivalent) who desire to continue their education at the baccalaureate level. It provides a seamless transition from the associate degree to the baccalaureate degree and can prepare students for advancement in the field of nursing.

**Short-term training to begin a career**

If you are aiming to enter the workforce as soon as possible, or improve your skills, Daytona State College’s career programs prepare you to go right into high-demand careers. Check out the list of associate of science and certificate programs to find a program that fits your goals: immediate career entry after graduation.

**Small class sizes**

With a 26:1 student/faculty ratio, you will receive individualized attention from faculty who care. No large, impersonal lecture halls here!

**Great professors who care**

Because Daytona State College faculty members are dedicated to teaching instead of research, their focus is on your learning. Your professors will know your name and care about your perspectives and success. You can ask additional questions or discuss coursework during their office hours.

**Superior student services**

Not only will you receive personal attention in the classroom, but all across the campus. Tutoring, career services, advising and counseling are just some of the student-centered services available.

**Academic support services**

The Academic Support Center offers free tutoring and individualized assistance to help you succeed in your classes. You can drop in anytime for math and writing assistance or make an appointment for tutoring in other subjects.

**Day/evening on-site and online**

Daytona State College offers courses during the day, at night, online, weekends and through independent study and self-directed modular learning. Please see the college's Online Programs website at http://www.daytonastate.edu/online for the variety of classes being offered.

**Up-to-date facilities**

Our main campus is located on 100 acres in Daytona Beach, with regional campuses located throughout Volusia and Flagler counties. All of the facilities include multimedia classrooms and computer labs equipped with the latest software.

Daytona State College is fully-accessible to students with disabilities. An array of services and accommodations can also be arranged through the Office of Counseling and Accessibility Services. The college has adaptive computer equipment to assist with technology services to help students with disabilities achieve academic success. For more information, contact the Director of Counseling and Accessibility Services.

**Quanta-Honors College**

Daytona State’s well-respected Quanta-Honors College is perfect for students seeking to transfer to other competitive four-year colleges or who want an additional intellectual challenge. Quanta-Honors is a small, nationally recognized learning community that combines several traditional courses under a common theme, offering students the challenge of seeing and exploring the relationships and ideas between seemingly unrelated subjects.

You will participate in groups with other students to share ideas and explore a multitude of viewpoints. This sense of community will help you to develop a greater sense of involvement with other students and your professors, while the group skills that you gain will be invaluable to you later in the workplace. Quanta-Honors students receive special recognition at graduation and on their official transcripts.

**Email:** admissions@DaytonaState.edu

**Phone:** (386) 506-3642

**Campus Tours:** (386) 506-4471

**Mail To:**

Admissions Office
Daytona State College
1200 W. International Speedway Blvd.
Daytona Beach, FL 32114

**Admissions Office Hours:**

Office hours may vary due to holiday observances or peak enrollment. Please check the Admissions website at www.daytonastate.edu/admissions/visit.html to verify hours of service.

Daytona Beach Campus
Mon - Thurs, 8 a.m. - 6 p.m.
Fri, 8 a.m. - 5 p.m.
DeLand Campus  
Tue, Thurs, 8 a.m. - 6 p.m.  
Mon, Wed, Fri, 8 a.m. - 5 p.m.

Deltona Campus  
Mon, 8 a.m. - 6 p.m.  
Tue - Fri, 8 a.m. - 5 p.m.

Flagler/Palm Coast Campus  
Mon, Wed - Fri, 8 a.m. - 5 p.m.  
Tue, 8 a.m. - 6 p.m.

New Smyrna Beach-Edgewater Campus  
Tue - Fri, 8 a.m. - 5 p.m.  
Mon, 8 a.m. - 6 p.m.

General Admission Requirements

Admission Requirements for Associate Degrees and Certificate Programs:

Daytona State College has an open-door policy, which gives all students the opportunity to pursue an education beyond high school. Admission to the college is granted to applicants who have a Florida standard high school diploma or other eligible diploma type, a GED® diploma or to home school graduates. Applicants from private schools and high schools from states other than Florida will be considered in accordance with current state statute if their diploma is recognized as equivalent to a Florida standard high school diploma. Students who have previously demonstrated competency in post-secondary level course work (through successful completion of 12 transferable college credits, not including Developmental course work) will be eligible for acceptance to the college.

Applications are accepted year-round.

For any questions regarding admission to the college, please call (386) 506-3642. You can apply online or in person at any campus.

Students with a Certificate of Completion or Special Diploma, or without a high school diploma may be admitted to the following certificate programs:

- Air Conditioning, Refrigeration and Heating Mechanic
- Air Conditioning, Refrigeration and Heating Technology
- Automotive Collision Repair and Refinishing
- Automotive Service Technology
- Barbering
- Building Trades and Construction Technology
- Cosmetology
- Machining
- Nursing Assistant (Long Term Care)
- Welding Technology (Applied)

Students who have received a Certificate of Completion-CPT Eligible from their high school can pursue any available degree offering with the exception of limited access programs. However, students who do not have a standard high school diploma or GED® will not be able to receive financial aid.

Admission Requirements for the Bachelor of Applied Science in Supervision and Management Program:

Applications are accepted year-round and students may start the program during any semester of the academic year. There is no application fee. Admission to the Bachelor of Applied Science (BAS) in Supervision and Management program is open to all applicants who meet the admission requirements.

1. Applicants must complete an application to the BAS in Supervision and Management program. Applications may be submitted online at www.DaytonaState.edu/apply.

2. Applicants for the BAS program must have earned an associate degree. Those with AA degrees who have completed all core general education credits are required to complete 18 credits in an occupational/technical area, e.g., accounting technology, computer science, business, etc. (i.e., 60 AA credits plus 18 occupational/technical credits) in place of the additional general education core credits required of the AS/AAS graduate.

3. Applicants must have at least 60 college credit hours, including a minimum of 15 credit hours of transferable general education courses. Applicants must have received a grade of "C" or better in all core general education courses that transfer into the BAS program, and must have earned an overall grade point average of 2.0 in the associate degree program courses. In addition, students must have completed all Developmental coursework and qualify for MAT1033 and ENC1101 prior to being accepted to the BAS program.

Admission Requirements for the Bachelor of Science in Education Program:

Applicants to any of the Bachelor of Science in Education degrees must have:

1. Conferred Associate of Arts degree from a regionally accredited institution
2. Cumulative GPA of 2.5 in all higher education classes
3. Satisfactory completion of the General Knowledge (GK) Test portion (all four sections) of the Florida Teacher Certification Examination. Click here for more information or to register for the exam: http://www.fl.nesinc.com
4. Volusia County Schools Volunteer clearance. Go to http://www.daytonastate.edu/education under the Admissions Requirements Section to obtain the Volusia County Schools Application to Volunteer. Follow the steps on our website for completion and submission instructions. For a list of disqualifying offenses view Florida Statute 1012.315.

5. Bachelor of Science in Education Program application (www.DaytonaState.edu/apply).

6. Grade of "C" or higher in the following pre-requisite classes: EDF1005, EEX2010, MAE2801. Students enrolled in the A.A. degree program prior to the 2017-18 catalog year can complete the common prerequisites of EDF1005, EDF2085, and EME2040 with a grade of "C" or higher. In addition, there may also be program specific pre-requisites:

- Elementary Education and Exceptional Student Education: no additional pre-requisites.
- Secondary Mathematics Education Program: MAC2311C (4 credits), MAC2312C (4 credits) and an additional 4 credit math elective (MAS, MTG, or MAC)
- Secondary Biology Education: MAC2311C (4 credits), BSC1010C (4 credits), BSC1011C (4 credits) and one of the following: CHM1045C (4 credits), PHY1053C (4 credits) or PHY2048C (5 credits)
- Secondary Earth/Space Science Education: MAC2311C (4 credits), OCE1001, GLY2010C (4 credits) and one of the following combinations: BSC1010C and BSC1011C, or CHM1045C and CHM1046C, or PHY2048C and PHY2049C
- Secondary Chemistry Education: Grade of "C" or higher in the following pre-requisite classes: MAC2311C (4 credits), CHM1045C (4 credits), CHM1046C (4 credits), and one of the following combinations: PHY2048C and PHY2049C, or PHY1053C and PHY1054C
- Secondary Physics Education: MAC2311C (4 credits), MAC2312C (4 credits), MAC2313C (4 credits), PHY2048C, PHY2049C, CHM1045C, and CHM1046C

Notes:
1. Once accepted, students must enroll in and complete a mandatory orientation class (SLS3355) in their first semester of enrollment.
2. Students who have not successfully completed two years of the same foreign language in high school, must complete two semesters or 8 credit hours of the same foreign language at the college level to meet the state foreign language requirement to graduate.

3. Students must also complete the state-mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Sciences - 6 hrs; Humanities, Cultural and Aesthetic - 3 hrs; Behavioral and Social Sciences - 3 hrs; Health and Wellness - 3 hrs; Political, Economic and Business - 3 hrs; Historical and Global - 3 hrs.

Admission Requirements for the Bachelor of Science in Engineering Technology

Applicants for the BSET program must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), or an Associate of Arts (AA) degree with an overall grade point average of 2.5. Students with a grade point average of between 2.0 and 2.49 may be admitted conditionally. AA graduates may be admitted to the program with the approval of the Chair of the BSET program. Those with AA degrees who have completed all core general education courses will be required to complete a total of 18 credits in appropriate technical prerequisite courses. AS/AAS graduates must complete additional core general education courses.

Applicants who have not earned an associate degree may be admitted to the BSET program if they have earned at least 60 BSET transferrable credits with a grade of "C" or better in all core general education courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair. In addition, students must have completed all Developmental coursework, MAC1105 and ENC1101 prior to being accepted to the BS in Engineering Technology program.

Admission Requirements for the Bachelor of Science in Information Technology

Applicants for the BSIT program must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), or an Associate of Arts (AA) degree with an overall grade point average of 2.5. Students with a grade point average of between 2.0 and 2.49 may be admitted conditionally. AA graduates may be admitted to the program with the approval of the Chair of the BSIT program. Those with AA degrees who have completed all core general education courses will be required to complete a total of 18 credits in appropriate technical prerequisite courses. AS/AAS graduates must complete additional core general education courses.

Applicants who have not earned an associate degree may be admitted to the BSIT program if they have earned at least 60 BSIT transferrable credits with a grade of "C" or better in all core general education courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair. In addition, students must have completed all
Developmental coursework, MAC1105 and ENC1101 prior to being accepted to the BS in Information Technology program.

**Admission Requirements for the Bachelor of Science in Nursing (BSN)**

Applicants for the BSN must have earned an earned Associate of Science (AS) or Diploma in Nursing (Diploma must equate to the AS nursing degree). A minimum 2.5 cumulative grade point average also is required, as well as an Unencumbered Registered Nursing License. Applicants must submit two professional letters of recommendation (one from a current or prior employer). In addition, students must qualify for MAT1033 and ENC1101 prior to being accepted to the BS in Nursing program.

Upon receipt of the baccalaureate application and prior to completion of the application packet, an acknowledgement letter will be sent. Once the application packet is complete, students will receive an acceptance letter. Upon acceptance to the BSN program, students will meet with academic advising to develop a curriculum plan (full- or part-time status).

**Admission Requirements for Adult Education:**

Daytona State College offers the following programs under its Adult Education Department:

- Adult Basic Education (ABE)
- Adult High School
- English as a Second Language (ESL)
- General Education Development (GED)

Adult Education applicants must be 16 years of age. Applications are accepted year round at all Daytona State College campuses. Additional documentation required may include:

- Picture identification from Florida State Department of Motor Vehicles or Student ID
- Official transcripts from last high school attended (For Adult High School only.)
- For students under 18:
  - Official withdrawal form (Volusia County only)
  - GED® consent form
  - Parent signature

**Transcripts**

Acceptance to Daytona State College is contingent upon the receipt of final, official copies of your high school transcript documenting a standard high school diploma or eligible diploma type or GED® transcript/scores, and if applicable, final, official transcripts from all colleges and educational institutions previously attended. Home school students are required to submit a home school verification statement. Students who are home schooled outside of Florida must submit proof they met the graduation requirements of their State. Students who completed high school in another country or who attended a college or university outside the U.S. must have a NACES-recognized evaluation service complete a course-by-course evaluation of these transcripts. NACES members can be viewed at http://www.naces.org. Also, please submit translated syllabi for all post-secondary courses you wish to have considered for transfer. Additional documentation may also be required. Please contact the Records Office for more information.

With the exception of international students, all certificate and degree-seeking students are given a one-semester grace period to submit the official documents mentioned above. Until all transcripts are received, students will be unable to register for future semesters. Financial aid will not be disbursed until all transcripts are received. If you have questions about transcripts or are having trouble obtaining your transcripts, please contact the Admission Department at 386-506-3642.

**Application Dates**

Admission to Daytona State College may be granted during any semester; however, specific programs may restrict entry to certain times. Applications are processed year round. Due to limited space in some classes and programs, we strongly encourage you to complete the admission process as soon as possible. Registration begins in April for fall semester classes, November for spring semester classes, and March/April for summer classes. International students should contact the Admissions Office at least three to six months in advance of their initial enrollment.

**Enrollment Process Checklist**

**Associate Degree and Certificate Program Enrollment Checklist:**

1. Submit an Admission Application - You can apply online (DaytonaState.edu/apply) or in person at any campus. Submit final, official high school or GED® transcript, including a graduation date. Students who graduated from a home school program are required to submit a home school verification. Students who are home schooled outside of Florida must submit proof they met the graduation requirements of their State. Submit final, official transcripts from all colleges or
universities you have attended. An official transcript is one that arrives in a sealed envelope. Electronic transcripts may be accepted if they are sent directly from the issuing institution. If you graduated high school or have attended college in another country, please follow the instructions. Contact Admissions for more information about your transcript requirements. Please DO NOT submit your original international documents to the college.

2. Complete a Financial Aid Application - Apply for financial aid as soon as possible. Financial aid is available to qualified students enrolled in an eligible program to assist in meeting educational expenses. Applicants should complete the FAFSA at fafsa.gov to determine eligibility. Daytona State's school code is 001475. Processing time is 4-6 weeks. Additional information about Financial Aid or Daytona State College scholarships is available from the Office of Financial Aid Services.

3. Complete Placement Requirements – Students who are not exempt should fulfill their placement requirements by taking the P.E.R.T. for degree programs and TABE for certificate programs. If you have previous coursework or have taken the SAT/ACT/CPT/AP, please submit official copies to the Admissions Office and bring an unofficial copy with you to Academic Advising.

4. Meet with an Academic Advisor - Talk with an academic advisor to interpret your placement test scores and discuss program requirements. Students must meet with an advisor prior to registering for the first time. Students are also encouraged to register with Career Advising.

5. Complete Online Orientation – Log in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Academics" from the menu bar and then select "Orientation." Watch the videos and complete the Assessment Questions. Select "Next Step of Orientation" to progress to the next section. At the end, you must submit the Verification of Completion Survey to document successful completion of orientation.

6. Register for Classes - Log in to the student portal (My.DaytonaState.edu) using your College username and password. From Falcon Self-Service, go to the Manage Classes tile and select Enroll by My Requirements.

7. Pay for Classes - Pay for your classes either in person at the Office of Student Accounts or online. REMEMBER – you are not officially registered until you have paid in full. Online payments may be made by logging in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Finances" from the menu bar and then select "Make a Payment." To check your account balance and due date, select "Account Inquiry" from the "My Finances" menu item.

8. Obtain Your Student I.D., Parking Decal and Books - Get your student ID card and parking decal at the Question and Answer Center on the Daytona Beach Campus or the Falcon Center on a regional campus. You can also get your books in person or online at efollett.com.

Bachelor of Applied Science Enrollment Checklist:
1. Submit an Admission Application - You can apply online (DaytonaState.edu/apply) or in person at any campus. Continuing Daytona State students are still required to submit a new application for the BAS program in order to change levels. Submit final, official high school or GED® transcript including a graduation date. Students who graduated from a home school program are required to submit a home school verification. Students who are home schooled outside of Florida must submit proof they met the graduation requirements of their State. Submit final, official transcripts from all colleges or universities you have attended. An official transcript is one that arrives in a sealed envelope. Electronic transcripts may be accepted if they are sent directly from the issuing institution. If you graduated high school or have attended college in another country, please follow the instructions. Contact Admissions for more information about your transcript requirements. Please DO NOT submit your original international documents to the college.

2. Complete a Financial Aid Application - Apply for financial aid as soon as possible. Financial aid is available to qualified students enrolled in an eligible program to assist in meeting educational expenses. Applicants should complete the FAFSA at fafsa.gov to determine eligibility. Daytona State's school code is 001475. Processing time is 4-6 weeks. Additional information about Financial Aid or Daytona State College scholarships is available from the Office of Financial Aid Services.

3. Meet with an Academic Advisor - Contact Academic Advising at any campus. The advisor will assist you with choosing your first classes, requirements for program completion and graduation plans. Take copies of your college/university transcripts. More information is available from the Academic Advising office.

4. Complete Online Orientation – Log in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Academics" from the menu bar and then select "Orientation." Watch the videos and complete the Assessment Questions. Select "Next Step of Orientation" to progress to the next
section. At the end, you must submit the Verification of Completion Survey to document successful completion of orientation.

5. Register for Classes - Log in to the student portal (My.DaytonaState.edu) using your College username and password. From Falcon Self-Service, go to the Manage Classes tile and select Enroll by My Requirements.

   a. Pay for Classes - Pay for your classes either in person at the Office of Student Accounts or online. REMEMBER - you are not officially registered until you have paid in full. Online payments may be made by logging in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Finances" from the menu bar and then select "Make a Payment." To check your account balance and due date, select "Account Inquiry" from the "My Finances" menu item.

   b. Obtain Your Student I.D., Parking Decal and Books - Get your student ID card and parking decal at the Question and Answer Center on the Daytona Beach Campus or the Falcon Center on a regional campus. You can also get your books in person or online at efollett.com.

Bachelor of Science in Education Enrollment Checklist

1. Submit an Admission Application - You can apply online (DaytonaState.edu/apply) or in person at any campus. Continuing Daytona State students are still required to submit a new application for the BSED program in order to change levels. Submit final, official high school or GED® transcript including a graduation date. Students who graduated from a home school program are required to submit a home school verification. Students who are home schooled outside of Florida must submit proof they met the graduation requirements of their State. Submit final, official transcripts from all colleges or universities you have attended. An official transcript is one that arrives in a sealed envelope. Electronic transcripts may be accepted if they are sent directly from the issuing institution. If you graduated high school or have attended college in another country, please download the information sheet, Evaluating Credentials from Outside the U.S., and follow the instructions. Contact Admissions for more information about your transcript requirements. Please DO NOT submit your original international documents to the college. Submit General Knowledge Test scores and evidence of Volusia County volunteer clearance to the Admissions office.

2. Complete a Financial Aid Application - Apply for financial aid as soon as possible. Financial aid is available to qualified students enrolled in an eligible program to assist in meeting educational expenses. Applicants should complete the FAFSA at fafsa.gov to determine eligibility. Daytona State's school code is 001475. Processing time is 4-6 weeks. Additional information about Financial Aid or Daytona State College scholarships is available from the Office of Financial Aid Services.

3. Meet with an Academic Advisor - Contact Academic Advising at any campus. The advisor will assist you with choosing your first classes, requirements for program completion and graduation plans. Take copies of your college/university transcripts, if any. More information is available from the Academic Advising office.

4. Complete Online Orientation – Log in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Academics" from the menu bar and then select "Orientation." Watch the videos and complete the Assessment Questions. Select "Next Step of Orientation" to progress to the next section. At the end, you must submit the Verification of Completion Survey to document successful completion of orientation.

5. Register for Classes - Log in to the student portal (My.DaytonaState.edu) using your College username and password. From Falcon Self-Service, go to the Manage Classes tile and select Enroll by My Requirements. Once admitted to the program, register for SLS 3355: Orientation to BS in Education Programs, along with your other classes. SLS 3355 is a four-hour session that takes place prior to the beginning of the semester and must be completed to continue with the program. For assistance with selecting additional classes, please visit an Academic Advisor at any campus.

6. Pay for Classes - Pay for your classes either in person at the Office of Student Accounts or online. REMEMBER - you are not officially registered until you have paid in full. Online payments may be made by logging in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Finances" from the menu bar and then select "Make a Payment." To check your account balance and due date, select "Account Inquiry" from the "My Finances" menu item.

7. Obtain Your Student I.D., Parking Decal and Books - Get your student ID card and parking decal at the Question and Answer Center on the Daytona Beach Campus or the Falcon Center on a regional campus. You can also get your books in person or online at efollett.com.

Bachelor of Science in Engineering Technology Enrollment Checklist

1. Submit an Admission Application - You can apply online (DaytonaState.edu/apply) or in person at any
3. Meet with an Academic Advisor - Contact Academic Advising at any campus. The advisor will assist you with choosing your first classes, requirements for program completion and graduation plans. Take copies of your college / university transcripts, if any. More information is available from the Academic Advising office.

4. Complete Online Orientation – Log in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Academics" from the menu bar and then select "Orientation." Watch the videos and complete the Assessment Questions. Select "Next Step of Orientation" to progress to the next section. At the end, you must submit the Verification of Completion Survey to document successful completion of orientation. Register for Classes - Log in to the student portal (My.DaytonaState.edu) using your College username and password. From Falcon Self-Service, go to the Manage Classes tile and select Enroll by My Requirements. Pay for Classes - Pay for your classes either in person at the Office of Student Accounts or online. REMEMBER - you are not officially registered until you have paid in full. Online payments may be made by logging in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Finances" from the menu bar and then select "Make a Payment." To check your account balance and due date, select "Account Inquiry" from the "My Finances" menu item. Obtain Your Student I.D., Parking Decal and Books - Get your student ID card and parking decal at the Question and Answer Center on the Daytona Beach Campus or the Falcon Center on a regional campus. You can also get your books in person or online at efollett.com.

Bachelor of Science in Information Technology Enrollment Checklist

1. Submit an Admission Application - You can apply online (DaytonaState.edu/apply) or in person at any campus. Continuing Daytona State students are still required to submit a new application for the BSET program in order to change levels. Submit final, official high school or GED® transcript including a graduation date. Students who graduated from a home school program are required to submit a home school verification. Students who are home schooled outside of Florida must submit proof they met the graduation requirements of their State. Submit final, official transcripts from all colleges or universities you have attended. An official transcript is one that arrives in a sealed envelope. Electronic transcripts may be accepted if they are sent directly from the issuing institution. If you graduated high school or have attended college in another country, please download the information sheet, Evaluating Credentials from Outside the U.S., and follow the instructions. Contact Admissions for more information about your transcript requirements. Please DO NOT submit your original international documents to the college.

2. Complete a Financial Aid Application - Apply for financial aid as soon as possible. Financial aid is available to qualified students enrolled in an eligible program to assist in meeting educational expenses. Applicants should complete the FAFSA at fafsa.gov to determine eligibility. Daytona State's school code is 001475. Processing time is 4-6 weeks. Additional information about Financial Aid or Daytona State College scholarships is available from the Office of Financial Aid Services.

3. Meet with an Academic Advisor - Contact Academic Advising at any campus. The advisor will assist you with choosing your first classes, requirements for program completion and graduation plans. Take copies of your college / university transcripts, if any. More information is available from the Academic Advising office.

4. Complete Online Orientation – Log in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Academics" from the menu bar and then select "Orientation." Watch the videos and complete the Assessment Questions. Select "Next Step of Orientation" to progress to the next section. At the end, you must submit the Verification of Completion Survey to document successful completion of orientation. Register for Classes - Log in to the student portal (My.DaytonaState.edu) using your College username and password. From Falcon Self-Service, go to the Manage Classes tile and select Enroll by My Requirements. Pay for Classes - Pay for your classes either in person at the Office of Student Accounts or online. REMEMBER - you are not officially registered until you have paid in full. Online payments may be made by logging in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Finances" from the menu bar and then select "Make a Payment." To check your account balance and due date, select "Account Inquiry" from the "My Finances" menu item. Obtain Your Student I.D., Parking Decal and Books - Get your student ID card and parking decal at the Question and Answer Center on the Daytona Beach Campus or the Falcon Center on a regional campus. You can also get your books in person or online at efollett.com.
5. Register for Classes - Log in to the student portal (My.DaytonaState.edu) using your College username and password. From Falcon Self-Service, go to the Manage Classes tile and select Enroll by My Requirements.
   a. Pay for Classes - Pay for your classes either in person at the Office of Student Accounts or online. REMEMBER - you are not officially registered until you have paid in full. Online payments may be made by logging in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Finances" from the menu bar and then select "Make a Payment." To check your account balance and due date, select "Account Inquiry" from the "My Finances" menu item.
   b. Obtain Your Student I.D., Parking Decal and Books - Get your student ID card and parking decal at the Question and Answer Center on the Daytona Beach Campus or the Falcon Center on a regional campus. You can also get your books in person or online at efollett.com.

**Bachelor of Science in Nursing Enrollment Checklist**

1. Submit an Admission Application - You can apply online (DaytonaState.edu/apply) or in person at any campus. Continuing Daytona State students are still required to submit a new application for the BSN program in order to change levels. Submit final, official high school or GED® transcript including a graduation date. Students who graduated from a home school program are required to submit a home school verification. Students who are home schooled outside of Florida must submit proof they met the graduation requirements of their State. Submit final, official transcripts from all colleges or universities you have attended. An official transcript is one that arrives in a sealed envelope. Electronic transcripts may be accepted if they are sent directly from the issuing institution. If you graduated high school or have attended college in another country, please download the information sheet, Evaluating Credentials from Outside the U.S., and follow the instructions. Contact Admissions for more information about your transcript requirements. Please DO NOT submit your original international documents to the college. Submit proof of an active unencumbered Florida Registered Nursing license and two professional letters of recommendation to the Admissions office.
2. Complete a Financial Aid Application - Apply for financial aid as soon as possible. Financial aid is available to qualified students enrolled in an eligible program to assist in meeting educational expenses. Applicants should complete the FAFSA at fafsa.gov to determine eligibility. Daytona State's school code is 001475. Processing time is 4-6 weeks. Additional information about Financial Aid or Daytona State College scholarships is available from the Office of Financial Aid Services.

3. Meet with an Academic Advisor - Contact Academic Advising at any campus. The advisor will assist you with choosing your first classes, requirements for program completion and graduation plans. Take copies of your college / university transcripts, if any. More information is available from the Academic Advising office.

4. Complete Online Orientation – Log in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Academics" from the menu bar and then select "Orientation." Watch the videos and complete the Assessment Questions. Select "Next Step of Orientation" to progress to the next section. At the end, you must submit the Verification of Completion Survey to document successful completion of orientation.

5. Register for Classes - Log in to the student portal (My.DaytonaState.edu) using your College username and password. From Falcon Self-Service, go to the Manage Classes tile and select Enroll by My Requirements.
   a. Pay for Classes - Pay for your classes either in person at the Office of Student Accounts or online. REMEMBER - you are not officially registered until you have paid in full. Online payments may be made by logging in to the student portal (My.DaytonaState.edu) using your College username and password. Select "My Finances" from the menu bar and then select "Make a Payment." To check your account balance and due date, select "Account Inquiry" from the "My Finances" menu item.
   b. Obtain Your Student I.D., Parking Decal and Books - Get your student ID card and parking decal at the Question and Answer Center on the Daytona Beach Campus or the Falcon Center on a regional campus. You can also get your books in person or online at efollett.com.

**Florida Residency for Tuition Purposes**

Daytona State's fees and tuition are based upon your status as a legal permanent Florida resident. Daytona State is required to follow the Florida state guidelines regarding residency for tuition purposes. A student qualifies as a Florida resident for tuition purposes - or if a dependent child, his/her parent(s) - if the student has established and
maintained a legal residence in the state of Florida for at least 12 consecutive months immediately prior to the first day of classes. The applicant must state that his/her length of residence, or if a dependent child, his/her parent(s) length of residence, was for the purpose of maintaining a bona fide domicile and not for the purpose of maintaining a temporary residence incident to enrollment. A dependent child whose parents are divorced or separated may qualify as a resident for tuition purposes if either parent is a legal resident of Florida regardless of which parent claims the child as a dependent for federal income tax purposes. A dependent child living with an adult relative other than his/her parent(s) may qualify as a Florida resident for tuition purposes if the adult relative and the student have maintained a legal residence in the state of Florida for 12 consecutive months prior to the first day of classes and the dependent child has lived with the relative for three years immediately preceding residency classification and has been claimed by that relative as a "dependent" under the Federal Income Tax Codes.

The following categories will be considered as Florida residents for tuition purposes, pending corresponding documentation:

• Active duty members of the armed forces stationed in Florida, or whose home of record is in Florida, and their dependents
• Full-time instructional and administrative personnel employed by the State public school system and institutions of higher education and their dependents
• Qualified beneficiaries under the Stanley G. Tate Florida Pre-Paid College Program
• Others as permitted by state statute or rule.

The documentation necessary to verify residency may be different for “dependent” and “independent” students. Dependent students normally use their parent/guardian’s documentation for residency; whereas, independent students use their own documentation. For dependent students, the “claimant” is the parent/guardian; for independent students, the student is the “claimant.” For more information regarding dependency, please see an Admissions Advisor.

Documentation:

The claimant must provide the Admissions office with a completed Residency Declaration and originals or legible copies of the documents used to document residency prior to the first day of classes. The claimant must submit at least two of the following items with dates that evidence the 12 month qualifying period. At least one of the documents must be from the tier one list. No single document is considered conclusive and there must be no conflicting evidence present. Note that while the Admissions office makes every attempt to validate residency documentation as entered on the Declaration, the ultimate responsibility to ensure residency requirements have been satisfied belongs to the student.

First Tier (at least one of the two documents submitted must be from this list)
• A Florida voter’s registration card.
• A Florida driver’s license.
• A State of Florida identification card.
• A Florida vehicle registration.
• Proof of a permanent home in Florida which is occupied as a primary residence by the individual or by the individual’s parent if the individual is a dependent child.
• Proof of a homestead exemption in Florida.
• Transcripts from a Florida high school for multiple years (2 or more years) if the Florida high school diploma or GED® was earned within the last 12 months.
• Proof of permanent full-time employment in Florida for at least 30 hours per week for a consecutive 12-month period.

Tier 2 (may be used in conjunction with one document from Tier 1):
• A declaration of domicile in Florida.
• A Florida professional or occupational license.
• Florida incorporation.
• A document evidencing family ties in Florida.
• Proof of membership in a Florida-based charitable or professional organization.
• Any other documentation that supports the student’s request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payments or a lease agreement and proof of 12 consecutive months of payments.

Examples of “other” documentation:
• Utility bills and proof of 12 consecutive months of payments
• Lease agreement and proof of 12 consecutive months of payments
• Official state, federal, or court documents evidencing legal ties to Florida

Unacceptable documentation includes a hunting/fishing license, a library card, a concealed weapons permit, a shopping clubental card or a birth certificate or passport.

Any student who seeks reclassification as a Florida resident must complete and submit an updated Residency Declaration prior to the start date of the term in which they seek reclassification. Reclassification will require the
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claimant to provide at least one document from the tier 1 list and 2 other documents from either the tier 1 or 2 category that are a year old prior to the start date of classes for a total of 3 items (please see list above). Continuous full-time enrollment at Daytona State College or any college during your qualifying period may make you ineligible for reclassification for in-state tuition. Please consult with an Admissions Advisor for possible exceptions. All residency reclassification documentation must be submitted no later than the first day of classes for the term in which reclassification is sought. Any question about this procedure or filing an appeal should be directed to the Admissions Office on the Daytona Beach Campus at (386) 506-3642.

Residency Appeals
Residency decisions must be appealed in writing. Submit the Residency Appeal form, available from the Admissions Office, with all supporting documentation to the Admissions Office on the Daytona Beach Campus, attention to the Associate Director of Admissions. The appeal will be reviewed and a response provided to the student’s FalconMail email account.

International Students
Daytona State College welcomes international students. The Admissions Office should be contacted three to six months prior to your anticipated enrollment so you can obtain an international student admissions packet. The packet contains the required information for admission to Daytona State and should be submitted at least 90 days before the start of each term.

Degree seeking students must submit the following official records:
1. Application - Complete the application for admission at DaytonaState.edu/apply.
2. Transcripts - International students must submit all required transcripts prior to acceptance. Students who have transcripts from outside the United States are required to submit a final, official evaluation of their transcripts. Evaluations must be performed by a member of the National Association of Credential Evaluation Services (NACES). naces.org/members.htm.
3. Verify Finances - Complete the Verification of Finances Form, which is available from the Admissions Office online at DaytonaState.edu/admissions/int_admissions.html. Complete both pages. Submit supporting documentation such as bank letters, award letters, etc. All financial documents must be in English and U.S. dollars.

Additional instructions are available from the Admissions Office.

4. English Language Proficiency - If you are a citizen of a country where the official language is not English, you must provide one of the following:
   i) TOEFL Scores – 50 on the Internet Based Test (IBT); 450 on the paper version. You can schedule a test or request your scores at www.toefl.org. Daytona State's ETS school code is 5159. TOEFL scores are good for two years from the date of the test. Students who have a score between 50-60 or 450-499 will be required to enroll in 12 credits of English for Academic Purposes in their first semester. Students will need to successfully complete these 12 credits with a grade of “C” or higher in order to continue in their degree program.
   ii) IELTS Bandwidth of 5.0 or higher is also accepted in place of TOEFL. Students who have a score between 5.0-5.4 will be required to enroll in 12 credits of English for Academic Purposes in their first semester. Students will need to successfully complete these 12 credits with a grade of “C” or higher in order to continue in their degree program.
   iii) Proof of completion of the equivalent of ENC1101, Introduction to Composition
   iv) Proof of graduation from a United States high school
   v) Students who are citizens of countries where the primary language is English, as identified by the Department of State, are not required to submit proof of English language proficiency

1. Transfer Clearance - If you are already studying in the U.S. on a visa and wish to transfer to Daytona State or take classes as a transient student, you must submit the following:
   i) Transfer / Transient Clearance Form – available from the Admissions Office - to be completed by your current / home institution prior to acceptance at Daytona State College
   ii) Copy of your I-94
   iii) Copy of your most recent I-20
   iv) Copy of your visa

1. Passport Copy - Please submit a clear copy of your passport. After you submit all required documents, Daytona State College will mail your SEVIS Form I-20 and Letter of Acceptance to you at the mailing address provided on your application. Overnight delivery services can be utilized at the student's expense. Contact the Admissions Office for more information.

After the admission requirements are met:
Daytona State College will mail you the I-20 eligibility form attached to your acceptance letter. Pay the SEVIS fee at http://www.fmjfee.com prior to attending the U.S. Consulate.

Take the I-20 eligibility form to the U.S. Consulate in your native country and apply for a student visa.

Travel to Daytona State College at least three weeks before classes start to complete the registration process for the best selection of class availability.

Report to the International Student Advisor in the Admissions office on the Daytona Beach Campus.

Take the placement test in Assessment Services.

Speak with an Academic Advisor and register for classes.

Show proof of health and accident insurance coverage to the International Student Advisor.

Attend the International Student Orientation.

**International students must maintain full-time status (12 credits or greater) regardless of program requirements. Exceptions may apply to the last semester of enrollment or by permit only for special circumstances. For more information, please contact the International Student Advisor.

**Intensive English Program students (Levels 4-5) must submit the following official records:

1. Application - Complete the application for admission at DaytonaState.edu/apply.

2. Transcripts - International students must submit all required transcripts prior to acceptance. Students who have transcripts from outside the United States are required to submit a final, official evaluation of their transcripts. Evaluations must be performed by a member of the National Association of Credential Evaluation Services (NACES). naces.org/members.htm.

3. Verify Finances - Complete the Verification of Finances Form, which is available from the Admissions Office online at DaytonaState.edu/admissions/int_admissions.html. Complete both pages. Submit supporting documentation such as bank letters, award letters, etc. All financial documents must be in English and U.S. dollars. Additional instructions are available from the Admissions Office.

4. English Language Proficiency - If you are a citizen of a country where the official language is not English, you must provide one of the following:

   i) TOEFL Scores – 36 on the Internet Based Test (IBT); 420 on the paper version. You can schedule a test or request your scores at www.toefl.org. Daytona State's ETS school code is 5159. TOEFL scores are good for two years from the date of the test.

ii) IELTS Bandwidth of 4.5 or higher is also accepted in place of TOEFL.

1. Passport Copy - Please submit a clear copy of your passport. After you submit all required documents, Daytona State College will mail your SEVIS Form I-20 and Letter of Acceptance to you at the mailing address provided on your application. Overnight delivery services can be utilized at the student's expense. Contact the Admissions Office for more information.

After the admission requirements are met:

Daytona State College will mail you the I-20 eligibility form attached to your acceptance letter. Pay the SEVIS fee at http://www.fmjfee.com prior to attending the U.S. Consulate.

Take the I-20 eligibility form to the U.S. Consulate in your native country and apply for a student visa.

Travel to Daytona State College at least three weeks before classes start to complete the registration process for the best selection of class availability.

Report to the International Student Advisor on the Daytona Beach Campus.

Take the placement test in Assessment Services.

Speak with an Academic Advisor and register for classes.

Show proof of health and accident insurance coverage to the International Student Advisor.

Attend the International Student Orientation.

**International students must maintain full-time status (12 credits or greater) regardless of program requirements. Exceptions may apply to the last semester of enrollment or by permit only for special circumstances. For more information, please contact the International Student Advisor.

International Student Assistance

International students are required to meet with the international student advisor upon arrival at Daytona State College for immigration registration in the Student Exchange Visitor Information System (SEVIS). U.S. Immigration and Customs Enforcement (ICE) requires all students on F-1 visas to be enrolled full-time for the fall and spring semesters or their initial term. Daytona State College defines full-time status as 12 or more credit hours. (International Students may not participate in programs that are fully online. Other restrictions apply regarding online courses. Please speak to the International Student Advisor for more detailed information).

To remain in compliance with their I-20, students must maintain a 2.0 or better grade point average (GPA) each semester they are enrolled. Students are required to comply with all Daytona State College rules and regulations.

International students are a vital part of our educational
Enrollment Services | 89

program. International students are required to meet with the International Student Advisor each semester of their enrollment. The college will do everything it can to help students have a successful and enjoyable educational experience at Daytona State. Please contact our Admissions Office at (386) 506-3642 or email admissions@DaytonaState.edu if you have any questions or need assistance.

International Enrollment and Student Development:
For other services such as health insurance, housing or community support, please contact the Global Education and International Student Affairs Office at (386) 506-3141.

Limited Access Programs
Admission to the following limited access programs is determined by demand, available classroom space, state licensure requirements and/or related criteria specified by each program. Certain limited access programs require additional tests for admission. Please see the Program Guide for your field of interest for details. Applicants to these programs must submit a Daytona State College application and be accepted according to general College admission requirements, in addition to a separate limited access application which is available from the program chairperson. Please check with the program chairperson for details and applications.

For more information about these programs, please visit the program guide section of this catalog.
• Correctional Officer Recruit Training
• Dental Assisting
• Dental Hygiene
• Emergency Medical Technician
• Fire Fighter
• Florida Law Enforcement Academy
• Health Information Technology
• Industrial Management Technology
• Massage Therapy
• Medical Assisting
• Medical Information Coder / Biller
• Nursing (Associate Degree)
• Nursing (Transition Into Profession)
• Occupational Therapy Assistant
• Optician Technology
• Paramedic
• Phlebotomy
• Physical Therapist Assistant
• Practical Nursing
• Radiography
• Respiratory Care
• Surgical Technology

Maximum Course Load and Credit Overload
Students are typically limited to enrolling for no more than 18 credits during any semester (fall, spring, summer). Subsessions (e.g. A & B terms) within any semester have a maximum credit limit of nine hours.

Credit Overload
Students in good standing who desire to take more than 18 credit hours must obtain approval from the Director of Academic Advising. Determinations for approval are based on an individual basis, reviewing the combination of courses being requested, the student's previous course work attempted, number of credits attempted in previous semesters, grade point average earned (minimum 3.0 for both semester and cumulative is required) and commitments outside of courses (numbers of hours working, family obligations, etc.).

Readmission to Daytona State College
Students who previously attended Daytona State must:
• Resubmit an admission application to the Admissions Office if you were not enrolled during the last two major semesters (fall, spring);
• Contact the Admissions Office to update your application if you were admitted to the College for a given semester but did not register for courses. Applications for students who applied but did not register are maintained for one year. If you applied prior to that, a new application is required.

After reapplying to the College, students will follow all other steps for enrollment (p. 81) applicable to their program.

Special Credit Students
Students may take courses even if they do not intend to earn a college degree or certificate from Daytona State College. A special credit (non-matriculated) student is one who enrolls in courses to upgrade career skills, takes courses for personal enrichment, or enrolls in courses for the purpose of transferring to another institution. Special Credit students must meet all course placement and prerequisite requirements.

Special credit students are limited to a total of 15 credits, after which they must meet with an advisor to discuss career and educational plans and options. Taking additional credits will be approved with the understanding that the classes will not lead to a degree or certificate and that all placement and prerequisites need to be met. If a student has already received an associate of arts degree or a bachelor's (or higher) degree, the 15-credit limit is not
applicable. Students are required to provide transcripts to document degrees earned and to have placement tests waived and prerequisites documented. Special credit students are not eligible to receive financial aid.

If a special credit student subsequently applies for admission to the college as a degree seeking student, the catalog requirements at the time of admission will need to be met.

Student Insurance

Health Insurance is mandatory for all international students. It will be the student's responsibility to acquire health insurance and provide proof to the International Student Advisor prior to class registration each term (including students on OPT). The coverage must be for a full academic year. Health insurance is not an option — it is a requirement. Students who do not show proof of health insurance will not be permitted to register for classes or continue their enrollment. If you have any questions, please contact the International Student Advisor at 386-506-3642.

Advising

Academic Advising

Academic Advising is an important part of getting started and staying on the right path as you move closer to your educational, career and personal goals. Advising acts as a compass to provide you with guidance to additional resources, specific details about your courses, programs and policies that affect you.

Professional Academic Advisors are available on each campus to:

- discuss your educational goals and the programs and courses available to help you meet those goals;
- help you understand the College's rules, regulations and policies;
- inform you about campus services such as Counseling & Accessibility Services, the Academic Support Center and the Writing Center;
- help you find information on transfer programs and how to best prepare to meet transfer requirements.

Academic Advisors will also reach out to you when your instructor reports that you are doing well in class, having difficulties in class, notify you about courses you should be taking to meet the graduation requirements for your major, talk to you about your intended transfer college and major, and contact you periodically to ensure you have the support you need to be successful in school.

First-Semester Advising

All new students are required to meet with an Academic Advisor before they can register for their first semester of coursework. During that meeting, you will have the opportunity to discuss academic and personal goals, placement requirements, required course work and policies governing allowable first-semester courses and program requirements, and a Falcon Flight Plan for future semesters. Advisors will also review important information that you need to be successful in college. Once your advisor recommends classes, you are responsible for selecting your course meeting days and times and registering for your courses online, in the Falcon Center on the campus of your choice, or remotely over the phone or email. More specific descriptions about services and department contacts are available under Academic Advising at http://www.daytonastate.edu.

Continuing Student Advising

Both professional and faculty academic advisors are available to assist you during continuing semesters.

- If you are enrolling in an A.S. or a Certificate program, you will be connected to an academic advisor and based off the program of study, be referred to a faculty academic advisor. The faculty advisor teaches in your program of study and can provide you with extensive background knowledge about program requirements for your major.

- If you are enrolled in an A.A. degree program, your advisor can provide you with information about how to meet degree requirements and offer referrals for how to learn more about transfer information and requirements.

The Associate of Arts Degree (A.A.) is a degree that is intended for students who will be transferring into a bachelor's degree program. The state of Florida requires that advisors make students declare an intended transfer college/university and major before the student completes 30 credit hours of coursework. In addition, the advisor is required to inform you of the list of pre-requisite courses for your intended bachelor's degree program. If you have not already declared this information with your advisor, you will receive an advising hold when you have completed 15 college credits. You must meet with an academic advisor and declare this information before the hold is released.

Please note: There is only one A.A. degree at DSC. Advisors will assign you an "Intended Major" in order for you to have a list of pre-requisite courses needed for your intended bachelor's degree major.

You are encouraged to contact an advisor each semester. Advisors will periodically reach out to you throughout the semester. At any time during operating hours, you can visit an Academic Advising Center, located on the Daytona Beach, DeLand, Deltona, New Smyrna, or Flagler/Palm
Coast campuses. You may also communicate with a faculty member in your major. You can email the advising office 24/7 at advising@daytonastate.edu. The Advising email account is answered every business day.

You will receive email notifications throughout the semester regarding advising information. We encourage you to check your free Falconmail email account often.

**Dual Enrollment**

Dual Enrollment is an acceleration mechanism that provides students attending a Florida public or private high school, or who are enrolled in a home school program, an option to simultaneously earn college credit toward the Associate of Arts degree, Associate of Science degree or Vocational Credit toward a certificate program while meeting the requirements for a high school diploma. Students are exempt from the payment of registration, tuition and laboratory fees while they are dual enrolled.

Dual enrollment students are eligible to use all services available to other students including the Academic Support Center, Writing Center, student activities, student clubs, Career Services, Counseling & Accessibility Services, and enrollment services such as Advising and Assessment.

Current information about the Dual Enrollment program, including entry qualifications and current Articulation Agreements are available at [http://www.daytonastate.edu/advising/deaeandged.html](http://www.daytonastate.edu/advising/deaeandged.html)

**Online Orientation**

Orientation is an important step in getting started in the right direction! Our Orientation program is geared toward awareness, engagement and student success. Moving to an interactive platform, the orientation is administered with multiple short videos. These videos provide a general overview of academic programs, enrollment, important dates, financial aid, Title IX and the various departments available to assist you during your time at Daytona State College.

All new and readmitted students pursuing a degree or certificate program are required to complete Online Orientation. The following programs/majors are excluded from the Orientation requirement:

- Apprenticeships (including Child Care Specialist, Electrical Non-Union, Electrical Union, and Plumbing Union), Special Credit (including Non-Degree Seeking and Transient), Daytona State Adult Education, Firefighter, Florida Law Enforcement Academy, Emergency Medical Technician, Paramedic, and Correctional Officer Recruit Training.

The online version is available under Online Services at [MyDaytonaState](http://www.daytonastate.edu/advising/deaeandged.html). You will be required to enter your Username and password. After you are logged into the portal, click on My Academics > Orientation. Online Orientation can be accessed from any computer with Internet access (home, work, public library or Daytona State computer labs). Orientation also can be accessed by going to [DaytonaState.edu/orientation](http://www.daytonastate.edu/orientation).

**Assessment**

**Assessment Services**

Assessment Services provides students, faculty, staff and the community with professional, secure, quality testing services, as well as information, registration and administration of a wide range of tests. Our Assessment Specialists are here to assist you throughout your college experience with placement testing, instructor make-up exams, exams to earn college credit, GED® diplomas, distance learning and specialized program testing. Assessment Services also assist with the Assessment of Prior Learning Experience (APLE) program. Assessment Services adhere to the Professional Standards and Guidelines set forth by the National College Testing Association (NCTA) and the Florida Association of College Test Administrators (FACTA). Students can take the following assessments at Daytona State College:

- Daytona State placement tests - Postsecondary Education Readiness Test (P.E.R.T.), the Test of Adult Basic Education (TABE), Adult Education - Comprehensive Adult Student Assessment Systems (AE-CASAS), English For Speakers of Other Languages (ESOL) – CASAS, and College Board Next Generation Accuplacer
- Daytona State program entrance exams - Florida Department of Law Enforcement Basic Abilities Test (BAT) and Test of Essential Academic Skills (TEAS)
- CLEP (College Level Exam Program) exams
- DSST (DANTES Subject Standardized Tests) exams
- Certification Exams - IT, SOCE, MSSC, FTCE, AHIMA, FLORIDA FIRE STANDARDS & PREVENTION, NREMT
- GED® (General Education Development) exam

All placement test score results, and test scores used for exemption to the placement test, are valid for 2 years. There is an exception for Adult Education placement testing.

**New Student Assessment**

Per Florida state rule 6A-10.0315, a degree-seeking student who entered 9th grade in a Florida public school in the 2003-2004 school year, or any year thereafter, and earned a Florida standard high school diploma or a student who is serving as an active duty member of any branch of the U.S.
Armed Services shall not be required to take the common placement test and shall not be required to enroll in developmental education. Students who entered the 9th grade in a Florida public school prior to the 2003-2004 school year or did not attend a Florida public high school must take the Florida Post-Secondary Education Test (P.E.R.T.) or submit SAT, ACT, or Accuplacer scores that exempt them from the college preparatory program or they must submit college transcripts that show the completion of Freshman English I or Intermediate Algebra.

New students admitted to a degree or certificate program who are not eligible for the above rule may be required to take a placement test unless they meet one of the exemptions listed below. The results will help with your placement into appropriate courses to ensure your academic success. Placement instruments are not used for admission to the college; although, they may be used as a guide for admission to certain limited access programs.

Exemptions to the Placement Tests

You are not required to take the related portions of a placement test if the following conditions are met:

- SAT scores of 24 or above on Reading and 25 or above on Writing and Language, or 24 or above on math for placement into Intermediate Algebra (MAT1033), or 26.5 or above on math for placement into College Algebra (MAC1105)
- ACT scores of 19 or above on the reading or 17 or above on English or 19 or above on math for placement into Intermediate Algebra (MAT1033), or 21 or above on math for placement into College Algebra (MAC1105)
- Proof of successful completion of the equivalent of ENC 1101 (Introduction to Composition) or MAT 1033 (Intermediate Algebra) at another college
- Accuplacer (Traditional) scores of 83 or above on both the reading and language or for math 85 or above on arithmetic and 72 or above on the elementary algebra
- Accuplacer (Next Generation) scores of 245 or above on both the reading and language or for math a 242 or above on Quantitative Reasoning, Algebra and Statistics
- 2014 GED Test Reasoning through Language Arts and Mathematics Reasoning minimum score of 145 (TABE and AE-CASAS test only).

Certain limited access programs require additional tests for admission. These include:

Test of Essential Academic Skills (TEAS) - The Nursing Associate Degree and the Practical Nursing Vocational Certificate programs require successful completion of the Test of Essential Academic Skills (TEAS) prior to admission to the program. TEAS scores are valid for three years. Contact Assessment Services for further information.

Basic Abilities Tests (BAT) - The Florida Department of Law Enforcement (FDLE) requires students applying to the Daytona State College Florida Law Enforcement Academy or Correctional Officer Recruit Training programs to successfully complete a Basic Abilities Test (BAT) before admission to the program. Contact Assessment Services for further information.

Limited Access Programs Placement Tests

For Career and Technical Education (CTE) certificate programs and Office Support, the School of Adult Education offers CTE preparatory instruction for the TABE and AE-CASAS exam for those students who have not met the basic exit-level test requirements.

Assessment of Prior Learning Experience (APLE)

Daytona State recognizes that students come to the institution from a variety of backgrounds. We value the training and knowledge you may have gained through experience. The Assessment of Prior Learning Experience (APLE) program, is designed to allow you to turn your skills and knowledge into college credit. Credit earned through the APLE program can only be awarded in courses offered at Daytona State College. Credit will not be awarded for courses in which you have already received credit. All methods of earning credit must meet equivalent classroom standards per F.S. 1001.64, 1007.27; FAC 6A-10.024.

To earn credit through the APLE program you must meet the following requirements:

- Be enrolled in a degree or certificate program at Daytona State College and the credit earned must be appropriately related to your degree or certificate program
- Be registered for and attending classes during the current semester
- Meet with the Department Chair for the subject area of desired credit to identify courses that match your prior experience and may qualify for the APLE credit program
- Complete eligibility and registration APLE forms with Department Chair.
- Meet with Assessment Services staff to review forms and complete payment form.
- Make payment of all fees with Student Accounts.
- Portfolios must be able to provide documentation which satisfies all major learning outcomes for a selected course.
• Be aware credit awarded for prior experiential learning shall not exceed 25% of the units required for completion of the program.
• Be aware the maximum number of credits that can be earned through the combined total of transfer, examination, or experiential learning is 75% of the degree or certificate program.

Placement Tests and Exemptions

Please note that assessment may be required for first-semester students. Per Florida state rule 6A-10.0315, a degree-seeking student who entered 9th grade in a Florida public school in the 2003-2004 school year, or any year thereafter, and earned a Florida standard high school diploma or a student who is serving as an active duty member of any branch of the U.S. Armed Services shall not be required to take the common placement test and is not required to enroll in developmental education. All students who entered 9th grade in a Florida public school prior to the 2003-2004 school year or did not attend a Florida public high school must take the Florida Post-Secondary Education Test (P.E.R.T.) or submit SAT, ACT, or Accuplacer scores that exempt them from the college developmental program or they must submit college transcripts that show the completion of Freshman English I or Intermediate Algebra. The above placement test rule applies to students enrolling in CTE, Career and Technical Education, programs as well.

Placement instruments are not used for admission to the college; although, they may be used as a guide for admission to certain limited access programs. All placement tests and tests used for exemption to the placement tests are valid for two years.

Exemptions to the Placement Tests

You are not required to take the related portions of a placement test if the following conditions are met:
• SAT scores of 24 or above on Reading and 25 or above on Writing and Language, or 24 or above on Math for placement into Intermediate Algebra (MAT1033), or 26.5 or above on Math for placement into College Algebra (MAC 1105);
• ACT scores of 19 or above on the Reading or 17 or above on English or 19 or above on Math for placement into Intermediate Algebra (MAT1033), or 21 or above on Math for placement into College Algebra (MAC1105);
• Accuplacer (Traditional) scores of 83 or above on both the Reading and Language or for Math 85 or above on Arithmetic and 72 or above on the Elementary Algebra;
• Accuplacer (Next Generation) scores of 245 or above on both the reading and language or for math a 242 or above on Quantitative Reasoning, Algebra and Statistics;
• Proof of successful completion of the equivalent of ENC 1101 (Introduction to Composition) or MAT1033 (Intermediate Algebra) at another college.
• 2014 GED Test Reasoning through Language Arts and Mathematics Reasoning minimum score of 145 (TABE and AE-CASAS test only).

Financial Aid

Financial Aid Services

Your decision to attend college is an important one. It's an investment in your future and involves a considerable commitment of time and money. Daytona State College provides a wide variety of quality educational programs at reasonable costs.

Financial Aid is available to help eligible students meet educational expenses. This aid is provided through the federal government, state government, directly from the College, or through private sources and may consist of grants, scholarships, loans or work.

The Office of Financial Aid Services assists over 12,000 students a year and distributes over $60 million through a variety of Federal, State and local programs in various grants, loans, scholarships and work, including Bright Futures and Veterans benefits.

Applying for financial aid is not as complicated as you might think. The important thing to remember is to take it one step at a time and plan in advance!

The first step in applying for all forms of financial aid is to complete the Free Application for Federal Student Aid (FAFSA). This form is available online, and the quickest way to apply is to visit the website www.fafsa.gov. You must list the Daytona State College federal school code on the application, which is 001475.

The processed document, called a Student Aid Report (SAR), is electronically sent to the Daytona State Office of Financial Aid Services and constitutes the application for all student financial assistance. When the SAR is received, the Financial Aid Services Office will post any outstanding verification documents and other necessary forms on the portal for the applicant (on the Daytona State College home page, click on the MyDaytonaState link to access the portal). Any outstanding documents must be returned to the Office of Financial Aid Services as soon as possible. Many of these outstanding documents can be completed on-line and electronically sent to the Financial Aid Services Office.
The financial aid process can be lengthy; you should allow at least 4-6 weeks prior to your enrollment for all paperwork to be finalized. When the process is complete, you will receive an email at your Daytona State email address on how to access your financial aid award on the MyDaytonaState portal (on the Daytona State home page, click on the MyDaytonaState link). Late applicants will have their applications considered for an award on a rolling basis.

Financial Aid specialists and counselors are available to assist students Monday through Friday in the Daytona campus office, and also at the regional campuses on a convenient basis.

The main office address is:
Daytona Beach Campus
Building 100, Room 104
1200 W. International Speedway Blvd
Daytona Beach, FL 32114
Phone: (386) 506-3015
Fax: (386) 506-4442
Email: financialaid@DaytonaState.edu

Office Hours:
Monday-Thursday: 8 a.m. - 6 p.m.
Friday: 8 a.m. - 5 p.m. (During summer hours, Friday 8 a.m. – 12 p.m.)

Daytona State College Foundation
Scholarships

Since 1974, the Daytona State College Foundation has provided financial assistance to students as well as funding for faculty and program support. It helps to fill the critical needs that are beyond the scope of the College's budget. Each year the Foundation awards hundreds of scholarships to Daytona State College students. Scholarships may be awarded based on need, academic merit, or other criteria. The Foundation embraces the concept of the college mission as adopted by the District Board of Trustees. Management of Foundation affairs is vested with a self-perpetuating Board of Directors from the community that the College serves.

The Daytona State College Foundation scholarship application process opens in the spring semester for scholarships for the following fall, spring, and summer semesters. When available, the scholarship list and online application process can be obtained at DaytonaState.edu/scholarships or at the Financial Aid Services Office located on the Daytona Beach Campus in the Wetherell Student Services Building (Building 100, Room. 104).

For additional scholarship information, please call (386) 506-3015.

Financial Aid Eligibility Requirements

In general, to be considered eligible to apply for financial aid a student must:
1. Be a United States citizen or an eligible non-citizen.
2. Be enrolled as at least a half-time student. (Half-time enrollment is a minimum of six credits in coursework leading to a degree or certificate, and therefore excludes audited classes.) Fall or spring semester enrollment in a program of study abroad that has been approved by Daytona State College will be considered enrolled at Daytona State for the purpose of applying for federal aid.
3. Be accepted at Daytona State as a "regular" student, defined as one who is pursuing an AA, AS, BAS, or BS degree, or an approved college credit or vocational certificate.
4. Be enrolled in an eligible program of study, and be enrolled in courses required by that program. Eligible programs are post-secondary programs which lead to an AA, AS, BAS, or BS degree, or an approved college credit or vocational certificate.
5. Be making progress toward completion of courses of study in compliance with Financial Aid Standards of Satisfactory Academic Progress.
6. Not be in default on a loan or owe a repayment on any previous federal or state grant received.
7. Be registered with the Selective Service, if required to do so.
8. Have a standard high school diploma or GED®. (The official high school transcript or official GED® transcript must be submitted to the Admissions Office. Please check with the Admissions Office regarding the requirements to submit the official high school or GED® transcript.)
9. Have a valid Social Security number.
10. Sign a statement of educational purpose and a certification statement on overpayment and default. (Both statements are included on the Free Application for Federal Student Aid [FASFA].)
11. Have financial need, except for some loan programs.

How are Awards Disbursed?

Eligible financial aid recipients may register for classes and defer tuition and fees against the scholarship or grant
amount indicated on the financial aid award on the portal for the applicable semester. If the scholarship or grant is more than the total amount of tuition and fees, the remainder may be used for other educational expenses. A refund for the remainder of the award(s) will not be available until after the refund period has passed, enrollment verification has been completed, and the census date has passed each semester. If, after receiving a refund, a student's class is canceled or changed to an audit or the student is dropped from a class, the student will owe back a portion of the refund applicable to the change in enrollment.

Each registered student will be sent a Refund Selection Kit in the mail at the current address on file with the College 7-10 business days after the first registration for college credit or clock hour courses. This will allow you to select a refund preference. Daytona State College has partnered with BankMobile, and all refunds are disbursed by BankMobile. For more information on the DSC BankMobile disbursements, go to daytonastate.edu/studentaccounts/BankMobileDisbursements.html.

Refunds are applicable to scholarships, grants, Federal Direct Loans, and Federal Direct Parent PLUS Loans.

Please Note: Institutional fee waivers are issued for tuition only and may not be used for other educational expenses. Any funds not used as tuition will not be refunded to the student. A Federal Work-Study award cannot be used to charge fees.

Federal Direct Loans and Federal Direct Parent PLUS Loans are disbursed electronically directly to the student's account. Please note, per federal regulations, the earliest date a loan may be disbursed to a student who has not completed a minimum of 30 credits in his or her current course of study at Daytona State is 30 days after the first day of classes. Additionally, all first-time borrowers at Daytona State must complete loan entrance counseling before their loan proceeds may be disbursed. Loan entrance counseling can be completed online at Studentloans.gov.

A student attending both fall and spring semesters will receive one disbursement of one-half of the total loan proceeds per semester (as long as a minimum of half-time [six credits] enrollment is maintained). A student attending one semester (fall or spring) will receive the loan proceeds of one-half of the total loan amount in two disbursements. Per Federal regulations, the second half of the loan may not be disbursed until a minimum of one-half of the semester has elapsed. A loan disbursement will not be made after a student ceases to be enrolled in at least six credit hours.

A student's eligibility for financial aid is partially based on enrollment status as well as the start date of classes. Students should be aware that certain courses may have staggered or irregular start dates that are not the same as the beginning of the standard semester. Students enrolled in these courses are not eligible to receive financial aid funds until the classes are in progress and enrollment can be verified. [NOTE: Students in vocational credit (clock hour) programs are not eligible for the second disbursement of financial aid until the student has successfully completed the required weeks of attendance and clock hours.]

How Need is Determined

When a student applies for financial assistance by completing the Free Application for Federal Student Aid (FAFSA), the information the student reports is used in a formula established by the U.S. Congress. The formula determines the student's Expected Family Contribution (EFC). This EFC is an amount that the student (and spouse, if the student is married), or the student (and parents, if the student is dependent) is expected to contribute to the student's education. The EFC is subtracted from the student's cost of attendance. A student is considered to have financial need if the EFC is less than the cost of attendance.

The cost of attendance is determined by Daytona State College using rules established by the U.S. Congress. The cost of attendance includes the student's tuition and fees based upon the student's enrollment status. Please note that when determining enrollment status, audited courses are not taken into consideration since no credit toward a degree or certificate is received.

In determining a student's eligibility for aid from the federal financial assistance programs and from state need-based assistance programs, Daytona State College must first consider other aid the student is expected to receive. If the student is eligible to receive financial aid, the student will be sent an email at the DSC email address on how to access your financial aid award on the MyDaytonaState portal.

How Does a Student Apply for Financial Aid

Applying for financial aid is not as complicated as you may think! The important thing to remember is to take it one step at a time. The process consists of completing the appropriate applications and submitting requested documentation to the Financial Aid Services Office. To be considered for financial aid at Daytona State College, a student must do the following:

- Complete the Free Application for Federal Student Aid (FAFSA). Indicate that you are planning to attend Daytona State College on the FAFSA. Daytona State
College's Title IV School Code is 001475. This application is required to determine eligibility for all sources of federal financial aid. (Please note, the accurate FAFSA results must be received by the Financial Aid Services Office prior to your last day of attendance at Daytona State.) The FAFSA is available on the Web at www.fafsa.gov. The FAFSA should be completed at least six weeks prior to the beginning of the semester.

- In addition, a student will be required to supply further documentation if the student's financial aid application is selected for verification. Verification is the required federal process of checking the accuracy of the information supplied on the FAFSA. Selection is based on the guidelines set up by the U.S. Department of Education. If selected for verification, the Financial Aid Services Office will post on the portal any documents or information that must be submitted (such as an IRS Tax Transcript). This information is available on the MyDaytonaState portal. Verification is completed when all required documents are received and when Daytona State College has received a valid processed FAFSA. The valid processed FAFSA must be received while the student is enrolled for the award year, but no later than June 30, 2019. (Verification must be completed within 120 days after a student's last day of attendance, but not later than June 30, 2019.)

Standards of Satisfactory Progress

Satisfactory Academic Progress Procedures – Effective Academic Year 2018-2019

To comply with current federal regulations, the Daytona State College Office of Financial Aid Services will monitor the academic progress toward a certificate or degree completion. Students who fail to maintain the required cumulative grade point average, successfully complete at least 67% of all course attempts, and do not complete their certificate or degree requirements within the prescribed length of time will no longer be eligible for future student financial assistance from federal, state, or college funds.

Daytona State College (DSC) believes that a Program-Based Satisfactory Academic Progress (SAP) Policy provides an equitable assessment of academic performance (for both native and transfer students).

Satisfactory Academic Progress will be measured at the end of each semester, including summer sessions.

Students must meet the requirements in components 1, 2 & 3 below in each semester to maintain eligibility for financial assistance. These three SAP measures will be based on all coursework that is applicable to the student's current degree or certificate program of study. If the student doesn't meet all three of the requirements each semester (not just the previous semester or academic year), the student will not be eligible for financial aid. (Students are disbursed aid only for classes applicable to their degree program.)

The guidelines below apply to all periods of enrollment, whether or not the student received aid for those periods. If a course is repeated, each attempt is included in the Completion Ratio (Pace) and Maximum Time Frame calculations. Developmental coursework is not included in the Maximum Time Frame calculations.

1. Qualitative Component: Students must earn a minimum cumulative grade point average (Cum GPA) of 2.0, including the grades in any developmental/remedial classes. (Developmental/remedial classes are not counted as part of the overall college GPA.) Grades of A, B, C, D, F, FN, I, P, SP, and WF are included in the Financial Aid Program GPA. Grades of W, W1, and X are not included in the Financial Aid Program GPA.

2. Quantitative Component (Pace): Students must successfully complete at least of 67% of all courses attempted. For example, students who have attempted 9 credits, must earn 7 credits to maintain a 67% completion rate. Students who have attempted 24 credits cumulatively, must earn 17 credits cumulatively.

3. 150% of Program Length: The students must complete their program of study within 150% of the timeframe allowed. For example, students enrolled in a 60 credit degree program must complete their program before exceeding 90 attempted credits. For students who change majors, only coursework attempted and earned that is applicable to the new program of study is counted in the maximum timeframe. Developmental and remedial classes are excluded from the 150% calculation. Throughout enrollment, as soon as it can be determined that a student is not on target to graduate within 150% of the standard program length, financial aid will be suspended.

Students may be identified and suspended as they reach the 150% time limit, but the college understands there are situations such as enrollment for a 2nd or subsequent degree, a change of major, or the non-applicability of transfer credit the could result in a student needing a reset of the PACE requirements.

4. Transfer Students: The Records Office evaluates and posts transcripts from prior institutions that are submitted to the college. All posted transfer credit hours that are applicable to the student's current degree or certificate program of study are subject to being counted for SAP purposes (minimum cumulative Financial Aid...
GPA, Completion Ratio (Pace), and Maximum Time Frame calculations).

5. Warning Status: If a student fails to meet the Qualitative and Quantitative components (#1 and #2 above), the student may be granted a "warning" semester during which time aid can be received. At the conclusion of the warning period, the student must be in compliance with the SAP policy. If at the end of the warning period the student still does not meet the cumulative SAP measures, the student will become ineligible for financial aid for the next semester, and placed on financial aid suspension. NOTE: There is no "warning" semester if a student fails to complete his/her degree or certificate program within 150% of the program length.

6. Suspension: A student will become ineligible to receive financial aid and placed on financial aid suspension if not meeting SAP requirements following any warning or a probationary period (See #9 below.), or if the student fails to complete his/her degree or certificate program within 150% of the program length (or it is determined mathematically not possible to complete within 150% of the program length). This will result in the ineligibility for all federal, state and institutional financial aid. Students who do not meet the standards of satisfactory progress requirements will be notified via email shortly after the semester that their progress falls below the standards. Students may also view their current SAP status on the MYDAYTONASTATE portal.

7. Return to Good Standing: Once placed on financial aid suspension, a student may regain financial aid eligibility by completing future class work and returning to good standing. Students are responsible for covering the costs of these classes.

8. Appeals: When a student becomes ineligible, they have a right to appeal the suspension of their financial aid based on extenuating circumstances beyond their control that prevented them from satisfying the SAP requirements. Students must state in their written appeal what has changed to enable their success during the upcoming semester.

All appeals must be submitted in writing and documentation must be provided. Appeal forms are online at the Financial Aid Services web site, or in any of the financial aid offices. SAP appeal decisions are determined on a case-by-case basis.

Extenuating circumstances beyond a student's control include, but are not limited to:

- Serious illness or medical emergencies of the student or their immediate family;
- Death of an immediate family member or caregiver;
- Domestic violence;
- Involuntary call to active military duty, including National Guard and first responders in disaster situation;
- Other extraordinary/emergency situations and life changing events.

The following situations are not considered extenuating circumstances beyond the student's control:

- Incarceration;
- Voluntary pause, lapse, or termination of employment;
- Voluntary overtime;
- Being irresponsible or not understanding the SAP requirements.

An appeal should be submitted by the priority deadline for the applicable semester as indicated on the appeal form. Appeals without supporting documentation will not be approved. Students will be notified of the final decision of the appeal through the Daytona State email address within 2 weeks. A student whose appeal has been approved for Probation (see below) will sign an Academic Plan, and return a signed copy to the Financial Aid Services Office. While on an approved appeal, the student must maintain good standing. An appeal approval may need to extend the PACE limitations so that the Academic Plan can be completed.

9. Probation: The Office of Financial Aid may grant the student who failed to meet the satisfactory academic progress requirements a "probationary" semester based on the extenuating/mitigating circumstances and reinstate financial aid eligibility for one additional semester.

Probation is given for the next period of enrollment for a one final opportunity to demonstrate satisfactory academic progress. As part of the probation process, the student is required to agree to a required Academic Plan. Students can continue to receive financial aid while on probation and an academic plan, even though they are not in good standing. If upon review, at the end of the probation semester, the student has not returned to good standing, but has met the requirements of the Academic Plan, the student will continue on probation and the academic plan for the subsequent semester of enrollment.

Upon appeal, if approved for additional credits to graduate from the student's current program, all classes must be successfully completed or the student will no longer be eligible for financial aid. If the student changes to another major, degree, or certificate program and has not completed the degree or certificate program for which the appeal was approved, the student will no longer be eligible for financial aid and will not be considered for another appeal for maximum credit.

The requirements of the Academic Plan will vary depending on the student's specific academic history. In general, students who are approved for Probation will be
required to successfully complete 100% of all attempted credits and earn at least a 2.0 term GPA in each subsequent semester of enrollment until they return to Good Standing (some students may be required to earn a higher term GPA if their cum GPA is below 2.0).

The Academic Plan must be signed and returned by the student prior to the reinstatement of financial aid. Student's should sign and return the Academic Plan within 10 days of receipt to ensure aid is available for the upcoming semester.

Students will not be allowed to change majors while on an Academic Plan. Therefore, if a change of major is contemplated, it must be done in conjunction with the signing of the original Academic Plan.

When a student fails to meet the requirements of Probation and the Academic Plan, the student has the right to appeal again if there was a significant one-time unanticipated life changing event while on the Academic Plan causing the student to withdraw or fail classes during a probationary semester.

10. Reinstatement from Suspension: Students who fail to maintain successful completion rate and/or cumulative GPA as outlined on their Academic Plan will be suspended from future financial aid and must return to good standing prior to regaining eligibility to receive financial aid in a future semester. Based upon the number of credits attempted and grades received, this could mean a student suspended would have to pay for a year or more of classes before the student may become eligible for financial aid again. (Please note: Reinstatement does not usually pertain to the suspension for exceeding the maximum credit review. However, if a student who was ineligible for financial aid due to maximum credit timeframe graduates and enters a new degree program, the student could regain eligibility for financial aid if he/she has not exceeded the maximum credit timeframe for the new degree.)

11. Repeated Courses: When repeating a course, students may receive financial aid for a course if the previous grade was an F or W. [Please note: For vocational (clock hour) courses, a student may not receive financial aid for repeated courses unless 180 days have passed.] In addition, students may also receive financial aid for a repeated course if the initial grade earned does not meet the requirements for the program or meet the prerequisite requirement for the next course in the sequence. Students may only receive financial aid for a repeated course one additional time once they have passed the class (received a grade of D or above).

12. Non-Credit Courses: These courses are not eligible for Title IV assistance and do not satisfy requirements of any Title IV eligible academic programs. Therefore, they are not considered in the determination of Satisfactory Academic Progress.

13. Prior Baccalaureate Degree: Students who have completed a baccalaureate or professional degree from an institution, regardless of whether the institution is unaccredited or a foreign school, are not eligible for federal or state grant funds. It does not matter whether the degree is accepted or recognized by Daytona State College.

14. Developmental Courses and English as a Second Language (ESL) classes: A student may receive financial aid for a maximum of 30 attempted developmental credits. After the student has attempted 30 developmental/remedial credits, any additional developmental/remedial credits taken by the student will not be included in determining the enrollment status of the student for financial aid.

The first 30 credits of a student's developmental coursework do not count toward the 150% limit, however developmental credits attempted and grades earned in these courses are counted in the qualitative and quantitative academic progress measures. There are two exceptions: EAP 1500 (Advanced Listening/Speaking) and EAP 1695 (Advanced English as a Second Language II) are included in the Completion Ratio (Pace) and Maximum Time Frame calculations.

All courses withdrawn from are considered credits attempted, but not earned.

In addition, the following select college-level courses are also included:
- MAT 1033
- MAT 1033L
- MAT 1100
- SLS 1101
- SLS 1126
- EAP 1500
- EAP 1695

Note that the following required prerequisites - MAT 1033, MAT 1033L, and MAT 1100 - can be paid with financial aid and are treated as developmental courses when considering the 30-credit hour limit described above; however, unlike the typical developmental courses, these courses WILL be counted when calculating Completion Ratio and Maximum Time Frame for SAP purposes.

15. Academic Grade Forgiveness: All courses attempted that are applicable to a student's current degree or certificate program of study are included in all SAP calculations, regardless of the college Academic Grade Forgiveness.

16. Treatment of Waivers, Exemptions, Course Substitutions and Milestones: There are instances where
individual courses or an entire requirement group (group of courses) in an academic program are designated as completed based on previous coursework, specific accomplishments, and/or previous degree completion. Such designations are referred to as waivers, exemptions, course substitutions, and/or milestones. In such cases, the designated amount of credit hour(s) will be counted in your Completion Ratio (Pace) and Maximum Time Frame calculations as both attempted and completed credit hours. In the case of course substitutions, that course would count instead of the typically required course.

Example: A student with a prior AA degree or higher comes to DSC or re-enrolls at DSC in a bachelor's program. The 36 credit hours of general education requirements are designated as completed. In this case, those 36 credit hours are counted as both attempted and completed for completion, whether or not "official" graduation has been granted.

17. Requirements met for graduation: If a student has already taken and completed the coursework required to graduate from a specific degree or certificate program of study, he/she is no longer eligible to be considered for future financial aid as long as you remain in that specific program of study, whether or not "official" graduation has been granted.

18. Items to remember: The Financial Aid Services Office is not notified when grades are changed after the final grading period. It is the responsibility of the student to request a re-evaluation of their eligibility.

Students who attended DSC in the past and re-enroll, will be reviewed for SAP for financial aid purposes on all previously attempted courses and transfer credit hours that are applicable to the student's current degree or certificate program of study, regardless of how long ago the student attended DSC.

Students may modify their initial course schedule up to the last day to drop with a refund. Classes that are dropped during this time period are not counted as part of the SAP evaluation process. If a student withdraws after the Last Day to Drop with a Refund, it will negatively affect the Completion Ratio (Pace) and Maximum Time Frame requirements.

If a student graduates, or changes degree or certificate program, their SAP calculation will reset to only count those credit hours that are applicable to their new program of study. Courses that do not count toward the new program of study will NOT be included in the SAP calculation.

Student Employment

The Financial Aid Services Office provides employment assistance to currently enrolled Daytona State College students and provides employment verifications. The Student Employment Coordinator collaborates with faculty, staff, and employers in providing federal work-study, institutional work-study, community service and other eligible work-based programs. The Financial Aid Services Office is located on the Daytona Beach Campus in the Wetherell Student Services Building (Building 100, Room 104). The Student Employment Coordinator may be reached at (386) 506-3023.

Federal Work-Study (FWS) - The Federal Work-Study program is a federally-funded, need-based employment program available to Daytona State students. Eligibility is based on the student's financial need as determined by the Free Application for Federal Student Aid (FAFSA). Jobs are located at all of the college's campuses.

Community Service (FWS) - The Federal Work-Study program is a federally-funded, need-based employment program available to Daytona State students. Eligibility is based on the student's financial need as determined by the FAFSA. These jobs can be located on or off campus.

Community Service "Tutors" (FWS) - Community service Federal Work-Study is a federally-funded, need-based employment program available to Daytona State students. Students work as reading or math tutors. The tutors assist children to develop reading or mathematics skills. Such skills are necessary for the children's education and for future employment. Eligibility is based on the student's financial need as determined by the FAFSA. These jobs can be located on or off campus.

Institutional Work-Study (IWS) - The Institutional Work-Study program is funded by Daytona State. Eligibility is not based on financial need. These jobs are located on campus, and funds are limited.

Florida Work Experience Program (FWEP) - The Florida Work Experience Program is a need-based program funded by the state of Florida. The purpose of the program is to introduce eligible students to work experience that will complement and reinforce their educational program and career goals, and provide a self-help student aid program. Eligibility is based on the student's financial need as determined by the FAFSA. Students must enroll for a minimum of six credit hours and meet Florida's residency requirement. Participating in the Florida Work Experience Program is an initial stepping-stone to building your employment history. These jobs can be located on or off campus.

Rights and Responsibilities of Financial Aid Recipients

As consumers, students have a right to:
• Be informed of the correct procedures for applying for aid, cost of attendance, types of aid available, how financial need is determined, criteria for awarding aid, how academic progress is determined, and what must be done to continue receiving aid;

• Be informed of the type and amount of assistance the student will receive, and how and when the student will receive the aid;

• View the contents of the student's financial aid file, in accordance with the Family Educational Rights and Privacy Act;

• Know the conditions of any loan.

It is the student’s responsibility to:

• Complete application materials correctly and submit them on time;

• Read all materials sent from the Financial Aid Services Office and all agencies awarding aid; read, understand and keep copies of all forms the student signs;

• Know and comply with the rules governing the aid received;

• Provide additional documentation, verification, corrections, and/or any new information the Financial Aid Services Office requests;

• Comply with the provisions of any promissory note and all other agreements signed;

• Use financial aid only for expenses related to attending the College;

• Maintain satisfactory academic progress;

• Notify the Financial Aid Services Office of any resources not considered during the original need analysis and aid not listed on the award letter;

• Keep local and permanent addresses current at the Records Office.

Federal Title IV Refund Requirements for Students Who Withdraw (Officially or Unofficially)

This policy applies only to students who receive Federal student financial assistance under Title IV of the Higher Education Act. Types of assistance are the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Teacher Education Assistance for College and Higher Education Grant (TEACH), Iraq Afghanistan Service Grant, Federal Direct Loan (subsidized and unsubsidized) and Federal Direct Parent PLUS Loan.

A student wishing to withdraw can do so online in their portal, or by visiting the Falcon Center on any campus. A student who withdrawals from or stops attending courses (considered an unofficial withdrawal) prior to completion of more than 60 percent of the semester will be required to repay all or a percentage of the federal aid received.

The college will verify enrollment with faculty 3 times during the semester. At the end of the add/drop period, any student marked at “not attending/not participating” will be dropped from the class and the student's enrollment status updated.

At the mid-point of the semester, faculty will report continued enrollment or the last day of class participation. Faculty are given instructions that participation in class means interaction with the faculty member (for example, class attendance, lab attendance, taking a test, turning in an assignment) and that participation does not mean just signing into the online class shell. The grade will be a W1 on the college transcript.

The faculty will report on the final grade roster the last date of attendance/participation for any student who stopped attending after the submission of the W1 grade. The final grade will be FN and is also accompanied by the last date of attendance.

The data reported by the faculty will be used in the determination of an "unofficial" withdrawal and the subsequent applicability of the federal return to Title IV refund (R2T4) policy which may result in a refund being due. The Office of Financial Aid is charged with processing all of the R2T4 calculations; informing the student of the outcome; and notifying the Office of Student Accounts so they too can update the student’s account.

If a refund is due, the college will refund the balance due to the US Department of Education, and then transfer the liability to the college.

Attending Terms A/B: If a student plans to attend both the A term and the B term, and withdraws from all classes in the A term or withdraws from or stops attending all classes in the B term, he/she may be required to repay all or a percentage of the federal aid received. For example: A student who withdraws from or stops attending all A term classes prior to completion of more than 60 percent of that term, and is registered for B term classes, must confirm in writing at the time of withdrawal from the A term that he/she does intend to enroll in the B term classes. If the student does not submit this written confirmation of the intent to enroll in the B term classes at the time of withdrawal from the A term, the student will be considered withdrawn for financial aid purposes, and the student may be required to repay all or a percentage of the federal aid received. (Also, if the student completes all classes from the A term, but withdraws (or drops) from all classes from the B term, the student will also be considered withdrawn for financial aid purposes, and the student may be required to repay all or a percentage of the federal aid received.)

Withdrawal may result in the student owing a balance to the College. These funds are returned in a specific order until each program is reimbursed up to 100 percent of the
amount received by the student for that term. The distribution order for the return of funds is as follows:

- Federal Direct Unsubsidized Loan
- Federal Direct Subsidized Loan
- Federal Direct Parent PLUS Loan
- Federal Pell Grant
- Federal SEOG
- Federal TEACH Grant
- Iraq Afghanistan Service Grant

If determined by the calculation, the student must repay the portion of the original grant overpayment that is in excess of half of the total Title IV grant funds that he/she received or could have received. The student does not have to repay grant overpayments of $50 or less per program. Any repayment of Title IV loans is to be repaid under the conditions of the existing promissory note.

A student who owes a grant repayment remains ineligible for further Title IV financial aid until the grant is repaid, unless the student and the U.S. Department of Education agree on a satisfactory repayment arrangement. The U.S. Department of Education allows a student to retain eligibility for 45 days from the date that the institution sends the repayment notification to the student. After 45 days, the student will either have to pay the overpayment in full or make satisfactory arrangements with the U.S. Department of Education to repay the overpayment to retain eligibility for Title IV financial aid.

Unpaid balances will result in a hold on the student's records, diplomas, transcripts, and future registration activity. Furthermore, these debts may be referred to an outside collection agency and to appropriate credit bureaus. Resulting collection costs will be added to the original debt and the student must pay these costs, as well as attorney's fees, if applicable.

For example, if a student withdraws from all classes, the calculation of funds earned is as follows:

**Semester length = 15 weeks (110 days)**

\[
\text{# of days enrolled} = 53 \\
\text{% of aid earned} = 53/110 \text{ or } 48.20\%
\]

**Student's Financial Aid:**

- Federal Pell Grant = $2220
- Subsidized Direct Loan = $2227 net
- Unsubsidized Direct Loan = $1251 net
- Total Title IV Aid Disbursed = $5698
- Total of all Title IV grants = $2220
- Total Amount of Title IV Aid Earned = $2746
- Amount of Aid to be Returned by the School = $667

Unsubsidized Direct Loan

The portion of financial aid to be returned is determined by the percentage of financial aid not earned by the student. The percentage of earned aid is calculated according to the total Number of Calendar Days in the Term Completed by the Student divided by Total Number of Calendar Days in the Term. The percentage of unearned aid is calculated by subtracting the percentage of earned aid from 100%.

During the first 60% of the enrollment period, a student "earns" Title IV funds in direct proportion to the length of time that he or she remains enrolled. A student who remains enrolled beyond the 60% point earns 100% of the aid for the period.

A student who withdraws from the college before the 60% date may be required to return all or a portion of financial aid funds. The amount to be returned will be based on the formula stated above by calculating the financial aid funds that were used to pay the student's tuition and fees as well as the portion directly disbursed to the student.

Daytona State does not have the authority to waive or write off the repayment requirement regardless of the reason for the withdrawal, including extenuating circumstances such as illness, accident, or grievous personal loss.

A student who fails to return the unearned Federal Financial Aid funds will be referred to the U.S. Department of Education for collection and the College may withhold permission to register, to use facilities, or render services. Until the repayment issue is resolved, the student's Free Application for Federal Student Aid (FAFSA) record will be "flagged" every time a student files for aid. A student who owes a repayment is ineligible for financial aid at any other institution in the nation until it can be verified the student is in satisfactory repayment.

The college refund policy is different from that required for Title IV aid recipients. The college tuition and fee bill is due in full after the end of the add/drop period. Therefore, in the example above, if the student tuition bill was greater than $1200, the difference would need to be repaid in addition to the funds owed the Department of Education.

According to the Federal Financial Aid Handbook (Vol 5), when verification is completed before the R2T4 deadlines a school must offer any post-withdrawal disbursement of loan funds within 30 days of the date of the school's determination that the student withdrew, and return any unearned funds and make a post-withdrawal disbursement of grant funds within 45 days of that date.

If a student provides all documents required for verification after withdrawing but before the verification submission deadline, and in time for the institution to meet the 30-day R2T4 deadline, the institution performs the R2T4 calculation including all Title IV aid for which the
student has established eligibility as a result of verification and for which the conditions of a late disbursement had been met prior to the student's loss of eligibility due to withdrawal. (See Volume 4 and 34 CFR 668.164(j)(2).)

When verification is not completed before the R2T4 deadlines and a student who has withdrawn does not provide the required documents in time for the school to complete the verification process and meet the R2T4 deadlines noted previously, the institution includes in the R2T4 calculation only the Title IV aid that was not subject to the verification process. For a student who failed to provide all required verification documents, the only aid that may be included in an R2T4 calculation are Direct PLUS Loan funds and Direct Unsubsidized Loan funds (verification is not required for receipt of these funds) for which the conditions of a late disbursement (as discussed under Title IV Aid that could have been disbursed, in Chapter 2) were met prior to the student's loss of eligibility due to withdrawal.

**Applicable Deadlines:**

Two main deadlines impact most R2T4 calculations—the 45-day time frame for the Return of Title IV Funds (also see the discussion under Time frame for the return of Title IV funds in Chapter 2), and the 30 day required notification of the need for authorization to make a post withdrawal disbursement of FSA loan funds.

The student will be notified if a refund is necessary as soon as the college becomes aware of the withdrawal, official or unofficial, from all classes. The student will then be given 30 days to pay the required refund.

Please feel free to contact the Financial Aid Services Office at 386-506-3015 or email us at financialaid@DaytonaState.edu if you have any questions regarding financial aid.

**College refund policy vs Federal Title IV refund requirements:**

The college requires all students who are registered at the end of the add/drop period as described in the Academic Calendar to pay 100% of the tuition due. There are no college refund of tuition after that date.

For Title IV Financial Aid recipients who officially or unofficially withdrawn (stop attending class) the college is required to determine the amount of aid the student "earned" for their period of enrollment according to the federal regulations.

Students who have withdrawn from all classes and received a disbursement prior to excess financial aid funds, will most likely be required to return some, or all, of those funds.

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**Types of Financial Aid**

Financial aid is available in the form of grants, scholarships, work-study, and loans. Grants are usually based on financial need and do not have to be repaid. Scholarships are usually awarded for academic merit or achievement and do not have to be repaid. Work-study positions are jobs that enable students to earn funds to assist with educational expenses. Loans usually must be repaid in cash. Student loan programs have varying rates and repayment provisions.

The Free Application for Federal Student Aid (FAFSA) must be completed to apply for all need-based federal, state, and institutional sources of financial aid.

In general, students must be enrolled at least half-time to receive financial aid. However, some aid programs require students to enroll in and maintain full-time status. The following are the major financial aid programs that Daytona State's Financial Aid Services Office administers:

**A. Grants**

**Federal Pell Grant** - Funded by the federal government, this need-based grant is designated for undergraduate students working toward a first bachelor's degree. The amount of grant a student is eligible to receive is determined by the cost of attendance, the Expected Family Contribution (EFC), the length of the program of study and the student's enrollment status. The cost of attendance includes such items as tuition, fees, books and supplies. The EFC is derived from the information supplied by the student on the FAFSA. Eligible students enrolled in a program of study that is less than 30 weeks per academic year (fall and spring semesters) will receive a prorated Pell award. Eligible students enrolled in a program of study that is less than 24 college credits or less than 30 vocational credits (900 clock hours) per academic year (fall and spring semesters) will receive a prorated Pell award. For Pell Grant awarding purposes (applicable to college credits), 12 college credits per semester is considered full-time enrollment; 9-11 college credits per semester is considered three-quarter time enrollment; 6-8 college credits per semester is considered half-time enrollment; and 1-5 college credits per semester is considered less than half-time enrollment. Pell Grants range from $598-$5,815 for full-time attendance during an academic year. (For Pell Grant purposes, an academic year consists of 30 weeks during which a student may complete 24 college credits or 30 vocational credits [900 clock hours]). The maximum
time frame that a student would be eligible to receive a Federal Pell Grant is 12 semesters of full-time enrollment (600 percent). Students taking pre-requisite courses are not eligible for Pell Grants.

Federal Supplemental Educational Opportunity Grant (FSEOG) - Funded by the federal government, this need-based grant is designated for undergraduate students working toward a first bachelor's degree. Eligibility is based on exceptional financial need. Funds are limited.

Florida Student Assistance Grant (FSAG) - Funded by the state, this need-based grant is designed for eligible Florida residents enrolled in college credit degree programs working toward a first bachelor degree. Award levels are based on state appropriations and vary each year. Specific renewal requirements must be met. Funds are limited.

Renewal Requirements for FSAG
• Must have a 2.0 cumulative GPA. (Only college credit courses are calculated in the GPA; remedial classes are excluded.)
• Full-time students must have successfully completed 12 credit hours for each semester for which an award was received;
• Three-quarter time students must have successfully completed nine credit hours for each semester for which an award was received;
• Half-time students must have successfully completed six credit hours for each semester for which an award was received;
• May receive an award of up to nine semesters within a period of six consecutive years after receipt of the first FSAG award.

Daytona State Need Grant - Funded by the College, this need-based grant is designated for undergraduate students who have not previously completed a baccalaureate or professional degree and who are pursuing the AA, AS, BAS or BS degree or eligible college credit certificate programs. [Due to extenuating circumstances, an exception may be made to award the Daytona State Need Grant to a student who has completed a baccalaureate or professional degree.] Funds are limited.

Federal Teacher Education Assistance for College and Higher Education (TEACH) Grant - Funded by the Federal Government, this grant is for undergraduate students in the B.S. in Education degree in a high need field such as Bilingual Education and English Language Acquisition, Foreign Language, Mathematics, Reading Specialist, Science, Special Education, and other identified teacher shortage areas. Students must have at least a 3.25 cumulative grade point average. The maximum grant per semester is up to $2,000 for full-time attendance. Due to sequestration, the award amount may be reduced. In exchange for receiving a TEACH Grant, the student must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students. The student must teach for at least four academic years within eight calendar years of completing the program of student for which he/she received a TEACH Grant. If the student fails to complete this service obligation, all amounts of TEACH Grants that were received will be converted to a Federal Direct Unsubsidized Loan. The student must then repay this loan to the U.S. Department of Education. The student will be charged interest from the date the grant was disbursed. For more information, please visit the website.

Iraq and Afghanistan Service Grant – Funded by the Federal Government, this grant is for undergraduate students who have not previously completed a baccalaureate or professional degree, and are not eligible for a Federal Pell Grant based on the Expected Family Contribution. To be eligible for the grant, the parent or guardian of the student was a member of the U.S. armed forces and died as a result of military service performed in Iraq or Afghanistan after the events of 9/11, and the student was under 24 years old or enrolled in college at least part-time at the time of the parent's or guardian's death. The grant is equal to the amount of a maximum Pell Grant for the award year, but cannot exceed the cost of attendance for that award year. Due to sequestration, the award amount may be reduced.

B. Scholarships

Air Force Scholarships - ROTC - The USAF offers ROTC academic scholarships to students who meet specific requirements. These scholarships cover the cost of tuition and books, and up to a $500 cash monthly stipend. For more information contact AF ROTC, Embry-Riddle Aeronautical University, 600 S. Clyde Morris Boulevard, Daytona Beach, Florida 32114-3900 or call (386) 226-6880.

Athletic Scholarships - Daytona State offers a limited number of scholarships to students who are participating in
specified activities through the Athletic Department. Students must enroll full-time in a program leading to an AA, AS, BAS, or BS degree, and follow the Standards of Progress. Students are strongly encouraged to complete the FAFSA. The Athletic Department determines which students are eligible for the scholarship. The amount of the scholarship varies each year.

**Cultural Arts Scholarships** - These scholarships will pay a portion of a student's tuition for classes in the areas of music, drama, or dance. Scholarships are awarded on a semester-by-semester basis, pending availability of funds. The performing arts department determines which students are eligible. The amount varies each year. Funds are limited.

**SGA Scholarship** - Daytona State offers a limited number of scholarships to students who are participating in the Student Government Association. Students are strongly encouraged to complete the FAFSA. The Assistant Dean of Student Activities determines which students are eligible for the scholarship. The scholarship amount varies with each position. Funds are limited.

**Publication Scholarship** - Daytona State offers a limited number of scholarships to students who are participating in student publications. Students are strongly encouraged to complete the FAFSA. The Assistant Dean of Student Activities determines which students are eligible for the scholarship. The scholarship amount varies with each position. Funds are limited.

**Activities Scholarship** - Daytona State may offer a limited number of scholarships to students who are participating in cheerleading. The Assistant Dean of Student Activities determines which students are eligible for the scholarship. The scholarship amount varies. Funds are limited.

**Florida Bright Futures Scholarship Program** - Funded by the Florida Lottery, scholarships are awarded to Florida high school graduates who demonstrate high academic achievement. This scholarship program has three award levels - the Florida Academic Scholars Award, the Florida Medallion Scholars Award, and the Florida Gold Seal Vocational Scholars Award. Applications, application deadlines and eligibility criteria are available from high school guidance counselors. The amount of the Bright Futures Scholarship is determined each year by the Florida Legislature. Students must be enrolled in a minimum of six college credits for fall and/or spring. Specific renewal requirements must be met.

**Daytona State College Foundation Scholarships** - The Daytona State College Foundation provides scholarships to students who might otherwise not be able to afford a college education. The Foundation offers scholarships that have been established by outside donors. Listings of these scholarships, with their own specific criteria as established by the donors, are available and are posted on the Daytona State Financial Aid website, (daytonastate.edu/finaid/), as is the on-line scholarship application process. Please contact the Financial Aid Office at (386) 506-3015 for additional information on Foundation scholarships.

**Other State of Florida Programs** - Additional scholarship programs such as Rosewood Scholarship and Scholarships for Spouses/Children of Deceased/Disabled Veterans are available. Students should contact their high school guidance counselors or the Florida Office of Student Financial Assistance for criteria, applications and deadlines.

**C. Work**

**Federal Work-Study (FWS)** - The FWS program provides part-time employment to students who have financial need. Students are paid an hourly rate and are placed in jobs on campus or in community service jobs off campus. Work schedules are arranged around the student's class schedule. Students work an average of 20 hours per week. Funds are limited. For student employment opportunities...Click here!

**Institutional Work-Study (IWS)** - Daytona State's IWS program provides part-time employment to students. Students are paid an hourly rate and are placed in jobs working on campus. Work schedules are arranged around the student's class schedule. Students work an average of 20 hours per week. Eligibility is not based on need. Funds are limited. For student employment opportunities...Click here!

**Florida Work Experience Program (FWEP)** - The Florida Work Experience Program provides eligible Florida students the opportunity to secure part-time work experiences, which are complementary to and reinforce their educational program and career goals. Specific GPA and earned credit hour requirements must be met. FWEP is awarded to students demonstrating need. Funds are limited. Specific renewal requirements must be met.

**D. Direct Loans**

Loans usually must be repaid in cash. It is important that students budget their money effectively and borrow responsibly. Student loan programs have varying rates and repayment provisions. Loan payments to students are made in two disbursements. A student attending for the academic year (fall and spring semesters) will receive the loan proceeds of one-half of the total loan amount in two disbursements (one disbursement in the fall and one disbursement in the spring). A student attending one semester (fall or spring) will receive the loan proceeds of one-half of the total loan amount in two disbursements in that one semester. Per Federal regulations, the second half of the loan may not be disbursed until a minimum of one-
half of the semester has elapsed. [NOTE: Students in vocational credit (clock hour) programs are not eligible for the second disbursement until the student has successfully completed the required weeks of attendance and clock hours.] A loan disbursement will not be made after a student ceases to be enrolled in at least six credit hours. A student must submit a Direct Loan Request Form to the Financial Aid Services Office to request a subsidized/unsubsidized loan.

The loans available at Daytona State are listed below:

**Federal Direct Subsidized Loan** – Federal Direct Subsidized Loans are made by Department of Education and eligibility is based on financial need. The loan's interest rate is 4.45% percent for loans first disbursed on or after July 1, 2017 and before July 1, 2018. Students must be enrolled in an eligible program at least half-time, and enrolled in courses required by that program. First-year students may be eligible to borrow up to an annual maximum of $3,500. Students who have successfully completed their first year (30 earned college credits) may borrow up to an annual maximum of $4,500.* The maximum loan amount will be reduced utilizing a proportional pro-ration for those academic programs less than 24 college credits or 30 vocational credits (900 clock hours) and/or 30 weeks per academic year (fall and spring semesters). There is a 1.066% origination fee which will be deducted from the gross amount of the loans disbursed on or after October 1, 2017 and before October 1, 2018. Loan repayments generally begin six months after the student graduates, leaves school, or drops below half-time enrollment.

*BAS or BS students admitted at the junior or senior status to the program may borrow up to the annual maximum of $5,500.

**IMPORTANT INFORMATION FOR FIRST-TIME BORROWERS:**

Beginning with the 2015-2016 academic year, the Moving Ahead for Progress in the 21st Century Act established a time limit on Direct Subsidized Loan eligibility for first-time borrowers. A first-time borrower is a student who has no outstanding balance of principal or interest on a Direct Loan or FFEL (Federal Family Education Loan) as of July 1, 2014, or the date the borrower obtains a Direct Loan after July 1, 2014.

First-time borrowers will no longer be eligible for a Direct Subsidized Loan once the student has received the Direct Subsidized Loan for a period that is 150 percent of the published length of the student's current educational program (as determined by years). Below are examples of the 150-percent maximum eligibility periods for Daytona State College degree and certificate programs:

<table>
<thead>
<tr>
<th>Program Length</th>
<th>Maximum Eligibility Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-year bachelor degrees</td>
<td>X 6.0 years</td>
</tr>
<tr>
<td>2-year associate degrees</td>
<td>X 3.0 years</td>
</tr>
<tr>
<td>1-year certificate programs</td>
<td>1.5 years</td>
</tr>
</tbody>
</table>
A first-time borrower who loses eligibility for additional subsidized loans as a result of reaching the maximum eligibility period also loses the interest subsidy on subsidized loans received on or after July 1, 2014 for all periods if the student did not complete the program and continues enrollment in the same program or enrolls in another program of the same or shorter length. The loss of the interest subsidy would be effective on the date of the continued or new enrollment.

Please Note: The determination of the 150-percent limit on Direct Subsidized Loan eligibility is not the same as the financial aid standards of satisfactory academic progress maximum time frame of 150 percent for completion of a degree or certificate program. The financial aid standards of satisfactory academic progress maximum time frame is based on 150 percent of the program length as determined by total attempted credits.

Federal Direct Unsubsidized Loans – Federal Direct Unsubsidized Loans are available for students who do not qualify, in whole or in part, for Federal Direct Subsidized Loans. Students must be enrolled in an eligible program at least half-time, and enrolled in courses required by that program. The loan’s interest rate is 4.45% for loans first disbursed on or after July 1, 2017 and before July 1, 2018. There is a 1.066% origination fee which will be deducted from the gross amount of the loans disbursed on or after October 1, 2017 and before October 1, 2018. Dependent students may be eligible to borrow an additional $2,000 unsubsidized Direct Loan per year. Independent students may be eligible to borrow up to an annual maximum of $6,000* in additional Federal Direct Unsubsidized Loans if remaining eligibility exists. The maximum loan amount will be reduced utilizing a proportional pro-ration for those academic programs less than 24 college credits or 30 vocational credits (900 clock hours) and/or 30 weeks per academic year (fall and spring semester). With few exceptions, the Unsubsidized Loan’s terms and conditions are the same as Subsidized Stafford Loans. However, the government does not pay the interest during in-school and deferment periods. The student is responsible for paying the interest.

*BAS or BS students admitted at the junior or senior status to the program and determined to be independent may borrow up to the annual maximum of $7,000.

Federal Direct Parent PLUS Loans - Federal Parent Direct PLUS Loans enable parents with good credit histories to borrow for educational expenses of their dependent children. Students must be enrolled in an eligible program at least half time, and enrolled in courses required by that program. The interest rate is 7.00% for loans first disbursed on or after July 1, 2017 and before July 1, 2018. There is a 4.264% origination fee which will be deducted from the gross amount of the loans disbursed on or after October 1, 2017 and before October 1, 2017. Parent PLUS borrowers may borrow up to the cost of education minus any estimated financial assistance the student has been, or will be, awarded for the period of enrollment. Borrowers generally must begin repayment on the loans within 60 days after the funds are disbursed. The borrower may request a deferment of repayment if the student is enrolled at least half time.

Please Note: When a student accepts a loan as part of his/her award, the student must understand that he/she is incurring a serious financial obligation. The student must repay the loan in full, along with all interest and additional fees (collection, legal, etc.). It is very important that the student realize that loan payments must be made in the future to satisfy this obligation. Students who want to borrow on a Federal Direct Loan while at Daytona State College will be required to complete loan entrance counseling and loan exit counseling to review repayment obligations.

To apply for a federal Direct Subsidized/Unsubsidized Loan, the student must first complete a FAFSA. After the student receives a financial aid award, the student must accept the Direct Subsidized or Direct Unsubsidized Loan on the MyDaytonaState portal.

Before borrowing under one or more of the Direct Loan Programs, always investigate the possibility of scholarship assistance.

Award amounts and program availability may be subject to change after this information is printed based on federal and state appropriations.

Typical Costs Associated with Attending Daytona State College

Most individuals calculate the cost of a college education by the amount of tuition and fees charged plus the cost of books and supplies. These are direct educational expenses. There are, however, indirect educational expenses, such as personal and transportation expenses, for which students will need to budget. Below are charts illustrating examples of both in-state and out-of-state budgets for full-time college credit and vocational credit students for one academic year (Fall and Spring Semesters). These costs are tentative until District Board of Trustees approval.

College Credit

Please note—Tuition for in-state Bachelor students: $2,888*; out-of state Bachelor: $14,960*

Direct Educational Costs (Estimated)

<table>
<thead>
<tr>
<th></th>
<th>In-State</th>
<th>Out-of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (24 college credits) *</td>
<td>$2,456*</td>
<td>$9,568*</td>
</tr>
</tbody>
</table>

...
### Indirect Educational Costs (Estimated)

<table>
<thead>
<tr>
<th>Category</th>
<th>In-State</th>
<th>Out-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books &amp; Supplies</td>
<td>$1,200</td>
<td>$1,200</td>
</tr>
<tr>
<td>Room &amp; Board</td>
<td>$2,128</td>
<td>$2,128</td>
</tr>
<tr>
<td></td>
<td>(dependent)</td>
<td>(dependent)</td>
</tr>
<tr>
<td></td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
<tr>
<td></td>
<td>(independent)</td>
<td>(independent)</td>
</tr>
<tr>
<td>Personal</td>
<td>$1,624 dependent</td>
<td>$1,624 dependent</td>
</tr>
<tr>
<td></td>
<td>$1,600 independent</td>
<td>$1,600 independent</td>
</tr>
<tr>
<td>Transportation</td>
<td>$700 dependent</td>
<td>$700 dependent</td>
</tr>
<tr>
<td></td>
<td>$1,500 independent</td>
<td>$1,500 independent</td>
</tr>
<tr>
<td>Total Budget</td>
<td>$8,108 (dependent)</td>
<td>$15,220 (dependent)</td>
</tr>
<tr>
<td></td>
<td>$12,756 (independent)</td>
<td>$19,868 (independent)</td>
</tr>
</tbody>
</table>

Some programs of study have additional costs. Please refer to the Program Descriptions.

Please note: Daytona State College does not provide residence halls.

*Based on 2017-2018 rates.

### Vocational Credit

**Direct Educational Costs (Estimated)**

<table>
<thead>
<tr>
<th>Category</th>
<th>In-State</th>
<th>Out-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (24 college credits)*</td>
<td>*$1,974</td>
<td>*$7,896</td>
</tr>
</tbody>
</table>

**Indirect Educational Costs (Estimated)**

<table>
<thead>
<tr>
<th>Category</th>
<th>In-State</th>
<th>Out-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books &amp; Supplies</td>
<td>$1,200</td>
<td>$1,200</td>
</tr>
<tr>
<td>Room &amp; Board</td>
<td>$2,128</td>
<td>$2,128</td>
</tr>
<tr>
<td></td>
<td>(dependent)</td>
<td>(dependent)</td>
</tr>
<tr>
<td></td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
<tr>
<td></td>
<td>(independent)</td>
<td>(independent)</td>
</tr>
<tr>
<td>Personal</td>
<td>$1,624 dependent</td>
<td>$1,624 dependent</td>
</tr>
<tr>
<td></td>
<td>$1,600 independent</td>
<td>$1,600 independent</td>
</tr>
<tr>
<td>Transportation</td>
<td>$700 dependent</td>
<td>$700 dependent</td>
</tr>
<tr>
<td></td>
<td>$1,500 independent</td>
<td>$1,500 independent</td>
</tr>
<tr>
<td>Total Budget</td>
<td>$7,626 (dependent)</td>
<td>$13,548 (dependent)</td>
</tr>
<tr>
<td></td>
<td>$12,274 (independent)</td>
<td>$18,196 (independent)</td>
</tr>
</tbody>
</table>

### Veterans Affairs

**Veterans and Others Applying for Veterans Administration Educational Assistance**

Daytona State College is an approved institution for veterans training. Veterans eligible for Veterans Administration (VA) benefits must be certified through the college's Veterans Services Office to receive educational benefits. Eligible veterans must also meet Daytona State admission requirements. Application for VA benefits should be started as soon as possible, as approval of benefits can take as long as 90 days. Course approval and certification are required each semester through the Daytona State Veterans Services Office.

For Post 9/11 GI Bill® (Ch 33) students and VA Vocational Rehabilitation and Employment (Ch 31) students, our tuition policy complies with 38 USC 3679(e) which means Post 9/11 and Vocational Rehabilitation and Employment students will not be charged or otherwise penalized due to a delay in VA tuition and fee payments. For eligibility consideration, a Post 9/11 GI Bill student must submit a VA Certificate of Eligibility (COE) and a Vocational Rehabilitation Student must provide a VAF 28-1905 form. Student must provide copy of COE that proves 100% eligibility.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at www.benefits.va.gov/gibill

### Non-VA Financial Aid

The veteran/dependent student is also eligible to apply for any other financial aid available to the general campus population. This financial aid includes loans, grants, scholarships and student employment. The Free Application for Federal Financial Aid (FAFSA) is used to determine financial need for all forms of federal aid, as well as most scholarships. You can apply for federal aid at fafsa.gov.

### VA Contacts

If you are or wish to inquire about receiving veterans benefits, please visit the Veterans Center website at daytonastate.edu/admsvet for further information about eligibility of benefits. The Veterans Certifying Officer is
located in the Veterans Center (Daytona Beach Campus, Building 130, Room 124). Veterans Certifying Officer Lisa Randel can be reached at 386-506-3545 and Veteran Center Coordinator Robert Forman can be reached at 386-506-3065.

For additional information or questions, contact the Department of Veterans Affairs Regional Office at 1-888-442-4551 or email http://benefits.va.gov/gibill/.

What Determines Dependency

When a student applies for federal student aid, the answers to certain questions will determine whether the student is considered dependent on their parents or whether the student is considered independent. A dependent student must report the parents' income and assets as well as the student's income and assets. An independent student must report only the student's own income and assets (and those of the student's spouse, if married).

A student is considered independent if at least one of the following applies to the student:

• the student was born before January 1, 1995;
• the student is married;
• the student has children or legal dependent(s) (other than a spouse) who receive more than half of their support from the student;
• at any time since the student turned age 13, both of the student's parents are deceased, the student was in foster care, or the student was a ward of the court;
• the student is currently serving on active duty in the U.S. Armed Forces for purposes other than training;
• the student is a veteran of the U.S. Armed Forces;
• the student is an emancipated minor as determined by a court in the student's state of legal residence;
• the student is in legal guardianship as determined by a court in the student's state of legal residence;
• at any time on or after July 1, 2017, the student's high school or school district homeless liaison, or director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development, determined that the student was an unaccompanied youth who was homeless; or
• at any time on or after July 1, 2017, the director of a runaway or homeless youth basic center or transitional living program determined that the student was an unaccompanied youth who was homeless or was self-supporting and at risk of being homeless.

If a student cannot answer "yes" to one of the above questions, the student is dependent and parental information must be reported.

What is Financial Aid?

Financial aid is the assistance available to help a student meet educational expenses. This assistance is provided by federal, state, institutional, or private sources and may consist of grants, scholarships, loans or work. Qualified students may be offered combinations of the various types of aid or aid from a single source. Most forms of aid are based on an individual's financial need, college costs, enrollment status, and the availability of funds.

Records

Academic Standards of Progress

The college graduation requirement states a student must have earned 2.0 cumulative GPA and a 2.0 GPA for Daytona State College classes. Therefore, students have this minimum GPA requirement as a goal throughout their enrollment, and the plan outlined below outlines the process for informing, advising, and counseling students who fall below this minimum threshold.

For the Satisfactory Academic Progress policy described below, the term "cumulative GPA" is defined to mean either the cumulative GPA or the Daytona State College GPA, because both must be met to meet the graduation criteria.

Daytona State College offers Undergraduate College Credit Career and Vocational Certificate Career. A student can only be registered one career per term. This process will review the Cumulative GPA in the career a student is currently registered.

Academic Alert

The first time a student's cumulative GPA falls below 2.0 will be considered to be on Academic Alert. Each student will be contacted by email and/or phone by an academic advisor or faculty mentor to discuss issues with course work and why student was unsuccessful. After completing the Alert semester, a student's whose term GPA is below a 2.0, will be placed on Academic Warning and notified. A student who earns a term GPA greater than 2.0 while on Academic Alert, but is still less that a 2.0 cumulative GPA, will remain on Academic Alert.

Academic Warning

A student is considered to be on academic warning when either the term GPA while on Academic Alert, or the cumulative GPA is below 2.0 after completing an Academic Alert semester. A student on Academic Warning will remain on Academic Warning until the cumulative GPA reaches 2.0 when the student is returned to good standing. After completing the Academic Warning semester, if the student's term GPA is below a 2.0, the student is placed on probation and notified at the end of the
term.

**Probation**
A student is considered on probation when either the term GPA or cumulative GPA is below 2.0 and they had a previous academic warning classification in which they were not successful in returning to good academic standing. A student is informed of the probation classification at the end of the term. A student on academic probation will have an advising hold placed on the student's record and is required to speak to an academic advisor to develop an intervention strategy that would assist them in meeting individualized educational goals. Required strategies will include but are not limited to:

1. Repeating all courses where the final grade of "D" or "F" has been earned and/or;
2. Enrolling in fewer courses than past attempts in a given term.

A student will be removed from academic probation and returned to good standing when his/her cumulative GPA is a 2.0 or higher. A student will return to Academic Warning status if his/her term GPA is a 2.0 or higher but the cumulative GPA is still below a 2.0. If while on probation, the student fails to earn a 2.0 term GPA, the student's status will be changed to academic suspension.

**Academic Suspension**
Students placed on suspension will be required to stop enrollment for one major semester (Spring or Fall). A student will be allowed to appeal a suspension based upon extraordinary, one-time events during their probationary semester that should not affect academic success in the future.

If a suspended student wishes to return, he/she may submit an appeal to the Records Office requesting reinstatement. The appeal should explain what factors prevented the student from succeeding earlier and how those factors will no longer interfere with the student's progress. If the appeal is granted, the student also is required to meet with the Academic Advisor to review and once again develop a prescriptive program before the student is allowed to register.

The record will be reviewed at the end of the reinstated semester to verify successful cumulative GPA measure, and the continued enrollment at Daytona State College. If at the end of the reinstated semester, he/she is not meeting the requirements, he/she will be required to sit out for an entire year (Spring through Fall, Fall through Summer, Summer through Spring)

The returning student will still be on probation and his/her status will be reviewed again at the end of the semester. If the student does not earn a 2.0 term GPA in their return, completing all classes attempted, the suspension will be reinstated.

**Academic Second Chance Policy**

**Academic Second Chance Policy Overview**
The Academic Second Chance program is an “amnesty” (once in a lifetime) program that benefits students who are returning to the college or transferring to Daytona State when their prior educational experience has not been totally satisfactory.

Upon the Academic Second Chance Amnesty Appeal approval, qualifying courses with the original grade of “F” is excluded from GPA calculations and are coded as “AMN” indicating the amnesty has been applied.

The program will only apply to additional courses taken toward a subsequent degree.

Courses that receive amnesty will count for the Financial Aid Satisfactory Progress Policy regarding attempted and/or earned credits.

However, students planning to transfer to another college or university are cautioned that the receiving institution may use all original grades earned when computing a GPA for admissions eligibility or for other purposes.

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**A. Academic Second Chance Program – Daytona State College Returning Students**

The Academic Second Chance Program allows former students of Daytona State College who return to college after a three calendar year break in higher education enrollment to have coursework with a grade of “F” be excluded from Daytona State College GPA calculations once their appeal is approved.

Requirements:

- Return to Daytona State after a minimum of a three-year break in higher education enrollment.
- Complete 12 credits and completing all courses attempted (college preparatory and/or developmental courses are not counted).
- Earn a “C” or higher in all courses attempted.
- Submit a petition to the Records Office for review. (If a student petitions after completing more than 12 credits, all credits attempted must have been completed with a “C” of better and/or a 2.0 GPA to be considered for amnesty.)
Students who are repeating courses with grades of "F" will still use the current grade forgiveness policy that uses the highest grade when calculating GPA.

If a student has earned a certificate and subsequently takes additional courses toward an associate degree, only the new courses taken would be applicable to this policy. The same applies to students who return for a second associate degree.

The Second Chance Program **DOES NOT** apply:
- Once a certificate or an associate or bachelor’s degree has been earned

The Second Chance Program **DOES** apply:
- If a student has earned a certificate and subsequently takes additional courses toward an associate degree, only the new courses taken would be applicable to this policy. The same applies to students who return for a second associate degree.

**B. Academic Second Chance Program – Daytona State College Current Students**

Many times, students are unsure of their career goals, or may attempt courses and programs not suited to their academic skills. For students who are successful after a career and/or program change, the Academic Second Chance Policy permits a student to select up to three grades of “F” (not to be used in the GPA calculations) for courses required earned previously in required courses (not electives or General Education courses).

In the prior major with DSC, an “F” earned in previously required courses will be marked as “AMN” and not counted in the GPA. To take advantage of this provision the student must have earned 50% of the credits toward their new program.

For example:

- AA students changing to AS where the amnesty courses are not required in the new program.
- AS students changing to AA where the amnesty courses are not required in the new program.
- AS students changing to another AS where the courses are not required in the new program.

**C. Academic Second Chance Policy – Daytona State College Transfer Students**

New students transferring to Daytona State College will automatically take advantage of the Academic Second Chance Policy for Transfer Students. The college will not transfer grades of “F” and “W” onto the Daytona State College transcript.

This policy does not apply to students who were enrolled at the college prior to fall 2009. The college will continue to require the receipt of all prior college transcripts, even if no credits are to be awarded in transfer.

**How will the Academic Amnesty reflect on my Daytona State College Transcript?**

Grades for courses that qualify for this amnesty program will remain on the transcript and coded as “AMN” to indicate the amnesty was applied.

The following statement will be added to the student’s course on the transcript as: “Academic Amnesty and the transcript legend will indicate “AMN” grade.

**Financial Aid Satisfactory Progress Policy**

Courses that receive amnesty will still count for the Financial Aid Satisfactory Progress Policy with regards to attempted and/or earned credits.

The program will have no effect on the student’s financial aid award history. It also has no effect on the calculation of course attempts related to the multiple course attempts surcharge.

**Student Caution:**
- Students must clearly understand that other colleges may not use the Daytona State College GPA for transfer purposes if any type of grade amnesty has been applied.
- Students planning to transfer to another college or university are cautioned that the receiving institution may use all original grades earned when computing a GPA for admissions eligibility or for other purposes.

**Alternative Credit Process**

Daytona State College offers opportunities to earn college credit for work experience; professional licenses; approved career and technical/vocational education coursework; approved industry certifications/credentials; and approved nationally recognized exams. Eligible students may also take advantage of statewide articulation agreements guaranteeing credit into particular A.S. programs offered at the College. The following descriptions can help you choose which alternative best suits your needs. Students
can earn a maximum of 75 percent of credits needed for their degree or certificate using one or a combination of these alternative options.

**IMPORTANT:** If you plan to transfer after leaving Daytona State, check if the transfer institution accepts credits earned through these other, various ways to earn credit.

**Conversion of Credit**

College credit may be awarded for approved career and technical/vocational education coursework; professional licenses; approved industry certifications; and approved nationally recognized exams. All conversions of credit must have official documentation that verifies completion of training and/or possession of licensure.

1. LPN License to Nursing (RN) A.S. – NUR2990, 10 credits
2. PSAV/Apprenticeship program to Industrial Management, A.S. – BCT2990, 23 credits
3. Certified FDLE Officer to Criminal Justice Technology Bridge A.S. – CJD2990, 24 credits
4. FDOE Career and Technical Education, Statewide Articulation Agreements
5. High School Career Pathways Articulation – Volusia/Flagler Schools; Lake County Schools
6. Other industry certifications/exams/licenses, as approved by the academic department
7. Military Service Credit
8. Continuing Education Credits (CEUs)

Contact the Records and Registration Office for more information on the Conversion of Credit process.

**The Assessment of Prior Learning Experience (APLE)**

College credit may be awarded for knowledge gained outside the normal classroom setting, including current work experience, workshops and seminars, or other documented past experience. Credit earned through the APLE program can only be awarded in courses offered at Daytona State College. Credit will not be awarded for courses in which you have already received credit. All methods of earning credit must meet equivalent classroom standards per F.S. 1001.64, F.S. 1007.27; FAC 6A-10.024. Be aware credit awarded for prior experiential learning shall not exceed 25% of the units required for completion of the degree or certificate program.

Portfolio, which may include documentation of:

1. Relevant past and current work experience
2. Workshop attendance/facilitation/presentation
3. Seminar attendance/facilitation/presentation
4. Creative works/skills (i.e. photographs, drawings, performances, etc.)
5. Other professional experiences approved by the academic department, as appropriate

Contact the Office of Assessment Services for more information on APLE.

**Nationally Recognized Exams:**

1. **Advanced Placement (AP)** - AP credit is granted to students who have the College Entrance Examination Board/AP send official Advanced Placement Test results to the Daytona State College Admissions Office. Required scores to earn credit vary by course. Check with the Records Office for details on specific scores for subject areas. You receive credit, but not letter grades, for courses earned through AP. **Earned credits are not computed into your GPA.** Contact Daytona State's Records Office for AP requirements and information.
2. **College Level Examination Program (CLEP)** - The CLEP is the national exam program, which offers exams in academic subject matters. Certain scores will result in credit for college courses. (Score requirements vary depending on the institution.) Official CLEP scores should be sent from the College Entrance Examination Board/CLEP to the Admissions Office. If required scores are earned, you will receive credit, but not letter grades for the courses earned through CLEP. **Earned credits are not computed into your GPA.** Applications, registration materials and test fee information about CLEP are available in Assessment Services Offices on each Daytona State College campus.
3. **Dantes Subject Standardized Tests (DSST)** - The DSST is a standardized test program, which offers subject test designed to test a student’s knowledge in a variety of college level subjects. (Score requirements vary depending on the institution.) Official DSST scores should be sent from DSST to the Admissions Office. If required scores are earned, you will receive credit, but not letter grades for the courses earned through DSST. **Earned credits are not computed into your GPA.** Applications, registration materials and test fee information about DSST are available in Assessment Services Offices on each Daytona State College campus.
4. **Cambridge AICE Exam (CAMBRIDGE)** - The Cambridge Advanced International Certificate of Education (AICE) exam program offers exams in academic subject matters. Passing certain exams will result in credit for college courses. Official scores should be sent from Cambridge International
Examinations to the Admissions Office. If required scores are earned, you will receive credit, but not letter grades for the courses earned through Cambridge AICE. **Earned credits are not computed into your GPA.** Contact Daytona State’s Records Office for Cambridge AICE requirements and information.

5. **International Baccalaureate (IB)** - Daytona State awards credit based upon higher level and/or subsidiary level IB exams. Official transcripts and scores should be sent from International Baccalaureate to the Admissions Office. You receive credit, but no letter grades, for courses earned through IB. Earned credits are not computed into your GPA. **Contact Daytona State’s Records Office for IB requirements and information.**

Contact the Office of Assessment Services for more information on nationally recognized exams.

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**Changing Your Plan of Study**

Students admitted to Daytona State College for an Associate, Baccalaureate or Certificate plan of study may change their plan of study in accordance with the following rules:

1. Students who wish to change their plan of study are encouraged to meet with an Academic Advisor and submit a Change of Major Request.
2. A student must request a change of major prior to the published date on the academic calendar for that term.
3. The deadline for major changes is the add/drop deadline for each term. Any requested plan of study change for a B semester will only be approved if the student is new to DSC and does not have any enrollment history with DSC,
4. For DSC students with enrollment history, if the plan request is after the add drop deadline; the change of plan will take effect at the start of the next full term at Daytona State College.
5. The change of plan must be completed prior to registering for classes for the upcoming term.
6. A student may only have one active plan of study during any given term.
7. A student must be declared in a program of study as of the first day of the term if the student wishes to graduate in that plan by the end of the said term.
8. Changes to a plan of study for financial aid or VA benefit purposes will not be permitted on or after the first day of the current term.

Before making any changes to a plan of study, students are encouraged to speak to the Financial Aid Office to determine whether the new plan is eligible for financial aid. Once that has been reviewed, students must meet with an academic advisor to request a change of major.

**Course Repeats**

Students are not permitted to repeat courses in which a grade of "C" or better was earned. This includes a grade of "C" or better transferred in from another institution. Students may repeat a course for grade forgiveness twice. Upon the third attempt in the same course, the highest grade earned is a final grade and cannot be forgiven. Students should understand that other institutions may not honor Daytona State's grade forgiveness policy. As a result, students' grade point averages may change when they transfer to another institution. In addition, repeating courses to improve grades may impact a student's financial aid award. Students receiving financial aid should contact the Financial Aid Office prior to repeating any courses. Courses that are designed as "repeatable courses" in the Course Descriptions area of the college catalog may be repeated and are not subject to the forgiveness policy.

**Continuous Enrollment Requirement for Graduation**

**Graduation Requirements**

Students typically follow the degree requirements as listed in the catalog for the year in which they began enrollment as a degree seeking student. If a student misses two or more consecutive major semesters (fall or spring) a student must be readmitted to the college and their catalog year will be updated for advising and graduation purposes. Students enrolled in an online bachelor’s degree program, are required to complete it within three (3) years of reaching 75% of the program’s total credits needed to graduate.

**Directory Information**

Directory information can be released to the public without the student’s consent following specific request procedures. Directory information will not be released if the student has requested their information be kept confidential. At any time the student can request their records remain confidential by logging in to their my.daytonastate.edu student portal. Directions can be found [here](#).

The Daytona State College directory information includes:

1. Student’s name
2. Major field of study
3. Dates of attendance
4. Degrees, honors and awards received
The college reserves the right to provide additional information, such as street address and telephone number, where there is a signed articulation agreement with another postsecondary institution for purposes of recruiting students, and in cases that are superseded by the Solomon Amendment giving military recruiters access to student recruiting information. Any other information is considered to be personally identifiable information and cannot be released to a third party, including parents, without the student's written consent.

Directory Requests
The procedure to request Daytona State College directory information is indicated below. Directory information requests are not recorded in individual student records.

1. The college participates with the National Student Clearinghouse to provide electronic requests for confirmation of individual academic degrees, academic awards/honors, dates of attendance by employers and colleges, and confirmation of enrollment status. The website is www.degreeverify.com; email is service@studentclearinghouse.org; phone is 703-742-4200; and the fax is 703-742-4239.

2. Requests for additional information or for other purposes must be made in writing on the letterhead of the company, agency or school requesting the information.

3. If the request is being made by an individual, it must indicate the name, address and phone number of the requestor and the reason for the request.

4. Requests for the entire student directory, requests from any military sources under the Solomon Amendment, or requests for a "class" of students, such as all students in any one major, should be directed to the Records Office.

Emergency Communications Policy
In the case of an emergency, Daytona State College uses DSC Alert to communicate with currently enrolled students and staff through voice, text and email.

When students are enrolled in a class, they are automatically opted in to the DSC Alert system.

Students can visit https://library.daytonastate.edu/student-falcon-self-service/personal-info to update their phone number.

For more information, please contact DSCAlert@DaytonaState.edu or (386) 506-3000.

Grading System
Student grade reports are not mailed; however, they are available to all students at the end of each semester, as the grades are entered by the faculty, on their MyDaytonaState account. Students may access the Web from the computer commons and labs on any campus, or from any off-campus computer that has access to the Internet.

Grading Policies
- Grades are posted to the student record at the end of each semester or subsession.
- A Grade Point Average (GPA) is calculated for each semester based on the number of hours attempted per course and the grade point value associated with the letter grade.
- For vocational certificates, the unit of credit is the vocational credit/clock hours. Generally, 30 vocational credits/clock hours represent 1 semester credit hour. To calculate semester hours when the course is listed in vocational hours, divide by 30.

Example:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
<th>Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>3</td>
<td>A</td>
<td>4.0(x3) = 12.0</td>
</tr>
<tr>
<td>Math</td>
<td>3</td>
<td>B+</td>
<td>3.5(x3) = 10.5</td>
</tr>
<tr>
<td>Speech</td>
<td>3</td>
<td>F</td>
<td>0.0(x3) = 0.0</td>
</tr>
<tr>
<td>Psychology</td>
<td>3</td>
<td>C</td>
<td>2.0(x3) = 06.0</td>
</tr>
<tr>
<td>History</td>
<td>3</td>
<td>D</td>
<td>1.0(X3) = 03.0</td>
</tr>
</tbody>
</table>

Total Credits: 15
Total Grade Points: 31.5
Divide 31.5 (grade points) by 15 (credits) = 2.1 GPA

Letter grades used to calculate GPA:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
<th>Grade Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4.0</td>
</tr>
<tr>
<td>B+</td>
<td>Very Good</td>
<td>3.5</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.0</td>
</tr>
<tr>
<td>C+</td>
<td>High Average</td>
<td>2.5</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>2.0</td>
</tr>
<tr>
<td>D+</td>
<td>Below Average</td>
<td>1.5</td>
</tr>
<tr>
<td>D</td>
<td>Poor</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0.0</td>
</tr>
</tbody>
</table>
FN = Failure 0.0 (non-attendance prior to withdrawal date)

The college does not define a numerical score that equates to each grade. The determination of which grade the student has earned is left to the discretion of each instructor.

**Grades not used to calculate GPA:**

"I" - Incomplete - The incomplete grade is a temporary grade issued only when a student who is passing the course but who, for valid and unforeseen reasons, is not able to complete the course requirements by the end of the semester. The student agrees with the instructor to complete the requirements of the course no later than 45 days after the end of the term during which the class was taken. Deadlines for each term are published on the Academic Calendar. "I" grades automatically convert to "F" grades if the requirements are not met and the appropriate grade change is not submitted by the instructor of record by the deadline published in the academic college calendar.

Faculty will submit a Change of Grade Form to the Records Office for processing. Incomplete grade changes are not required to have Department Chair approval. Faculty can review the grade roster to see the change made to the student’s record.

"IP" - In Progress - The class is currently in session and has not ended.

"W" - Withdrawal - Grade issued when a student officially withdraws from a class.

"W1" – Administrative Withdrawal – Grade issued when the student is administratively withdrawn for non-attendance based on faculty submission of attendance roster 2. (first issued Spring 2017). The last date of attendance will be noted and a student who receives the “W1” grade for all classes will be subject to the federal Title IV refund guidelines. For more information about the refund that will be required, please see the Financial Aid section of this catalog.

"W19" – Administrative Withdrawal COVID – Grade issued when student is administratively withdrawn under COVID appeal. (issued Spring 2020)

"AM" – Second Chance Program grade amnesty applied.

"SP" - Completion - Issued only for college preparatory courses and/or vocational courses, and selected college credit classes, when a student completes all course work but has not mastered the skill associated with the course. Example: A typing course requires the minimum skill of 45 words per minute and the student only masters 40 words per minute. No credit is awarded. Student must register and repeat the course.

“S” – Satisfactory Progress - Topics discussed and required learning has been accomplished.

"NR" – Grades Not Reported - The Records Office may issue this grade when an instructor has not submitted a grade.

"X" - Audit - Issued when a student does not want credit for a particular course and officially audits the course by the deadline for the semester (published in the academic calendar).

"CR" - Credit Only - Issued for alternate methods of earning credit such as Advance Placement, IB, etc.

"NC" - No Credit - Issued for zero credit courses.

"CN" - Continuing Credit - Issued for open exit courses that cross semesters.

"P/F" - Pass/Fail Grade - Grade of Pass or Fail issued for required program courses that have met learning expectations.

**Grades used to calculate GPA:**

"A" - Advanced - The highest grade that can be earned. A student must complete all course work at an advanced level.

"B" - Basic - The general grade to be assigned to those students who have completed the course work at a general level.

"C" - Common - The general grade to be assigned to those students who have completed the course work at a common level.

"D" - Developmental - The general grade to be assigned to those students who have completed the course work at a developmental level.

Grades used to calculate GPA and the corresponding numerical score are as follows:

- "A" – 4.0
- "B" – 3.0
- "C" – 2.0
- "D" – 1.0
- "E" – Below 1.0

Students who no longer want to attend class:

1. Must withdraw by the deadline for the semester (published in the academic calendar).
2. May initiate the withdrawal process at any Falcon Center location or online.
3. Students with extenuating circumstances (i.e.: hospitalized, out of town, etc.) may withdraw by mail provided the request is postmarked by the deadline and contains an original signature of the student, or with an email from the FalconMail account.
4. Students are permitted a maximum of two withdrawals per course. Upon the third attempt, students will not be permitted to withdraw and will receive a grade other than "W" for that course.
5. A student who stops attending class and does not withdraw before the last day to withdraw will receive a grade of “F” when the grades are submitted.

**Graduation Requirements and Procedures**

All students seeking an Associate of Arts or a Bachelor's degree must satisfy the following degree requirements as established by the Florida Board of Education. You are required to complete a minimum of 60 hours of transferable college-level credit to receive an A.A. degree. Florida State Board of Education Administrative Rule 6A-10.024 (3a) requires 36 semester hours of general education courses, exclusive of college prep courses. The remaining 24 credit hours are elective credits.

Graduates must meet the requirements of the College-Level Communication and Computational Skills Administrative Rule (Rule 6A-10.030, formerly known as
Students enrolled in an online bachelor’s degree program, are required to complete it within three (3) years of reaching 75% of the program’s total credits needed to graduate.

**Courses in Residency**

The Daytona State College residency requirements are an overall 25 percent of degree requirements, 25 percent of program-specific classes, a cumulative 2.0 GPA and a Daytona State 2.0 of GPA. For bachelor’s degree students, in addition to meeting the 25 percent overall residency requirement, a minimum of 25 percent of the upper-level program-specific credits must be completed at Daytona State College.

For instance, if your bachelor's degree program requires 42 upper-level program-specific credits, at least 10.5 of these must be completed at Daytona State, or if your bachelor's program requires 60 upper-level program-specific credits, at least 15 of these must be completed at Daytona State.

In addition, students can only earn a maximum of 25 percent of degree requirements through experiential learning, i.e. APLE. Credits earned by active US military members are excluded from this requirement.

**Second Associate of Arts Degree**

Students who transfer to Daytona State College, or who have previously earned an Associate of Arts or Baccalaureate degree from another college, are not normally allowed acceptance to the A.A. program. The only exception to this policy would be for a student whose transcript evaluation indicates that at least 15 credits (including the foreign language requirement) are needed to meet our A.A. degree requirements, indicating that the prior education is not comparable. Students transferring with a prior degree, A.A. or higher, are not allowed enrollment in the A.A. program to rehabilitate their GPA or to meet university prerequisites. Students with a prior A.A. degree or higher are encouraged to enroll as non-matriculated and take courses that meet their personal and career goals. Normally, a non-matriculated student is not eligible for student financial assistance, but non-matriculated students who are taking specific prerequisite courses for a Daytona State College limited access program will be eligible for student loans.

**Foreign Language Requirements for A.A. and Bachelor's**

Students who are enrolled in DSC’s Associate of Arts degree or a baccalaureate degree program are required to meet foreign language requirements. One of the following options can meet this requirement:

- Completion of two credits (two years) of sequential high school foreign language instruction in one language
other than English with a passing grade each year as documented on an official high school transcript.

- Completion of two college semesters of the same foreign language, with a passing grade in each course to demonstrate proficiency in a foreign language at the elementary two level or above.
- Passing Advanced Placement (AP), Cambridge Advanced International Certificate of Education Program (AICE), College Level Examination Program (CLEP), International Baccalaureate (IB), or other DSC recognized testing equivalent to the sequence of two college credit courses in one foreign language.

Foreign and Sign Language courses satisfy elective credits toward the A.A. degree. All A.A. and Bachelor's degree recipients must meet the foreign language requirement. This requirement satisfies foreign language proficiency at Daytona State College. It may not satisfy a specific university graduation requirement. Students should contact the institution they are interested in attending to find out their requirements.

*Florida Statute 1007.25*

**Catalog Year**

Students are required to follow the degree requirements as listed in the catalog for the year in which they began enrollment as a degree seeking student with DSC. If a student misses two or more consecutive major semesters (fall and spring) a student must be readmitted to the college and their catalog year will be updated to current catalog year, for advising and graduation purposes.

**Graduation Application**

The graduation application is completed online when students are in their last term. Students log in to their MyDaytonaState portal to apply and pay the applicable graduation fee. The application will then be sent to the department chair for approval. Students who complete all graduation requirements and pay the graduation fee are entitled to receive a diploma and participate in the May commencement ceremony. Daytona State reserves the right to certify students as graduates/completers once they complete all requirements for the degree or certificate, regardless if they completed an application for graduation. Students who do apply for graduation after completing requirements will not receive a diploma but may have the degree or certificate earned statement on their official transcript. Students will be notified of the degree or certificate earned and will have the opportunity to pay the graduation fee to receive their diploma. Completers are no longer eligible to receive student financial assistance.

Graduation deadline dates are located on the Academic Calendar or the Records and Registration web page.

Certain priority deadlines will apply for inclusion in the commencement booklet.

Students who complete all degree requirements are no longer eligible to receive student financial assistance for their current degree program.

Students not meeting graduation requirements must reapply for the new term/semester for which they are applying.

Students must fulfill all financial and other obligations to the college before receiving their degree or certificate.

Commencement ceremonies for degree, certificate and adult education candidates are held in May. Students who complete graduation requirements in the previous fall and those who have applied for graduation at the end of the summer semester, are encouraged to participate in commencement ceremonies in May. The Records Office will inform students of the date and time for the ceremony for their degree level.

Students are responsible for determining if they have fulfilled graduation requirements. A Degree Audit is available on My.DaytonaState.edu student services. We encourage all students to run a degree audit before applying for graduation. Assistance can be obtained from the Academic Advising Office for graduation check downs, as well as from the academic department for career/occupational programs. Students may be permitted to substitute requirements upon completion of a substitution form signed by the appropriate program manager/program chairperson and Dean/AVP if it is determined that the substitution does not substantially alter the program and is in the student's best interest.

Students typically follow the degree requirements as listed in the catalog for the year in which they began enrollment as a degree seeking student. If a student misses two or more consecutive major semesters (fall or spring) a student must be readmitted to the college and their catalog year will be updated for advising purposes. However, students may request to use the graduation requirements in effect the year they entered the college as a degree-seeking student, or any year in which they were enrolled if the requirements have changed.

**NOTE:** The academic requirements or degree audits are designed to provide a general guide that will lead to graduation. As a guide, students will still need to meet college policies, procedures, and graduation requirements regardless of what the academic requirements or degree audits indicate. Prior to officially graduating, Records will review credentials and verify that all requirements have been satisfied.
Awarding Posthumous Degree Policy - please click here for the full policy.

Privacy Guidelines (FERPA) and Records Maintenance
The Records Office maintains permanent educational records for all students who have ever enrolled at Daytona State College. The student educational record may contain an application for admission, high school and/or college transcripts, the Daytona State College academic record or transcript, authorized changes to the record and other documentation appropriate to a student's enrollment at the college.

Family Educational Rights and Privacy Act (FERPA)
FERPA is a federal law that applies to educational agencies and institutions that receive funding under a program administered by the U.S. Department of Education. The statute is found at 20 U.S.C. 1232g and the Department's regulations are found at 34 CFR Part 99.

Under FERPA, schools must generally afford students attending a postsecondary institution access to their educational information, an opportunity to seek and have their records amended, and some control over the disclosure of information from the records.

FERPA requires the college to protect the privacy of student record information. This includes restricting access to these records, the release of records and the opportunity to challenge records should they be inaccurate, misleading or inappropriate. A peer-graded test or paper becomes an educational record when and if the grade received is used in the calculation of the final grade for the course. Educational records exclude records that are created or received by the college after the student is no longer a student in attendance and are not directly related to the student's attendance.

No information other than the data determined to be "directory information" can be provided to a custodial parent, non-custodial parent, or other third party without the permission of the student unless very specific criteria have been met.

FERPA requires the college to establish a policy with regard to the data items that can be released to third parties upon request, and to establish the procedures for the release of such information. Students have the option of making their "file" and "data" confidential. Students choosing to have their data marked as confidential are identified in the student information system and their information is excluded from the college's directory information. Students cannot use the "opt out" provisions of FERPA to prevent disclosure of name, institutional email address, or other identifier in classes in which they are enrolled.

Disclosure of Education Records
1. Have a student's permission prior to the disclosure of education records;
2. Ensure that the student has given permission (check for delegate access) and states the purpose of the disclosure.

A school may disclose education records without prior consent when:
1. The disclosure is to school officials who have been determined to have a legitimate educational interest. For these purposes a school official is defined to include contractors, consultants and other third parties providing services and functions acting under contract with and on behalf of the college;
2. To another college when the student is seeking or intending to enroll in another college. This disclosure, upon request, could include disciplinary and health records;
3. The disclosure is to state or local education authorities auditing or enforcing federal or state supported education programs or enforcing federal laws which relate to those programs;
4. The disclosure is to the parents of a student who is a dependent for income tax purposes;
5. The disclosure is in connection with determining eligibility, amounts and terms for financial aid or enforcing the terms and conditions of financial aid;
6. The disclosure is pursuant to a lawfully issued court order or subpoena;
7. The information disclosed has been appropriately designated as directory information by the school;
8. The disclosure without consent is allowed when the school is returning records to the apparent creator (e.g. of a transcript) to verify authenticity;
9. Disclosure can be made to organizations conducting educational studies for or on behalf of the college for purposes of testing, student aid and improvement of instruction; this disclosure can also be made even in cases where the college is not a party to the research project;
10. Disclosures allowed under amendments to the federal regulations.
Parent Access to Records

Student records may be released to a parent (either custodial or non-custodial) of the student without the student's prior approval only when student grants access after logging in to their my.daytonastate.edu student portal. Instructions on how to grant access can be found here. Student information is subject to the FERPA guidelines even if the student is under age 18.

FERPA permits institutions to disclose information to a parent if a health or safety emergency involves their son or daughter. Schools are also allowed to inform parents if a student under age 21 has violated any law or college policy concerning the use or possession of alcohol or a controlled substance. A school official may generally share with a parent information that is based on that official's personal knowledge or observation of the student. It is the responsibility of the student to remove the parties they have delegated access to.

Health of Safety Emergency

In addition, the school is allowed to disclose without the student consent education records, including personally identifiable information from those records if the college determines that there is an articulable and significant threat to the health or safety of a student or other individuals, but only to those persons whose knowledge of the information is necessary to protect the health or safety of the student or other individuals. A record of the threat and the information disclosed will become part of the student's record. At such times, records and information may be released to appropriate parties such as law enforcement officials, public health officials, parents and trained medical personnel. This exception to FERPA's general consent rule is limited to the period of the emergency, and generally does not allow for a blanket release of personally identifiable information.

Disciplinary Records

While student disciplinary records are protected as education records under FERPA, there are certain circumstances in which disciplinary records may be disclosed without the student's consent. A postsecondary institution may disclose to an alleged victim of any crime of violence or non-forcible sex offense the final results of a disciplinary proceeding conducted by the institution against the alleged perpetrator of that crime. An institution may disclose to anyone the final results of a disciplinary hearing if it determines that the student is an alleged perpetrator of violence or non-forcible sex offense and with respect to the allegation made against him or her, the student has committed a violation of the institution's rules or policies.

Law Enforcement Unit Records

Investigative reports and other records created and maintained by the law enforcement units are not considered to be education records subject to FERPA. Accordingly, institutions may disclose information from law enforcement unit records to anyone, including outside law enforcement authorities, without student consent. The Daytona State Campus Safety Office is responsible for referring potential or alleged violations of law to local police authorities.

The college may not require the accuser to execute a non-disclosure agreement or otherwise interfere with re-disclosure of information about alleged sex offenses released under the Clery Act.

The college may disclose information received under a community notification program about a student who is required to register as a sex offender.

Student Access to Educational Records

Schools are required by FERPA to:
1. Provide a student with an opportunity to inspect and review his or her education records within 45 days of the receipt of the request.
2. Provide the student copies of education records or otherwise make records available to the student if the student, for instance, lives outside of commuting distance of the school.
3. Redact the names and other personally identifiable information about other students that may be included in the student's education records.

Amendment of Education Records

Under FERPA a school must:
1. Consider a request from a student to amend inaccurate or misleading information in the student's education records.
2. Offer the student a hearing on the matter if it decides not to amend the records in accordance with the request.
3. Offer the student a right to place a statement to be kept and disclosed with the record if as a result of the hearing the school decides not to amend the record.

A school is not required to consider requests for amendment under FERPA that:
1. Seek to change a grade or disciplinary record.
2. Seek to change the opinions or reflections of a school official or other person reflected in an education record.

Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA.
The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Questions about the administration of FERPA at Daytona State College and the release or amendment of any student record should be addressed to the Associate Vice President of Enrollment and Student Development.

Student Requests

Change in records - Students may request a change to their record in writing or by presenting photo identification if requesting the change in person. Typical changes include name, address, telephone number, social security number and program code (major). Most changes require the student to present appropriate documentation. Address, phone and most program code changes can be made online at http://www.daytonastate.edu/

Enrollment verification – An official college statement indicating semester of enrollment and student status (i.e. full- or part-time). The college utilizes the services of the National Student Clearinghouse to automatically process enrollment verifications for students. Students may go online to http://www.degreeverify.com to request enrollment verification. Transfer credit evaluation – Statement of all course work and grades accepted from another postsecondary institution. A transcript evaluation summary is available online at http://www.daytonastate.edu/on the Registration and Records menu.

Non-release of directory information - A student may choose for non-release of directory information by logging in to their student portal at my.daytonastate.edu. Directions can be found here. This non-release request will remain in effect until the student's removal of the non-release hold. Students cannot use the "opt out" provisions of FERPA to prevent disclosure of name, institutional email address, or other identifier in classes in which they are enrolled.

Authorization of non-directory student information - Students may authorize Daytona State College to release specific information by accessing their student portal at my.daytonastate.edu. Help can be found here.

Official transcripts - Students may request an official copy of their academic record via the Daytona State online transcript request system at www.daytonastate.edu. There is a $5 fee for each official transcript requested.

Unofficial transcripts - Students may view/print an unofficial transcript online at www.daytonastate.edu.

Social Security Number Collection and Use

In compliance with Florida Statute 119.071(5), this document serves to notify you of the purpose for the collection and usage of your Social Security number by Daytona State College. Daytona State collects and uses your social security number only if specifically authorized by law to do so or it is imperative for the performance of its duties and responsibilities as prescribed by law. The college, and vendors, may not use a Social Security number or other non-directory information, either alone in or combination with other data elements, to identify student records when disclosing or confirming directory information without the written consent from the student.

Specifically, Daytona State collects your Social Security number for the following purposes:

Admissions Department

Federal legislation related to the Hope Tax Credit requires that all postsecondary institutions report student Social Security numbers to the Internal Revenue Service. This IRS requirement makes it necessary for colleges to collect the Social Security number of every student. A student may refuse to disclose his or her Social Security number to Daytona State College, but the IRS is then authorized to fine the student in the amount of $50.00.

In addition to the federal reporting requirements, the public school system in Florida uses Social Security numbers as a student identifier (section 229.559, Florida Statutes-new school code section 1008.386). In a seamless K-20 system, it is beneficial for postsecondary institutions to have access to the same information for purposes of tracking and assisting students in the smooth transition from one education level to the next. All Social Security numbers are protected by federal regulations Family Educational Rights and Privacy (FERPA).

Continuing Education, Corporate Training

Because of Florida State Education Reporting requirements, students who enroll in Continuing Education and Corporate Training seminars are required to submit their Social Security numbers.

Financial Aid Department

The Office of Financial Aid at Daytona State College and the U.S. Department of Education require students to submit their Social Security numbers on various forms in order to correctly identify applicants, match each applicant's financial aid record with the student record, and to help coordinate state aid programs with federal and institutional aid programs.

Human Resources Department
An employee's (including Federal or Institutional Work Study employees) Social Security number is required for any or all of the following:

- Completing an Employment Application/Packet
- Completing and processing the Federal I-9 (Department of Homeland Security)
- Completing and processing Federal W4, W2, 1099 (Internal Revenue Service)
- Completing and processing Federal Social Security taxes (FICA)
- Processing and Distributing Federal W2 (Internal Revenue Service)
- Completing and processing quarterly Unemployment Reports (Florida Department of Revenue)
- Completing and processing Florida Retirement Contribution reports (Florida Department of Revenue)
- Workers Comp Claims (FCCRMS and Department of Labor)
- Completing and processing Federal and State Employee and Educational Reports
- Completing and processing Direct Deposit Files (Bank of America, ACH)
- Completing and processing 403b and 457b contribution reports
- Completing and processing group health, life and dental coverage enrollment
- Completing and processing various supplemental insurance deduction report

**Workforce Programs**

These programs use your Social Security number as an identifier for program enrollment and completion. Also, it is used for entering placement information into either the OSMIS or the Employ Florida Marketplace statewide data collection and reporting system. Because these are performance-based contract programs, it is required that all participants and their program related activities be recorded in the Florida state system.

**Identification and verification, billings and payments, data collection, reconciliation, tracking, benefit processing and tax reporting**

To protect your identity, Daytona State will secure your Social Security number from unauthorized access and assign you a unique student/employee identification number. This unique identification number will then be used for all associated employment and educational purposes at Daytona State.

**Recognition**

Daytona State students who have pursued and achieved academic excellence during their course of study may be eligible for one or more of the following honors:

- **President's List** - Students are eligible if they earn at least six semester hours of credit and have a 3.8-4.0 semester GPA. (College prep/developmental courses, which do not count in the GPA calculation, are excluded.)
- **Dean's List** - Students are eligible if they earn at least six semester hours of credit and have a 3.5-3.79 semester GPA. (College prep/developmental courses, which do not count in the GPA calculation, are excluded.)
- **Honors Recognition** - Daytona State College has revised its criteria for honors recognition. The following revisions will become effective at the beginning of the Fall, 2020 semester. Students who graduate with high combined cumulative GPAs are recognized at graduation as follows:

  - **All non-baccalaureate degree students** will be recognized as follows:
    - Honors: Combined Cumulative GPA of 3.5-3.79
    - High Honors: Combined Cumulative GPA of 3.8-4.0

  - **All baccalaureate degree students** will be recognized as follows:
    - Cum Laude: Combined Cumulative GPA of 3.5-3.74
    - Magna Cum Laude: Combined Cumulative GPA of 3.75-3.89
    - Summa Cum Laude: Combined Cumulative GPA of 3.9-4.0

A statement will appear on transcript reflecting the honors recognition received. (All coursework used for GPA calculation is used, excluding college prep/developmental courses).

- **Hall of Fame** - Daytona State's highest honor in scholarship, leadership and citizenship is presented at the annual awards ceremony.
- **Outstanding Student Awards** - Each department presents these at the annual awards ceremony to students in BAS, AA, AAS and AS degree and certificate programs. Students involved in extracurricular activities are also recognized.
- **Phi Theta Kappa** - This is the only nationally accredited honors organization for two-year colleges. Daytona State's chapter is Mu Rho. The Mu Rho office is in the Lemerand Student Center, Room 218C, on the Daytona Beach Campus. For information about
Enrollment Services

membership and activities, call the Daytona Beach Campus office at (386) 506-3330. This is an international honors society that is open to AA, AS, and AAS students who meet certain academic criteria.

• **Sigma Beta Delta** - International honors society for students in the BAS program who meet certain academic criteria.

• **Alpha Delta Nu** - National honors society for associate degree nursing students who meet certain academic criteria.

• **Sigma Kappa Delta** - National English honors society for two-year college students who meet certain academic criteria.

**Records and Registration**

Students register for classes each semester based on the dates listed in the academic calendar. Before registering for classes, we encourage you to use the information here as a guide to ensure your success. You may register online at MyDaytonaState or at Daytona State College's Daytona Beach, DeLand, Deltona, Flagler/Palm Coast and New Smyrna Beach-Edgewater campuses.

**Facts about Registration**

• **Schedule of Classes** - A listing of all classes offered for a specific semester is available online at http://www.daytonastate.edu. Using the Course Search feature, you can search by campus, sub-session, instructional method, time of day and other variables.

• **Advance Registration** - Typically a three-day period which allows currently enrolled students to register on a priority order based on credits earned.

• **Open Registration** - For new or returning students and those who did not register during the advance registration period.

• **Transfer Hours** - For currently enrolled students will be calculated into the advanced registration time if all transcripts have been received and evaluated.

• **Schedule Adjustment** - Students may continue to modify their schedules throughout the registration period and up until the last day of the add/drop period listed in the academic calendar.

• **Audit Registration** - Students who do not want to earn college credit for a course may enroll as audit students. Students desiring to audit a course must complete the Audit form, have it signed by the instructor and return it to the Question and Answer or Falcon Center no later than the last day of the add/drop period. Students may not audit developmental courses.

• **State Employee Registration** - State employees as identified by the Florida Accounting and Information Resource website may register and have their tuition waived for a maximum of six hours per semester under the following conditions:
  a. Fulfill all admission and placement testing requirements of the College
  b. Register on the designated State Employee registration dates as indicated in the academic calendar
  c. Enroll only in courses on a space-available basis
  d. Enroll in courses as either a credit or audit student. Enrollments are subject to all College academic regulations, including required placement testing, prerequisites and limits on course repeats and grade forgiveness. State employees will be assessed fees for the full cost of instruction for any course in which they exceed the maximum number of attempts
  e. State employees will be assessed other fees, i.e. laboratory fees, assessment fees, access fees, etc.

• **Reinstatement Procedure** - Students wishing to re-register into a section after the add/drop date for any given semester must meet the following criteria:
  a. Must have been registered and attending the course prior to the add/drop date and subsequently dropped due to cancellation for non-payment, class roll or other process. Courses dropped due to an administrative error, documented by a signed statement from the faculty member or director/department chairperson of the department that caused the error, may be reinstated.
  b. Must have a signature from the department chair for each course in which they are re-enrolling, indicating that they have been attending the section and have permission to get back into the course.
  c. If reinstatement occurs after grades have been submitted, each instructor must also deliver a memo to the Records Office (not via the student) that indicates what grade the student should receive.
  d. Students who withdraw from class(es) may not be reinstated.
  e. All documentation must not have a date more than five business days prior to when the reinstatement is processed.

**Attendance Policy**

Regular attendance is a critical part of your success. Students are expected to attend class meetings as scheduled. When an absence is unavoidable, students should notify their instructors as soon as possible. Make-up work and deadlines will be at the discretion of the instructor. Faculty may adopt attendance policies in the classes they teach. In such cases, the faculty member will describe the policy and its impact, if any, on the student's grade.
Daytona State College takes attendance twice within each session of a term. The initial attendance roster is completed following the add/drop period of each session (A, B, and full term). Financial aid students who are marked as not attending during this time will be dropped from the course for non-payment because attendance in the course is required to apply that class to your financial aid eligibility.

A second roster will go out after the withdrawal deadline for each session. Students who are reported as not attending leading up to the published withdrawal deadline date will be administratively withdrawn from the class. A last date of attendance will be reported and used to calculate the return of any Title IV aid (including Pell grant, Stafford Loans, etc).

Student Consumer Information

In order to provide students with information related to attending Daytona State College, the following reports, policies and general information are available to students at the websites indicated, or by requesting a printed copy from the respective office.

Academic Programs and Policies

The complete list of programs and course descriptions (p. 51) can be found in the college catalog. The catalog also has links for academic information (p. 51) and graduation requirements (p. 114), and for policies regarding academic standards of progress (p. 96).

Student Privacy Information

The Family Educational Rights and Privacy Act (FERPA) provides certain rights to students related to educational records. This information can be found in the college catalog or is available from the Records Office, Wetherell Center on the Daytona Beach Campus. FERPA regulations pertain to the release of student records to third parties, including parents, and the right to review and amend student records. For more information: Records Maintenance and Privacy Guidelines (p. 117)

Campus Crime Statistics and Safety Policies

This information is available from Campus Safety, Bailey Hall on the Daytona Beach Campus, or from campus safety on any branch campus. For more information: Crime Statistics (p. 39).

Financial Assistance Information

The Financial Aid Office administers all federal, state and local grant, loan, work and scholarship programs. This information can be found in the college catalog, and from the Financial Aid Office, Wetherell center, on the Daytona Beach Campus, or at each of the regional campuses. For more information: http://www.daytonastate.edu/finaid/index.html

For specific information about loan options and repayment options please see the following: Loan Options

Athletic Participation and Financial Support

Information about athletic program participation rates and financial support, and the annual completion and graduation rates of student athletes can be obtained from the Athletic Department, Lemerand center, Rm. 235, on the Daytona Beach Campus, or from the Athletic Department website at: http://www.dscfalcons.com.

Drug Free Workplace

In compliance with the Drug Free Schools and Campuses Act of 1989, Daytona State prohibits the illegal use, purchase, sale, distribution, manufacture, or possession of drugs and alcohol on its campuses, or at any college-related activities. This policy applies to all employees and students. Employees, students and job applicants are required to receive information and or sign a Drug Free Certification form at the time of admission to the college. For more information: http://www.daytonastate.edu/campus_safety/drug_policy.html

For more information about the colleges response to the Drug Free Schools and Campuses Act, please click on the following link: Drug Free Information

Graduation/Completion and Transfer-out Rates

This information is available on the Daytona State Web or from the Office of Institutional Research, Wetherell Center, on the Daytona Beach Campus. To access online, please go to: http://www.daytonastate.edu/ir/facts.html

Institutional Information

Information about Daytona State regarding its academic and financial policies and practices can be found throughout the online college catalog. Searches can be done to find specific information about the cost of attending Daytona State, including the tuition and fees charged, estimates for the cost of books and necessary supplies, and any additional program costs. In addition, the catalog includes information regarding refund policies; the requirements and procedures for officially withdrawing from the institution; a summary of the requirements for the return of Title IV grant or loan assistance; a listing of the academic programs of the institution, including the current degree programs and other educational and training programs; the instructional, laboratory, and other physical facilities which relate to the academic program; and the institution's faculty and other instructional personnel. Other
information in the catalog includes: The names of associations, agencies or governmental bodies that accredit, approve, or license the institution and its programs, and the procedures by which documents describing that activity may be reviewed; a description of the facilities and services available to disabled students and how to access the services; and information about study abroad and other consortia programs.

Other information of a general demographic nature can be found at: http://www.daytonastate.edu/ir/facts.html.

Voter Registration Information
Voter registration forms are available from the Records Office, Wetherell Center, on the Daytona Beach Campus, from the Student Activities Office, and from your County Supervisor of Elections Office of your permanent residence.

The website for Volusia County is: http://volusia.org/elections.

The website for Flagler County is: http://www.flaglerelections.com

This link will provide you information on employment and earning outcomes based on degrees and certificate programs. http://www.beyondeducation.org/

Substitutions/Waivers

Course Substitutions
There are two types of course substitutions, one in which a student submits a request to the Chair or Assistant Chair of their program of study asking that a course previously taken be substituted for a program-specific course or a general education core course. If the Chair or Assistant Chair agrees to the substitution, a Course Substitution form is completed and is routed to the appropriate Associate Vice President (AVP) over the program who may approve or deny the request. If the substitution request is for a general education core course, the Course Substitution form must also be sent to the appropriate Academic AVP in charge of the general education curriculum who may approve or deny the request.

These requests must be in writing to the appropriate Chair or Assistant Chair. They may be presented as a hard copy or email request sent from the student's Falcon Mail address. Course substitutions will be reviewed to determine if the request does not alter the core requirements of the occupational or academic program. The request will not be approved if it is determined that the substitution would substantially alter the program. For example, if math is a core requirement of a certain program, a course substitution for math will not be approved.

If denied, the student will be given a written notice of the denial.

The second type of request is one based on a documented disability. To be eligible for this type of substitution, the student must be registered with Student Disability Services and have a diagnosed disability on file with the Student Disability office that states specifically the subject affected by the disability.

Disability-based Course Substitution Requests
1. The student must provide Student Disability Services a written diagnosis stating the disability and the specific subject affected by the disability.
2. The student must submit a request for a course substitution. This request must include the following:
   a. Documentation of the his/her disability, which is the basis for the request
   b. Proof that his/her failure to meet a course requirement is caused by his/her disability
   c. A copy of his/her complete college transcript and current class schedule
   d. A list of the accommodations that he/she could use in lieu of a course substitution
   e. Documentation that he/she has identified his/her program of study, intended degree, and identified the transfer institution to which he/she plans to matriculate
   f. His/her completed, signed and dated Course Substitution Form
   g. A typed essay that conforms to the conventions of Standard English in which the student explains the following:
      i. That he/she understands that the course substitution, if granted, only applies to the program of study at Daytona State College indicated on the Course Substitution form;
      ii. What his/her education plans are after receiving the degree for which they are applying to have the substitution and that he/she understands the future graduation requirements and how this substitution may impact on the future degree he/she may pursue.
      iii. If the substitution is for a mathematics course or courses, the essay must state if the student will be expected to complete a course requiring a mathematics course as a pre-requisite or complete
a specific mathematics course for the degree above the degree for which the substitution is being requested.

iii. If the student is not planning to continue their education beyond the degree for which the substitution is requested, that must be stated in the essay.

3. When an SDS Advisor determines that the student’s course substitution request is accurate and complete, he/she will submit it to the SDS Director for review. If the application is complete, the SDS Director submits the application to the Academic Associate Vice President (AVP) for consideration.

4. The AVP may consult with the program chair(s) involved and may schedule an appointment to meet with the student. At this meeting, the student will state verbally and sign a document stating that he/she understands the limits of the course substitution. If the request is denied, the AVP will forward a written denial notice to the SDS Advisor. The SDS Advisor will notify the student of the denial. If the request is approved, the AVP will provide the student with a written notice of the decision.

**Appealing the Denial of a Substitution Based on Disability**

Students may obtain appeals information from the Question & Answer Center on any DSC campus.

1. The appropriate academic Associate Vice President shall administer the appeals involving denials of course substitutions, degree requirement substitutions, and graduation requirement substitutions. A student denied a substitution must file his/her written appeal to the appropriate Associate Vice President within thirty (30) days of receiving his/her written notification of denial. The Associate Vice President shall render his/her decision in writing to the student within thirty (30) days after receiving the appeal.

2. The appropriate Associate Vice President of Enrollment shall administer the appeals involving denials of admission requirement substitutions. A student denied a substitution must file his/her written appeal to the Associate Vice President within thirty (30) days of receiving his/her written notification of denial. The Associate Vice President shall render his/her decision in writing to the student within thirty (30) days after receiving the appeal.

3. The decisions of the Associate Vice Presidents are final.

**Disability Waiver for the Test of Adult Basic Education (TABE)**

Daytona State College provides waivers to a student with disabilities as defined in Section 1004.02(7) of the Florida Statutes to meet the career basic skills grade levels required for completion of career programs as described in rule 6A-10.040 (2). Accordingly, any adult student of Daytona State College with a documented disability that is registered with Student Disability Services (SDS) and has completed his/her occupational program of study with a cumulative GPA of 2.0 or greater may petition to receive a waiver for the TABE exit exam after attempting to pass it on at least two occasions.

**Prerequisites for Requesting for an Exemption of the TABE Exit Requirement**

1. The student must have completed his/her occupational program of study with a cumulative GPA of 2.0 or greater.

2. He/she must have the recommendation of his/her occupational program manager.

3. He/she must have documentation on file in Student Disabilities Services that shows his/her disability substantially interferes with his/her ability to pass the TABE exit requirements.

4. He/she must have taken the TABE two times before petitioning for an exemption.

**Process to Request for a TABE Exemption:**

1. Students will complete a TABE Waiver Request Form after meeting the requirements listed above. Forms are available in the College Assessment Center.

2. The TABE Waiver committee may include the following college officials:

   - The Vice President or Dean of Occupational Programs
   - The program manager of the specific occupational program of study or his/her representative
   - The SDS Director or his/her representative
   - The Director of Assessment Services or his/her representative

3. To deliberate the request for a TABE Waiver, the Committee may consider the following:

   - The student has a disability that substantially interferes with his/her ability to pass the TABE exit requirements and is registered with SDS
   - The student’s achievement in his/her occupational program of study
   - The student’s remediation effort to satisfy the TABE exit requirement
   - The student’s job opportunities and any other pertinent data.

4. The Committee shall approve or disapprove the student’s request for a TABE Waiver based on a majority vote.
5. Documentation of a student’s petition for TABE Waiver shall be maintained by Daytona State College for audit purposes. The student’s TABE Waiver Request Form will be posted in his/her SDS record. Daytona State College may report a student with a TABE Waiver as a program completer.

6. Whenever the committee disapproves a student's petition for a waiver of the TABE exit requirement, he/she may appeal the Committee's decision to the appropriate Vice President of Academic Affairs and the Associate Vice President of Enrollment. The student must file his/her written appeal within thirty (30) days of receiving his/her written notification of disapproval. The Provost of Academic Affairs shall render their decision in writing to the student within thirty (30) days after receiving the appeal.

7. Daytona State College's Assessment Services institutional policy is based upon the Basic Skills Exemption, Rule 6A-10.040 FAC.

Transcripts

Requesting Daytona State College Transcripts

Unofficial Transcripts:

From the Records tile in Falcon Self-Service, you can review and/or print an unofficial transcript. This is available for both current and former DSC students, for help, see How-To guide.

Official College Credit Transcripts:

Official Transcripts requests are processed by Credentials, our online service provider, for a $5 charge per transcript that must be paid before your order is processed. Overnight options are also available for an additional fee. Please read the order form carefully and fill out all required fields.

Requested transcripts will be sent electronically or first-class mail. For an extra fee, students have an option to express mail.

All electronic orders and first-class mail may take up to 7 business days to be received by requested recipient.

Students who have any form of a hold, including tuition and fees, Title IV refund bill, or a past student loan default, are prohibited from receiving a transcript until the obligation is cleared.

1) Current students should log into to Falcon Self-Service in the MyDaytonaState student portal, then click on the Request Official Transcript tile.

2) Former/Alumni students should click here to use the Alternative Method to log in to Credentials Online Services to order an official transcript.

The Alternative Method can be used if:

- You attended Daytona State College any time from 1982 to the present
- The billing name on the credit card you use to pay for the order matches both the student name on the order and the student name on their records.
- A specific number of fields in this order such as Student ID, Social Security number, and date of birth match the information in their records.

The Records Department checks records at Daytona State College after orders are placed, so we cannot tell you definitively at the time of ordering that your order will qualify for Automatic Authorization. If Credentials successfully authorizes your order, they will notify you of that fact. If we are unable to automatically authorize your order, Credentials will send you an Authorization Form that must be signed and returned (via fax or mail) before your order can be completed.

To check the status of your transcript order please call Credentials at (847)716-3005 or Credentials Online Services.

For more information please contact, Records@DaytonaState.edu. Include your student ID or last four digits of SS with correspondence. Communication of protected student record information will not be sent to personal email accounts at any time, regardless of an individual's registration status.

Military:

Per Florida Statute, we are required to waive the transcript fee for a person who is an active duty member or an honorably discharged veteran of the United States Armed Forces and his or her spouse and dependents.

If you fall into this category, please click on link, complete the transcript request form and send as an attachment, to records@daytonastate.edu

CS/HB 171: Postsecondary Education for Certain Military Personnel

Ordering Official Daytona State High School Transcript:

Daytona State High School and Adult Education official transcripts cannot be requested online. Please submit a High School Official Transcript Request form to the Records Office by mail, fax it to (386) 506-4489, or drop it off in person at the Question & Answer Center at your local campus. There is no charge and requests take 3 business days to process.

GED® Transcript:
If Daytona State College was your test site for your GED®, all copies of GED® diplomas and GED® transcripts are housed at the GED® Testing Office, Florida Department of Education. Effective February 1, 2014, all requests for Florida GED® diplomas and GED® transcripts must be made from GED® Credentialing™, at:

https://ged.fldoe.org/

Students who do not have access to the internet can call (888) 906-4031 Monday through Friday from 8am - 5pm MST to receive phone support to order duplicate transcripts and GED® diplomas. GED® Credentialing charges a $15.00 fee for each diploma and/or transcript.

Transfer Information

The state of Florida mandates that Florida state colleges require all Associate of Arts degree seeking students to declare an intended Bachelor's degree major and transfer institution by the time the student has earned 30 credit hours. In addition, advisors are required to provide students with information about required transfer pre-requisites for their intended transfer school/major if it is a Florida Public institution.

An advising hold will be placed on the record of all Associate of Arts degree seeking students when they have earned 15 credit hours toward their degree if the student has not previously declared an intended transfer major/institution. Students will be required to meet with an Academic Advisor to discuss transfer information and declare an intended bachelor's degree major/institution.

Students who are undecided will be encouraged to work with a Career Advisor or take a Career course. Links to websites that can help you with this decision are also available on the Career Services website at http://daytonastate.edu/career_services.

Transfer Students

Students who have attended other colleges and postsecondary institutions must meet the same admissions requirements as new students. Students must request official transcripts from each postsecondary institution attended. There is a one-semester grace period to provide all prior college transcripts, even if no credits are to be transferred, as well as an official high school transcript. The official transcript must be submitted directly to the Admissions Office. Transcripts received from students will not be considered official unless they are in a sealed envelope from the issuing institution.

If official transcripts have not been received or the evaluation is not complete at the time of registration, the student should bring an unofficial transcript when meeting with an advisor for scheduling purposes. Transfer students who have met Daytona State equivalents for ENC 1101 (College Composition) and MAT 1033 (Intermediate Algebra) or higher are not required to take the college placement examinations.

Transfer credits will be evaluated and posted to your DSC record by the Records Office for currently enrolled, new or readmitted students that are in a degree or certificate program.

Transferring Courses and Grades to the Daytona State College Transcript

The college requires submission of all prior college transcripts, even if no credits are to be awarded in transfer. All lower-level (developmental, freshman and sophomore) transfer credit courses will be evaluated and posted to your Daytona State College record. Grades of D and higher received at prior colleges will be included in the cumulative grade point average, except for developmental courses. The Records Office will evaluate and post credits to your DSC record. Completed transfer evaluations can be viewed on your MYDAYTONASTATE portal, located under Student Homepage > Student Records > View Transfer Credit Report or the DSC transcript. Once transfer credits have been posted to the DSC transcript, they will not be removed.

The college will include on the Daytona State College transcript all courses and grades that were attempted at a prior college except for the following:

- New students transferring to Daytona State College will automatically take advantage of the Academic Second Chance Policy for Transfer Students. The college will not transfer grades of “F” and “W” onto the Daytona State College transcript; although, they will count toward financial aid satisfactory academic progress. Students who were enrolled at the college prior to Fall 2009 must submit an Academic Second Chance appeal in order to have these courses removed from the transcript. For more information refer to the Academic Second Chance Policy (p. 109).
- Lower level courses (1000 & 2000) will not be used for upper level course requirements (3000 & 4000).
- Master’s, Graduate and Doctoral courses will not be posted.
- Vocational credits will not be posted unless requested.

We accept credits from institutions accredited by the following regional accreditation agencies:

- New England Association of Schools and Colleges, Commission on Institutions of Higher Learning
Transfer Credits from Non-Regionally Accredited Institutions

If the transfer institution is not regionally accredited by one of the agencies listed above, credits are evaluated on a course-by-course basis by departmental review, once the student provides supporting documentation to the Records office. The documentation is required to validate that the course content and instructor credentials are equivalent to those at Daytona State College. Before providing this information to the Records office, instructor credentials and course syllabi must be linked and identified in the documents in order for the courses to be presented for evaluation. Students must submit official transcripts to the Admissions Office with the documentation described above, in order for credit to be considered. However, if the student chooses not to have any of these credits considered for transfer to Daytona State College, only the official transcript is needed. Contact the Records Office for further information.

Transfer of International credits:

- Request an official college transcript. An official transcript is one that is mailed directly from the issuing institution to the Daytona State College Admissions Office or hand-carried in a sealed envelope.
- Obtain official course-by-course evaluation of educational credentials prepared by one of the recognized National Association of Credential Evaluation Services (NACES). Please refer to the NACES LIST or contact NACES at info@naces.org or www.naces.org. (An official evaluation is one that is mailed directly from the evaluation service to the DSC Admissions Office.
- In order to receive credit for coursework taken at an international institution, provide translated course descriptions or detailed course outlines for all courses that may apply to your program of study at Daytona State College to the Records Office.
- Courses are evaluated on a course-by-course basis by the appropriate department chairperson.
- Students are not required to transfer international credits; however, they must provide Daytona State College with the official transcript and evaluation of their educational credentials.

Online Educational Platforms

Daytona State College does not award transfer credit from non-regionally accredited online educational platforms.

Non-Traditional Credit Evaluation/Conversion of Credit

A receiving Florida public postsecondary institution may accept in transfer any military credit that was previously evaluated and awarded by a Florida public postsecondary institution, and that is appropriate to the student's program of study.

Military evaluation process follows the State Rule 6A-14.0302 Credit for Military Service

The appropriate chairperson determines course and credit to be awarded and records the course/credits on the Conversion of Credit Form. All materials are returned to the Records Office for processing. Duplicate Credits will not be awarded for any course for which the student has a grade of C or higher, or has earned prior credit by exam. Credit awarded is posted to the student's academic record with the grade of "CR" (credit). Student will receive credit hours earned. Earned credits are not computed into the student's GPA. The student may access the credits awarded via the DSC website on your MYDAYTONASTATE portal, located under Student Homepage > Student Records > View Transfer Credit Report, or the DSC transcript. The denial of credit is recorded on the student's advising notes.

Transfer Students who have earned a prior Associate of Arts or Baccalaureate Degree

- Students who transfer to Daytona State College, who have previously earned an associate of arts or baccalaureate degree from another college are not normally allowed acceptance to the AA program. The only exception to this policy would be for a student, whose transcript evaluation indicates that at least 15 credits (including the foreign language requirement) are needed to meet our AA degree requirements, indicating that the prior education is not comparable. Students transferring with a prior degree are not allowed enrollment in the AA program to rehabilitate their GPA or to meet university prerequisites. Students with a prior degree are encouraged to enroll as non-matriculated students and take courses that meet their personal and career goals.
Students transferring to Daytona State College who have earned an associate of arts degree from a Florida public college or baccalaureate degree or higher from regionally accredited U.S. institution at the time the degree was earned are deemed to have met the General Education requirements for degree programs at Daytona State College, and also qualify for an exemption from the college placement tests. Specific majors may still require the completion of specified course requirements or prerequisites.

Registration

Auditing a Course

Students who do not want to earn college credit for a course or have taken a course before and received a grade of "C" or better may audit a course. College preparatory courses may not be audited. Students must meet all prerequisites and placement standings when auditing a course. Students who desire to audit a course must complete an Audit form, have it signed by the instructor, and return it to the Falcon Center or Question and Answer Center no later than the last day of the add/drop period. An audit status may not revert back to a grade status after the last day of the add/drop period. Credit courses and audited courses are assessed the same tuition and fees. Tuition and fees for audited courses are not covered by a third party such as Financial Aid, Scholarships, Veteran's Benefits, etc. and are the students' responsibility. Dual Enrollment students are not eligible to audit a course. Students who audit a course will receive a grade of "X" on their official student record and will not be given credit for the course. No grade is earned to calculate into the grade point average. An audited course is not counted or used when calculating GPA, academic standing, graduation requirements, veteran's benefits or other financial aid eligibility or for certifying enrollment for outside agencies. Students may repeat an audited course for credit at a later date as long as it does not violate any other Daytona State College policies or regulations.

Course Description Information

Florida's Statewide Course Numbering System

Courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and by participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions. Students and administrators can use the online SCNS to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is on the SCNS website at http://scns.fldoe.org.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization.

Course Number Assignments

The SCNS uses a course designation that consists of a three-letter prefix and a four-digit number, and when needed, a one-letter lab designation (L for laboratory only, C for lecture/lab combinations). The course prefix and each digit in the course number have a meaning in the SCNS. The listing of prefixes and associated courses is referred to as the "SCNS taxonomy." Descriptions of the content of courses are referred to as "statewide course profiles." Each course shall have only one prefix and one number (see State Board of Education Rule/Board of Governors Guideline 6A-10.024(13), FAC).

The Course Prefix

The course prefix is a three-letter code used for a discipline or subject area in the SCNS course numbering taxonomy, or a component of a discipline. It designates a particular area or part of a discipline. Then, each prefix is divided into ten (10) major content categories, called centuries. Each century is further divided into ten (10) subcategories for courses with related content. These subcategories are called decades. The century and decade correspond to the three-digit course number.

The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course. A single academic program may have courses in several different disciplines, and may have courses with several different prefixes.

The Level Code

The level code, which roughly corresponds to the year in college the course is normally taken (i.e., freshman, sophomore, etc.), is placed between the course prefix and the course number. The level is recommended by the institution according to its own policies. The level digit does not affect course equivalency - course equivalency is determined by the prefix and the last three digits. The following are the level definitions:
0 = college prep, career certificate, career prep
1-2 = lower level undergraduate, freshman and sophomore
3-4 = upper level undergraduate, junior and senior
5-9 = graduate and professional

The Course Number

Courses are numbered based on content, rather than by department or program. A single academic program may have courses in several different disciplines, and may have courses with several different prefixes. Institutions may use their own course titles to describe course content. The course title does not affect the transferability of a course.

The Lab Indicator

In the sciences and certain other areas, a "C" or "L" after the course number is known as a lab indicator. The "C" represents a combined lecture and laboratory course that meets in the same place at the same time. The "L" represents a laboratory part of a course that has the same prefix and course number but meets at a different time or place.

Course Number Example:

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Level</th>
<th>Course Number</th>
<th>Lab Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM</td>
<td>1</td>
<td>025</td>
<td>C</td>
</tr>
</tbody>
</table>

CHM = Chemistry discipline
1 = Freshman, lower level undergraduate
025 = Century and decade category based on course content
C = Combined lecture and laboratory course

General Rule for Course Equivalencies

Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101. A student who has successfully completed ENC 1101 at a Florida College System institution is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent. NOTE: Credit generated at institutions on the quarter-term system may not transfer the equivalent number of credits to institutions on the semester-term system. For example, 4.0 quarter hours often transfers as 2.67 semester hours.

Equivalent courses at different institutions are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions, as listed below in Exception to the General Rule for Equivalency.

Additionally, if a student has only taken the laboratory or the lecture portion of a course and transfers to an institution where the same course is offered only in combination, it is the receiving institution's responsibility to determine whether and how to assign credit to this partially fulfilled requirement.

Authority for Acceptance of Equivalent Courses

Section 1007.24(7), Florida Statutes, states:

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses
offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

DSC has policies and procedures that conform to commonly accepted practices in higher education. College Policy 4.02, *Establishment of Instructional Programs, Classes and Lab Fees; College Procedure 402(a), Curriculum Development; and the Florida Department of Education (FLDOE) F.S 1007.24, State Course Numbering System (SCNS) are the College’s guidelines for determining and reviewing award of academic credit, regardless of course format or mode of delivery.

**Exceptions to the General Rule for Equivalency**

Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include courses that must be evaluated individually or courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution.

1. Courses not offered by the receiving institution.
2. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question.
3. Courses in the X900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, seminars, internships, apprenticeships, practicums, Study Abroad experiences, Thesis and Dissertations (including any similar individualized courses with numbers other than those in the 900-999 series).
4. College preparatory (developmental or remedial) and career preparatory courses.
5. Graduate-level courses.
6. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theater) and skills courses in Criminal Justice (academic certificate courses) are not guaranteed as transferable. These courses need evidence of achievement (e.g., portfolio, audition, interview, etc.) and must be evaluated individually.

**Courses at Non-Regionally Accredited Institutions**

The SCNS makes available on its home page (http://scns.fldoe.org) a report entitled "Courses at Non-Regionally Accredited Institutions" that contains a comprehensive listing of all non-public institution courses in the SCNS inventory, as well as each course’s transfer level and transfer effective date. This report is updated monthly.

Questions about the SCNS and appeals regarding course credit transfer decisions should be directed to Alicia Alexander in the Office of Academic Affairs at Daytona State College or to the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the SCNS office at (850) 245-0427 or at http://scns.fldoe.org.

Office of Articulation
Florida Department of Education

**Falcon-Aid Student Help Desk**

**Kiosk Now Open!**

Please visit us at the Daytona campus, Building 300, Room 109

Falcon-AID Student Help Desk Kiosk
Personalized assistance via walk-in, email and over the phone

**Our Mission**

The Daytona State College Student Help Desk, Falcon-AID, is dedicated to being the first point of contact for students seeking technical assistance. Falcon-AID now works with the IT Help Desk and Falcon Online at the main Daytona State College campus to address all technical concerns with regard to the student/faculty/staff college environment.

**We offer assistance with your smart devices in areas such as:**
- MyDaytonaState Student Portal (New Student Portal)
- MyDaytonaState Student Portal password help
- Navigating/accessing important service areas such as: Financial Aid, Admissions, Registration, etc.
- Searching for available courses
- Falcon Online support
- Access to college DSC Wireless WIFI
- Access to Office365 through your student account
- Directions to appropriate academic departments
• Assistance with smart devices (i.e., laptops, tablets, smart phones) in topics related to college resources/services (only)
• And more...

**WALK-IN HOURS (Daytona Beach Campus only)**

**FALL/SPRING**
Monday – Friday 7:30 a.m. – 5 p.m. (Building 300, Room 109)
Saturday 8 a.m. - 4 p.m. (Building 210/R103A)

**SUMMER "A" – "B"**
Building 300, Room 109
Monday – Thursday 7:30 a.m. - 5 p.m.
Friday 8 a.m. – 12 p.m.
Saturday CLOSED

**OVER THE PHONE SUPPORT (386) 506-3950 or extension 3950 for on-campus calls:**

**FALL/SPRING**
Monday – Friday 8 a.m. – 8 p.m.
Saturday 8 a.m. – 4 p.m.

**SUMMER "A" – "B"**
Monday – Thursday 7 a.m. –8 p.m.
Friday 8 a.m. – 12 p.m.
Saturday CLOSED

Email us at: helpdesk@daytonastate.edu

**Grade Forgiveness Policy**

Grade forgiveness applies when students repeat the same course in which they earned a "D" or "F" grade. The highest earned grade will be used in the calculation of GPA and graduation requirements. (A subsequent "W" grade will not replace an earned grade.) Students may not repeat the same course to improve a "C" grade or better. However, the college will allow a student who returns to Daytona State, or transfers to Daytona State after an extended period of time has elapsed since they had completed a developmental class to repeat that class under certain circumstances. The college has established a process that allows students to retake a developmental class completed successfully, if their absence from college has been two years or more, and the student retests into the developmental course level. In such cases, students are offered the choice of repeating or moving forward with the understanding that financial aid will not be awarded for a repeated course. Grade forgiveness GPA is not used when calculating your progress for financial aid purposes.

**Withdrawal Policy**

Students may withdraw from a course any time prior to the final withdrawal date. Students are responsible for the completion of the formal withdrawal process. The withdrawal date deadlines are published in the college's academic calendar. Students who remain enrolled in courses after the final withdrawal date will be assigned a final grade for the course from the faculty. Students are permitted a maximum of two withdrawals in the same course. Upon the third attempt in the same course, a student will not be permitted to withdraw and will be assigned a final grade other than "W" (withdrawal). Students who drop any course before the last day of the add/drop period or who enroll in a course as an audit student are not impacted by this policy.

**Full Cost of Instruction**

The following information applies to courses attempted at Daytona State College only. Courses completed at another institution and transferred to Daytona State are not impacted by the following rules, but may require an enrollment override by the Enrollment Services staff.

**Maximum attempts for full cost of instruction in each course:**

Students are normally permitted to enroll in the same course a maximum of three times. Students will be assessed 100 percent of the full cost of instruction (the out-of-state tuition rate) on the third attempt unless the college grants a one-time exception to the student due to extenuating circumstances or financial hardship. Students may not withdraw from the third or fourth attempt.

Students are permitted to appeal to take a course a fourth time if they were unsuccessful during their third attempt due to major extenuating circumstances. Students will be assessed the full cost of instruction on the fourth attempt. There is no appeal to reduce the full-cost assessment on the fourth attempt. All grades from the third and subsequent attempts will be calculated in the student's grade point average. A fifth attempt is not allowed under any circumstances.

Application forms for an appeal are available at the Question & Answer or Falcon Center on any Daytona State campus, online at the Registration website, or from the Enrollment Services staff on any campus. Applications deadline to submit a Full Cost 3rd Attempt or Fourth Attempt appeal is before the add/drop date of the semester you want to enroll in the class. The full-cost assessment is the equivalent of the nonresident fee for courses. Additional fee information is available in the Student
Accounts section of this catalog under Tuition and Fee Information.

Course Repeats:

Students are not permitted to repeat courses in which a grade of "C" or better was earned. This includes a grade of "C" or better transferred in from another institution. Students may repeat a course for grade forgiveness twice. Upon the third attempt in the same course, the highest grade earned is a final grade and cannot be forgiven. Students should understand that other institutions may not honor Daytona State's grade forgiveness policy. As a result, students' grade point averages may change when they transfer to another institution. In addition, repeating courses to improve grades may impact a student's financial aid award. Students receiving financial aid should contact the Financial Aid Office prior to repeating any courses. Courses that are designed as "repeatable courses" in the Course Descriptions area of the college catalog may be repeated and are not subject to the forgiveness policy.

MyDaytonaState Online Enrollment

MyDaytonaState is a convenient, secure way to access the information and transactions you need online around the clock by using Falcon Self-Service. Privacy is of the utmost importance to us and your educational records are protected by FERPA. You can learn more about FERPA and other consumer information in the Student Consumer section of this catalog.

Step-by-step guides for navigating your student portal can be found at www.daytonastate.edu/help

Class Schedule/Registration

View your schedule and enroll/drop update classes using the Manage Classes tile of Falcon Self-Service. Be sure to review your tuition due date, and pay your bill, through the Student Accounts tile.

College Communications

Daytona State will communicate using its college-sponsored email system and the MyDaytonaState portal. Students must check FalconMail routinely and review the information within MyDaytonaState. Information regarding Registration & Records, including holds, transcript evaluation, appeals and graduation, are communicated through FalconMail. Financial Aid and Student Account information is available through the Student Accounts and Financial Aid tiles.

Course Availability

Search the available course offerings to look for open classes that meet your personal scheduling needs by reviewing the Manage Classes tile > Enroll by My Requirements.

FalconMail (Student Email)

FalconMail is email available to all current students, faculty and staff at Daytona State College.

Financial Aid Award Status

Any missing documents are visible under the Holds/To-Do’s tile of Falcon Self-Service. View your detailed financial aid status by clicking the Financial Aid tile, then selecting the appropriate aid year.

MyDaytonaState Username and Password

Before you can access MyDaytonaState you will need your username and password.

Your username is: yourfirstname_yourlastname@daytonastate.edu

Your password is: Dsc (Capital D, lowercase s, lowercase c) + Your birthdate in MMDDYY format + the last five digits of your social security number.

Example: Birthdate of January 1, 1990 with a social of 123-45-6789 the password would be Dsc01019056789

We STRONGLY encourage you to utilize the password manager to change your password upon first successful login.

Should the default password (Dsc + Your birthdate in MMDDYY format + the last five digits of your social security number) not work, please attempt without adding the last five digits of your social security number.

Student privacy laws prevent us from changing passwords based on a telephone or email request.

Personal Information

Update your personal information by clicking on the Profile tile so College staff can contact you about courses, events and upcoming registrations.

Student Help Desk

Provides you with troubleshooting information and frequently asked questions about using the Web, MyDaytonaState and some basic computing tutorials. This is not a live, technical support site. Live technical support available during college work hours.

Transcript Requests
View and print your unofficial transcript via the Student Records tile > View Unofficial Transcript. Official transcripts must be ordered online via the Request Official Transcript tile using Falcon Self-Service from your MyDaytonaState account.

View Student Grades
Look up your from Student Records tile > View Grades of Falcon Self-Service. Grades are not mailed each semester.

Student Identification Cards
Student Identification cards will give you access to the library, aquatic center, fitness center, computer commons and student activities. To obtain a free ID card, take a copy of your class schedule and a picture ID to the Question & Answer/Falcon Center on any campus.

Daytona Beach Campus – Wetherell Center, Bldg. 100/Room 119
DeLand Campus - Student Services Center, Bldg. 7
Deltona Center – Fathi Hall, Bldg. 1
Flagler/Palm Coast Campus – Student Services Center, Bldg. 2
New Smyrna Beach-Edgewater Campus – Student Services Center, Bldg. 1
Advanced Technology College - Administration Office

Transient Students to Other Institutions

General transient information:
DSC is the home institution, while the other institution is the host institution.

When applying for transiency, students are encouraged to provide the Records Office with a course description for each transient course requested. This must accompany a completed paper or electronic copy of the Transient Form.

All tuition and fees owed to the host institution are to be paid directly to that institution. If applicable, potential reimbursement via financial aid would follow.

Students who attempt transient courses at a host institution must provide an official transcript with final grades from the host institution upon completion of the transient courses.

Note: Students must remember that the college residency requirement is 25 percent of the degree requirements.

Note: As an exception to our general transfer grade amnesty policy, all transient course attempts, including those with grades of F or W, will be posted to a student's Daytona State transcript.

Outgoing Transient Students
Daytona State College students currently enrolled in a degree or certificate program who want to take courses at another regionally accredited institution must:
1. Have a transient form to completed and approved by the Records Office, and if applicable, the student’s bachelor, associate of science/certificate program chairperson before credits will be accepted. Daytona State College is not responsible for the acceptable of any credit other than the credits approved by Daytona State College.
2. Be applicable to the student’s current degree or certificate program of study requirements at Daytona State College; course descriptions may be required.
3. Have successfully completed the appropriate prerequisite(s) for each transient course requested.
4. Already have met all placement requirements for the requested courses. If applicable, test scores for placement must not be expired.
5. Obtain approval from the Veteran’s Affairs Office if student is receiving Veteran’s Benefits.
6. Be in good academic, financial and judicial standing, with no absolute holds.
7. Have a cumulative GPA of 2.0 or better. (First-semester DSC students also must be co-enrolled in Daytona State College courses.)

Note: All hours taken as a transient will be recorded on the Daytona State College transcript and will be computed in the GPA along with the credits earned at Daytona State College.

For assistance in determining these guidelines, students are strongly encouraged to visit with an Academic Advisor at any Daytona State campus.

How to apply to be a transient student:

Paper form
Students who wish to attend a private or out-of-state institution must submit a hardcopy Transient Form to
Records Office. This form is available online or at any Daytona State campus.

1. If applicable, the student must have the approval of the associate of science/certificate program chairperson before the form can be processed.

2. Students who wish to receive financial aid while taking courses at another college as a transient student must complete a consortium agreement indicating the course name, credits, and cost. The agreement must be signed by the host institution and presented to the Daytona State Office of Financial Aid. Note: Effective in 2012-2013, Florida's public colleges and universities may have an overall consortium agreement administered by floridashines.org, so individual agreements may not be necessary.

3. Students receiving veteran's benefits must obtain approval from the Veteran's Affairs Office.

Transferring courses back to Daytona State:

Failure to provide DSC with an official transcript from the host institution may affect a student’s financial aid status, if applicable.

NOTE: It is the student’s responsibility to provide the Office of Admissions with an official transcript upon completion of approved coursework. Daytona State is not responsible for the acceptance of any credit other than the credits approved by Daytona State. Transient credit hours will be recorded on the Daytona State transcript and will be computed into the cumulative GPA.

Question and Answer Center

The Question and Answer Center, located in the Wetherell Center (Bldg.100), room 119, on the Daytona Beach Campus is where students can go to complete many student services in one place. Similar services are available at all regional campuses Enrollment/Falcon Center offices. Services include the following:

- Administrative and Academic Appeals Applications (see Financial Aid for additional appeals)
- Registration Issues
- Reinstatement Requests
- Reset Student Password
- Student Advocate
- Parking Decals
- Student Photo ID

The Falcon Center is located in the Wetherell Center (Bldg.100), room 105, on the Daytona Beach Campus. Similar services are available at all regional campus Enrollment/Falcon Center offices. Students can complete online registration or other college transactions and receive help navigating online student services. Students also can complete the following transactions online or in the Falcon Center:

- Add/Drop Classes
- Change of Address
- Orientation
- Pay Tuition Online
- Print Class Schedule
- Register
- Registration Issues
- Reset Student Password
- Request Official Transcripts
- Request Enrollment Verification
- View/Print Unofficial Transcripts
- Withdraw from Classes

Enrollment Terminology

Daytona State offers college credit and vocational courses as well as college preparatory courses. Students may attend full-time or part-time.

- Academic Calendar Year Definition – An academic calendar year starts with the fall term and continues until the end of the next summer term.
- Advanced Registration – Typically a three-day period which allows currently enrolled students to enroll into classes for the following semester on a priority order, based on credit hours earned (successfully completed) or if a Veteran. College Credit may not be combined with Vocational Contact Hours (VCH) or vice versa (parameters; US Military/Veterans/45+credits/900 VCH first day of advanced, 30+/600 VCH second day of advanced registration, 15+/300 VCH third day of advanced registration)
-Audit – Students who do not want to earn college credit for a course or have taken the course before and received a grade of "C" or better may audit a course prior to the class start date. College preparatory courses may not be audited. All requisites apply when auditing a course.
- College Credit – Courses that typically lead to a bachelor’s or associate degree or college credit certificate and may transfer to other regionally accredited institutions.
- College Preparatory Courses – Courses are designed to help students achieve a specific skill level. Credits earned in preparatory courses will not transfer and are not calculated in a student's grade point average (GPA). Students may not audit a preparatory class.
• **Full-Time Status** – A student enrolled in 12 or more credit hours during any semester is considered full-time. A student may combine hours for all sub-sessions within the semester to establish full-time status. Enrollment status may be calculated differently for financial aid and veterans’ benefits.

• **Half-Time Status** – A student enrolled in six to eight credit hours during a semester. A student may combine hours for all sub-sessions within the semester to establish half-time status. Enrollment status may be calculated differently for financial aid and veterans’ benefits.

• **Less Than Half-Time Status** – A student enrolled in less than six credit hours during a semester. Enrollment status may be calculated differently for financial aid and veterans’ benefits.

• **Open Enrollment** – The earliest date for new or returning students (and those who did not register into classes during the **Advanced Registration** period) who can begin enrolling into classes.

• **Semester** – A 15 or 16-week (also two seven-week sub sessions) period during the fall and spring when classes are in session. Multiple summer sessions are offered starting at various times.

• **Semester Hours** – The number of credits assigned to a specific course. The number of hours per week of class varies.

• **State Employee Registration** – State employees as identified by the Florida Accounting and Information Resource website may enroll and have their tuition waived for a maximum of six hours per semester. **NOTE:** Students who are using their State Waiver cannot enroll into classes until the very first day of class, at the earliest, otherwise the waiver is void.

• **Three-Quarter-Time Status** – A student enrolled in nine to 11 credit hours during a semester. A student may combine hours for all sub-sessions within the semester to establish three-quarter-time status. Enrollment status may be calculated differently for financial aid and veterans’ benefits.

• **Vocational Credit** – Courses that typically lead to a certificate and do not transfer to other postsecondary institutions.

### Student Accounts

#### BankMobile Disbursements

Daytona State College (DSC) has partnered with BankMobile to deliver student refunds. We are committed to delivering 100% of your refund, providing students with clear choices and offering great customer service. For more information about BankMobile, visit this link: [http://bankmobiledisbursements.com/refundchoices/](http://bankmobiledisbursements.com/refundchoices/).

#### e-Cashier Payment Plan

Daytona State College is pleased to partner with Nelnet Business Solutions to offer a tuition installment plan. Enrollment is easy and completed online, so it eliminates the need to come in to one of the campuses. Students can either choose automatic ACH bank transfers or automatic credit card payments to make their tuition installment payments. Payments are processed automatically on the 5th of each month. There is no interest, but there is an enrollment fee that varies ($30, $35 or $40) depending on the number of installment payments in the plan.

To enroll:

- Go to My.DaytonaState.edu and click on **Falcon Self-Service**
- Select the **Student Accounts** tile
- Click on **Student Account Activity**
- Click on the **Set Up/Manage Payment Plan**

Once the school receives confirmation of your enrollment, a hold will be placed on your account to keep your courses from being dropped until the college receives payment from Nelnet. You will only be able to have one agreement per semester. You should register for your A term courses and your B term courses at the same time.

If you stop making your tuition installments, your agreement will be terminated and your courses will be dropped if not paid in full within 48 hours. Any refunds for previous payments made will not occur until the funds are received by the college, which may be up to 45 days after the last day to drop/add courses for the semester.

**Check the Student Accounts web page for Important Dates for the e-Cashier for each semester.**

Click here for more information on the payment plan options.

If you have any questions regarding the e-Cashier payment plan, please contact the Office of Student Accounts by email at studentaccounts@DaytonaState.edu or by phone at 386-506-3024.

#### Falcon Payment Plan, Book Deferments and Other Receivables

##### Falcon Payment Plan

Falcon Payment Plans will be available when the e-Cashier Payment Plan has closed. Students must make a down payment of 50 percent of the cost of tuition plus a non-refundable service charge of $45.00. The Falcon Payment
Plan will be applied to cover the other 50% of the tuition costs.

Payment plans for full-semester courses are due 60 days from the start of classes. Payment plans for 7-week classes or late-start classes vary but will always be due before the end of the semester. If the payment plan is not paid in full by the due date, a late fee will be added to the account. Late fees are 5 percent of the total amount due OR $10.00, whichever amount is greater.

From the date the Falcon Payment Plan is applied until it is paid in full, a hold will be placed on the borrower's records, diplomas and transcripts. The hold will also prevent any future registration activity including withdrawals. The payment plan will be referred to an outside collection agency and to appropriate credit bureaus in the event of default. Resulting collection costs will be added to the original loan and the student must pay these costs and attorney's fees if applicable.

Falcon Payment Plans are available in the Office of Student Accounts on the Daytona Campus or in the Enrollment Center on any other campus.

**Book Deferments**

Book deferments are available to students who have applied for financial aid and have submitted all required paperwork but who have not yet been awarded.

Deferments are based on the number of credit hours the student is enrolled:

<table>
<thead>
<tr>
<th>Student is Registered For</th>
<th>Book Loan Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 5 credits</td>
<td>$200</td>
</tr>
<tr>
<td>6 – 8 credits</td>
<td>$325</td>
</tr>
<tr>
<td>9 – 11 credits</td>
<td>$500</td>
</tr>
<tr>
<td>12 or more credits</td>
<td>$650</td>
</tr>
</tbody>
</table>

Additional amounts may only be approved with appropriate written documentation verifying the cost of the books or required supplies.

Book deferments can only be used for new purchases and cannot be used on previous purchases. Funds may be used to purchase required books and supplies only. If a student does not use the full amount of the deferment, the charge to the student account will be reduced to the actual amount spent at the bookstore. Books that are returned to the bookstore will be credited back to reduce the amount of the deferment if they are returned by the bookstore refund deadline. No cash refunds will be given.

Unpaid book deferments will result in a negative service indicator being placed on the student's records, diplomas and transcripts. This service indicator will also prevent any future registration activity including withdrawals. Outstanding deferments will be referred to an outside collection agency and to appropriate credit bureaus in the event of default. Resulting collection fees will be added to the deferment amount and the student must pay these fees and attorney's fees if applicable.

Book Deferments are available in the Office of Student Accounts on the Daytona Campus or in the Enrollment Center on any other campus.

**Veterans Deferment**

Veterans eligible for VA education benefits are granted a deferment once per academic year. See the Veterans Specialist in the Veteran's Center in Building 100, Room 102, on the Daytona Beach Campus to apply for a deferment. The deferment may be for up to 60 days, but will always be due before the end of the semester. This deferment must be paid by the due date whether or not benefit checks are received from the United States Department of Veterans Affairs.

From the date of this deferment until it is paid in full, a negative service indicator will be placed on the borrower's records, diplomas and transcripts. This service indicator hold will also prevent any future registration activity including withdrawals. The deferment will be referred to an outside collection agency and to appropriate credit bureaus in the event of default. Resulting collection fees will be added to the original deferment and the student must pay these fees and attorney's fees if applicable.

**Emergency Loans**

Limited funds may be available to assist students with an emergency or crisis financial situation. These funds are not intended to substitute for financial aid and will be deducted from the first available financial aid the student may subsequently receive. The funds are awarded based upon an individual's documented need.

You may have up to 60 days to repay the loan; however, the loan may be due sooner depending on the number of days remaining in the semester. If the loan is not paid in full by the due date, a late fee will be added to the account. Late fees are 5 percent of the total amount due OR $10.00 whichever amount is greater.

From the date the loan is awarded until it is paid in full, a negative service indicator will be placed on the borrower's records, diplomas and transcripts. This service indicator will also prevent any future registration activity including withdrawals. The loan will be referred to an outside collection agency and to appropriate credit bureaus in the event of default on the loan. Resulting collection fees will be added to the original loan and the student must pay these fees and attorney's fees if applicable.
Title IV Repayment

A Title IV Repayment is a receivable that results from a mandatory federal requirement to return Title IV funds to the U.S. Department of Education when a student withdraws or ceases attending all classes. Title IV funds include Pell Grants, SEOG Grants and Direct Student Loans. Financial aid awards are based on attendance for the entire semester. When the student withdraws or ceases attendance prior to completing at least 60 percent of the semester, the federal government has determined that the student has not earned the entire amount of the grant or loan. Therefore, the unearned portion must be returned to the appropriate federal aid program.

The student will initially be notified by the Financial Aid Department of any Title IV Repayments. The Office of Student Accounts will follow up with several notices to the student. If the Title IV Repayment is not paid by the due date, this obligation will be referred to an outside collection agency and to appropriate credit bureaus. Resulting collection fees will be added to the original debt and the student must pay these fees and attorney's fees if applicable.

Financial Aid Repayment

A financial aid repayment is a receivable that results from a reduction in a student's financial aid award. The receivable may be for tuition, a book voucher, or a refund the student received before their aid was reduced. Financial Aid may be reduced because the student either dropped all classes, reduced their registered hours (i.e. dropped from full-time to half-time) or otherwise became ineligible for financial aid.

The Office of Student Accounts will notify the student of a Financial Aid Repayment and will follow up with additional notices to the student. If the Financial Aid Repayment is not paid by the due date, this obligation will be referred to an outside collection agency and to appropriate credit bureaus. Resulting collection fees will be added to the original debt and the student must pay these fees and attorney's fees if applicable.

Misc. Accounts Receivable

These receivables result from various different scenarios. It may be that a student had a financial aid deferment and then was either not awarded any aid or was not awarded enough to cover the student's tuition and fees. It may be the result of a balance remaining for an access fee, lab fee or online fee. Or, it may be that a third-party sponsor declined to pay and the receivable is now the student's responsibility.

Regardless of the reason for the receivable, the Office of Student Accounts will notify the student of the outstanding obligation and will follow up with additional notices to the student. If the receivable is not paid by the due date, this obligation will be referred to an outside collection agency and to appropriate credit bureaus. Resulting collection fees will be added to the original debt and the student must pay these fees and attorney's fees if applicable.

Financial Aid Disbursements

Direct Loans

Direct Loans are disbursed by the Office of Student Accounts according to federal regulations. All Direct, Alternative and PLUS loan funds will be sent to the College electronically (by EFT). Loan funds will be disbursed each semester once the registration period is over and once attendance verifications are completed by the instructors. Disbursement dates are listed on the Student Accounts home page under Important Dates.

A student must be registered and currently attending at least 6 credit hours before loan funds may be released. Students enrolled in late-start courses are not eligible to receive loan funds until at least 6 credit hours are in progress and attendance verification has been completed by the instructor. Direct Loans for first-time and/or first-year borrowers will not be disbursed until 30 days after the first day of classes. A first-year student is defined as a student who has not completed a minimum of 30 credits in the student's current course of study. If you are a new borrower at Daytona State College, you must complete Federal Direct Loan Entrance Counseling before the funds will be disbursed. Entrance counseling can be completed on the Web at www.studentloans.gov.

Federal regulations require loan disbursements to be made in two disbursements. If you attend both Fall and Spring semesters, you will receive one disbursement of one-half of the total loan proceeds in each semester (as long as enrollment in at least six credits is maintained). If you attend one semester only, you will still receive the loan proceeds of one-half of the total loan amount in two disbursements. However, per federal regulations, the second half of the loan will not be disbursed until a minimum of one-half of the semester has elapsed. Furthermore, students who have less than 6 credits for the A term plus additional classes for the B term will not be disbursed any loan funds until the student is attending the B term (at least 6 credit hours total for A and B) and attendance has been verified by the instructor. Check the Student Accounts home page under Important Dates for first and second disbursement dates.

A process to post Direct Loans to the student account is run once a week on Wednesday night. In order for
financial aid to post, the student must have completed the Financial Aid 101 Seminar. Once a loan is posted to the student account the College will begin the process of verifying the loan and requesting funds from the federal government. Only those funds that have posted to the student account are actually sent to the College. The College will receive the funds just in time to refund to students on Friday.

All loan funds will be refunded through BankMobile using the refund preference selected. Tuition, book deferments, book vouchers and any other outstanding balances due the College will be deducted first before any remaining funds are refunded to the student. Refunds are processed according to the refund preference that was selected with BankMobile. For more information about BankMobile, visit this link, http://bankmobiledisbursements.com/refundchoices/.

Parent PLUS Loans
Parent PLUS loan funds are sent to the College electronically (by EFT). The parent has the option to have the loan disbursement sent to the parent or to the student. The parent will indicate when applying for the Parent PLUS Loan if they want a check mailed to him/her or if they want the student to receive the refund once all outstanding balances for the student have been paid. If payable to the parent, a paper check will be mailed. If payable to the student, the refund will be processed through BankMobile using the refund preference selected. For more information about BankMobile, visit this link, http://bankmobiledisbursements.com/refundchoices/.

Book Vouchers
Book vouchers are available on each campus for registered students whose anticipated financial aid exceeds the student's tuition and fees for the current semester. Financial aid is defined as federal direct loans and any refundable grants or scholarships the student may be awarded for attendance at Daytona State College. Book vouchers are based upon the number of hours the student is enrolled and upon the credit balance remaining after all tuition and fees have been paid. If there is a sufficient credit balance on the student's account, book vouchers are disbursed in the following increments:

<table>
<thead>
<tr>
<th>Student is Registered For</th>
<th>Book Voucher Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 5 credits</td>
<td>$200</td>
</tr>
<tr>
<td>6 – 8 credits</td>
<td>$325</td>
</tr>
<tr>
<td>9 – 11 credits</td>
<td>$500</td>
</tr>
<tr>
<td>12 or more credits</td>
<td>$650</td>
</tr>
</tbody>
</table>

Book vouchers may be issued for partial amounts if there is a remaining credit balance but it is not sufficient to cover the maximum amount allowed. If a student drops classes after receiving a book voucher or otherwise becomes ineligible for the original amount of financial aid, the student will be responsible for repaying the amount of the book voucher back to the College.

The book voucher information will be transmitted electronically to the bookstore at multiple times throughout the day. Once the Bookstore has received the file and uploaded it to their system, students may go to the Bookstore or go online to make their purchases. The last day to make purchases using a voucher is the next business day after the last day vouchers are issued.

Students must wait until at least the first day of vouchers for the semester to go to the bookstore. If the amount of the voucher changes due to a change in the number of registered hours, etc. the new amount will be sent to the bookstore. Please allow 24 hours for the update to occur. See the Important Dates section on the Student Accounts homepage for the dates vouchers are available each semester.

Financial Aid Refunds
In order to receive a financial aid refund, the student must have their attendance verifications complete for each class that a student is registered for or the financial aid refund will be delayed. In order to receive a financial aid refund, the student must select a refund preference with BankMobile. For more information about BankMobile, visit this link, http://bankmobiledisbursements.com/refundchoices/.

For additional information contact the Office of Student Accounts at 386-506-3024 to speak to a Student Account Specialist. Financial aid refunds that are not deliverable to a student because the student has not selected a refund preference will be returned to one of the U.S. Department of Education Title IV programs or to the State of Florida Unclaimed Property Division in accordance with applicable federal regulations or state statutes.

Florida Prepaid College Program
The Office of Student Accounts will bill the Florida Prepaid College Program on the student's behalf. In order to have the Florida Prepaid College Program applied to tuition and fees, the student must either bring in their Florida Prepaid card to the Office of Student Accounts, fax a copy of the card to 386-506-4443, or email a copy of the card to studentaccounts@DaytonaState.edu. It is the student's responsibility to specify how many hours they would like applied to their student account. Florida Prepaid will cover the following amounts for 2019-2020:
The Florida Prepaid program does NOT cover access fees, assessment fees, lab fees, or online fees. The student must pay any remaining balance due after Florida Prepaid has been applied by the tuition due date to avoid cancellation of classes for nonpayment. If a student adds a course after the initial award is applied, it is the student's responsibility to notify the Office of Student Accounts so the award can be adjusted accordingly. If the Florida Prepaid College Program declines to pay any amount billed, the outstanding balance due becomes the student's responsibility to pay.

Third-Party Billings
The Office of Student Accounts has agreements with various third-party sponsors to bill for tuition and fees on the student's behalf. Each semester the student must submit an authorized Letter Of Intent from the third party who is guaranteeing payment on behalf of the student. This guarantee may NOT be contingent upon the student receiving a particular grade and may NOT be contingent upon the student completing the course. After the 100-percent refund date, bills are generated and mailed to the third-party sponsors. If the third party fails to pay the amount billed, the outstanding balance due becomes the student's responsibility to pay.

Outside Agency Scholarships
The Office of Student Accounts receives scholarship funds from various outside agencies. All outside agency scholarships should be accompanied by a letter from the agency which provides instructions to the Office of Student Accounts as to how the scholarship should be applied. The scholarship will be applied to the student's account once the student has registered for the designated semester. If allowed by the donor and if the scholarship is in excess of the student's tuition, the student may use a book voucher at the designated time. Any remaining credits will either be returned to the agency or refunded to the student depending upon the agency's instructions. These student refunds will be handled in the same manner as other financial aid refunds.

Refunds

Refund Overview
The dates to drop a course with a refund are established for each semester and published in the Academic Calendar and in each semester’s Schedule of Classes. Please check the dates carefully. Refunds will not be given after the deadlines. Students who withdraw from a course will not be entitled to a refund. In addition, any outstanding balances must be paid in full prior to processing the withdrawal.

Any refund due to the student will be applied to any outstanding obligations before any remaining refund is issued. In the event of a nonrefundable waiver or scholarship or in the event of a third party sponsorship payment, the student's refund will revert back to the waiver, scholarship or third party.

Refunds for Adult Education, Continuing Education, or Lifelong Learning courses will be refunded back to the original credit card used for payment or will be refunded by DSC check for payments originally received by cash or check.

Students who pay for courses by credit card will be refunded by crediting back that same credit card in approximately 7 to 10 business days following the official drop. Students who pay for their courses by cash or check will be refunded through our refund partner BankMobile. For additional information regarding refunds go to http://bankmobiledisbursements.com/refundchoices/ or contact the Office of Student Accounts at (386) 506-3024 to speak to a Student Account Specialist.

Refunds will be based upon the following:
1. College Credit and Vocational Credit Courses
   • A 100 percent refund will be given if a student drops a course(s) by the date published in the College’s academic calendar. For classes that meet on the weekend only, students will have until the next business day following the first scheduled class meeting to drop with a refund.
2. Continuing Education and Lifelong Learning Courses
   • Courses lasting one week or less - A 100 percent refund will be given if you drop a course before the first scheduled class meeting.
   • Courses lasting longer than one week - A 100 percent refund will be given if you drop a course within five working days from the date of the first scheduled class meeting.
3. Adult Education Courses
   • A 100 percent refund will be granted if the student drops the course(s) within 3 business days of the completion of the orientation or within 3 business days from the start of classes if the orientation was completed in the previous semester.
4. Student Appeals
• Appeals to drop with a refund after the published deadline must be based upon extraordinary circumstances beyond your control. Supporting documentation is required before the appeal may be considered. For additional information about student appeals, contact the Office of Appeals at (386) 506-3781. Appeal forms are available at all campuses.

Stop Payments and Stale Checks
If a student believes he/she was entitled to a refund which was never received, contact the Office of Student Accounts at 386-506-3024 for more information. It may be that a refund is still pending but is unable to be disbursed because a refund preference was never selected. If the refund has not been returned to the College, the only thing needed is for the student to go to http://bankmobiledisbursements.com/refundchoices/ to select a refund preference.

If the refund was returned to the College because the disbursement period elapsed, a student may request to have these funds reissued if they have not been forwarded to the State of Florida Unclaimed Property Division or to one of the U.S. Department of Education Title IV financial aid programs. First, a refund preference selection must be made. In addition, a request to have the refund reissued must be completed and submitted to the Office of Student Accounts. A refund would then be processed in 7 – 10 business days according to the refund preference that was selected.

Refunds that go unclaimed will be returned to the State of Florida Unclaimed Property Division as required by the State of Florida Unclaimed Property Act or, if applicable, will be returned to one of the U.S. Department of Education Title IV financial aid programs.

For refund checks that were generated and mailed by BankMobile, contact BankMobile Customer Service at 1-877-327-9515 regarding stop payments.

Dropped Class Refund Policy
The dates to drop a course with a refund are established for each semester and published in the academic calendar and in each semester's schedule of classes. Please check the dates carefully. Refunds will not be given after the deadlines.

Any refund due to the student will be applied to any outstanding obligations before any remaining refund is issued. In the event of a nonrefundable waiver or scholarship, or in the event of a third-party sponsorship payment, the student's refund will revert back to the waiver, scholarship or third party.

Refunds for Adult Education, Continuing Education, or Lifelong Learning courses will be refunded back to the original credit card used for payment or will be refunded by DSC check for payments originally received by cash or check.

Students who pay for college credit courses by credit card will be refunded by crediting back that same credit card in approximately seven to 10 business days following the official drop. Students who pay for their college credit courses by cash or check will be refunded through BankMobile.

To receive your refund, you must select a refund method at bankmobilevibe.com. During this process, you will choose between two options for receiving your refund. You may elect to have your refund directly deposited to your BankMobile Vibe account, or you may elect to have your refund deposited to another bank account of your choice. For additional information regarding refunds go to bankmobilevibe.com or contact the Office of Student Accounts at (386) 506-3024 to speak to a student account specialist.

Refunds will be based upon the following:
1. College Credit and Vocational Credit Courses
   a. A 100-percent refund will be given if a student drops a course(s) by the date published in the College's academic calendar. For classes that meet on the weekend only, students will have until the next business day following the first scheduled class meeting to drop with a refund.

2. Continuing Education and Lifelong Learning Course
   a. Courses lasting one week or less - A 100-percent refund will be given if you drop a course before the first scheduled class meeting.
   b. Courses lasting longer than one week - A 100-percent refund will be given if you drop a course within five working days from the date of the first scheduled class meeting.

3. Adult Education Courses
   a. A 100-percent refund will be granted if the student drops the course(s) within 3 business days of the completion of the orientation or within 3 business days from the start of classes if the orientation was completed in the previous semester.

4. Student Appeals
   a. Appeals to drop with a refund after the published deadline must be based upon extraordinary circumstances beyond your control. Supporting documentation is required before the appeal may be considered. For additional information about student appeals, contact the Question and Answer Center. Appeal forms are available at all campuses.

Withdrawals for Tuition Purposes
Students who withdraw from a course will not be entitled to a refund. In addition, any outstanding balances for withdrawn courses must be paid in full prior to processing the withdrawal.

Tuition and Fee Information

Refer to the MyFinances tab on the My.DaytonaState.edu portal to perform an Account Inquiry to check for any outstanding balances due and the corresponding due date. If fees are not paid in full by the due date, your registration will be canceled and your classes dropped.

After classes begin, additional late registration fees or reinstatement fees may apply and payment of all charges will be due at the time of registration.

You may pay your tuition and fees by cash, check, money order, debit card, VISA, MasterCard, Discover Card or American Express. Online payment processing is available through the MyDaytonaState portal. Payments may also be made in person at any campus or by mail. Please DO NOT SEND CASH BY MAIL.

YOU SHOULD KNOW THAT:
• Daytona State's tuition and fees are based upon your status as a legal permanent Florida resident.
• Daytona State follows the state's guidelines regarding residency for tuition purposes. Students who have not completed the residency process completely, or those whose residency cannot be determined, will be charged the non-resident rate until a final determination is made.
• Fees to audit a course are the same as the cost of a credit course.
• Many courses require lab fees, distance learning fees, and/or insurance fees in addition to per credit tuition charges.
• Full-cost charges (equivalent to non-resident tuition charges) will be assessed to students who repeat a course(s) for the third time. (See Full Cost of Instruction, Maximum Attempts, Grade Forgiveness and Withdrawals (p. 131) for more information.)
• Personal checks are accepted only for the exact amount of fees.
• Students assume the responsibility to drop classes before the end of the drop period for each term and session. Otherwise, payment will be expected, regardless of attendance. Please review the Academic Calendar for these important dates for each term and session.
• Students accept responsibility for meeting the prerequisite course requirements for every class in which they are enrolled. It is the student's responsibility to withdraw from a course if they withdraw from or fail a prerequisite class. If the student decides to remain in the class without meeting the prerequisite, the student will do so at their own discretion and liability.
• If you need financial assistance, contact the Financial Aid Office before you register. Veterans eligible for VA education benefits are granted a deferment once per academic year. The deferment may be for up to 60 days, but will always be due before the end of the semester. Consult the Veterans Specialist in Building 130, Room 124, on the Daytona Beach Campus.
• All unpaid obligations, regardless of whether they are past due or current, result in a hold being placed on student records, diplomas, transcripts and registration activity until the obligation is paid in full.

EXCESS HOURS ADVISORY STATEMENT

Since many of our graduates will eventually transfer to a state university, students should be aware of a new provision affecting the tuition charges at the universities. Section 1009.286, as amended Florida Statutes, establishes an "excess hour" surcharge of 100% for a student seeking a baccalaureate degree at a state university. It is critical that students, including those entering Florida colleges, are aware of the potential for additional course fees.

"Excess hours" are defined as hours that go beyond 115% of the hours required for a baccalaureate degree program. For example, if the length of the program is 120 credit hours, the student may be subject to an excess hour surcharge for any credits attempted beyond 138 credit hours (120 x 115%).

All students whose educational plan may include earning a bachelor's degree should make every effort to enroll in and successfully complete those courses that are required for their intended major on their first attempt. Florida college students intending to transfer to a state university should identify a major or "transfer program" early and be advised of admission requirements for that program, including the approved common prerequisites. Course withdrawals and/or repeats, as well as enrollment in courses non-essential to the intended major, may contribute to a potential excess hours surcharge.

This law was passed by the Legislature to encourage each student to complete the baccalaureate degree in the most efficient way possible.

Tuition and Fee Schedule 2020-2021

Tuition rates are subject to change based on legislative action and/or at the discretion of the District Board of Trustees.

<table>
<thead>
<tr>
<th>Associate of Arts and Associate of Science Degree Programs</th>
<th>In-State Per Credit Hour</th>
<th>Out-of-State Per Credit Hour</th>
</tr>
</thead>
</table>


<table>
<thead>
<tr>
<th></th>
<th>In-State Per Credit Hour</th>
<th>Out-of-State Per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition</strong></td>
<td>$79.22</td>
<td>$311.18</td>
</tr>
<tr>
<td><strong>Financial Aid Fee</strong></td>
<td>$3.86</td>
<td>$15.46</td>
</tr>
<tr>
<td><strong>Technology Fee</strong></td>
<td>$3.86</td>
<td>$15.46</td>
</tr>
<tr>
<td><strong>Student Activity Fee</strong></td>
<td>$7.72</td>
<td>$7.72</td>
</tr>
<tr>
<td><strong>Capital Improvement Fee</strong></td>
<td>$7.72</td>
<td>$48.83</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$102.38</strong></td>
<td><strong>$398.65</strong></td>
</tr>
</tbody>
</table>

### Vocational Certificate Programs

<table>
<thead>
<tr>
<th></th>
<th>In-State Per Credit Hour</th>
<th>Out-of-State Per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition</strong></td>
<td>$68.53</td>
<td>$276.09</td>
</tr>
<tr>
<td><strong>Financial Aid Fee</strong></td>
<td>$6.85</td>
<td>$27.41</td>
</tr>
<tr>
<td><strong>Technology Fee</strong></td>
<td>$3.43</td>
<td>$13.71</td>
</tr>
<tr>
<td><strong>Capital Improvement Fee</strong></td>
<td>$3.43</td>
<td>$11.75</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$82.24</strong></td>
<td><strong>$328.96</strong></td>
</tr>
</tbody>
</table>

### Baccalaureate Degree Programs

<table>
<thead>
<tr>
<th></th>
<th>In-State Per Credit Hour</th>
<th>Out-of-State Per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition</strong></td>
<td>$91.79</td>
<td>$550.43</td>
</tr>
<tr>
<td><strong>Financial Aid Fee</strong></td>
<td>$4.50</td>
<td>$4.50</td>
</tr>
<tr>
<td><strong>Technology Fee</strong></td>
<td>$4.50</td>
<td>$4.50</td>
</tr>
<tr>
<td><strong>Student Activity Fee</strong></td>
<td>$9.00</td>
<td>$9.00</td>
</tr>
<tr>
<td><strong>Capital Improvement Fee</strong></td>
<td>$10.53</td>
<td>$54.86</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$120.32</strong></td>
<td><strong>$623.29</strong></td>
</tr>
</tbody>
</table>

### Continuing Workforce Education

Tuition Fees must cover full cost of instruction.

### Adult Education and Applied Academics Programs

<table>
<thead>
<tr>
<th></th>
<th>In-State Per Semester</th>
<th>Out-of-State Per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition</strong></td>
<td>$30.00</td>
<td>$30.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$30.00</strong></td>
<td><strong>$30.00</strong></td>
</tr>
</tbody>
</table>

### Other Fees

- **Application Fee**: International Students Only $50 / first semester only
- **Assessment Fee**: $34 / first semester only
- **Access Fee**: $1.16 / credit hour
- **Late Registration Fee**: $50 / semester
- **Laboratory Fees (Varies by course)**: $2 - $1,506
- **Distance Learning Course Fee**: $15 / credit hour
- **Testing Fees**: $10 - $80*
- **Returned Check Fee Per F.S.**: 832.08 - minimum $25
- **Transcript Fee**: $5 / Transcript
- **Graduation Fee (non-refundable)** – one charge per academic tier:
  - High School $10
  - Certificate $10
  - Associate $20
  - Baccalaureate $20

Collection Fees: If obligations are not paid in full upon notification by the College, these debts may be referred to an outside collection agency and to appropriate credit bureaus. Resulting collection fees will be added to the original debt and the student must pay these fees as well as attorney's fees if applicable. Furthermore, all unpaid obligations will result in a negative service indicator on student records, diplomas, transcripts and future registration activity.

*There may be additional testing fees charged by the test publisher, which the student pays directly to the publisher.

### Student Development

**Accessibility Services**

The goal of Accessibility Services is to promote student independence, arrange reasonable accommodations and course substitution requests for students with disabilities. Our objective is to empower students with disabilities to become self-advocates and support access to college academic and career programs. In order to receive services, a student must self-identify, meet personally with an Accessibility counselor and provide current written verification of his/her disability from a licensed physician, psychologist or mental health professional. The professional must have the credentials to render an appropriate diagnosis on a valid measurement scale. Students requesting accommodations for any Daytona State College placement exam must meet with an accessibility counselor in advance to scheduling the exam.
to arrange certain accommodations. Accessibility Services are available on all Daytona State College campuses. Reasonable accommodations will be made for distance learning students who are unable to attend meetings on one of the College campuses. For more detailed information, please see the most recent student handbook.

For more information please contact:
Director of Counseling & Accessibility Services
Daytona State College
1200 West International Speedway Blvd.
Wetherell Building Annex, Room 108
386-506-3973

Please visit our Counseling and Accessibility Services website for more information and contact info.

Read our Equity Statement.

Career Services
The Career Services Department is dedicated to providing employment assistance to current students and alumni. By offering support related to career path selection, resumes and interview preparation, the Career Services Department is devoted to helping job seekers achieve their career aspirations by emphasizing student success and embracing excellence and diversity.

The services offered are available at the regional campuses as well as the main campus in Daytona Beach.

Career Placement & Job Search Assistance
Career Services provides complete support for Daytona State College students seeking employment. Whether you are trying to find a temporary job while attending Daytona State, or preparing for your first job in your profession following graduation, we have specialized expertise to help you accomplish your goal.

Before you graduate, you must be especially well prepared for the job search. The job market is very competitive at this time. You must know how to distinguish yourself above the rest.

Make yourself the most qualified applicant for the job.

- **Resume and Cover Letter Writing** - We can help you build a professional resume and cover letter and help you tailor it to the jobs for which you're applying.
- **Career Services Online Electronic Job Board** - an opportunity to connect with employers that are specifically looking for Daytona State College students.
- **Perfect Interview** - An interactive, multimedia tool that helps you practice and enhance your job interviewing skills.

- **Job Fairs** - Offered at a variety of campuses throughout the year.
- **Workshops**
- **Business Etiquette**
- **Dress for Success**
- **Employer Recruitment Visits**
- **University Recruitment Visits and Fall Transfer Fair**
- **Career Services Online** (CSO): https://www.myinterface.com/daytonastate/Account/LogOn?ReturnUrl=%2fDaytonaState%2fstudent%2f
  - Job search Assistance with Reference USA
  - Job Database
  - Employer Services/Recruitment Events
  - Co-op/Internships
  - Job Fairs
  - Job Tips
  - Event Calendar

**Contact Us**
The Career Services staff looks forward to helping you leverage your education and training and helping you transition into the workforce in your chosen career field. Services are available to all currently enrolled students and all alumni of Daytona State College.

**Phone:** 386-506-3073
**Website:** www.daytonastate.edu/career_services
**Email:** careerservices@daytonastate.edu

**Daytona Campus**
L. Gale Lemerand Student Center
Building 115, Room 224
For availability or to make an appointment call 386-506-3073

**DeLand Campus**
Student Services Hall
Building 7, Room 138
Call for availability 386-785-2000

**Deltona Campus**
Fathi Hall
Building 1, Room 216
Call for availability 386-789-7300

**New Smyrna Beach-Edgewater Campus**
Student Services Hall (Building 1), Room 101
Call for availability 386-423-6300

**Flagler/Palm Coast Campus**
Smolen Center (Building 2, Room 101)
Call for availability 386-246-4800

**Schedule**
The Career Services office is open from 8 a.m. – 5 p.m. The Career Services office on the Daytona Beach Campus also is open until 6:30 two nights a week. Please contact us at 386-506-3073 to verify late evening days for the current semester.

The college will close at 5 p.m. prior to all federal holidays that are observed by the college such as the Wednesday before Thanksgiving and the day before Independence Day (if a weekday).

Counseling Services

Counseling services are available on each campus by making an appointment or on a walk-in basis. A college counselor serves as a resource for students that have personal or life adjustment concerns and those students that are in crisis. Students who have long-term or therapeutic needs are referred to community agencies for assistance. The office staff maintains a list of available community providers for professional testing, clinical counseling and alternative support services. Please see the most recent student handbook for more details.

The Counseling staff offers trainings and educational seminars at all instructional sites to foster good mental health and help students, faculty and staff recognize the signs and risk factors in order to help prevent suicides.

Grade Changes and Disputes

I. Grade Change Request and Academic Disputes

Informal Appeals Process for Academic Disputes: The College provides an informal procedure to assist faculty and students in resolving grade disputes. The teaching faculty is authorized to issue grades based on their assessment of the student's level of performance, participation, quality and quantity of work. However, students who believe a faculty member has issued an incorrect grade(s) based on written documentation may seek recourse through the Informal Appeals Process, as outlined below: It is the student's responsibility to request a conference with the instructor(s) involved within 30 calendar days after the end of the term in which the grade was issued. If the student and the instructor agree on the terms and conditions of a grade change or grade dispute, the matter will be resolved. If the matter is not resolved at this step, the student's next step is to contact the appropriate School/Department Chair. The School/Department Chair may arrange a meeting with the student and/or the instructor in an effort to resolve the grade dispute. If the issue remains unresolved, the matter moves to the Formal Appeals Process.

II. Formal Appeals Process for Academic Grade Disputes

If the grade dispute is not resolved at the level of the School/Department Chair, the student must submit a formal appeal form with supporting documentation in writing to the Question & Answer Center. The Question & Answer Center is located on all Daytona State College campuses. The Question and Answer Center staff will forward the appeal to the appropriate Associate Vice President for review and decision. The student will be notified of the decision via their FalconMail. If the matter is resolved at this step, the matter is closed. If the matter is not resolved at this level, it moves to the administrative review process. Reasonable accommodations will be made for distance learning students who are not able to attend meetings on one of the college's campuses.

Administrative Review Process for Academic Grade Disputes

If the matter is not resolved with the Associate Vice President, the matter may be resolved by an administrative review process to the Provost of Academic Affairs and/or the Vice President of Student Development. The student must submit a written request and explain the reason for the administrative review. The administrators will review the written request and make an appropriate decision. The student will be notified of the final decision via their FalconMail. Please see the most recent student handbook for detailed information.

Academic Integrity Code

Daytona State College is committed to providing students with quality instruction, guidance and opportunities for academic and career success by fostering academic excellence in a supportive and personalized learning environment. Maintaining high standards of academic honesty and integrity in higher education is a shared responsibility and an excellent foundation for assisting you in making honorable and ethical contributions to the profession for which you are preparing. In order to preserve academic excellence and integrity, the College expects you to know, understand and comply with the Academic Integrity Code, which prohibits academic dishonesty in any form, including, but not limited to, cheating, plagiarism, and the use of Google Translate or similar program. Grades conferred by instructors are intended to be accurate and true reflections of the coursework actually produced and submitted by you.
Suspected violations of the student academic dishonesty code may be reported to the appropriate academic chairperson for resolution. In some cases, students may also be referred to the Judicial Affairs Office for appropriate disciplinary action. For detailed information, please see the most recent student handbook.

**The Resolution Process for Academic Dishonesty**

1. The instructor conducting the course may notify the student verbally or in writing that the student is suspected of academic dishonesty and offer an appropriate resolution or academic consequence.

2. If the matter is not resolved with the instructor, the student has the option of scheduling a meeting with the appropriate school/department chairperson, who will review the matter and offer an appropriate resolution or academic consequence.

3. If the matter is not resolved by the school/department chairperson, the student may request a meeting with the appropriate Associate Vice President for review and/or resolution. This ends the formal process for resolving grade disputes and suspected cases of academic dishonesty. The student may request an administrative review to the Provost of Academic Affairs and/or the Vice President of Student Development. The student must submit a written request and explain the reason for the administrative review. The Senior Administrators may uphold the decision of the Associate Vice President or make an alternate decision. The student will be notified of the decision.

**Student's Grade Pending Appeal Decision**

Until a decision is rendered, the student's grade for the exam, assignment or project in question may be placed on hold pending an appeal decision. If a decision has not been made by the end of the semester in which the incident occurred, a grade of "Incomplete" may be assigned until the matter is resolved. If the student is found in violation of any form of academic dishonesty, the exam, assignment or project will be graded and an appropriate grade will be assigned by the instructor. The instructor is authorized to issue an "F" failing grade for the course in question. Additional discipline sanctions may also be administered by the college's Judicial Affairs Office.

**Judicial Affairs Office**

Daytona State College is responsible for providing a safe teaching and learning environment in which all of its students can realize their academic and career goals. The College experience is a privilege that is afforded to students. All students are expected to abide by and be held accountable for violations of the College Code of Conduct Rules for acceptable behavior.

Students who choose to be a member of the college community accept the responsibility to be informed and acquainted with the College regulations. Students are expected to comply with all of the College regulations and respect the personal rights and property of other members and guests of the college community.

Daytona State is committed to provide a learning environment that is safe, secure, respectful and free from threats of violence of any kind. The College administration reserves the unilateral and unlimited right to waive, suspend, alter or amend any policies, procedures, guidelines or practices to ensure public safety and the safety of students, employees and guests of the College.

The Judicial Affairs Office is responsible for administering disciplinary actions for student conduct that is inconsistent with the College's rules for acceptable behavior. Students who are accused of violating the College rules, policies, procedures and practices will be provided an opportunity to respond to an allegation unless a College restriction or law enforcement trespass is warranted. The Judicial Affairs Office staff may conduct judicial administrative meetings or student disciplinary hearings as a means of resolving complaints against students. Reasonable accommodations will be made for distance learning students who are unable to attend meetings on one of the College campuses. For more detailed information about sexual harassment, sexual assault, sexual offenders, abuse reporting, student equity, religious observances, infectious diseases, drug testing procedures and the College computer acceptable use policies, please see the most recent student handbook.

**Office of College Equity, Inclusion and Title IX**

Daytona State's Office of College Equity, Inclusion and Title IX works to ensure students are provided equal opportunity and equal access to the various services the College provides based on its mission, policies and procedures, as well as state and federal law. Student Equity information is available in the Student Handbook and on the College's website located at www.daytonastate.edu.

Our mission is to eliminate discrimination, harassment, and retaliation; advance equal opportunity and inclusion; and execute anti-discrimination enforcement and compliance functions related to sex, race, national origin, disability, age, religion, and other protected characteristics. The Office supports and centralizes ongoing prevention,
education, and training efforts to promote and protect the civil rights of community members across the College.

The Office is located in the Wetherell Student Services/Administration (bldg. 100), Annex 108. The staff welcomes those who would like to learn more about the services provided by the office. For more information please contact:

Lonnie Thompson
Director of Equity and Inclusion
Daytona State College
1200 West International Speedway Blvd.
Wetherell Building Annex, Room 108H
(386) 506-3973
Lonnie.Thompson@DaytonaState.edu

Student Appeals

Student Services Advocate (Ombudsman)

The Student Services Advocate is a central point of contact, located in the Question and Answer Center in the Wetherell Center (Bldg.100), room 119 on the Daytona campus, who can offer informal and neutral assistance to resolve student concerns. For more information, please contact studentadvocate@daytonastate.edu.

The advocate can:

• Listen to your concerns or suggestions;
• Help identify and evaluate options;
• Guide you through the academic appeal process;
• Assist with the formal complaint process;
• Connect you to the appropriate person/campus resource;
• Clarify Daytona State policies and procedures;
• Provide feedback to administration and recommend changes when appropriate.

Submitting an Appeal

The appeals process provides students an opportunity to request an exception to a college policy or procedure due to documented extenuating circumstances. Unless the circumstance interferes with the deadline date, appeals must be submitted to the College by the established deadline. Prior to submitting an appeal, please read carefully and completely the information on the Appeal Policies and Criteria link. The College will accept an appeal in rare documented situations involving the following:

1. Serious illness or personal injury with a letter from medical provider;
2. Unforeseen and unplanned medical emergency/natural disaster with a letter from medical provider/official written documentation;
3. Death of an immediate family member (parent/legal guardian, sibling, spouse/partner, or child) with an obituary/death certificate;
4. Documented non-voluntary military activation with written military orders;
5. Other extraordinary circumstance with official written documentation.

Special Notice: Issues involving the following circumstances will not be considered and ARE NOT valid situations for requesting an appeal:

1. Child care issues;
2. Transportation issues;
3. Employment changes;
4. Normal pregnancy;
5. Incarceration;
6. Disagreement with the instructor teaching method;
7. Difficulty learning the course material;
8. College disciplinary actions and judicial sanctions.

To submit an appeal, students must:

1. Complete an appeal form in the Question & Answer Center, or complete an online application.
2. Write a personal statement clearly explaining the circumstances surrounding the situation or incident that prevented you from completing the class or course(s).
3. Attach relevant supporting documentation, such as letters from medical providers or from other third parties.
4. For serious illness/injury, provide a letter(s) on official hospital letterhead signed by the attending physician explaining how your condition will prevent you from completing the course(s) you are attempting. The statement should also include the illness/injury and the services provided to the student, as well as related dates. The illness/injury must have occurred during the term for which the appeal is sought. Support letters MUST INCLUDE a physician’s statement, if a medical issue, on letterhead explaining how your condition will prevent you from completing the course(s) you are attempting.
5. For unforeseen emergency/natural disaster non-medical situations, you must provide a letter(s) on official letterhead signed by ordained clergy, attorneys, mental health professionals or other third-party professionals to document and explain how that circumstance prevented you from completing the course(s), as well as related dates. If you suffered an accident, an official report of occurrence, such as a police report, should be submitted.
6. Due to student privacy protections, please do not submit personal medical records or other private confidential information.
7. For death of an immediate family member, provide a copy of the obituary/death certificate naming the deceased and proof of the student’s relationship.

Appeals may be submitted for the following reasons:
1. Academic Second Chance/Academic Amnesty;
2. Administrative Drop;
3. Catalog Year;
4. College Academic Suspension;
5. Equity Grievance;
6. Financial Aid Suspension for Excessive Hours;
7. Financial Aid Suspension for GPA and/or Completion Rate;
8. Formal Complaint;
9. Formal Grade Dispute;
10. 4th (Final) Attempt;
11. In-State Tuition for 3rd Attempt;
12. Grade Change “F/FN” to “W;”
13. Late Withdrawal;
14. Residency;
15. Administrative Review;
16. Other Complaints/Appeals

The appeal forms are available online with a link from the Registration and Records home page. All students, including those who are taking online classes only, must print the forms, and fax, email or deliver the information and supporting documents to the Question & Answer Center located on the Daytona Beach Campus (Bldg. 100, Rm. 119), or the Falcon Center on any campus. The fax number is 386-506-3037, or email to appeals@daytonastate.edu.

Important Notice: Each student applying for an appeal who is receiving a financial aid award must check with the Financial Aid Office Staff BEFORE submitting an appeal. This is necessary to be sure that the requested appeal will not cause unintended problems for your financial aid eligibility. Federal and state financial aid are governed by separate laws and rules regarding standards of progress and course completion. The actions requested by appeals may have an adverse impact on your financial aid award. Please be advised that even if your appeal is approved you may be required to pay back all or part of any financial aid that you received.

Appeals Decisions

All appeals will be reviewed and processed in the order they are received, provided:
1. The appeal form is signed by the student and is complete;
2. The appeal is submitted by the established deadline;
3. A personal statement is submitted with the appeal form;
4. All relevant supporting letters/documents are attached to the appeal form.

Appeal decisions will be made as quickly as possible. Review of an appeal by an Appeals Committee will not begin until it is fully complete. Lack of supporting letters will delay an appeal from being reviewed. Some appeal decisions will require contact and verification with multiple members of the college community and take longer to process.

All appeal decisions will be sent to the student's Daytona State FalconMail account only. Please activate and check your FalconMail account on a regular basis for official notification regarding the status of your appeal. For more information, visit the FalconMail information page.

Student Handbook (PDF)

View the 2020-2021 Daytona State College Student Handbook/Planner

Student Policies, Rights and Responsibilities

Daytona State College has established specific policies and procedures to ensure the rights, integrity and safety of all members of the college community. Each year a Student Handbook is published with the following information:

Student Code of Conduct, Academic Integrity Policy, Computer Network & Internet Acceptable Use Policy, Infectious Diseases Policy, Drug Free Schools and Campuses Policy, Grievance Procedure, Due Process Procedure and Appeals Procedures. The Student Handbook is available on all campuses and online. It is distributed by the Office of Student Life. For more information call (386) 506-3131.
Student Resources

Daytona State encourages students to fully participate in the college experience, both inside and outside the classroom.

A wide variety of student services is available to help you academically and socially, or to simply help you to keep informed of college events, activities or issues.

Student Support

Catalog Archive

This online Daytona State College catalog is the most recent version and is considered to be the official catalog for the 2021-2022 academic year. The Records and Registration Office archives prior academic year catalogs to maintain and store historical data for the institution. Physical catalog archives may be inspected in the Records Office on the Daytona Beach Campus.

You can access catalogs from previous years by clicking on the link above. To download to your computer, please right click on each link and select “Save As.” Viewing these files requires Adobe Acrobat Reader, which you can download for free here.

If you need information from a catalog not provided here, please email our Registration Department.

Academic Support Center

College can be challenging, especially for first-time students. The Academic Support Center is here to help! Visit us online or at one of our six physical locations. The ASC offers personal attention in an environment where students, faculty, and staff collaborate to ensure student success. The ASC offers the following educational support programs FREE to all currently registered DSC students:

Tutoring – ASC Learning Specialists and peer tutors provide help with content challenges, assignment decoding, study skills, and digital literacy. No appointment is necessary. Use our convenient Tutor Search to find the help you need. Then simply log into our live chat on the ASC website to consult one-on-one via web-conferencing software. You can also emailASC@DaytonaState.edu to request a tutoring session.

Supplemental Instruction – SI is a series of weekly review sessions for students taking historically difficult courses. Students who regularly participate in SI have consistently higher course grades than their peers who do not attend.

Workshops – The ASC offers modular workshops and review materials for the General Knowledge Test (GKT) for Education majors and the Test of Essential Academic Skills (TEAS) for various healthcare majors.

Q&A Sessions – The ASC offers weekly question and answer sessions for some of our more challenging courses and exams. Check out our scheduled sessions and bring your questions!

Helpful Resources – Visit the Helpful Resources tab of our ASC website for a wide variety of useful videos, links, and handouts. Topics include Office 365 how-to’s, Study Skills resources, and other subject-specific content.

Physical Space – Study space, computer labs, mobile technology, textbooks, and a variety of discipline-specific software are available at the ASC.

If you have any questions, please join our live chat, call (386) 506-3620, emailASC@DaytonaState.edu, or stop into any ASC location. We’re looking forward to helping you succeed!

Athletics and Fitness

Daytona State College offers varsity-level programs for men and women. The men's program offering include baseball, basketball, cross country and soccer. The women's program offerings include basketball, cross country, golf, soccer, softball, and volleyball. Our teams consistently compete at top levels statewide and nationally. The College emphasizes the need for athletes to perform well in the classroom as well as in their respective sports, and provides specialized tutoring and mentoring programs to help them achieve academic success. More information can be found at daytonastate.edu/athletics/.

Falcon Center

Falcon Self-Service Help is an online student service center where students can complete online transactions. Students can also receive help navigating online student services at the Falcon Center on any campus. Students can complete the following transactions online or in the Falcon Center:

• Add/Drop
• Change of Address
• Orientation
• Pay Tuition Online
• Print Schedule and Fee Statement
• Print Class Schedule
• Register
• Reset FalconNet Password
• Request a Degree Audit
• Request Official Transcripts
• Request Enrollment Verification
• Withdraw from Classes
• Request Transient Form at www.flvcacts.org
• View Unofficial Transcripts

Student Life

Expand and enrich your college experience by getting involved with your campus and your community. The Student Life Department is the social hub of the college, where you can meet other students who share common interests. Take advantage of the many opportunities to develop valuable career skills and earn scholarships by taking on leadership roles in various student clubs and organizations.

Student Publications – Gain valuable career experience, or just find an outlet for your photography and literary works. Student Publications include In Motion Student Newspaper and Aeolus Literary Magazine. In Motion is an award-winning monthly newspaper that is produced entirely by students. Ohana is an annual literary magazine featuring student poems, short stories, essays and artwork. Many former writers, photographers and editors for these publications are now employed in various media organizations throughout the world.

Student Government Association – The SGA is made up of elected officers and appointed members who are directly involved in the college decision-making process. SGA representatives serve on various college wide committees that review college policies, procedures and expenditures. SGA officers also organize various campus events and many community service projects.

Student Leadership Workshops and Seminars – Gain valuable leadership skills by attending workshops, seminars and retreats offered each semester. Combine these events with participation in Student Government, student clubs and college committees for an experience that will enhance your resume and build your professional career.

Intramurals and Recreational Sports – There are several intramural sports activities that are open to all students. From flag football and soccer tournaments to informal ping pong games, you’ll find it all at “Rec Sports.”

Clubs and Organizations – There are more than 40 student clubs and organizations on campus to appeal to a wide variety of interests. In most cases, membership to clubs and organizations is open to all students.

For more information and a calendar of activities, contact Student Life in the L. Gale Lemerand Student Center, Room 219 at the Daytona Beach Campus; Building 7, Room 148 at the DeLand Campus; or the director’s office at the other campuses.

Writing Center

The Daytona State College Writing Center is here to help you:
• Achieve your communication goals in any discipline
• Introduce you to effective test-taking strategies (GKT, TEAS, etc.)
• Brainstorm, collaborate and revise
• Format in MLA, APA and other citation styles
• Break through writer’s block
• Write with confidence!

Writing Center services are available for free to currently enrolled DSC students, staff and faculty.

Services

1-on-1, 45-minute tutoring appointments
DSC Writing Center consultants are attentive readers who want to engage you in a conversation about your writing and help you plan and revise it. Consultants refrain from editing or grading your work, but instead customize strategies for you to improve your writing and communication skills. Consultations for individuals or small groups start on the hour and half hour and last up to 45 minutes. Making an appointment in advance is the best way to ensure someone will be available to work with you at a time convenient to you. The Daytona Beach Campus is home to the Attic, which is an open, reconfigurable space equipped with couches, worktables, a smartboard, projector, and creative technology. You can reserve the space for group study by emailing CWC@DaytonaState.edu.

Workshops
The Writing Center offers classroom visits or workshops on topics such as using MLA or APA, choosing a topic, or learning presentation software, such as Prezi or PowerPoint. We’re happy to work with faculty or groups to create custom writing workshops or to reserve the Attic space.

Contact us
To contact the Writing Center with questions or to schedule an appointment, you can chat with us via our website at daytonastate.edu/cwc, call us at (386) 506-3297, or email us at CWC@daytonastate.edu. You also can “like” the DSC Writing Center on Facebook or follow us on YouTube, Twitter, or Instagram for updates on Writing Center and campus events, helpful writing tutorials, and other interesting academic tidbits.
Campus Life

Aquatic/Fitness Center

The Daytona State College L. Gale Lemerand Health, Wellness and Community Education Center is one of the finest, most comprehensive recreation and community education facilities in Florida.

The Fitness Center, housed in the Lemerand Center, is located on the Daytona State Campus in building 310. The 5,500 square-foot Fitness Center is completely equipped with state-of-the-art weight training and aerobic equipment. The Daytona State College Aquatic Center, also located in the L. Gale Lemerand Center (bldg. 310) features a 25-yard X 25-meter indoor competitive pool, heated to a comfortable 82 degrees. The facility is humidity and climate controlled to ensure a pleasant environment both in and out of the water year-round. There is a 4 foot shallow area and a 12.5 foot deep end.

Campus Locations

Advanced Technology College Campus

1770 Technology Blvd., Daytona Beach (Locator Map)

The Advanced Technology College offers a wide variety of technological training in engineering, computer science, robotics and simulation, automotive, heating and air conditioning, emergency medical services, paramedic training and criminal justice programs. The state-of-the-art facility includes occupational classrooms and laboratory areas that feature industry-designed, program-specific equipment. It offers science labs, a multi-purpose room, a media center and open computer labs. The two-story classroom area surrounds an enclosed atrium that is the site of numerous exhibits and events. The facility is located five miles from the Daytona Beach Campus, where students enrolled in courses at the ATC can access the full range of student enrollment and development services. On average, more than 2,200 students attend classes at the ATC each year.

Daytona Beach Campus

1200 West International Speedway Blvd. Daytona Beach (Locator Map)

The Daytona Beach Campus, Daytona State’s largest campus, is located in a tourist city that attracts more than 10 million visitors each year, including snowbirds, students on spring break, families on vacation, NASCAR race fans and 500,000 bikers who come on motorcycles each spring and fall for Daytona’s famous Bike Weeks.

The campus houses the college’s primary administrative offices and instructional space. Special features include the Mori Hosseini College of Hospitality and Culinary Management, home to the student-run Cafe 101 and the Southeast Museum of Photography; a full-service Learning Resource Center that also houses the library and DSC-UCF Writing Center; two locations for the Academic Support Center; and a Performing Arts Center, which is home to some of the area’s finest performing arts productions. Also located on this campus is the Lemerand Center, an outstanding athletic multiplex with a fitness center, pool, gymnasium, and classrooms; Daytona State’s WDSC TV-15 broadcasting station; and a joint-use facility shared with the University of Central Florida.

Classroom and laboratory space serve a range of academic offerings – from baccalaureate programs to associate of arts, associate of science and certificate programs; adult high school, general education development and adult basic education; and customized training for business and industry. More than 24,000 students on average attend the Daytona Beach Campus each year.

DeLand Campus

1155 County Road 4139, DeLand (Locator Map)

The DeLand Campus offers a full-service library and Learning Resources Center, classroom space for college-credit courses that meet the general education requirements for the associate of arts degree, some associate of science degree programs, various certificate programs and adult high school classes. The Bert Fish Building houses up-to-date facilities for dental hygiene, nursing, science labs and a multimedia learning center. As on all the campuses, comprehensive student and academic support services include Student Disability Services, the Center for Women and Men, career advisement, individual tutoring and a computerized learning/tutoring center, as well as a foreign language lab. Approximately 5,200 students attend classes at the DeLand Campus each year.

Deltona Campus

2351 Providence Boulevard, Deltona (Locator Map)

The Deltona Campus offers access to quality postsecondary education and advanced training in a rapidly growing area of western Volusia County. The 100-acre site features a 42,000-square-foot facility that houses classrooms, computer labs and administrative offices. The regional campus helps meet the local demand for academic programs such as the associate of arts and nursing degrees, career certificates in cosmetology and barbering (barbering launches in fall 2013) and adult education classes. More than 3,000 students a year attend the Deltona Campus.
Flagler/Palm Coast Campus
3000 Palm Coast Parkway Southeast, Palm Coast (Locator Map)

The Flagler/Palm Coast Campus is Daytona State’s fastest-growing regional campuses. The campus offers college credit, college preparatory and the first year of the two-year Associate Degree Nursing program. All general education requirements for the associate of arts degree may be completed here. Facilities include a nursing laboratory, two science laboratories, an Academic Support Center, two computer laboratories, an amphitheater and modern classrooms. Nearly 3,000 students attended this campus last year, and the numbers are projected to continue on the increase. To accommodate this growth, planning is under way to expand the campus with new facilities that will meet student needs through the next decade.

On-site student services include: Academic and Financial Aid Advising, Registration/Student Accounts, Student Disabilities Services, and the Women’s Center. Facilities include a Nursing laboratory, two science laboratories, state-of-the-art "smart classrooms", an academic support center, a student computer lounge, and a unique college/community use amphitheater.

New Smyrna Beach-Edgewater Campus
940 Tenth Street, New Smyrna Beach (Locator Map)

The New Smyrna Beach-Edgewater Campus offers college credit, college preparatory, continuing education, adult high school, adult basic education, general education development (GED)/courses. All general education requirements for the associate of arts degree and many requirements for associate of science degree programs may be completed at New Smyrna Beach-Edgewater Campus. The campus has expanded its nursing, health occupations, science, computer, engineering, public service and occupational programs, including a new Barbering program. It also has two science laboratories, a nursing laboratory, a learning center and state-of-the-art "smart classrooms." On-site student services include: academic and financial aid advising, placement testing, registration and student accounts. Nearly 2,000 students a year choose to call the New Smyrna Beach-Edgewater Campus their home campus.

College Bookstore

Daytona State College, in partnership with the Follett Higher Education Group, operates the Daytona State College Bookstores. The Daytona State College Bookstores are the authorized source for required course materials, recommended study aids, school supplies, educationally discounted software, nursing and medical reference books, Daytona State clothing, gifts and more. Store hours and services vary by campus.

Library Services

The Daytona Beach Campus Library, located in the Gale Lemerand Student Services Building (Bldg. 115, Room 314), and the DeLand Campus Library (Bldg. 1), provide a wide range of resources and services, including print and non-print collections, access to extensive electronic databases, and research assistance provided by professional librarians. Daytona State College Library networks with other state and national libraries to obtain the information you need, when you need it.

All Daytona State students, faculty and staff have 24/7 access to library services via the Daytona State Library Services website (http://library.daytonastate.edu/index). Items in the Daytona State College Daytona and DeLand collections may be ordered from other campuses using the request feature of the online catalog. These items may be delivered to the campus of your choice. Virtual Reference Service is available to all by phone, live chat, and by email – Librarian@daytonastate.edu.

The Daytona Campus Library supports Daytona State's upper-level programs, including the baccalaureate programs, as well as the upper-level and graduate programs of partnership colleges and universities, including the University of Central Florida.

For current hours and more information, please visit our website or contact the Research Assistance Desk at (386) 506-3518.

Parking Regulations

Designated Parking Areas

Daytona State has open parking, except for areas mandated and enforced by state law: Yellow (Fire Lane), Blue (Handicapped). Visitor and other reserved areas are designated by signage. Please observe all parking regulations to ensure fairness to everyone attending the College. Repeat or flagrant offenders may be towed at their expense.

Speed Limit

The speed limit on campus is 10 mph unless posted otherwise.

Southeast Museum of Photography
The Southeast Museum of Photography's primary purpose is educational outreach. As a department of Daytona State College the Museum sits on a cultural intersection between the campus and the surrounding community and endeavors to provide educational opportunities for both.

The Southeast Museum of Photography (SMP) exhibits, collects, preserves, and interprets photography to facilitate teaching and learning at Daytona State College, and enhances the community's understanding and appreciation of culture, history, art and photography.

SMP is one of the largest photography museums in the nation and one of fewer than 13 such museums in the country. SMP presents more than eight exhibitions annually, exploring interdisciplinary themes such as "Conservation of the Natural Landscape," "Alternative and Experimental Photographic Processes," and "Exploring the History of Optics."

SMP is closely involved with academic and community programs at our college. Since its opening in April 1992, the museum has mounted more than 300 exhibitions and produced more than 40 catalogues and publications. Each semester, the museum presents films, lectures, seminars, workshops, professional classes and talks. The museum's education division produces academic support materials for a wide range of college and high school classes in conjunction with each new series of exhibitions. Public programs feature internationally known photographers, critics, writers and scholars.

The museum offers Daytona State students extensive opportunities for internships and professional training, as well as paid and volunteer employment. Many of the museum's former student workers are now employed in museums and galleries around the world. For more information visit the museum website SMPonline.org, or call (386) 506-3894.

SMP is located on Daytona State's Daytona Beach Campus, 1200 W. International Speedway Blvd., in the Mori Hosseini Building (Building 1200)

**Museum Hours**

**Open:** Tuesday through Friday, 11 a.m. - 5 p.m.; Saturday from 12 - 4 p.m.

**Closed:** Sundays & Mondays and during major holidays and college closures.

For a complete listing of all of the exhibitions and programs available, visit SMPonline.org.

The Daytona State College Foundation supports and houses the DSC Alumni and Friends Association to keep our alumni, friends and our students connected to Daytona State College and to support and promote the mission of the College and Foundation.

The Alumni and Friends Association strives to develop and strengthen relationships with DSC alumni, friends and students. Our goal is to provide you with opportunities to re-connect with your former classmates, teachers, mentors and professors so you can stay in touch, share ideas, take advantage of opportunities to network and volunteer. Through our shared experience, the Daytona State College story can be told, benefitting future alumni and friends of Daytona State and the community at large.

The DSC Alumni and Friends Association is open to graduates and former students. Whether you have received your degree or certificate, completed training or taken courses and simply want to support the College's mission, we welcome your participation. Being a member of the Alumni and Friends Association demonstrates to our current students what it means to be a successful college graduate.

Membership is free. Become a member today by completing the Membership & Contact Form.

We are developing our online community and look forward to seeing you in our virtual world. Please continue to check our website, DaytonaState.edu/Foundation, and our Daytona State Foundation Facebook Page for any new information and events throughout the year. For more information, you can also contact our office at (386) 506-4506 or email alumni@DaytonaState.edu.

Alumni and Friends
Contemporary education should provide a level of knowledge that all members of our society must possess regardless of any specialized occupation or profession. To this end, Daytona State College has designed its curriculum to provide you with sufficient knowledge which will permit you to be a more responsible, articulate, and informed citizen.

To see the wide range of degrees and programs we offer, please use the search system below. You can search by the program code, the program name, the program type, or choose to show all of our programs.

Associate of Arts Degree

Program Information
A.A. Degree - Code 010000 - Catalog 2021/2022
Alan McCoy, Administrative Assistant, 386-506-3009, Alan.McCoy@daytonastate.edu
Alycia Ehlert, AVP, College of Arts & Sciences, 386-506-3769, Alycia.Ehlert@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Associate of Arts degree program is to provide the academic knowledge and skills necessary for successful transfer to meet higher education goals and for success in the workplace. To achieve this goal, the program provides students with a broad academic experience in fundamental areas of human knowledge and sets students on a path to gain skills most valued by both institutions of higher education and employers: to be able to communicate clearly, work with others, think critically, use technology appropriately, and appreciate diversity.

Description:
Students are required to complete 60 hours of transferable college-level credit to receive an associate of arts (AA) degree. Florida State Board of Education Administrative Rule 6A-14.0303 requires 36 semester hours of general education courses, excluding college prep/developmental courses.

The remaining 24 credit hours are elective credits. Graduates must also meet the requirements of the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computation Skills (formerly known as the Gordon Rule), and 6A-10.02413 Civic Literacy competency. Additionally, students must complete a state-mandated foreign language requirement. Students must also complete a course designated as a Cultural/Global Focus Area in either their general education curriculum or as an elective, meet the Daytona State College residency requirements, and have a cumulative 2.0 GPA and a Daytona State 2.0 GPA. (See Graduation Requirements and Procedures (p. 114.).)

Outcomes:
1. Critical/Creative Thinking: Students will use systematic and creative thinking to analyze and evaluate issues and arguments, to solve problems, and/or to make decisions.
2. Communication: Students will be able to read, write, and exchange information, ideas, and concepts effectively.
3. Cultural Literacy: Students will understand the impact of the variations among and within cultures.
4. Information and Technical Literacy: Students will use appropriate technology to locate, evaluate, and effectively process information.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Graduation Requirements

Foreign Language Requirements:
Completion of two years of the same foreign language in high school, or completion of or demonstration of proficiency in a foreign language or American Sign Language at the elementary 2 level or above (e.g. French, German, Italian, Spanish at level 1121 or higher or ASL2150 or higher.) Foreign and sign language courses satisfy elective credits toward the AA degree.

Florida State Board of Education Administrative Rule 6A-10.02413, Civic Literacy Competency:
In accordance with the Florida Department of Education Administrative Rule, first-time-in-college AA and baccalaureate students entering a Florida College System institution in the 2018-19 academic year and thereafter
must demonstrate competency in civic literacy prior to graduation. Students can meet this requirement through one of the following options: successfully pass POS2041 American Federal Government or AMH2020 United States History 1865 to Present; or achieve a standard score on one of three assessments:

- AP Government and Politics: United States:
- AP United States History or
- CLEP: American Government

Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills (formerly known as the Gordon Rule):

In accordance with the Florida Department of Education, ALL students are mandated to complete satisfactorily 12 semester hours of courses which include written assignments demonstrating college-level writing skills and also complete satisfactorily a minimum of six (6) semester hours of mathematics.

This rule applies to all students prior to receipt of an AA degree from a public community college or university, or prior to entry into upper division of a public university. For the purpose of this rule, a grade of “C” or better shall be considered successful completion.

The AA program is designed to ensure that students meet the College-Level Communication and Computation Skills requirements.

Each course used to satisfy these state rules and all General Education Core courses must be completed with a grade of "C" or higher.

Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

General Education Courses

General Education Core

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication</td>
<td>9</td>
</tr>
<tr>
<td>Mathematics</td>
<td>6</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>6</td>
</tr>
<tr>
<td>Humanities</td>
<td>6</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>9</td>
</tr>
</tbody>
</table>

Subtotal: 36

General Education Core: See note 1.

Transfer Elective Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Transfer Elective</td>
<td>24</td>
</tr>
</tbody>
</table>

Transfer Electives: See note 2.

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Subtotal: 60

Sample Program of Study

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>3</td>
</tr>
<tr>
<td>MAC1105</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>MGF2106</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>MGF2107</td>
<td>3</td>
</tr>
<tr>
<td>SLS1122</td>
<td>3</td>
</tr>
</tbody>
</table>

General Education Core: See note 1

Transfer Electives: See note 2

MAC1105, MGF2106, MGF2107: See note 3

SLS1122, Social Sciences Core: See note 4

2nd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1102</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>SPC2608</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>STA2023</td>
<td>3</td>
</tr>
</tbody>
</table>

General Education Core: See note 1

Transfer Electives: See note 2

STA2023: See note 3

Year 2

1st Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural Sciences Core - Choose One (3)</td>
<td>3</td>
</tr>
<tr>
<td>Social Sciences Core - Civics Literacy (POS2041 or AMH2020)</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Core - Choose One (ARH, DAN, HUM, MUH, MUL, PHI, REL, THE) (3)</td>
<td>3</td>
</tr>
<tr>
<td>College Transfer Elective or Foreign Language I</td>
<td>3</td>
</tr>
<tr>
<td>College Transfer Elective or Foreign Language II</td>
<td>3</td>
</tr>
</tbody>
</table>
General Education Core: See note 1
Transfer Electives: See note 2
Humanities Core: See note 6
Natural Sciences Core: See note 7

2nd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural Sciences Core - Choose</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Core - Choose One (AML, LIT)</td>
<td>3</td>
</tr>
<tr>
<td>Social Sciences Core - Choose One</td>
<td>3</td>
</tr>
<tr>
<td>College Transfer Elective</td>
<td>3</td>
</tr>
<tr>
<td>College Transfer Elective or Cultural/Global Course</td>
<td>3</td>
</tr>
</tbody>
</table>

General Education Core: See note 1
Complete a Cultural/Global focus area elective for one of these College Transfer Electives: See note 2 and 5.

Humanities Core: See note 6
Natural Sciences Core: See note 7
College Transfer Electives (24)

Transfer Electives: See note 2

Note: Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

Notes
1. The state-mandated 36 hours of general education are distributed in Communication, Mathematics, Natural Sciences, Humanities, and Social Sciences. In the areas of NATURAL SCIENCE, HUMANITIES, and SOCIAL SCIENCES, you must choose two (2) courses each to satisfy the core requirement. The appropriate course selections for each of these areas are designated by Column I and Column II designations; students must complete at least one (1) course from Column I in the areas of NATURAL SCIENCE, HUMANITIES, and SOCIAL SCIENCES. Visit link to Requirements for Associate of Arts Degree (p. 65) for details.

Additionally, in the areas of NATURAL SCIENCES and HUMANITIES, you must choose two (2) courses each to satisfy the core requirement. In the area of SOCIAL SCIENCES, you must choose three (3) courses to satisfy the core requirement, though you are required to complete a course meeting the Civics Literacy requirement (either POS2041 or AMH2020) and SLS1122 (Managing Your Success) as part of your selections. Students enrolled in an active bachelor's program are not required to complete SLS1122.

Some students may be exempt from the requirement to complete SLS1122. Cases in which a student in the AA program are exempt are 1. Transfer students with 24+ credits and a 2.75+ cumulative GPA; 2. Readmit students with 24+ credits and a 2.75+ cumulative GPA; and 3. Students who change their program from an AS program to the AA program with 24+ credits toward the AA degree and a 2.75+ cumulative GPA.

2. College Transfer Elective Course Options - Students are required to have 24 credit hours of elective credits to complete the Associate of Arts (AA) degree. Three (3) of the credits must be a course designated as a Cultural/Global Focus Area course. Visit link to Requirements for Associate of Arts Degree for details. Any college credit course that is not already counting toward a General Education requirement may be used to meet elective options in this requirement, except courses that have a course number that begins with a 0, for example MAT0018C, ARR0121C, CJK0012, etc. Courses in limited access programs are available only for students admitted to that program.

Link to Catalog Course Descriptions (p. 371) for college transfer elective options.

Florida regulations require you to take any prerequisites needed for your intended transfer school/major as part of your AA degree. Students are required to meet with an academic advisor to discuss their intended transfer school and major and be informed of the prerequisites for their intended program by the time they have earned 30 credits. However, it is recommended that students know the requirements of the senior university they plan to attend and that they work with an academic advisor to select electives to fulfill the prerequisites for their major upon transfer.

3. Mathematics Core - Higher level mathematics courses will also satisfy this core requirement.

4. SLS1122 Managing Your Success is a requirement for students in the Associate of Arts (AA) degree. See possible exemptions in note #1 above.

5. Cultural/Global Focus - You may choose any of the following Cultural/Global Focus electives to satisfy this requirement: CPO2001; EDF2085; EUH2000, GEB2351; GEO2000; GEO2420; HUM2020; HUM2210; HUM2230; INR2002; LIT2110; LIT2120; REL2300; SYG2010; SLS2281.

6. Humanities Core - Students MUST choose 6 credits to meet this requirement and ONE MUST be a Literature course (AML, LIT); ONE MUST be a Humanities course (ARH, DAN, HUM, MUH, MUL, PHI, REL, THE). One of these must come from Column I.

7. Natural Sciences Core - Higher-level natural science courses will also satisfy this core requirement.

Note: Courses transferred from other institutions are decided on an individual basis.
Please refer to the Excess Hours Advisory Statement (p. 65) from the Division of Florida Colleges in the College Catalog under General Education - Requirements for the Associate of Arts Degree (p. 65).

A.S. Certificate

Accounting Technology Management, A.S. Certificate

Program Information

A.S. Certificate - Code 094300 - Catalog 2021/2022
Jackson Musyimi, Assistant Chair, 386-506-3261, Jackson.Musyimi@DaytonaState.edu
John Fortner, 386-506-3990, John.Fortner@daytonastate.edu
School of Business Admin., 386-506-4227

Program Mission, Description and Outcomes

Mission:
In support of the College mission, the Accounting Technology Management program mission is to provide students with a working knowledge of principles, practices, and tools necessary for successful entry into the field of accounting.

Description:
The program provides a solid foundation in theory and practice needed to work in the field of accounting.

Credits earned in this certificate may be applied toward the 208400 AS degree in Accounting Technology (p. 193) and 093500 Accounting Technology Operations (p. 157) certificate.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate clear and effective communication.
2. Solve business problems using critical thinking.
3. Identify and discuss legal and ethical issues in tax preparation, financial planning, and the business environment.
4. Use appropriate software and hardware to produce tax returns, financial plans, and financial reports.
5. Demonstrate a basic working knowledge of estate planning, investment planning and cash management.
6. Apply Generally Accepted Accounting Principles to record, summarize, and report business transactions.
7. Demonstrate an understanding of corporate finance in the field of business.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees* $2,764
Access Fee: $31.32 ($1.16 per credit)
Assessment Fee: $34
Textbook Estimate: $900

*In-state tuition only; out-of-state tuition will be higher.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/43-3031.00.

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 83%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

ACG2021   Principles of Financial Accounting
APA1111   Office Accounting I
APA1121   Office Accounting II
APA1711   Computerized Spreadsheet
FIN1100   Personal Financial Planning
FIN2000   Principles of Finance
ISM2000   Business Information Processing
QMB1001   Business Math
TAX2000   Personal Income Tax
Sample Program of Study

1st Semester
APA1111 Office Accounting I 3
FIN1100 Personal Financial Planning 3
ISM2000 Business Information Processing 3
QMB1001 Business Math 3
TAX2000 Personal Income Tax 3

2nd Semester
ACG2021 Principles of Financial Accounting 3
APA1121 Office Accounting II 3
APA1711 Computerized Spreadsheet 3
FIN2000 Principles of Finance 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 27

Notes
Upon completion of this certificate 094300, students are eligible to also apply for certificate 093500.

Accounting Technology Operations - Tax Preparation, A.S. Certificate

Program Information
A.S. Certificate - Code 093500 - Catalog 2021/2022
Jackson Musyimi, Assistant Chair, 386-506-3261, Jackson.Musyimi@daytonastate.edu
John Fortner, 386-506-3990, John.Fortner@daytonastate.edu
School of Business Admin., 386-506-4227

Program Mission, Description, and Outcomes

Mission:
In support of the College mission, the Accounting Technology Operations program mission is to provide students with a working knowledge of principles, practices and tools necessary for a successful career in tax preparation.

Description:
The program provides a solid foundation in theory and practice needed to work in the field of tax preparation.

Credits earned in this certificate may be applied toward the 208400 AS degree in Accounting Technology (p. 193) and 094300 Accounting Technology Management (p. 156) certificate.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate clear and effective communication.
2. Solve business problems using critical thinking.
3. Identify and discuss legal and ethical issues in tax preparation, financial planning, and the business environment.
4. Use appropriate software and hardware to produce tax returns, financial plans, and financial reports.
5. Demonstrate a basic working knowledge of estate planning, investment planning and cash management.
6. Apply Generally Accepted Accounting Principles to record, summarize, and report business transactions.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $1,843
Access Fee: $20.88 ($1.16 per credit)
Assessment Fee: $34
Textbook Estimate: $600

*In-state tuition only; out-of-state tuition will be higher.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, salary potential can be found at http://www.onetonline.org. For additional career information please see: http://www.onetonline.org/link/summary/13-2082.00

Program Length: The typical length of this program is two (2) semesters for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 86%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
Program Specific Courses require a "C" or better.
Sample Program of Study

1st Semester
APA1111 Office Accounting I 3
APA1711 Computerized Spreadsheet 3
FIN1100 Personal Financial Planning 3
QMB1001 Business Math 3
TAX2000 Personal Income Tax 3

2nd Semester
APA1121 Office Accounting II 3
TAX2000 Personal Income Tax 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 18

Applied Technology Specialist, A.S. Certificate

Program Information
A.S. Certificate - Code 082000 - Catalog 2021/2022
Anindya Paul, Department Chairperson, 386-506-4155, Anindya.Paul@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The program prepares students for employment or provides additional training for persons employed in manufacturing and high technology industries. This certificate is a part of the Engineering Technology AS degree program. The program prepares students for entering into the manufacturing career cluster.

Description:
This certificate prepares student for Engineering Technology support positions dealing with electronics, cabling, soldering, basic device testing and engineering in the manufacturing career cluster.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate a fundamental understanding of electronics and electricity.
2. Demonstrate proficiency in using tools, instruments and testing devices.
3. Apply soldering techniques and basic laboratory practices.
4. Demonstrate proficiency in surface mount soldering.
5. Create and analyze fiber optics terminations.

Financial Aid

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Tuition and Fees*: $1,638
Access Fee: $18.56 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $75 - $117
Textbook Estimate: Consult college bookstore for approximate costs of textbooks.
Other costs: A scientific calculator, computer repair tool kit (approx. $20), and soldering kit (approx. $20).

*In-state tuition only; out-of-state tuition will be higher.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/17-3029.00.

Program Length: The typical length of this program is 2 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) placement rates for this program are unavailable.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CET1112C</td>
<td>Digital Fundamentals and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EET1011C</td>
<td>Introduction to Electrical Circuits and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EET1021C</td>
<td>Advanced Electrical Circuits and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EET1607C</td>
<td>Electronics Assembly and Cabling and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
<tr>
<td>ETG2520</td>
<td>Statics and Strength of Materials</td>
<td>3</td>
</tr>
</tbody>
</table>

**Sample Program of Study**

**Year 1**

**1st Semester**

- CET1112C: Digital Fundamentals and Lab (4 credits)
- EET1011C: Introduction to Electrical Circuits and Lab (3 credits)
- EET1021C: Advanced Electrical Circuits and Lab (3 credits)
- EGS1000: Professional Performance for Technicians (3 credits)

**2nd Semester**

- EET1607C: Electronics Assembly and Cabling and Lab (3 credits)
- ETG2520: Statics and Strength of Materials (3 credits)

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 16

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**Audio Electronics Specialist, A.S. Certificate**

**Program Information**

A.S. Certificate - Code 082700 - Catalog 2021/2022

Trent Berning, Chairperson, SMEA, 386-506-3276, Trent.Berning@daytonastate.edu

Aaron Swihart, Assistant Chairperson, 386-226-1933, Aaron.Swihart@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The purpose of this program is to prepare students for initial employment as a sound technician or recording technician, or to provide supplemental training for persons previously or currently employed in these occupations.

**Description:**

The program's curricular content includes, but is not limited to, set up and configuration of a computer for audio applications, and the operation of basic reproduction, and audio recording equipment.

**Outcomes:**

Graduates of the program will be able to:

1. Demonstrate a functional ability to work in cohesive teams focusing on organizational and leadership skills while contributing to the community through audio-related service learning.
2. Expand their knowledge set and proficiencies in music production technology and audio engineering.
3. Enhance or refine their existing skills in technical problem solving for audio engineering through integrated and reflective learning.

**Financial Aid**

Financial aid eligibility is pending for this program.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

Program Tuition and Fees*: $2,457.12
Access Fee: $27.84 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $230
Textbook Estimate: Consult college bookstore for approximate costs of textbooks.

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any
career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/27-4011.00.

Program Length: The typical length of this program is 2 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2017-18) for this field at 100%.

Job Titles:
Audio Technician,
Audio Visual Specialist (AV Specialist)
Audio Visual Technician (AV Technician)
Media Technician
Operations Technician
Stagehand
Video Technician

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM1610</td>
<td>Survey of Recording Technology</td>
<td>3</td>
</tr>
<tr>
<td>MUM1622</td>
<td>Sound Reinforcement</td>
<td>3</td>
</tr>
<tr>
<td>MUM1634</td>
<td>The Digital Audio Workstation</td>
<td>3</td>
</tr>
<tr>
<td>MUM2600</td>
<td>Audio Engineering I</td>
<td>3</td>
</tr>
<tr>
<td>MUM2600L</td>
<td>Audio Engineering I Lab</td>
<td>2</td>
</tr>
<tr>
<td>MUM2603</td>
<td>Studio Maintenance</td>
<td>3</td>
</tr>
<tr>
<td>MUM2677</td>
<td>Sound Reinforcement II</td>
<td>3</td>
</tr>
<tr>
<td>MUM2716</td>
<td>Automated Show Control</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Applied Music Elective</td>
<td>1</td>
</tr>
</tbody>
</table>

Applied Music Elective - Applied music courses can be found in the MVB, MVK, MVP, MVS, MVV, and MVW sections of the course catalog. Contact the Music Department for any questions.

Subtotal: 24

Audio/Recording Technology, A.S. Certificate

Program Information
A.S. Certificate - Code 081801 - Catalog 2021/2022
Trent Berning, Chairperson, SMEA, 386-506-3276, Trent.Berning@daytonastate.edu
Aaron Swihart, Assistant Chairperson, 386-226-1933, Aaron.Swihart@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The purpose of this program is to prepare students for initial employment as a sound technician or recording technician, or to provide supplemental training for persons previously or currently employed in these occupations.

Description:
The program's curricular content includes, but is not limited to, set up and configuration of a computer for audio applications, and the operation of basic reproduction, and audio recording equipment.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate a functional ability to work in cohesive teams focusing on organizational and leadership skills while contributing to the community through audio-related service learning.
2. Expand their knowledge set and proficiencies in music production technology and audio engineering.
3. Enhance or refine their existing skills in technical problem solving for audio engineering through integrated and reflective learning.

Sample Program of Study

1st Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM1610</td>
<td>Survey of Recording Technology</td>
<td>3</td>
</tr>
<tr>
<td>MUM1622</td>
<td>Sound Reinforcement</td>
<td>3</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM1634</td>
<td>The Digital Audio Workstation</td>
<td>3</td>
</tr>
<tr>
<td>MUM2716</td>
<td>Automated Show Control</td>
<td>3</td>
</tr>
</tbody>
</table>

Applied Music Elective - Applied music courses can be found in the MVB, MVK, MVP, MVS, MVV, and MVW sections of the course catalog. Contact the Music Department for any questions.

Subtotal: 24
Financial Aid

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

- Program Tuition and Fees*: $1,536
- Access Fee: $17.40 ($1.16 per credit)
- Assessment Fee: $34
- Lab Fees: $230
- Textbook Estimate: Consult college bookstore for approximate costs of textbooks.

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/27-4011.00.

Program Length: The typical length of this program is 3 semesters (45 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 94%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td>MUM1610</td>
<td>Survey of Recording Technology</td>
<td>3</td>
</tr>
<tr>
<td>MUM1622</td>
<td>Sound Reinforcement</td>
<td>3</td>
</tr>
<tr>
<td>MUM1634</td>
<td>The Digital Audio Workstation</td>
<td>3</td>
</tr>
<tr>
<td>MUM2600</td>
<td>Audio Engineering I</td>
<td>3</td>
</tr>
<tr>
<td>MUM2600L</td>
<td>Audio Engineering I Lab</td>
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</tr>
<tr>
<td></td>
<td>Applied Music Elective</td>
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</tbody>
</table>

Applied Music Elective - Applied music courses can be found in the MVB, MVK, MVP, MVS, MVV, and MVW sections of the course catalog. Contact the Music Department for any questions.

Sample Program of Study

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM1610</td>
<td>Survey of Recording Technology</td>
<td>3</td>
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<td>MUM1622</td>
<td>Sound Reinforcement</td>
<td>3</td>
</tr>
<tr>
<td>MUM1634</td>
<td>The Digital Audio Workstation</td>
<td>3</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM2600</td>
<td>Audio Engineering I</td>
<td>3</td>
</tr>
<tr>
<td>MUM2600L</td>
<td>Audio Engineering I Lab</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Applied Music Elective</td>
<td>1</td>
</tr>
</tbody>
</table>

Applied Music Elective - Applied music courses can be found in the MVB, MVK, MVP, MVS, MVV, and MVW sections of the course catalog. Contact the Music Department for any questions.

Subtotal: 15

AutoCAD Foundations (Architectural), A.S. Certificate

Program Information

A.S. Certificate - Code 092700 - Catalog 2021/2022

Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonaState.edu
Deborah Kirkland, Assistant Chair, 386-506-4158, Deborah.Kirkland@daytonaState.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:

The mission of the AutoCAD Foundations (Architectural) program is to provide the knowledge and skills necessary for entry-level employment as a drafter in architecture, building construction, land development or related fields. The program, which uses the latest technology and innovative teaching methods, also transitions into 2-yr or 4-yr degree opportunities.
**Description:**

The program provides a foundation in the use of AutoCAD for architecture and construction. The certificate includes instruction in architectural drawing and the use of AutoCAD software for 2D drafting, 3D modeling, and Architectural CAD. Students will earn AutoCAD User Certification. Program courses apply toward the Associate of Science degree in Drafting and Design.

**Outcomes:**

Graduates of the program will be able to:

1. Demonstrate knowledge and skills to generate architectural drawings which comply with American Institute of Architects (AIA) standards.
2. Identify and use both drawing board tools and computer software procedures to produce drawings.
3. Design virtual 2-D and 3-D models to solve problems associated with the use of interior and exterior space.
4. Create presentations for communicating designs using appropriate digital rendering techniques.
5. Demonstrate proficiency in industry-related computer applications by earning software certification.
6. Evaluate digital sources using the Internet to find and compare existing conditions, designs, and solutions.

**Financial Aid**

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

Program Tuition and Fees*: $1,536
Access Fee: $17.40 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $24 - $39
Textbook Estimate: Consult college bookstore for approximate costs of textbooks.

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/17-3011.00.

Program Length: The typical length of this program is 2 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 77%.

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCN1251C</td>
<td>Architectural Drawing I and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2320C</td>
<td>Computer Aided Drafting I (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2340C</td>
<td>Computer Aided Drafting II (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>BCN1253C</td>
<td>Architectural Drawing II and Lab</td>
<td>3</td>
</tr>
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</table>

**Construction Elective (3 Hrs) Choose One from List**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>IND1211</td>
<td>History of Architecture &amp; Interiors</td>
</tr>
<tr>
<td>BCN1210</td>
<td>Materials and Processes</td>
</tr>
<tr>
<td>ETC2245</td>
<td>Construction Methods</td>
</tr>
<tr>
<td>ETD2390C</td>
<td>Introduction to Revit Architecture and Lab</td>
</tr>
<tr>
<td>ETD2395C</td>
<td>Architectural CAD and Lab</td>
</tr>
<tr>
<td>BCN2049</td>
<td>Sustainable Design &amp; Construction</td>
</tr>
</tbody>
</table>

**Sample Program of Study**

1st Semester

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCN1251C</td>
<td>Architectural Drawing I and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2320C</td>
<td>Computer Aided Drafting I (AutoCAD) and Lab</td>
<td>3</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ETD2340C</td>
<td>Computer Aided Drafting II (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>BCN1253C</td>
<td>Architectural Drawing II and Lab</td>
<td>3</td>
</tr>
</tbody>
</table>
Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 15

AutoCAD Foundations (Engineering), A.S. Certificate

Program Information
A.S. Certificate - Code 092800 - Catalog 2021/2022
Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Deborah Kirkland, Assistant Chair, 386-506-4158, Deborah.Kirkland@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes
Mission:
The mission of the AutoCAD Foundations (Engineering) program is to provide the knowledge and skills necessary for entry-level employment as a drafter in manufacturing, simulation, aerospace, or related fields. The program, which uses the latest technology and innovative teaching methods, also transitions into Associate of Science and baccalaureate programs.

Description:
The program provides a foundation in the use of 2D drawings and 3D modeling for manufacturing and related industries. The certificate includes instruction in engineering drawing and the use of AutoCAD software for 2D drafting and 3D modeling. Additional instruction is also provided in 3D solid modeling using INVENTOR and SOLIDWORKS software. Industry-certifications are included to validate acquired software skills. Program courses apply toward the Associate of Science degree in Drafting and Design.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate knowledge and skills to produce engineering drawings which comply with American National Standards Institute (ANSI) regulations.
2. Identify and use different tools, equipment, materials and products used in the industry.
3. Use design software to structure solutions to respond to needs and solve characteristic, industry-related problems.
4. Take an active role in a community context by earning AutoCAD User Certification and/or designation as a Certified SOLIDWORKS Associate.
5. Develop search algorithms to find existing virtual models to incorporate as components of final designs.
6. Create visual presentations with images, animations, and/or stereo lithography to effectively communicate design solutions.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $1,536
Access Fee: $17.40 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $195
Textbook Estimate: Consult college bookstore for approximate costs of textbooks.

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements
• Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/17-3011.00.

Program Length: The typical length of this program is 2 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 77%.

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
Sample Program of Study

1st Semester
EGN1111C Engineering Drawing and Lab 3
ETD2357C Inventor Solid Modeling and Lab 3

2nd Semester
ETD2320C Computer Aided Drafting I (AutoCAD) and Lab 3
ETD2465C Tool Design and Lab 3
ETD2364C SolidWorks Solid Modeling and Lab 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 15

Baking and Pastry Arts, A.S. Certificate

Program Information
A.S. Certificate - Code 082600 - Catalog 2021/2022
Costa Magoulas, Dean, 386-506-3578, Costa.Magoulas@daytonastate.edu
Lisa Allen, Program Advisor, 386-506-3946, Lisa.Allen@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Baking and Pastry Arts program is committed to providing students with a quality education incorporating both theory and practice in order to prepare professionally responsible and capable individuals who will demonstrate value to employers within the hospitality industry; embracing excellence and diversity, and emphasizing student success. Additionally, our mission is to provide the hospitality industry with leaders who will make meaningful contributions to both the industry and their communities.

Description:
This program will prepare students for employment in the retail and wholesale bakery segment of the food service industry. This program is designed to teach students specific skills in the techniques and methods of planning, and production of baked goods. Students will learn industry standards of quality and quantity. An additional bonus for students in the Culinary Management AS program, if they choose to complete the Baking and Pastry Arts certificate, is the increased marketability with this additional skill set.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate basic and advanced techniques used in pastry and baking.
2. Apply sanitation procedures that comply with FDA principles and requirements.
3. Demonstrate skills needed for employment within a professional baking and pastry business.
4. Interpret basic nutrition principles and how they impact customers’ dietary restrictions.
5. Utilize multiple baking and cooking techniques to create pastries, desserts, artisan breads, and chocolates.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.
Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $3,583
Access Fee: $40.60 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $1,200
Uniforms: $75
Pastry Kit: $270
Textbook Estimate: $285
*In-state tuition only; out-of-state tuition will be higher.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the career, job, or salary potential can be found at: http://www.onetonline.org/link/summary/51-3011.00.
Program Length: The typical length of this program is three (3) semesters (36 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 60%.

Job titles for this certificate are Baker, Pastry Chef, Wedding Cake Specialist, Retail or Wholesale Bakeshop Manager.


Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOS1201</td>
<td>Sanitation and Safety</td>
<td>3</td>
</tr>
<tr>
<td>HFT1000</td>
<td>Introduction to Hospitality Industry</td>
<td>3</td>
</tr>
<tr>
<td>HFT2454</td>
<td>Hospitality Purchasing and Controls</td>
<td>3</td>
</tr>
<tr>
<td>FOS2161</td>
<td>Specialty Artisan Breads</td>
<td>4</td>
</tr>
<tr>
<td>FOS1141</td>
<td>Introduction to Cakes</td>
<td>3</td>
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<td>FOS1142</td>
<td>Pastry Fundamentals</td>
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<td>FOS1151</td>
<td>Nutritional Baking</td>
<td>3</td>
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<tr>
<td>FOS2140</td>
<td>Chocolate and Confections</td>
<td>3</td>
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<tr>
<td>FOS2145</td>
<td>Dessert Production and Presentation</td>
<td>4</td>
</tr>
<tr>
<td>FOS2146</td>
<td>Advanced Cakes</td>
<td>3</td>
</tr>
<tr>
<td>FOS2147</td>
<td>Advanced Pastry Techniques</td>
<td>3</td>
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</tbody>
</table>

Sample Program of Study

1st Semester
- FOS1201 Sanitation and Safety 3 credits
- FOS1141 Introduction to Cakes 3 credits
- FOS1142 Pastry Fundamentals 3 credits
- FOS2161 Specialty Artisan Breads 4 credits

2nd Semester
- FOS1151 Nutritional Baking 3 credits
- FOS2146 Advanced Cakes 3 credits
- HFT1000 Introduction to Hospitality Industry 3 credits
- HFT2454 Hospitality Purchasing and Controls 3 credits

Summer Semester
- FOS2140 Chocolate and Confections 3 credits
- FOS2145 Dessert Production and Presentation 4 credits
- FOS2147 Advanced Pastry Techniques 3 credits

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 35

Broadcast TV Production, A.S. Certificate

Program Information

A.S. Certificate - Code 082400 - Catalog 2021/2022

Anita Bevins, Professor, 386-506-3936, Anita.Bevins@daytonastate.edu
Steven Benson, Chair, 386-506-3581, Steven.Benson@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Broadcast Television Production Certificate is to prepare students for employment as television and video production personnel. The program teaches broadcast television and production stressing academic knowledge, problem-solving skills, work ethics, and specific occupational skills necessary for studio and field production.

Description:
The Broadcast Television Production Certificate stresses a comprehensive understanding and demonstration of video production skills including studio and field productions. Credits earned in this certificate may be applied toward the A.S. degree in Broadcast Television Production (p. 197).

Outcomes:
- Graduates of the program will be able to:
  1. Demonstrate team skills.
  2. Demonstrate safe and efficient work practices.
  3. Generate a production schedule.
  4. Plan a production set.
  5. Create appropriate lighting for location and/or set productions.
  6. Operate a video camera.
  7. Shoot studio and/or location footage.
  8. Record, mix, and edit audio resources.
  9. Operate control room equipment.
  10. Organize and edit video resources.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.
Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

<table>
<thead>
<tr>
<th>Program Tuition and Fees*</th>
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<tbody>
<tr>
<td>Access Fee</td>
<td>$27.84 ($1.16 per credit)</td>
</tr>
<tr>
<td>Assessment Fee</td>
<td>$34</td>
</tr>
<tr>
<td>Lab Fees</td>
<td>$19</td>
</tr>
<tr>
<td>Textbook Estimate</td>
<td>Consult college bookstore for approximate costs of textbooks.</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/27-4031.00.

Program Length: The typical length of this program is 3 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 80%.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Business Management, A.S. Certificate

Program Information

A.S. Certificate - Code 091600 - Catalog 2021/2022

Jackson Musyimi, Assistant Chair, 386-506-3261, Jackson.Musyimi@daytonastate.edu
John Weiss, 386-506-3792, John.Weiss@daytonastate.edu
School of Business Administration, 386-506-4227

Program Mission, Description, and Outcomes

Mission:

The mission of the Business Management Certificate program is to prepare students for employment in small business or promotion with a current employer into management through innovative curriculum that emphasizes student success, promotes diversity, and provides the fundamental concepts, knowledge, and skills needed to meet local industry needs.

Description:

The college credit certificate program is designed to provide individuals with the skills and knowledge necessary to start, operate, and/or improve a small business. Classes will be scheduled to accommodate the needs of individuals already working in the business world.

Credits earned in this certificate may be applied toward the 205900 AS degree in Business Administration (p.

Sample Program of Study

Year 1
1st Semester
RTV1000C Fundamentals of Broadcast Production and Lab 4

2nd Semester
RTV1510C Studio Television Production and Lab 4
RTV2241 Producing for Television 3
RTV1670 Television Directing 3

Year 2
1st Semester
RTV2541C Team Media Production and Lab 4
RTV2534 Electronic Field Production 3
RTV2540 Workshop in Studio Production 3

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>RTV1000C</td>
<td>Fundamentals of Broadcast Production and Lab</td>
<td>4</td>
</tr>
<tr>
<td>RTV1510C</td>
<td>Studio Television Production and Lab</td>
<td>4</td>
</tr>
<tr>
<td>RTV1670</td>
<td>Television Directing</td>
<td>3</td>
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<tr>
<td>RTV2241</td>
<td>Producing for Television</td>
<td>3</td>
</tr>
<tr>
<td>RTV2540</td>
<td>Workshop in Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>RTV2534</td>
<td>Electronic Field Production</td>
<td>3</td>
</tr>
<tr>
<td>RTV2541C</td>
<td>Team Media Production and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

Subtotal: 24
198) and 091300 Business Operations Entrepreneurship (p. 168) certificate.

**Outcomes:**
Graduates of the program will be able to:
1. Prepare financial information for management-related decisions.
2. Generate effective communication of ideas, concepts and terminology.
3. Apply business related theories to problems, cases, or research papers.
4. Create business documentation using appropriate software.
5. Formulate a company marketing plan using marketing concepts.
6. Develop a business plan for a new business venture.

**Financial Aid**
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**
Program Tuition and Fees*: $2,457
Access Fee: $27.84 ($1.16 per credit)
Assessment Fee: $34
Textbook Estimate: $1,050

*In-state tuition only; out-of-state tuition will be higher.

**Careers**
Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 99%.

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/13-119904.

**Note:** Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**
Program Specific Courses require a "C" or better.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BUL2241</td>
<td>Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>GEB1011</td>
<td>Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>ISM2000</td>
<td>Business Information</td>
<td>3</td>
</tr>
<tr>
<td>MAN2021</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>MAR2011</td>
<td>Principles of Global</td>
<td>3</td>
</tr>
<tr>
<td>SBM2000</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Accounting or Finance Elective (3 credits)**

Choose One

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG2021</td>
<td>Principles of Financial</td>
<td>3</td>
</tr>
<tr>
<td>APA1111</td>
<td>Office Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>FIN1100</td>
<td>Personal Financial Planning</td>
<td>3</td>
</tr>
<tr>
<td>FIN2000</td>
<td>Principles of Finance</td>
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**Business Elective (3 credits) Choose One**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
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<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>GEB2351</td>
<td>International Business</td>
<td>3</td>
</tr>
<tr>
<td>MAR2101</td>
<td>Social Media Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MAR2321</td>
<td>Advertising</td>
<td>3</td>
</tr>
<tr>
<td>MAR2720</td>
<td>Digital Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MKA2021</td>
<td>Building Selling</td>
<td>3</td>
</tr>
<tr>
<td>MNA2161</td>
<td>Customer Service Management</td>
<td>3</td>
</tr>
<tr>
<td>MNA2345</td>
<td>Supervision of Personnel</td>
<td>3</td>
</tr>
<tr>
<td>GEB2430</td>
<td>Ethics and Social</td>
<td>3</td>
</tr>
<tr>
<td>QMB1001</td>
<td>Business Math</td>
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</table>

**Sample Program of Study**

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BUL2241</td>
<td>Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>GEB1011</td>
<td>Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>ISM2000</td>
<td>Business Information</td>
<td>3</td>
</tr>
<tr>
<td>MAN2021</td>
<td>Principles of Management</td>
<td>3</td>
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</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MAR2011</td>
<td>Principles of Global</td>
<td>3</td>
</tr>
<tr>
<td>SBM2000</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Accounting or Finance Elective (3 credits)**

Choose One

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG2021</td>
<td>Principles of Financial</td>
<td>3</td>
</tr>
</tbody>
</table>
Business Elective (3 credits)
Choose One
- ECO2013 Principles of Macroeconomics 3
- ECO2023 Principles of Microeconomics 3
- GEB2351 International Business 3
- GEB2430 Ethics and Social Responsibility 3
- MAR2101 Social Media Marketing 3
- MAR2321 Advertising 3
- MAR2720 Digital Marketing 3
- MKA2021 Building Selling Relationships 3
- MNA2161 Customer Service Management 3
- MNA2345 Supervision of Personnel 3
- QMB1001 Business Math 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 24

Business Operations - Entrepreneurship, A.S. Certificate

Program Information
A.S. Certificate - Code 091300 - Catalog 2021/2022
Jackson Musyimi, Assistant Chair, 386-506-3261, Jackson.Musyimi@daytonastate.edu
Diana Joy Colarusso, 386-506-3603, DianaJoy.Colarusso@daytonastate.edu
School of Business Administration, 386-506-4227

Program Mission, Description, and Outcomes

Mission:
The mission of the Business Operations Certificate program is to prepare students for employment in small business through innovative curriculum that emphasizes student success, promotes diversity, and provides the fundamental concepts, knowledge, and skills needed to meet local industry needs.

Description:
The college credit certificate program is designed to provide individuals with the skills and knowledge necessary to start, operate, and/or improve a small business. Classes will be scheduled to accommodate the needs of individuals already working in the business world.

Credits earned in this certificate may be applied toward the 205900 AS degree in Business Administration (p. 198), 222100 - AS degree in Industrial Management Technology (p. 237), and the 091600 - Business Management certificate (p. 166).

Outcomes:
Graduates of the program will be able to:
1. Prepare financial information for management-related decisions.
2. Generate effective communication of ideas, concepts and terminology.
3. Apply business related theories to problems, cases, or research papers.
4. Create business documentation using appropriate software.
5. Formulate a company marketing plan using marketing concepts.
6. Develop a business plan for a new business venture.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $1,843
Access Fee: $20.88 ($1.16 per credit)
Assessment Fee: $34
Textbook Estimate: $900

*In-state tuition only; out-of-state tuition will be higher.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/11-1021.00.

Program Length: The typical length of this program is two (2) semesters for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 100%.
**Program Guides**

**Note:** Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**
Program Specific Courses require a "C" or better.

- **GEB1011** Introduction to Business 3
- **ISM2000** Business Information Processing 3
- **MAR2011** Principles of Global Marketing 3
- **SBM2000** Small Business Management 3

**Accounting or Finance Elective - Choose one:**

- **ACG2021** Principles of Financial Accounting 3
- **APA1111** Office Accounting I 3
- **FIN1100** Personal Financial Planning 3
- **FIN2000** Principles of Finance 3

**Business Elective - Choose One (3 credits):**

- **BUL2241** Business Law I 3
- **ECO2013** Principles of Macroeconomics 3
- **ECO2023** Principles of Microeconomics 3
- **GEB2351** International Business 3
- **GEB2430** Ethics and Social Responsibility 3
- **MAN2021** Principles of Management 3
- **MAR2101** Social Media Marketing 3
- **MAR2321** Advertising 3
- **MAR2720** Digital Marketing 3
- **MKA2021** Building Selling Relationships 3
- **MNA2161** Customer Service Management 3
- **MNA2345** Supervision of Personnel 3
- **QMB1001** Business Math 3

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 18

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**Computer Programming, A.S. Certificate**

**Program Information**
A.S. Certificate - Code 093800 - Catalog 2021/2022

Anindya Paul, Chair, 386-506-4155, anindya.paul@daytonastate.edu

Luke Sui, Assistant Chair, luke.sui@daytonastate.edu

Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**
The certificate program provides the student with a basic understanding of writing computer programming codes using a variety of programming languages. The students also learn to test, monitor, debug document and maintain computer programs. The program incorporates innovative teaching methods, uses the latest technology and industry relevant coding languages, thus encouraging student success.

**Description:**
The program provides a solid foundation in programming. Students develop skills enabling them to program in C, C++, Visual Basic; as well as to design and develop software. All credits earned in this program are applicable to the AS degree in Computer Programming and Analysis. Selected courses prep for MOS and Oracle Java.
certifications. Program courses transfer directly into Associate of Science in Computer Programming and Analysis and other Associate degree programs.

Successful completers of CET1600 are eligible to take the test to become a Network Plus Certified Professional.

**Outcomes:**

Graduates of the program will be able to:
1. Plan and perform data file activities.
2. Design and assess analysis activities.
3. Prepare, plan and perform program design activities, coding activities and testing activities.
4. Propose and perform user-training activities, implementation activities and user support activities.
5. Use and evaluate multiple integrated development environment and programming languages.
6. Illustrate professional development skills and general organizational computing workplace competencies.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs, please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

**Approximate Additional Costs**

Program Tuition and Fees*: $3,379
Access Fee: $38.28 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $20
Textbook Estimate: Varies depending on new, used, renting, or e-books

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

15-1021.00 Computer Programmers http://www.onetonline.org/link/summary/15-1021.00
11-3021.00 Computer and Information Systems Managers http://www.onetonline.org/link/summary/11-3021.00
15-1041.00 Computer Support Specialists http://www.onetonline.org/link/summary/15-1041.00
15-1051.00 Computer Systems Analysts http://www.onetonline.org/link/summary/15-1051.00

Program Length: The typical length of this program is four (3) semesters (36 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 86%.

For additional Information on wages, trends and career videos: http://www.careerinfonet.org/occ_rep.asp?optstatus=011000000&soccode=151021&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CET1600</td>
<td>Network Plus</td>
<td>3</td>
</tr>
<tr>
<td>CTS1851</td>
<td>Internet Web Foundations</td>
<td>3</td>
</tr>
<tr>
<td>COP2700</td>
<td>Introduction to Database</td>
<td>3</td>
</tr>
<tr>
<td>COP1000</td>
<td>Principles of Computer Programming</td>
<td>3</td>
</tr>
<tr>
<td>COP2360</td>
<td>C# Programming</td>
<td>3</td>
</tr>
<tr>
<td>COP2800</td>
<td>Computer Programming Java</td>
<td>3</td>
</tr>
<tr>
<td>COP2949</td>
<td>Cooperative Educational Experience in Computer Programming</td>
<td>1-4</td>
</tr>
<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
<tr>
<td>CEN2002</td>
<td>Software Design and Development I</td>
<td>3</td>
</tr>
<tr>
<td>CET2154</td>
<td>A+ Computer Repair</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Computer Elective (Choose 3 credit hours)</td>
<td>3</td>
</tr>
</tbody>
</table>
COP2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this program.

Computer Elective - Choose From:
- CAP2023 Introduction to Game Programming 3
- CGS2100 Microcomputer Applications 3
- COP2842 Web Scripting (PHP) 3
- CGS2820 Web Programming (JavaScript, Ajax, ASP.Net) 3
- CIS2350 Principles of Information Assurance 3
- CAP2741 Data Visualization 4
- CTS2361 SharePoint Users 3
- CTS2441 Database Administration 3
- COP2071 Querying Database 3

Sample Program of Study

1st Semester
- COP1000 Principles of Computer Programming 3
- EGS1000 Professional Performance for Technicians 3
- CTS1851 Internet Web Foundations (HTML, CSS) 3
- CET1600 Network Plus 3
- CET2154 A+ Computer Repair 4

2nd Semester
- COP2800 Computer Programming Java 3
- COP2800 Computer Elective 3
- CTS2431C Data Organization and Management and Lab OR
- COP2700 Introduction to Database Management 3
- COP2360 C# Programming 3

3rd Semester
- COP2949 Cooperative Educational Experience in Computer Programming 1-4
- CEN2002 Software Design and Development I 3

COP2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this program.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 33

Computer-Aided Design and Drafting, A.S. Certificate

Program Information
A.S. Certificate - Code 082100 - Catalog 2021/2022
Anindya Paul, Department Chairperson, 386-506-4155, Anindya.Paul@daytonastate.edu
Deborah Kirkland, Assistant Chair, 386-506-4158, Deborah.Kirkland@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The program prepares students for employment or provides additional training for persons employed in manufacturing and high technology industries. This certificate is a part of the Engineering Technology AS degree program. The program prepares students for entering into the manufacturing career cluster.

Description:
This certificate provides a program of study with courses in CAD and solid modeling needed to assist the engineering activities of industry and consultants in planning, designing, and detailing. Rapid prototyping is also utilized throughout the solid modeling courses. This certificate is a part of the Engineering Technology AS degree program.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate proficiency in using advanced CAD commands.
2. Design three-dimensional (3-D) drawings.
3. Demonstrate proficiency in using solid (3D) modeling software.
4. Demonstrate proficiency in engineering design fundamentals.
5. Demonstrate proficiency in solid modeling fundamentals.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs, please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also
encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

**Approximate Additional Costs**

Tuition and Fees*: $2,457  
Access Fee: $27.84 ($1.16 per credit)  
Assessment Fee: $34  
Lab Fees: $279  
Other Costs: A scientific calculator, computer repair tool kit (approx. $20), and soldering kit (approx. $20).  
Textbook Estimate: Consult college bookstore for approximate costs of textbooks.

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information please see:

- 17-3019 Drafters
- 17-3012 Electrical and Electronic Drafters
- 17-3013 Mechanical Drafters
- 17-3026 Industrial Engineering Technicians

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) placement rates for this program are unavailable at this time.

For additional information on wages, trends and career videos: http://www.careerinfonet.org/occ_rep.asp?optstatus=011000000&soccode=173019&id=1&nodeid=2&stfips=12&search=Go

*Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

**Sample Program of Study**

**Year 1**

1st Semester
- ETD2320C Computer Aided Drafting I (AutoCAD) and Lab 3  
- ETD2357C Inventor Solid Modeling and Lab 3  
- ETD2364C SolidWorks Solid Modeling and Lab 3  
- ETD2368C SolidWorks II and Lab 3  
- ETD2377C 3D Computer Animation (3D Studio) and Lab 3  
- ETD2390C Introduction to Revit Architecture and Lab 3  
- ETD2465C Tool Design and Lab 3

2nd Semester
- ETD2340C Computer Aided Drafting II (AutoCAD) and Lab 3  
- ETD2368C SolidWorks II and Lab 3  
- ETD2377C 3D Computer Animation (3D Studio) and Lab 3  
- ETD2390C Introduction to Revit Architecture and Lab 3

Subtotal: 24

**Culinary Arts, A.S. Certificate**

**Program Information**

A.S. Certificate - Code 081900 - Catalog 2021/2022  
Costa Magoulas, Dean, 386-506-3578, Costa.Magoulas@daytonastate.edu  
Lisa Allen, Administrative Specialist, 386-506-3946, Lisa.Allen@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The Culinary Arts Certificate Program at Daytona State College is committed to providing a quality education incorporating both theory and practice in order to prepare
professionally responsible and capable individuals who will demonstrate value to employers within the hospitality industry. Additionally, our mission is to provide the hospitality industry with leaders who will make meaningful contributions to both the industry and their communities.

Description:
This program provides students with the necessary food service skills and culinary skills for an entry-level position as a restaurant cook. The curriculum is designed to give the student a solid foundation of cooking skills. Students are also taught basic sanitation and safety and are ServSafe Certified before program completion. The program provides technical skill proficiency and includes competency-based, applied learning that contributes to greater academic knowledge, including higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills related to all aspects of the Hospitality and Tourism Industry.

Credits earned in this certificate program may be applied toward the AS Degree in Culinary Management - 222600 (p. 210).

Outcomes:
Graduates of the Program will be able to:
1. Identify organization and functions of the culinary industry.
2. Demonstrate skills in food and beverage service, sanitation and safety, and management services.
3. Recognize, identify and demonstrate usage of foods.
4. Demonstrate proficiency in employability skills.
5. Demonstrate the application of mathematics commonly used in the culinary industry.
6. Analyze recipe costs and portion sizes.
7. Identify the organization and functions of the culinary industry.
8. Demonstrate equipment operation and maintenance skills.
9. Analyze labor, fire and liquor laws that affect the culinary industry.
10. Plan and maintain purchasing and receiving procedures.
11. Demonstrate skill in preparing foods for cooking.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $3,583
Access Fee: $40.60 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $1,250 (lab fees are charged for each Food Production course @ $150)
Uniforms: $150
Professional Cutlery: $260
Textbook Estimate: $1000

*In-state tuition only; out-of-state tuition will be higher.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/35-1011.00.

Program Length: The typical length of this program is three (3) semesters (36 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 75%.

Job titles for this certificate are Restaurant Cook, First Line Supervisor. Work in the hospitality industry in restaurants, hotels, country clubs, resorts, and industrial kitchens.

For additional information on wages, trends and career videos:http://www.careerinfonet.org/occ_rep.asp?nodeid=2&optstatus=000110111&next=occ_rep&jobfam=35&soccode=351011&stfips=&level=&id=1&ES=Y&EST=Chefs

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
FOS1201 Sanitation and Safety 3
FSS1063C Baking and Lab 3
FSS1202C Food Production I and Lab 3
FSS1222C Food Production II and Lab 3
FSS1270 Introduction to Craft Beer and Wine 3
Sample Program of Study

1st Semester
- FOS1201 Sanitation and Safety 3
- FSS1063B Baking and Lab 3
- FSS1202C Food Production I and Lab 3
- FSS1222C Food Production II and Lab 3
- HUN1203 Culinary Nutrition 3

2nd Semester
- FSS1270 Introduction to Craft Beer and Wine 3
- FSS2210C Catering and Buffet Management and Lab 3
- FSS2284C Catering and Buffet Management and Lab 3
- HFT1940C Hospitality Practicum I (Basic) and Lab 3
- HFT1941C Hospitality Practicum II (Intermediate) and Lab 3
- HFT2942C Hospitality Practicum III (Advanced) and Lab 3

Summer Semester
- HFT2942C Hospitality Practicum III (Advanced) and Lab 3
- LIS2004 Research Strategies for College Students 1
- OST1141 Keyboarding 1

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 35
For more information see:
http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
<thead>
<tr>
<th>Program Tuition and Fees*</th>
<th>$2,457</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access Fee</td>
<td>$27.84</td>
</tr>
<tr>
<td>($1.16 per credit)</td>
<td></td>
</tr>
<tr>
<td>Assessment Fee</td>
<td>$34</td>
</tr>
<tr>
<td>Lab Fees</td>
<td>$249 - $309 (including electives)</td>
</tr>
<tr>
<td>Textbook Estimate</td>
<td>Varies depending on new, used, renting, or e-books</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

17-3019.00 Drafters, All

Other http://www.onetonline.org/link/summary/17-3019.00

17-2051.00 Civil Engineers http://www.onetonline.org/link/summary/17-2051.00

7-2051.01 Transportation Engineers http://www.onetonline.org/link/summary/17-2051.01

17-2051.02 Water/Wastewater Engineers http://www.onetonline.org/link/summary/17-2051.02

17-3012.00 Electrical and Electronics Drafters http://www.onetonline.org/link/summary/17-3012.00

17-3012.01 Electronic Drafters http://www.onetonline.org/link/summary/17-3012.01

17-3012.02 Electrical Drafters http://www.onetonline.org/link/summary/17-3012.02

17-3026.00 Industrial Engineering Technicians http://www.onetonline.org/help/green/17-3026.00

17-3013.00 Mechanical Drafters http://www.onetonline.org/link/summary/17-3013.00

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 79%.

For additional Information on wages, trends and career videos:

**Note:** Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

Program Specific Courses require a "C" or better.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ETD2320C</td>
<td>Computer Aided Drafting I (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2340C</td>
<td>Computer Aided Drafting II (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EGN1111C</td>
<td>Engineering Drawing and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2357C</td>
<td>Inventor Solid Modeling and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2364C</td>
<td>SolidWorks Solid Modeling and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2465C</td>
<td>Tool Design and Lab</td>
<td>3</td>
</tr>
<tr>
<td>IND2500</td>
<td>Professional Practices for the Design Industry</td>
<td>3</td>
</tr>
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</table>

Elective (3 hrs) Choose one from list

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCN2049</td>
<td>Sustainable Design &amp; Construction</td>
<td>3</td>
</tr>
<tr>
<td>ETC2245</td>
<td>Construction Methods</td>
<td>3</td>
</tr>
<tr>
<td>ETD2368C</td>
<td>SolidWorks II and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2390C</td>
<td>Introduction to Revit Architecture and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2377C</td>
<td>3D Computer Animation (3D Studio) and Lab</td>
<td>3</td>
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</table>

**Sample Program of Study**

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EGN1111C</td>
<td>Engineering Drawing and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2320C</td>
<td>Computer Aided Drafting I (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETD2364C</td>
<td>SolidWorks Solid Modeling and Lab</td>
<td>3</td>
</tr>
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</table>

Elective
2nd Semester
ETD2340C Computer Aided Drafting II (AutoCAD) and Lab 3
ETD2357C Inventor Solid Modeling and Lab 3
ETD2465C Tool Design and Lab 3
IND2500 Professional Practices for the Design Industry 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 24

Engineering Technology Support Specialist, A.S. Certificate

Program Information
A.S. Certificate - Code 082300 - Catalog 2021/2022
Anindya Paul, Department Chairperson, 386-506-4155, Anindya.Paul@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The program prepares students for employment or provides additional training for persons employed in manufacturing and high technology industries. This certificate is a part of the Engineering Technology AS degree program. The program prepares students for entering into the manufacturing career cluster.

Description:
This certificate prepares students for entry-level employment with an occupational title as Engineering Support Specialist or Engineering Specialist in various specialized areas to support engineering design, manufacturing processes and production, testing, and/or maintaining product quality, or to provide supplemental training for persons previously or currently employed in these occupational areas.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate an understanding of industrial processes and material properties.
2. Generate and interpret computer-aided drawings.
3. Demonstrate a fundamental understanding of electronics and electricity.
4. Demonstrate an understanding of industrial safety, health, and environmental requirement.
5. Summarize quality assurance methods and quality control concepts.
6. Demonstrate proficiency in using tools, instruments and testing devices.
7. Implement basic troubleshooting skills.
8. Apply appropriate communication skills.
9. Apply appropriate math skills.
10. Evaluate and apply modern business practices and strategies.
11. Exhibit employability skills.

Financial Aid

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $2,150
Access Fee: $24.36 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $95 - $101
Textbook Estimate: Consult college bookstore for approximate costs of textbooks
Other Costs: A scientific calculator, computer repair tool kit (approx. $20), and soldering kit (approx. $20).

*In-state tuition only; out-of-state tuition will be higher.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/17-3029.00.

Program Length: The typical length of this program is 2 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 74%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create...
your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EET1011C</td>
<td>Introduction to Electrical Circuits and Lab</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td>Advanced Electrical Circuits and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EET1607C</td>
<td>Electronics Assembly and Cabling and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
<tr>
<td>ETD2320C</td>
<td>Computer Aided Drafting I (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETI1110</td>
<td>Introduction to Quality Assurance</td>
<td>3</td>
</tr>
<tr>
<td>ETI1701</td>
<td>Industrial Safety</td>
<td>3</td>
</tr>
<tr>
<td>ETM1010</td>
<td>Mechanical Measurement and Instrumentation</td>
<td>3</td>
</tr>
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</table>

Sample Program of Study

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EET1011C</td>
<td>Introduction to Electrical Circuits and Lab</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td>Advanced Electrical Circuits and Lab</td>
<td>3</td>
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<tr>
<td>EET1607C</td>
<td>Electronics Assembly and Cabling and Lab</td>
<td>3</td>
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<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
<tr>
<td>ETD2320C</td>
<td>Computer Aided Drafting I (AutoCAD) and Lab</td>
<td>3</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ETI1110</td>
<td>Introduction to Quality Assurance</td>
<td>3</td>
</tr>
<tr>
<td>ETI1701</td>
<td>Industrial Safety</td>
<td>3</td>
</tr>
<tr>
<td>ETM1010</td>
<td>Mechanical Measurement and Instrumentation</td>
<td>3</td>
</tr>
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</table>

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 21

Hospitality Beverage Science, A.S. Certificate

Program Information

A.S. Certificate - Code 082500 - Catalog 2021/2022

Costa Magoulas, Dean, 386-506-3578, Costa.Magoulas@daytonastate.edu
Lisa Allen, Administrative Specialist, 386-506-3946, Lisa.Allen@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Hospitality Beverage Science Certificate program is to give students the required knowledge, experience and skills for employment in the beverage segment of the hospitality and culinary industry. The program is committed to providing and fostering a student centered learning environment that combines theory and practical hands on teaching methods in a state of the art professional setting.

Description:
The Hospitality Beverage Science program is designed to prepare students for a variety of careers in the craft brewing, hospitality or culinary industry.

Outcomes:
Graduates of the program will be able to:
1. Handle and process brewing ingredients for making beer.
2. Manage yeast propagation and cultivation in a craft brewery setting.
3. Discuss wine production, identification, production methods, and proper service technique.
4. Pair wines and beer with appropriate food choices.
5. Understand standard cleaning, sanitizing, and safety procedures in a commercial brewery or bar.
6. Demonstrate skills in sanitation and safety procedures for a commercial brewery or bar.
7. Demonstrate beverage servings in a commercial setting while conforming to safe practices and applicable laws.
8. Identify and explain the various components of beverage management in accordance with federal, state and local regulations.
9. Demonstrate the ability to design a beverage menu.
10. Identify and develop a marketing plan for beverage products for a hospitality establishment.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at
Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Program Tuition and Fees*</td>
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<tr>
<td>Access Fee</td>
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<td>Assessment Fee</td>
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<tr>
<td>Lab Fees</td>
<td>$110</td>
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<tr>
<td>Uniforms</td>
<td>$100</td>
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*In-state tuition only; out-of-state tuition will be higher.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/11-9051.00.

Program Length: The typical length of this program is three (3) semesters (36 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 92%.

Job titles for this certificate are Foodservice Manager, Brewery Assistant, Brewery Worker, Beverage Server in a brewery tap room, brewpub, restaurant, or hotel. 

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>FSS1270</td>
<td>Introduction to Craft Beer and Wine</td>
<td>3</td>
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<tr>
<td>FSS1287</td>
<td>Introduction to Craft Beer Production</td>
<td>3</td>
</tr>
<tr>
<td>HFT1021</td>
<td>Beer, Wine and Beverage Service</td>
<td>3</td>
</tr>
<tr>
<td>HFT1213</td>
<td>Beverage Sanitation and Safety</td>
<td>3</td>
</tr>
<tr>
<td>HFT1860</td>
<td>Beverage Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>HFT2009</td>
<td>Hospitality Professionalism</td>
<td>3</td>
</tr>
<tr>
<td>HFT2454</td>
<td>Hospitality Purchasing and Controls</td>
<td>3</td>
</tr>
<tr>
<td>HFT2804</td>
<td>Introduction to Beverage Science</td>
<td>3</td>
</tr>
<tr>
<td>HFT2822</td>
<td>Brewery Operations</td>
<td>3</td>
</tr>
<tr>
<td>HFT2867</td>
<td>Wine Essentials</td>
<td>3</td>
</tr>
</tbody>
</table>

**Sample Program of Study**

1st Semester

- HFT1213 Beverage Sanitation and Safety 3
- FSS1270 Introduction to Craft Beer and Wine 3
- HFT2009 Hospitality Professionalism 3
- HFT2804 Introduction to Beverage Science 3

2nd Semester

- HFT1021 Beer, Wine and Beverage Service 3
- HFT1860 Beverage Operations Management 3
- HFT2454 Hospitality Purchasing and Controls 3
- HFT2867 Wine Essentials 3

Summer Semester

- HFT2822 Brewery Operations 3
- FSS1287 Introduction to Craft Beer Production 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 30

**Information Technology Analysis, A.S. Certificate**

**Program Information**

A.S. Certificate - Code 090300 - Catalog 2021/2022

Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu

Luke Sui, Assistant Chair, Luke.Sui@daytonastate.edu

Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The program provides the student a basic understanding of microcomputer operating procedures, software application packages and knowledge of configuring, maintaining and troubleshooting hardware related to a microcomputer based work environment. The program incorporates innovative teaching methods, uses latest technology, thus encouraging student success.

**Description:**

The certificate program in Information Technology Analysis prepares the student to review microcomputer
oriented operating procedures, software applications packages, and hardware in order to select the appropriate information technology equipment for a particular microcomputer based environment; install information technology equipment, troubleshoot information technology equipment, support technology users. Program courses transfer directly into Associate of Science Computer Information Technology and other Associate degree programs.

Most of the program courses count toward the AS degree in Networking Systems Technology (p. 244), and some courses could be applied toward AS degrees in Computer Programming and Analysis (p. 206), Computer Information Technology (p. 203), and Computer Engineering Technology (p. 201).

Outcomes:

Graduates of the program will be able to:
1. Perform installation and configuration of computer hardware and software.
2. Design, create, and test a networked environment.
3. Demonstrate understanding of internet structure, organization and navigation.
4. Plan, perform and evaluate technical system support functions.
5. Design, perform and evaluate troubleshooting activities.
6. Plan and perform systems monitoring activities.
7. Assess and perform computer information systems analysis activities.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs, please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $2,764
Access Fee: $31.32 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $20
Textbook Estimate: Varies depending on new, used, renting, or e-books

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

15-1051.00 Computer Systems Analysts
15-1021.00 Computer Programmers
15-1041.00 Computer Support Specialists
15-1071.01 Computer Security Specialists
15-1081.00 Network Systems and Data Communications Analysts
43-9011.00 Computer Operators

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 97%.

For additional Information on wages, trends and career videos:
http://www.careerinfonet.org/occ_rep.asp?optstatus=0110000000&soccode=151051&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTS2353</td>
<td>Networking with Windows Server</td>
<td>3</td>
</tr>
<tr>
<td>CTS2214</td>
<td>Project Management w/Microsoft Project</td>
<td>3</td>
</tr>
<tr>
<td>CIS2350</td>
<td>Principles of Information</td>
<td>3</td>
</tr>
</tbody>
</table>
Sample Program of Study

1st Semester
- CET2154 A+ Computer Repair 4
- CET1600 Network Plus 3
- CGS2100 Microcomputer Applications 3
- EGS1000 Professional Performance for Technicians 3
- CIS2949 Cooperative Education Experience in Computer and Information Systems 1-4

2nd Semester
- CIS2350 Principles of Information Assurance 3
- CTS2321 Linux Fundamentals 3
- CTS2353 Networking with Windows Server 3
- CTS2214 Project Management w/Microsoft Project 3
- CIS2949 Cooperative Education Experience in Computer and Information Systems 1-4

CIS2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this program.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 27

Program Mission, Description, and Outcomes

Mission:
The program prepares students with quality training, practice and skill development necessary to progress in the interior design industry with a focus on kitchen and bath interiors. The program seeks to provide unique learning opportunities through practical hands-on training, involvement in and from the design community, and a comprehensive curriculum to ensure a successful transition from student of kitchen and bath design to practitioner of kitchen and bath design.

Description:
The primary purpose of this program is to prepare students for initial employment in the interior design, architecture, or construction industry, specifically in the kitchen and bath disciplines. This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for careers in this field. Program competency-based applied learning covers the elements and principles of design, advanced hand and computer aided drawing skills, visual and oral presentation skills, and NKBA (National Kitchen and Bath) standards for kitchen and bath design.

Graduates of the Kitchen and Bath specialization certificate can transfer all 39 certificate credits should they wish to pursue an AS degree in Interior Design Technology - 207000 (p. 240) at Daytona State College. Certificate completers also have an option to transfer up to 17 credits should they wish to pursue an AS degree in Architectural and Building Technology - 221900 (p. 195). Graduates may secure entry-level positions with kitchen and bath showrooms, interior design studios, home improvement stores, or architectural firms. Graduates career options are kitchen designer, bath designer, industry representative, salesperson, drafting technician, or design assistant. Upon completion, students will be qualified for positions with "to-the-trade-only" fabric/furniture/flooring showrooms serving the interior design professionals.

Outcomes:
Graduates of the program will be able to:
1. Identify and apply elements and principles of design to interior spaces.
2. Incorporate evaluations, space planning, layout, workflow, and design into kitchen and bath projects.
3. Research and specify interior design materials and resources as they apply to kitchen and bath projects.
4. Identify interior building codes, regulations, and legislation relating to residential and non-residential spaces.
5. Explain sustainability issues related to the design, construction, and maintenance of the built environment.
6. Communicate design concepts effectively through drawing, written, visual, and oral presentations.
7. Demonstrate employability skills and an understanding of entrepreneurship and systems for a professional practice.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs, please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $3,993
Access Fee: $45.24 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $520 - $535
Textbook Estimate: Varies depending on new, used, renting, or e-books

*In-state tuition only: out-of-state tuition will be higher.

Additional Admission Requirements
• Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/27-1025.00.

Program Length: The typical length of this program is three (3) semesters (45 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) placement rates for this program are unavailable at this time.

Job titles for this certificate are Kitchen designer, bath designer, salesperson for kitchen and bath showroom, drafting technician, CAD technician, industry representative, project manager, and design assistant to an architecture or interior design firm.

For additional Information on wages, trends and career videos:
http://www.careerinfonet.org/occ_rep.asp?optstatus=01100000&soccode=271025&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCN1251C</td>
<td>Architectural Drawing I and Lab</td>
<td>3</td>
</tr>
<tr>
<td>IND2408</td>
<td>Specialized Software for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>HHD1361</td>
<td>Practical Interior Applications</td>
<td>3</td>
</tr>
<tr>
<td>BCN2049</td>
<td>Sustainable Design &amp; Construction</td>
<td>3</td>
</tr>
<tr>
<td>IND1300</td>
<td>Graphics of Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>IND1432</td>
<td>Lighting for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>IND1935</td>
<td>Building and Barrier Free Codes</td>
<td>3</td>
</tr>
<tr>
<td>IND2410</td>
<td>Kitchen and Bath Design I</td>
<td>3</td>
</tr>
<tr>
<td>IND2411</td>
<td>Materials and Estimating for Kitchen and Bath</td>
<td>3</td>
</tr>
<tr>
<td>IND2414</td>
<td>Kitchen and Bath Design II</td>
<td>3</td>
</tr>
<tr>
<td>IND2500</td>
<td>Professional Practices for the Design Industry</td>
<td>3</td>
</tr>
<tr>
<td>IND1233</td>
<td>Studio I-Fundamentals of Interiors</td>
<td>3</td>
</tr>
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<td>ETD2320C</td>
<td>Computer Aided Drafting I (AutoCAD) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>IND2949</td>
<td>Cooperative Education Experience in Interior Design</td>
<td>1-3</td>
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</tbody>
</table>

IND2949 is a variable credit course (1-3 credits). The academic department has approved it for 3 credits in this program.

Sample Program of Study

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>IND1233</td>
<td>Studio I-Fundamentals of Interiors</td>
<td>3</td>
</tr>
<tr>
<td>BCN1251C</td>
<td>Architectural Drawing I and Lab</td>
<td>3</td>
</tr>
<tr>
<td>BCN2049</td>
<td>Sustainable Design &amp;</td>
<td>3</td>
</tr>
</tbody>
</table>
IND1300 Construction Graphics of Interior Design I 3
HHD1361 Practical Interior Applications 3

2nd Semester
IND2500 Professional Practices for the Design Industry 3
IND1432 Lighting for Interior Design 3
IND1935 Building and Barrier Free Codes 3

IND2949 Cooperative Education Experience in Interior Design OR 1-3
ETD2320C Computer Aided Drafting I (AutoCAD) and Lab 3
IND2408 Specialized Software for Interior Design 3

IND2949 is a variable credit course (1-3 credits). The academic department has approved it for 3 credits in this program.

3rd Semester
IND2411 Materials and Estimating for Kitchen and Bath 3
IND2410 Kitchen and Bath Design I 3
IND2414 Kitchen and Bath Design II 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 39

Marketing, Sales and Service - Entrepreneurship, A.S. Certificate

Program Information
A.S. Certificate - Code 081700 - Catalog 2021/2022
Jackson Musyimi, Assistant Chair, 386-506-3261, Jackson.Musyimi@daytonastate.edu
Diana-Joy Colarusso, 386-506-3603, DianaJoy.Colarusso@daytonastate.edu
School of Business Administration, 386-506-4227

Program Mission, Description, and Outcomes
Mission:
The mission of the Marketing, Sales, and Service - Entrepreneurship Certificate Program is to prepare students for entry-level employment in a marketing-related field through innovative curriculum that emphasizes student success, promotes diversity, and provides the fundamental concepts, knowledge and skills needed to meet local industry needs.

Description:
This college credit certificate program is designed to provide individuals with the skills and knowledge necessary to work in sales positions, assist advertising managers, and develop social media marketing strategies.

Some credits earned in this program may be applied toward the Business Operations Certificate - 091300 (p. 168), Business Management Certificate - 091600 (p. 166) or AS degree in Business Administration - 205900 (p. 198). Credits earned in this program may also be applied toward the electives for an AA degree or the occupational/technical credits required for the BAS program.

Outcomes:
Graduates of the program will be able to:
1. Identify various marketing strategies or service techniques.
2. Demonstrate effective communication via marketing strategy.
3. Plan the components of a marketing strategy.
4. Develop a business plan.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grant, loans and work programs, please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information, see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $1,229
Access Fee: $13.92 ($1.16 per credit)
Assessment Fee: $34
Textbook Estimate: $400

*In-state tuition only; out-of-state tuition will be higher.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please
Program Length: The typical length of this program is one (1) semester (15 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 94%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MAR2011</td>
<td>Principles of Global Marketing</td>
<td>3</td>
</tr>
<tr>
<td>SBM2000</td>
<td>Small Business Management</td>
<td>3</td>
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<tr>
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<td>Business Elective Choose Two (6 credits)</td>
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<td>MAR2101</td>
<td>Social Media Marketing</td>
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<tr>
<td>MAR2321</td>
<td>Advertising</td>
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</tr>
<tr>
<td>MKA2021</td>
<td>Building Selling Relationships</td>
<td>3</td>
</tr>
<tr>
<td>MNA2161</td>
<td>Customer Service Management</td>
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</tr>
<tr>
<td>MAR2720</td>
<td>Digital Marketing</td>
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Sample Program of Study

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</tr>
</thead>
<tbody>
<tr>
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<td>3</td>
</tr>
<tr>
<td>MAR2720</td>
<td>Digital Marketing</td>
<td>3</td>
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</tbody>
</table>

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 12

Medical Information Coder Biller (Limited Access Program), A.S. Certificate

Program Information

A.S. Certificate - Code 091201 - Catalog 2021/2022

Linda Moss, Assistant Chair, 386-506-3756, Linda.Moss@daytonastate.edu

Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Medical Information Coder/Biller program at Daytona State College is to provide a quality program to educate students regarding the coding and billing in an outpatient setting.

Description:
This certificate program prepares students for entry-level employment as a medical coder/biller in ambulatory, physician office, and hospital outpatient settings. The Medical Information Coder/Biller is responsible for translating diagnostic and procedural narrative from the medical record into alphanumeric codes. Credits earned in this certificate program may be applied toward the AS degree in Health Information Technology. Graduates are eligible to take applicable credentialing examinations. The Medical Information Coder Biller AS Certificate is fully embedded in the AS Degree Health Information Technology Program (p. 233).

Outcomes:
Graduates of the program will be able to:
1. Demonstrate appropriate communication skills in verbal and written tasks in a health care office environment
2. Accurately code and bill in an outpatient setting by analyzing medical data, including problem solving complex medical data scenarios with a high degree of accuracy.
3. Identify and evaluate information in the electronic medical record by effectively navigating the system.
4. Function as a valuable member of a quality healthcare team.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.
Approximate Additional Costs

Program Tuition and Fees*: $3,788
Access Fee: $42.92 ($1.16 per credit)
Assessment Fee: $34
Lab Fees (including liability insurance): $125
Textbook Estimate: $500
FDLE/FBI Background Screening: $90

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

• This is a limited access program.
• Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
• Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
• Completion of the following course with a grade of ‘C’ or better is required for continuing enrollment approval: HSC1531 (Medical Terminology).
• A physical examination is required prior to entering the clinical setting.

Additional Completion Requirements

• This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
• Submit completed application for continuing enrollment to the School of Health Careers. Applications are accepted anytime during the year. Selections are made once per year. Applicants with cumulative GPA’s of 2.5 or higher and successful completion of all prerequisite and corequisite courses will be considered more favorably.
• To be eligible for continuing enrollment, the student must qualify for ENC1101 (Introduction to Composition). The student must show successful completion of MAT0028C (Elementary Algebra and Lab). This eligibility can be met through assessment results or course work. Applicants that graduated from a Florida public high school after the year 2003 and earned a Standard High School diploma are not required to take the placement test. Those applicants that have successfully completed college level English and/or Math may be exempt from placement testing. All other applicants are required to take the Postsecondary Education Readiness Test (PERT) and be at the 10th grade level for reading, language and arithmetic.
• All courses must be completed with a ‘C’ or better. Program specific courses must have been completed within one year and evaluated by the assistant chair. All other substitutions must be approved by the Assistant Chair.
• Students will be held accountable for the policies and procedures of the Medical Information Coder/Biller program as outlined in the Health Information Technology and Coder/Biller student handbook, as well as the College Student handbook.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/29-2071.00.

Program Length: The typical length of this program is three (3) semesters (45 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 82%.

Job titles for this certificate are Medical Coder and Medical Biller.

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses

General Education Core - 6 Credits

Communication Core (3 credits)
ENC1101 Introduction to Composition 3

Natural Sciences Core (3 credits)
BSC1020 Human Biology 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program Specific Courses require a "C" or better.

HSC1531 Medical Terminology 4
HIM1000C Introduction to Health 3
Information Management and Lab
HIM1222C Beginning ICD-10-CM Coding and Lab 4
HIM1273 Billing and Reimbursement Methods 2
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<td>HIM2012</td>
<td>Legal Aspects of Health Records</td>
<td>2</td>
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<tr>
<td>HIM2253C</td>
<td>Beginning CPT Coding and Lab</td>
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</tr>
<tr>
<td>HIM2283C</td>
<td>Advanced CPT Coding and Lab</td>
<td>3</td>
</tr>
<tr>
<td>HIM2430</td>
<td>Concepts of Diseases</td>
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<tr>
<td>HIM2442</td>
<td>Pharmacology and Lab</td>
<td>1</td>
</tr>
<tr>
<td>HIM2400</td>
<td>Health Records in Alternate Settings</td>
<td>2</td>
</tr>
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<td>HIM2652</td>
<td>Electronic Health Record</td>
<td>2</td>
</tr>
<tr>
<td>HIM2800</td>
<td>Coding Professional Practice Experience I</td>
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**Sample Program of Study**

**Prerequisite Course**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>HSC1531</td>
<td>Medical Terminology</td>
<td>4</td>
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**1st Semester**

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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BSC1020</td>
<td>Human Biology</td>
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</tr>
<tr>
<td>HIM1000C</td>
<td>Introduction to Health Information Management and Lab</td>
<td>3</td>
</tr>
<tr>
<td>HIM1222C</td>
<td>Beginning ICD-10-CM Coding and Lab</td>
<td>4</td>
</tr>
<tr>
<td>HIM2652</td>
<td>Electronic Health Record</td>
<td>2</td>
</tr>
<tr>
<td>HIM2430</td>
<td>Concepts of Diseases</td>
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**2nd Semester**

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<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>HIM2442</td>
<td>Pharmacology and Lab</td>
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</tr>
<tr>
<td>HIM2253C</td>
<td>Beginning CPT Coding and Lab</td>
<td>3</td>
</tr>
<tr>
<td>HIM1273</td>
<td>Billing and Reimbursement Methods</td>
<td>2</td>
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</table>

**3rd Semester**

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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>HIM2283C</td>
<td>Advanced CPT Coding and Lab</td>
<td>3</td>
</tr>
<tr>
<td>HIM2012</td>
<td>Legal Aspects of Health Records</td>
<td>2</td>
</tr>
<tr>
<td>HIM2400</td>
<td>Health Records in Alternate Settings</td>
<td>2</td>
</tr>
<tr>
<td>HIM2800</td>
<td>Coding Professional Practice Experience I</td>
<td>1</td>
</tr>
</tbody>
</table>

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 37

**Network Server Administration, A.S. Certificate**

**Program Information**

A.S. Certificate - Code 090400 - Catalog 2021/2022

Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu

Timothy Pintello, Assistant Chair, 386-506-4126, Timothy.Pintello@daytonastate.edu

Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The certificate program prepares the student to plan, install, configure, troubleshoot and monitor computer networks. Students will also be able to understand, plan, manage and implement security in a networked environment. This program incorporates innovative teaching methods, uses the latest technology, thus encouraging student success.

**Description:**

The certificate program in Network Server Administration prepares the students to plan, install, configure, and monitor computer networks in a LAN/WAN environment. Students will have a good background in networking fundamentals and capable of maintaining and supporting a small network. Program courses transfer directly into Associate of Science Network Systems Technology and other Associate degree programs including Computer Information Technology, Computer Engineering Technology and Electronics Engineering Technology.

**Outcomes:**

Graduates of the program will be able to:
1. Design, create, and test a network environment.
2. Present how data communications protocols and devices interact with each other.
3. Plan and perform internetworking administration, management, and other activities.
4. Plan and perform troubleshooting and maintenance on network hardware and software.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs, please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester.
For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $2,457
Access Fee: $27.84 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $10
Textbook Estimate: Varies depending on new, used, renting, or e-books

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

11-3021.00 Computer and Information Systems Managers http://www.onetonline.org/link/summary/11-3021.00
15-1021.00 Computer Programmers http://www.onetonline.org/link/summary/15-1021.00
15-1041.00 Computer Support Specialists http://www.onetonline.org/link/summary/15-1041.00

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 91%.

For additional Information on wages, trends and career videos: http://www.careerinfonet.org/occ_rep.asp?optstatus=011000000&soccode=113021&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>CTS2308</td>
<td>Installing and Configuring Windows Workstation OS</td>
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<tr>
<td>CIS2350</td>
<td>Principles of Information Assurance</td>
<td>3</td>
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<tr>
<td>CET1600</td>
<td>Network Plus</td>
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<tr>
<td>CTS2358</td>
<td>Identity with Windows Server</td>
<td>3</td>
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<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
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<tr>
<td>CTS2353</td>
<td>Networking with Windows Server</td>
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<tr>
<td>CTS2370</td>
<td>Virtualization Infrastructure: Installation and Configuration</td>
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<tr>
<td>CET2660</td>
<td>Fundamentals of Cybersecurity Analysis</td>
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<tr>
<td>CIS2381</td>
<td>Foundations of Digital Forensics</td>
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<tr>
<td>CNT2402</td>
<td>Certified Ethical Hacker</td>
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<tr>
<td>CTS2310</td>
<td>Securing Windows Servers</td>
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<tr>
<td>CTS2321</td>
<td>Linux Fundamentals</td>
<td>3</td>
</tr>
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<td>CTS2321</td>
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<td>EGS1000</td>
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<td>CTS2308</td>
<td>Installing and Configuring Windows Workstation OS</td>
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<td>CET1600</td>
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<td>CTS2358</td>
<td>Identity with Windows Server</td>
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<td>CTS2353</td>
<td>Networking with Windows Server</td>
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2nd Semester

<table>
<thead>
<tr>
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<th>Course Name</th>
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<tbody>
<tr>
<td>CTS2358</td>
<td>Identity with Windows Server</td>
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<tr>
<td>CTS2353</td>
<td>Networking with Windows Server</td>
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</table>

Subtotal: 24

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Office Management, A.S. Certificate

Program Information

A.S. Certificate - Code 091400 - Catalog 2021/2022
Max Nagiel, Department Chair, 386-506-3829, Max.Nagiel@daytonastate.edu
School of Business Administration, 386-506-4227

Program Mission, Description, and Outcomes

Mission:
The mission of the Office Management Certificate Program is to prepare students through the use of an innovative curriculum that promotes student success for entry-level office management positions in customer relations, office support, and records management meeting local industry needs.

Description: This program is designed for the student seeking employment as an office administration specialist. It provides a solid foundation in computer operations, word processing software, and office procedures. The student develops business communication, computation, computer software application and office management skills. This college credit certificate is articulated into the AS degree in Office Administration.

Credits earned in this certificate may be applied toward the 092600 Office Support (Technical Certificate) (p. 188) and the 222900 AS Office Administration (p. 257). The 092600 certificate can be earned in the first semester. See the sample program of study.

Outcomes: Graduates of the program will be able to:
1. Communicate in a clear and effective manner.
2. Perform keyboarding and document processing activities.
3. Demonstrate knowledge of human relations skills.
4. Demonstrate employability skills.
5. Develop leadership skills.
6. Perform information processing and transmittal activities.
7. Perform decision-making activities as related to business software and the office environment.
8. Perform business computations, records and office management skills.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

<table>
<thead>
<tr>
<th>Program Tuition and Fees*</th>
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<tbody>
<tr>
<td>Access Fee</td>
<td>$31.32 ($1.16 per credit)</td>
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<td>Assessment Fee</td>
<td>$34</td>
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<tr>
<td>Textbook Estimate</td>
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Careers
The following information is required by federal regulations to be provided to student for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/43-1011.00.

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 97%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
Program Specific Courses require a "C" or better.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<td>ISM2000</td>
<td>Business Information</td>
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<td>Management</td>
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<tr>
<td>OST1100</td>
<td>Keyboarding and Formatting</td>
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<td>OST1110</td>
<td>Keyboarding and Formatting</td>
<td>3</td>
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<tr>
<td>OST1330</td>
<td>Business English</td>
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<td>OST2336</td>
<td>Business Communications</td>
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<td>OST2401</td>
<td>Basic Office Procedures</td>
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<td>OST2501</td>
<td>Office Management</td>
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<td>OST2713</td>
<td>Advanced Computer Software</td>
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Sample Program of Study
1st Semester
<table>
<thead>
<tr>
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<td>OST1330</td>
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2nd Semester
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<td>MNA2161</td>
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<td>Management</td>
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</table>
Office Support (Technical Certificate), A.S. Certificate

Program Information

A.S. Certificate - Code 092600 - Catalog 2021/2022
Max Nagiel, Department Chair, 386-506-3829, Max.Nagiel@daytonastate.edu
School of Business Administration, 386-506-4227

Program Mission, Description, and Outcomes

Mission:
The mission of the Office Support Certificate Program is to prepare students for entry-level employment in a variety of office settings using an innovative curriculum which emphasizes student success and meets local industry needs.

Description:
Office Support (Technical Certificate) is a 12 hour college credit certificate in the Office Administration program. It is the first step toward the AS degree in Office Administration. This program teaches high quality entry office skills and in addition to being the first semester of the Office Administration AS degree, it is also valuable for clients of One Stop and Fresh Start programs to reintegrate into the work force. Job titles: Entry-level support positions such as general office clerk, office assistant, receptionist, office and administrative support worker, and information clerk.

This certificate is embedded in the following AS certificates: Office Management - 091400 (p. 186); and the AS degree in Office Administration - 222900 (p. 257). This certificate is the basis for continuing education.

Outcomes:
Graduates of the program will be able to:

1. Communicate in a clear and effective manner.
2. Perform keyboarding and document processing activities.
3. Demonstrate knowledge of human relations skills.
4. Demonstrate employability skills.
5. Perform information processing and transmittal activities.
6. Perform decision-making activities as related to business software and the office environment.

Financial Aid

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grant, loans and work programs available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $1,229
Access Fee: $13.92 ($1.16 per credit)
Assessment Fee: $34

*In-state tuition only; out-of-state tuition will be higher.

Careers

The following information is required by federal regulations to be provided to student for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/43-6011.00.

Program Length: The typical length of this program is one (1) semester (15 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 98%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

Program Specific Courses require a "C" or better.
ISM2000 Business Information Processing 3
OST1100  Keyboarding and Formatting  3
OST1330  Business English  3
OST2401  Basic Office Procedures  3

Sample Program of Study
ISM2000  Business Information Processing  3
OST1100  Keyboarding and Formatting  3
OST1330  Business English  3
OST2401  Basic Office Procedures  3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 12

Paramedic (Limited Access Program), A.S. Certificate

Program Information
A.S. Certificate - Code 095700 - Catalog 2021/2022
Teresa Campbell, Senior Staff Assistant, 386-506-4122, Teresa.Campbell@daytonastate.edu
David McCallister, Assistant Chair, 386-506-4177, David.McCallister@daytonastate.edu
Jessica Paugh, Director, 386-506-4201, Jessica.Paugh@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Paramedic program is to provide students with the necessary training and practices to deliver high quality, caring patient care in the pre-hospital environment, emphasizing student success and embracing excellence and diversity.

Description:
The program trains students in the specialized and advanced skills and techniques required for emergency in-the-field pre-hospital care. Instruction covers IV therapy, advanced cardiac life support, advanced care skills for the patient in shock and telemetry and communications. It also provides additional information and skills practices to allow you to become proficient in the care of respiratory, medical and traumatic emergencies. The specific purpose of this program is to meet minimum requirements set by the Florida Department of Health, Bureau of Emergency Medical Services to allow you to take the Florida state certification examination for paramedic. Graduates of the program are eligible to take the Florida state board examination for paramedic. Graduates are qualified to work as advanced care providers on ambulances, in hospital emergency rooms, intensive care units and emergency helicopter transport agencies.

Note: In order to take this program of study, students must have proof of completion of an Emergency Medical Technician (EMT) course. Florida certification as an EMT must be obtained prior to the end of the first semester of the program. Credits earned in this program may be counted towards the Emergency Medical Services AS degree (p. 225).

Program Accreditation: The Daytona State College EMS Program is approved by the Florida Department of Health, Bureau of Emergency Medical Services, as meeting all statutory requirements set forth in Florida Statute 401. The Daytona State College EMS Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). CCAAHEP may be contacted at 25400 US Highway 19 North, Suite 158, Clearwater, Florida, 33763, (727) 210-2350 or www.caahep.org. CoAEMSP may be contacted at 8301 Lakeview Parkway, Suite 111-312, Rowlett, Texas, 75088, (214)703-8445 or www.coaemsp.org.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:
1. Exhibit effective communication within the Paramedic profession.
2. Demonstrate professional behaviors consistent with the expectations for entry level Paramedic provider.
3. Demonstrate safe practices within the Paramedic profession.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are encouraged to apply for one of the many Daytona State College Foundation scholarships offered each
semester. For more information see: http://www.daytonastate.edu/scholarships.

**Approximate Additional Costs**

Program Tuition and Fees*: $4,300  
Access Fee: $48.72 ($1.16 per credit)  
Assessment Fee: $34  
Lab Fees: Semester One ($236); Semester Two ($160); Semester Three ($175); Semester Four (Field Internship - $177)  
Uniforms: $200 Entire Year  
Textbooks/Equipment: $550 Entire Year  
Criminal Background Check and Drug Screen: $117.25  
DSC Graduation Fee: $10

* In-state tuition listed; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Completion of the EMS Application.
- Attending the mandatory EMS Orientation:
  - Satisfactory results of a Florida Department of Law Enforcement and FBI background check.
  - Students will be required to wear uniforms.
  - Students will be held accountable for the policies and procedures of the Paramedic Program as outlined in the EMS student policy/rule book, as well as those outlines in the Daytona State College Student Handbook.
- Completion of physical examination and submitting required immunizations

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/29-2041.00.

Program Length: The typical length of this program is three (3) semesters (36 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 56%.

Paramedic graduates have been employed at the local public safety agencies, theme parks and local hospitals.

*Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.*

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>EMS2603C</td>
<td>Paramedic I and Lab</td>
<td>13</td>
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<tr>
<td>EMS2666</td>
<td>Paramedic Clinical I</td>
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</tr>
<tr>
<td>EMS2604C</td>
<td>Paramedic II and Lab</td>
<td>12</td>
</tr>
<tr>
<td>EMS2667</td>
<td>Paramedic Clinical II</td>
<td>2</td>
</tr>
<tr>
<td>EMS2605C</td>
<td>Paramedic III and Lab</td>
<td>11</td>
</tr>
<tr>
<td>EMS2659</td>
<td>Paramedic Field Internship</td>
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**Sample Program of Study**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tr>
<td>1st</td>
<td>EMS2603C</td>
<td>Paramedic I and Lab</td>
<td>13</td>
</tr>
<tr>
<td>2nd</td>
<td>EMS2666</td>
<td>Paramedic Clinical I</td>
<td>1</td>
</tr>
<tr>
<td>3rd</td>
<td>EMS2604C</td>
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<td>4th</td>
<td>EMS2667</td>
<td>Paramedic Clinical II</td>
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<tr>
<td></td>
<td>EMS2659</td>
<td>Paramedic Field Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

*Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.*

Subtotal: 42

**Notes**

In order to take this program of study, students must already be a state-certified Florida EMT in good standing. Credits earned at another accredited institution may be eligible for transfer to Daytona State College, if the student possesses a current National Registry EMT license. Credits earned in this program may be counted in the Emergency Medical Services AS degree.

**Television Studio Production, A.S. Certificate**

**Program Information**

A.S. Certificate - Code 097901 - Catalog 2021/2022

Anita Bevins, Professor, 386-506-3936, Anita.Bevins@daytonastate.edu  
Steven Benson, Chair, 386-506-3581, Steven.Benson@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The mission of the Television Studio Production Certificate is to provide students with a working knowledge of principles necessary for successful entry into the field of television and video production.
Description:
The Television Studio Production Certificate program is a College Credit Certificate consisting of 12-hours of certificate courses in the area of television studio production. Students will have an opportunity to learn video production skills in the college's professional television station, WDSC-TV 15, during a succession of three courses. Each of these courses includes a lab component, bringing the college credit hours to four for each course. The certificate courses will also satisfy 12 of the 18-hour, lower division occupational/technical track required by the Bachelor of Applied Science in Supervision and Management program. A.A. students can earn this certificate and fulfill 12 credit hours of general education elective credits.

Outcomes:
Graduates of the program will be able to:
1. Exhibit team skills.
2. Model safe and efficient work practices.
3. Create appropriate lighting for location and/or set productions.
4. Operate a video camera.
5. Generate a studio and/or location footage.
6. Record, mix, and edit audio resources.
7. Use production control room equipment.
8. Organize and edit video resources.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.
Financing Options: For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $1,229
Access Fee: $13.92 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $12.66
Textbook Estimate: $115
*In-state tuition only; out-of-state tuition will be higher.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/find/quick?s=television+production.

Program Length: The typical length of this program is three (3) semesters. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 85%.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
RTV1000C Fundamentals of Broadcast Production and Lab 4
RTV1510C Studio Television Production and Lab 4
RTV2541C Team Media Production and Lab 4

Sample Program of Study
1st Semester
RTV1000C Fundamentals of Broadcast Production and Lab 4

2nd Semester
RTV1510C Studio Television Production and Lab 4

3rd Semester
RTV2541C Team Media Production and Lab 4

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Subtotal: 12

Notes
Credits earned in this certificate may be applied toward lower division Occupational/Technical requirements for the Bachelor of Applied Science in Supervision and Management degree.

Web Development Specialist, A.S.
Certificate

Program Information
A.S. Certificate - Code 090900 - Catalog 2021/2022
Program Mission, Description, and Outcomes

Mission:
The certificate program provides the basic technical skills aligned with the industry standards to design and build websites using web programming languages and to prepare for further education and careers in Information Technology cluster. The program incorporates innovative teaching methods, uses latest technology and industry relevant web coding languages, thus encouraging student success.

Description:
The certificate program in Web development specialist provides the student a solid understanding of the web based technology. The student develops the technical skills to design and build websites using multiple web programming languages for personal and business use, maintain, trouble shoot and implement web based technology on the website for optimization and analysis purposes. The content prepares students to work in Internet, Intranet, and Extranet environments; installing and configuring Intranet and web based resources. Some of the program courses could be applied toward AS degrees in Computer Information Technology (p. 203), Computer Programming and Analysis (p. 206), and Computer Engineering Technology (p. 201).

Outcomes:
Graduates of the program will be able to:
1. Demonstrate proficiency with Internet structure, organization, and navigation.
2. Plan and perform installation and configuration of computer hardware and computer hardware.
3. Plan and perform enterprise architecture-related tasks.
4. Prepare, plan and perform web design/development activities and web site management activities.
5. Plan and perform programming and scripting using multiple languages.
6. Perform testing/troubleshooting activities and illustrate professional development skills and general organizational computing workplace competencies.
7. Use integrated development environment, and write codes in multiple web languages to create and support e-commerce websites.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs, please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $3,583
Access Fee: $40.60 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $45
Textbook Estimate: Varies depending on new, used, renting, or e-books

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements
- Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/15-1099.04.

Program Length: The typical length of this program is three (3) semesters (45 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2016-17) for this field at 71%.

Jobs titles for this certificate are Web Developers.

For additional Information on wages, trends and career videos:

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create
your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

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<th>Credits</th>
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<tr>
<td>DIG2100</td>
<td>Web Design I</td>
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<tr>
<td>CET2154</td>
<td>A+ Computer Repair</td>
<td>4</td>
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<tr>
<td>CET1600</td>
<td>Network Plus</td>
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<tr>
<td>DIG1109</td>
<td>Digital Imaging Fundamentals</td>
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<tr>
<td>CTS1851</td>
<td>Internet Web Foundations (HTML, CSS)</td>
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<td>CGS2820</td>
<td>Web Programming (JavaScript, Ajax, ASP.Net)</td>
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<td>COP2700</td>
<td>Introduction to Database Management</td>
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<td>COP1000</td>
<td>Principles of Computer Programming</td>
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<td>CEN2002</td>
<td>Software Design and Development I</td>
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<td>COP2842</td>
<td>Web Scripting (PHP)</td>
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<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
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<tr>
<td>CIS2949</td>
<td>Cooperative Education Experience in Computer and Information Systems</td>
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Sample Program of Study

1st Semester

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<tr>
<th>Course Code</th>
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<td>CET2154</td>
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<td>COP1000</td>
<td>Principles of Computer Programming</td>
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<td>DIG1109</td>
<td>Digital Imaging Fundamentals</td>
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<td>Internet Web Foundations (HTML, CSS)</td>
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2nd Semester

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<tr>
<td>COP2700</td>
<td>Introduction to Database Management</td>
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<tr>
<td>CGS2820</td>
<td>Web Programming (JavaScript, Ajax, ASP.Net)</td>
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<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
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3rd Semester

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<td>DIG2100</td>
<td>Web Design I</td>
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<tr>
<td>CEN2002</td>
<td>Software Design and Development I</td>
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</tr>
<tr>
<td>COP2842</td>
<td>Web Scripting (PHP)</td>
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<tr>
<td>CIS2949</td>
<td>Cooperative Education Experience in Computer and Information Systems</td>
<td>1-4</td>
</tr>
</tbody>
</table>

Subtotal: 35

A.S. Degree

Accounting Technology, A.S. Degree

Program Information

A.S. Degree - Code 208400 - Catalog 2021/2022

Jackson Musyimi, Assistant Chair, 386-506-3261, Jackson.Musyimi@daytonastate.edu

John Fortner, 386-506-3990, John.Fortner@daytonastate.edu

School of Business Administration, 386-506-4227

Program Mission, Description, and Outcomes

Mission:
In support of the College mission, the Associate of Science Degree - Accounting Technology program mission is to provide theories, principles, and practices necessary for a successful career in the accounting profession or for transfer into a Bachelor's degree program.

Description:
The program provides a solid foundation in basic accounting theory as well as accounting practice including financial planning and taxation. Students apply their practical knowledge of these areas through computer simulations.

Graduates of this program are eligible to be enrolled in Daytona State College, Bachelor of Applied Science in Supervision and Management program and the Bachelor of Science in Accounting program. Call (386) 506-4227 or email BASinfo@daytonastate.edu for details. Upon completion of this degree program, students are eligible to apply for the 093500 and 094300 certificates.

Students who wish to pursue the BS in Accounting must complete the following pre-requisite courses: ACG2021, ACG2071, ISM2000 or CGS2100, ECO2013, ECO2023, STA2023, MAC2233.

AS Certificates That Lead To This Degree:
The following AS Certificates are embedded within this degree: Accounting Technology Operations - 093500 (p. 157 ); Accounting Technology Management - 094300 (p. 156). You may pursue the AS degree and also earn the AS certificates while completing the requirements for the degree, or pursue the AS certificates to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate clear and effective communication.
2. Solve business problems using critical thinking.
3. Identify and discuss legal and ethical issues in tax preparation, financial planning, and the business environment.
4. Use appropriate software and hardware to produce tax returns, financial plans, and financial reports.
5. Demonstrate a basic working knowledge of estate planning, investment planning and cash management.
6. Apply Generally Accepted Accounting Principles to record, summarize, and report business transactions.
7. Demonstrate an understanding of corporate finance in the field of business.
8. Identify sound measures of internal control and protection of business assets.
9. Demonstrate an understanding of the global business environment.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses
General Educational Core - 18 Credits

Communication (6 credits)
ENC1101 Introduction to Composition 3
SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics (6 credits)
MGF2106 Survey in Mathematics 3
OR
MGF2107 Mathematics for Liberal Arts 3
OR
MAC1105 College Algebra 3
OR

STA2023 Elementary Statistics 3
OR
MAC2233 Calculus for Business and Nonphysical Sciences I 3

Students seeking to transfer to Bachelor's programs or who wish to pursue the BS in Accounting are encouraged to complete MAC1105, STA2023 and an additional math core requirement, MAC2233.

Social Sciences (3 credits)
ECO2013 Principles of Macroeconomics 3
Students who wish to pursue the BS in Accounting should complete both ECO2013 and ECO2023.

Humanities (3 credits)
ARH1000 Art Appreciation 3
HUM2020 Introduction to Humanities 3
LIT2000 Literature and Culture 3
MUL1010 Music Appreciation 3
PHI2010 Introduction of Philosophy 3
THE1000 Theatre Appreciation 3

Program Specific Courses
Program Specific Courses require a "C" or better.
ACG2021 Principles of Financial Accounting 3
ACG2071 Principles of Managerial Accounting 3
APA1111 Office Accounting I 3
APA1121 Office Accounting II 3
APA1711 Computerized Spreadsheet 3
BUL2241 Business Law I 3
ECO2023 Principles of Microeconomics 3
FIN1100 Personal Financial Planning 3
FIN2000 Principles of Finance 3
GEB1011 Introduction to Business 3
GEB2430 Ethics and Social Responsibility 3
ISM2000 Business Information Processing 3
QMB1001 Business Math 3
TAX2000 Personal Income Tax 3
ACG2021, APA1111, APA1121, APA1711, FIN1100, FIN2000, ISM2000, QMB1001, TAX2000: Course counts toward the following certificates: Accounting Technology Operations (Code 093500) or Accounting Technology Management (Code: 094300). Upon completion of this degree program, students are eligible to apply for both certificates 093500 and 094300.

Sample Program of Study
Year 1
1st Semester
APA1111 Office Accounting I 3
QMB1001 Business Math 3

ACG2021, APA1111, APA1121, APA1711, FIN1100, FIN2000, ISM2000, QMB1001, TAX2000: Course counts toward the following certificates: Accounting Technology Operations (Code 093500) or Accounting Technology Management (Code: 094300). Upon completion of this degree program, students are eligible to apply for both certificates 093500 and 094300.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>GEB1011</td>
<td>Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>ISM2000</td>
<td>Business Information Processing</td>
<td>3</td>
</tr>
<tr>
<td>ACG2021</td>
<td>Principles of Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>APA1121</td>
<td>Office Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>APA1711</td>
<td>Computerized Spreadsheet</td>
<td>3</td>
</tr>
<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Mathematics Core</td>
<td></td>
</tr>
<tr>
<td>ACG2071</td>
<td>Principles of Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>FIN2000</td>
<td>Principles of Finance</td>
<td>3</td>
</tr>
<tr>
<td>GEB2430</td>
<td>Ethics and Social Responsibility</td>
<td>3</td>
</tr>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>TAX2000</td>
<td>Personal Income Tax</td>
<td>3</td>
</tr>
<tr>
<td>FIN1100</td>
<td>Personal Financial Planning</td>
<td>3</td>
</tr>
<tr>
<td>BUL2241</td>
<td>Business Law I</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Architectural and Building Technology, A.S. Degree

Program Information
A.S. Degree - Code 221900 - Catalog 2021/2022

Annual costs to transfer to Bachelor's programs or who wish to pursue the BS in Accounting are encouraged to complete MAC1105, STA2023, and an additional math core requirement, MAC2233.

Year 2

1st Semester

ACG2071 Principles of Managerial Accounting 3
FIN2000 Principles of Finance 3
GEB2430 Ethics and Social Responsibility 3
ECO2013 Principles of Macroeconomics 3

2nd Semester

TAX2000 Personal Income Tax 3
FIN1100 Personal Financial Planning 3
BUL2241 Business Law I 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Architectural and Building Technology, A.S. Degree

Program Information
A.S. Degree - Code 221900 - Catalog 2021/2022

Students seeking to transfer to Bachelor's programs or who wish to pursue the BS in Accounting are encouraged to complete MAC1105, STA2023, and an additional math core requirement, MAC2233.

Summer Semester

ECO2023 Principles of Microeconomics 3
SPC2608 Oral Communications/Research/Presentation Skills 3

Students seeking to transfer to Bachelor's programs or who wish to pursue the BS in Accounting are encouraged to complete MAC1105, STA2023, and an additional math core requirement, MAC2233.

Year 2

1st Semester

ACG2071 Principles of Managerial Accounting 3
FIN2000 Principles of Finance 3
GEB2430 Ethics and Social Responsibility 3
ECO2013 Principles of Macroeconomics 3

2nd Semester

TAX2000 Personal Income Tax 3
FIN1100 Personal Financial Planning 3
BUL2241 Business Law I 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Architectural and Building Technology, A.S. Degree

Program Information
A.S. Degree - Code 221900 - Catalog 2021/2022

Deborah Kirkland, Assistant Chair, 386-506-4158, Deborah.Kirkland@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Architectural and Building Technology program is to provide the knowledge and skills necessary to progress in the diverse career options in the building, construction, and architecture industries. This program incorporates innovative teaching methods using the latest technology, thus improving student knowledge and encouraging their success. After completion, students may seek career jobs or transition into baccalaureate programs.

Description:
The program provides a solid foundation in the building industry. Students will receive a broad understanding of building materials, processes of construction, overall cohesiveness, current industry standards, sustainable design, barrier-free design, drawing and computer drafting skills.

Outcomes:
Graduates of the program will be able to:
1. Execute architectural drawings and specifications.
2. Communicate effectively through written and verbal means.
3. Apply laws, building codes, ADA standards, and regulations to contract documents.
4. Identify tools, equipment, materials, and processes used in the building and construction field.
5. Explain sustainability issues related to the design, construction, and maintenance of the built environment.
6. Identify means to plan, coordinate, schedule, and control construction projects.
7. Estimate costs and take off quantities.
8. Demonstrate an understanding of entrepreneurship and employability skills.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans, and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester.
For more information see: http://daytonastate.edu/scholarships.

**Careers**

Building Construction


*Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.*

**General Education Courses**

**General Education Core - 15 Credits**

**Communication Core (6 credits)**

- ENC1101 Introduction to Composition 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

**Mathematics Core (3 credits)**

Choose One Course
- MGF2106 Survey in Mathematics 3
- MAC1105 College Algebra 3
- STA2023 Elementary Statistics 3

**Social Sciences Core (3 credits)**

Choose One Course
- DEP2004 Developmental Psychology 3
- PSY1012 General Psychology 3
- SYG2000 Introduction to Sociology 3

**Humanities Core (3 credits)**

Choose One Course
- ARH1000 Art Appreciation 3
- HUM2020 Introduction to Humanities 3
- LIT2000 Literature and Culture 3
- MUL1010 Music Appreciation 3
- PHI2010 Introduction of Philosophy 3
- THE1000 Theatre Appreciation 3
- AML2600 Introduction to African American Literature 3
- ARH2050 Survey of Art History I 3
- ARH2051 Survey of Art History II 3
- HUM2230 Renaissance to Postmodern Humanities 3
- LIT2110 Masterpieces of World Literature I 3
- LIT2120 Masterpieces of World Literature II 3
- MUL2380 Popular Music in America 3
- PHI2600 Introduction to Ethics 3

**REL2300 World Religion 3**

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*

**Program Specific Courses**

- BCN1210 Materials and Processes 3
- BCN1251C Architectural Drawing I and Lab 3
- BCN1253C Architectural Drawing II and Lab 3
- ETG2520 Statics and Strength of Materials 3
- BCT1040 Blueprint Reading 3
- ETC2207C Construction Planning and Estimating and Lab 3
- ETC2245 Construction Methods 3
- ETD2320C Computer Aided Drafting I (AutoCAD) and Lab 3
- ETD2340C Computer Aided Drafting II (AutoCAD) and Lab 3
- ETD2540C Civil Drafting and Surveying (CAD) and Lab 3
- ETD2390C Introduction to Revit Architecture and Lab OR 3
- ETD2395C Architectural CAD and Lab 3
- EGN1111C Engineering Drawing and Lab 3
- IND1935 Building and Barrier Free Codes 3
- BCN2049 Sustainable Design & Construction 3
- IND2500 Professional Practices for the Design Industry 3

**Sample Program of Study**

**Year 1**

**1st Semester**

- ENC1101 Introduction to Composition 3
- BCN1210 Materials and Processes 3
- BCN1251C Architectural Drawing I and Lab 3
- HUM2230 Renaissance to Postmodern Humanities 3
- EGN1111C Social Sciences Core 3

**2nd Semester**

- SPC2608 Oral Communications/Research/Presentation Skills 3
### Broadcast TV Production, A.S. Degree

#### Program Information

A.S. Degree - Code 223300 - Catalog 2021/2022

Anita Bevins, Professor, 386-506-3936, Anita.Bevins@DaytonaState.edu  
Steven Benson, Chair, 386-506-3581, Steven.Benson@daytonastate.edu

#### Program Mission, Description, and Outcomes

**Mission:**  
The mission of the Broadcast Television Production program is to prepare students for employment as television and video production personnel. The program offers a specialization in Broadcast Television and Media Production stressing academic knowledge, problem-solving skills, work ethics, and specific occupational skills.

**Description:**  
The Broadcast Television Production A.S. stresses a comprehensive understanding and demonstration of video production skills including studio and remote live productions, as well as recorded field productions.

**A.S. Certificates that Lead to this Degree:**  
The following A.S. Certificates are embedded within this degree: Broadcast Production - Code 082400 (p. 165) (24 Semester Hours); Television Studio Production - Code 097900 (p. 190) (12 Semester Hours). You may pursue the A.S. degree and also earn the A.S. certificates while completing the requirements for the degree, or pursue the A.S. certificates to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

**Outcomes:**  
Graduates of the program will be able to:
1. Demonstrate effective written and oral communication skills.
2. Develop and produce a TV or video based project.
3. Direct a TV production, video production, or webcast.
4. Create a marketing and distribution plan.
5. Demonstrate team skills.
6. Operate studio and field video cameras.
7. Demonstrate knowledge of appropriate industry laws, regulations, trade terminology, and ethical practices.
8. Design and generate graphic elements.
9. Plan a production set and acquire appropriate production resources.
10. Create appropriate lighting for location and/or set productions.
11. Record, mix, and edit audio resources.
12. Operate control room equipment.
13. Organize and edit video resources.
14. Demonstrate safe and efficient work practices.

#### Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State...
College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

General Education Courses

General Education Core - 15 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
<td>3</td>
</tr>
</tbody>
</table>

_MGF2106: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement._

Mathematics Core (3 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
<td>3</td>
</tr>
</tbody>
</table>

_Or_ MGF2106: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

Social Sciences Core (6 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>GEB2430</td>
<td>Ethics and Social Responsibility</td>
<td>3</td>
</tr>
</tbody>
</table>

Humanities Core (3 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM2020</td>
<td>Introduction to Humanities</td>
<td>3</td>
</tr>
<tr>
<td>THE1000</td>
<td>Theatre Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>

_Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements._

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RTV1000C</td>
<td>Fundamentals of Broadcast Production and Lab</td>
<td>4</td>
</tr>
<tr>
<td>RTV1251</td>
<td>Digital Video Editing</td>
<td>4</td>
</tr>
<tr>
<td>RTV1510C</td>
<td>Studio Television Production and Lab</td>
<td>4</td>
</tr>
<tr>
<td>RTV1520</td>
<td>Broadcast Videography</td>
<td>4</td>
</tr>
<tr>
<td>RTV1613</td>
<td>Digital Video Effects</td>
<td>3</td>
</tr>
<tr>
<td>RTV1670</td>
<td>Television Directing</td>
<td>3</td>
</tr>
<tr>
<td>RTV2241</td>
<td>Producing for Television</td>
<td>3</td>
</tr>
<tr>
<td>RTV2540</td>
<td>Workshop in Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>RTV2534</td>
<td>Electronic Field Production</td>
<td>3</td>
</tr>
<tr>
<td>RTV2541C</td>
<td>Team Media Production and Lab</td>
<td>4</td>
</tr>
<tr>
<td>RTV2600C</td>
<td>Acting for the Lens and Camera and Lab</td>
<td>3</td>
</tr>
<tr>
<td>RTV2290</td>
<td>Selected Topics in Remote Sports Production</td>
<td>3</td>
</tr>
<tr>
<td>RTV2940</td>
<td>Practicum for Television Broadcasting</td>
<td>4</td>
</tr>
</tbody>
</table>

Sample Program of Study

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB2430</td>
<td>Ethics and Social Responsibility</td>
<td>3</td>
</tr>
<tr>
<td>RTV1000C</td>
<td>Fundamentals of Broadcast Production and Lab</td>
<td>4</td>
</tr>
<tr>
<td>RTV1251</td>
<td>Digital Video Editing</td>
<td>4</td>
</tr>
<tr>
<td>RTV1613</td>
<td>Digital Video Effects</td>
<td>3</td>
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</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RTV2241</td>
<td>Producing for Television</td>
<td>3</td>
</tr>
<tr>
<td>RTV1510C</td>
<td>Studio Television Production and Lab</td>
<td>4</td>
</tr>
<tr>
<td>RTV2600C</td>
<td>Acting for the Lens and Camera and Lab</td>
<td>3</td>
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</tbody>
</table>

Summer Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
</tbody>
</table>

_Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements._

Subtotal: 60

Business Administration, A.S. Degree

Program Information

A.S. Degree - Code 205900 - Catalog 2021/2022
Program Mission, Description, and Outcomes

Mission:
The mission of the Business Administration A.S. degree program is to prepare students for entry-level employment in management or administration through innovative curriculum that emphasizes student success, promotes diversity, and provides the fundamental concepts, knowledge, and skills needed to meet local industry needs.

Description:
This program provides a solid foundation in business administration principles and the basic techniques and skills for efficient and effective management of businesses. Specific courses will utilize the latest Microsoft Suite as designated by the course syllabus. Graduates learn marketing, finance, accounting, management, human relations, business law, and entrepreneurial skills.

The program also provides a specialization in Risk Management & Insurance that prepares students for entry-level jobs in the insurance industry. Students who have successfully completed the A.S. program with the three (3) insurance course sequence will qualify for an exam waiver for the 2-15 Health and Life, 4-40 Customer Representative, and the 20-44 Personal Lines licenses.

Note: Please review the State of Florida statutes on insurance licensing prior to enrollment.

Graduates of this program are eligible to be enrolled in Daytona State College, Bachelor of Applied Science in Supervision and Management program. Call (386) 506-4BAS or email BASinfo@daytonastate.edu for details.

AS Certificates That Lead To This Degree:
The following AS Certificates are embedded within this degree: Business Management - 091600 (p. 166); Business Operations - Entrepreneurship - 091300 (p. 168). You may pursue the AS degree and also earn the AS certificates while completing the requirements for the degree, or pursue the AS certificates to develop or upgrade your skills. Contact your faculty or academic advisor for details.

Outcomes:
Graduates of the program will be able to:
1. Generate effective communication of ideas, concepts and terminology.
2. Identify ethical concerns through social responsibility.
3. Explain how economic theories impact businesses and consumers.
4. Apply business related theories to problems, cases, or research papers.
5. Create business documentation using appropriate software.
6. Prepare financial information for management-related decisions.
7. Formulate a company marketing plan using marketing concepts.
8. Develop a business plan for a new business venture.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

General Education Courses

General Education Core - 24 Credits

Communication (9 credits)
ENC1101 Introduction to Composition 3
ENC1102 Writing with Research 3
SPC2608 Oral Communication/Research/Presentation Skills 3

Mathematics (6 credits)
Choose Two Courses
MGF2106 Survey in Mathematics 3
MGF2107 Mathematics for Liberal Arts 3
MAC1105 College Algebra 3
STA2023 Elementary Statistics 3

MAC1105, STA2023: Students seeking to transfer to Bachelor's program are encouraged to complete an additional math core requirement. Check with the institution to determine their requirement.

Humanities (3 credits)
Choose One Course
ARH1000 Art Appreciation 3
HUM2020 Introduction to Humanities 3
LIT2000 Literature and Culture 3
MUL1010 Music Appreciation 3
PHI2010 Introduction of Philosophy 3
THE1000  Theatre Appreciation  3

Social Science (6 Credits)

Choose Two Courses
ECO2013  Principles of Macroeconomics  3
ECO2023  Principles of Microeconomics  3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program Specific courses require a "C" or better.
ACG2021  Principles of Financial Accounting  3
ACG2071  Principles of Managerial Accounting  3
BUL2241  Business Law I  3
GEB1011  Introduction to Business  3
GEB2430  Ethics and Social Responsibility  3
ISM2000  Business Information Processing  3
MAN2021  Principles of Management  3
MAR2011  Principles of Global Marketing  3
SBM2000  Small Business Management  3

ISM2000: Will utilize the latest Microsoft Suite as designated by the course syllabus.

Accounting or Finance Elective (3 credits)

Choose One Course
APA1111  Office Accounting I  3
FIN1100  Personal Financial Planning  3
FIN2000  Principles of Finance  3

Business Elective (6 credits)

Choose Two Courses
GEB2351  International Business  3
MAR2101  Social Media Marketing  3
MAR2321  Advertising  3
MAR2720  Digital Marketing  3
MKA2021  Building Selling Relationships  3
MNA2161  Customer Service Management  3
MNA2345  Supervision of Personnel  3
QMB1001  Business Math  3

Risk Management & Insurance Elective (9 credits)

Choose All Courses
RMI2001  Principles of Risk Management and Insurance  3
RMI2110  Personal Insurance Planning  3
RMI2212  Personal and Business Property Insurance  3

RMI2001 (p. 474) is a pre-requisite for both RMI2110 (p. 474) and RMI2212 (p. 474).

Students seeking the Risk Management & Insurance specialization must take the three (3) RMI courses in lieu of the Accounting/Finance Elective courses and the Business Elective courses.

Sample Program of Study

Year 1

1st Semester
ENC1101  Introduction to Composition  3
GEB1011  Introduction to Business  3
ISM2000  Business Information Processing  3
AND
Accounting or Finance Elective 3.00
OR
RMI2001  Principles of Risk Management and Insurance  3

Students seeking the Risk Management & Insurance specialization must take the three (3) RMI courses in lieu of the Accounting/Finance Elective course and the Business Elective courses.

2nd Semester
MAR2011  Principles of Global Marketing  3
SBM2000  Small Business Management  3
AND
First Math Core 3.00
OR
Business Elective (1 of 2) 3.00

RMI2110  Personal Insurance Planning  3
RMI2212  Personal and Business Property Insurance  3

SBM2000: Will utilize the latest Microsoft Suite as designated by the course syllabus.

Students seeking the Risk Management & Insurance specialization must take the three (3) RMI courses in lieu of the Accounting/Finance Elective course and the Business Elective courses.

Summer Semester
SPC2608  Oral  3
## Computer Engineering Technology, A.S. Degree

### Program Information

A.S. Degree - Code 201300 - Catalog 2021/2022  
Anindya Paul, Chair, 386-506-4155,  
Anindya.Paul@daytonastate.edu  
Tammy Fritz, Senior Staff Assistant, 386-506-4154,  
Tammy.Fritz@daytonastate.edu

### Program Mission, Description, and Outcomes

**Mission:**  
The program prepares individuals to assemble, install, operate, maintain, troubleshoot and repair electronic equipment used in industry. In addition, it also includes content related to the design, theory, and analysis of electronic systems and applications along with general electronics background. This program incorporates innovative teaching methods, uses the latest technology, thus encouraging student success.

**Description:**  
The program provides a solid foundation in the installation, maintenance, and repair of computer systems, computer networks, robotics and simulation technology. The program provides a general electronics background and prepares students to pass the A+ Certification Examination. Selection of advanced electives allows students to specialize in networking, simulator technician or robotics options. After completion, students may seek career jobs or transition into baccalaureate programs.

Students transferring into DSC’s BSET, EET concentration should take the following classes to maximize their articulation transfer to the BS program: STA2023, MAC1140, and EGN2045 as Electives.  
Students transferring into DSC’s BSIT should take the following classes to maximize their articulation transfer to the BS program: CTS2321, MAC1140, MAC1114, and MAC2311C as Electives.

**Outcomes:**

Graduates of the program will be able to:  
1. Apply knowledge of mathematics, basic science, and engineering technology to solve problems encompassing the fundamental areas of computer engineering technology.  
2. Apply knowledge of one or more disciplines to the application, installation, operation, and/or maintenance of computer systems.  
3. Conduct and create experiments to acquire needed data and to analyze and interpret the data to solve engineering technology problems.  
4. Comply and function as a member of a diverse multidisciplinary team in the solution of engineering problems.  
5. Demonstrate proficiency in communicating ideas and information orally and in writing.  
6. Relate the need for, and an ability to learn and apply new concepts as required in the continually evolving and rapidly changing practice of computer engineering technology.  
7. Comprehend ethical responsibility and professional integrity issues as related to computer engineering technology.  
8. Comprehend contemporary technological and societal issues and the impact of computer engineering technology on society in both a local and global context.

### Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
<thead>
<tr>
<th>Lab Fees:</th>
<th>$240 - $268</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbook Estimate:</td>
<td>Consult college bookstore for approximate costs of textbooks.</td>
</tr>
<tr>
<td>Other costs:</td>
<td>A scientific calculator, computer repair tool kit (approx. $20), and soldering kit (approx. $20).</td>
</tr>
</tbody>
</table>

**General Education Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
</tbody>
</table>

**Mathematics Core (3 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
</tr>
</tbody>
</table>

**Natural Sciences Core (3 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AST1002</td>
<td>Astronomy</td>
</tr>
<tr>
<td>PHY1020</td>
<td>Energy and its Environmental Effects</td>
</tr>
<tr>
<td>CHM1020</td>
<td>Chemistry in Society</td>
</tr>
<tr>
<td>BSC1005</td>
<td>Survey of Biological Sciences (For Non-Science Majors)</td>
</tr>
<tr>
<td>PHY1053C</td>
<td>General Physics I and Lab</td>
</tr>
<tr>
<td>EVR2001</td>
<td>Introduction to Environmental Science</td>
</tr>
</tbody>
</table>

**BSC1005: For Non-Science Majors**

**Humanities Core (3 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>HUM2000</td>
<td>Introduction to Humanities</td>
<td>3</td>
</tr>
<tr>
<td>LIT2000</td>
<td>Literature and Culture</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>PHI2010</td>
<td>Introduction of Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>THE1000</td>
<td>Theatre Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>AML2600</td>
<td>Introduction to African American Literature</td>
<td>3</td>
</tr>
<tr>
<td>ARH2050</td>
<td>Survey of Art History I</td>
<td>3</td>
</tr>
<tr>
<td>ARH2051</td>
<td>Survey of Art History II</td>
<td>3</td>
</tr>
<tr>
<td>HUM2230</td>
<td>Renaissance to Postmodern Humanities</td>
<td>3</td>
</tr>
<tr>
<td>LIT2110</td>
<td>Masterpieces of World Literature I</td>
<td>3</td>
</tr>
<tr>
<td>LIT2120</td>
<td>Masterpieces of World Literature II</td>
<td>3</td>
</tr>
<tr>
<td>MUL2380</td>
<td>Popular Music in America</td>
<td>3</td>
</tr>
<tr>
<td>PHI2600</td>
<td>Introduction to Ethics</td>
<td>3</td>
</tr>
<tr>
<td>REL2300</td>
<td>World Religion</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CET1112C</td>
<td>Digital Fundamentals and Lab</td>
<td>4</td>
</tr>
<tr>
<td>CET1600</td>
<td>Network Plus</td>
<td>3</td>
</tr>
<tr>
<td>CET2123C</td>
<td>Microcomputer and Basic Digital Communications and Lab</td>
<td>4</td>
</tr>
<tr>
<td>CET2154</td>
<td>A+ Computer Repair</td>
<td>4</td>
</tr>
<tr>
<td>CET2949</td>
<td>Cooperative Education</td>
<td>1</td>
</tr>
<tr>
<td>COP1000</td>
<td>Principles of Computer Programming</td>
<td>3</td>
</tr>
<tr>
<td>EET1011C</td>
<td>Introduction to Electrical Circuits and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EET1021C</td>
<td>Advanced Electrical Circuits and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EET1141C</td>
<td>Analog Devices and Circuits and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EET1607C</td>
<td>Electronics Assembly and Cabling and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
<tr>
<td>COP2360</td>
<td>C# Programming</td>
<td>3</td>
</tr>
<tr>
<td>COP2800</td>
<td>Computer Programming Java</td>
<td>3</td>
</tr>
<tr>
<td>CAP1801</td>
<td>Simulation Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>CAP2023</td>
<td>Introduction to Game</td>
<td>3</td>
</tr>
</tbody>
</table>

Computer Engineering Technology Electives (12 hrs)

<table>
<thead>
<tr>
<th>Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
</tr>
<tr>
<td>Elective</td>
</tr>
<tr>
<td>Elective</td>
</tr>
</tbody>
</table>

Electives (Choose 12 hours from the list)
CTS2308  Programming  3
CTS2308  Installing and Configuring  3
CET2660  Fundamentals of  3
CET2850  Cybersecurity Analysis  3
MAC1114  Wireless and Mobile Security  3
CGS2100  College Trigonometry  3
CTS2353  Networking with Windows  3
CTS2358  Server  3
CIS2350  Identity with Windows  3
ETM2315C  Principles of Information  3
EET2142C  Hydraulic and Pneumatic  3
EET2142C  Analogue Circuits and Basic  4
MAC1140  Linux Fundamentals  3
EGN2045  Engineering and Technology  4
MAC2311C  Calculus I and Lab  4
MAC1140  Pre-Calculus Algebra  3
STA2023  Calculus I  3
EET1021C  Advanced Electrical Circuits and Lab  3
COP2360  C# Programming  3
COP2800  Computer Programming Java  3
EET1141C  Analog Devices and Circuits and Lab  4
ENC1102  Writing with Research  3

Sample Program of Study

Year 1

1st Semester

Mathematics Core  3
CET2154  A+ Computer Repair  4
EET1607C  Electronics Assembly and Cabling and Lab  3
CET1112C  Digital Fundamentals and Lab  4

EET2142C, CTS2321: Students choosing a combination of three (3) and/or four (4) credit hour courses in their electives should add the remaining hours in coop education (CET 2949). Please see the chairperson if you have any questions.

2nd Semester

CET2123C  Microcomputer and Basic Digital Communications and Lab  4
CET2949  Cooperative Education Experience in Computer Engineering Technology  1

Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

Summer Semester

EET1011C  Introduction to Electrical Circuits and Lab  3
COP1000  Principles of Computer Programming  3
ENC1101  Introduction to Composition  3
CET1600  Network Plus  3
EGS1000  Professional Performance for Technicians  3

Humanities Core  3
Social Sciences Core  3

Year 2

1st Semester

EET1021C  Advanced Electrical Circuits and Lab  3
COP2360  C# Programming  3
COP2800  Computer Programming Java  3
EET1141C  Analog Devices and Circuits and Lab  4
ENC1102  Writing with Research  3

2nd Semester

CET2123C  Microcomputer and Basic Digital Communications and Lab  4
CET2949  Cooperative Education Experience in Computer Engineering Technology  1

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 68

Computer Information Technology, A.S. Degree

Program Information

A.S. Degree - Code 206700 - Catalog 2021/2022
Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Luke Sui, Assistant Chair, 386-506-4124, Luke.Sui@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The program prepares students to analyze microcomputer oriented operating procedures, software applications packages, and hardware in order to devise efficient methods to manage a microcomputer-based work environment; manage technology equipment and support its users. The program incorporates innovative teaching
methods, uses the latest technology, thus encouraging student success. After completion, students may seek career jobs or transition into baccalaureate programs.

**Description:**
The Computer Information Technology program provides students with the technical credentials needed for analyzing computer oriented operating procedures, software applications packages and hardware in order to devise efficient methods to manage a computer-based work environment. In addition, students will be able to develop new systems to meet projected needs, select and install information technology equipment, troubleshoot information technology equipment and manage and support information technology users. Selected courses prep for CompTIA A+, Network+ and MOS certifications.

Students transferring into DSC’s BSIT should take the following classes to maximize their articulation transfer to the BS program: MAC1105 to satisfy Mathematics core; CTS2321, CET1112C and EET1011C as Electives.

**AS Certificates That Lead To This Degree:**
The Information Technology Analysis - 090300 (p. 178) AS Certificate is embedded within this degree. You may pursue the AS degree and also earn the AS certificate while completing the requirements for the degree, or pursue the AS certificate to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

**Outcomes:**
Graduates of the program will be able to:
1. Use current techniques, skills, tools, and emerging technologies necessary for computing practices.
2. Create information systems solutions for transactional, operational, managerial and executive problems.
3. Demonstrate knowledge and understanding of computer hardware and networked environments.
4. Demonstrate proficiency with Internet structure, organization, and Web site development.
5. Design, implement and manage database applications.
6. Communicate effectively with customers, supervisors and peers both orally and in writing, including technical training for users.
7. Participate and function as a member of a team in the solution of problems.
8. Contribute to chosen field by gaining employment in a related field or by continuing professional development.
9. Evaluate and practice ethical and professional behaviors in the area of computer information technology.

**Financial Aid**
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

**Financing Options:** All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

- **Lab Fees:** $45 - $76
- **Textbook Estimate:** Consult college bookstore for approximate costs of textbooks.
- **General Education Courses**
  - **General Education Core - 15 Credits**
    - **Communication Core (6 Credits)**
      - ENC1101 Introduction to Composition 3
      - SPC2608 Oral Communications/Research/Presentation Skills 3
    - **Mathematics Core (3 Credits)**
      - MGF2106 Survey in Mathematics 3
      - OR
      - MAC1105 College Algebra 3
    - **Social Sciences Core (3 Credits)**
      - Choose One Course
        - DEP2004 Developmental Psychology 3
        - PSY1012 General Psychology 3
        - SYG2000 Introduction to Sociology 3
    - **Humanities Core (3 Credits)**
      - Choose One Course
        - AML2600 Introduction to African American Literature 3
        - ARH1000 Art Appreciation 3
        - ARH2050 Survey of Art History I 3
        - ARH2051 Survey of Art History II 3
        - HUM2020 Introduction to Humanities 3
        - HUM2230 Renaissance to Postmodern Humanities 3
        - LIT2000 Literature and Culture 3
        - LIT2110 Masterpieces of World Literature I 3

**General Education Core - 15 Credits**

**Communication Core (6 Credits)**

**Mathematics Core (3 Credits)**

**Social Sciences Core (3 Credits)**

**Humanities Core (3 Credits)**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIT2120</td>
<td>Masterpieces of World Literature II</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>MUL2380</td>
<td>Popular Music in America</td>
<td>3</td>
</tr>
<tr>
<td>PHI2010</td>
<td>Introduction of Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHI2600</td>
<td>Introduction to Ethics</td>
<td>3</td>
</tr>
<tr>
<td>REL2300</td>
<td>World Religion</td>
<td>3</td>
</tr>
<tr>
<td>THE1000</td>
<td>Theatre Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

### Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIG1109</td>
<td>Digital Imaging Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>CET2154</td>
<td>A+ Computer Repair</td>
<td>4</td>
</tr>
<tr>
<td>CET1600</td>
<td>Network Plus</td>
<td>3</td>
</tr>
<tr>
<td>COP2700</td>
<td>Introduction to Database Management</td>
<td>3</td>
</tr>
<tr>
<td>CTS1851</td>
<td>Internet Web Foundations (HTML, CSS)</td>
<td>3</td>
</tr>
<tr>
<td>CGS2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>COP1000</td>
<td>Principles of Computer Programming</td>
<td>3</td>
</tr>
<tr>
<td>CTS2214</td>
<td>Project Management w/Microsoft Project</td>
<td>3</td>
</tr>
<tr>
<td>COP2949</td>
<td>Cooperative Educational Experience in Computer Programming</td>
<td>1-4</td>
</tr>
<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
<tr>
<td>CTS2308</td>
<td>Installing and Configuring Windows Workstation OS</td>
<td>3</td>
</tr>
<tr>
<td>CTS2353</td>
<td>Networking with Windows Server</td>
<td>3</td>
</tr>
<tr>
<td>COP2949</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>COP2949</td>
<td>Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

COP2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this program.

### Computer Programming Elective

Choose Nine (9) hours:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COP2071</td>
<td>Querying Database</td>
<td>3</td>
</tr>
<tr>
<td>CTS2375</td>
<td>Essentials of Cloud Computing</td>
<td>3</td>
</tr>
<tr>
<td>CTS2361</td>
<td>SharePoint Users</td>
<td>3</td>
</tr>
<tr>
<td>CAP2741</td>
<td>Data Visualization</td>
<td>4</td>
</tr>
<tr>
<td>CTS2441</td>
<td>Database Administration</td>
<td>3</td>
</tr>
<tr>
<td>CIS2350</td>
<td>Principles of Information Assurance</td>
<td>3</td>
</tr>
<tr>
<td>COP2842</td>
<td>Web Scripting (PHP)</td>
<td>3</td>
</tr>
<tr>
<td>CGS2820</td>
<td>Web Programming</td>
<td>3</td>
</tr>
<tr>
<td>CTS2214</td>
<td>Project Management w/Microsoft Project</td>
<td>3</td>
</tr>
<tr>
<td>COP2700</td>
<td>Introduction to Database</td>
<td>3</td>
</tr>
</tbody>
</table>

### Sample Program of Study

#### Year 1

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>COP1000</td>
<td>Principles of Computer Programming</td>
<td>3</td>
</tr>
<tr>
<td>CGS2100</td>
<td>Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>CET2154</td>
<td>A+ Computer Repair</td>
<td>4</td>
</tr>
<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
</tbody>
</table>

Successful completers of CET2154 are eligible to take the test to become a CompTia A+ Hardware Professional.

**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIG1109</td>
<td>Digital Imaging Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td>CET1600</td>
<td>Network Plus</td>
<td>3</td>
</tr>
<tr>
<td>CTS1851</td>
<td>Internet Web Foundations (HTML, CSS)</td>
<td>3</td>
</tr>
</tbody>
</table>

Successful completers of CET1600 are eligible to take the test to become a Network Plus Professional.

#### Summer Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Humanities Core</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Year 2

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTS2214</td>
<td>Project Management w/Microsoft Project</td>
<td>3</td>
</tr>
<tr>
<td>COP2700</td>
<td>Introduction to Database</td>
<td>3</td>
</tr>
</tbody>
</table>
Successful completers of CTS2306 are eligible to take the test to become a Microsoft Certified Professional.

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTS2353</td>
<td>Networking with Windows Server</td>
<td>3</td>
</tr>
<tr>
<td>COP2949</td>
<td>Cooperative Educational Experience in Computer Programming</td>
<td>1-4</td>
</tr>
</tbody>
</table>

COP2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this program.

Subtotal: 60

Note: Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

Program Information

A.S. Degree - Code 204700 - Catalog 2021/2022
Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Luke Sui, Assistant Chair, 386-506-4124, Luke.Sui@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The program prepares students to analyze business situations, to design, develop and write computer programs using industry-relevant computer languages, and to test, monitor, debug, and document solutions. Student success is encouraged by using innovative teaching methods. After completion, students may seek career jobs or transition into baccalaureate programs.

Description:
The program provides a solid foundation in computer programming. Students develop analytical skills in designing, developing, writing and maintaining computer programs in a variety of industry relevant coding languages. Students also learn the use of the latest technologies and multiple integrated development platforms in the program.

Students transferring into DSC’s BSIT should take the following classes to maximize their articulation transfer to the BSIT program: MAC1105 to satisfy Mathematics core; CTS2321, CET1112C and EET1011C as Electives.

AS Certificate That Leads To This Degree:
The Computer Programming - 093800 (p. 169) AS Certificate is embedded within this degree. You may pursue the AS degree and also earn the AS certificate while completing the requirements for the degree, or pursue the AS certificate to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

Outcomes:
Graduates of the program will be able to:
1. Use current techniques, skills, tools, and emerging technologies necessary for computing practices.
2. Apply critical thinking and problem solving skills in designing algorithms and programming code in various programming languages.
3. Demonstrate knowledge and understanding of computer hardware and networked environments.
4. Demonstrate proficiency with Internet structure, organization, and Web site development.
5. Design, implement and manage database applications.
6. Communicate effectively with customers, supervisors and peers both orally and in writing, including technical training for users.
7. Ability to function as a member of a team in the solution of problems.
8. Contribute to chosen field by gaining employment in a related field or by continuing professional development.
9. Evaluate and practice ethical and professional behaviors in the area of computer programming and analysis.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester.
For more information see: http://daytonastate.edu/scholarships.

### Approximate Additional Costs

**Lab Fees:** $20 - $51

**Textbook Estimate:** Consult college bookstore for approximate costs of textbooks.

### General Education Courses

**General Education Core - 15 Credits**

- **ENC1101** - Introduction to Composition - 3
- **SPC2608** - Oral Communications/Research/Presentation Skills - 3

**Mathematics Core (3 Credits)**

- **MGF2106** - Survey in Mathematics - 3
- **MAC1105** - College Algebra - 3

**MAC1105:** Students seeking to transfer to Bachelor’s program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

**Social Sciences Core (3 credits)**

Choose One Course

- **DEP2004** - Developmental Psychology - 3
- **PSY1012** - General Psychology - 3
- **SYG2000** - Introduction to Sociology - 3

**Humanities Core (3 credits)**

Choose One Course

- **AML2600** - Introduction to African American Literature - 3
- **ARH1000** - Art Appreciation - 3
- **ARH2050** - Survey of Art History I - 3
- **ARH2051** - Survey of Art History II - 3
- **HUM2020** - Introduction to Humanities - 3
- **HUM2230** - Renaissance to Postmodern Humanities - 3
- **LIT2000** - Literature and Culture - 3
- **LIT2110** - Masterpieces of World Literature I - 3
- **LIT2120** - Masterpieces of World Literature II - 3
- **MUL1010** - Music Appreciation - 3
- **MUL2380** - Popular Music in America - 3
- **PHI2010** - Introduction to Philosophy - 3
- **PHI2600** - Introduction to Ethics - 3
- **REL2300** - World Religion - 3
- **THE1000** - Theatre Appreciation - 3

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

### Program Specific Courses

**Program Specific Courses**

- **CET2154** - A+ Computer Repair - 4
- **COP2360** - C# Programming - 3
- **CET1600** - Network Plus - 3
- **COP1000** - Principles of Computer Programming - 3
- **COP2654** - Iphone/I Pad Programming - 3
- **COP2660** - Programming for Mobile Devices: Android - 3
- **COP2800** - Computer Programming Java - 3
- **CTS1851** - Internet Web Foundations (HTML, CSS) - 3
- **COP2700** - Introduction to Database Management - 3
- **COP2949** - Cooperative Educational Experience in Computer Programming - 1-4
- **EGS1000** - Professional Performance for Technicians - 3
- **CEN2002** - Software Design and Development I - 3
- **COP2842** - Web Scripting (PHP) - 3

**COP2949** is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this program.

**Computer Elective (9) hours**

- Computer Elective - 3
- Computer Elective - 3
- Computer Elective - 3

**Computer Elective (9 hrs)-Choose From:**

- **CTS2321** - Linux Fundamentals - 3
- **CIS2350** - Principles of Information Assurance - 3
- **CTS2214** - Project Management w/Microsoft Project - 3
- **CET2660** - Fundamentals of Cybersecurity Analysis - 3
- **CGS2820** - Web Programming (JavaScript, Ajax, ASP.Net) - 3
- **CAP2741** - Data Visualization - 4
- **CTS2361** - SharePoint Users - 3
- **CTS2441** - Database Administration - 3
- **COP2071** - Querying Database - 3
- **DIG2100** - Web Design I - 3
- **CAP2023** - Introduction to Game Programming - 3
- **CGS2100** - Microcomputer Applications - 3
- **EET1011C** - Introduction to Electrical - 3
Circuit and Lab  
Digital Fundamentals and Lab  

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<thead>
<tr>
<th>Course Code</th>
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<tr>
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<td>CET2154</td>
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<td>Professional Performance for Technicians</td>
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<td>COP1000</td>
<td>Principles of Computer Programming</td>
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<td>CTS1851</td>
<td>Internet Web Foundations (HTML, CSS)</td>
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<td>SPC2608</td>
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<td>COP2369</td>
<td>Introduction to Database Management</td>
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<td>CET1600</td>
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<td>C# Programming</td>
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<td>Summer Semester</td>
<td>Humanities Core</td>
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<td>Year 2</td>
<td>1st Semester</td>
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<td>COP2800</td>
<td>Computer Programming Java</td>
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<td>COP2842</td>
<td>Web Scripting (PHP)</td>
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<td>Cooperative Educational Experience in Computer Programming</td>
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<td>COP2949</td>
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<td>COP2654</td>
<td>IPhone/I Pad Programming</td>
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</tr>
<tr>
<td>COP2660</td>
<td>Programming for Mobile Devices: Android</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Notes
Any AS degree at Daytona State College will articulate into and allow admission into the BS programs offered at Daytona State College.

Criminal Justice Technology Bridge (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 203900 - Catalog 2021/2022
Sarah Carter, Senior Staff Assistant, 386-506-4202, Sarah.Carter@daytonastate.edu
Jessica Paugh, Director, 386-506-4201, Jessica.Paugh@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Mission of the Criminal Justice Technology Bridge program is to equip students to pursue advanced study and meaningful rewarding careers in the various fields of criminal justice, emphasizing student success and embracing excellence and diversity.

Description:
The Criminal Justice Training Center offers an Associate of Science Degree in Criminal Justice Technology Bridge that will prepare officers for promotion to a supervisory capacity or assignment to specialized units within their agencies. This program meets the qualifications for Florida salary incentives. Those who have successfully completed the Florida Department of Law Enforcement (FDLE) Law Enforcement or Correctional Academy in Florida and passed the State Officer Certification Exam (SOCE) are eligible to transfer their vocational credit earned in the academy to college credit and apply that credit to their CJ Technology Bridge degree. Credits earned at other colleges may be transferred to Daytona State College for consideration for transfer credit. Students can take college courses and the academy in any order, understanding that the academy and state exam are an integral part of the degree.

Outcomes:
Graduates of the program will be able to:
1. Exhibit effective communication within the field of Criminal Justice.
2. Exhibit professional behaviors within the field of Criminal Justice.
3. Exhibit cultural appropriately behavior within the field of Criminal Justice.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.
Financing Options: All students are encouraged to apply for federal and state student financial assistance by
completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

Students should contact the Criminal Justice Training Center for approximate costs of lab fees and textbooks.

**General Education Courses**

General Education Core - 15 Credits

Communication Core (6 Credits)
- ENC1101 Introduction to Composition 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 Credits)
- MGF2106 Survey in Mathematics 3
  OR
- MGF2107 Mathematics for Liberal Arts 3
  OR
- MAC1105 College Algebra 3

Social Sciences Core (3 Credits)
- PSY1012 General Psychology 3
  OR
- SYG2000 Introduction to Sociology 3

Humanities Core (3 Credits)
- Choose One Course
  - ARH1000 Art Appreciation 3
  - HUM2020 Introduction to Humanities 3
  - LIT2000 Literature and Culture 3
  - MUL1010 Music Appreciation 3
  - PHI2010 Introduction of Philosophy 3
  - THE1000 Theatre Appreciation 3

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Program Specific Courses**

- CCJ1010 Introduction to Criminology 3
- CCJ1020 Introduction to Criminal Justice 3
- CJC1000 Introduction to Corrections 3
- CJJ2002 Juvenile Delinquency 3
- CCJ1080 Introduction to Criminal Justice 3
- CCJ2647 Forensic Studies 3
- CCJ2650 Organized Crime 3
- CCJ2930 Drugs, Alcohol and Crime 3
- CJE1670 Selected Topics in Criminal Justice 3
- CJE2304 Crime Scene Investigation 3
- CJE2304 Introduction to Police Supervision 3
- CJT2100 Criminal Investigation 3

**Specializations**

Advanced Standing Courses

CJD2990 will appear on a student’s transcript when vocational credits have been articulated to college credit. Students cannot register for CJD2990. CJD2990 Criminal Justice Bridge 27 Transition

**Sample Program of Study**

### Year 1

**1st Semester**
- ENC1101 Introduction to Composition 3
- ENC1102 Writing with Research 3
- MGF2106 Survey in Mathematics 3
  OR
- MGF2107 Mathematics for Liberal Arts 3
  OR
- MAC1105 College Algebra 3
- CCJ1010 Introduction to Criminology 3
- CJC1000 Introduction to Corrections 3

**2nd Semester**
- Humanities Core 3
- Criminal Justice Elective 3
- CJC1000 Introduction to Criminal Justice 3

**3rd Semester**
- PSY1012 General Psychology 3
  OR
- SYG2000 Introduction to Sociology 3
- CCJ1010 Introduction to Criminal Justice 3
- CJJ2002 Juvenile Delinquency 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60
Culinary Management, A.S. Degree

Program Information

A.S. Degree - Code 222600 - Catalog 2021/2022

Costa Magoulas, Dean, 386-506-3578, Costa.Magoulas@daytonastate.edu
Lisa Allen, Program Advisor, 386-506-3946, Lisa.Allen@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Culinary Management Program at Daytona State College is committed to providing a quality education incorporating both theory and practice in order to prepare professionally responsible and capable individuals who will demonstrate value to employers within the hospitality industry. Additionally, our mission is to provide the hospitality industry with leaders who will make meaningful contributions to both the industry and their communities.

Description:
This program provides students with the necessary food service skills and culinary skills for an entry-level position as a restaurant cook, chef (restaurants, hotels, clubs, large industrial kitchens) or a food service manager. The curriculum is designed to give the student a solid foundation of cooking skills. Students are also taught sanitation and safety, basic nutrition, supervision of personnel, craft beer and wine pairing, and purchasing and cost controls. With this base, graduates will be successful in any environment that requires basic or advanced knowledge of food preparation and handling.

Graduates of this program are eligible to enroll in Daytona State's Bachelor of Applied Science in Supervision and Management Program. Call our admissions office, (386) 506-3059, or visit DaytonaState.edu/admissions.html for additional information.

AS Certificate That Leads To This Degree:
The following AS Certificate is embedded within this degree: Culinary Arts - 081900 (p. 172). You may pursue the AS degree in Culinary Management and also earn the Culinary Arts certificate while completing the requirements for the degree along with completing 3 additional courses: HUN1203, LIS2004 and OST1141. Contact your faculty or academic advisor for details and course options.

Outcomes:
Graduates of the program will be able to:

1. Define the organization and layout of a foodservice operation.
2. Apply and supervise others on the principles of sanitation and safety.
3. Use learned knife skills in the preparation of meats and vegetables.
4. Prepare meats, fish, poultry, vegetables and fruits utilizing a wide variety of cooking methods.
5. Prepare and discuss dishes reflective of a variety of cuisines, both international and domestic.
6. Demonstrate basic professional food preparation in an organized manner.
7. Identify and utilize food service equipment and tools.
8. Prepare complex contemporary recipes for table and banquet service and demonstrate contemporary plating techniques.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Lab Fees charged for each Food Production Course for food costs: $150
Uniforms: $75
Professional Cutlery: $270

Careers

Restaurant Cook, Chef, Food Service Manager, Baker.
Work in the industry in restaurants, hotels, country clubs, resorts, industrial kitchens.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses

General Education Core - 15 Credits
Communication Core (6 credits)
ENC1101 Introduction to Composition
SPC2608  Oral Communications/Research/Presentation Skills 3

Mathematics or Natural Sciences Core (3 credits)
Choose One Course
BSC1005  Survey of Biological Sciences (For Non-Science Majors) 3
MGF2106  Survey in Mathematics 3
MGF2107  Mathematics for Liberal Arts 3
MAC1105  College Algebra 3

Social Sciences Core (3 credits)
Choose One Course
DEP2004  Developmental Psychology 3
PSY1012  General Psychology 3
SYG2000  Introduction to Sociology 3

Humanities Core (3 credits)
Choose One Course
ARH1000  Art Appreciation 3
HUM2020  Introduction to Humanities 3
LIT2000  Literature and Culture 3
MUL1010  Music Appreciation 3
PHI2010  Introduction of Philosophy 3
THE1000  Theatre Appreciation 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
All Program Specific Courses require students to obtain a grade of "C" or better to meet graduation requirements.
FOS1201  Sanitation and Safety 3
FSS1063C  Baking and Lab 3
FSS1202C  Food Production I and Lab 3
FSS1222C  Food Production II and Lab 3
FSS1240C  Contemporary American Cuisine and Lab 3
FSS1242C  International Cuisine and lab 3
FSS1270  Introduction to Craft Beer and Wine 3
FSS2210C  Food Production III and Lab 3
FSS2284C  Catering and Buffet Management and Lab 3
HFT1000  Introduction to Hospitality Industry 3
HFT1940C  Hospitality Practicum I (Basic) and Lab 3
HFT1941C  Hospitality Practicum II (Intermediate) and Lab 3
HFT2282  Hospitality Supervision 3
HFT2454  Hospitality Purchasing and Controls 3
HFT2942C  Hospitality Practicum III (Advanced) and Lab 3

Sample Program of Study
Year 1
1st Semester
ENC1101  Introduction to Composition 3
FOS1201  Sanitation and Safety 3
FSS1202C  Food Production I and Lab 3
FSS1222C  Food Production II and Lab 3
HFT1000  Introduction to Hospitality Industry 3
2nd Semester
SPC2608  Oral Communications/Research/Presentation Skills 3
FSS1063C  Baking and Lab 3
FSS2284C  Catering and Buffet Management and Lab 3
Summer Semester
HFT1940C  Hospitality Practicum I (Basic) and Lab 3
FSS1242C  International Cuisine and lab 3
Year 2
1st Semester
Social Sciences Core 3
FSS1240C  Contemporary American Cuisine and Lab 3
HFT2282  Hospitality Supervision 3
HFT2454  Hospitality Purchasing and Controls 3
2nd Semester
Humanities Core 3
FSS1270  Introduction to Craft Beer and Wine 3
FSS2210C  Food Production III and lab 3
HFT1941C  Hospitality Practicum II (Intermediate) and Lab 3
HFT2942C  Hospitality Practicum III (Advanced) and Lab 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Subtotal: 60

Database Technology, A.S. Degree

Program Information
A.S. Degree - Code 223401 - Catalog 2021/2022

Anindya Paul, Department Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Luke Sui, Assistant Chair, 386-506-4124, Luke.Sui@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Database Technology Associate of Science degree program at Daytona State College (DSC) prepares students for employment in the database development industry starting from database design, database management, database tuning, database development, reporting and recovery.

Description:
This degree teaches students how to design, develop and maintain databases, craft business intelligence solutions, execute queries upon request and present information through reports and visualization.

Outcomes:
Graduates of the program will be able to:
1. Discuss fundamental database concept.
2. Apply conceptual design principles.
3. Create database design.
4. Define data definition language.
5. Apply Data Manipulation Language SQL (Structured Query Language) to extract data as required.
6. Create, maintain, and delete sequences, indexes and synonyms and other schema objects.
7. Demonstrate the ability to query the database and optimize information retrieval.
8. Prepare and present information through reports and visualization tool.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

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<td>Access Fee</td>
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<td>Lab Fees</td>
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<td>Consult college bookstore for approximate costs of textbooks.</td>
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*In-state tuition only; out-of-state tuition will be higher.

General Education Courses

General Education Core - 15 Credits

Communication Core (6 Credits)
- ENC1101 Introduction to Composition 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 Credits)
- MAC1105 College Algebra 3

Social Sciences Core (3 Credits)
Choose One Course
- DEP2004 Developmental Psychology 3
- PSY1012 General Psychology 3
- SYG2000 Introduction to Sociology 3

Humanities Core (3 Credits)
Choose One Course
- ARH1000 Art Appreciation 3
- HUM2020 Introduction to Humanities 3
- LIT2000 Literature and Culture 3
- MUL1010 Music Appreciation 3
- PHI2010 Introduction of Philosophy 3
- THE1000 Theatre Appreciation 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

- CET1600 Network Plus 3
- CTS2361 SharePoint Users 3
- COP1000 Principles of Computer Programming 3
- CTS2308 Installing and Configuring Windows Workstation OS 3
- COP2700 Introduction to Database Management 3
- CIS2350 Principles of Information Assurance 3
- CTS2353 Networking with Windows 3
COP2071 Server Querying Database 3
CTS2375 Essentials of Cloud Computing 3
CTS2441 Database Administration 3
COP2072 Reporting Services 3
Computer Elective 3
CTS2450 Business Intelligence 3
CAP2741 Data Visualization 4
COP2949 Cooperative Educational Experience in Computer Programming 3-4

COP2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this program.

Computer Elective
Choose One Course:
CTS2321 Linux Fundamentals 3
CTS2370 Virtualization Infrastructure: Installation and Configuration 3
COP2800 Computer Programming Java 3
COP2360 C# Programming 3

Sample Program of Study

Year 2
1st Semester
COP2071 Querying Database 3
CTS2375 Essentials of Cloud Computing 3
CTS2441 Database Administration 3
SPC2608 Oral Communications/Research/Presentation Skills 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Dental Hygiene (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 203600 - Catalog 2021/2022
Claire Peterson, Assistant Chair, 386-785-2068, Claire.Peterson@daytonastate.edu
Pamela Ridilla, Chairperson, 386-785-2093, Pamela.Ridilla@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Dental Hygiene Program is the development of professional, ethical, and competent members of the oral health team who provide quality, patient-centered care to diverse population groups in a variety of health care settings. The Dental Hygiene Program is committed to excellence in teaching and learning, emphasizing student success.

Description:
Students are taught to remove deposits from tooth surfaces; provide methods of oral physiotherapy; obtain and analyze dental digital radiographic images; provide oral health education as well as acquire knowledge in methods of infection control practices. Dental hygienists are licensed professionals who, under the supervision of a licensed...
dentist, provide preventive, therapeutic, and educational services. During the last semester of this program, students are eligible to take the National Board Dental Hygiene Examination. Upon successfully passing the National Board Dental Hygiene Examination and graduating from the program, graduates are eligible to take state/regional licensure examinations.

Program Accreditation: The Dental Hygiene Program is accredited by the Commission on Dental Accreditation and has been granted the accreditation status of "approval without reporting requirements". The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312)440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission’s web address is http://www.ada.org/en/coda.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:

Graduates of the program will be able to:
1. Apply the dental hygiene process of care and problem solving strategies to provide dental hygiene care for patients of all age groups, medically compromised, and all types of periodontal disease classifications.
2. Demonstrate interpersonal and communications skills to effectively interact with diverse population groups.
3. Apply ethical, legal, and regulatory concepts to the provision and/or support of oral health care services.
4. Apply self-assessment skills to prepare for life-long learning as a foundation for maintaining competency and quality assurance.
5. Evaluate current scientific literature as a basis for life-long learning, evidence-based practice and as a foundation for adapting to changes in health care.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester.

For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $9,009
Access Fee: $102.08 ($1.16 per credit)
Assessment Fee: $34
Lab Fees (including liability insurance): $959.50
Textbook Estimate: $2,421
Uniforms and Supplies: $345
Instrument Kits, Clinical Supplies, and Tooth Model: $3,000
American Dental Hygienists' Association Student Membership: $160
National Board Dental Hygiene Review Course: $450
National Board Dental Hygiene Examination: $490
Class Pin and Composite Picture: $130
Florida Dental Hygiene Licensure Board Examination: $1,500
Health Screening and Immunizations (depends on applicant's health care provider): $275
Basic Life Support Certification: $50
Florida Department of Law Enforcement/Federal Bureau of Investigation Background Check: $90

*In-state tuition only; out-of-state tuition will be higher

Additional Admission Requirements

- This is a Limited Access Program.
- Applicants must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- Applicants who started high school in the 9th grade in 2003 or after at a Florida Public high school AND graduated from a Florida Public high school with a standard high school diploma are exempt from any placement testing. Active duty military applicants are also exempt from any placement testing. Those applicants who have successfully completed college level English and/or Math may be exempt as well. All other applicants will be required to take the Postsecondary Education Readiness Test (PERT) and be at a 10th grade level for reading, language and arithmetic. Contact an Academic Advisor for assistance.
- Completion of health screening to include: recent physical examination; verification of immunization against tetanus-diphtheria, measles, mumps, rubella and Hepatitis B; and negative PPD test (or chest x-ray if indicated) for tuberculosis is required prior to enrolling in program specific courses.
- Basic Life Support (BLS) certification for the Health Care Provider to include adults, infant, children, and
automatic external defibrillator (AED); through the American Heart Association or the American Red Cross is required prior to enrolling in program specific courses.

- Admission into the program will be contingent on the satisfactory completion of both a drug screen and background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI). This must be completed prior to the first day of program specific courses (Summer Semester B).

- Program prerequisite, general education and dental hygiene courses must be completed with a grade of "C" or better.

- Students will be held accountable for the policy and procedures of the Dental Hygiene Program as outlined in the Dental Hygiene Student Policy Handbook as well as the College Student Handbook.

Additional Completion Requirements

- Submit completed School of Dental Science application for continuing enrollment to the Academic Advisor in the College of Health and Public Services only during the month of February (February 1-28).

- Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the required general education courses.

- Student selection for continuing enrollment is based on specific admission criteria and a points system. Selection is made once per year. The Program starts annually in July.

- Cumulative grade point average of 2.5 or better is required to apply for continuing enrollment.

- Completion of the following courses with a grade of "C" or better is required before submitting an application for continuing enrollment: ENC1101 Introduction to Composition; MGF2106 Survey in Mathematics (MAC1105 College Algebra or STA2023 Elementary Statistics also accepted); BSC1085C Human Anatomy and Physiology I and Lab; BSC1086C Human Anatomy and Physiology II and Lab; and CHM1025C Introduction to Chemistry and Lab.

- Effective May 1, 2019: Completion of the Test of Essential Academic Skills (ATI TEAS) with minimum scores of 59th percentile composite, 63th percentile mathematics and 69th percentile reading is required before submitting an application for continuing enrollment. Tests may not be combined to show minimum score achievement. The scores must be achieved in each category on the same test attempt. Applicants may test a total of two (2) times within a calendar year (Jan-Dec). Only TEAS scores taken at DSC can be accepted. TEAS scores are good for three (3) years from test date. Approximately cost of the TEAS Test is $73.00.

- Effective May 1, 2019: Completion of a minimum of eight (8) observation hours of a dental hygienist in a general dentistry or periodontal practice is required before submitting an application for continuing enrollment.

- Applicants for continuing enrollment who have graduated within a two-year time frame from an accredited (Commission on Dental Accreditation) dental assisting program may receive credit for DES1100C Elements of Dental Materials and Lab. Transfer of credit for this course will be at the discretion of the Chairperson.

General Education Courses

General Education Core - 33 Credits

Communication Core (6 credits)
- ENC1101 Introduction to Composition 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 credits)
- MGF2106 Survey in Mathematics 3

Natural Sciences Core (15 credits)
- BSC1085C Human Anatomy and Physiology I and Lab 4
- BSC1086C Human Anatomy & Physiology II and Lab 4
- CHM1025C Introduction to Chemistry and Lab 4
- HUN1201 Human Nutrition 3

Social Sciences Core (6 credits)
- PSY1012 General Psychology 3
- SYG2000 Introduction to Sociology 3

Humanities Core (3 credits)

Choose One Course
- AML2600 Introduction to African American Literature 3
- ARH1000 Art Appreciation 3
- ARH2050 Survey of Art History I 3
- ARH2051 Survey of Art History II 3
- HUM2020 Introduction to Humanities 3
- HUM2230 Renaissance to Postmodern Humanities 3
- LIT2000 Literature and Culture 3
- LIT2110 Masterpieces of World Literature I 3
- LIT2120 Masterpieces of World Literature II 3
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<tbody>
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<td>MUL1010</td>
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<td>MUL2380</td>
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<td>PHI2010</td>
<td>Introduction to Philosophy</td>
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<td>PHI2600</td>
<td>Introduction to Ethics</td>
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<td>REL2300</td>
<td>World Religion</td>
<td>3</td>
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<tr>
<td>THE1000</td>
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<tr>
<td>MUL2380</td>
<td>Additional Required Course - 4 Credits</td>
<td></td>
</tr>
<tr>
<td>MCB1010C</td>
<td>Microbiology and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEH1002C</td>
<td>Preclinical Dental Hygiene and Lab</td>
<td>4</td>
</tr>
<tr>
<td>DEH1133</td>
<td>Orofacial Anatomy and Physiology</td>
<td>3</td>
</tr>
<tr>
<td>DEH1602</td>
<td>Periodontology</td>
<td>3</td>
</tr>
<tr>
<td>DEH1800</td>
<td>Clinical Dental Hygiene I</td>
<td>2</td>
</tr>
<tr>
<td>DEH1800L</td>
<td>Dental Hygiene Clinic I</td>
<td>2</td>
</tr>
<tr>
<td>DEH1802</td>
<td>Clinical Dental Hygiene II</td>
<td>2</td>
</tr>
<tr>
<td>DEH1802L</td>
<td>Dental Hygiene Clinic II</td>
<td>2</td>
</tr>
<tr>
<td>DEH2300</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>DEH2400</td>
<td>General and Oral Pathology</td>
<td>2</td>
</tr>
<tr>
<td>DEH2702C</td>
<td>Community Dental Health and Lab</td>
<td>3</td>
</tr>
<tr>
<td>DEH2804</td>
<td>Clinical Dental Hygiene III</td>
<td>2</td>
</tr>
<tr>
<td>DEH2804L</td>
<td>Dental Hygiene Clinic III</td>
<td>3</td>
</tr>
<tr>
<td>DEH2806</td>
<td>Clinical Dental Hygiene IV</td>
<td>2</td>
</tr>
<tr>
<td>DEH2806L</td>
<td>Dental Hygiene Clinic IV</td>
<td>3</td>
</tr>
<tr>
<td>DES1010</td>
<td>Head and Neck Anatomy</td>
<td>2</td>
</tr>
<tr>
<td>DES1054</td>
<td>Pain Control and Anesthesia</td>
<td>2</td>
</tr>
<tr>
<td>DES1100C</td>
<td>Elements of Dental Materials and Lab</td>
<td>3</td>
</tr>
<tr>
<td>DES1200C</td>
<td>Dental Radiography and Lab</td>
<td>3</td>
</tr>
<tr>
<td>DES1832L</td>
<td>Expanded Functions for the Dental Hygienist</td>
<td>2</td>
</tr>
<tr>
<td>DES1840</td>
<td>Preventive Dentistry</td>
<td>2</td>
</tr>
<tr>
<td>DES2600</td>
<td>Medical and Dental Emergencies</td>
<td>2</td>
</tr>
</tbody>
</table>

*DEH1602 meets the graduation requirement for the basic use of computers for this program.*

**Sample Program of Study**

**Prerequisite Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC1085C</td>
<td>Human Anatomy and Physiology I and Lab</td>
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</tr>
<tr>
<td>BSC1086C</td>
<td>Human Anatomy &amp; Physiology II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>CHM1025C</td>
<td>Introduction to Chemistry and Lab</td>
<td>4</td>
</tr>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
<td>3</td>
</tr>
</tbody>
</table>

**Year 1**

**Summer Semester (Term B - Six Weeks)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEH1133</td>
<td>Orofacial Anatomy and Physiology</td>
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</tbody>
</table>

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MCB1010C</td>
<td>Microbiology and Lab</td>
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</tr>
<tr>
<td>DEH1002C</td>
<td>Preclinical Dental Hygiene and Lab</td>
<td>4</td>
</tr>
<tr>
<td>DES1010</td>
<td>Head and Neck Anatomy</td>
<td>2</td>
</tr>
<tr>
<td>DES1200C</td>
<td>Dental Radiography and Lab</td>
<td>3</td>
</tr>
<tr>
<td>DES1840</td>
<td>Preventive Dentistry</td>
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</table>

**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>HUN1201</td>
<td>Human Nutrition</td>
<td>3</td>
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<tr>
<td>DEH1602</td>
<td>Periodontology</td>
<td>3</td>
</tr>
<tr>
<td>DEH1800</td>
<td>Clinical Dental Hygiene I</td>
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</tr>
<tr>
<td>DEH1800L</td>
<td>Dental Hygiene Clinic I</td>
<td>2</td>
</tr>
<tr>
<td>DES1054</td>
<td>Pain Control and Anesthesia</td>
<td>2</td>
</tr>
<tr>
<td>DES1832L</td>
<td>Expanded Functions for the Dental Hygienist</td>
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</tbody>
</table>

*DEH1602 meets the graduation requirement for the basic use of computers for this program.*

**Summer Semester (Term A - Six Weeks)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>DEH1802</td>
<td>Clinical Dental Hygiene II</td>
<td>2</td>
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<tr>
<td>DEH1802L</td>
<td>Dental Hygiene Clinic II</td>
<td>2</td>
</tr>
<tr>
<td>DES1100C</td>
<td>Elements of Dental Materials and Lab</td>
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**Year 2**

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SYG2000</td>
<td>Introduction to Sociology</td>
<td>3</td>
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<tr>
<td>DEH2300</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>DEH2400</td>
<td>General and Oral Pathology</td>
<td>2</td>
</tr>
<tr>
<td>DEH2804</td>
<td>Clinical Dental Hygiene III</td>
<td>2</td>
</tr>
<tr>
<td>DEH2804L</td>
<td>Dental Hygiene Clinic III</td>
<td>3</td>
</tr>
<tr>
<td>DES2600</td>
<td>Medical and Dental Emergencies</td>
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**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>DEH2702C</td>
<td>Community Dental Health and Lab</td>
<td>3</td>
</tr>
<tr>
<td>DEH2806</td>
<td>Clinical Dental Hygiene IV</td>
<td>2</td>
</tr>
<tr>
<td>DEH2806L</td>
<td>Dental Hygiene Clinic IV</td>
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</tr>
</tbody>
</table>

*Humanities Core: See list of accepted courses listed under General Education Courses.*
Digital and Interactive Media Production, A.S. Degree

Program Information
A.S. Degree - Code 223700 - Catalog 2021/2022

Steven Benson, Chair, 386-506-3581, Steven.Benson@daytonastate.edu
Bradley Moody, Assistant Chair, 386-506-4469, Bradley.Moody@daytonastate.edu
Cathy Shone, 386-506-3581, Cathy.Shone@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the program is to equip students with skills that prepares them for entry-level positions in media, multimedia, and interactive media editors, producers and related professions; embracing excellence and diversity.

Description:
This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the media production industry; audience analysis and estimation, media literacy, interpersonal and business communications, employability skills, portfolio development, community and multicultural sensitivity and environmental issues. Throughout the program, students will build a portfolio highlighting multimedia skills. The program culminates in a final capstone project.

Outcomes:
Graduates of the program will be able to:
1. Explain the functions of hardware and software as relate to multi-media production and delivery.
2. Demonstrate professional interpersonal and business communications skills in a diverse environment.
3. Employ team skills in the production of multi-media projects.
4. During the planning process for multi-media projects, critically evaluate relevant information and assets for targeted audiences.
5. Fuse theoretical knowledge with the use of contemporary technologies to conceive, develop, produce, and present multi-media projects.
6. Evaluate audience feedback and analytics of the multi-media projects.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Lab Fees: $267 over the entire program
Equipment Estimate: $400 for DSLR or $100 for start-up equipment through rental program
Minor Equipment and Other Supplies: estimated $400 over the entire program
Textbook Estimate: $250 per semester

Additional Admission Requirements
• All new and transfer students are required to meet with the Chair or Program Coordinator prior to registration. Please call or email for an appointment for an hour-long consultation and tour of the facilities.

Careers
Correspondent
Graphic Designer
Multimedia Assistant
Multimedia Designer
Social Media Assistant
Video Editor
Videographer
Web Designer
Website Manager

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses
General Education Core - 15 Credits
Communication Core (6 credits)
ENC1101 Introduction to Composition 3
SPC2608  Oral Communications/Research/Presentation Skills  3

Mathematics Core (3 credits)
MGF2106  Survey in Mathematics  3
OR
MAC1105  College Algebra  3

Social Sciences Core (3 Credits)
PSY1012  General Psychology  3
OR
SYG2000  Introduction to Sociology  3

Humanities Core (3 Credits)
ARH2050  Survey of Art History I  3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
DIG2000  Introduction to Digital Media  3
DIG2500  Fundamentals of Interactive Media  3
PGY1800  Photography and Image Making  4
ART1201C  Design I and Lab  3
GRA1543  Graphic Design Studio  3
MUC2301  Introduction to Electronic Music Production  3
MAR2101  Social Media Marketing  3
SPC2608  Oral Communications/Research/Presentation Skills  3

Summer Semester
MAR2101  Social Media Marketing  3
SPC2608  Oral Communications/Research/Presentation Skills  3

Year 2
1st Semester
DIG2153  Writing for Media  3
MUM2630C  Sound for Media  3
DIG2030  Fundamentals of Digital Video  3
GRA2134  Interactive Design  3

2nd Semester
PSY1012  General Psychology  3
OR
SYG2000  Introduction to Sociology  3
DIG2203  Intermediate Digital Video Production  4
DIG2974  Interactive Media Capstone  4
DIG2940  Internship in Digital Media  3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Drafting and Design Technology (CAD), A.S. Degree

Program Information
A.S. Degree - Code 222001 - Catalog 2021/2022
Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Deborah Kirkland, Assistant Chair, 386-506-4158, Deborah.Kirkland@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes
Mission:
The mission of the Drafting and Design Technology program is to provide the knowledge and skills necessary to secure entry-level employment as a designer and drafter in any application. The program, which uses the latest technology and innovative teaching methods, also transitions into baccalaureate programs.

**Description:**

This program offers a sequence of courses that provides coherent and rigorous content aligned with the challenging academic standards and relevant technical knowledge and skills needed to prepare for careers in the architecture, construction, engineering, and manufacturing disciplines. Instruction covers the various aspects of engineering and architectural drawings with specific instruction in 2D and 3D computer aided drafting. Solid modeling is emphasized to provide a variety of modes for communicating designs.

**AS Certificates That Lead To This Degree:**

The following AS Certificates are embedded within this degree: AutoCAD Foundations (Architectural) - 092700 (p. 161); AutoCAD Foundations (Engineering) - 092800 (p. 163); Drafting and Design Technology - 092900 (p. 174). You may pursue the AS degree and also earn the AS certificates while completing the requirements for the degree, or pursue the AS certificates to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

**Outcomes:**

Graduates of the program will be able to:

1. Apply basic drafting skills.
2. Prepare mechanical and architectural drawings.
3. Prepare computer aided drawings.
4. Prepare civil drafting drawings.
5. Execute analytical, practical, and creative tasks as they apply to drafting and design projects.
6. Communicate effectively through written and verbal means.
7. Demonstrate an understanding of entrepreneurship and employability skills.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester.

For more information see: http://daytonastate.edu/scholarships.

**General Education Courses**

**General Education Core - 15 Credits**

**Communication Core (6 credits)**

- ENC1101 Introduction to Composition 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

**Mathematics Core (3 credits)**

- MGF2106 Survey in Mathematics 3
  OR
- MAC1105 College Algebra 3
  OR
- STA2023 Elementary Statistics 3

**AS Certificates That Lead To This Degree:**

- **MAC1105**: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

**Social Sciences Core (3 credits)**

Choose One Course

- DEP2004 Developmental Psychology 3
- PSY1012 General Psychology 3
- SYG2000 Introduction to Sociology 3

**Humanities Core (3 credits)**

Choose One Course

- AML2600 Introduction to African American Literature 3
- ARH1000 Art Appreciation 3
- ARH2050 Survey of Art History I 3
- ARH2051 Survey of Art History II 3
- HUM2020 Introduction to Humanities 3
- HUM2230 Renaissance to Postmodern Humanities 3
- LIT2000 Literature and Culture 3
- LIT2110 Masterpieces of World Literature I 3
- LIT2120 Masterpieces of World Literature II 3
- MUL1010 Music Appreciation 3
- MUL2380 Popular Music in America 3
- PHI2010 Introduction of Philosophy 3
- PHI2600 Introduction to Ethics 3
- REL2300 World Religion 3
- THE1000 Theatre Appreciation 3

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Program Specific Courses**
Program Elective (6 credits)
Choose Two Course
BCN1210 Materials and Processes 3
CGS2100 Microcomputer Applications 3
ETC2245 Construction Methods 3
ETC2207C Construction Planning and Estimating and Lab 3
IND1211 History of Architecture & Interiors 3
BCN2049 Sustainable Design & Construction 3
DIG1109 Digital Imaging Fundamentals 3
BCN1253C Architectural Drawing II and Lab 3
GIS2040C Geographic Information Systems and Lab 3
IND1935 Building and Barrier Free Codes 3
ETD2805C Technical Illustration and Lab 3

Sample Program of Study
Year 1
1st Semester
ENC1101 Introduction to Composition 3
BCN1251C Architectural Drawing I and Lab 3
ETD2357C Inventor Solid Modeling and Lab 3
EGN1111C Engineering Drawing and Lab 3
ETD2320C Computer Aided Drafting I (AutoCAD) and Lab 3
ETD2340C Computer Aided Drafting II (AutoCAD) and Lab 3
ETD2364C SolidWorks Solid Modeling and Lab 3
ETD2357C Inventor Solid Modeling and Lab 3
ETD2390C Introduction to Revit Architecture and Lab 3
ETD2465C Tool Design and Lab 3
ETD2540C Civil Drafting and Surveying (CAD) and Lab 3
ETG2520 Statics and Strength of Materials 3
ETG2949 Cooperative Education Experience in Engineering 1 - 4

2nd Semester
Mathematics Core 3
SPC2608 Oral Communications/Research/Presentation Skills 3
Elective 3

Summer Semester
Social Sciences Core 3
ETD2368C SolidWorks II and Lab 3

Year 2
1st Semester
ETD2340C Computer Aided Drafting II (AutoCAD) and Lab 3
ETD2540C Civil Drafting and Surveying (CAD) and Lab 3
ETG2520 Statics and Strength of Materials 3
ETG2949 Cooperative Education Experience in Engineering 1 - 4

2nd Semester
ETD2465C Tool Design and Lab 3
ETD2377C 3D Computer Animation (3D Studio) and Lab 3
ETD2805C Technical Illustration and Lab 3
ETD2540C Civil Drafting and Surveying (CAD) and Lab 3
IND2500 Professional Practices for the Design Industry 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Subtotal: 62

Early Childhood Education, A.S. Degree

Program Information
A.S. Degree - Code 204400 - Catalog 2021/2022
Catherine Twyman, Assistant Chair, 386-506-3113, Catherine.Twyman@daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

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Program Mission, Description, and Outcomes

Mission:
The purpose of this program is to provide students with supplementary training focusing on early childhood development and education.

Description:
The program prepares students to work as child development center teachers, child development center curriculum coordinators, infant-toddler teachers, preschool teachers, child development center managers, or to provide supplementary training for persons previously or currently employed in these occupations. The program includes a core of courses which must be completed by all students. A pre-admission consultation with the assistant chair is strongly recommended.

Select courses in this program meet the educational requirements for the CDA credential and the Director's Credential. Contact the assistant chair for further information.

Note: In addition to the required courses, students will be required to have a current approved certificate in first aid and infant child and adult CPR. This certificate must be earned in the semester prior to graduation.

Outcomes:
Graduates of the program will be able to:
1. Successfully plan and implement lessons with targeted population of children, using developmentally appropriate curriculum techniques and materials.
2. Utilize appropriate guidance techniques when dealing with targeted population of children.
3. Design units of study, integrating all areas of the curriculum with a developmentally appropriate focus.
4. Demonstrate the responsibilities of an intern in relation to the overall program, to the child care center, to the center student, and to self.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

For more information see: http://daytonastate.edu/scholarships.

Students may be eligible for the TEACH scholarship to help defray costs. Please refer to http://teach-fl.org/ for more information.

Approximate Additional Costs

Lab Fees: $5

FDLE Background Screening: $24

Additional Admission Requirements

• Upon entering the program, students should earn a Basic Cardiac Life Support for Health Care Provider and AED through American Heart Association or American Red Cross.

• Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.

• Applicants that graduated from a Florida public high school after the year 2003 and earned a Standard High School diploma are not required to take the placement test. Those applicants that have successfully completed college level English and/or Math may be exempt from placement testing. All other applicants are required to take the Postsecondary Education Readiness Test (PERT) and be at the 10th grade level for reading, language and arithmetic.

• Program specific courses and general education courses must be completed with a grade 'C' or better.

• Students will be held accountable for the policies and procedures as outlined in the College Student handbook.

• Students interested in pursuing Child Development Associate (CDA) credential are strongly encouraged to contact the Program Manager.

• Students earning a Staff Credential/CDA from Daytona State College's Child Care Apprenticeship program are exempt from the following classes: CHD1820, and CHD2440 (12 credit hours).

• Students earning a Staff Credential/CDA from outside the college but within the State of Florida are exempt from the following classes: CHD2320, and EEC2401 (9 credit hours).

General Education Courses

General Education Core - 18 Credits

Communications Core (6 credits)
ENC1101 Introduction to Composition 3
SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 credits)
MGF2106 Survey in Mathematics 3
MGF2107  Mathematics for Liberal Arts  3
MGF2107  College Algebra  3

Humanities Core (3 credits)
Choose One Course
ARH1000  Art Appreciation  3
HUM2020  Introduction to Humanities  3
LIT2000  Literature and Culture  3
MUL1010  Music Appreciation  3
PHI2010  Introduction to Philosophy  3
THE1000  Theatre Appreciation  3
OR
Humarties Core - Choose One (ARH, HUM, MUL, PHI, REL, THE) (3)
OR
Humarties Core - Choose One (AML, LIT) (3)

Social Sciences Core (6 credits)
SYG2000  Introduction to Sociology  3
DEP2004  Developmental Psychology  3
OR
PSY1012  General Psychology  3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
Program specific courses must be completed with a grade 'C' or better.
CHD1220  Child Growth and Development  3
CHD1430  Observation, Recording and Assessment  3
CHD1820  Introduction to Early Childhood Education II  3
CHD2320  Curriculum Planning for Early Childhood  3
CHD2333  Creative Activities for the Young Child  3
CHD2334  Language Arts for the Young Child  3
CHD2335  Music and Motor Activities for the Young Child  3
CHD2338  Math and Science for the Young Child  3
CHD2440  Child Development Practicum  6
EEC2401  Home, School and Community  3

CHD1220 meets the graduation requirements for the basic use of computers for this program.

Specializations
Florida Director's Credential
CHD2801  Child Development Management  3

1st Time Renewal - Take the following class:
EEC2523  Leadership and Management of Child Care Programs  3

2nd Time Renewal - Take the following class:
EEC2527  Child Care Center Financial and Legal Issues  3

Sample Program of Study
Year 1
1st Semester
ENC1101  Introduction to Composition  3
Social Sciences Core  3
CHD2338  Math and Science for the Young Child  3
CHD1430  Observation, Recording and Assessment  3
EEC2401  Home, School and Community  3

2nd Semester
MGF2106  Survey in Mathematics  3
OR
MAC1105  College Algebra  3
Social Sciences Core  3
CHD2334  Language Arts for the Young Child  3
CHD2335  Music and Motor Activities for the Young Child  3

3rd Semester
CHD1220  Child Growth and Development  3
EEX1600  Classroom Management (Early Childhood)  3

Year 2
1st Semester
SPC2608  Oral Communications/Research/Presentation  3
Program Information

A.S. Degree - Code 200300 - Catalog 2021/2022
Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The program prepares students in the field of electronics in areas of AC circuits, solid-state devices, analog circuits, digital circuits and microprocessor systems. Additionally, the content covers concepts of circuit diagrams and schematics, soldering, fiber optics system and laboratory practices. The program incorporates innovative teaching methods, uses latest technology, thus encouraging student success. After completion, students may seek career jobs or transition into baccalaureate programs.

Description:
The Electronics Engineering Technology program offers opportunities for students desiring to learn about the field of electronics in such areas as analog and digital circuits, computers, instrumentation, communications, microprocessor and fiber optics systems.

Outcomes:
Graduates of the program will be able to:

1. Apply knowledge of mathematics, basic science, and engineering to solve problems encompassing the fundamental areas of electronic engineering technology.
2. Apply knowledge of one or more disciplines within electronic engineering technology to the solution of technical problems.
3. Identify and analyze applications of electrical components or systems to meet desired needs.
4. Create and conduct experiments to acquire needed data, and to analyze and interpret data to solve engineering technology problems.
5. Demonstrate proficiency in the use of computers and other modern tools and skills to solve technical problems.
6. Comply with and function as a member of a diverse multidisciplinary team in the solution of engineering problems.
7. Demonstrate proficiency in communicating ideas and information orally and in writing.
8. Relate the need for, and an ability to learn new concepts as required for the continuing practice of electronic engineering technology.
9. Comprehend ethical responsibility and professional integrity issues related to the practice of electronic engineering technology.
10. Comprehend contemporary technological and societal issues, and the impact of technology on society in both a local and global context.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Consult assistant chair for approximate costs of textbooks, lab fees and project fees.

Other Costs: A scientific calculator is required first semester. Electronics Assembly project cost is $187.

General Education Courses
General Education Core - 29 Credits
## Communication Core (9 credits)
- ENC1101 Introduction to Composition 3
- ENC1102 Writing with Research 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

## Mathematics Core (6 credits)
- MAC1114 College Trigonometry 3
- MAC1105 College Algebra 3

## Natural Sciences Core (8 Credits)
- Physical Sciences
  - PHY1053C General Physics I and Lab 4
- Biological Sciences - 4 credits
  - BOT1010C General Botany and Lab 4

## Social Sciences Core (3 credits)
- Choose One Course
  - DEP2004 Developmental Psychology 3
  - PSY1012 General Psychology 3
  - SYG2000 Introduction to Sociology 3

## Humanities Core (3 Credits)
- Choose One Course
  - AML2600 Introduction to African American Literature 3
  - ARH1000 Art Appreciation 3
  - ARH2050 Survey of Art History I 3
  - ARH2051 Survey of Art History II 3
  - HUM2020 Introduction to Humanities 3
  - HUM2230 Renaissance to Postmodern Humanities 3
  - LIT2000 Literature and Culture 3
  - LIT2110 Masterpieces of World Literature I 3
  - LIT2120 Masterpieces of World Literature II 3
  - MUL1010 Music Appreciation 3
  - MUL2380 Popular Music in America 3
  - PHI2010 Introduction to Philosophy 3
  - PHI2600 Introduction to Ethics 3
  - REL2300 World Religion 3
  - THE1000 Theatre Appreciation 3

## Technical Elective-CHOOSE ONLY 5 Credit Hours
- PHY1054C General Physics II and Lab 4
- EGS1000 Professional Performance for Technicians 3
- EET2949 Cooperative Education Experience in Electronics 1-4
- CTS1851 Internet Web Foundations (HTML, CSS) 3

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

### Sample Program of Study

#### Year 1

**1st Semester**
- Mathematics Core
  - CGS2100 Microcomputer Applications 3
  - CET1112C Digital Computer Applications and Lab 4
  - EET1011C Introduction to Electrical Circuits and Lab 3
  - EET1607C Electronics Assembly and Cabling and Lab 3
  - EET1141C Analog Devices and Circuits and Lab 4

**2nd Semester**
- ENC1101 Introduction to Composition 3
- MAC1114 College Trigonometry 3
- EET1021C Advanced Electrical Circuits and Lab 3
- EET1141C Analog Devices and Circuits and Lab 4
<table>
<thead>
<tr>
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<tr>
<td></td>
<td>Humanities Core</td>
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<tr>
<td></td>
<td>COP1000 Principles of Computer Programming</td>
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**Year 2**

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<tr>
<td></td>
<td>PHY1053C General Physics I and Lab</td>
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<td></td>
<td>ENC1102 Writing with Research</td>
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<tr>
<td></td>
<td>CET2123C Microcomputer and Basic Digital Communications and Lab</td>
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<td></td>
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<tr>
<td></td>
<td>EET2142C Analog Circuits and Basic Analog Communications and Lab</td>
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<table>
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<td>SPC2608 Oral Communications/Research/Presentation Skills</td>
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<tr>
<td></td>
<td>ETM2315C Hydraulic and Pneumatic Power and Control and Lab</td>
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<td></td>
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</tbody>
</table>

**Technical Elective (Class & Coop)** 5
**Social Sciences Core** 3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 68

**Notes**

Any AS degree at Daytona State College will articulate into and allow admission into the BS programs offered at Daytona State College.

**Emergency Medical Services (Limited Access Program), A.S. Degree**

**Program Information**

A.S. Degree - Code 220800 - Catalog 2021/2022

Teresa Campbell, Senior Staff Assistant, 386-506-4122, Teresa.Campbell@daytonastate.edu

David McCallister, Assistant Chair, 386-506-4177, David.McCallister@daytonastate.edu

Jessica Paugh, Director, 386-506-4201, Jessica.Paugh@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The mission of the Emergency Medical Services program is to provide students with the necessary training and practices to deliver high quality, caring patient care in the pre-hospital environment, emphasizing student success and embracing excellence and diversity.

**Description:**

The program prepares the student for state certification as an Emergency Medical Technician and Paramedic. The Paramedic delivers pre-hospital life support care and transportation necessary for accident and emergency illness victims. Instruction covers IV therapy, advanced cardiac life support, advanced care skills for patients in shock, telemetry and communications. Graduates are qualified to work as basic EMTs or advanced care paramedics on ambulances, in hospital emergency rooms, intensive care units and emergency helicopter transport agencies, and they may also qualify for management positions. Credits earned in the EMT and Paramedic certificate programs will be counted toward completion of this degree.

If student possesses a current National Registry EMT or Paramedic license, credits earned at another accredited institution may be eligible for transfer to Daytona State College.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

**AS Certificates That Lead To This Degree:**

The following AS Certificates are embedded within this degree: Paramedic - 095700 (p. 189); Emergency Medical Technician - 096000 (p. 278). You may pursue the AS degree and also earn the AS certificates while completing the requirements for the degree, or pursue the AS certificates to develop or upgrade your skills. Contact your academic advisor for details and course options.

**Outcomes:**

Graduates of the program will be able to:

1. Exhibit effective communication within the Emergency Medical Service profession.
2. Demonstrate professional behaviors consistent with the expectations for entry level Emergency Medical Service providers.
3. Demonstrate safe practices within the Emergency Medical Service profession.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.
Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements

- General education courses may be completed without application to the EMS Department and can be taken at any time.
- Enrollment in the EMS AS degree code does not guarantee admission into the EMT and Paramedic programs. EMS specific courses require a separate application for admission which contains a background check, drug screen, physical and immunization records.
- Please consult 096000 Emergency Medical Technician Program Guide for application instructions.
- Please consult 095700 Paramedic Program Guide for application instructions.

Careers

Paramedic/EMT graduates have been employed at the local public safety agencies, theme parks and local hospitals.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses

General Education Core - 15 Credits

Communication Core (6 Credits)

ENC1101 Introduction to Composition 3
ENC1102 Writing with Research 3
OR
SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core - Choose One Course (3 Credits)

MGF2106 Survey in Mathematics 3
MGF2107 Mathematics for Liberal Arts 3
MAC1105 College Algebra 3

Social Sciences Core (3 credits)

PSY1012 General Psychology 3

Humanities Core - Choose One Course (3 Credits)

ARH1000 Art Appreciation 3

HUM2020 Introduction to Humanities 3
LIT2000 Literature and Culture 3
MUL1010 Music Appreciation 3
PHI2010 Introduction of Philosophy 3
THE1000 Theatre Appreciation 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

EMS1119C Emergency Medical Technician I and Lab 10
EMS1431 Emergency Medical Technician Clinical/Field Experience 2
EMS1335 Emergency Vehicle Operators Course 1
EMS2603C Paramedic I and Lab 13
EMS2604C Paramedic II and Lab 12
EMS2605C Paramedic III and Lab 11
EMS2666 Paramedic Clinical I 1
EMS2667 Paramedic Clinical II 2
EMS2659 Paramedic Field Internship 3

Elective (Choose One)

CCJ1020 Introduction to Criminal Justice 3
CCJ1080 Introduction to Criminal Forensic Studies 3
PSC1121 Physical Science 3
BSC1020 Human Biology 3
PHI2600 Introduction to Ethics 3
FFP2401 Hazardous Materials I 3
FFP2740 Fire Service Instructor 3
FFP2801 Introduction to Command 3
HUN1201 Human Nutrition 3

Sample Program of Study

Year 1

1st Semester

ENC1101 Introduction to Composition 3
EMS1119C Emergency Medical Technician I and Lab 10
EMS1431 Emergency Medical Technician Clinical/Field Experience 2
EMS1335 Emergency Vehicle Operators Course 1

2nd Semester

ENC1102 Writing with Research 3
OR
SPC2608 Oral Communications/Research/Presentation Skills 3
### Skills

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<td>Survey in Mathematics</td>
<td>3</td>
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<tr>
<td>OR</td>
<td></td>
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</tr>
<tr>
<td>MGF2107</td>
<td>Mathematics for Liberal Arts</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
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<td>Humanities Core</td>
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#### 3rd Semester

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#### Year 2

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<tbody>
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Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 73

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### Engineering Technology, A.S. Degree

**Program Information**

A.S. Degree - Code 223200 - Catalog 2021/2022

Anindya Paul, Department Chairperson, 386-506-4155, Anindya.Paul@daytonastate.edu

Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The mission of the Engineering Technology program is to prepare students for employment or provide additional training for persons employed in the highly evolving manufacturing (embedded with new technology) and high technology industries. The program also provides specializations in Digital Design and Modeling, Electronics, Additive Manufacturing and Mechatronics, along with embedded college credit certificates in Applied Technology Specialist, Computer Aided Design and Drafting, and Engineering Technology Support Specialist. The Engineering Technology Associate in Science is fully transferable to four-year BSET degree granting institutions.

**AS Certificates That Lead To This Degree:**

The following AS Certificates are embedded within this degree. You may pursue the AS degree and also earn the AS certificates while completing the requirements for the degree, or pursue the AS certificates to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

**Electronics Specialization:**

- 082000 - Applied Technology Specialist (16 Semester Hours) (p. 158)
- 082300 - Engineering Technology Support Specialist (21 Semester Hours) (p. 176)

**Digital Design and Modeling Specialization:**

- 082100 - Computer-Aided Design and Drafting (24 Semester Hours) (p. 171)

**Outcomes:**

Graduates of the program will be able to:

1. Demonstrate an understanding of industrial processes and material properties.
2. Generate and interpret computer-aided drawings.
3. Demonstrate a fundamental understanding of electronics and electricity.
4. Demonstrate an understanding of industrial safety, health, and environmental requirements.
5. Evaluate the use of quality assurance methods and quality control concepts.
6. Design tests using tools, instruments and testing devices.
7. Assess failure in equipment and troubleshoot equipment/devices.
8. Demonstrate appropriate communication skills.
9. Demonstrate appropriate math skills.
10. Evaluate modern business practices and strategies.
11. Demonstrate employability skills.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.
Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

**Lab Fees:** Consult college catalog for lab fees.

**Textbook Estimate:** Consult college bookstore for approximate costs of textbooks.

**Other Costs:** A scientific calculator, computer repair tool kit (approx. $20), and soldering kit (approx. $20).

**General Education Courses**

**General Education Core - 15 Credits**

**Communications Core (6 credits)**

- ENC1101 Introduction to Composition 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

**Mathematics Core (3 credits)**

- MAC1105 College Algebra 3

**Social Sciences Core (3 credits) - Choose One**

- PSY1012 General Psychology 3
- DEP2004 Developmental Psychology 3
- SYG2000 Introduction to Sociology 3

**Humanities Core (3 credits) - Choose One**

- ARH1000 Art Appreciation 3
- HUM2020 Introduction to Humanities 3
- LIT2000 Literature and Culture 3
- MUL1010 Music Appreciation 3
- PHI2010 Introduction of Philosophy 3
- THE1000 Theatre Appreciation 3

**Program Specific Courses**

**Program Core - 18 Credits**

- EET1011C Introduction to Electrical Circuits and Lab 3
- ETD2320C Computer Aided Drafting I 3
- ETI1110 Introduction to Quality Assurance 3
- ETI1420 Manufacturing Processes and Materials 3
- ETI1701 Industrial Safety 3
- ETM1010 Mechanical Measurement and Instrumentation 3

**Specialization: Electronics**

- CET1112C Digital Fundamentals and Lab 4
- CET2123C Microcomputer and Basic Digital Communications and Lab 4
- EET1021C Advanced Electrical Circuits and Lab 3
- EET1141C Analog Devices and Circuits and Lab 4
- EET1607C Electronics Assembly and Cabling and Lab 3
- EET2142C Analog Circuits and Basic Analog Communications and Lab 4
- EGS1000 Professional Performance for Technicians 3
- EET2949 Cooperative Education Experience in Electronics 1-4

_EET2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this specialization._

**Specialization: Digital Design and Modeling**

- ETD2340C Computer Aided Drafting II (AutoCAD) and Lab 3
- ETD2357C Inventor Solid Modeling and Lab 3
- ETD2364C SolidWorks Solid Modeling and Lab 3
- ETD2368C SolidWorks II and Lab 3
- ETD2377C 3D Computer Animation (3D Studio) and Lab 3
- ETD2390C Introduction to Revit Architecture and Lab 3
- ETD2465C Tool Design and Lab 3
- ETG2520 Statics and Strength of Materials 3
- EGS1000 Professional Performance for Technicians 3

**Specialization: Additive Manufacturing**

- ETD2371 Additive Manufacturing I 3
- ETD2372 Additive Manufacturing II 3
- ETI1411 Survey of Manufacturing Processes 3
- ETI2122 Product Testing and Quality 3

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*
ETD2364C  Control and Lab  
ETD2368C  SolidWorks II and Lab  
ETD2465C  Tool Design and Lab  
ETD2364C  SolidWorks Solid Modeling and Lab  
ETD2368C  SolidWorks II and Lab  
ETD2465C  Tool Design and Lab  
ETD2390C  Introduction to Revit Architecture and Lab  
ETD2377C  3D Computer Animation  
ETT11420  Manufacturing Processes and Materials  
ETM1010  Mechanical Measurement and Instrumentation  

Summer Semester  

Year 2 Specialization: Electronics  
1st Semester  
CET1112C  Digital Fundamentals and Lab  
EET1021C  Advanced Electrical Circuits and Lab  
EET1141C  Analog Devices and Circuits and Lab  
EGS1000  Professional Performance for Technicians  

2nd Semester  
CET2123C  Microcomputer and Basic Digital Communications and Lab  
EET1607C  Electronics Assembly and Cabling and Lab  
EET2142C  Analog Circuits and Basic Analog Communications and Lab  
EET2949  Cooperative Education Experience in Electronics  

Subtotal: 27  

EET2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this specialization.

Sample Program of Study  

Year 1  
1st Semester  
ENC1101  Introduction to Composition  
MAC1105  College Algebra  
ETD2320C  Computer Aided Drafting I (AutoCAD) and Lab  
ETI1110  Introduction to Quality Assurance  
ETI11701  Industrial Safety  

2nd Semester  
SPC2608  Oral Communications/Research/Presentation Skills  
EGS1000  Professional Performance for Technicians  
ETG2520  Statics and Strength of Materials  

Subtotal: 27  

EET2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this specialization.

Year 2 Specialization: Digital Design and Modeling  
1st Semester  
ETD2340C  Computer Aided Drafting II (AutoCAD) and Lab  
ETD2357C  Inventor Solid Modeling and Lab  
ETD2364C  SolidWorks Solid Modeling and Lab  
EGS1000  Professional Performance for Technicians  
ETG2520  Statics and Strength of Materials  

2nd Semester  
ETD2368C  SolidWorks II and Lab  
ETD2390C  Introduction to Revit Architecture and Lab  
ETD2377C  3D Computer Animation  

Subtotal: 27  

EET2949 is a variable credit course (1-4 credits). The academic department has approved it for 2 credits in this specialization.
Year 2 Specialization: Additive Manufacturing

1st Semester

ETD2364C SolidWorks Solid Modeling and Lab 3
ETD2371 Additive Manufacturing I 3
ETD2368C Electronics/ Digital Design and Modeling Elective 3
ETI2122 Product Testing and Quality Control 3

2nd Semester

ETD2372 Additive Manufacturing II 3
ETD2465C Tool Design and Lab 3

Subtotal: 27

Year 2 Specialization: Mechatronics

1st Semester

CET1112C Digital Fundamentals and Lab 4
EET1021C Advanced Electrical Circuits and Lab 3
ETS2540C Fundamentals of Robotics and Automation 3
ETS2542C Programmable Logic Controllers 4

2nd Semester

CET2123C Microcomputer and Basic Digital Communications and Lab 4
ETI1843C Motors and Controls 3
ETM2315C Hydraulic and Pneumatic Power and Control and Lab AND 3
ETI2950C Capstone Project OR 4
EET1141C Analog Devices and Circuits and Lab OR 4
EET2949 Cooperative Education Experience in Electronics 1-4

Subtotal: 27

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Environmental Science Technology, A.S. Degree

Program Information

A.S. Degree - Code 223000 - Catalog 2021/2022
Karen Endebrock, Chair, 386-506-4313, Karen.Endebrock@daytonastate.edu
Dr. Jennifer Bell, Assistant Chair, 386-506-4303, Jennifer.Bell@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Environmental Science Technology Program is to provide and to enrich the students with the basic skills, knowledge and abilities in the fields of environmental compliance and technology, and to enable the students to gain entry-level employment in the field.

Description:
The Environmental Science Technology program focuses on environmental compliance and protection of our land and water at the federal, state, and local level. Under the direction of an environmental scientist, graduates will be expected to perform physical, chemical and biological sampling in the field. Graduates will also identify and quantify organisms, establish sampling areas, perform water and soil analysis, maintain field equipment, record test data and prepare reports. Much of this work will occur in the field or in the laboratory.

Outcomes:
Graduates of the program will be able to:
1. Explain how human-environment interactions relate to environmental processes.
2. Evaluate interdisciplinary approaches to global issues.
3. Monitor local environmental conditions and report on findings.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Lab Fees: $406 (refer to course descriptions (p. 371) in current college catalog)

Additional Admission Requirements

- Orientation to the Institute of Marine and Environmental Studies (SLS1127) also must be completed within the first year of the Program.

Careers

Graduates may secure entry-level positions with environmental companies, federal, state and local governments, utilities, the military, industry or nonprofit organizations locally, as well as on state, national and international levels.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses

General Education Core - 28 Credits

General Education courses must be completed with a grade of 'C' or better.

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Communications Core (6 credits)

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Communications/Research/Presentation Skills

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<td>Elementary Statistics</td>
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Mathematics Core (6 credits)

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<tr>
<td>OCE1001</td>
<td>Introduction to Oceanography</td>
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<tr>
<td>MET2010</td>
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Natural Sciences Core (10 credits)

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Humanities Core (3 credits)

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Social Science Core (3 credits)

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<td>Introduction to Environmental Science Lab</td>
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<tr>
<td>EVR2861</td>
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Program Specific Courses

Program Specific Courses - 36 Credits

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EVR2943</td>
<td>Environmental Internship</td>
<td>3</td>
</tr>
<tr>
<td>GIS2040C</td>
<td>Geographic Information Systems and Lab</td>
<td>3</td>
</tr>
<tr>
<td>SOS2006C</td>
<td>Introduction to Soil Science and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

Program Specific courses must be completed with a grade of 'C' or better.

EVR2943 is repeatable for credit one time. Students will take the course in the Summer semesters of Year 1 and Year 2.

Water Specialization - 16 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC1005</td>
<td>Survey of Biological Sciences (For Non-Science Majors)</td>
<td>3</td>
</tr>
<tr>
<td>SWS2007</td>
<td>The World of Water</td>
<td>3</td>
</tr>
<tr>
<td>EVR2647</td>
<td>Environmental Site Assessment</td>
<td>3</td>
</tr>
</tbody>
</table>

EVS2026C     | Chemistry and Biology of Natural Waters and Laboratory | 4       |

Wetlands/Bio-Ecological Specialization - 16 Credits
Students must complete all courses within the Water or Wetlands/Bio-Ecological track to earn the particular specialization.

**Sample Program of Study - Water Specialization**

**Year 1**

1st Semester
- SLS1127 Faculty Peer Mentoring Experience for Marine and Environmental Science Programs 0
- ENC1101 Introduction to Composition 3
- EVR2001 Introduction to Environmental Science 3
- EVR2001L Introduction to Environmental Science Lab 1
- CHM1025C Introduction to Chemistry and Lab 4
- EVR2861 Environmental Policy and Law 3

2nd Semester
- MAC1105 College Algebra 3
- SOS2006C Introduction to Soil Science and Lab 4
- GIS2040C Geographic Information Systems and Lab 3
- BSC1005 Survey of Biological Sciences (For Non-Science Majors) 3
- SWS2007 The World of Water 3

Summer A Semester
- EVR2943 Environmental Internship 3

Summer B Semester
- EVR2647 Environmental Site Assessment 3

**Year 2**

1st Semester
- HUM2020 Introduction to Humanities 3
- STA2023 Elementary Statistics 3
- SPC2608 Oral Communications/Research/Presentation Skills 3
- OCE1001 Introduction to Oceanography 3

2nd Semester
- GEO2000 World Geography 3
- MET2010 Meteorology 3
- EVS2026C Chemistry and Biology of Natural Waters and Laboratory 4
- EVR2630 Hazardous Material Risk Analysis 3

Subtotal: 64

**Sample Program of Study - Wetlands/Bio-Ecological Specialization**

**Year 1**

1st Semester
- SLS1127 Faculty Peer Mentoring Experience for Marine and Environmental Science Programs 0
- ENC1101 Introduction to Composition 3
- EVR2001 Introduction to Environmental Science 3
- EVR2001L Introduction to Environmental Science Lab 1
- CHM1025C Introduction to Chemistry and Lab 4
- EVR2861 Environmental Policy and Law 3

2nd Semester
- MAC1105 College Algebra 3
- SOS2006C Introduction to Soil Science and Lab 4
- GIS2040C Geographic Information Systems and Lab 3
- BSC1005 Survey of Biological Sciences (For Non-Science Majors) 3
- SWS2007 The World of Water 3

Summer A Semester
- EVR2943 Environmental Internship 3

EVR2943 is repeatable for credit one time. Students will take the course in the Summer semesters of Year 1 and Year 2.

Students must complete all Water courses to earn the particular specialization.

Subtotal: 64
EVR2943 is repeatable for credit one time. Students will take the course in the Summer semesters of Year 1 and Year 2.

Summer B Semester
BSC1011C General Biology II (For Science Majors) and Lab 4

Year 2
1st Semester
HUM2020 Introduction to Humanities 3
STA2023 Elementary Statistics 3
SPC2608 Oral Communications/Research/Presentation Skills 3
PCB2033C Introduction to Ecology and Lab 4

2nd Semester
GEO2000 World Geography 3
MET2010 Meteorology 3
BOT2150 Native Plants of Central Florida 3
OCE1001 Introduction to Oceanography 3
OCE1001L Introduction to Oceanography Lab 1

Summer Semester
EVR2943 Environmental Internship 3
EVR2943 is repeatable for credit one time. Students will take the course in the Summer semesters of Year 1 and Year 2.

Students must complete all Wetlands/Bio-Ecological courses to earn the particular specialization.
Note: Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

Subtotal: 64

Health Information Technology (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 221400 - Catalog 2021/2022
Geraldine Rimstidt, Chair, 386-506-3823
Geraldine.Rimstidt@Daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080,
Magdolna.Muszka@Daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052,
Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:

The mission of the Health Information Technology program at Daytona State College is to provide a quality program to educate and promote the science of Health Information Technology.

Description:
The program trains individuals to supervise many of the health information management department's daily functions; review records for consistency, completeness and accuracy; index and classify all diagnoses and procedures; prepare studies for medical staff; and respond to authorized inquiries for insurance or legal purposes. Clinical experience will be provided in local health care facilities. Graduates are eligible to take the Registered Health Information Technician (RHIT) Examination. Successful candidates are awarded the RHIT credential. RHIT designation signifies a person is a qualified specialist in coding, assembling, analyzing, abstracting and maintaining health information.

Program Accreditation: The Health Information Management program is accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM).
AHIMA/CAHIIM Offices
233 N. Michigan Avenue, 21st Floor
Chicago, IL 60601

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

The Medical Information Coder Biller AS Certificate is fully embedded in the AS Degree Health Information Technology Program. Classes taken for the Medical Information Coder Biller Program can be applied towards the Health Information Technology AS Degree.

Outcomes:
Graduates of the program will be able to:
1. Student will learn communication skills including not just the ability to read, write, and speak, but also to listen and use non-verbal skills with different audiences, thus becoming a valuable member of a quality healthcare team.
2. Student will be able to accurately code and bill in an outpatient setting using critical thinking skills by analyzing medical data, problem solving, and using the creative process.
3. Students will gain personal growth and responsibility with the ability to understand and manage oneself and to
make reasonable judgments based on an understanding of the diversity of the world community.

4. Students will show an understanding of information technology and quantitative literacy by showing an ability to locate and evaluate information in the electronic medical record thus being part of a technological society.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Tuition and Fees*</td>
<td>$7,166*</td>
</tr>
<tr>
<td>Lab Fees (including liability insurance)</td>
<td>$308 - $371</td>
</tr>
<tr>
<td>Textbook Estimate</td>
<td>$600</td>
</tr>
<tr>
<td>FDLE/FBI Background Screening</td>
<td>$90</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
- Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Applicants that have successfully completed college level English and/or Math may also be exempt from placement testing. All other applicants will be required to take the Postsecondary Education Readiness Test (PERT) and must be at the 10th grade level for reading, language and arithmetic.
- Completion of the following course with a grade of 'C' or better is required for continuing enrollment approval: HSC1531 (Medical Terminology).
- Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
- A pre-admission consultation with the assistant chair is recommended.
- Students will be held accountable for the policies and procedures of the Health Information Technology program as outlined in the Health Information Technology student handbook, as well as the College Student handbook.

**Additional Completion Requirements**

- To be eligible for continuing enrollment, the student must qualify for ENC1101 (Introduction to Composition) and MAT1033 (Intermediate Algebra). This eligibility can be met through assessment results or course work.
- Submit completed application for continuing enrollment to the School of Health Careers.
- Applications accepted anytime during the year.
- Selection is made once per year. Applicants that have a 2.5 Cumulative GPA or higher will be given priority acceptance. Applicants with higher cumulative GPA's and successful completion of all prerequisite and corequisite courses will be considered more favorably.
- All program specific courses and general education courses must be completed with a grade 'C' or better. Program specific courses must have been completed within one year and evaluated by the assistant chair. All other substitutions must be approved by the Assistant Chair.

**General Education Courses**

**General Education Core - 15 Credits**

**Communication Core (3 credits)**

- ENC1101 Introduction to Composition 3

**Mathematics Core (3 credits)**

- MGF2106 Survey in Mathematics 3
- OR
- MAC1105 College Algebra 3

**Natural Sciences Core (3 credits)**

- BSC1020 Human Biology 3

*BSC1020: Students wishing to transfer to a four year bachelors of science program should take BSC1085C (Human Anatomy & Physiology I and Lab) and BSC 1086C (Human Anatomy & Physiology II and Lab) instead of BSC1020 (Human Biology).*

**Humanities Core (3 credits)**

Choose One Course

- ARH1000 Art Appreciation 3
- HUM2020 Introduction to Humanities 3
LIT2000  Literature and Culture  3  
MUL1010  Music Appreciation  3  
PHI2010  Introduction of Philosophy  3  
THE1000  Theatre Appreciation  3  

Social Sciences Core (3 credits)  
PSY1012  General Psychology  3  

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses  
Program specific courses must be completed with a grade 'C' or better.

HSC1531  Medical Terminology  4  
CGS2100  Microcomputer Applications  3  
HIM1000C  Introduction to Health Information Management and Lab  3  
HIM1222C  Beginning ICD-10-CM Coding and Lab  4  
HIM1273  Billing and Reimbursement Methods  2  
HIM2012  Legal Aspects of Health Records  2  
HIM2214  Health Information Management Statistics  3  
HIM2234C  Advanced ICD-10-PCS Coding and Lab  5  
HIM2253C  Beginning CPT Coding and Lab  3  
HIM2430  Concepts of Diseases  4  
HIM2442  Pharmacology and Lab  1  
HIM2400  Health Records in Alternate Settings  2  
HIM2500  Quality Assurance and Compliance  2  
HIM2512  Health Information Systems Management  2  
HIM2652  Electronic Health Record  2  
HIM2283C  Advanced CPT Coding and Lab  3  
HIM2800  Coding Professional Practice Experience I  1  
HIM2810  Professional Practice Experience II  2  
HIM2820  Professional Practice Experience III  2  
HIM2920  Health Information Management Seminar  2  
HIM2930  Special Topics in Health Information Technology  3  

Prerequisite Course  
HSC1531  Medical Terminology  4  

Year 1  
1st Semester - Spring  
ENC1101  Introduction to Composition  3  
MGF2106  Survey in Mathematics OR  3  
MAC1105  College Algebra  3  
BSC1020  Human Biology  3  
HIM1000C  Introduction to Health Information Management and Lab  3  
HIM1222C  Beginning ICD-10-CM Coding and Lab  4  
HIM2430  Concepts of Diseases  4  

2nd Semester - Summer  
CGS2100  Microcomputer Applications  3  
HIM2442  Pharmacology and Lab  1  
HIM2253C  Beginning CPT Coding and Lab  3  
HIM1273  Billing and Reimbursement Methods  2  

3rd Semester - Fall  
HIM2214  Health Information Management Statistics  3  
HIM2234C  Advanced ICD-10-PCS Coding and Lab  5  
HIM2012  Legal Aspects of Health Records  2  
HIM2652  Electronic Health Record  2  
HIM2400  Health Records in Alternate Settings  2  
HIM2800  Coding Professional Practice Experience I  1  

Year 2  
1st Semester - Spring  
HIM2214  Health Information Management Statistics  3  
HIM2234C  Advanced ICD-10-PCS Coding and Lab  5  
HIM2810  Professional Practice Experience II  2  
HIM2500  Quality Assurance and Compliance  2  

2nd Semester - Summer  
HIM2214  Health Information Management Statistics  3  

3rd Semester - Fall  
PSY1012  General Psychology  3  
HIM2512  Health Information Systems Management  2  

Sample Program of Study
Hospitality Management, A.S. Degree

Program Information
A.S. Degree - Code 201200 - Catalog 2021/2022
Costa Magoulas, Dean, 386-506-3578, Costa.Magoulas@daytonastate.edu
Lisa Allen, Program Advisor, 386-506-3946, Lisa.Allen@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Hospitality Management Program at Daytona State College is committed to providing a quality education incorporating both theory and practice in order to prepare professionally responsible and capable individuals who will demonstrate value to employers within the hospitality industry. Additionally, our mission is to provide the hospitality industry with leaders who will make meaningful contributions to both the industry and their communities.

Description:
This program provides a solid foundation in hospitality management skills including travel and tourism, food preparation, property management, hotel/motel basics, and service management.

Graduates of this program are eligible to enroll in Daytona State's Bachelor of Applied Science in Supervision and Management Program. Call our admissions office, (386) 506-3059, or visit DaytonaState.edu/admissions.html for additional information.

Outcomes:
Graduates of the program will be able to:
1. Identify the major sectors of the hospitality industry and discuss their interaction.
2. Formulate and analyze hospitality industry marketing strategies including targeting, positioning and consumer behaviors.
3. Discuss the specialized needs of marketing within the hospitality industry.
4. Describe the five criteria that classify hotels.
5. Explain how effective communication skills are important to success as a hospitality supervisor and describe personal characteristics that affect communication skills.
6. Describe the organizational structure of operations within the hospitality industry.
7. Identify and use principles of legal and ethical supervision practices.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Lab Fees charged per Food Production Course for Food Costs: $150
Uniforms: $75
Professional Cutlery: $270

Careers
Manager in Hotel/Lodging Industry, Resorts, Spas, Corporate, Country Clubs, Restaurants and Food Service Industry.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses
General Education Core - 15 Credits
Communication - (6 credits)
ENC1101 Introduction to Composition 3
SPC2608 Oral Communications/Research/Presentation Skills 3
Mathematics or Natural Sciences (3 Credits)
Choose One Course
BSC1005 Survey of Biological Sciences (For Non-Science Majors) 3
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MGF2107</td>
<td>Mathematics for Liberal Arts</td>
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</tr>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
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</tr>
</tbody>
</table>

**MAC1105: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.**

**Social Sciences (3 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>DEP2004</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SYG2000</td>
<td>Introduction to Sociology</td>
<td>3</td>
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</table>

**Humanities (3 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>HUM2002</td>
<td>Introduction to Humanities</td>
<td>3</td>
</tr>
<tr>
<td>LIT2000</td>
<td>Literature and Culture</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>PHI2010</td>
<td>Introduction of Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>THE1000</td>
<td>Theatre Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOS1201</td>
<td>Sanitation and Safety</td>
<td>3</td>
</tr>
<tr>
<td>FSS1202C</td>
<td>Food Production I and Lab</td>
<td>3</td>
</tr>
<tr>
<td>FSS1222C</td>
<td>Food Production II and Lab</td>
<td>3</td>
</tr>
<tr>
<td>FSS1270</td>
<td>Introduction to Craft Beer and Wine</td>
<td>3</td>
</tr>
<tr>
<td>FSS2284C</td>
<td>Catering and Buffet Management and Lab</td>
<td>3</td>
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<tr>
<td>HFT1000</td>
<td>Introduction to Hospitality Industry</td>
<td>3</td>
</tr>
<tr>
<td>HFT1410</td>
<td>Hotel Operations</td>
<td>3</td>
</tr>
<tr>
<td>HFT1940C</td>
<td>Hospitality Practicum I (Basic) and Lab</td>
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<tr>
<td>HFT1941C</td>
<td>Hospitality Practicum II (Intermediate) and Lab</td>
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<tr>
<td>HFT2276</td>
<td>Resorts: Management and Operations</td>
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<tr>
<td>HFT2282</td>
<td>Hospitality Supervision</td>
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<tr>
<td>HFT2454</td>
<td>Hospitality Purchasing and Controls</td>
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</tr>
<tr>
<td>HFT2500</td>
<td>Hospitality Marketing</td>
<td>3</td>
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<tr>
<td>HFT2750</td>
<td>Event Industry</td>
<td>3</td>
</tr>
<tr>
<td>HFT2780</td>
<td>Introduction to Gaming</td>
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</tbody>
</table>

**Sample Program of Study**

**Year 1**

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
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<tr>
<td>FOS1201</td>
<td>Sanitation and Safety</td>
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<tr>
<td>HFT1000</td>
<td>Introduction to Hospitality Industry</td>
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</table>

**2nd Semester**

<table>
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<tr>
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<tr>
<td>FSS1202C</td>
<td>Food Production I and Lab</td>
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<tr>
<td>FSS1222C</td>
<td>Food Production II and Lab</td>
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<td>FSS1270</td>
<td>Introduction to Craft Beer and Wine</td>
<td>3</td>
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<tr>
<td>HFT1940C</td>
<td>Hospitality Practicum I (Basic) and Lab</td>
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**Summer Semester**

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<th>Course Name</th>
<th>Credits</th>
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<tr>
<td>HFT1941C</td>
<td>Hospitality Practicum II (Intermediate) and Lab</td>
<td>3</td>
</tr>
<tr>
<td>HFT2282</td>
<td>Hospitality Supervision</td>
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</table>

**Year 2**

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSS2284C</td>
<td>Catering and Buffet Management and Lab</td>
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<td>Hospitality Marketing</td>
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<tr>
<td>HFT2750</td>
<td>Event Industry</td>
<td>3</td>
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<tr>
<td>HFT2780</td>
<td>Introduction to Gaming</td>
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**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HFT2500</td>
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</tr>
<tr>
<td>HFT2780</td>
<td>Introduction to Gaming</td>
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</tbody>
</table>

**Subtotal:** 60

**Industrial Management Technology (Limited Access Program), A.S. Degree**

**Program Information**

A.S. Degree - Code 222100 - Catalog 2021/2022
Program Mission, Description, and Outcomes

Mission:
The mission of the Industrial Management Technology A.S. degree program is to prepare vocational students for entry-level employment in management or administration through innovative curriculum that emphasizes student success, promotes diversity, and provides the fundamental concepts, knowledge, and skills needed to meet local industry needs.

Description:
This limited access program is designed to provide graduates of certificate and registered apprenticeship programs additional technical and supervisory skills, while enhancing the basic general education skills necessary for placement in entry-level management positions. With the Industrial Management Technology program students can advance in their field and elevate their overall performance. This program will increase their technical knowledge and enhance their communication, computation and job skills.

A pre-admission consultation with the Director of the School of Workforce is required. Students must bring the following documentation to the consultation: unofficial transcripts and course descriptions from trade school or institute attended, a short narrative of technical training and career, a current resume, copies of certificates of completion/achievement in trade or craft, and other supporting documentation students might want to have evaluated. Credit will be awarded as BCT2990 (Technical Training) at 23 credit hours for an approved apprenticeship or career certificate program.

Graduates of this program are eligible to be enrolled in Daytona State College, Bachelor of Applied Science in Supervision and Management program. Call (386) 506-4BAS or email BASinfo@daytonastate.edu for details. Upon completion of this program, students are eligible to apply for and receive certificate Business Operations - Entrepreneurship - 091300 (p. 168).

AS Certificate That Leads To This Degree:
The following AS Certificate is embedded within this degree: Business Operations - Entrepreneurship - 091300 (p. 168). You may pursue the AS degree and also earn the AS certificate while completing the requirements for the degree, or pursue the AS certificate to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

Outcomes:
Graduates of the program will be able to:
1. Prepare financial information for management-related decisions.
2. Generate effective communication of ideas, concepts and terminology.
3. Apply business related theories to problems, cases, or research papers.
4. Create business documentation using appropriate software.
5. Formulate a company marketing plan using marketing concepts.
6. Develop a business plan for a new business venture.
7. Demonstrate proficiency in a technical field including theory, applications, troubleshooting and safety.
8. Demonstrate the ability to plan and initiate projects within a technical field.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements

Students must have completed an appropriate registered apprenticeship or certificate program of 700 contact hours with a GPA of 2.0 or better or an equivalent experience. The certificate or registered apprenticeship program will be evaluated based on requirements of the Conversion of Credit (p. 110) process, including proof of program completion.

Other equivalent learning experiences will be reviewed according to the criteria set forth in the IMT Technical Training Rubric, and must be supported with a documentation file.
Credit will be awarded as BCT2990 Technical Training at 23 credit hours for an approved apprenticeship, certificate program or equivalent learning experience.

**Careers**

Team leaders, shift supervisors, crew managers, project managers, foremen and project directors

*Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.*

**General Education Courses**

General Education Core - 15 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
</tbody>
</table>

Mathematics (3 credits)

Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MGF2107</td>
<td>Mathematics for Liberal Arts</td>
<td>3</td>
</tr>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
</tbody>
</table>

Students seeking to transfer into DSC’s Bachelor’s programs should take MAC1105 to satisfy the mathematics core and meet program pre-requisites.

Social Sciences (3 credits)

Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
</tbody>
</table>

Humanities (3 credits)

Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>HUM2020</td>
<td>Introduction to Humanities</td>
<td>3</td>
</tr>
<tr>
<td>LIT2000</td>
<td>Literature and Culture</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>PHI2010</td>
<td>Introduction of Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>THE1000</td>
<td>Theatre Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCT2990</td>
<td>Technical Training</td>
<td>23</td>
</tr>
<tr>
<td>EGS1000</td>
<td>Professional Performance for Technicians</td>
<td>3</td>
</tr>
<tr>
<td>GEB1011</td>
<td>Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>ISM2000</td>
<td>Business Information Processing</td>
<td>3</td>
</tr>
<tr>
<td>MAR2011</td>
<td>Principles of Global Marketing</td>
<td>3</td>
</tr>
<tr>
<td>SBM2000</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Accounting or Finance Elective (3 credits)

Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG2021</td>
<td>Principles of Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>APA1111</td>
<td>Office Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>FIN1100</td>
<td>Personal Financial Planning</td>
<td>3</td>
</tr>
<tr>
<td>FIN2000</td>
<td>Principles of Finance</td>
<td>3</td>
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</tbody>
</table>

Business Elective (3 credits) Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUL2241</td>
<td>Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>GEB2351</td>
<td>International Business</td>
<td>3</td>
</tr>
<tr>
<td>GEB2430</td>
<td>Ethics and Social Responsibility</td>
<td>3</td>
</tr>
<tr>
<td>MAN2021</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>MAR2101</td>
<td>Social Media Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MAR2321</td>
<td>Advertising</td>
<td>3</td>
</tr>
<tr>
<td>MAR2720</td>
<td>Digital Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MKA2021</td>
<td>Building Selling</td>
<td>3</td>
</tr>
<tr>
<td>MNA2161</td>
<td>Customer Service</td>
<td>3</td>
</tr>
<tr>
<td>MNA2345</td>
<td>Supervision of Personnel</td>
<td>3</td>
</tr>
<tr>
<td>QMB1001</td>
<td>Business Math</td>
<td>3</td>
</tr>
</tbody>
</table>

Office Elective (1 credit) Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>OST1141</td>
<td>Keyboarding</td>
<td>1</td>
</tr>
<tr>
<td>OST2828</td>
<td>Business Presentation Software</td>
<td>1</td>
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</tbody>
</table>

**Sample Program of Study**

**Year 1**

1st Semester and 2nd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCT2990</td>
<td>Technical Training</td>
<td>23</td>
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</table>

**Year 2**

1st Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>ISM2000</td>
<td>Business Information Processing</td>
<td>3</td>
</tr>
<tr>
<td>GEB1011</td>
<td>Introduction to Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Students seeking to transfer into DSC’s Bachelor’s programs should take MAC1105 to satisfy the mathematics core and meet program pre-requisites.

Business Elective (3 credits) Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUL2241</td>
<td>Business Law I</td>
<td>3</td>
</tr>
</tbody>
</table>
ECO2023 Principles of Microeconomics 3
GEB2351 International Business 3
GEB2430 Ethics and Social Responsibility 3
MAN2021 Principles of Management 3
MAR2101 Social Media Marketing 3
MAR2321 Advertising 3
MAR2720 Digital Marketing 3
MKA2021 Building Selling Relationships 3
MNA2161 Customer Service Management 3
MNA2345 Supervision of Personnel 3
QMB1001 Business Math 3
2nd Semester
Social Sciences Core 3
MAR2011 Principles of Global Marketing 3
SBM2000 Small Business Management 3
Accounting or Finance Elective Choose One
ACG2021 Principles of Financial Accounting 3
APA1111 Office Accounting I 3
FIN1100 Personal Financial Planning 3
FIN2000 Principles of Finance 3
Office Elective (1 credit) Choose One
OST1141 Keyboarding 1
OST2828 Business Presentation Software 1
3rd Semester
EGS1000 Professional Performance for Technicians 3
SPC2608 Oral Communications/Research/Presentation Skills Humanities Core 3
Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Subtotal: 60
Notes
Upon completion of the second year, second semester under the recommended sample program of study, students are eligible to apply for the 091300 Certificate.

Interior Design Technology, A.S. Degree

Program Information
A.S. Degree - Code 207000 - Catalog 2021/2022

Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Deborah Kirkland, Assistant Chair, 386-506-4158, Deborah.Kirkland@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
To provide students with quality training, practice and skill development necessary to progress in the diverse career opportunities available within the interior design field. The program seeks to provide unique learning opportunities through practical hands-on training, involvement in and from the design community, and a comprehensive curriculum to ensure a successful transition from student of interior design to practitioner of interior design.

Description:
The primary purpose of this program is to prepare students for initial employment in the interior design, architecture, or construction industry. This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for careers in this field. Program competency-based applied learning covers the elements and principles of design, advanced hand and computer aided drawing skills, visual and oral presentation skills, technical and historical reference, and interior design concepts and theory.

Interior designers that wish to be licensed and practice commercial design are required by the Florida Department of Business and Professional Regulation, Board of Architecture and Interior Design to have a combination of six years of education and work experience and National Council for Interior Design Qualification Certification.

Daytona State College is the only college in Florida that offers the unique opportunity for students to earn an Associate Level Certification with the Window Fashions Certification Program prior to graduation.

After earning the A.S. degree and gaining four years of work experience, graduates are eligible to take the National Council for Interior Design Qualification (NCIDQ) state exam to become a licensed interior designer. Graduates may secure entry-level positions with architectural firms, interior design studios or with related businesses specializing in interior furnishings. Types of employment include interior designer, design assistant, sales representatives, CAD operator, interior decorator, visual merchandiser, salesperson and space planner.

AS Certificate That Leads To This Degree:
The following AS Certificate is embedded within this degree: Interior Design Technology - Kitchen and Bath Specialization - 081600 (p. 180). You may pursue the AS degree and also earn the AS certificate while completing the requirements for the degree, or pursue the AS certificate to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

**Outcomes:**

Graduates of the program will be able to:
1. Apply elements and principles of design to interior space.
2. Execute appropriate, functional, and balanced space planning and furniture layout techniques.
3. Specify appropriate furniture, fixtures, equipment, materials, lighting, and accessories.
4. Identify interior building codes, regulations, and legislation relating to residential and non-residential spaces.
5. Analyze historical, cultural, and societal influences on structures, interiors, and furnishings.
6. Explain sustainability issues related to the design, construction, and maintenance of the built environment.
7. Communicate design concepts effectively through visual, written, and oral presentation skills.
8. Demonstrate employability skills and an understanding of entrepreneurship and systems for a professional practice.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

Lab Fees: Refer to individual course descriptions

Other Costs: Individual Art and Presentation Supplies - $500

General Education Courses

General Education Core - 15 Credits

Communication Core (6 credits)

ENC1101 Introduction to Composition 3

SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 credits)

Choose One Course

MGF2106 Survey in Mathematics 3

MAC1105 College Algebra 3

MGF2107 Mathematics for Liberal Arts 3

MAC1105: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

Social Sciences Core (3 credits)

Choose One Course

DEP2004 Developmental Psychology 3

PSY1012 General Psychology 3

SYG2000 Introduction to Sociology 3

Humanities Core (3 credits)

ARH1000 Art Appreciation 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

IND1432 Lighting for Interior Design 3

BCN1251C Architectural Drawing I and Lab 3

BCN1253C Architectural Drawing II and Lab 3

ETD2320C Computer Aided Drafting I (AutoCAD) and Lab 3

ETD2340C Computer Aided Drafting II (AutoCAD) and Lab 3

IND2408 Specialized Software for Interior Design 3

HHD1361 Practical Interior Applications 3

IND1233 Studio I-Fundamentals of Interiors 3

IND1211 History of Architecture & Interiors 3

IND1300 Graphics of Interior Design I 3

IND1429 Textiles for Commercial and Residential Interiors 3

IND1935 Building and Barrier Free Codes 3

IND2210 Interior Design Studio II 3

IND2220 Commercial Interior Design 3

IND2500 Professional Practices for the Design Industry 3

BCN2049 Sustainable Design & 3
**Sample Program of Study**

**Year 1**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Semester</td>
<td>IND1233 Studio I-Fundamentals of Interiors 3&lt;br&gt;BCN1251C Architectural Drawing I and Lab 3&lt;br&gt;IND1300 Graphics of Interior Design I 3&lt;br&gt;IND1211 History of Architecture &amp; Interiors 3&lt;br&gt;IND1429 Textiles for Commercial and Residential Interiors 3</td>
</tr>
<tr>
<td>2nd Semester</td>
<td>ENC1101 Introduction to Composition 3&lt;br&gt;BCN1253C Architectural Drawing II and Lab 3&lt;br&gt;ETD2320C Computer Aided Drafting I (AutoCAD) and Lab 3&lt;br&gt;IND2408 Specialized Software for Interior Design Elective 3</td>
</tr>
<tr>
<td>Summer Semester Term A - Six Weeks</td>
<td>Social Sciences Core Elective 3</td>
</tr>
<tr>
<td>Summer Semester Term B - Six Weeks</td>
<td>ARH1000 Art Appreciation Mathematics Core 3</td>
</tr>
</tbody>
</table>

**Year 2**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Semester</td>
<td>SPC2608 Oral Communications/Research/Presentation Skills 3&lt;br&gt;ETD2340C Computer Aided Drafting II 3</td>
</tr>
<tr>
<td>2nd Semester</td>
<td>IND1432 Lighting for Interior Design 3&lt;br&gt;IND2210 Interior Design Studio II 3&lt;br&gt;IND1935 Building and Barrier Free Codes 3&lt;br&gt;IND2500 Professional Practices for the Design Industry 3&lt;br&gt;IND2949 Cooperative Education Experience in Interior Design 1-3</td>
</tr>
</tbody>
</table>

**Notes**

Any AS degree at Daytona State College will articulate into and allow admission into the BS programs offered at Daytona State College.

**Music Production Technology (Audio/Recording), A.S. Degree**

**Program Information**

A.S. Degree - Code 220900 - Catalog 2021/2022

Trent Berning, Chairperson, SMEA, 386-506-3276, Trent.Berning@daytonastate.edu
Aaron Swihart, Assistant Chairperson, 386-226-1933, Aaron.Swihart@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

This program provides a solid foundation in the skills necessary for students seeking careers in music recording, sound reinforcement, music production, sound equipment installation and maintenance.

**Description:**

The AS degree in Music Production Technology will focus upon the technical aspects of audio recording and sound reinforcement. The AS degree is open to all degree-seeking college credit students and will concentrate on the areas of Recording Technology and Techniques, Audio Mixing, Studio Maintenance, Audio Processing, Acoustic Design, Sound Reinforcement, and Audio for Video. Students will develop a functional understanding of musical language, musical elements and performance skills. Business and
legal areas related to the musical/entertainment industry will complete the course of study.

**AS Certificate That Leads To This Degree:**
The following AS Certificate is embedded within this degree: Audio/Recording Technology - 0818 (p. 160). You may pursue the degree and also earn the AS certificate while completing the requirements for the degree, or pursue the AS certificate to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

**Outcomes:**
Graduates of the program will be able to:
1. Demonstrate the ability to work in cohesive teams focusing on organizational and leadership skills while contributing to the community through audio-related service learning.
2. Establish short and long-term goals for a career capitalizing on personal strengths and professional ambitions in the entertainment industry.
3. Explore and acquire broad-based knowledge of music production technology and demonstrate proficiency in the application of practical audio engineering skills.
4. Apply theoretical and technical problem solving skills in audio engineering through integrated and reflective learning.

**Financial Aid**
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**
Lab Fees: See college catalog for lab fee requirements.

Textbook Estimate: Consult college bookstore for approximate costs of textbooks.

**Careers**
Broadcast Technician
Recording Engineer
Audio and Video Technician
Instructional Coordinator
Producer and Director
Concert Technician
Digital Content Producer
Lighting Technician
Field Recordist
Live Sound Mix Engineer
Public Relations
Marketing
Event Coordinator
Booking and Promotion
Artist and Related Workers
Entertainers and Performers
Music Director and Composer
Amusement and Recreation

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**General Education Courses**

**General Education Core - 15 Credits**
Communication Core (6 credits)
- ENC1101 Introduction to Composition 3
- ENC1102 Writing with Research 3

Mathematics Core (3 credits)
- MGF2106 Survey in Mathematics 3
  OR
- MAC1105 College Algebra 3

Social Sciences Core (3 credits)
- Choose One Course
  - AMH2020 United States History 1865 to Present 3
  - ANT2000 Introduction to Anthropology 3
  - ECO2013 Principles of Macroeconomics 3
  - POS2041 American Federal Government 3
  - PSY1012 General Psychology 3
  - SYG2000 Introduction to Sociology 3

**Humanities Core (3 credits)**
- Choose One Course
  - ARH1000 Art Appreciation 3
  - HUM2020 Introduction to Humanities 3
  - LIT2000 Literature and Culture 3
  - MUL1010 Music Appreciation 3
  - PHI2010 Introduction of Philosophy 3
  - THE1000 Theatre Appreciation 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.
Program Specific Courses

All Program Specific courses require a grade of "C" or better.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM1610</td>
<td>Survey of Recording Technology</td>
<td>3</td>
</tr>
<tr>
<td>MUM1622</td>
<td>Sound Reinforcement</td>
<td>3</td>
</tr>
<tr>
<td>MUM1634</td>
<td>The Digital Audio Workstation</td>
<td>3</td>
</tr>
<tr>
<td>MUM2600L</td>
<td>Audio Engineering I Lab</td>
<td>2</td>
</tr>
<tr>
<td>MUM2600</td>
<td>Audio Engineering I</td>
<td>3</td>
</tr>
<tr>
<td>MUM2601</td>
<td>Audio Engineering II</td>
<td>3</td>
</tr>
<tr>
<td>MUM2601L</td>
<td>Audio Engineering II Lab</td>
<td>2</td>
</tr>
<tr>
<td>MUM2603</td>
<td>Studio Maintenance</td>
<td>3</td>
</tr>
<tr>
<td>MUM2607</td>
<td>Soundtrack Development</td>
<td>3</td>
</tr>
<tr>
<td>MUM2609</td>
<td>Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>MUM2640</td>
<td>Post Production Sound</td>
<td>3</td>
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<tr>
<td>MUM2700</td>
<td>Survey of Music Business</td>
<td>3</td>
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<tr>
<td>MUS2360</td>
<td>Learning Basic Music Using the Computer</td>
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<tr>
<td></td>
<td>Applied Music Elective</td>
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<tr>
<td></td>
<td>Ensemble Electives</td>
<td>2</td>
</tr>
</tbody>
</table>

Applied Music Elective - Applied music courses can be found in the MVB (p. 451), MVK (p. 452), MVP (p. 453), MVS (p. 453), MVV (p. 454), and MVW (p. 454) sections of the course catalog. Contact the Music Department for any questions.

Ensemble Electives - Students must enroll in an ensemble elective for 2 semesters for this program. Contact the Music Department for any questions.

Program Specific Electives - Choose Three (9 Hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUC2301</td>
<td>Introduction to Electronic Music Production</td>
<td>3</td>
</tr>
<tr>
<td>MUC2601</td>
<td>Introduction to Songwriting</td>
<td>3</td>
</tr>
<tr>
<td>MUM2611</td>
<td>Live Recording Techniques</td>
<td>3</td>
</tr>
<tr>
<td>MUM2677</td>
<td>Sound Reinforcement II</td>
<td>3</td>
</tr>
<tr>
<td>MUM2720</td>
<td>Music Publishing, Copyright and Intellectual Property</td>
<td>3</td>
</tr>
<tr>
<td>MUM2722</td>
<td>Artist Management</td>
<td>3</td>
</tr>
<tr>
<td>MUM2728</td>
<td>Concert Production and Event Management</td>
<td>3</td>
</tr>
<tr>
<td>MUM2730</td>
<td>Public Relations and Marketing for Music</td>
<td>3</td>
</tr>
<tr>
<td>MUM2716</td>
<td>Automated Show Control</td>
<td>3</td>
</tr>
<tr>
<td>MUS1621</td>
<td>Acoustics and Psychoacoustics</td>
<td>3</td>
</tr>
</tbody>
</table>

Sample Program of Study

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM1610</td>
<td>Survey of Recording Technology</td>
<td>3</td>
</tr>
<tr>
<td>MUM1622</td>
<td>Sound Reinforcement</td>
<td>3</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM2600</td>
<td>Audio Engineering I</td>
<td>3</td>
</tr>
<tr>
<td>MUM2600L</td>
<td>Audio Engineering I Lab</td>
<td>2</td>
</tr>
<tr>
<td>MUM2603</td>
<td>Studio Maintenance</td>
<td>3</td>
</tr>
<tr>
<td>MUM2700</td>
<td>Survey of Music Business</td>
<td>3</td>
</tr>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
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<tr>
<td></td>
<td>Applied Music Elective</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Ensemble Elective</td>
<td>1</td>
</tr>
</tbody>
</table>

Applied Music Elective - Applied music courses can be found in the MVB (p. 451), MVK (p. 452), MVP (p. 453), MVS (p. 453), MVV (p. 454), and MVW (p. 454) sections of the course catalog. Contact the Music Department for any questions.

Ensemble Electives - Students must enroll in an ensemble elective for 2 semesters for this program. Contact the Music Department for any questions.

Summer Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Humanities Core</td>
<td>3</td>
</tr>
</tbody>
</table>

Year 2

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>MUM2601</td>
<td>Audio Engineering II</td>
<td>3</td>
</tr>
<tr>
<td>MUM2601L</td>
<td>Audio Engineering II Lab</td>
<td>2</td>
</tr>
<tr>
<td>MUM2609</td>
<td>Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>MUS2360</td>
<td>Learning Basic Music Using the Computer</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Program Specific Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Ensemble Elective</td>
<td>1</td>
</tr>
</tbody>
</table>

Ensemble Electives - Students must enroll in an ensemble elective for 2 semesters of this program. Contact the Music Department for any questions.

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUM2607</td>
<td>Soundtrack Development</td>
<td>3</td>
</tr>
<tr>
<td>MUM2640</td>
<td>Post Production Sound</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Program Specific Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Program Specific Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Social Sciences Core</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 64

Network Systems Technology, A.S. Degree

Program Information

A.S. Degree - Code 200200 - Catalog 2021/2022
Program Guides | 245

Anindya Paul, Chair, 386-506-4155, Anindya.Paul@daytonastate.edu
Timothy Pintello, Assistant Chair, 386-506-4126, Timothy.Pintello@daytonastate.edu
Tammy Fritz, Senior Staff Assistant, 386-506-4154, Tammy.Fritz@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The program is designed to prepare students to plan, install, configure, monitor, troubleshoot and manage computer networks in a LAN/WAN environment. This program helps students learn the fundamentals of computer hardware, operating systems and network essentials. Student success is encouraged by using innovative teaching methods. After completion, students may seek career jobs or transition into baccalaureate programs.

Description:
The Network Systems Technology program provides students with the technical training needed for IT (information technology) careers in computer network management, design, installation, maintenance and support. This program helps students learn the fundamentals of computer hardware, operating systems and network essentials. It shows students how to install, configure, maintain, troubleshoot and repair computers and networks. Students choose networking elective courses to further prepare to administer, configure, connect, plan, maintain, manage and secure complex local area and wide area networks. Depending upon network electives selected, the student can simultaneously complete industry certifications including Microsoft MCSA Certification, CompTIA A+, Network+, Linux+, Security+, Wireless Networking Certifications, and Cisco CCNA Certification. After completion, students may seek career jobs or transition into baccalaureate programs.

Students transferring into DSC’s BSIT should take the following classes to maximize their articulation transfer to the BSIT program: MAC1105 to satisfy Mathematics core; CTS2321, CET1112C and EET1011C as Electives.

AS Certificates That Lead To This Degree:
The Network Server Administration - 090400 (p. 185) AS Certificates is embedded within this degree. You may pursue the AS degree and also earn the AS certificate while completing the requirements for the degree, or pursue the AS certificate to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

Outcomes:
Graduates of the program will be able to:

1. Analyze a problem, and identify and define the network services requirements appropriate to its solution.
2. Demonstrate proficiency in computer networking, maintenance and support of network based systems.
3. Apply knowledge of network services appropriate to the discipline.
4. Function effectively on teams to accomplish a common goal.
5. Apply and understand professional, ethical, legal, security, and social issues and responsibilities.
6. Communicate effectively with a range of audiences.
7. Analyze the local and global impact of network services on individuals, organizations and society.
8. Recognize the need for, and an ability to engage in, continuing professional development.
9. Use current techniques, skills, and tools necessary for network services practices.
10. Apply network services foundations and theory in the modeling and design of network services based systems in a way that demonstrates comprehension of the tradeoffs involved in design choices.
11. Apply design and development principles in the construction of network services systems of varying complexity.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financial Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Lab Fees: Refer to course descriptions (p. 371) in the current college catalog.

General Education Courses

General Education Core - 15 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
</tbody>
</table>

Mathematics Core (3 credits)
MGF2106 Survey in Mathematics 3
OR
MAC1105 College Algebra 3

MAC1105: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

Social Sciences Core (3 credits)
Choose One Course
DEP2004 Developmental Psychology 3
PSY1012 General Psychology 3
SYG2000 Introduction to Sociology 3

Humanities Core (3 credits)
Choose One Course
AML2600 Introduction to African American Literature 3
ARH1000 Art Appreciation 3
ARH2050 Survey of Art History I 3
ARH2051 Survey of Art History II 3
HUM2020 Introduction to Humanities 3
HUM2230 Renaissance to Postmodern Humanities 3
LIT2000 Literature and Culture 3
LIT2110 Masterpieces of World Literature I 3
LIT2120 Masterpieces of World Literature II 3
MUL1010 Music Appreciation 3
MUL2380 Popular Music in America 3
PHI2010 Introduction of Philosophy 3
PHI2600 Introduction to Ethics 3
REL2300 World Religion 3
THE1000 Theatre Appreciation 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
CTS2308 Installing and Configuring Windows Workstation OS 3
CET2154 A+ Computer Repair 4
CTS2353 Networking with Windows Server 3
CET2850 Wireless and Mobile Security 3
CET2660 Fundamentals of Cybersecurity Analysis 3
CTS2370 Virtualization Infrastructure: Installation and Configuration 3
COP1000 Principles of Computer Programming 3
CIS2949 Cooperative Education Experience in Computer and Information Systems 1-4
CTS2321 Linux Fundamentals 3
CET1600 Network Plus 3
CIS2350 Principles of Information Assurance 3
EGS1000 Professional Performance for Technicians 3

Computer Elective (Choose 9 credit hours)
Recommended Security Concentration Electives
CGS2840 Cryptology 3
CIS2381 Foundations of Digital Forensics 3
Computer Elective (3 Hrs.) - Any from the List 3

Recommended CISCO Concentration Electives
CET2615 Advanced Cisco Router Configuration 3
CET2620 Cisco Wide Area Network (WAN) Computer Elective (3 Hrs.) - Any from the List 3

Recommended Windows Concentration Electives
CTS2310 Securing Windows Servers 3
CTS2358 Identity with Windows Server Computer Elective (3 Hrs.) - Any from the List 3

Computer Electives List
EET1607C Electronics Assembly and Cabling and Lab 3
CTS2375 Essentials of Cloud Computing 3
COP2360 C# Programming 3
CTS2214 Project Management w/Microsoft Project 3
COP2800 Computer Programming Java 3
CNT2402 Certified Ethical Hacker 3
EET1011C Introduction to Electrical Circuits and Lab 3
CET1112C Digital Fundamentals and Lab 4

Sample Program of Study
Year 1
1st Semester
ENC1101 Introduction to Composition 3
EGS1101 Professional Performance for Technicians 3
CET2154 A+ Computer Repair 4
CIS2949 Cooperative Education Experience in Computer and Information Systems 1-4
COP1000 Principles of Computer Programming 3

2nd Semester
EGS1101 Professional Performance for Technicians 3
COP2353 Networking with Windows Server 3
CIS2949 Cooperative Education Experience in Computer and Information Systems 1-4
COP1000 Principles of Computer Programming 3
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Social Sciences Core 3

2nd Semester
CET1600 Network Plus 3
CTS2321 Linux Fundamentals 3
CTS2308 Installing and Configuring Windows Workstation OS 3

Humanities Core 3
Mathematics Core 3

Summer Semester
SPC2608 Oral Communications/Research/Presentation Skills 3

Year 2
1st Semester
Concentration 3
CIS2350 Principles of Information Assurance 3
CTS2370 Virtualization Infrastructure: Installation and Configuration 3
CET2850 Wireless and Mobile Security 3

2nd Semester
CTS2353 Networking with Windows Server 3
CET2660 Fundamentals of Cybersecurity Analysis 3
CIS2949 Cooperative Education Experience in Computer and Information Systems 1-4

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Notes
Any AS degree at Daytona State College will articulate into and allow admission into the BS programs offered at Daytona State College.

Nursing (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 207100 - Catalog 2021/2022
Nursing Office, 386-506-3250
Andrea Angel, Assistant Chair, 386-246-4852, Andrea.Angel@daytonastate.edu
Melissa Brown-Mack, Advisor, 386-506-3052, Melissa.Brown-Mack@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the School of Nursing is to provide an innovative learning environment that promotes excellence in the field. Programs prepare students to exhibit professionalism, ethical behaviors and competency in meeting the dynamic healthcare needs of individuals across the lifespan, amongst diverse cultures and across healthcare continuums.

Description:
The associate degree nursing program prepares students to pursue a career in nursing by providing high quality instruction in classroom, laboratory and clinical learning environments. Healthcare employment opportunities are available in long-term care, home health, hospital, and outpatient settings. Clinical experiences are provided at local extended care facilities, hospitals, and other community agencies. Job title: Registered Nurse. Graduates are eligible to take the National Council Licensure Examination for Registered Nurses.

Classes admitted in January and August. Registered nurses with associate of science degrees are eligible for admission to Daytona State College's Bachelor of Science in Nursing (BSN) degree program.

Program Accreditation: The associate degree nursing program is accredited by the Accreditation Commission for Education in Nursing. Information about tuition, fees and program length also may be obtained from the Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road, NE, Suite 1400, Atlanta, Georgia, 30326 or call 404 975-5000.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Program Outcomes:

Graduates of the program will be able to:

1. Seek creative approaches in meeting the needs of individuals, families, groups and communities across the lifespan.
2. Determine the caring, spiritual and cultural needs of individuals, families, groups and communities across the lifespan.
3. Select professional and technical resources to manage care for individuals, families, groups and communities across the lifespan.
4. Propose best practices to meet the needs of individuals, families, groups and communities.
5. Select system resources to provide optimal care for individuals, families, groups and communities.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

Nursing Laboratory and Technology Fees (including liability insurance): Average $286 per semester
Textbook Estimate: $1,000
Uniforms: $150
Laboratory Supplies: $225
NCLEX Exam: $435
Background Check/ Drug Screening/ Document Tracker: $120

**Additional Admission Requirements**

- This is a limited access program. How to Apply to the ADN Program
- Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completed the General Education classes required.
- Completion of the Test of Essential Academic Skills (ATI TEAS) at Daytona State College, with minimum scores of 59 percentile composite, 63 percentile mathematics and 69 percentile reading.
- Completion of health screening to include: recent physical examination; verification of immunization against influenza, tetanus, measles, mumps, rubella, varicella and Hepatitis 'B'; and PPD test for tuberculosis (or chest X-ray if indicated) is required prior to enrolling in program specific courses.
- Basic Cardiac Life Support (BLS) certification for healthcare providers to include adults, infant, children, and automatic external defibrillator (AED) affiliated with the American Heart Association or the American Red Cross is required prior to enrolling in program specific courses.
- Admissions into the program will be contingent on the satisfactory completion of both a negative drug screening and a Level II background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
- According to Florida Board of Nursing, convicted felons who have had their civil rights removed are not eligible to take the National Council Licensure Examination for Registered Nurses.
- General education courses (pre- and co-requisites) and Nursing courses must be completed with a grade of 'C' or better.
- Students will be held accountable for the policies and procedures of the nursing program as outlined in the nursing student policy handbook, as well as the college student handbook.
- Readmission and transfer nursing courses must have been taken within one year and evaluated by the nursing readmission and transfer committee. Transfer nursing students are accepted on a limited basis depending on space availability.

**Additional Completion Requirements**

- Applications for continuing enrollment are submitted May and September. Students will be approved for continuing enrollment based on specific admission criteria. Students must apply each application cycle until accepted based on the selection process.
- Completion of the following courses with a grade of 'C' or better is required before submitting a request for continuing enrollment: ENC1101 (Introduction to Composition); MGF2106 (Survey in Mathematics) OR MAC1105 (College Algebra); PSY1012 (General Psychology); and BSC1085C (Human Anatomy and Physiology I and Lab).
- Cumulative grade point average of 2.5 or better is the minimum required for consideration for continuing enrollment.
- Students progressing to the Bachelor of Science in Nursing program (BSN) program must complete the Humanities (6 credit) graduation requirement as established by Daytona State College for its Associate of Arts degree program. Students who are not progressing to the BSN can select a Humanities course from column I or II of the requirements established by Daytona State College for its Associate of Arts degree program.
- Courses must be taken in the sequence published in the sample program of study.

**General Education Courses**

General Education Core - 26 Credits
Communication Core (9 credits)
ENC1101 Introduction to Composition 3
ENC1102 Writing with Research 3
SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 credits)
MAC1105 College Algebra 3

Natural Sciences Core (8 credits)
BSC1085C Human Anatomy and Physiology I and Lab 4
BSC1086C Human Anatomy & Physiology II and Lab 4

Students who choose the BSC1085C/BSC1086C option to fulfill the biological sciences core requirements can use remaining credits to fulfill elective hours as appropriate. Both courses must be successfully completed to satisfy the biological sciences core requirements.

Humanities Core (3 credits)
Choose One Course
ARH1000 Art Appreciation 3
HUM2020 Introduction to Humanities 3
MULT1010 Music Appreciation 3
LIT2000 Literature and Culture 3
PHI2010 Introduction of Philosophy 3
THE1000 Theatre Appreciation 3

Social Sciences Core (3 credits)
PSY1012 General Psychology 3

Additional Required Courses - 4 Credits
MCB1010C Microbiology and Lab 4

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
NUR1010 Foundations of Nursing Practice 3
NUR1020C Nursing Process I and Lab 7
NUR1230C Nursing Process III and Lab 7
NUR1423C Nursing Process II and Lab 4
NUR2731C Nursing Process IV and Lab 10
NUR2940C Nursing Process V and Lab 11

Sample Program of Study
1st Semester (Prerequisite Courses)
ENC1101 Introduction to Composition 3
MAC1105 College Algebra 3
BSC1085C Human Anatomy and Physiology I and Lab 4

2nd Semester
PSY1012 General Psychology 3
BSC1086C Human Anatomy & Physiology II and Lab 4
MCB1010C Microbiology and Lab 4
NUR1010 Foundations of Nursing Practice 3
NUR1020C Nursing Process I and Lab 7

3rd Semester
ENC1102 Writing with Research 3
NUR1230C Nursing Process III and Lab 7
NUR1423C Nursing Process II and Lab 4

4th Semester
SPC2608 Oral Communications/Research/Presentation Skills 3
NUR2731C Nursing Process IV and Lab 10
NUR2940C Nursing Process V and Lab 11

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Subtotal: 72

Nursing (Transition Into Profession) (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 227100 - Catalog 2021/2022
Nursing Office, 386-506-3250
Andrea Angel, Assistant Chair, 386-246-4852, Andrea.Angel@daytonastate.edu
Melissa Brown-Mack, Advisor, 386-506-3052, Melissa.Brown-Mack@daytonastate.edu

Program Mission, Description, and Outcomes
Mission:
The mission of the School of Nursing is to provide an innovative learning environment that promotes excellence in the field. Programs prepare students to exhibit professionalism, ethical behaviors and competency in meeting the dynamic healthcare needs of individuals across the lifespan, amongst diverse cultures and across healthcare continuums.

Description:
The program is designed for Licensed Practical Nurses (LPN), Paramedics, or Registered Respiratory Therapists
(RRT) seeking an associate of science degree in nursing. Healthcare employment opportunities are available in long term care, home health, hospital, and outpatient settings. Clinical experiences are provided at local extended care facilities, hospitals, and other community agencies. Job title: Registered Nurse.

Graduates are eligible to take the National Council Licensing Examination for Registered Nurses.

Classes admitted every January and August. Registered nurses with associate of science degrees are eligible for admission to Daytona State College's Bachelor of Science in Nursing (BSN) degree program.

Program Accreditation: The associate degree nursing program is accredited by the Accreditation Commission for Education in Nursing. Information about tuition, fees and program length also may be obtained from the Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road, NE, Suite 1400, Atlanta, Georgia, 30326 or call 404 975-5000.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:

Graduates of the program will be able to:

1. Seek creative approaches in meeting the needs of individuals, families, groups and communities across the lifespan.
2. Determine the caring, spiritual and cultural needs of individuals, families, groups and communities across the lifespan.
3. Select professional and technical resources to manage care for individuals, families, groups and communities across the lifespan.
4. Propose best practices to meet the needs of individuals, families, groups and communities.
5. Select system resources to provide optimal care for individuals, families, groups and communities.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Nursing Lab Fees (including liability insurance): Average $290 per semester
Textbook Estimate: $900
Uniforms: $150
Laboratory Supplies: $181
NCLEX Exam: $435
Background Check/Drug Screening/Document Tracker: $120

Additional Admission Requirements

- This is a limited access program. How to Apply to the ADN Program
- Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
- Have completed LPN, Paramedic, or RRT program and have one year working experience within the last three years. **Florida license as a practical nurse, or certification as a paramedic, or registered respiratory therapist. Students will be given ten semester hours of Advanced Standing for this licensure.
- LPNs must provide evidence of a current Florida license as a practical nurse. Paramedic and RRTs must provide evidence of Florida certification. Must be in good standing with the Board that regulates profession.
- RRT and Paramedic applicants must provide proof of employment as a Certified Nursing Assistant, completion of program of study, review program or provide evidence of a current Florida Certified Nursing Assistant license.
- Completion of the Test of Essential Academic Skills (TEAS AITS) at Daytona State College, with minimum adjusted individual total score of 59 percentile and 63 percentile mathematics and 69 percentile reading.
- Completion of health screening to include: recent physical examination; verification of immunization against influenza, tetanus, measles, mumps, rubella, varicella and Hepatitis "B"; and negative test for tuberculosis is required prior to enrolling in program specific courses.
- Basic Cardiac Life Support (BLS) certification for healthcare providers to include adults, infant, children, and automatic external defibrillator (AED) affiliated with the American Heart Association or the American...
Red Cross is required prior to enrolling in program specific courses.

* Paramedics and RRTs will be required to attend a medication skills laboratory and prove competency in critical skills.
* Basic computer competency skills. Specific courses involve web-enhanced learning.
* Admission into the program will be contingent upon both a negative drug screening and cleared Level II background check consisting of a fingerprint check of state and federal criminal history conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
* According to Florida Board of Nursing, convicted felons who have had their civil rights removed are not eligible to take the National Council Licensure Examination for Registered Nurses.
* General education (pre and co-requisites) and Nursing courses must be completed with a grade of "C" or better.
* Students will be held accountable for the policies and procedures of the nursing program as outlined in the nursing student policy handbook, as well as the college student handbook.
* Readmission and transfer nursing courses must have been taken within one year and evaluated by the nursing readmission and transfer committee. Limited space is available for transfer nursing students.

### Additional Completion Requirements

* Applications for continuing enrollment are submitted May and September. Students will be approved for continuing enrollment based on specific admission criteria. Students must apply each application cycle until accepted based on the selection process.
* Cumulative grade point average of 2.5 or better is the minimum required for consideration for continuing enrollment.
* Completion of the following courses with a grade of "C" or better is required before submitting a request for continuing enrollment: ENC1101 (Introduction to Composition); MGF2106 (Survey in Mathematics) OR MAC1105 (College Algebra); BSC1085C (Human Anatomy and Physiology I and Lab); and PSY1012 (General Psychology).
* Students progressing to the Bachelor of Science in Nursing program (BSN) program must complete the Humanities (6 credit) graduation requirement as established by Daytona State College for its Associate of Arts degree program. Students who are not progressing to the BSN can select a Humanities course from column I or II of the requirements established by Daytona State College for its Associate of Arts degree program.

* Courses must be taken in the sequence published in the sample program of study.

### General Education Courses

#### General Education Core - 26 Credits

**Communication Core (9 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
</tbody>
</table>

**Mathematics Core (3 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
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</table>

**Natural Sciences Core (8 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC1085C</td>
<td>Human Anatomy and Physiology I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>BSC1086C</td>
<td>Human Anatomy &amp; Physiology II and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

*Students who choose the BSC 1085C/1086C option to fulfill the biological sciences core requirements can use remaining credits to fulfill elective hours as appropriate. Both courses must be successfully completed to satisfy the biological sciences core requirements.*

#### Humanities Core (3 credits)

Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>HUM2020</td>
<td>Introduction to Humanities</td>
<td>3</td>
</tr>
<tr>
<td>LIT2000</td>
<td>Literature and Culture</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>PHI2010</td>
<td>Introduction of Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>THE1000</td>
<td>Theatre Appreciation</td>
<td>3</td>
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</tbody>
</table>

**Social Sciences Core (3 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

### Additional Required Courses - 4 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MCB1010C</td>
<td>Microbiology and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*

### Program Specific Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR1322</td>
<td>Maternal Child Nursing for Transition into Professional Nursing Student</td>
<td>3</td>
</tr>
<tr>
<td>NUR1005C</td>
<td>Transition into Professional Nursing and Lab</td>
<td>8</td>
</tr>
<tr>
<td>NUR2731C</td>
<td>Nursing Process IV and Lab</td>
<td>10</td>
</tr>
<tr>
<td>NUR2940C</td>
<td>Nursing Process V and Lab</td>
<td>11</td>
</tr>
</tbody>
</table>

Subtotal: 32
Sample Program of Study

Advanced Standing
NUR2990  Advanced Standing  10

Florida license as a practical nurse, or certification as a paramedic, or registered respiratory therapist. Students will be given ten semester hours of Advanced Standing for this licensure in accordance with the Florida Department of Education Statewide Framework Articulation Credit.

1st Semester (Prerequisite Courses)
ENC1101  Introduction to Composition  3
MAC1105  College Algebra  3
BSC1085C  Human Anatomy and Physiology I and Lab  4
PSY1012  General Psychology  3

2nd Semester
ENC1102  Writing with Research  3
BSC1086C  Human Anatomy & Physiology II and Lab  4
MCB1010C  Microbiology and Lab  4
NUR1005C  Transition into Professional Nursing and Lab  8
NUR1322  Maternal Child Nursing for Transition into Professional Nursing Student  3

3rd Semester
SPC2608  Oral Communications/Research/Presentation Skills  3
NUR2731  Nursing Process IV and Lab  1

4th Semester
NUR2940C  Nursing Process V and Lab  11

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 72

Occupational Therapy Assistant (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 221500 - Catalog 2021/2022
Mary Craig-Oatley, Assistant Chair, 386-506-3624, MaryBeth.Craig-Oatley@daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
Our mission is to train occupational therapy assistant generalists, who come from diverse backgrounds and experience, to successfully become competent entry-level practitioners and meet the needs of their community, using occupation to promote health and participation in daily life.
- We seek to maximize student success (opportunity, mastery of skills, and satisfaction) through excellent, innovative learning practices and up-to-date technologies and evidence.
- We provide both academic and clinical experiences to provide a strong professional foundation.
- We strive to develop effective, responsible, and contributing practitioners who can continue life-long learning.

Description:
The program trains and qualifies graduates to work in occupational therapy. Occupational therapy is a health and rehabilitation profession that provides services to individuals who are physically, psychologically or developmentally disabled or are at risk for these. Occupational therapy aims to help clients achieve a maximum level of participation and function in their daily activities (occupations).

Job title: Occupational Therapy Assistant.

Program Accreditation: The Occupational Therapy Assistant program is currently accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE's phone number is 301-652-6611 and Web address is http://www.acoteonline.org/. Graduates of the program will be able to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy, Inc. (NBCOT). (Their phone number is 301-990-7979 or http://www.nbcot.org/.) After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). Most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.
Outcomes:

Graduates of the program will be able to:
1. Demonstrate the professional ethics, values, and responsibilities consistent with practice in occupational therapy (OT) in the role of an occupational therapy assistant (OTA).
2. Use skills in various occupational therapy applications/situations based on foundational concepts learned about communication, clinical reasoning, human body structures and functions, development, pathology, and behavior, and sociocultural conditions and health.
3. Explain how occupation is inherent to human health and participation in life, and is a foundation for OT knowledge and service delivery.
4. Apply the most appropriate occupational therapy theories, evaluation methods, intervention rationales and approaches, and expected outcomes in the process of client care.
5. Establish a client-centered, evidence-based approach to service delivery.
6. Apply the concepts of occupational therapy to a variety of delivery models and systems where OT is both currently practiced and emerging.
7. Direct own professional development through participation in professional organizations, community activities, and other opportunities and roles.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Lab Fees (Including liability insurance): $294.50
Textbook Estimate: $1,000
Licensure Fees: $700
FDLE/FBI Background Screening: $180

Additional Admission Requirements

- This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
- Completion of the following courses with a grade of 'C' or better is required before being considered for admission into the program: BSC1085C (Human Anatomy & Physiology 1 and Lab), ENC1101 (Introduction to Composition), PSY1012 (General Psychology), HSC1000 (Introduction to Health Care) and OTH1001 (Introduction to Occupational Therapy). All math requirements through MAT1033 should be completed before entering into the program.
- Observation hours are required as part of the admission process; however, these are done as part of the Introduction to Occupational Therapy OTH1001 course.
- Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Those applicants that have successfully completed college level English and/or Math may be exempt from placement testing. All other applicants are required to take the Postsecondary Education Readiness Test (PERT) and be at the 10th grade level for reading, language and arithmetic.
- Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
- Basic Cardiac Life Support for Health Care Provider and AED through American Heart Association or American Red Cross.
- A pre-admission consultation with the assistant chair is recommended.
- Program specific courses and general education courses must be completed with a grade ‘C’ or better.
- Students will be held accountable for the policies and procedures of the Occupational Therapy Assistant (OTA) program as outlined in the OTA student handbook, as well as the College Student handbook.
- A felony conviction may affect admission into the program and graduate's ability to sit for the NBCOT certification examination or attain state licensure.

Additional Completion Requirements

- Submit completed application for continuing enrollment to the School of Health Careers.
- Applications for continuing enrollment are accepted January 1st through April 30th.
- Selection is made once per year. Applicants for continuing enrollment that have a prerequisite GPA of 3.0 or better and have successfully completed the
corequisite courses will be ranked higher for program consideration.

• All OTA students must complete Level II Fieldwork within 18 months following completion of academic course preparation.

General Education Courses

General Education Core - 20 Credits

General Education courses must be completed with a grade 'C' or better.

Communication Core (3 credits)
ENC1101 Introduction to Composition 3

Mathematics Core (3 credits)
MGF2106 Survey in Mathematics 3
OR MAC1105 College Algebra 3
OR MGF2107 Mathematics for Liberal Arts 3

Natural Sciences Core (8 credits)
BSC1085C Human Anatomy and Physiology I and Lab 4
BSC1086C Human Anatomy & Physiology II and Lab 4

Humanities Core (3 credits)
Choose One Course
ARH1000 Art Appreciation 3
HUM2020 Introduction to Humanities 3
LIT2000 Literature and Culture 3
PHI2010 Introduction of Philosophy 3
MUL1010 Music Appreciation 3
THE1000 Theatre Appreciation 3

Social Sciences Core (3 credits)
PSY1012 General Psychology 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program specific courses must be completed with a grade 'C' or better.

HSC1000 Introduction to Health Care 3
OTH1001 Introduction to Occupational Therapy 3
OTH1003 Human Occupation Across the Lifespan 3
OTH1006 Documentation Through the Occupational Therapy Process 2
OTH1014C Analysis of Human 3

OTH1114C Occupational Therapy Skills and Techniques I and Lab 2
OTH1800 Occupational Therapy Practicum I 1
OTH1802 Occupational Therapy Practicum II 2
OTH2261C Occupational Therapy Skills and Techniques II and Lab 3
OTH2264C Occupational Therapy Skills and Techniques III and Lab 3
OTH2300 Psychosocial Occupational Therapy 4
OTH2410 Conditions in Occupational Therapy 3
OTH2420C Occupational Therapy for Physical Dysfunction and Lab 4
OTH2520C Developmental Issues and Lab 3
OTH2704C Advanced Practice and Professionalism for OTA 4
OTH2840 O.T. Supervised Clinical Practice I 5
OTH2841 O.T. Supervised Clinical Practice II 5
OTH2933 O.T. Seminar for Clinical Practice 1

Sample Program of Study

Prerequisite Courses
ENC1101 Introduction to Composition 3
BSC1085C Human Anatomy and Physiology I and Lab 4
HSC1000 Introduction to Health Care 3
OTH1001 Introduction to Occupational Therapy 3
PSY1012 General Psychology 3

Year 1
1st Semester
MGF2106 Survey in Mathematics 3
OR MAC1105 College Algebra 3
OR MGF2107 Mathematics for Liberal Arts 3
BSC1086C Human Anatomy & Physiology II and Lab 4
OTH1003 Human Occupation Across the Lifespan 3
OTH1114C Occupational Therapy Skills and Techniques I and Lab 2
OTH2410 Conditions in Occupational Therapy 3
Program Mission, Description, and Outcomes

Mission:
The mission of this program is to train competent entry-level opticians that will contribute to the community’s enhancement of quality eye care.

Description:
The Optician Technology program will offer didactic and clinical training in the use of specialized equipment and procedures that will allow graduates to assist in the correction of vision deficiencies as part of a health care team.

Outcomes:
Graduates of the program will be able to:
1. Perform entry-level skills competently, with regard to surfacing, edging, finishing and mounting lenses.
2. Fit and dispense lenses, frames and contact lenses as well as perform repairs on frames.
3. Demonstrate effective knowledge of the effects ophthalmic devices have on vision correction.
4. Apply professional behaviors within the ophthalmic healthcare setting.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Tuition and Fees*: $7,371.36
Access Fee: $80.64 ($1.12 per credit)
Assessment Fee: $34
Lab Fees: $292 - $355
Textbook Estimate: $600
Licensure Fees: $300
FDLE/FBI Background Screening: $90

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

• This is a limited access program.
• Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
• Attendance at a program information session is required. Dates will be announced.
• Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Those applicants that have successfully completed college level English and/or Math may be exempt from placement testing. All other applicants are required to take the Postsecondary Education Readiness Test (PERT) and be at the 10th grade level for reading, language and arithmetic.
• Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI). A second screening will be required in the third semester of the program.
• Basic Cardiac Life Support (BLS) certification for health care providers to include adults, infants, children, and AED affiliated with the American Heart Association or American Red Cross.

Additional Completion Requirements

• This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
• Completion of the following courses with a grade of 'C' or better is suggested before submitting a request for continuing enrollment: ENC1101 (Introduction to Composition), MAC1105 (College Algebra) or MGF2106 (Survey in Mathematics) and HSC1000 (Introduction to Health Care).
• Cumulative grade point average of 2.5 or better to apply for continuing enrollment.
• Submit the completed application for continuing enrollment to the School of Health Careers.
• Students will be held accountable for the policies and procedures of the Optician Technology program as outlined in the OT student handbook, as well as the College Student Handbook.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses

General Education Core - 18 Credits

Communication Core (6 credits)
ENC1101 Introduction to Composition 3
SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 credits)
MAC1105 College Algebra OR
MGF2106 Survey in Mathematics

Students seeking to transfer to a Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

Natural Sciences Core (3 credits)
BSC1020 Human Biology 3

Humanities Core (3 credits)
Choose One Course
ARH1000 Art Appreciation 3
HUM2020 Introduction to Humanities 3
LIT2000 Literature and Culture 3
PHI2010 Introduction of Philosophy 3
MUL1010 Music Appreciation 3
THE1000 Theatre Appreciation 3

Social Sciences Core (3 credits)
PSY1012 General Psychology 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program specific courses must be completed with a grade 'C' or better.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>OPT1110</td>
<td>Geometric and Optical Theory I</td>
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<td>OPT1115</td>
<td>Geometric and Optical Theory II</td>
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<td>OPT1150</td>
<td>Introduction to Ophthalmic Procedure</td>
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<td>OPT1150L</td>
<td>Ophthalmic Laboratory I</td>
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<td>OPT1155L</td>
<td>Ophthalmic Laboratory II</td>
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<td>OPT1160</td>
<td>Ophthalmic Dispensing I</td>
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<td>OPT1160L</td>
<td>Ophthalmic Dispensing Laboratory I</td>
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<tr>
<td>OPT2030</td>
<td>Certification Review</td>
<td>3</td>
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<tr>
<td>OPT2060</td>
<td>Ophthalmic Management and Leadership</td>
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<td>OPT2200</td>
<td>Anatomy and Physiology of the Eye</td>
<td>3</td>
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<tr>
<td>OPT2375</td>
<td>Refractometry</td>
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<td>OPT2375L</td>
<td>Refractometry Laboratory I</td>
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<tr>
<td>OPT2376L</td>
<td>Refractometry Laboratory II</td>
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<td>OPT2461</td>
<td>Ophthalmic Dispensing II</td>
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<tr>
<td>OPT2461L</td>
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<td>1</td>
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<tr>
<td>OPT2500C</td>
<td>Contact Lens Theory and Laboratory I</td>
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<td>OPT2505C</td>
<td>Contact Lens Theory and Laboratory II</td>
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<tr>
<td>OPT2800</td>
<td>Vision Care Clinic I</td>
<td>2</td>
</tr>
<tr>
<td>OPT2801</td>
<td>Vision Care Clinic II</td>
<td>2</td>
</tr>
<tr>
<td>HSC1000</td>
<td>Introduction to Health Care</td>
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</table>

**Sample Program of Study**

**Year 1**

1st Semester - Spring

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>HSC1000</td>
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<td>OPT1110</td>
<td>Geometric and Optical Theory I</td>
<td>3</td>
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<td>OPT1140</td>
<td>Ophthalmic Dispensing I</td>
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<td>OPT2030</td>
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<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
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2nd Semester - Summer

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>OPT1150</td>
<td>Introduction to Ophthalmic Procedure</td>
<td>3</td>
</tr>
<tr>
<td>OPT1155</td>
<td>Geometric and Optical Theory II</td>
<td>3</td>
</tr>
<tr>
<td>OPT2461</td>
<td>Ophthalmic Dispensing II</td>
<td>3</td>
</tr>
<tr>
<td>OPT2461L</td>
<td>Ophthalmic Dispensing Laboratory II</td>
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3rd Semester - Fall

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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>OPT1155L</td>
<td>Ophthalmic Laboratory I</td>
<td>3</td>
</tr>
<tr>
<td>OPT2060</td>
<td>Ophthalmic Management and Leadership</td>
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<tr>
<td>OPT2375</td>
<td>Refractometry</td>
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<tr>
<td>OPT2375L</td>
<td>Refractometry Laboratory I</td>
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<tr>
<td>MAC1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
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</table>

**Students seeking to transfer to a Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.**

**Year 2**

1st Semester - Spring

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<tr>
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<td>Ophthalmic Laboratory II</td>
<td>3</td>
</tr>
<tr>
<td>OPT2376L</td>
<td>Refractometry Laboratory I</td>
<td>2</td>
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<tr>
<td>OPT2500C</td>
<td>Contact Lens Theory and Laboratory I</td>
<td>4</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Core</td>
<td></td>
<td>3</td>
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</table>

2nd Semester - Summer

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>OPT2505C</td>
<td>Contact Lens Theory and Laboratory II</td>
<td>4</td>
</tr>
<tr>
<td>OPT2800</td>
<td>Vision Care Clinic I</td>
<td>2</td>
</tr>
</tbody>
</table>

3rd Semester - Fall

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPT2801</td>
<td>Vision Care Clinic II</td>
<td>2</td>
</tr>
<tr>
<td>OPT2030</td>
<td>Certification Review</td>
<td>3</td>
</tr>
<tr>
<td>BSC1020</td>
<td>Human Biology</td>
<td>3</td>
</tr>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
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</tr>
</tbody>
</table>

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 72

**Office Administration (General, Legal or Medical Specializations), A.S. Degree**

**Program Information**

A.S. Degree - Code 222900 - Catalog 2021/2022

Max Nagiel, Department Chair, 386-506-3829, Max.Nagiel@daytonastate.edu
School of Business Administration, 386-506-4227

**Program Mission, Description, and Outcomes**

**Mission:**

The mission of the Office Administration A.S. degree program is to prepare students through the use of an innovative curriculum to provide administrative support to a manager or a department performing general clerical and
project related tasks, and to provide day-to-day operational and administrative skills to meet local industry needs.

**Description:**

The program provides a solid foundation in office management, computer operations, business law, and word processing software programs. Students develop communication, computation, management, and computer software application skills. Students who successfully complete the courses in the first year of study, are eligible to receive the Office Support and the Office Management Certificate. Additionally, in the second year of study the student will have the option of focusing in Office, Legal Office or Medical Office Specializations.

Graduates of this program are eligible to be enrolled in Daytona State College, Bachelor of Applied Science in Supervision and Management program. Call (386) 506-4BAS or email BASinfo@daytonastate.edu for details.

**AS Certificates That Lead To This Degree:**

The following AS Certificates are embedded within this degree: Office Management - 091400 (p. 186); Office Support (Technical Certificate) - 092600 (p. 188). You may pursue the AS degree and also earn the AS certificates while completing the requirements for the degree, or pursue the AS certificates to develop or upgrade your skills. Contact your faculty or academic advisor for details and course options.

**Outcomes:**

Graduates of the program will be able to:

1. Communicate in a clear and effective manner.
2. Perform business computations, records and office management skills.
3. Perform keyboarding and document processing activities.
4. Demonstrate knowledge of human relations skills.
5. Demonstrate employability skills.
6. Perform information processing and transmittal activities.
7. Develop leadership skills.
8. Perform consumer purchasing activities.
9. Perform decision-making activities.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**General Education Courses**

**General Education Core - 15 Credits**

**Communication Core (6 credits)**

ENC1101 Introduction to Composition 3
SPC2608 Oral Communications/Research/Presentation Skills 3

**Natural Sciences or Mathematics (3 credits)**

Choose One Course
BSC1005 Survey of Biological Sciences (For Non-Science Majors) 3
BSC1020 Human Biology 3
MAC1105 College Algebra 3
MGF2106 Survey in Mathematics 3
MGF2107 Mathematics for Liberal Arts 3

MAC1105: Students seeking to transfer to Bachelor's program are encouraged to complete an additional math core requirement. Check with the institution to determine their requirement.

MGF2106: Survey in Mathematics is a suggested Math course for Office Administration students; students focusing in Legal or Medical may choose to take a natural science course listed.

**Humanities Core (3 credits)**

Choose One Course
ARH1000 Art Appreciation 3
HUM2020 Introduction to Humanities 3
LIT2000 Literature and Culture 3
MUL1010 Music Appreciation 3
PHI2010 Introduction of Philosophy 3
THE1000 Theatre Appreciation 3

**Social Sciences Core (3 credits)**

Choose One Course
GEB2430 Ethics and Social Responsibility 3

**Program Specific Courses**

Program specific courses require a "C" or better.
ISM2000 Business Information Processing 3
GEB1011 Introduction to Business 3

**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.
MNA2161  Customer Service Management  3
OST1100  Keyboarding and Formatting I  3
OST1110  Keyboarding and Formatting II  3
OST1330  Business English  3
OST2336  Business Communications  3
OST2401  Basic Office Procedures  3
OST2501  Office Management  3
OST2713  Advanced Computer Software Applications  3

Additional Required Course
SLS1122  Managing Your Success  3
SLS1122 is a graduation requirement for students in this A.S. degree.

Office Specialization Courses
Requirements 12 credits
APA1111  Office Accounting I  3
APA1711  Computerized Spreadsheet  3
BUL2241  Business Law I  3
QMB1001  Business Math  3

Legal Specialization Courses
Requirements 12 credits
BUL2241  Business Law I  3
OST1435  Legal Terminology  3
OST2431  Legal Office Procedures  3
PLA2763  Law Office Management  3

OST2431: Upon completion of the first year (Fall, Spring, and Summer semesters) sample program of study, students are eligible to apply for Office Support Technical certificate 092600, and the Office Management College credit certificate 091400.

Medical Specialization Courses
Requirements 12 credits
APA1711  Computerized Spreadsheet  3
HSC1531  Medical Terminology  4
HIM2012  Legal Aspects of Health Records  2
OST2461  Medical Office Procedures  3

Sample Program of Study
Year 1
1st Semester
ENC1101  Introduction to Composition  3
OST1100  Keyboarding and Formatting I  3
OST1330  Business English  3
OST2401  Basic Office Procedures  3
SLS1122  Managing Your Success  3

2nd Semester
ISM2000  Business Information Processing  3
MNA2161  Customer Service Management  3
OST2336  Business Communications  3
OST2501  Office Management  3
OST2713  Advanced Computer Software Applications  3

Summer Semester
GEB1011  Introduction to Business  3

Year 2
1st Semester
OST1100  Keyboarding and Formatting I  3
GEB2430  Ethics and Social Responsibility  3
SPC2608  Oral Communications/Research/Presentation Skills  3
AND
BSC1005  Survey of Biological Sciences (For Non-Science Majors)  3
OR
BSC1020  Human Biology  3
OR
Mathematics Core  3

2nd Semester
Office Specialization Only
Humanities Core  3
APA1111  Office Accounting I  3
APA1711  Computerized Spreadsheet  3
BUL2241  Business Law I  3
QMB1001  Business Math  3
Legal Specialization Only
Humanities Core  3
BUL2241  Business Law I  3
OST1435  Legal Terminology  3
OST2431  Legal Office Procedures  3
PLA2763  Law Office Management  3
Medical Specialization Only
Humanities Core  3
BUL2241  Business Law I  3
OST1435  Legal Terminology  3
OST2431  Legal Office Procedures  3
PLA2763  Law Office Management  3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60
Paralegal Studies (Legal Assisting), A.S. Degree

Program Information
A.S. Degree - Code 206200 - Catalog 2021/2022
Nathan W. Kotas, J.D., Assistant Professor, 386-506-3511, Nathan.Kotas@daytonastate.edu
School of Business Admin., 386-506-4227

Program Mission, Description, and Outcomes

Mission:
The mission of the Paralegal Studies A.S. degree program is to provide students with a solid foundation in procedural and substantive areas of law which prepares students for employment in law firms, government agencies, and corporations through an innovative curriculum that emphasizes student success, promotes diversity, and provides the fundamental concepts, knowledge, and skills needed to excel in the legal field.

Description:
The Paralegal Studies program provides a solid foundation in procedural and substantive areas of law including research, drafting legal documents, interviewing clients and witnesses, investigative techniques, and managing law offices. Additionally, it prepares students to transfer to a four year program. It also provides eligible students with the necessary skills the students need to take the Certified Legal Assistant/Certified Paralegal Examination offered by the National Association of Legal Assistants. http://www.nala.org.

Graduates of this program are eligible to be enrolled in the Daytona State College, Bachelor of Applied Science in Supervision and Management program. Call (386) 506-4BAS or email BASinfo@daytonastate.edu for details.

Outcomes:
Graduates of the program will be able to:
1. Communicate in a clear and effective manner.
2. Apply ethical and professional standards of the paralegal profession.
3. Utilize the law library and electronic legal research to create well-written legal documents.
4. Apply knowledge of tort law, constitutional law, and criminal law concepts to analyze factual situations.
5. Demonstrate knowledge of all phases of litigation practice and procedure.
6. Examine real property law and its application to real property transactions.
7. Analyze issues related to estate planning and probate administration concepts and their application probate procedures.
8. Identify the fundamental principles of the law of business organizations.
10. Demonstrate knowledge of entrepreneurship, management techniques and procedures.
11. Apply knowledge of family law and procedures.
12. Identify and demonstrate employability skills.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

General Education Courses

General Education Core - 15 Credits
Communication (6 credits)
ENC1101 Introduction to Composition 3
SPC2608 Oral Communications/Research/Presentation Skills 3
Natural Sciences or Mathematics (3 credits)
Choose One Course
BSC1020 Human Biology 3
BSC1005 Survey of Biological Sciences (For Non-Science Majors) 3
MGF2106 Survey in Mathematics 3
MGF2107 Mathematics for Liberal Arts 3
MAC1105 College Algebra 3
Social Sciences (3 credits)
GEB2430 Ethics and Social Responsibility 3
Humanities (3 credits)
Choose One Course
ARH1000 Art Appreciation 3
HUM2020 Introduction to Humanities 3
LIT2000 Literature and Culture 3
MUL1010 Music Appreciation 3
**Program Guides**

**PHI2010**  
Introduction of Philosophy  
3

**THE1000**  
Theatre Appreciation  
3

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*

**Program Specific Courses**

Program specific courses require a "C" or better.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BUL2241</td>
<td>Business Law I</td>
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<tr>
<td>BUL2242</td>
<td>Business Law II</td>
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<td>Business Information Processing</td>
<td>3</td>
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<tr>
<td>OST1141</td>
<td>Keyboarding</td>
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<td>OST2828</td>
<td>Business Presentation Software</td>
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<td>OST1435</td>
<td>Legal Terminology</td>
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<td>PLA1003</td>
<td>Introduction to Paralegal</td>
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<tr>
<td>PLA2460</td>
<td>Bankruptcy Law</td>
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<tr>
<td>PLA2303</td>
<td>Criminal Law and the Paralegal</td>
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<td>BUL2242</td>
<td>Business Law II</td>
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<tr>
<td>GEB2430</td>
<td>Ethics and Social Responsibility</td>
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**OST1141:** Students with the ability to type at least 25wpm may take the APLE typing test to test out of OST1141 or have the option of taking OST2828.

<table>
<thead>
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<tbody>
<tr>
<td>PLA1103</td>
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**Summer Semester**

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**Year 2**

<table>
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<tbody>
<tr>
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<td>PLA1800</td>
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<td>PLA2600</td>
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<table>
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<th>2nd Semester</th>
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<tr>
<td>PLA2763</td>
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<td>PLA2949</td>
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</tbody>
</table>

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 64

**Notes**

It is recommended that the above sequence of courses be followed.

1. Unlicensed Practice of Law (UPL) Statement: Paralegals cannot give legal advice, represent a client, or
provide legal services directly to the public, except as permitted by law.

2. Most public service agencies and some law firms require the student to undergo a drug screening and a criminal background check prior to placement in legal departments. A student whose drug screening and criminal background check is deemed unsatisfactory may be denied an internship, a cooperative education experience and/or future employment for any of these organizations.

Photographic Technology, A.S. Degree

Program Information
A.S. Degree - Code 207500 - Catalog 2021/2022
Steven Benson, Chair, 386-506-3581,
Steven.Benson@daytonastate.edu
Bradley Moody, Assistant Chair, 386-506-4469, Bradley.Moody@daytonastate.edu
Cathy Shone, 386-506-3891, Cathy.Shone@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The School of Photography is committed to providing a course of study that affirms and nurtures the creative spirit of each individual and provides the aesthetic, technical and intellectual skills necessary as a foundation for a wide variety of professional careers or advanced studies. A major goal of the faculty, as practicing photographers and scholars, is to impart an understanding of the lifelong vitality of artistic development and practice within a multicultural and rapidly evolving world.

Description:
The program provides students with comprehensive aesthetic, technical and theoretical training within a wide range of photographic practices and imaging technologies. Successful completion of the A.S. Degree in Photographic Technology ensures a seamless transfer to the University of Central Florida B.S. Degree program. The joint program between the University of Central Florida and Daytona State College is offered exclusively at UCF Daytona Beach. Students must earn a 2.0 GPA in all photography courses and a 2.0 cumulative GPA for all Daytona State courses to complete the program.

Program Outcomes:
1. Utilize a workflow that includes cameras, photographic gear and digital editing software for still photography and video to achieve technical and aesthetic proficiency.

2. Develop skills in the fields of commercial, editorial and fine arts photography, preparing students for entry-level positions.

3. Achieve competency in the creative process and in critical thinking as it pertains to photography and its related fields.

4. Demonstrate professional, interpersonal and business communication skills working as individuals and groups/creative teams within the field of photography.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Lab Fees: $725 over the entire program
Equipment: Estimated $500 per semester
Individual memory cards, external drives and other supplies: $150 per semester
Textbook Estimate: $150 per semester

Careers
Architectural Commercial, Advertising and Illustration
Editorial
Fashion
Fine Arts
Freelance
Multi-media Producer
Photo Editor
Photo Educator
Photojournalist
Portraiture
Professional Photographic Assistant
Staff Photographer
Videographer
Weddings and Special Events Photographer

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create
your personal career account, or email your Daytona State College Career Advisor.

General Education Courses

General Education Core - 15 credits

Communication Core (6 credits)
- ENC1101 Introduction to Composition 3
- SPC2608 Oral Communications/Research/Presentation Skills 3

Mathematics Core (3 credits)
- MGF2106 Survey in Mathematics 3
  OR
- MAC1105 College Algebra 3
  OR
- MGF2107 Mathematics for Liberal Arts 3

Social Sciences Core (3 credits)
- PSY1012 General Psychology 3
  OR
- SYG2000 Introduction to Sociology 3

Humanities Core (3 credits)
- ARH2050 Survey of Art History I 3
  OR
- ARH2051 Survey of Art History II 3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

- PGY1101 Photography as an Art Form 4
- PGY1115 Color Theory and Processes 7
- PGY1201 Introduction to Studio and Location Photography 4
- PGY1800 Photography and Image Making 4
- PGY1802 Digital Image Processing and Applications 3
- PGY2000 History and Aesthetics Photography 3
- PGY2107 Commercial/Illustration Photography 4
- PGY2210 Professional Studio Portraiture 4
- PGY2270 Field Survey in Professional Photography 1
  OR
- PGY2949 Cooperative Education Experience in Photography 1-4
- PGY2273 Professional Photographic Business Practices 3
- PGY2650 Editorial Photography 4
- PGY2750 Introduction to Video Production 4
- PGY2806 Fine Arts Digital Photography 4

PGY2949 is a variable credit course (1-4 credits). The academic department has approved it for 1 credit in this program.

PGY1800: The following courses may be substituted for those students who are given Advanced Placement in the photography program. By Permission Only.

- PGY1100 Photography I (3)
  OR
- PGY2801 Digital Photography (3)
  OR
- PGY2470 Advanced Photo Workshop (1-4)
  OR
- PGY2935 Portfolio Workshop (4)

- DIG2441 Mobile Devices and Applications of Social Media (3)

Sample Program of Study

Year 1

1st Semester
- ENC1101 Introduction to Composition 3
- PGY1101 Photography as an Art Form 4
- PGY1800 Photography and Image Making 4
- MAC1105 College Algebra 3
  OR
- MGF2106 Survey in Mathematics 3
  OR
- MGF2107 Mathematics for Liberal Arts 3
- PGY1201 Introduction to Studio and Location Photography 4
- PGY2000 History and Aesthetics Photography 3
- PGY2806 Fine Arts Digital Photography 4

2nd Semester
- MAC1105 College Algebra 3
  OR
- MGF2106 Survey in Mathematics 3
  OR
- MGF2107 Mathematics for Liberal Arts 3
- PGY1201 Introduction to Studio and Location Photography 4
- PGY2000 History and Aesthetics Photography 3
- PGY2806 Fine Arts Digital Photography 4

Summer Semester
- PGY1115 Color Theory and Processes 7
- PGY2270 Field Survey in Professional Photography 1
  OR
- PGY2949 Cooperative Education Experience in Photography 1-4

PGY2949 is a variable credit course (1-4 credits). The academic department has approved it for 1 credit in this program.

Year 2
1st Semester
SPC2608 Oral Communications/Research/Presentation Skills 3
PGY2210 Professional Studio Portraiture 4
PGY2273 Professional Photographic Business Practices 3
PGY2650 Editorial Photography 4

2nd Semester
ARH2050 Survey of Art History I 3
ARH2051 Survey of Art History II 3
SYG2000 Introduction to Sociology OR
PSY1012 General Psychology 3
PGY2107 Commercial/Illustration Photography 4
PGY2750 Introduction to Video Production 4

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 64

Notes
For assistance with career planning, contact your DSC Career Advisor through CareerServices@DaytonaState.edu or log www.myinterface.com/student and create your personal career development account.

Physical Therapist Assistant (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 221600 - Catalog 2021/2022
Robert Wagner, Assistant Chair, 386-506-3752, Robert.Wagner@daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Physical Therapist Assistant Program promotes the ideals of the Daytona State College Mission Statement of emphasizing student success, embracing excellence and diversity, as well as fostering innovation to enhance teaching and learning. Each student in the PTA Program will receive academic and clinical experiences to provide them with a professional foundation to become an effective, responsible, licensed and contributing team member in Physical Therapy.

Description:
The program prepares graduates to work in physical therapy. Physical Therapy is a health and rehabilitation profession that provides services to individuals of all ages with physical dysfunction including those suffering from strokes, heart disease, arthritis, diabetes, serious burns, neurological and orthopedic disorders. The profession tailors the rehabilitation process individually for each patient and through evaluation and treatment, seeks to restore or improve impaired functions. Physical therapy strives to help patients attain a maximum level of independent living by developing the capacities that remain after disease, accident or deformity. Job title: Physical Therapist Assistant. The Physical Therapist Assistant program is accredited by the Commission on Accreditation in Physical Therapy Education. Graduates, upon completion of the program, apply for state licensure.

Program Accreditation: This program is accredited by the Commission on the Accreditation in Physical Therapy Education (CAPTE) - 1111 N. Fairfax Street, Alexandria, VA 22314, (703) 706-3245, email: accreditation@apta.org; website: http://www.capteonline.org/. If needing to contact the program/institution directly, please call 386-506-3752 or email Robert.Wagner@DaytonaState.edu.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:
Graduates of the program will be able to:
1. Integrate scientific principles which form the foundation of physical therapy into clinical practice.
2. Differentiate the normal vs. abnormal states of physiology that are observed and/or treated in the clinical setting.
3. Describe his/her role and responsibilities to the patient, the physician, the physical therapist and other members of the health care team.
4. Perform interventions, under the supervision of the physical therapist, consistent with evidenced-based physical therapy practice safely, effectively and efficiently.
5. Analyze and evaluate the physical therapy literature in pursuit of life long learning.
6. Value active participation in the American Physical Therapy Association, the Florida Chapter and East Central District as means of professional development.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships

Approximate Additional Costs
Lab Fees (including liability insurance): $273.50
Textbooks Estimate: $1,000
Uniforms: $100
Laboratory Supplies: $100
Licensure Fees: $755
FDLE/FBI Background Screening: $180

Additional Admission Requirements
• This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
• Complete a minimum of 20 hours of observation with a licensed Physical Therapist or P.T.A. (Physical Therapist Assistant) evenly distributed between at least 2 different types of physical therapy settings - outpatient, inpatient, and long-term care. Some facilities may require a background check.
• Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
• Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Those applicants that have successfully completed college level English and/or Math may be exempt from placement testing. All other applicants are required to take the Postsecondary Education Readiness Test (PERT) and be at the 10th grade level for reading, language and arithmetic.
• Attendance at a program information session is required. Dates will be announced.
• Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI). A second screening will be required in the third semester of the program.
• Basic Cardiac Life Support (BLS) certification for health care providers to include adults, infants, children, and AED affiliated with the American Heart Association or American Red Cross.
• Program corequisites and Physical Therapist Assistant courses must be completed with a grade of 'C' or better.
• Completion of health screening to include: recent physical examination; verification of immunization against tetanus, measles, mumps, rubella, varicella and Hepatitis 'B'; and PPD test for tuberculosis (or chest X-ray if indicated) is required prior to enrolling in program.
• Students will be held accountable for the policies and procedures of the Physical Therapist Assistant (PTA) program as outlined in the PTA student handbook, as well as the College Student handbook.

Additional Completion Requirements
• Submit the completed application for continuing enrollment to the School of Health Careers.
• Program starts annually in January; applications are only submitted during the month of September.
• Completion of the following courses with a grade of 'C' or better is required before submitting a request for continuing enrollment: BSC1085C (Human Anatomy & Physiology I and Lab), ENC1101 (Introduction to Composition), PHT1006 (Introduction to Physical Therapy), and MAC1105 (College Algebra) or MGF2106 (Survey in Mathematics).
• Cumulative grade point average of 2.5 or better to apply for continuing enrollment.
• Student selection for continuing enrollment will be based on a point system. Applicants considered for continuing enrollment will be contacted for an interview. Applicants for continuing enrollment that have a cumulative GPA of 3.0 or better and have successfully completed all prerequisite and all corequisites by the application deadline will be ranked higher for program consideration.

General Education Courses
General Education Core - 20 Credits
Communication Core (3 credits)
ENC1101 Introduction to Composition 3
Mathematics Core (3 credits)
MGF2106 Survey in Mathematics 3
MAC1105  College Algebra  3

Natural Sciences Core (8 credits)
BSC1085C  Human Anatomy and Physiology I and Lab  4
BSC1086C  Human Anatomy & Physiology II and Lab  4

Humanities Core (3 credits)
Choose One Course
ARH1000  Art Appreciation  3
HUM2020  Introduction to Humanities  3
LIT2000  Literature and Culture  3
MUL1010  Music Appreciation  3
PHI2010  Introduction of Philosophy  3
THE1000  Theatre Appreciation  3

Social Sciences Core (3 credits)
PSY1012  General Psychology  3
Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
PHT1006  Introduction to Physical Therapy  3
PHT1128  Kinesiology of PTA  4
PHT1251  Patient Care Skills  2
PHT1251L  Patient Care Skills Lab  2
PHT1300  Pathology for PTA  4
PHT2129  Neuroscience for PTA  2
PHT2140  Rehabilitation Skills for PTA  3
PHT2140L  Rehabilitation Skills Lab  1
PHT2211  Modalities 1  2
PHT2211L  Modalities 1 Lab  1
PHT2214  Modalities II  1
PHT2214L  Modalities II Lab  1
PHT2220  Therapeutic Exercise I  3
PHT2220L  Therapeutic Exercise I Lab  2
PHT2221  Therapeutic Exercise II  4
PHT2221L  Therapeutic Exercise II Lab  2
PHT2225  Therapeutic Exercise III  4
PHT2235L  Therapeutic Exercise III Lab  2
PHT2804  PTA Clinical Practicum I  3
PHT2810  PTA Clinical Practicum II  2
PHT2820  PTA Clinical Practicum III  3
PHT2931  PTA Seminar  3

PHT1006 fulfills the graduation requirement for the basic use of computers for this program.
PHT1251 fulfills the graduation requirement for Oral Communications for this program.

Sample Program of Study

Year 1
1st Semester (Pro. Phase) Spring
BSC1086C  Human Anatomy & Physiology II and Lab  4
PHT1128  Kinesiology of PTA Lab  4
PHT1251  Patient Care Skills  2
PHT1251L  Patient Care Skills Lab  2
PHT2220  Therapeutic Exercise I  3
PHT2220L  Therapeutic Exercise I Lab  2

Year 2
1st Semester - Fall
PHT2804  PTA Clinical Practicum I  3
PHT1300  Pathology for PTA  4
PHT2214  Modalities II  1
PHT2214L  Modalities II Lab  1
PHT2235  Therapeutic Exercise III  4
PHT2235L  Therapeutic Exercise III Lab  2

2nd Semester - Spring
PHT2140  Rehabilitation Skills for PTA  3
PHT2140L  Rehabilitation Skills Lab  1
PHT2810  PTA Clinical Practicum II  2
PHT2820  PTA Clinical Practicum III  3
PHT2931  PTA Seminar  3

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Subtotal: 74
Radiography (Limited Access Program), A.S. Degree

Program Information

A.S. Degree - Code 203701 - Catalog 2021/2022
Dee Vanlandingham, Assistant Chair, Deeann.Vanlandingham@halifax.org
Maggie Muszka, Staff Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
To provide a multi-skilled, comprehensive education for students in the Radiologic Sciences. The Program will promote standards to meet stated outcomes for service-oriented professionals that are entry-level into the profession, and promote multi-competency and life-long learning.

Description:
Registered Technologists in Radiography RT(R) provide healthcare services by applying x-ray energy to assist in diagnosis and treatment. Radiographers perform radiologic procedures to produce images for interpretation by a physician (radiologist).

Professional judgment and critical thinking skills are exercised in the performance of services while maintaining a demeanor complementary to professional ethics. Radiographers provide appropriate multi-skilled patient care and are required to remain abreast of new technologies by participating in continuing education programs.

Program graduates are eligible for national certification/registration in radiography by the American Registry of Radiologic Technologists and appropriate state licensure. The academic structure of the program cannot accommodate part-time or transfer students.

Program Accreditation: This program is sponsored by Halifax Health Medical Center and accredited by the Joint Review Committee on Education in Radiologic Technology. JRCERT may be contacted at 20 North Wacker Drive, Suite 2850, Chicago, Illinois 60606-3182. Phone 312-704-5300. Fax 312-704-5304. www.jrcert.org or mail@jrcert.org

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:
Graduates of the program will be able to:
1. Perform as entry-level radiographers in providing quality patient care.
2. Adapt procedures using critical thinking and problem solving skills to produce optimal images.
3. Demonstrate professional values and attributes to maintain a high standard of ethical conduct with patients, peers, employers and other members of the health care team.
4. Outline plan to continue their professional growth and development.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Students will be responsible for applicable course laboratory fees and Daytona State College tuition. Laboratory fees are defined in the applicable course description.

Additional Admission Requirements
- This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
- Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- Applicants that graduated from a Florida public high school after 2003 and received a standard high school diploma are exempt from taking placement tests. Those applicants that have successfully completed college level English and/or math may be exempt as well.
- Completion of the Test of Essential Academic Skills (TEAS V) with a minimum adjusted individual total score of 59 percentile and 63 percentile mathematics
and 69 percentile reading is required for admission into the Radiography program.

• Prospective students must be of good physical and mental health.
• Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) (Level 2) and Federal Bureau of Investigation (FBI).
• A pre-admission consultation with the assistant chair is strongly recommended after applicant packet is received.
• Students will be held accountable for the policies and procedures of the Radiography program as outlined in the Radiography student handbook, as well as the College Student Handbook.

Additional Completion Requirements

• Prior to being approved for continuing enrollment in Radiography, the student must successfully complete the application process. Applications for continuing enrollment and specific application information may be obtained at https://www.daytonastate.edu/hchs/rad.html.
• Completion of the following courses with a grade of 'C' or better is required before application is considered for continuing enrollment:
  • BSC1085C (Human Anatomy and Physiology I and Lab); ENC1101 (Introduction to Composition), and MAC1105 (College Algebra).
• Program specific courses and general education courses must be completed with a grade of 'C' or better.
• A minimum of 2.0 GPA is required to apply for continuing enrollment. Applicants with cumulative GPAs of 3.5 or better and successful completion of all prerequisite and corequisite courses will be considered more favorably.

Careers

Radiologic Technologist

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

General Education Courses

General Education Core - 16 Credits

General Education courses must be completed with a grade of 'C' or better.

Communication Core (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>3</td>
</tr>
</tbody>
</table>

Mathematics Core (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAC1105</td>
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</tbody>
</table>

Natural Sciences Core (4 credits)

<table>
<thead>
<tr>
<th>Course</th>
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</tr>
</thead>
<tbody>
<tr>
<td>BSC1085C</td>
<td>4</td>
</tr>
</tbody>
</table>

Humanities Core (3 credits)

Choose One Course

<table>
<thead>
<tr>
<th>Course</th>
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</tr>
</thead>
<tbody>
<tr>
<td>ARH1000</td>
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</tr>
<tr>
<td>HUM2020</td>
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</tr>
<tr>
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<td>MUL1010</td>
<td>3</td>
</tr>
<tr>
<td>PHI2010</td>
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</table>

Social Sciences Core (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY1012</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program specific courses must be completed with a grade of 'C' or better.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGS2100</td>
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<tr>
<td>RTE1000</td>
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<tr>
<td>RTE1001</td>
<td>1</td>
</tr>
<tr>
<td>RTE1111</td>
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</tr>
<tr>
<td>RTE1111L</td>
<td>1</td>
</tr>
<tr>
<td>RTE1418</td>
<td>2</td>
</tr>
<tr>
<td>RTE1457C</td>
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<tr>
<td>RTE1503C</td>
<td>5</td>
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<tr>
<td>RTE1513C</td>
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<td>RTE1523C</td>
<td>5</td>
</tr>
<tr>
<td>RTE1804L</td>
<td>1</td>
</tr>
<tr>
<td>RTE1814L</td>
<td>2</td>
</tr>
<tr>
<td>RTE1824L</td>
<td>3</td>
</tr>
<tr>
<td>RTE2385</td>
<td>2</td>
</tr>
<tr>
<td>RTE2563C</td>
<td>5</td>
</tr>
<tr>
<td>RTE2573C</td>
<td>4</td>
</tr>
</tbody>
</table>
Program Guides| 269

RTE2613  Radiation Physics I  2
RTE2623  Radiation Physics II  2
RTE2782  Radiographic Pathology  2
RTE2834L  Radiographic Clinical Education IV  3
RTE2844L  Radiographic Clinical Education V  3
RTE2854L  Radiographic Clinical Education VI  3
RTE2061  Radiography Seminar  2

RTE2782 meets the graduation requirement for Oral Communications for this program.

Sample Program of Study

Prerequisite Courses
ENC1101  Introduction to Composition  3
MAC1105  College Algebra  3
BSC1085C  Human Anatomy and Physiology I and Lab  4
Subtotal: 10

Year 1
1st Semester - Summer
RTE1000  Fundamentals of Radiologic Technology  1
RTE1111  Patient Care in Radiography  2
RTE1111L  Patient Care in Radiography Lab  1
RTE1804L  Radiographic Clinical Education I  1
RTE1503C  Radiographic Procedures I and Lab  5
RTE1001  Medical Terminology for Radiographers  1
Subtotal: 11
RTE1111L is offered during Session A of the Summer term.
RTE1804L is offered during Session B of the Summer term.

2nd Semester - Fall
RTE1418  Radiographic Exposures and Processing  2
RTE1513C  Radiographic Procedures II and Lab  5
RTE1814L  Radiographic Clinical Education II  2
CGS2100  Microcomputer Applications  3
Subtotal: 12

3rd Semester - Spring
RTE1523C  Radiographic Procedures III and Lab  5
RTE1824L  Radiographic Clinical  3
RTE1457C  Radiographic Exposures II and Lab  2
RTE2563C  Selected Radiographic Special Procedures I  5
Subtotal: 13

Year 2
4th Semester - Summer
RTE2613  Radiation Physics I  2
RTE2834L  Radiographic Clinical Education IV  3
RTE2563C  Selected Radiographic Special Procedures I  5
Subtotal: 10

5th Semester - Fall
RTE2623  Radiation Physics II  2
RTE2844L  Radiographic Clinical Education V  3
RTE2573C  Selected Radiographic Special Procedures II  4
PSY1012  General Psychology  3
Subtotal: 12

6th Semester - Spring
RTE2385  Radiation Biology and Protection  2
RTE2782  Radiographic Pathology  2
RTE2854L  Radiographic Clinical Education VI  3
RTE2061  Radiography Seminar  2
Subtotal: 9

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 77

Respiratory Care (Limited Access Program), A.S. Degree

Program Information
A.S. Degree - Code 221700 - Catalog 2021/2022
Melanie McDonough, Assistant Chair, 386-506-3759, Melanie.McDonough@daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes
Mission:
The mission of the Respiratory Care program is to provide a learning-centered, widely diverse, high quality education
to empower individuals to meet the needs of the community.

**Description:**

This program provides training in the use of special equipment, medications and other diagnostic and therapeutic modalities to assist in the diagnosis and treatment of patients who need temporary, emergency or long-term cardiopulmonary assistance. Students learn to administer medical gases, humidity and aerosol therapy, use positive pressure breathing machines, perform pulmonary drainage and clearance procedures, manage patient airways, perform pulmonary rehabilitation and home care, manage short and long term continuous mechanical ventilation and perform a variety of other special procedures.

Graduates are eligible to take the Respiratory Therapist multiple-choice exam and the clinical simulation exams of the National Board for Respiratory Care (NBRC), qualifying them for the credentials of Certified Respiratory Therapist (CRT) and Registered Respiratory Therapist (RRT).

Program Accreditation: The Respiratory Care Program is accredited by the Committee on the Accreditation of Respiratory Care [CoARC], 1248 Harwood Road, Bedford, Texas 76021-4244 [817] 283-2835. Outcomes data from the Annual Report of Current Status can be found at https://coarc.com/Students/Programmatic-Outcome-Data.aspx.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

**Program Educational Outcomes:** To prepare graduates with demonstrated competence in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains of respiratory care practice as performed by registered respiratory therapists (RRTs).

**Outcomes: (Program Goals)**

1. Perform entry-level skills competently as described by the scope of practice for Respiratory Care.
2. Employ effective communication skills within the healthcare setting.
3. Assemble a safe environment within the healthcare setting.
4. Apply professional behaviors within a healthcare setting.
5. Execute safe clinical decision making in respiratory care.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

- Lab Fees: Program Specific RET Courses @ $610.60; Science Courses @ $138; Communication Course @ $50
- Uniforms and Personal Equipment: $230
- Textbook Estimate: $1,300
- FDLE/FBI Background Screening: up to $180
- Professional Memberships and Certifications: $500

**Additional Admission Requirements**

- This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.

- Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll. Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Those applicants that have successfully completed college level English and/or Math may be exempt from placement testing. All other applicants are required to take the Postsecondary Education Readiness Test (PERT) and be at the 10th grade level for reading, language and arithmetic.
Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).

Program specific courses and general education courses must be completed with a grade 'C' or better.

Students will be held accountable for the policies and procedures of the Respiratory Care program as outlined in the Respiratory Care student handbook, as well as the College Student handbook.

Additional Completion Requirements

• Completion of the following courses with a grade of 'C' or better is required before submitting a request for continuing enrollment: BSC1085C (Human Anatomy and Physiology I and Lab), MAC1105 (College Algebra) and ENC1101 (Introduction to Composition). Completion of at least 25% of the degree requirement credits in residence at Daytona State College.

• Submit completed application for continuing enrollment to the School of Health Careers.

• Applications for continuing enrollment are accepted anytime during the year.

• Selection is made once per year based on the applicants cumulative GPA and successful completion of prerequisite and co-requisite courses. Applicants considered for continuing enrollment will be contacted for an interview. Interview criteria has been established using a point system and are as objective as possible. Admission criteria has been established using a point system and are as objective as possible. Attendance at a program information session is mandatory. Pre-registration is not required. A brief statement explaining your interest in Respiratory Care is required along with application paperwork.

• Applicants will need a 2.5 Cumulative GPA to apply for continuing enrollment. Applicants with cumulative GPA's of 3.5 or better and successful completion of all corequisite courses will be considered more favorably.

• Upon completion of the program, students are eligible for articulation into most BS Cardiopulmonary or Respiratory Care degree programs.

General Education Courses

General Education Core - 27 Credits

General Education courses must be completed with a grade 'C' or better.

Communication Core (3 credits)
ENC1101  Introduction to Composition  3

Mathematics Core (3 credits)
MAC1105  College Algebra  3

Natural Sciences Core (15 credits)
BSC1085C  Human Anatomy and Physiology I and Lab  4
BSC1086C  Human Anatomy & Physiology II and Lab  4
MCB1010C  Microbiology and Lab  4
PSC1121  Physical Science  3

Social Sciences Core (3 credits)
PSY1012  General Psychology  3

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program specific courses must be completed with a grade 'C' or better.

RET1021  Respiratory Care Introduction  3
RET1025C  Principles of Respiratory Care and Lab  3
RET1026C  Basic Equipment of Respiratory Care and Lab  3
RET1264C  Advanced Equipment of Respiratory Care and Lab  3
RET1265C  Mechanical Ventilation and Lab  4
RET1295  Chest Medicine  3
RET1450  Basic Physiologic Monitoring  3
RET1485  Cardiopulmonary Anatomy and Physiology  4
RET1874  Clinical Respiratory Care I  3
RET1875  Clinical Respiratory Care II  4
RET2244  Life Support  3
RET2350  Cardiopulmonary Pharmacology  3
RET2714  Neonatal and Pediatric Respiratory Care  3
RET2876  Clinical Respiratory Care III  4
RET2934  Respiratory Care Seminar  3

Sample Program of Study

Prerequisite Courses
ENC1101  Introduction to Composition  3
BSC1085C  Human Anatomy and Physiology I and Lab  4
MAC1105  College Algebra  3

Year 1
1st Semester
BSC1086C  Human Anatomy & Physiology II and Lab  4
RET1021  Respiratory Care Introduction  3
RET1025C  Principles of Respiratory Care and Lab  3
RET1026C  Basic Equipment of Respiratory Care and Lab  3
RET1485  Cardiopulmonary Anatomy and Physiology  4

2nd Semester
PSC1121  Physical Science  3
RET1264C  Advanced Equipment of Respiratory Care and Lab  3
RET1295  Chest Medicine  3
RET2350  Cardiopulmonary Pharmacology  3
RET1265C  Mechanical Ventilation and Lab  4

Summer Semester
RET1450  Basic Physiologic Monitoring  3
RET1874  Clinical Respiratory Care I  3

Year 2
1st Semester
RET2244  Life Support  3
PSY1012  General Psychology  3
RET2714  Neonatal and Pediatric Respiratory Care  3
RET1875  Clinical Respiratory Care II  4

2nd Semester
MCB1010C  Microbiology and Lab  4
RET2876  Clinical Respiratory Care III  4
RET2934  Respiratory Care Seminar  3

Dana Bancer, Assistant Chair, 386-506-3747, Dana.Bancer@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Surgical Technology program is to provide the student with an innovative learning experience preparing the student to be a professional and competent member of the surgical team. The realization of this mission will be the student's successful completion of the program and passing of the national certification examination.

Description:
The program offers the student an opportunity to develop the technical ability, knowledge and skills required for entry-level employment in any surgical setting, hospital operating room or free standing healthcare facility, as a member of the surgical team. The educational process is accomplished by classroom lecture, intense training in a mock operating room lab setting, and transition to operating rooms in local healthcare facilities.

Graduates are required to take the National Board of Surgical Technologist and Surgical Assisting (NBSTSA) Certification exam upon successful completion and graduation of the program. Once the graduate has taken the exam, they are eligible to receive their diploma for the program from the College.

Program Accreditation: The Surgical Technology Program is accredited by the Commission on Accreditation of Allied Health Education Programs upon the recommendation of the Accreditation Review Committee for Education in Surgical Technology and Surgical Assistants (ARC/STSA). Information may be obtained from CAAHEP, 9355-113th St. N., #7709, Seminole, FL 33775-7709; (727) 210-2350 and ARC-ST, 19751 E. Main Street, Suite 339, Parker, CO 80138; (303) 694-9262.

Outcomes:
Graduates of the program will be able to:
1. Apply the principles of aseptic technique in the perioperative setting.
2. Demonstrate skills and behaviors necessary to function as a member of a surgical team.
3. Organize routine instrumentation and supplies within the perioperative environment.
4. Demonstrate the ability to collaborate with members of the surgical team to deliver quality patient care with
consideration to the unique psychological and social needs of each surgical patient.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loads and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the may Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
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<tr>
<th>Cost</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Tuition and Fees*</td>
<td>$6,552</td>
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<tr>
<td>Access Fee</td>
<td>$74.24 ($1.16 per credit)</td>
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<td>Assessment Fee</td>
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<tr>
<td>Lab Fees</td>
<td>$1,082.89</td>
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</table>

**Additional Admission Requirements**

- This is a limited access program. Students will be admitted to the program as a cohort each fall semester.
- Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Those applicants that have successfully completed college level English and/or Math may be exempt from placement testing. All other applicants are required to take the Postsecondary Education Readiness Test (PERT) and be at the 10th grade level for reading, language and arithmetic.
- Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI). A second screening will be required in the third semester of the program.
- Attendance at a program information session is required as well as a program interview for consideration. Dates will be announced.
- Basic Cardiac Life Support (BLS) certification for health care providers to include adults, infants, children, and AED affiliated with the American Heart Association or American Red Cross.

**Additional Completion Requirements**

- This is a limited access program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process after completing the General Education classes required.
  - It is strongly suggested that the following courses be successfully completed prior to submitting a request for enrollment: HSC1531 (Medical Terminology), BSC1085C (Human Anatomy & Physiology I and Lab), MGF2106 (Survey in Mathematics) or MAC1105 (College Algebra) and STS1302 (Introduction to Surgical Technology).
  - All general education and program courses must be successfully completed with a grade of “C” or better.
  - Submit the completed application for continuing enrollment to the School of Health Careers.
  - Students will be held accountable for the policies and procedures of the Surgical Technology program as outlined in the ST student handbook, as well as the College Student handbook.

**General Education Courses**

**General Education Core - 20 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
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</tbody>
</table>

**Mathematics Core (3 credits)**

Choose One Course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
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</tr>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
</tbody>
</table>

**MAC1105**: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

**Natural Sciences Core (8 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
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<td>BSC1085C</td>
<td>Human Anatomy and Physiology I and Lab</td>
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</tr>
<tr>
<td>BSC1086C</td>
<td>Human Anatomy &amp; Physiology II and Lab</td>
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</table>

**Humanities Core (3 credits)**

Choose One Course

<table>
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<tr>
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<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
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<tr>
<td>HUM2020</td>
<td>Introduction to Humanities</td>
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</tr>
<tr>
<td>LIT2000</td>
<td>Literature and Culture</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>PHI2010</td>
<td>Introduction of Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>THE1000</td>
<td>Theatre Appreciation</td>
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</table>

**Social Science Core (3 credits)**

<table>
<thead>
<tr>
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<th>Course Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
<td>3</td>
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</tbody>
</table>

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*
### Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>STS1302</td>
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<tr>
<td>STS1303</td>
<td>Fundamentals of Surgical Technology</td>
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<tr>
<td>STS1304L</td>
<td>Operating Room Techniques Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>STS1307</td>
<td>Surgical Equipment and Instrumentation</td>
<td>3</td>
</tr>
<tr>
<td>STS1308</td>
<td>Perioperative Patient Care Concepts</td>
<td>3</td>
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<tr>
<td>STS1323</td>
<td>Surgical Procedures I</td>
<td>3</td>
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<tr>
<td>STS1327L</td>
<td>Principles and Practices of Surgical Technology Laboratory</td>
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<tr>
<td>STS1931</td>
<td>Surgical Technology Special Topics Seminar</td>
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<tr>
<td>STS2179</td>
<td>Surgical Biomedical Fundamentals</td>
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<tr>
<td>STS2324</td>
<td>Surgical Procedures II</td>
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<tr>
<td>STS2340</td>
<td>Surgical Pharmacology</td>
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</tr>
<tr>
<td>STS2360</td>
<td>Professional Skills for the Surgical Technologist</td>
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</tr>
<tr>
<td>STS2944</td>
<td>Surgical Clinical I</td>
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<tr>
<td>STS2945</td>
<td>Surgical Clinical II</td>
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<tr>
<td>STS2946</td>
<td>Surgical Clinical III</td>
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### Additional Required Course

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HSC1531</td>
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### Sample Program of Study

#### Prerequisite Courses

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC1085C</td>
<td>Human Anatomy and Physiology I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>HSC1531</td>
<td>Medical Terminology</td>
<td>4</td>
</tr>
<tr>
<td>MAC1105</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MGF2106</td>
<td>Survey in Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>STS1302</td>
<td>Introduction to Surgical Technology</td>
<td>3</td>
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</tbody>
</table>

#### MAC1105: Students seeking to transfer to Bachelor's program are recommended to complete MAC1105 to satisfy their Mathematics core requirement.

#### Year 1

**1st Semester - Fall**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>BSC1086C</td>
<td>Human Anatomy &amp; Physiology II and Lab</td>
<td>4</td>
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<tr>
<td>STS1303</td>
<td>Fundamentals of Surgical Technology</td>
<td>3</td>
</tr>
<tr>
<td>STS1307</td>
<td>Surgical Equipment and Instrumentation</td>
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</table>

**2nd Semester - Spring**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
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<tr>
<td>STS1304L</td>
<td>Operating Room Techniques Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>STS1308</td>
<td>Perioperative Patient Care Concepts</td>
<td>3</td>
</tr>
<tr>
<td>STS1323</td>
<td>Surgical Procedures I</td>
<td>3</td>
</tr>
<tr>
<td>STS2179</td>
<td>Surgical Biomedical Fundamentals</td>
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**3rd Semester - Summer A**

<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>STS2944</td>
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#### Year 2

**1st Semester - Fall**

<table>
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<tr>
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<tr>
<td>STS2324</td>
<td>Surgical Procedures II</td>
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</tr>
<tr>
<td>STS2340</td>
<td>Surgical Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>STS2945</td>
<td>Surgical Clinical II</td>
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</table>

**2nd Semester - Spring**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>STS1931</td>
<td>Surgical Technology Special Topics Seminar</td>
<td>2</td>
</tr>
<tr>
<td>STS2360</td>
<td>Professional Skills for the Surgical Technologist</td>
<td>2</td>
</tr>
<tr>
<td>STS2946</td>
<td>Surgical Clinical III</td>
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</tbody>
</table>

**Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.**

Subtotal: 64

### Advanced Technical Certificate

#### Construction and Design, Advanced Technical Certificate

#### Program Information

Advanced Technical Cert - Code 300400 - Catalog 2021/2022

Ronald Eaglin, Chair, School of Engineering, 386-506-4176, Ronald.Eaglin@daytonastate.edu
Rileigh Gherlone, Administrative Assistant, 386-506-4138, Rileigh.Gherlone@daytonastate.edu

#### Program Mission, Description, and Outcomes

**Mission:**

The mission of the advanced technical certificate in construction and design is to prepare students for
employment within the construction industry, specifically in the design and management of construction projects.

**Description:**
This program consists of 18 credits leading towards requirements for proficiency in construction techniques, materials, finances and construction design.

**Outcomes:**
Graduates of the program will be able to:
1. Implement engineering principles in construction of residential and commercial building projects.
2. Design and understand basic structural systems in construction.
3. Apply principles of construction technology in construction of buildings.
4. Analyze basic construction systems and their applications based on engineering principles.
5. Develop construction plans and procedures.

**Financial Aid**
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Additional Admission Requirements**
1. Applicants must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), an Associate of Arts (AA) degree, or previous Bachelor of Science (BS) with an overall grade point average of 2.5.
2. Applicants who have not earned an associate degree may be admitted to the program if they have earned at least 60 transferrable college level credits with a grade of "C" or better in all core courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair.
3. Students may be required to take prerequisite courses to complete this certificate.

**Careers**
Job Titles for this certificate are construction manager, construction inspector, building inspector, construction design engineer.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**
- EGN3311 Statics 3
- ETC4206 Construction Estimating 3
- ETG3533 Engineering Strength of Materials 2
- ETG3533L Engineering Strength of Materials Lab 1
- ETC4241 Construction Materials and Methods 2
- ETC4241L Construction Materials and Methods Lab 1
- ETC4414C Structural Steel Design and Lab 3
- ETC4415C Structural Concrete Design and Lab 3

Subtotal: 18

**Notes**
Note: Courses taken as part of this certificate can be applied to the Bachelor of Science Engineering Technology Degree - 633100 (p. 324)

**Cybersecurity and Cyberforensics, Advanced Technical Certificate**

**Program Information**
Advanced Technical Cert - Code 300200 - Catalog 2021/2022

Patrick Vilkinofsky, Assistant Professor, 386-506-4183, Patrick.Vilkinofsky@daytonastate.edu
Rileigh Gherlone, Administrative Assistant, 386-506-4138, Rileigh.Gherlone@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**
The Advanced Technical Certificate in Cybersecurity and Cyberforensics program provides the student with an understanding of both technical and management aspects of computer and network security and forensics using exposition of theory, laws, and technical forensic and security tools and techniques. Students are exposed to hands-on projects where they are required to combine theory, legal issues, and technical knowledge to solve real-world problems. The program incorporates innovative, tested methods of instruction with hands-on lab work to encourage student learning and success.

**Description:**
This program consists of 18 credits leading towards requirements for proficiency in protection and analysis of computer and network systems security and forensics. The program fulfills a critical need for IT professionals with expertise in cybersecurity and cyberforensics.

**Objectives:**

Graduates of the program will be able to:
1. Design security solutions based on policies and risk management.
2. Employ forensic procedures to preserve the integrity of digital evidence.
3. Analyze file systems common to Windows, Linux, and Mac operating systems.
4. Manage computer and network incidents and intrusions.
5. Design security audits, continuity of operations planning, and disaster recovery.

**Financial Aid**

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid.

Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Additional Admission Requirements**

1. Applicants must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), an Associate of Arts (AA) degree, or previous Bachelor of Science (BS) with an overall grade point average of 2.5.
2. Applicants who have not earned an associate degree may be admitted to the program if they have earned at least 60 transferrable college level credits with a grade of "C" or better in all core courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair.
3. Students may be required to take prerequisite courses to complete this certificate.

**Careers**


**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTS3348</td>
<td>Linux Administration</td>
<td>3</td>
</tr>
<tr>
<td>CIS4360</td>
<td>Applied Cybersecurity</td>
<td>3</td>
</tr>
<tr>
<td>CET4884</td>
<td>Security Methods and Practice</td>
<td>3</td>
</tr>
<tr>
<td>CET4861</td>
<td>Advanced Digital Forensics</td>
<td>3</td>
</tr>
<tr>
<td>CET4862</td>
<td>Network Forensics and Incident</td>
<td>3</td>
</tr>
<tr>
<td>CET4860</td>
<td>Introduction to Digital Forensics</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 18

**Notes**

Courses taken as part of this certificate can be applied to the Bachelor of Science Information Technology Degree - 633400 (p. 301)

**Project Management, Advanced Technical Certificate**

**Program Information**

Advanced Technical Cert - Code 300500 - Catalog 2021/2022

Grady Meeks, Associate Chair, 386-506-3856, Grady.Meeks@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The mission of the advanced technical certificate in project management is to prepare students with industry standard skill sets for employment as project managers inclusive of all countries, industries, companies and projects.

**Description:**

This program consists of 25 credits leading towards requirements for proficiency in industry standard and internationally recognized project management skill sets and certification preparation in conjunction with respective experience in the following areas: Microsoft Project 2019, CompTIA Project+, Professional in Business Analysis (PMI-PBA), Agile Certified Practitioner (PMI-ACP), Risk Management Professional (PMI-RMP), Scheduling Professional (PMI-SP), Certified Lean Six Sigma Green Belt(CSSC), Project Management Professional (PMI-PMP), and Certified Associate in Project Management (PMI-CAPM).
Outcomes:

Graduates of the program will be able to:
1. Demonstrate understanding of the fundamental knowledge, terminology and processes of effective project management.
2. Perform in the role of a project manager, leading and directing projects and teams.
3. Use industry recognized project management software.
4. Apply agile principles and practices on projects.
5. Integrate stakeholder business requirements to shape the output of projects and drive successful business outcomes.
6. Assess and analyze projects risks along with plans to mitigate threats and capitalize on opportunities.
7. Apply principles of quality management throughout the Project Life Cycle.
8. Demonstrate knowledge and advanced experience in the specialized area of developing and maintaining project schedules.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements

1. Applicants must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), an Associate of Arts (AA) degree, a Bachelor of Science (BS) or a previous Bachelor of Applied Science (BAS) with an overall grade point average of 2.5.
2. Applicants who have not earned as associate degree may be admitted to the program if they have earned at least 60 transferable college level credits with a grade of “C” or better in all core courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair.
3. Students may be required to take prerequisite courses to complete this certificate.

Careers

Job Titles for this certificate are Project Manager, Administrative Services Manager, General and Operations Manager, Construction Manager, Computer and Information Systems Managers, Engineering Managers, Management Analysts, Medical and Health Services Managers.

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>GEB4931</td>
<td>Selected Topics in Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN3593</td>
<td>Scheduling and Logistics</td>
<td>3</td>
</tr>
<tr>
<td>MAN4520</td>
<td>Quality Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN4535</td>
<td>Business Process Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MAN4583</td>
<td>Applied Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN4584</td>
<td>Project Risk Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN4741</td>
<td>Agile Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN4931</td>
<td>Capstone Project in Project Management</td>
<td>3</td>
</tr>
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</table>

GEB4931: Topics rotate each term; check section notes for course topic information.

MAN4535: This course requires GEB4930 or GEB4931. Students in this program must complete GEB4931.

MAN4931: This capstone course is the final course in this program.

Sample Program of Study

1st Semester

Fall A
- GEB4931 Selected Topics in Project Management 3
- MAN4583 Applied Project Management 3

GEB4931: Topics rotate each term; check section notes for course topic information.

Fall B
- MAN4535 Business Process Analysis 3
- MAN4741 Agile Project Management 3

MAN4535: This course requires GEB4930 or GEB4931. Students in this program must complete GEB4931.

2nd Semester

Spring A
- MAN4584 Project Risk Management 3
- MAN4520 Quality Management 3

Spring B
- MAN3593 Scheduling and Logistics 3

Spring AB
MAN4931: Capstone Project in Project Management
MAN4931: This capstone course is the final course in this program.
Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Subtotal: 24


Program Information
Advanced Technical Cert - Code 300300 - Catalog 2021/2022
Ronald Eaglin, Chair, School of Engineering, 386-506-4176, Ronald.Eaglin@daytonastate.edu
Rileigh Gherlone, Administrative Assistant, 386-506-4138, Rileigh.Gherlone@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Web Systems Software Development program provides the student with an understanding of both technical and management aspects of internet based software systems.

Description:
This program consists of 18 credits leading towards requirements for proficiency in development of web systems software including client server based systems, cloud based software development and management, techniques associated with the development of software systems, project management, and database systems design and management.

Outcomes:
Graduates of the program will be able to:
1. Implement internet based client server software systems.
2. Develop applications using modern web programming languages and technologies.
3. Design and implement database systems to support web applications.
4. Implement Software as a Service and Cloud based software systems.
5. Use current software project management techniques in software development.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements
1. Applicants must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), an Associate of Arts (AA) degree, or previous Bachelor of Science (BS) with an overall grade point average of 2.5.
2. Applicants who have not earned an associate degree may be admitted to the program if they have earned at least 60 transferrable college level credits with a grade of "C" or better in all core courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair.
3. Students may be required to take prerequisite courses to complete this certificate.

Careers
Careers Associated Job Titles for this certificate are software engineer, software developer, programmer, software architect, database manager, and database designer.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hrs</th>
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<tbody>
<tr>
<td>COP4813</td>
<td>Web Systems I</td>
<td>3</td>
</tr>
<tr>
<td>COP4708</td>
<td>Applied Database I</td>
<td>3</td>
</tr>
<tr>
<td>COP4834</td>
<td>Web Systems II</td>
<td>3</td>
</tr>
<tr>
<td>COP4709</td>
<td>Applied Database II</td>
<td>3</td>
</tr>
<tr>
<td>CIS4510</td>
<td>IT Project Management</td>
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Notes
Courses taken as part of this certificate can be applied to the Bachelor of Science Information Technology Degree – 6334 (p. 301).

Applied Technology Diploma

Emergency Medical Technician (Limited Access Program), Applied Technical Diploma

Program Information
Program Mission, Description, and Outcomes

Mission:
The mission of the Emergency Medical Technician program is to provide students with the necessary training and practices to deliver high quality, caring patient care in the pre-hospital environment, emphasizing student success and embracing excellence and diversity.

Description:
The program teaches students the basic skills and techniques of pre-hospital emergency medical care. The course emphasizes developing skills in recognizing the symptoms of illnesses and injuries, and the application and proper procedures essential in delivering basic life support to the sick and injured. The program is designed to prepare students for state certification in emergency care; however, it also is open for students who wish to take it for personal development. Training includes 90 hours of clinical experience with pre-hospital care agencies and hospital emergency rooms. Graduates are qualified to work as basic care providers in emergency medical systems, hospitals, and industrial medicine. Job title: Emergency Medical Technician.

This certificate serves as a prerequisite to the Paramedic certificate program. Credits earned in this program may be counted towards the Emergency Medical Services A.S. degree.

Program Accreditation: The Daytona State College EMS Program is approved by the Florida Department of Health, Bureau of Emergency Medical Services, as meeting all requirements set forth in Florida Statute 401.

Outcomes:
Graduates of the program will be able to:
1. Exhibit effective communication within the Emergency Medical Technician profession.
2. Demonstrate professional behaviors consistent with the expectations for entry level Emergency Medical Technician provider.
3. Demonstrate safe practices within the Emergency Technician Service profession.

Financial Aid

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $1,229
Access Fee: $13.92 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $216 (including liability insurance)
Textbooks/Equipment: $175
Uniforms: $200
Criminal Background Check and Drug Screen: $117.25
State Application: $105
DSC Graduation Fee: $10

*In-state tuition listed; out-of-state tuition will be higher.

Additional Admission Requirements

- Completion of the EMS Application
- Attending the mandatory EMS Orientation.
- Satisfactory results of a Florida Department of Law Enforcement and FBI background check and drug screening urinalysis.
- Students will be required to wear uniforms.
- Students will be held accountable for the policies and procedures of the EMT program outlined in the EMS student policy/rule book, as well as, those outlined in the Daytona State Handbook.
- Must have earned a standard high school diploma or GED, and be 18 years of age.
- Completion of physical examination and submitting required immunizations.

Careers

EMT graduates have been employed at the local public safety agencies, theme parks and local hospitals.

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EMS1119C</td>
<td>Emergency Medical Technician I and Lab</td>
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<tr>
<td>EMS1431</td>
<td>Emergency Medical</td>
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</tbody>
</table>
Apprenticeship

Electrical Apprentice - Non-Union

Program Information

Apprenticeship - Code 107100 - Catalog 2021/2022

Joseph Wiggins, Adjunct Faculty / Training Director, 386-255-0742, Joseph.Wiggins@Daytonastate.edu
Frank Snyder, Director, 386-506-4171, Frank.Snyder@Daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Mid Florida GNJ Electrical Non-Union Apprenticeship provides motivated individuals the opportunity to learn a trade by working under the supervision of a skilled craftsman and attending related classroom training.

Description:
The Mid-Florida Electrical Non-union Apprenticeship, GNJ Program is a state subsidized, four-year program. Apprentices in the electrical construction trade will be taught principles of electricity and magnetism, wiring, installation methods, community first aid, safety issues, electric motor theory, and control. Apprentices receive extensive classroom and on-the-job training (OJT).

In most cases, a great deal of financial resources and energy are required to prepare for your career, but in a registered apprenticeship program, you are paid a progressively increased wage while you learn the occupation. The curriculum provides knowledge and skills training in all aspects of electrical construction work in the residential, commercial, and industrial markets.

Apprentices are required to work a total of 8,000 hours of OJT and 792 class hours for successful completion of the program. Classes are held at The Advanced Technology College, 1770 Technology Boulevard, Daytona Beach, FL 32117 and OJT is scheduled at various places of employment.

Applications to the program are accepted throughout the year. Candidates that are approved by the Committee and admitted to the College start their training in the Fall of each year.

Outcomes:

Graduates of the program will be able to:
1. Demonstrate the ability to follow OSHA and the National Electrical Code.
2. Demonstrate proper usage of different tools, equipment, materials and electrical products used in the trade.
3. Demonstrate knowledge in all aspects of the industry including but not limited to theory, application, troubleshooting and safety.
4. Demonstrate skills in the residential, commercial and industrial markets.
5. Demonstrate the ability to develop and implement projects related to the field.

Financial Aid

This program is ineligible for federal and state financial aid.

Additional Admission Requirements

THE ENTRY QUALIFICATIONS SHALL INCLUDE:
1. Potential apprentices must be 18 years of age or older at the time the application is completed with Mid-Florida Non-union Electrical Apprenticeship, GNJ.
2. Mid-Florida Non-union Electrical Apprenticeship and Training Committee must select first-year apprentices, before beginning the program. There web site is www.midfl-electricalgnj.com.
3. High school diploma or GED equivalency is required for admission into the program.
4. Valid Florida issued driver's license.
5. Physically able to perform duties of trade.
6. May be required to take a drug test prior to employment.

DAYTONA STATE COLLEGE ADMISSIONS REQUIREMENTS:
1. Students who have been selected by the committee must be admitted to Daytona State College by completing the Daytona State College Application for Admissions. The College does charge a one-time, non-refundable assessment fee to all students, at the time of initial enrollment.
2. Students will be registered for apprenticeship classes and on-the-job training through the appropriate apprenticeship committee.

Careers
Job titles for this program are General foremen, project managers, estimators, safety specialists, training director or instructor, construction, electronics, journeyman electrician

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tr>
<td>BCA0350</td>
<td>Electrical Apprentice I (Non-Union)</td>
<td>99</td>
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<tr>
<td>BCA0350L</td>
<td>Electrical Apprentice I Lab-OJT (Non-Union)</td>
<td>679.8</td>
</tr>
<tr>
<td>BCA0351</td>
<td>Electrical Apprentice 2 (Non-Union)</td>
<td>99</td>
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<td>BCA0351L</td>
<td>Electrical Apprentice 2 Lab-OJT (Non-Union)</td>
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<td>BCA0352</td>
<td>Electrical Apprentice 3 (Non-Union)</td>
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<td>BCA0353</td>
<td>Electrical Apprentice 4 (Non-Union)</td>
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<td>Electrical Apprentice 5 (Non-Union)</td>
<td>99</td>
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<tr>
<td>BCA0354L</td>
<td>Electrical Apprentice 5 Lab-OJT (Non-Union)</td>
<td>679.8</td>
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<td>BCA0355</td>
<td>Electrical Apprentice 6 Lab-OJT (Non-Union)</td>
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<td>BCA0356</td>
<td>Electrical Apprentice 7 (Non-Union)</td>
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<td>Electrical Apprentice 7 Lab-OJT (Non-Union)</td>
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<tr>
<td>BCA0357</td>
<td>Electrical Apprentice 8 (Non-Union)</td>
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<td>Electrical Apprentice 8 Lab-OJT (Non-Union)</td>
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<td>BCA0340L</td>
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<td>BCA0341L</td>
<td>Electrical Apprentice 10 Lab-OJT (Non-Union)</td>
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<td>BCA0342</td>
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<tr>
<td>BCA0342L</td>
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<td>BCA0343L</td>
<td>Electrical Apprentice 12 Lab-OJT (Non-Union)</td>
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TOTAL LECTURE VOC. HRS. 26.40
TOTAL LECTURE CONTACT HRS. 792.00
TOTAL OJT VOC. HRS. 266.66
TOTAL OJT CONTACT HRS. 8000.00

Notes

Mission Statement:
The Mid Florida GNJ Electrical Non-Union Apprenticeship provides motivated individuals the opportunity to learn a trade by working under the supervision of a skilled craftsman and attending related classroom training.

For additional program information visit mflgnj.

If you are interested in applying for this program, please contact Mid-Florida Non-union Apprenticeship, GNJ:

Joseph Wiggins, Program Manager/Director
Mid-Florida Non-union Electrical
2407 Bellevue Avenue Extension
Daytona Beach, FL 32114
Phone: (386) 255-0742
E-mail: Joseph.Wiggins@DaytonaState.edu or MIDFLGNJ
Mailing Address:
Mid-Florida Non-union Electrical Apprenticeship, GJN
PO BOX 292012
Port Orange, Florida 32129

Electrical Apprentice - Union

Program Information
Apprenticeship - Code 107200 - Catalog 2021/2022
Robert Cruz, Adjunct Faculty / Training Director, 386-322-6236, Robert.Cruz@daytonastate.edu
Frank Snyder, Director, 386-506-4171, Frank.Snyder@daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
Insuring and providing students with superior training and education, creating and sustaining the most highly trained and highly skilled workforce.

Description:
The Daytona Beach Electrical Union Apprenticeship, JATC Program (The Electrical Training Alliance of Daytona Beach) is a state subsidized, four-year program. A journeyman of the electrical construction trade would be
expected to be capable of planning and initiating projects. A graduate can become a manager, dispatcher, estimator, safety specialist, marketing manager, business manager, training director, instructor and many more! Apprentices receive extensive classroom and on-the-job training (OJT).

In most cases, a great deal of financial resources and energy are required to prepare for your career, but in a registered apprenticeship program, you are paid a progressively increased wage while you learn the occupation.

The curriculum provides knowledge and skills training in all aspects of electrical construction work in the residential, commercial, and industrial markets. Apprentices are required to work a total of 8,000 hours of OJT and 990 class hours for successful completion of the program. OJT is scheduled at various places of employment.

Applications to the program are accepted throughout the year. Candidates that are approved by the Committee and admitted to the College start their training in the Fall of each year.

Outcomes:

Graduates of the program will be able to:
1. Demonstrate the ability to follow OSHA and the National Electrical Code.
2. Demonstrate the proper usage of different tools, equipment, materials and electrical products used in the trade.
3. Demonstrate knowledge in all aspects of the industry including but not limited to theory, application, troubleshooting and safety.
4. Demonstrate skills in the residential, commercial and industrial markets.
5. Demonstrate the ability to plan and implement projects related to the field.

Financial Aid

This program is ineligible for federal and state financial aid.

Additional Admission Requirements

THE ENTRY QUALIFICATIONS SHALL INCLUDE:
1. Potential apprentices must be 18 years of age or older at the time the application is completed at The Electrical Training Alliance of Daytona Beach (Electrical Union Apprenticeship, JATC) office, 5889 S. Williamson Boulevard, Suite 1308, Port Orange, FL 32128.
2. The Electrical Training Alliance of Daytona Beach (Electrical Union Apprenticeship, JATC) Committee must select first-year apprentices, before beginning the program.

3. High school diploma or GED equivalency is required for admission into the program. To be determined by Committee.
4. High school transcripts required. GED grades report required when applicable.
5. Valid driver's license.
6. Physically able to perform duties of trade.
7. One credit of high school algebra.
8. Take the industry's validated aptitude test.
9. Take a drug test prior to employment.

DAYTONA STATE COLLEGE ADMISSIONS REQUIREMENTS:
1. Students who have been selected by the committee must be admitted to Daytona State College by completing the Daytona State College Application for Admissions. The College does charge a one-time, non-refundable assessment fee to all students, at the time of initial enrollment.
2. Students will be registered for apprenticeship classes and on-the-job training through the appropriate apprenticeship committee.

Careers

Job titles for this program are General foremen, project managers, estimators, safety specialist, training director or instructor, construction, electronics, and journeyman electrician.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
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<th>Description</th>
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<tbody>
<tr>
<td>BCA0330</td>
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<tr>
<td>BCA0331L</td>
<td>Electrical Academy Union Apprentice 2 Lab-OJT</td>
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</tr>
<tr>
<td>BCA0332L</td>
<td>Electrical Academy Union Apprentice 3 Lab-OJT</td>
<td>639.9</td>
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<td>BCA0333</td>
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<td>BCA0334L</td>
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<tr>
<td>BCA0335L</td>
<td>Electrical Academy Union Apprentice 6 Lab-OJT</td>
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</tr>
</tbody>
</table>
Notes
If you are interested in applying for this program, please contact:

Robert Cruz, Program Manager/Director
The Electrical Training Alliance of Daytona Beach
5889 S. Williamson Blvd. Suite 1308
Port Orange, FL 32128
Phone: (386) 322-6236
E-Mail: Robert.Cruz@daytonastate.edu
Website: www.etadb.org

Plumbers and Pipefitters Apprentice - Union

Program Information
Apprenticeship - Code 107000 - Catalog 2021/2022
John Fanelli, Jr., Adjunct Faculty/Training Director, John.Fanelli@daytonastate.edu
Frank Snyder, Director, 386-506-4171, Frank.Snyder@daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Plumbing and Pipefitters Apprentice - Union program is to provide the knowledge, practice and skill development necessary to become a successful journeyman Plumber, Pipe-fitter, or Service Technician.

Description:
The Plumbers and Pipefitters Local Union #295 apprenticeship program is a state subsidized, five-year plumbing residential, commercial and industrial program. Apprentices begin with an OSHA safety course in which every passing student will receive a minimum of an OSHA 10 card. Students learn rules and regulations for the "craft" in the state of Florida. Courses include: math, drawing interpretation, welding, pipefitting, layout, rigging and signaling, tubing and instruction, basic air conditioning and refrigeration as well as use and care of tools. Apprentices receive extensive classroom and on-the-job training (OJT). In most cases, a great deal of financial resources and energy are required to prepare for your career, but in a registered apprenticeship program, you are paid a progressively increased wage while you learn the occupation. The curriculum provides knowledge and skills training in all aspects of the plumbers and pipe fitters field.
Apprentices are required to work a total of 10,000 hours of OJT and classroom hours for successful completion of the 5 year program. Classes are held at Daytona State College, Daytona Campus, 1200 West International Speedway Boulevard, Daytona Beach, FL 32114 and OJT is scheduled at various places of employment.

Outcomes:

Graduates of the program will be able to:
1. Demonstrate the ability to follow rules, building codes, and all state and federal safety regulations.
2. Demonstrate proper usage of different tools, equipment, materials and products used in the trade.
3. Demonstrate knowledge in all aspects of the industry including but not limited to theory, application, troubleshooting and safety.
4. Demonstrate skills in the residential, commercial and industrial markets.
5. Demonstrate the ability to develop and implement projects related to the field.

Financial Aid
This program is ineligible for federal and state financial aid.

Approximate Additional Costs
Program Tuition and Fees: None
Other Cost: Contact Daytona Beach Plumbers and Pipefitters Union at 386-252-7429.

Additional Admission Requirements
THE ENTRY QUALIFICATIONS SHALL INCLUDE:
Applicants must apply and be accepted by the sponsor, the Daytona Beach Plumbers and Pipefitters Union #295 to be eligible for the program.
1. Potential apprentices must be 18 years of age or older at the time that the interview is conducted at Daytona Beach Plumbers and Pipefitters Union Hall, 743 N. Beach Street, Daytona Beach, FL 32114.
2. Daytona Beach Plumbers and Pipefitters Union #295 Apprenticeship Committee must select first-year apprentices, before beginning the program. Please contact John Fanelli, Jr. (Training Director of Daytona Beach Plumbers and Pipefitters Union #295 at 386-252-7429 or visit the website for Daytona Beach Plumbers and Pipefitters Union #295 Apprenticeship Committee at ua295.org.
3. High school diploma or GED equivalency is required for admission into the program. To be determined by Committee.
4. High school transcripts required. GED grades report required when applicable.

5. Valid driver's license and physically able to perform duties of trade.
6. One credit of high school algebra.
7. Take a drug test prior to employment.

DAYTONA STATE COLLEGE ADMISSIONS REQUIREMENTS:
Students who have been selected by the committee must be admitted to Daytona State College by completing the Daytona State College Application for Admissions. The College does charge a one-time, non-refundable assessment fee to all students, at the time of initial enrollment.

Students will be registered for apprenticeship classes and on-the-job training through the appropriate apprenticeship committee.

Careers
The following information is required by federal regulations to be provided to all students for all vocational and certificate programs. Additional information on any career, job or salary potential can be found at www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/47-2152.00.

47-2152.02 Plumbers Bright Outlook Green
47-2152.00 Plumbers, Pipefitters, and Steamfitters
47-3015.00 Helpers--Pipelayers, Plumbers, Pipefitters, and Steamfitters
49-9071.00 Maintenance and Repair Workers, General
47-4071.00 Septic Tank Servicers and Sewer Pipe Cleaners
47-2152.01 Pipe Fitters and Steamfitters

Program Length: The typical length of the program is five years and includes class time and paid on-the-job-training.

CIP Code (6 digit) - 46.053 Plumbing Technology/Plumber

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

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<td>BCA0451</td>
<td>Plumbing Apprentice 2</td>
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<tr>
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<td>Lab</td>
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<td>Lab</td>
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<tr>
<td>BCA0453L</td>
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<table>
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<th>BCA0454</th>
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<tr>
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<td>Plumbing Apprentice 15</td>
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**Notes**

JOURNEYMAN CERTIFICATE:
Awarded by Apprenticeship Office of Workforce Education, Florida Department of Education on Successful Completion of Program
If you are interested in applying for this program, please contact:

John Fanelli, Jr., Program Manager/Training Director
Plumbers & Pipefitters Local Union No. 295
743 North Beach Street
Daytona Beach, FL 32114
Phone: (386) 252-7429
E-mail: John.Fanelli@daytonastate.edu
E-Mail: info295jatc@cfl.rr.com
Website: ua295.org

**Supervision and Management - Hospitality Concentration, B.A.S. Degree**

**Program Information**

BAS Degree - Code 600100 - Catalog 2021/2022
Costa Magoulas, Dean, 386-506-3578, Costa.Magoulas@daytonastate.edu
Lisa Allen, Administrative Specialist, 386-506-3946, Lisa.Allen@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**
To provide access for students to earn a quality baccalaureate education that aligns with the program outcomes to meet local business and industry management workforce needs. Students will broaden their knowledge in management skills, be creative thinkers in an applied business environment, practice behaviors in business that are centered in ethical and socially responsible relationships, and cultivate the entrepreneurial spirit that provides career choices and encourages life-long learning.

**Description:**
The Bachelor of Applied Science (BAS) in Supervision and Management - Hospitality Concentration Program prepares individuals for supervisory and management roles and positions. Associate degree programs have prepared these individuals to enter the job market at entry-level or mid-level positions. Upper-level coursework in the BAS program broadens their knowledge in applied management practices and prepares them for supervisory and management opportunities. The BAS program uses a 2+2 model requiring the completion of an associate degree or 60 transferable credits from a 4-year college or university for entry into the program. Students may choose one of the following concentrations; Management, Project Management, Hospitality, Human Resource Management or Supply Chain Management.

**Outcomes:**
Graduates of the program will be able to:
1. Demonstrate effective communication skills that integrate decision-making and analytical thinking.
2. Identify and apply management decision-making to include an appreciation for diversity, cultural awareness, and organizational behavior.
3. Apply human resource methods and concepts that are consistent with community, industry, and organizational standards, policies, and procedures.
4. Integrate effective and efficient management and behavioral principles for leading and managing resources.
5. Demonstrate the ability to apply legal and ethical decision-making in management situations.
6. Formulate and apply effective customer relations techniques and applications.
7. Demonstrate skill in managerial accounting concepts, analysis, and applications.
8. Integrate operational processes and information systems into a managerial-specific context.
9. Identify the strategic planning process to include development of an organizational mission statement with measurable goals, objectives, and activities.
10. Apply team processes, practices, and collaboration in a management-related context.
11. Manage a project from inception to successful conclusion using critical thinking, communication, problem solving, and decision-making.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements
• Applicants must complete a Bachelor of Applied Science Application for Admission. You may complete an application to the BAS degree program in the Admissions Office, the BAS program office, or online through http://www.daytonastate.edu/. All applicants must provide an official transcript from all previous institutions attended.
  • A conferred Associate of Arts or Associate of Science from a regionally accredited institution of higher education; or
  • Sixty (60) credits of transferrable college-level coursework from a regionally accredited institution, including at least 15 credits of general education coursework with a grade of “C” or better.
  • The primary pathway for most BAS programs in the Florida College System is an A.S. degree. Typically, graduates of A.S. degree programs transfer 15-18 credits of General Education Core and 18 credits are allocated in the upper division curriculum for these students to complete the remainder of the General Education requirement. Their A.S. credits are used to fulfill the focus area requirement in the BAS program. Students that graduate from the A.A. programs, or those admitted with 60+ college credits, will require 18 hours of focus area courses or other courses approved by the department chair. The focus areas are quite diverse (e.g., business or project management, etc.) and are generally derived from courses completed as part of an A.S. program. Please see an advisor for further guidance on individual focus areas.
    • Completion of ENC1101 – Introduction to Composition or its equivalent with a grade of “C” or better, and eligibility for MAT1033 – Intermediate Algebra or MGF2106 – Survey in Mathematics.
    • A 2.0 or greater cumulative GPA on all college coursework.

Careers
On a national scale, projections for the hospitality, tourism, and culinary industries are extremely favorable. Ten-year projections were analyzed from the US Bureau of Labor Statistics, including job outlooks and employment projections. Between 2018 and 2028, it is expected that the hospitality industry will add 17% in wage and salary employment. Wage and salaried positions specifically within foodservice and drinking establishments are projected to increase by 16%, as compared to 14% growth projects for wage and salary employment in all other combined industries. This shows that the hospitality, tourism, and culinary industries are growing faster than the overall national average.

Additionally, the hospitality, tourism, and culinary industries rank favorably on a state and local level. Hospitality ranks within the Top 15 Industries for both Fastest Growing Industries and Job Growth within the State of Florida. It is projected that Volusia and Flagler Counties will experience an increase of 5-7% in hospitality, tourism, and culinary jobs between 2018 and 2028. The industry ranks among the Top 5 for Occupations Gaining New Jobs in Daytona Beach/Volusia County and among the Top 20 for Fastest Growing Industries within the local community.
The Volusia County Lodging & Hospitality Association recently provided county figures for occupational wages and employment for the industries of accommodation and food services. General and Operations Managers within the hospitality industry in Volusia County averaged an hourly rate of $35.66/hour, or $74,173.52 annually. Sales Managers employed within the hospitality industry in Volusia County averaged an hourly rate of $35.29/hour, or $73,409.88 annually. Foodservice Managers employed within the hospitality industry in Volusia County averaged an hourly rate of $26.23/hour, or $54,558.03 annually. Lodging Managers employed within the hospitality industry in Volusia County averaged an hourly rate of $34.09/hour, or $70,918.59 annually. Finally, Chefs and Head Cooks employed within the hospitality industry in Volusia County averaged an hourly rate of $26.73/hour, or $55,587.83.

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Credit Requirements

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<tr>
<th></th>
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<td>General Education Core Requirements</td>
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<tr>
<td>Associate Program of Study Credits</td>
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</tr>
<tr>
<td>BAS Core Program of Study Credit</td>
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<tr>
<td>BAS Hospitality Concentration Credit</td>
<td>15.00</td>
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<tr>
<td>TOTAL</td>
<td>120.00</td>
</tr>
</tbody>
</table>

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program Core - 27 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
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<tr>
<td>BUL3130</td>
<td>Legal, Ethical, and Social Aspects of Business</td>
<td>3</td>
</tr>
<tr>
<td>ACG3024</td>
<td>Accounting for Non-Financial Majors</td>
<td>3</td>
</tr>
<tr>
<td>MAN3240</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
<td>3</td>
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<tr>
<td>ISM4011</td>
<td>Introduction to Management Systems</td>
<td>3</td>
</tr>
<tr>
<td>MAN4120</td>
<td>Leadership Challenges and Supervision</td>
<td>3</td>
</tr>
<tr>
<td>GEB4891</td>
<td>Strategic Management and Decision Making</td>
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</tr>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
<td>3</td>
</tr>
</tbody>
</table>

GEB3213 is the first course in this program and is a prerequisite to every other course in the program, or a corequisite to other first semester courses.

ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wishing to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.

MAN4120, GEB4891, MAN4504: These courses require senior-level status.

Required Concentration Courses

Concentration Courses - 15 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>HFT3700</td>
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</tr>
<tr>
<td>HFT3373</td>
<td>Event Design, Production and Technology</td>
<td>3</td>
</tr>
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<td>HFT4064</td>
<td>Bar and Beverage Management</td>
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</tr>
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<td>HFT4277</td>
<td>Club Management</td>
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<tr>
<td>HFT4809</td>
<td>Management of the Foodservice Industry</td>
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</table>

HFT3700: For the Hospitality Concentration, HFT3700 acts as the final course for the program.

Sample Program of Study

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>HFT4809</td>
<td>Management of the Foodservice Industry</td>
<td>3</td>
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<tr>
<td>BUL3130</td>
<td>Legal, Ethical, and Social Aspects of Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 12
**GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a corequisite to other first semester courses.**

### 2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG3024</td>
<td>Accounting for Non-Financial Majors</td>
<td>3</td>
</tr>
<tr>
<td>HFT4064</td>
<td>Bar and Beverage Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN3240</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>General Education Core</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 12**

### 3rd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
<td>3</td>
</tr>
<tr>
<td>ISM4011</td>
<td>Introduction to Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>HFT4277</td>
<td>Club Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 12**

**ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.**

### 4th Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4120</td>
<td>Leadership Challenges and Supervision</td>
<td>3</td>
</tr>
<tr>
<td>GEB4891</td>
<td>Strategic Management and Decision Making</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>General Education Core</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>General Education Core</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 12**

**MAN4120, GEB4891: These courses require senior-level status.**

### 5th Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>HFT3373</td>
<td>Event Design, Production and Technology</td>
<td>3</td>
</tr>
<tr>
<td>HFT3700</td>
<td>Tourism Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 12**

**MAN4504: This course requires senior-level status.**

HFT3700: For the Hospitality Concentration, HFT3700 acts as the final course for the program.

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

**Subtotal: 60**

---

**Supervision and Management-Human Resource Management Concentration, B.A.S. Degree**

### Program Information

- **BAS Degree - Code 600300 - Catalog 2021/2022**
- Grady L. Meeks Jr., Assistant Chair, 386-305-3856, Grady.Meeks@Daytonastate.edu
- Contact BAS Office for info, 386-506-4227, BASinfo@Daytonastate.edu

### Program Mission, Description, and Outcomes

**Mission:**

To provide access for students to earn a quality baccalaureate education that aligns with the program outcomes to meet local business and industry management workforce needs. Students will broaden their knowledge in management skills, be creative thinkers in an applied business environment, practice behaviors in business that are centered in ethical and socially responsible relationships, and cultivate the entrepreneurial spirit that provides career choices and encourages life-long learning.

**Description:**

The Bachelor of Applied Science (BAS) in Supervision and Management Program prepares individuals for supervisory and management roles and positions. Associate degree programs have prepared these individuals to enter the job market at entry-level or mid-level positions. Upper-level coursework in the BAS program broadens their knowledge in applied management practices and prepares them for supervisory and management opportunities. The Bachelor of Applied Science (BAS) Program uses a 2+2 model requiring the completion of an associate degree or 60 transferable credits from a 4-year college or university for entry into the program. Students may choose one of the following concentrations; Management, Project Management, Hospitality, Human Resource Management or Supply Chain Management.

**Outcomes:**

Graduates of the program will be able to:

1. Demonstrate effective communications that integrate decision-making and analytical thinking skills.
2. Identify and apply management decision-making to include an appreciation for diversity, cultural awareness, and organizational behavior.
3. Apply human resource methods and concepts that are consistent with community, industry, and organizational standards, policies, and procedures.
4. Integrate effective and efficient management and behavioral principles for leading and managing resources.

5. Demonstrate the ability to apply legal and ethical decision-making in management situations.

6. Formulate and apply effective customer relations techniques and applications.

7. Demonstrate skill in managerial accounting concepts, analysis, and applications.

8. Integrate operational processes and information systems into a managerial-specific context.

9. Identify the strategic planning process to include development of an organizational mission statement with measurable goals, objectives, and activities.

10. Apply team processes, practices, and collaboration in a management-related context.

11. Manage a project from inception to successful conclusion using critical thinking, communication, problem solving, and decision-making.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements

- Applicants must complete a Bachelor of Applied Science Application for Admission. You may complete an application to the BAS degree program in the Admissions Office, the BAS program office, or online through http://www.daytonastate.edu/. All applicants must provide an official transcript from all previous institutions attended.
- A conferred Associate of Arts or Associate of Science from a regionally accredited institution of higher education; or
- Sixty (60) credits of transferable college-level coursework from a regionally accredited institution, including at least 15 credits of general education coursework with a grade of “C” or better.
- The primary pathway for most BAS programs in the Florida College System is an A.S. degree. Typically, graduates of A.S. degree programs transfer 15-18 credits of General Education Core and 18 credits are allocated in the upper division curriculum for these students to complete the remainder of the General Education requirement. Their A.S. credits are used to fulfill the focus area requirement in the BAS program. Students that graduate from the A.A. programs, or those admitted with 60+ college credits, will require 18 hours of focus area courses or other courses approved by the department chair. The focus areas are quite diverse (e.g., business or project management, etc.) and are generally derived from courses completed as part of an A.S. program. Please see an advisor for further guidance on individual focus areas.
- Completion of ENC1101 – Introduction to Composition or its equivalent with a grade of “C” or better, and eligibility for MAT1033 – Intermediate Algebra or MGF2106 – Survey in Mathematics.
- A 2.0 or greater cumulative GPA on all college coursework.

Official transcripts from all postsecondary institutions attended must be received for evaluation by the Records Office at Daytona State. International students must have their transcripts evaluated by a member of the National Association of Credential Evaluation Services (NACES) naces.org/members.htm.

Careers

Management and supervisory careers

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Credit Requirements

<table>
<thead>
<tr>
<th>Category</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Core Requirements</td>
<td>36.00</td>
</tr>
<tr>
<td>Associate Degree Program of Study Credit</td>
<td>42.00</td>
</tr>
<tr>
<td>BAS Core Program of Study Credit</td>
<td>27.00</td>
</tr>
<tr>
<td>BAS HR Management Concentration Credit</td>
<td>15.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>120.00</td>
</tr>
</tbody>
</table>
Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

Program Core - 27 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
</tr>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
<td>3</td>
</tr>
<tr>
<td>MAN3240</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>BUL3130</td>
<td>Legal, Ethical, and Social Aspects of Business</td>
<td>3</td>
</tr>
<tr>
<td>ACG3024</td>
<td>Accounting for Non-Financial Majors</td>
<td>3</td>
</tr>
<tr>
<td>ISM4011</td>
<td>Introduction to Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>MAN4120</td>
<td>Leadership Challenges and Supervision</td>
<td>3</td>
</tr>
<tr>
<td>GEB4891</td>
<td>Strategic Management and Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
<td>3</td>
</tr>
</tbody>
</table>

GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a co-requisite to other first semester courses.

ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.

MAN4120: This course requires senior-level status.

Required Concentration Courses

Concentration Courses - 15 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4402</td>
<td>Employment Law</td>
<td>3</td>
</tr>
<tr>
<td>MAN4320</td>
<td>Recruitment and Selection</td>
<td>3</td>
</tr>
<tr>
<td>MAN3350</td>
<td>Training and Development</td>
<td>3</td>
</tr>
<tr>
<td>MAN4330</td>
<td>Compensation and Benefits</td>
<td>3</td>
</tr>
<tr>
<td>MAN4901</td>
<td>Capstone Project in Human Resource Management</td>
<td>3</td>
</tr>
</tbody>
</table>

MAN4901: This capstone course is the final course in this program.

Sample Program of Study

1st Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
</tr>
<tr>
<td>BUL3130</td>
<td>Legal, Ethical, and Social Aspects of Business</td>
<td>3</td>
</tr>
<tr>
<td>MAN4402</td>
<td>Employment Law</td>
<td>3</td>
</tr>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
<td>3</td>
</tr>
<tr>
<td>GEB4891</td>
<td>Strategic Management and Decision Making</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 15

2nd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN3240</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>ACG3024</td>
<td>Accounting for Non-Financial Majors</td>
<td>3</td>
</tr>
<tr>
<td>MAN4320</td>
<td>Recruitment and Selection</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 12

3rd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4120</td>
<td>Leadership Challenges and Supervision</td>
<td>3</td>
</tr>
<tr>
<td>MAN3350</td>
<td>Training and Development</td>
<td>3</td>
</tr>
<tr>
<td>ISM4011</td>
<td>Introduction to Management Information Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 12

ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.

MAN4120: This course requires senior-level status.

4th Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>MAN4330</td>
<td>Compensation and Benefits</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 15

ISM4011 and MAN4504: These courses require senior-level status.

5th Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4901</td>
<td>Capstone Project in Human Resource Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 6

MAN4901: This capstone course is the final course in this program.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Supervision and Management-Management Concentration, B.A.S. Degree

Program Information

BAS Degree - Code 600000 - Catalog 2021/2022
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Grady L. Meeks Jr., Assistant Chair, 386-305-3856, Grady.Meeks@Daytonastate.edu
Contact BAS Office for info, 386-506-4227, BASinfo@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
To provide access for students to earn a quality baccalaureate education that aligns with the program outcomes to meet local business and industry management workforce needs. Students will broaden their knowledge in management skills, be creative thinkers in an applied business environment, practice behaviors in business that are centered in ethical and socially responsible relationships, and cultivate the entrepreneurial spirit that provides career choices and encourages life-long learning.

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This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

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A 2.0 or greater cumulative GPA on all college coursework.

Official transcripts from all postsecondary institutions attended must be received for evaluation by the Records Office at Daytona State. International students must have their transcripts evaluated by a member of the National Association of Credential Evaluation Services (NACES) naces.org/members.htm.

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<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>General Education Core Requirements</td>
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<tr>
<td>Associate Degree Program of Study Credit</td>
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<tr>
<td>BAS Core Program of Study Credit</td>
<td>27.00</td>
</tr>
<tr>
<td>BAS Management Concentration Credit</td>
<td>15.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>120.00</td>
</tr>
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</table>

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

<table>
<thead>
<tr>
<th>Credit</th>
<th>Program Core - 27 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB3213</td>
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</tr>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
</tr>
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<td>MAN3240</td>
<td>Organizational Behavior</td>
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<td>Legal, Ethical, and Social Aspects of Business</td>
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<tr>
<td>ACG3024</td>
<td>Accounting for Non-Financial Majors</td>
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<tr>
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<td>Introduction to Management Information Systems</td>
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<tr>
<td>MAN4120</td>
<td>Leadership Challenges and Supervision</td>
</tr>
<tr>
<td>GEB4891</td>
<td>Strategic Management and Decision Making</td>
</tr>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
</tr>
</tbody>
</table>

GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a co-requisite to other first semester courses.

ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.

MAN4120, GEB4891, MAN4504: These courses require senior-level status.

Required Concentration Courses

<table>
<thead>
<tr>
<th>Concentration Courses - 15 Credits</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4162</td>
<td>Customer Relations for Managers</td>
</tr>
<tr>
<td>MAN4301</td>
<td>Human Resource Management</td>
</tr>
<tr>
<td>MAN4535</td>
<td>Business Process Analysis</td>
</tr>
<tr>
<td>GEB4930</td>
<td>Selected Topics in Management</td>
</tr>
<tr>
<td>MAN4900</td>
<td>Capstone Project in Supervision and Management</td>
</tr>
</tbody>
</table>

MAN4535: This course requires GEB4930 or GEB4931. Students in this program must complete GEB4930.

GEB4930: This course requires senior-level status. Topics rotate each term; check section notes for course topic information.

MAN4900: This capstone course is the final course in this program.
Sample Program of Study

1st Semester
GEB3213  Business Writing  3
MAN3353  Management Theory and Practices  3
MAN3240  Organizational Behavior  3
General Education Core  3
General Education Core  3
Subtotal: 15

GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a co-requisite to other first semester courses.

2nd Semester
BUL3130  Legal, Ethical, and Social Aspects of Business  3
ACG3024  Accounting for Non-Financial Majors  3
General Education Core  3
General Education Core  3
Subtotal: 12

3rd Semester
MAN4162  Customer Relations for Managers  3
MAN4301  Human Resource Management  3
ISM4011  Introduction to Management Information Systems  3
General Education Core  3
Subtotal: 12

ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.

4th Semester
MAN4120  Leadership Challenges and Supervision  3
GEB4891  Strategic Management and Decision Making  3
MAN4504  Operational Decision Making  3
MAN4535  Business Process Analysis  3
General Education Core  3
Subtotal: 15

MAN4120, GEB4891, MAN4504: These courses require senior-level status.
MAN4535: This course requires GEB4930 or GEB4931. Students in this program must complete GEB4930.

5th Semester
GEB4930  Selected Topics in Management  3
MAN4900  Capstone Project in Supervision and Management  3
Subtotal: 6

GBE4930: This course requires senior-level status. Topics rotate each term; check section notes for course topic information.
MAN4900: This capstone course is the final course in this program.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for prerequisite requirements.

Subtotal: 60

Supervision and Management-Project Management Concentration, B.A.S. Degree

Program Information

BAS Degree - Code 600200 - Catalog 2021/2022
Grady L. Meeks Jr., Assistant Chair, 386-305-3856, Grady.Meeks@Daytonastate.edu
Contact BAS Office for info, 386-506-4227, BASinfo@Daytonastate.edu

Program Mission, Description, and Outcomes

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Outcomes:
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Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements
- Applicants must complete a Bachelor of Applied Science Application for Admission. You may complete an application to the BAS degree program in the Admissions Office, the BAS program office, or online through http://www.daytonastate.edu/. All applicants must provide an official transcript from all previous institutions attended.
- A conferred Associate of Arts or Associate of Science from a regionally accredited institution of higher education; or
- Sixty (60) credits of transferable college-level coursework from a regionally accredited institution, including at least 15 credits of general education coursework with a grade of “C” or better.
- The primary pathway for most BAS programs in the Florida College System is an A.S. degree. Typically, graduates of A.S. degree programs transfer 15-18 credits of General Education Core and 18 credits are allocated in the upper division curriculum for these students to complete the remainder of the General Education requirement. Their A.S. credits are used to fulfill the focus area requirement in the BAS program. Students that graduate from the A.A. programs, or those admitted with 60+ college credits, will require 18 hours of focus area courses or other courses approved by the department chair. The focus areas are quite diverse (e.g., business or project management, etc.) and are generally derived from courses completed as part of an A.S. program. Please see an advisor for further guidance on individual focus areas.
- Completion of ENC1101 – Introduction to Composition or its equivalent with a grade of “C” or better, and eligibility for MAT1033 – Intermediate Algebra or MGF2106 – Survey in Mathematics. A 2.0 or greater cumulative GPA on all college coursework.
- A 2.0 or greater cumulative GPA on all college coursework.

Official transcripts from all postsecondary institutions attended must be received for evaluation by the Records Office at Daytona State. International students must have their transcripts evaluated by a member of the National Association of Credential Evaluation Services (NACES) naces.org/members.htm.

Careers
Management and supervisory careers

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Credit Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>General Education Core Requirements</td>
<td>36.00</td>
</tr>
<tr>
<td>Associate Degree Program of Study Credit</td>
<td>42.00</td>
</tr>
</tbody>
</table>
BAS Core Program of Study Credit 27.00
BAS Project Management Concentration Credit 15.00
TOTAL 120.00

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
Program Core - 27 credits
GEB3213 Business Writing 3
MAN3353 Management Theory and Practices 3
MAN3240 Organizational Behavior 3
BUL3130 Legal, Ethical, and Social Aspects of Business 3
ACG3024 Accounting for Non-Financial Majors 3
ISM4011 Introduction to Management Information Systems 3
MAN4120 Leadership Challenges and Supervision 3
GEB4891 Strategic Management and Decision Making 3

MAN4504 Operational Decision Making 3

GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a corequisite to other first semester courses.

ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.

MAN4120, GEB4891, MAN4504: These courses require senior-level status.

Required Concentration Courses
Concentration Courses - 15 Credits
GEB4931 Selected Topics in Project Management 3
MAN4535 Business Process Analysis 3
MAN3593 Scheduling and Logistics OR
MAN4162 Customer Relations for Managers OR
MAN4301 Human Resource Management OR
MAN4520 Quality Management OR
MAN4583 Applied Project Management OR
MAN4584 Project Risk Management AND
MAN4741 Agile Project Management 3
MAN4931 Capstone Project in Project Management 3
GEB4931: This course requires senior-level status. Topics rotate each term; check section notes for course topic information.

MAN4535: This course requires GEB4930 or GEB4931. Students in this program must complete GEB4931.

MAN4931: This capstone course is the final course in this program.

Sample Program of Study

1st Semester
GEB3213  Business Writing  3
MAN3353  Management Theory and Practices  3
MAN3240  Organizational Behavior  3
  General Education Core  3
  General Education Core  3
Subtotal: 15

GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a corequisite to other first semester courses.

2nd Semester
BUL3130  Legal, Ethical, and Social Aspects of Business  3
ACG3024  Accounting for Non-Financial Majors  3
GEB4931  Selected Topics in Project Management  3
  General Education Core  3
  General Education Core  3
Subtotal: 15

GEB4931: This course requires senior-level status. Topics rotate each term; check section notes for course topic information.

3rd Semester
MAN4535  Business Process Analysis  3
ISM4011  Introduction to Management Information Systems  3
MAN3593  Scheduling and Logistics OR
MAN4162  Customer Relations for Managers OR
MAN4301  Human Resource Management OR
MAN4520  Quality Management OR
MAN4583  Applied Project Management OR
MAN4584  Project Risk Management  3
Subtotal: 12

MAN4535: This course requires GEB4930 or GEB4931. Students in this program must complete GEB4931.

ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.

4th Semester
MAN4120  Leadership Challenges and Supervision  3
GEB4891  Strategic Management and Decision Making  3
MAN4504  Operational Decision Making  3
MAN4741  Agile Project Management  3
Subtotal: 12

MAN4120, GEB4891, MAN4504: These courses require senior-level status.

5th Semester
MAN4931  Capstone Project in Project Management  3
Subtotal: 6

MAN4931: This capstone course is the final course in this program.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Supervision and Management-Supply Chain Management Concentration, B.A.S. Degree

Program Information
BAS Degree - Code 600400 - Catalog 2021/2022
Grady L. Meeks Jr., Assistant Chair, 386-305-3856, Grady.Meeks@Daytonastate.edu
Contact BAS Office for info, 386-506-4227, BASinfo@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
To provide access for students to earn a quality baccalaureate education that aligns with the program outcomes to meet local business and industry management workforce needs. Students will broaden their knowledge in management skills, be creative thinkers in an applied
business environment, practice behaviors in business that are centered in ethical and socially responsible relationships, and cultivate the entrepreneurial spirit that provides career choices and encourages life-long learning.

Description:
The Bachelor of Applied Science (BAS) in Supervision and Management Program prepares individuals for supervisory and management roles and positions. Associate degree programs have prepared these individuals to enter the job market at entry-level or mid-level positions. Upper-level coursework in the BAS program broadens their knowledge in applied management practices and prepares them for supervisory and management opportunities. The Bachelor of Applied Science (BAS) Program uses a 2+2 model requiring the completion of an associate degree or 60 transferable credits from a 4-year college or university for entry into the program. Students may choose one of the following concentrations: Management, Project Management, Hospitality, Human Resource Management or Supply Chain Management.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate effective communications that integrate decision-making and analytical thinking skills.
2. Identify and apply management decision-making to include an appreciation for diversity, cultural awareness, and organizational behavior.
3. Apply human resource methods and concepts that are consistent with community, industry, and organizational standards, policies, and procedures.
4. Integrate effective and efficient management and behavioral principles for leading and managing resources.
5. Demonstrate the ability to apply legal and ethical decision-making in management situations.
6. Formulate and apply effective customer relations techniques and applications.
7. Demonstrate skill in managerial accounting concepts, analysis, and applications.
8. Integrate operational processes and information systems into a managerial-specific context.
9. Identify the strategic planning process to include development of an organizational mission statement with measurable goals, objectives, and activities.
10. Apply team processes, practices, and collaboration in a management-related context.
11. Manage a project from inception to successful conclusion using critical thinking, communication, problem solving, and decision-making.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements
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- Sixty (60) credits of transferable college-level coursework from a regionally accredited institution, including at least 15 credits of general education coursework with a grade of “C” or better.
- The primary pathway for most BAS programs in the Florida College System is an A.S. degree. Typically, graduates of A.S. degree programs transfer 15-18 credits of General Education Core and 18 credits are allocated in the upper division curriculum for these students to complete the remainder of the General Education requirement. Their A.S. credits are used to fulfill the focus area requirement in the BAS program. Students that graduate from the A.A. programs, or those admitted with 60+ college credits, will require 18 hours of focus area courses or other courses approved by the department chair. The focus areas are quite diverse (e.g., business or project management, etc.) and are generally derived from courses completed as part of an A.S. program. Please see an advisor for further guidance on individual focus areas.
- Completion of ENC1101 – Introduction to Composition or its equivalent with a grade of “C” or better, and eligibility for MAT1033 – Intermediate Algebra or MGF2106 – Survey in Mathematics.
- A 2.0 or greater cumulative GPA on all college coursework.

Official transcripts from all postsecondary institutions attended must be received for evaluation by the Records Office at Daytona State. International students must have their transcripts evaluated by a member of the National
Association of Credential Evaluation Services (NACES) naces.org/members.htm.

**Careers**

Management and supervisory careers

*Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.*

**Program Credit Requirements**

<table>
<thead>
<tr>
<th>Credit</th>
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</tr>
</thead>
<tbody>
<tr>
<td>General Education Core Requirements</td>
<td>36.00</td>
</tr>
<tr>
<td>Associate Degree Program of Study Credit</td>
<td>42.00</td>
</tr>
<tr>
<td>BAS Core Program of Study Credit</td>
<td>27.00</td>
</tr>
<tr>
<td>BAS Supply Chain Management Concentration Credit</td>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>120.00</strong></td>
</tr>
</tbody>
</table>

*Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.*

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Program Core - 27 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB3213 Business Writing</td>
</tr>
<tr>
<td>MAN3353 Management Theory and Practices</td>
</tr>
<tr>
<td>MAN3240 Organizational Behavior</td>
</tr>
<tr>
<td>BUL3130 Legal, Ethical, and Social Aspects of Business</td>
</tr>
<tr>
<td>ACG3024 Accounting for Non-Financial Majors</td>
</tr>
<tr>
<td>ISM4011 Introduction to Management Information Systems</td>
</tr>
<tr>
<td>MAN4120 Leadership Challenges and Supervision</td>
</tr>
<tr>
<td>GEB4891 Strategic Management and Decision Making</td>
</tr>
<tr>
<td>MAN4504 Operational Decision Making</td>
</tr>
</tbody>
</table>

*GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a co-requisite to other first semester courses.*

<table>
<thead>
<tr>
<th>ISM4011: Requires ISM2000 or CGS2100 or equivalent. Students wanting to pursue a master's degree should check with the college/university they plan to attend to determine which course(s) will transfer to that institution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4120, GEB4891, MAN4504: These courses require senior-level status.</td>
</tr>
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</table>

**Required Concentration Courses**

<table>
<thead>
<tr>
<th>Concentration Courses - 15 Credits</th>
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</thead>
<tbody>
<tr>
<td>MAN3593 Scheduling and Logistics OR</td>
</tr>
<tr>
<td>MAN4520 Quality Management OR</td>
</tr>
<tr>
<td>MAN4535 Business Process Analysis OR</td>
</tr>
<tr>
<td>GEB4931 Selected Topics in Project Management AND</td>
</tr>
<tr>
<td>MAN3570 Purchasing and Materials Management</td>
</tr>
<tr>
<td>MAN4597 Global Supply Chain Management</td>
</tr>
<tr>
<td>GEB4932 Selected Topics in Supply Chain Management</td>
</tr>
<tr>
<td>MAN4930 Capstone Project in Supply Chain Management</td>
</tr>
</tbody>
</table>

*MAN4535: This course requires GEB4930 or GEB4931 or GEB4932. Students in this program must complete GEB4932.*
GEB4932: This course requires senior-level status. Topics rotate each term; check section notes for course topic information.

MAN4930: This capstone course is the final course in this program.

**Sample Program of Study**

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
</tr>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
<td>3</td>
</tr>
<tr>
<td>MAN3240</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>General Education Core</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>General Education Core</td>
<td>3</td>
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</table>

**Subtotal: 15**

_GEB3213 is the first course in the BAS program and is a prerequisite to every other course in the program, or a corequisite to other first semester courses._

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BUL3130</td>
<td>Legal, Ethical, and Social Aspects of Business</td>
<td>3</td>
</tr>
<tr>
<td>ACG3024</td>
<td>Accounting for Non-Financial Majors</td>
<td>3</td>
</tr>
<tr>
<td>MAN3570</td>
<td>Purchasing and Materials Management</td>
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<tr>
<td></td>
<td>General Education Core</td>
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</table>

**Subtotal: 12**

3rd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>MAN3593</td>
<td>Scheduling and Logistics OR Quality Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN4520</td>
<td>Business Process Analysis OR</td>
<td>3</td>
</tr>
<tr>
<td>MAN4535</td>
<td>Selected Topics in Project Management</td>
<td>3</td>
</tr>
<tr>
<td>GEB4931</td>
<td>Introduction to Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>ISM4011</td>
<td>General Education Core</td>
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**Subtotal: 12**

4th Semester

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<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>MAN4120</td>
<td>Leadership Challenges and Supervision</td>
<td>3</td>
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<tr>
<td>GEB4891</td>
<td>Strategic Management and Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>MAN4597</td>
<td>Global Supply Chain Management</td>
<td>3</td>
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<tr>
<td></td>
<td>General Education Core</td>
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</tr>
</tbody>
</table>

**Subtotal: 15**

_MAN4120, GEB4891, MAN4504: These courses require senior-level status._

5th Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>GEB4932</td>
<td>Selected Topics in Supply Chain Management</td>
<td>3</td>
</tr>
<tr>
<td>MAN4930</td>
<td>Capstone Project in Supply Chain Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 6**

_GEB4932: This course requires senior-level status. Topics rotate each term; check section notes for course topic information._

_MAN4930: This capstone course is the final course in this program._

*Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.*

**BS Degree**

**Accounting, B.S. Degree**

**Program Information**

BS Degree - Code 650000 - Catalog 2021/2022

Max Nagiel, Chair, 386-506-3829, Max.Nagiel@daytonastate.edu
Jackson Musiyimi, Assistant Chair, 386-506-3261, Jackson.Musiyimi@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The mission of the Accounting, B.S. program is to provide a quality accounting education that prepares students for successful careers in accounting and business.

**Description:**

The program prepares graduates for positions in business and accounting in the private and public sectors. A strong foundation is provided in financial accounting, managerial accounting, cost accounting, budget control, tax accounting, legal aspects of accounting, auditing, reporting procedures, statement analysis, business information...
systems, and applications to specific for-profit, public, and non-profit organizations. The Bachelor Program in Accounting uses a 2+2 model requiring the completion of an associate degree or 60 transferable credits from a 4-year college or university for entry into the program.

Outcomes:

Graduates of the program will be able to:
1. Apply Generally Accepted Accounting Principles (GAAP) to prepare and analyze financial statements, business transactions, and qualitative information in industry, government and not-for-profit organizations.
2. Demonstrate knowledge of various accounting issues related to Financial Accounting within a global and or ethical framework.
3. Prepare basic individual and business tax returns consistent with basic principles of federal taxation law.
4. Demonstrate knowledge and understanding of the concept and importance of internal control.
5. Apply ethical and social considerations in analysis, interpretation and the integrity of financial information.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements

• Applicants must complete a Bachelor of Science in Accounting Application for Admission. The application may be completed in the Admissions Office, or online through http://www.daytonastate.edu/apply. All applicants must provide an official transcript from all previous institutions attended.
• A conferred Associate of Arts or Associate of Science from a regionally accredited institution of higher education; or
• Sixty (60) credits of transferable college-level coursework from a regionally accredited institution, including at least 15 credits of general education coursework with a grade of “C” or better.

• Completion of ACG2021, ACG2071, ISM2000 or CGS2100, ECO2013, ECO2023, STA2023, and MAC2233 (or equivalent or higher) with a grade of “C” or better.
• A 2.0 or greater cumulative GPA on all college coursework.

Official transcripts from all postsecondary institutions attended must be received for evaluation by the Records Office at Daytona State. International students must have their transcripts evaluated by a member of the National Association of Credential Evaluation Services (NACES) naces.org/members.htm.

Additional Completion Requirements

• Students must complete all 42 credit hours of the Accounting, B.S. credit core courses and 18 credit hours of General Education or Business Electives.
• Students must have completed two years of the same foreign language in high school or two semesters of the same college level foreign language to graduate.
• Students must also complete the state mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Science - 6 hrs; and Cultural/Global Focus - 3 hrs. Typically, graduates of A.S. programs transfer 15-18 credits of General Education and will take the remaining credits needed in the program in lieu of taking the Business Electives.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Credit Requirements

<table>
<thead>
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<tr>
<td>General Education Core Requirements</td>
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<tr>
<td>Credit</td>
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<tr>
<td>Associate Degree Program of Study Credit</td>
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<td>Accounting BS Program of Study Credit</td>
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<td>TOTAL</td>
<td>120.00</td>
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<tr>
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<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG3101</td>
<td>Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACG3113</td>
<td>Intermediate Accounting II</td>
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</tr>
<tr>
<td>ACG3123</td>
<td>Intermediate Accounting III</td>
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</tr>
<tr>
<td>ACG3341</td>
<td>Cost Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG4401</td>
<td>Accounting Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>ACG4501</td>
<td>Governmental and Nonprofit Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG4632</td>
<td>Auditing</td>
<td>3</td>
</tr>
<tr>
<td>BUL3130</td>
<td>Legal, Ethical, and Social Aspects of Business</td>
<td>3</td>
</tr>
<tr>
<td>FIN3403</td>
<td>Business Finance</td>
<td>3</td>
</tr>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
</tr>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
<td>3</td>
</tr>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>TAX3001</td>
<td>Federal Income Tax</td>
<td>3</td>
</tr>
<tr>
<td>TAX3011</td>
<td>Taxation of Business Organizations</td>
<td>3</td>
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<tr>
<td>ACG4632</td>
<td>Auditing</td>
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<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
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</table>

Sample Program of Study

Year 1

1st Semester

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ACG3101</td>
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<td>3</td>
</tr>
<tr>
<td>ACG3113</td>
<td>Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
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<td>Subtotal:</td>
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2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG3123</td>
<td>Intermediate Accounting III</td>
<td>3</td>
</tr>
<tr>
<td>FIN3403</td>
<td>Business Finance</td>
<td>3</td>
</tr>
<tr>
<td>ACG3341</td>
<td>Cost Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACG4401</td>
<td>Accounting Information Systems</td>
<td>3</td>
</tr>
<tr>
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</table>

Year 2

3rd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUL3130</td>
<td>Legal, Ethical, and Social Aspects of Business</td>
<td>3</td>
</tr>
<tr>
<td>MAN3353</td>
<td>Management Theory and Practices</td>
<td>3</td>
</tr>
<tr>
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</table>

4th Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>TAX3001</td>
<td>Federal Income Tax</td>
<td>3</td>
</tr>
<tr>
<td>TAX3011</td>
<td>Taxation of Business Organizations</td>
<td>3</td>
</tr>
<tr>
<td>ACG4501</td>
<td>Governmental and Nonprofit Accounting</td>
<td>3</td>
</tr>
<tr>
<td>Subtotal:</td>
<td></td>
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</tbody>
</table>

5th Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAN4504</td>
<td>Operational Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>ACG4632</td>
<td>Auditing</td>
<td>3</td>
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<tr>
<td>Subtotal:</td>
<td></td>
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</tr>
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</table>

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 60

Information Technology – BSIT, B.S.

Program Information

BS Degree - Code 633400 Catalog 2021/2022

Ronald Eaglin, Chair, School of Engineering, 386-506-4176, Ronald.Eaglin@daytonastate.edu
Rileigh Gherlone, Administrative Assistant, 386-506-4138, Rileigh.Gherlone@daytonastate.edu
Information email: bsit@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:

To prepare students for successful employment in the field of Information Technology through quality education and advisement.

Description:

The BSIT degree prepares graduates for technical positions in the fields of information systems management, information technology, network security, and digital forensics, and computer programming. Graduates of this program will have a broad understanding of processes that
support the development, delivery and management, and security of information systems.

**Program Educational Objectives:**

A graduate of the BSIT program will exhibit the following characteristics.

1. Career: Graduates will hold progressively more responsible positions in the IT field, including positions that are supervisory or managerial in nature.
2. Skills: Graduates will communicate effectively as an IT professional with users, peers, and higher management. They will solve problems using different and up-to-date methodologies. Use mathematical and scientific concepts that underlie information technology applications. They will work with teams exhibiting quality and timeliness.
3. Professionalism and Ethics: Graduates will demonstrate ethical behavior as an IT professional and sensitivity to the impact of technology on society. They will be involved as a member of the local and global communities acting as responsible technical professionals.
4. Life-Long-Learning: Graduates will pursue and successfully complete an advanced degree and/or obtain offered IT certificates as necessary for the duties of the profession.

**Program Outcomes**

Graduates of the program will be able to:

1. Analyze a complex computing problem and to apply principles of computing and other relevant disciplines to identify solutions.
2. Design, implement, and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program’s discipline.
3. Communicate effectively in a variety of professional contexts.
4. Recognize professional responsibilities and make informed judgments in computing practice based on legal and ethical principles.
5. Function effectively as a member or leader of a team engaged in activities appropriate to the program’s discipline.
6. Identify and analyze user needs and to take them into account in the selection, creation, integration, evaluation, and administration of computing-based systems.

The BSIT degree uses a 2 + 2 model requiring the completion of an associate’s degree (AA, AS) for admission into the program.

Students must have course work or an equivalent educational experience that covers that fundamental areas of:

1. Human computer interaction
2. Information management
3. Computer programming and software engineering
4. Computer network design and maintenance
5. Web systems and technologies
6. Information assurance and security
7. System administration and maintenance
8. System integration and architecture
9. Professional requirements of the IT profession

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Additional Admission Requirements**

1. Students must submit a separate application for admissions to the upper two years of this program.
2. Applicants for the BSIT degree must have earned an Associate of Science (AS), an Associate of Arts (AA) degree, or previous Bachelor of Science (BS) with an overall grade point average of 2.5 or higher.
3. Students must have successfully completed College Algebra (MAC1105) or equivalent.
4. Students with a grade point average between 2.0 and 2.49 may be admitted conditionally.
5. Applicants who have not earned an associate degree may be admitted to the BSIT if they have earned at least 60 transferrable college level credits with a grade of "C" or better in all core courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair. Students gaining admission through greater than 60 hours must have completed a class in College Algebra (MAC1105) or equivalent with a grade of C or better for admission.
6. A course in Discrete Mathematics (MAD2104) or Discrete Analysis (COT3100 or COT3103) or equivalent should be completed either as a pre-requisite to the program or in the first semester of the program.
7. Students should complete 2 semesters of programming as part of their AA or AS program prior to starting the program. Recommended courses are COP1000 and second semester programming such as COP2360 (C#), or COP2800 (Java).

8. Student advising guides are available at the department home page.

**Additional Completion Requirements**

1. Prior to graduation, students must complete a minimum of: a) 48 hours of approved upper level technical courses, b) 36 hours of general education course work and, c) 44 hours of approved lower level technical course work.

2. Students must have completed two years of the same foreign language in high school or two semesters of the same college level foreign language to graduate.

3. Specific to the graduation requirements of the program, students must complete a course in Statistics (STA2023) and Calculus (MAC2311C) to fulfill the mathematics requirements of the program.

4. Students must complete 6 hours in one area of specialization. Students should refer to the Specializations for available options.

5. Students must complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs and an additional three (3) hours from any of the five categories.

**Careers**

Some associated careers are networking, security, computer systems, programming, systems design and maintenance and project management in information technology fields.

The bureau of labor statistics reported in 2016 the mean annual wages for the following information technology professions; network and computer systems administrators - $79,600; Database administrators - $84,950, computer programmer - $79,840, Information Security Analyst - $92,600. Results compiled from BLS - http://www.bls.gov/

*Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.*

**Program Credit Requirements**

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>44.00</td>
<td>Technical Electives</td>
</tr>
<tr>
<td>36.00</td>
<td>General Education Requirements</td>
</tr>
</tbody>
</table>

**Upper Level Required or Electives**: 48.00

**TOTAL**: 128.00
**Note:** Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

### Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COP3530</td>
<td>Data Structures</td>
<td>3</td>
</tr>
<tr>
<td>COP4610</td>
<td>Operating Systems</td>
<td>3</td>
</tr>
<tr>
<td>CNT3104</td>
<td>Introduction to Telecommunications</td>
<td>2</td>
</tr>
<tr>
<td>CIS4250</td>
<td>Ethical Issues in IT</td>
<td>1</td>
</tr>
<tr>
<td>CNT4007</td>
<td>Data and Computer Communications</td>
<td>3</td>
</tr>
<tr>
<td>CIS4360</td>
<td>Applied Cybersecurity</td>
<td>3</td>
</tr>
<tr>
<td>COP4813</td>
<td>Web Systems I</td>
<td>3</td>
</tr>
<tr>
<td>CDA4101</td>
<td>Computer Organization and Design</td>
<td>3</td>
</tr>
<tr>
<td>CNT4703</td>
<td>Voice and Data Network Design</td>
<td>3</td>
</tr>
<tr>
<td>COP4708</td>
<td>Applied Database I</td>
<td>3</td>
</tr>
<tr>
<td>CEN4010</td>
<td>Software Engineering</td>
<td>3</td>
</tr>
<tr>
<td>CEN4801</td>
<td>Systems Integration</td>
<td>3</td>
</tr>
<tr>
<td>CEN3722</td>
<td>Human Computer Interfaces</td>
<td>3</td>
</tr>
<tr>
<td>CIS4510</td>
<td>IT Project Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 42**

Select One: Technical Writing

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
</tr>
</tbody>
</table>

Students who have taken ENC2210 can use that course to fulfill this requirement. Such students will need to take an additional 3 hours of upper-level technical elective to meet the 48 hours of upper level requirement. New students should take GEB3213 to avoid taking excess hours.

### Specializations

Students must complete 6 hours of coursework in a chosen specialization.

**SELECT - Web Systems Programming (Pick 2 Courses)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COP4709</td>
<td>Applied Database II</td>
<td>3</td>
</tr>
<tr>
<td>COP4834</td>
<td>Web Systems II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 6**

**OR - Cybersecurity and Cyberforensics (Pick 2 Courses)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CET4860</td>
<td>Introduction to Digital Forensics</td>
<td>3</td>
</tr>
<tr>
<td>CET4861</td>
<td>Advanced Digital Forensics</td>
<td>3</td>
</tr>
<tr>
<td>CET4862</td>
<td>Network Forensics and Incident Response</td>
<td>3</td>
</tr>
<tr>
<td>CET4884</td>
<td>Security Methods and Practice</td>
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</table>

**Subtotal: 6**

### Sample Program of Study

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COP3530</td>
<td>Data Structures</td>
<td>3</td>
</tr>
<tr>
<td>CNT3104</td>
<td>Introduction to Telecommunications</td>
<td>2</td>
</tr>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
</tr>
<tr>
<td>COP4610</td>
<td>Operating Systems</td>
<td>3</td>
</tr>
<tr>
<td>CEN3722</td>
<td>Human Computer Interfaces</td>
<td>3</td>
</tr>
<tr>
<td>CIS4360</td>
<td>Applied Cybersecurity</td>
<td>3</td>
</tr>
<tr>
<td>COP4708</td>
<td>Applied Database I</td>
<td>3</td>
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</table>

**Subtotal: 14**

**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CEN3722</td>
<td>Human Computer Interfaces</td>
<td>3</td>
</tr>
<tr>
<td>CIS4360</td>
<td>Applied Cybersecurity</td>
<td>3</td>
</tr>
<tr>
<td>COP4708</td>
<td>General Education or Technical Elective</td>
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**Subtotal: 12**

**3rd Semester**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CDA4101</td>
<td>Computer Organization and Design</td>
<td>3</td>
</tr>
<tr>
<td>CIS4250</td>
<td>Ethical Issues in IT</td>
<td>1</td>
</tr>
<tr>
<td>CEN4801</td>
<td>Systems Integration</td>
<td>3</td>
</tr>
<tr>
<td>CEN3722</td>
<td>Human Computer Interfaces</td>
<td>3</td>
</tr>
<tr>
<td>CIS4510</td>
<td>IT Project Management</td>
<td>3</td>
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</table>

**Subtotal: 14**

**4th Semester**

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<thead>
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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CNT4007</td>
<td>Data and Computer Communications</td>
<td>3</td>
</tr>
<tr>
<td>COP4813</td>
<td>Web Systems I</td>
<td>3</td>
</tr>
<tr>
<td>CEN4010</td>
<td>Software Engineering</td>
<td>3</td>
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</table>

**Subtotal: 12**

**5th Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNT4703</td>
<td>Voice and Data Network Design</td>
<td>3</td>
</tr>
<tr>
<td>CIS4510</td>
<td>IT Project Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal: 6**

*Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.*

### Notes

Students must have access to a personal computer to run software required for the program. Computers are available at all Daytona State College campuses. Students wishing to purchase a computer for the program should contact the program office to determine minimum computer specifications.

### Education - Elementary Education, B.S.

### Degree

### Program Information
Program Guides| 305

BS Degree - Code 622100 - Catalog 2021/2022

Donald May, Chair, Education, 386-506-3442, Donald.May@daytonastate.edu
Alycia Ehlert, AVP, College of Arts & Sciences, 386-506-3769, Alycia.Ehlert@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Bachelor of Science in Elementary Education will provide ESOL and Reading infused instructional programs that will produce highly qualified, state certified teachers ready for entry in a K-6 environment. The fundamentals of the program embrace diversity, promote ethics in education, focus on student excellence and enhance teaching and learning through innovative instructional practices.

Description:
This State of Florida approved program fulfills the education courses, professional education competencies, and practical experience required to obtain a five-year Professional Educator’s Certificate in Elementary Education. The program includes endorsements for Reading and ESOL.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate mastery of the Florida Educator Accomplished Practices (FEAP) and Professional Education Competencies (PEC).
2. Demonstrate mastery of the English for Speakers of Other Languages (ESOL) Performance Standards and Subject Area Competencies and Skills for ESOL.
3. Demonstrate mastery of Reading Competencies 1-5.
4. Demonstrate mastery of the Subject Area Competencies (SAC) and Skills for Teacher Certification in Elementary Education K-6.
5. Attain additional Uniform Core Curriculum content.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements
1. Conferral Associate of Arts degree from a regionally accredited institution.
2. Cumulative GPA of 2.5 in all higher education classes.
3. Satisfactory completion of the General Knowledge (GK) Test portion of the Florida Teacher Certification Examination. Click here for more information or to register for the exam. Please contact the School of Education at 386-506-4374 for additional test preparation resources.

4. Volusia County Schools Volunteer clearance:
   Complete the Volunteer Online Application on the VCS Volunteer/Partnership Program’s website at: Volusia County Schools Volunteer
   All students who are going to complete their field hours must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:
   • In the 'Affiliations' column, the box marked 'other' and type in 'DSC Junior Intern'
   • In the 'Organizations' column, the box marked 'Daytona State College'
   Once submitted, the online application will be re-directed to the VIPS Department for approval. The application will stay on a “hold” queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the applicant clears the sexual predator/offender database performed by the Raptor System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status. For questions, please contact Ashorda Foley (386-255-7190 x 38379).

   For a list of disqualifying offenses view Florida Statute 1012.315. Please note, the offenses may prevent program completion and future employment in the field of education.

5. Bachelor of Science in Education Program application.
6. Grade of "C" or higher in the following pre-requisite classes: EDF1005, EEX2010, MAE2801.

NOTES:
1. Once accepted, students must enroll in and complete a mandatory orientation class (SLS3355L) in their first semester of enrollment.
2. Students who have not taken two years of the same foreign language in high school, will need to complete two semesters or 8 credit hours of the same foreign
language at the college level to meet the state foreign language requirement to graduate.

3. Students must also complete the state mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Science - 6 hrs; and Cultural/Global Focus - 3hrs. Please see the General Education requirements for Associates of Arts Degree.

4. Students enrolled in the A.A. degree program prior to the 2017-18 catalog year can complete the common prerequisites of EDF1005, EDF2085, and EME2040 with a grade of "C" or higher.

**Program Credit Requirements**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>AA Degree Program of Study</td>
<td>60.00</td>
</tr>
<tr>
<td>BSED Program Core Credits</td>
<td>60.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>120.00</td>
</tr>
</tbody>
</table>

**Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.**

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td>0</td>
</tr>
<tr>
<td>TLS3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
</tr>
<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
</tr>
<tr>
<td>LAE4314</td>
<td>Teaching Language Arts</td>
<td>3</td>
</tr>
<tr>
<td>RED3309</td>
<td>Early and Emergent Reading</td>
<td>3</td>
</tr>
<tr>
<td>SCE3310</td>
<td>Teaching Science in the Elementary School</td>
<td>3</td>
</tr>
<tr>
<td>RED4519</td>
<td>Diagnosis, Intervention in Reading</td>
<td>3</td>
</tr>
<tr>
<td>SSE3312</td>
<td>Teaching Social Studies</td>
<td>3</td>
</tr>
<tr>
<td>MAE4803</td>
<td>Mathematics Content for Elementary Grades</td>
<td>3</td>
</tr>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>LAE3414</td>
<td>Children's Literature</td>
<td>3</td>
</tr>
<tr>
<td>RED4511</td>
<td>Intermediate Literacy, Reading and Thinking</td>
<td>3</td>
</tr>
<tr>
<td>EEX4070</td>
<td>Teaching Exceptional Students</td>
<td>3</td>
</tr>
<tr>
<td>TSL4081</td>
<td>ESOL Issues and Strategies II</td>
<td>3</td>
</tr>
<tr>
<td>MAE4326</td>
<td>How Children Learn Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>RED4844</td>
<td>Reading Practicum</td>
<td>3</td>
</tr>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 60

**Sample Program of Study**

The courses listed in the first two years of the Sample Program of Study are recommendations for entry into the program. The Bachelor of Science in Elementary Education is a 2+2 program and full admittance into the program will be granted upon completion of all prerequisite courses and additional admission requirements.

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS1122</td>
<td>Managing Your Success</td>
<td>3</td>
</tr>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>PSC1121</td>
<td>Physical Science</td>
<td>3</td>
</tr>
<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching</td>
<td>3</td>
</tr>
<tr>
<td>Profession</td>
<td>Course Code</td>
<td>Course Title</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------</td>
<td>----------------------------------------------</td>
</tr>
<tr>
<td>MAC1105</td>
<td></td>
<td>College Algebra</td>
</tr>
<tr>
<td>EDF1005</td>
<td></td>
<td>This course is a prerequisite for admission into the program. All prerequisite courses require a grade of &quot;C&quot; or higher.</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
</tr>
<tr>
<td>LIT2110</td>
<td>Masterpieces of World Literature I</td>
<td>3</td>
</tr>
<tr>
<td>STA2023</td>
<td>Elementary Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>EEX2010</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
</tbody>
</table>

EEX2010: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Apply for Admission to BS Program

After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Elementary Education program and complete additional admission requirements. Additionally, students must earn a "C" or higher in all BS program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program.

Year 2

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td>REL2300</td>
<td>World Religion</td>
<td>3</td>
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<tr>
<td>WOH2012</td>
<td>World History Before 1500</td>
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<tr>
<td>WOH2022</td>
<td>World History After 1500</td>
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<tr>
<td>BSC1010C</td>
<td>General Biology I (For Science Majors) and Lab</td>
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<tr>
<td>EDP2002</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PET2084</td>
<td>Personal Health and Wellness</td>
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2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>POS2041</td>
<td>American Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
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</tr>
<tr>
<td>MAE2801</td>
<td>Elementary School Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>EDF2085</td>
<td>Introduction to Diversity for Educators Elective</td>
<td>3</td>
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</table>

MAE2801: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Elective

2nd Semester

<table>
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<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
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<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDF4233</td>
<td>Professional Teaching Practices</td>
<td>3</td>
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<td>EDF4430</td>
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<td>3</td>
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<tr>
<td>RED3309</td>
<td>Early and Emergent Reading K-2</td>
<td>3</td>
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<tr>
<td>LAE4314</td>
<td>Teaching Language Arts</td>
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2nd Semester

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SCE3310</td>
<td>Teaching Science in the Elementary School</td>
<td>3</td>
</tr>
<tr>
<td>RED4519</td>
<td>Diagnosis, Intervention in Reading</td>
<td>3</td>
</tr>
<tr>
<td>MAE4803</td>
<td>Mathematics Content for Elementary Grades</td>
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<tr>
<td>SSE3312</td>
<td>Teaching Social Studies</td>
<td>3</td>
</tr>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>LAE3414</td>
<td>Children's Literature</td>
<td>3</td>
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Year 3

1st Semester

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>TSL4081</td>
<td>ESOL Issues and Strategies II</td>
<td>3</td>
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<tr>
<td>RED4511</td>
<td>Intermediate Literacy, Reading and Thinking</td>
<td>3</td>
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<tr>
<td>EEX4070</td>
<td>Teaching Exceptional Students</td>
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<tr>
<td>MAE4326</td>
<td>How Children Learn Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>RED4844</td>
<td>Reading Practicum</td>
<td>3</td>
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</tbody>
</table>

RED4844 is an intensive Reading Practicum that requires departmental consent prior to enrolling and is only offered in the B term of the spring and fall semesters.

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
</tbody>
</table>
EDF4943 and ESE4945: In order to be eligible for enrollment in Senior Internship courses, students are required to complete all program courses in addition to passing the Professional Education Test (PEd) and the Subject Area Exam (SAE) aligned to program major. If tests are not passed by scheduled internship date, or if a student willingly postpones scheduled internship, successful completion of a Senior Internship Extension Plan (SIEP) will be required to enroll in Senior Internship for the subsequent semester. The SIEP will be approved by School of Education and will be designed to support students with a timeline and resources to pass the required FTCE exams or to address specific student needs. **All requirements** (program course completion, internship completion, and passing of FTCE exams) must be met in order to complete and graduate from an education program. Depending upon the county of internship, students may need to be fingerprinted with a Level 2 background check, and/or may also need to complete a drug screening.

**Note:** Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

### Education - Exceptional Education, B.S.

#### Degree

#### Sample Program of Study

The courses listed in the first two years of the Sample Program of Study are recommendations. The Bachelor of Science in Exceptional Student Education is a 2+2 program and full admittance into the program will be granted upon completion of all prerequisite courses and additional admission requirements.

**Year 1**

<table>
<thead>
<tr>
<th>1st Semester</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>SLS1122</td>
<td>Managing Your Success     3</td>
</tr>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition 3</td>
</tr>
<tr>
<td>PSC1121</td>
<td>Physical Science          3</td>
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<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching Profession 3</td>
</tr>
<tr>
<td>MAC1105</td>
<td>College Algebra            3</td>
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</tbody>
</table>

**EDF1005:** This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

<table>
<thead>
<tr>
<th>2nd Semester</th>
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<tbody>
<tr>
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<td>Writing with Research      3</td>
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<tr>
<td>LIT2110</td>
<td>Masterpieces of World Literature I 3</td>
</tr>
<tr>
<td>STA2023</td>
<td>Elementary Statistics     3</td>
</tr>
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**Year 2**

**1st Semester**

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SPC2608</td>
</tr>
<tr>
<td>REL2300</td>
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<tr>
<td>WOH2012</td>
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<tr>
<td>WOH2022</td>
</tr>
<tr>
<td>BSC1010C</td>
</tr>
<tr>
<td>PET2084</td>
</tr>
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<td>EDP2002</td>
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**2nd Semester**

<p>| |</p>
<table>
<thead>
<tr>
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<tr>
<td>POS2041</td>
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<tr>
<td>ARH1000</td>
</tr>
<tr>
<td>MAE2801</td>
</tr>
<tr>
<td>EDF2085</td>
</tr>
</tbody>
</table>

**MAE2801** is not a requirement for admission into the Exceptional Student Education Program at Daytona State College; however, this course is a prerequisite to the Bachelor's level class, MAE4326. It is recommended that this class be taken as part of the AA degree coursework.

**EDF2085:** This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Apply for Admission to BS Program

After completion of the first two years and receipt of AA degree, students must apply for admission into the
Bachelor of Science in Exceptional Student Education program and complete additional admission requirements. Additionally, students must earn a "C" or higher in all BS program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program.

Year 3
All EEX classes may not be offered in every semester. It is strongly recommended that the students work with an advisor within the School of Education to ensure appropriate scheduling of classes to stay on track toward graduation.

1st Semester
- SLS3355L Orientation to Education Programs Lab 0
- TSL3080 ESOL Issues and Strategies I 3
- EDG4323 Professional Teaching Practices 3
- EDF4430 Classroom Assessment 3
- EEX4265 Curriculum and Instruction for Students with Disabilities 6-12 3
- RED3309 Early and Emergent Reading K-2 3

2nd Semester
- SCE3310 Teaching Science in the Elementary School 3
- RED4519 Diagnosis, Intervention in Reading 3
- EDF4603 Critical Issues in Classroom Management, Ethics, Law and Safety 3
- EEX4601 Behavior Management 3
- SSE3312 Teaching Social Studies 3
- EEX4221 Assessment of Exceptional Education Students 3

Year 4

1st Semester
- TSL4081 ESOL Issues and Strategies II 3
- RED4511 Intermediate Literacy, Reading and Thinking 3
- LAE4314 Teaching Language Arts 3
- MAE4326 How Children Learn Mathematics 3
- RED4844 Reading Practicum 3

2nd Semester
- EDF4943 Student Internship 9
- ESE4945 Internship Seminar 3

EDF4943 and ESE4945: In order to be eligible for enrollment in Senior Internship courses, students are required to complete all program courses in addition to passing the Professional Education Test (PdT) and the Subject Area Exam (SAE) aligned to program major. If tests are not passed by scheduled internship date, or if a student willingly postpones scheduled internship, successful completion of a Senior Internship Extension Plan (SIEP) will be required to enroll in Senior Internship for the subsequent semester. The SIEP will be approved by School of Education and will be designed to support students with a timeline and resources to pass the required FTCE exams or to address specific student needs. All requirements (program course completion, internship completion, and passing of FTCE exams) must be met in order to complete and graduate from an education program. Depending upon the county of internship, students may need to be fingerprinted with a Level 2 background check, and/or may also need to complete a drug screening.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Education - Secondary Biology Education, B.S. Degree

Program Information
BS Degree - Code 622400 - Catalog 2021/2022
Donald May, Chair, Education, 386-506-3442, Donald.May@daytonastate.edu
Alycia Ehlert, AVP, College of Arts & Sciences, 386-506-3769, Alycia.Ehlert@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Bachelor of Science in Secondary Biology Education will provide instructional programs that will produce highly qualified, State certified teachers ready for entry in a 6-12 environment. The fundamentals of the program embrace diversity, promote ethics in education, focus on student excellence and enhance teaching and learning through innovative instructional practices.

Description:
This State of Florida approved program fulfills the education courses, professional education competencies, and practical experience required to obtain a five-year Professional Educator's Certificate in Biology Education.

Outcomes:
Graduates of the program will be able:
1. Demonstrate mastery of the Florida Educator Accomplished Practices (FEAP) and Professional Education Competencies (PEC).
2. Demonstrate mastery of Reading Competencies 1-2.
3. Demonstrate mastery of the Subject Area Competencies (SAC) and Skills for Teacher Certification in Biology Education 6-12.
4. Attain additional Uniform Core Curriculum content.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements
1. Conferred Associate of Arts degree from a regionally accredited institution.
2. Cumulative GPA of 2.5 in all higher education classes.
3. Satisfactory completion of the General Knowledge (GK) Test portion of the Florida Teacher Certification Examination. Please contact the School of Education at (386) 506-4374 for additional test resources. Click here for more information or to register for the exam.
4. Volusia County Schools Volunteer clearance:
   Complete the Volunteer Online Application on the VCS Volunteer/Partnership Program's website at: Volusia County Schools Volunteer
   All students who are going to complete their field hours must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:
   a. In the 'Affiliations' column, the box marked 'other' and type in 'DSC Junior Intern'
   b. In the 'Organizations' column, the box marked 'Daytona State College'
   Once submitted, the online application will be re-directed to the VIPS Department for approval. The application will stay on a "hold" queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the applicant clears the sexual predator/offender database performed by the Raptor System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status.

For questions, please contact Ashorda Foley (386-255-7190 x 38379).

For a list of disqualifying offenses view Florida Statute 1012.315. Please note, the offenses may prevent program completion and future employment within the field of education.

5. Bachelor of Science in Education Program application.
6. Grade of "C" or higher in the following pre-requisite classes: EDF1005, EEX2010, MAC2311C (4 credits), BSC1010C (4 credits), BSC1011C (4 credits) and one of the following: CHM1045C (4 credits), PHY1053C (4 credits) or PHY2048C (4 credits).

NOTES:
1. Once accepted, students must enroll in and complete a mandatory orientation class (SLS3355L) in their first semester of enrollment.
2. Students who have not taken two years of the same foreign language in high school, will need to complete two semesters or 8 credit hours of the same foreign language at the college level to meet the state foreign language requirement to graduate.
3. Students must also complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs; and Cultural/Global Focus - 3hrs. Please see the General Education requirements for Associates of Arts Degree.
4. Students enrolled in the A.A. degree program prior to the 2017-18 catalog year can complete the common Education prerequisites of EDF1005, EDF2085, and EME2040 with a grade of "C" or higher.

Program Credit Requirements

<table>
<thead>
<tr>
<th>Description</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>AA Degree Program of Study</td>
<td>60.00</td>
</tr>
<tr>
<td>BSED Program Core Credits</td>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>120.00</strong></td>
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</table>
Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
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</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
</tr>
<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
</tr>
<tr>
<td>PCB3060</td>
<td>Introduction to Genetics</td>
<td>3</td>
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<tr>
<td>EDF3214</td>
<td>Child/Adolescent Development and Learning</td>
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</tr>
<tr>
<td>PCB3034C</td>
<td>General Ecology and Lab</td>
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</tr>
<tr>
<td>OCB2000C</td>
<td>Introduction to Marine Biology and Lab</td>
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<td>BOT1010C</td>
<td>General Botany and Lab</td>
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<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
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<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
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<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
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<td>PCB3203</td>
<td>Cell Physiology</td>
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<td>Classroom Interaction in Math and Science Teaching</td>
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<td>Flora of Central Florida</td>
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<td>EEX4242</td>
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<td>EDF4943</td>
<td>Student Internship</td>
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<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
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</table>

Subtotal: 60

Sample Program of Study

The courses listed in the first two years of the Sample Program of Study are recommendations. The Bachelor of Science in Secondary Biology Education is a 2+2 program and full admittance into the program cannot be granted until the completion of all prerequisite courses and special admission requirements.

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENC1101</td>
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<tr>
<td>BSC1010C</td>
<td>General Biology I (For Science Majors) and Lab</td>
<td>4</td>
</tr>
<tr>
<td>SLS1122</td>
<td>Managing Your Success</td>
<td>3</td>
</tr>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
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</tr>
<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
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2nd Semester

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
</tr>
<tr>
<td>BSC1011C</td>
<td>General Biology II (For Science Majors) and Lab</td>
<td>4</td>
</tr>
<tr>
<td>MAC1114</td>
<td>College Trigonometry</td>
<td>3</td>
</tr>
<tr>
<td>LIT2110</td>
<td>Masterpieces of World</td>
<td>3</td>
</tr>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>

BSC1010C, EDF1005: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Year 2

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SPC2608</td>
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</tr>
<tr>
<td>CHM1045C</td>
<td>General College Chemistry I and Lab</td>
<td>4</td>
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<tr>
<td>MAC1140</td>
<td>Pre-Calculus Algebra</td>
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<tr>
<td>WOH2012</td>
<td>World History Before 1500</td>
<td>3</td>
</tr>
<tr>
<td>WOH2022</td>
<td>World History After 1500</td>
<td>3</td>
</tr>
<tr>
<td>EEX2010</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
</tbody>
</table>

CHM1045C, EEX2010: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
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<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
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<tr>
<td>CHM1046C</td>
<td>General College Chemistry II and Lab</td>
<td>4</td>
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<tr>
<td>MAC2311C</td>
<td>Calculus I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EDF2085</td>
<td>Introduction to Diversity for Educators</td>
<td>3</td>
</tr>
</tbody>
</table>

MAC2311C: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Both CHM1045C (required) and CHM1046C (recommended) require a one credit lab component.
CHM1046C is not a requirement for admission into the Secondary Biology Education program at Daytona State College; however, this course is recommended as a part of the AA degree to enhance the overall science background of the secondary teacher.

Year 3

Select courses may not be offered in every semester. It is strongly recommended that students meet with an advisor within the College of Education to ensure appropriate scheduling of classes to stay on track toward graduation.

Apply for Admission to BS Program

After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Biology Education program and complete all other admission requirements. Additionally, students must earn a "C" or higher in all BS program courses and maintain a 2.5 GPA or higher throughout the duration of the program.

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td>0</td>
</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
</tr>
<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
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<tr>
<td>EDF3214</td>
<td>Child/Adolescent Development and Learning</td>
<td>3</td>
</tr>
<tr>
<td>PCB3034C</td>
<td>General Ecology and Lab</td>
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2nd Semester

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>PCB3060</td>
<td>Introduction to Genetics</td>
<td>3</td>
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<tr>
<td>OCB2000C</td>
<td>Introduction to Marine Biology and Lab</td>
<td>4</td>
</tr>
<tr>
<td>BOT1010C</td>
<td>General Botany and Lab</td>
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<tr>
<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
<td>3</td>
</tr>
<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
<td>3</td>
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</table>

Year 4

1st Semester

<table>
<thead>
<tr>
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<tbody>
<tr>
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<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
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<tr>
<td>PCB3203</td>
<td>Cell Physiology</td>
<td>3</td>
</tr>
<tr>
<td>SMT4301</td>
<td>Classroom Interaction in Math and Science Teaching</td>
<td>3</td>
</tr>
<tr>
<td>BOT3151</td>
<td>Flora of Central Florida</td>
<td>3</td>
</tr>
<tr>
<td>EEX4242</td>
<td>Teaching Exceptional Students in Secondary Schools</td>
<td>3</td>
</tr>
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2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
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</tbody>
</table>

ESE4945 Internship Seminar 3

EDF4943 and ESE4945: In order to be eligible for enrollment in Senior Internship courses, students are required to complete all program courses in addition to passing the Professional Education Test (PEd) and the Subject Area Exam (SAE) aligned to program major. If tests are not passed by scheduled internship date, or if a student willingly postpones scheduled internship, successful completion of a Senior Internship Extension Plan (SIEP) will be required to enroll in Senior Internship for the subsequent semester. The SIEP will be approved by School of Education and will be designed to support students with a timeline and resources to pass the required FTCE exams or to address specific student needs. All requirements (program course completion, internship completion, and passing of FTCE exams) must be met in order to complete and graduate from an education program. Depending upon the county of internship, students may need to be fingerprinted with a Level 2 background check, and/or may also need to complete a drug screening.

Note: Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

Education - Secondary Chemistry Education, B.S. Degree

Program Information

BS Degree - Code 622600 - Catalog 2021/2022

Donald May, Chair, Education, 386-506-3442, Donald.May@daytonastate.edu
Alycia Ehlerl, AVP, College of Arts & Sciences, 386-506-3769, Alycia.Ehlerl@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Bachelor of Science in Secondary Chemistry Education will provide the instructional programs that will produce highly qualified, State certified teachers ready for entry in a 6-12 environment. The fundamentals of the program embrace diversity, promote ethics in education, focus on student excellence and enhance teaching and learning through innovative instructional practices.

Description:
The State of Florida approved program fulfills the education courses, professional education competencies, and practical experience required to obtain a five-year Professional Educator's Certificate in Secondary Chemistry Education.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate mastery of the Florida Educator Accomplished Practices (FEAP) and Professional Education Competencies (PEC).
2. Demonstrate mastery of Reading Competencies 1-2.
3. Demonstrate mastery of the Subject Area Competencies (SAC) and Skills for Teacher Certification in Chemistry Education 6-12.
4. Attain additional Uniform Core Curriculum Content.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Additional Admission Requirements
1. Conferred Associate of Arts Degree from a regionally accredited institution.
2. Cumulative GPA of 2.5 in all higher education classes.
3. Satisfactory completion of the General Knowledge (GK) Test portion of the Florida Teacher Certification Examination. Please contact the School of Education at (386) 506-4374 for additional test preparation resources. Click here for more information or to register for the exam.
4. Volusia County Schools Volunteer clearance: Complete the Volunteer Online Application on the VCS Volunteer/Partnership Program's website at: Volusia County Schools Volunteer
All students who are going to complete their field hours must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:
   a. In the 'Affiliations' column, the box marked 'other' and type in 'DSC Junior Intern'
   b. In the 'Organizations' column, the box marked 'Daytona State College'
Once submitted, the online application will be re-directed to the VIPS Department for approval. The application will stay on a "hold" queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the applicant clears the sexual predator/offender database performed by the Raptor System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status.

For questions, please contact Ashorda Foley (386-255-7190 x 38379).

For a list of disqualifying offenses view Florida Statue 1012.315. Please note, the offenses may prevent program completion and future employment in the field of education.

5. Bachelor of Science in Education Program application.
6. Grade of "C" or higher in the following pre-requisite classes: EDF1005, EEX2010, MAC2311C (4 credits), CHM1045C (4 credits), CHM1046C (4 credits) and one of the following combinations: PHY2048C & PHY2049C OR PHY1053C & PHY1054C.

NOTES:
1. Once accepted, students must enroll in and complete a mandatory orientation class (SLS3355L) in their first semester of enrollment.
2. Students who have not taken two years of the same foreign language in high school, will need to complete two semesters of 8 credit hours of the same foreign language at the college level to meet the state foreign language requirement to graduate.
3. Students must also complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs; and Cultural/Global Focus - 3hrs. Please see the General Education requirements for Associates of Arts Degree.
4. Students enrolled in the A.A. degree program prior to the 2017-18 catalog year can complete the common Education prerequisites of EDF1005, EDF2085, and EME2040 with a grade of "C" or higher.

Program Credit Requirements

<table>
<thead>
<tr>
<th>Credit Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA Degree Program of Study</td>
<td>60.00</td>
</tr>
<tr>
<td>BSED Program Core Credits</td>
<td>60.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>120.00</strong></td>
</tr>
</tbody>
</table>
Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td>0</td>
</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
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<td>EDF4430</td>
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<td>CHM2210C</td>
<td>Organic Chemistry and Lab</td>
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</tr>
<tr>
<td>CHM2211C</td>
<td>Organic Chemistry II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
<td>3</td>
</tr>
<tr>
<td>CHM3085</td>
<td>Environmental Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>BCH3023C</td>
<td>Biochemistry I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EEX4242</td>
<td>Teaching Exceptional Students in Secondary Schools</td>
<td>3</td>
</tr>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>CHM3120C</td>
<td>Quantitative Analysis and Lab</td>
<td>4</td>
</tr>
<tr>
<td>SMT4301</td>
<td>Classroom Interaction in Math and Science Teaching</td>
<td>3</td>
</tr>
<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
<td>3</td>
</tr>
<tr>
<td>TSL4081</td>
<td>ESOL Issues and Strategies II</td>
<td>3</td>
</tr>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 60

Sample Program of Study

The courses listed in the first two years of the Sample Program of Study are recommendations. The Bachelor of Science in Secondary Chemistry Education is a 2+2 program and full admittance into the program will be granted upon completion of all prerequisite courses and additional admission requirements.

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
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<tr>
<td>CHM1045C</td>
<td>General College Chemistry I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>MAC2311C</td>
<td>Calculus I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>SLS1122</td>
<td>Managing Your Success</td>
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<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching Profession</td>
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2nd Semester

<table>
<thead>
<tr>
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<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
</tr>
<tr>
<td>CHM1046C</td>
<td>General College Chemistry II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>BSC1005</td>
<td>Survey of Biological Sciences (For Non-Science Majors)</td>
<td>3</td>
</tr>
<tr>
<td>LIT2110</td>
<td>Masterpieces of World</td>
<td>3</td>
</tr>
<tr>
<td>EEX2010</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
</tbody>
</table>

CHM1045C, MAC2311C, EDF1005: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Year 2

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td>PHY2048C</td>
<td>Physics with Calculus I and Lab</td>
<td>5</td>
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<tr>
<td>EDF2085</td>
<td>Introduction to Diversity for Educators</td>
<td>3</td>
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</table>

PHY2048C, EDF2085: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Choose one of the following

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ARH1000</td>
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</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
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2nd Semester

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MAC2312C</td>
<td>Calculus II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>PHY2049C</td>
<td>Physics with Calculus II and Lab</td>
<td>5</td>
</tr>
<tr>
<td>GEO2000</td>
<td>World Geography</td>
<td>3</td>
</tr>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
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</tbody>
</table>

PHY2049C: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Apply for Admission to the BS Program

After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Secondary Chemistry Education program and complete additional admission requirements. Additionally, students must earn a "C" or higher in all BS
program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program. Please note that BCH3023C requires a one credit lab component.

### Year 3

Select courses may not be offered in every semester. It is strongly recommended that students meet with an advisor within the School of Education to ensure appropriate scheduling of classes to stay on track towards graduation.

#### 1st Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education, Programs Lab</td>
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</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
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<td>Classroom Assessment</td>
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</tr>
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<td>BCH3023C</td>
<td>Biochemistry I and Lab</td>
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</tr>
<tr>
<td>CHM2210C</td>
<td>Organic Chemistry and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

**BCH3023C:** After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Secondary Chemistry Education program and complete additional admission requirements. Additionally, students must earn a “C” or higher in all BS program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program. Please note that BCH3023C requires a one credit lab component.

#### 2nd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CHM2211C</td>
<td>Organic Chemistry II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
<td>3</td>
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<td>CHM3085</td>
<td>Environmental Chemistry</td>
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</tr>
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<td>EEX4242</td>
<td>Teaching Exceptional Students in Secondary Schools</td>
<td>3</td>
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</tbody>
</table>

**Note:** Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

### Year 4

#### 1st Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>CHM3120C</td>
<td>Quantitative Analysis and Lab</td>
<td>4</td>
</tr>
<tr>
<td>SMT4301</td>
<td>Classroom Interaction in Math and Science Teaching</td>
<td>3</td>
</tr>
<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
<td>3</td>
</tr>
<tr>
<td>TSL4081</td>
<td>ESOL Issues and Strategies II</td>
<td>3</td>
</tr>
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</table>

#### 2nd Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

**EDF4943 and ESE4945:** In order to be eligible for enrollment in Senior Internship courses, students are required to complete all program courses in addition to passing the Professional Education Test (PEd) and the Subject Area Exam (SAE) aligned to program major. If tests are not passed by scheduled internship date, or if a student willingly postpones scheduled internship, successful completion of a Senior Internship Extension Plan (SIEP) will be required to enroll in Senior Internship for the subsequent semester. The SIEP will be approved by School of Education and will be designed to support students with a timeline and resources to pass the required FTCE exams or to address specific student needs. **All requirements** (program course completion, internship completion, and passing of FTCE exams) must be met in order to complete and graduate from an education program. Depending upon the county of internship, students may need to be fingerprinted with a Level 2 background check, and/or may also need to complete a drug screening.

**Note:** Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

### Education - Secondary Earth/Space Science Education, B.S. Degree

#### Program Information

**BS Degree - Code 622700 - Catalog 2021/2022**

Donald May, Chair, Education, 386-506-3442, Donald.May@daytonastate.edu

Alycia Ehlert, AVP, College of Arts & Sciences, 386-506-3769, Alycia.Ehlert@daytonastate.edu

#### Program Mission, Description, and Outcomes

**Mission:**

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**Description:**

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Graduates of the program will be able to:
1. Demonstrate mastery of the Florida Educator Accomplished Practices (FEAP) and Professional Education Competencies (PEC).

2. Demonstrate mastery of Reading Competencies 1-2.

3. Demonstrate mastery of the Subject Area Competencies (SAC) and Skills for Teacher Certification in Earth/Space Science Education 6-12.

4. Attain additional Uniform Core Curriculum content.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

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1. Conferring Associate of Arts degree from a regionally accredited institution.

2. Cumulative GPA of 2.5 in all higher education classes.

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**NOTES:**

1. Once accepted, students must enroll in and complete a mandatory orientation class (SLS3355L) in their first semester of enrollment.

2. Students who have not taken two years of the same foreign language in high school, will need to complete two semesters or 8 credit hours of the same foreign language at the college level to meet the state foreign language requirement to graduate.

3. Students must also complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs; and Cultural/Global Focus - 3hrs. Please see the General Education requirements for Associates of Arts Degree.

4. Students enrolled in the A.A. degree program prior to the 2017-18 catalog year can complete the common Education prerequisites of EDF1005, EDF2085, and EME2040 with a grade of "C" or higher.

**Program Credit Requirements**

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<tr>
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<tbody>
<tr>
<td>BSED Program Core Credits</td>
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</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
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<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
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<tr>
<td>PCB3034C</td>
<td>General Ecology and Lab</td>
<td>4</td>
</tr>
<tr>
<td>MET2010</td>
<td>Meteorology</td>
<td>3</td>
</tr>
<tr>
<td>BOT1010C</td>
<td>General Botany and Lab</td>
<td>4</td>
</tr>
<tr>
<td>OCE3014C</td>
<td>Oceanography: Coastal Ocean Studies in Biogeochemistry and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
<td>3</td>
</tr>
<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
<td>3</td>
</tr>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>GLY2100</td>
<td>Historical Geology</td>
<td>3</td>
</tr>
<tr>
<td>SMT4301</td>
<td>Classroom Interaction in Math and Science Teaching</td>
<td>3</td>
</tr>
<tr>
<td>BOT3151</td>
<td>Flora of Central Florida</td>
<td>3</td>
</tr>
<tr>
<td>EEX4242</td>
<td>Teaching Exception Students in Secondary Schools</td>
<td>3</td>
</tr>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 60

Sample Program of Study

The first two years are only recommendations for entry into program

The courses listed in the first two years of the Sample Program of Study are recommendations. The Bachelor of Science in Earth/Space Science Education is a 2+2 program and full admittance into the program will be granted upon completion of all prerequisite courses and additional admission requirements.

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>BSC1010C</td>
<td>General Biology I (For Science Majors) and Lab</td>
<td>4</td>
</tr>
<tr>
<td>STA2023</td>
<td>Elementary Statistics</td>
<td>3</td>
</tr>
<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching</td>
<td>3</td>
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2nd Semester

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
</tr>
<tr>
<td>BSC1011C</td>
<td>General Biology II (For Science Majors) and Lab</td>
<td>4</td>
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<tr>
<td>LIT2110</td>
<td>Masterpieces of World Literature I</td>
<td>3</td>
</tr>
<tr>
<td>EEX2010</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
<tr>
<td>OCE1001</td>
<td>Introduction to Oceanography</td>
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Year 2

1st Semester

<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>MAC2311C</td>
<td>Calculus I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td>CHM1045C</td>
<td>General College Chemistry I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>GEO2000</td>
<td>World Geography</td>
<td>3</td>
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<tr>
<td>CHM1045C</td>
<td>This course is not a requirement for admission into the Secondary Earth/Space Science program; however, this class and the corresponding lab are prerequisites to the Bachelor's level course OCE3014. This class qualifies for one of the science combinations that can be used for admission into the Earth/Space Science program.</td>
<td></td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLY2010C</td>
<td>Physical Geology and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EDF2085</td>
<td>Introduction to Diversity for Educators</td>
<td>3</td>
</tr>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose One of the Following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>
GLY2010C, EDF2085: This course (and any corresponding lab) is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Apply for Admission to the BS Program

After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Earth/Space Science Education program and complete additional admission requirements. Additionally, students must earn a "C" or higher in all BS program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program.

Year 3

Select courses may not be offered in every semester. It is strongly recommended that students meet with an advisor within the School of Education to ensure appropriate scheduling of classes to stay on track toward graduation.

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td>0</td>
</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
</tr>
<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDF3214</td>
<td>Child/Adolescent Development and Learning</td>
<td>3</td>
</tr>
<tr>
<td>PCB3034C</td>
<td>General Ecology and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MET2010</td>
<td>Meteorology</td>
<td>3</td>
</tr>
<tr>
<td>BOT1010C</td>
<td>General Botany and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
<td>3</td>
</tr>
<tr>
<td>OCE3014C</td>
<td>Oceanography: Coastal Ocean Studies in Biogeochemistry and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
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</table>

Year 4

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
<td>3</td>
</tr>
<tr>
<td>GLY2100</td>
<td>Historical Geology</td>
<td>3</td>
</tr>
<tr>
<td>SMT4301</td>
<td>Classroom Interaction in Math and Science Teaching</td>
<td>3</td>
</tr>
<tr>
<td>BOT3151</td>
<td>Flora of Central Florida</td>
<td>3</td>
</tr>
<tr>
<td>EEX4242</td>
<td>Teaching Exceptional Students in Secondary Schools</td>
<td>3</td>
</tr>
</tbody>
</table>

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

EDF4943 and ESE4945: In order to be eligible for enrollment in Senior Internship courses, students are required to complete all program courses in addition to passing the Professional Education Test (PEd) and the Subject Area Exam (SAE) aligned to program major. If tests are not passed by scheduled internship date, or if a student willingly postpones scheduled internship, successful completion of a Senior Internship Extension Plan (SIEP) will be required to enroll in Senior Internship for the subsequent semester. The SIEP will be approved by School of Education and will be designed to support students with a timeline and resources to pass the required FTCE exams or to address specific student needs. All requirements (program course completion, internship completion, and passing of FTCE exams) must be met in order to complete and graduate from an education program. Depending upon the county of internship, students may need to be fingerprinted with a Level 2 background check, and/or may also need to complete a drug screening.

Note: Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

Education - Secondary Mathematics
Education, B.S. Degree

Program Information

BS Degree - Code 622300 - Catalog 2021/2022

Donald May, Chair, Education, 386-506-3442, Donald.May@daytonastate.edu
Alycia Ehler, AVP, College of Arts & Sciences, 386-506-3769, Alycia.Ehler@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Bachelor of Science in Secondary Mathematics Education will provide instructional programs that will produce highly qualified, State certified teachers ready for entry in a 6-12 environment. The fundamentals of the program embrace diversity, promote ethics in education, focus on student excellence and enhance teaching and learning through innovative instructional practices.

Description:
This State of Florida approved program fulfills the education courses, professional education competencies, and practical experience required to obtain a five-year
Professional Educator's Certificate in Mathematics Education.

**Outcomes:**

Graduates of the program will be able to:
1. Demonstrate mastery of the Florida Educator Accomplished Practices (FEAP) and Professional Education Competencies (PEC).
2. Demonstrate mastery of Reading Competencies 1-2.
3. Demonstrate mastery of the Subject Area Competencies (SAC) and Skills for Teacher Certification in Mathematics Education 6-12.
4. Attain additional Uniform Core Curriculum content.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Additional Admission Requirements**

1. Conferred Associate of Arts degree from a regionally accredited institution.
2. Cumulative GPA of 2.5 in all higher education classes.
3. Satisfactory completion of the General Knowledge (GK) Test portion of the Florida Teacher Certification Examination. Please contact the School of Education at (386) 506-4374 for additional resources for test preparation. Click here for more information or to register for the exam.
4. Volusia County Schools Volunteer clearance. Complete the Volunteer Online Application on the VCS Volunteer/Partnership Program's website at: Volusia County Schools Volunteer. All students who are going to complete their field hours must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:
   a. In the 'Affiliations' column, the box marked 'other' and type in 'DSC Junior Intern'
   b. In the 'Organizations' column, the box marked 'Daytona State College'

Once submitted, the online application will be re-directed to the VIPS Department for approval. The application will stay on a "hold" queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the applicant clears the sexual predator/offender database performed by the Raptor System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status.

For questions, please contact Ashorda Foley (386-255-7190 x 38379).

For a list of disqualifying offenses view Florida Statute 1012.315. Please note, the offenses may prevent program completion and future employment in the field of education.

5. Bachelor of Science in Education Program application.
6. Grade of "C" or higher in the following pre-requisite classes: EDF1005, EEX2010, MAC2311C (4 credits), MAC2312C (4 credits) and an additional 4 credit math elective (MAS, MTG, or MAC1114 and MAC1140).

**NOTES:**

1. Once accepted, students must enroll in and complete a mandatory orientation class (SLS3355L) in their first semester of enrollment.
2. Students who have not taken two years of the same foreign language in high school, will need to complete two semesters or 8 credit hours of the same foreign language at the college level to meet the state foreign language requirement to graduate.
3. Students must also complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs; and Cultural/Global Focus - 3hrs. Please see the General Education requirements for Associates of Arts Degree.
4. Students enrolled in the A.A. degree program prior to the 2017-18 catalog year can complete the common Education prerequisites of EDF1005, EDF2085, and EME2040 with a grade of "C" or higher.

**Program Credit Requirements**

| AA Degree Program of Study | 60.00 |
| BSED Program Core Credits | 60.00 |
| **TOTAL** | **120.00** |

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college
preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td></td>
</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
</tr>
<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDF3214</td>
<td>Child/Adolescent Development and Learning</td>
<td>3</td>
</tr>
<tr>
<td>STA2023</td>
<td>Elementary Statistics</td>
<td>3</td>
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<tr>
<td>MAS3105</td>
<td>Linear Algebra</td>
<td>3</td>
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<tr>
<td>MTG4212</td>
<td>Modern Geometry</td>
<td>3</td>
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<tr>
<td>MAS4203</td>
<td>Number Theory</td>
<td>3</td>
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<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
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<tr>
<td>STA4024</td>
<td>Statistics II</td>
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</tr>
<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
<td>3</td>
</tr>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>MHF4404</td>
<td>History of Mathematics</td>
<td>3</td>
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<td>SMT4301</td>
<td>Classroom Interaction in Math and Science Teaching</td>
<td>3</td>
</tr>
<tr>
<td>MAS3301</td>
<td>Abstract Algebra</td>
<td>3</td>
</tr>
<tr>
<td>EEX4242</td>
<td>Teaching Exceptional Students in Secondary Schools</td>
<td>3</td>
</tr>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
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</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 60

Sample Program of Study

The courses listed in the first two years of the Sample Program of Study are recommendations. The Bachelor of Science in Mathematics Education is a 2+2 program and full admittance into the program will be granted upon completion of all prerequisite courses and additional admission requirements.

Year 1

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENC1102</td>
<td>Introduction to Composition</td>
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<tr>
<td>SLS1122</td>
<td>Managing Your Success</td>
<td>3</td>
</tr>
<tr>
<td>MAC1140</td>
<td>Pre-Calculus Algebra</td>
<td>3</td>
</tr>
<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
</tr>
<tr>
<td>BSC1010C</td>
<td>General Biology I (For Science Majors) and Lab</td>
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</table>

MAC1140, EDF1005: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

2nd Semester

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
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<tr>
<td>MAC1140</td>
<td>College Trigonometry</td>
<td>3</td>
</tr>
<tr>
<td>SYG2000</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>LIT2110</td>
<td>Masterpieces of World Literature I</td>
<td>3</td>
</tr>
<tr>
<td>EEX2010</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
</tbody>
</table>

MAC1114, EEX2010: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Year 2

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
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<td>3</td>
</tr>
<tr>
<td>MAC2311C</td>
<td>Calculus I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EDF2085</td>
<td>Introduction to Diversity for Educators</td>
<td>3</td>
</tr>
<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>

MAC2311C, EDF2085: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EDP2002</td>
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<td>3</td>
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<tr>
<td>MAC2312C</td>
<td>Calculus II and Lab</td>
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</tr>
<tr>
<td>CHM1025C</td>
<td>Introduction to Chemistry and Lab</td>
<td>4</td>
</tr>
<tr>
<td>HUN1201</td>
<td>Human Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>PET2084</td>
<td>Personal Health and Wellness</td>
<td>3</td>
</tr>
</tbody>
</table>

MAC2312C: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Apply for Admission to BS Program

After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Mathematics Education program and complete additional admission requirements. Additionally, students must earn a "C" or higher in all BS program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program.
Year 3

Select courses may not be offered in every semester. It is strongly recommended that students work with an advisor within the School of Education to ensure appropriate scheduling of classes to stay on track toward graduation.

1st Semester
- SLS3355L Orientation to Education 0
- EDG4323 Professional Teaching Practices 3
- TSL3080 ESOL Issues and Strategies I 3
- EDF4430 Classroom Assessment 3
- EDF3214 Child/Adolescent Development and Learning 3
- STA2023 Elementary Statistics 3
- MAS3105 Linear Algebra 3

2nd Semester
- MTG4212 Modern Geometry 3
- MAS4203 Number Theory 3
- STA4024 Statistics II 3
- EME3434 Integrating Technology into Math and Science 3
- RED3012 Principles of Reading 3

Education - Secondary Physics Education, B.S. Degree

Program Information
BS Degree - Code 622500 - Catalog 2021/2022

Donald May, Chair, Education, 386-506-3442, Donald.May@daytonastate.edu
Alycia Ehlert, AVP, College of Arts & Sciences, 386-506-3769, Alycia.Ehlert@daytonastate.edu

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4. Attain additional Uniform Core Curriculum Content.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.
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3. Satisfactory completion of General Knowledge (GK) Test portion of the Florida Teacher Certification Examination. Please contact the School of Education at (386) 506-4374 for additional test preparation resources. Click here for more information or to register for the exam.
4. Volusia County Schools Volunteer clearance: Complete the Volunteer Online Application on the VCS Volunteer/Partnership Program's website at: Volusia County Schools Volunteer
All students who are going to complete their field hours must complete the volunteer application by visiting the district website (access it through any computer or other electronic device) or to complete an application at the Raptor Kiosk (if available at the Volusia school site). Just click on the URL of choice and complete the application. On the third page of the online application, be sure to check the following:
   a. In the 'Affiliations' column, the box marked 'other' and type in 'DSC Junior Intern'
   b. In the 'Organizations' column, the box marked 'Daytona State College'

Once submitted, the online application will be re-directed to the VIPS Department for approval. The application will stay on a "hold" queue until the volunteer applicant has visited the Volusia County school of choice and has scanned an ID into the visitor module. Provided that the applicant clears the sexual predator/offender database performed by the Raptor System, then, the application will be approved and an email will be generated by the system that will inform the applicant of their volunteer status.

For questions, please contact Ashorda Foley (386-255-7190 x 38379).

For a list of disqualifying offenses view Florida Statute 1012.315. Please note, the offenses may prevent program completion and future employment in the field of education.
5. Bachelor of Science in Education Program application.
6. Grade of "C" or higher in the following pre-requisite classes: EDF1005, EEX2010, MAC2311C (4 credits), MAC2312C (4 credits), MAC2313C (4 credits), PHY2048C and PHY2049C, and CHM1045C and CHM1046C.

Notes:
1. Once accepted, students must enroll in and complete a mandatory orientation class (SLS3355L) in their first semester of enrollment.
2. Students who have not taken two years of the same foreign language in high school will need to complete two semesters of 8 credit hours of the same foreign language at the college level to meet the state foreign language requirement to graduate.
3. Students must also complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs; and Cultural/Global Focus - 3hrs. Please see the General Education requirements for Associates of Arts Degree.
4. Students enrolled in the A.A. degree program prior to the 2017-18 catalog year can complete the common Education prerequisites of EDF1005, EDF2085, and EME2040 with a grade of "C" or higher.

Program Credit Requirements

<table>
<thead>
<tr>
<th>Program Credit Requirements</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA Degree Program of Study</td>
<td>60.00</td>
</tr>
<tr>
<td>BSED Program Core Course</td>
<td>60.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>120.00</td>
</tr>
</tbody>
</table>
Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

### Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td>0</td>
</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
</tr>
<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDF3214</td>
<td>Child/Adolescent Development and Learning</td>
<td>3</td>
</tr>
<tr>
<td>MAP2302C</td>
<td>Differential Equations and Lab</td>
<td>3</td>
</tr>
<tr>
<td>TSL4081</td>
<td>ESOL Issues and Strategies II</td>
<td>3</td>
</tr>
<tr>
<td>PHY3101</td>
<td>Modern Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHY4424</td>
<td>Geometrical and Physical Optics</td>
<td>3</td>
</tr>
<tr>
<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
<td>3</td>
</tr>
<tr>
<td>EEX4242</td>
<td>Teaching Exceptional Students in Secondary Schools</td>
<td>3</td>
</tr>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>PHY3221</td>
<td>Classical Mechanics</td>
<td>3</td>
</tr>
<tr>
<td>PHY3513</td>
<td>Thermal Physics (Thermodynamics and Elementary Statistical Mechanics)</td>
<td>3</td>
</tr>
<tr>
<td>RED3012</td>
<td>Principles of Reading</td>
<td>3</td>
</tr>
<tr>
<td>SMT4301</td>
<td>Classroom Interaction in Math and Science Teaching</td>
<td>3</td>
</tr>
<tr>
<td>PHY2905</td>
<td>Directed Study in Physics</td>
<td>3</td>
</tr>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 60

### Sample Program of Study

The courses listed in the first two years of the Sample Program of Study are recommendations. The Bachelor of Science in Secondary Physics Education is a 2+2 program and full admittance into the program will be granted upon completion of all prerequisite courses and additional admission requirements.

#### Year 1

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition</td>
<td>3</td>
</tr>
<tr>
<td>MAC2311C</td>
<td>Calculus I and Lab</td>
<td>4</td>
</tr>
<tr>
<td>CHM1045C</td>
<td>General College Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>SLS1122</td>
<td>Managing Your Success</td>
<td>3</td>
</tr>
<tr>
<td>MAC2311C, CHM1045C: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of &quot;C&quot; or higher.</td>
<td></td>
<td></td>
</tr>
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</table>

**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>LIT2110</td>
<td>Masterpieces of World Literature I</td>
<td>3</td>
</tr>
<tr>
<td>ENC1102</td>
<td>Writing with Research</td>
<td>3</td>
</tr>
<tr>
<td>CHM1046C</td>
<td>General College Chemistry II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>MAC2312C</td>
<td>Calculus II and Lab</td>
<td>4</td>
</tr>
<tr>
<td>EDF1005</td>
<td>Introduction to the Teaching Profession</td>
<td>3</td>
</tr>
</tbody>
</table>

CHM1046C, MAC2312C, EDF1005: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

CHM1046C: After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Secondary Physics Education program and complete additional admission requirements. Additionally, students must earn a "C" or higher in all BS program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program. CHM1046C requires a one credit lab component.

#### Year 2

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td>PHY2048C</td>
<td>Physics with Calculus I and Lab</td>
<td>5</td>
</tr>
<tr>
<td>MAC2313C</td>
<td>Calculus III and Lab</td>
<td>4</td>
</tr>
</tbody>
</table>

PHY2048C, MAC2313C: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

Choose one of the following

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO2013</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO2023</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARH1000</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>MUL1010</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
</tbody>
</table>

**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EEX2010</td>
<td>Introduction to Special Education</td>
<td>3</td>
</tr>
<tr>
<td>PHY2049C</td>
<td>Physics with Calculus II and Lab</td>
<td>5</td>
</tr>
<tr>
<td>EDF2085</td>
<td>Introduction to Diversity for</td>
<td>3</td>
</tr>
</tbody>
</table>
### EEX2010, PHY2049C, EDF2085: This course is a prerequisite for admission into the program. All prerequisite courses require a grade of "C" or higher.

**Apply for Admission to the BS Program**

After completion of the first two years and receipt of AA degree, students must apply for admission into the Bachelor of Science in Secondary Physics Education program and complete additional admission requirements. Additionally, students must earn a "C" or higher in all BS program courses and must maintain an overall GPA of 2.5 or higher throughout the duration of the program. CHM1046C requires a one credit lab component.

### Year 3

Select courses may not be offered in every semester. It is strongly recommended that students meet with an advisor within the School of Education to ensure appropriate scheduling of classes to stay on track toward graduation.

#### 1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td>0</td>
</tr>
<tr>
<td>TSL3080</td>
<td>ESOL Issues and Strategies I</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
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<td>Classroom Assessment</td>
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<td>PHY3101</td>
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</tr>
<tr>
<td>EEX4242</td>
<td>Teaching Exception Students in Secondary Schools</td>
<td>3</td>
</tr>
</tbody>
</table>

#### 2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF3214</td>
<td>Child/Adolescent Development and Learning</td>
<td>3</td>
</tr>
<tr>
<td>PHY4424</td>
<td>Geometrical and Physical Optics</td>
<td>3</td>
</tr>
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<td>MAP2302C</td>
<td>Differential Equations and Lab</td>
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<td>EME3434</td>
<td>Integrating Technology into Math and Science</td>
<td>3</td>
</tr>
<tr>
<td>TSL4081</td>
<td>ESOL Issues and Strategies II</td>
<td>3</td>
</tr>
</tbody>
</table>

### Year 4

#### 1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF4603</td>
<td>Critical Issues in Classroom Management, Ethics, Law and Safety</td>
<td>3</td>
</tr>
<tr>
<td>PHY3221</td>
<td>Classical Mechanics</td>
<td>3</td>
</tr>
<tr>
<td>PHY3513</td>
<td>Thermal Physics (Thermodynamics and Elementary Statistical Mechanics)</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF4943</td>
<td>Student Internship</td>
<td>9</td>
</tr>
<tr>
<td>ESE4945</td>
<td>Internship Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

**EDF4943 and ESE4945:** In order to be eligible for enrollment in Senior Internship courses, students are required to complete all program courses in addition to passing the Professional Education Test (PEd) and the Subject Area Exam (SAE) aligned to program major. If tests are not passed by scheduled internship date, or if a student willingly postpones scheduled internship, successful completion of a Senior Internship Extension Plan (SIEP) will be required to enroll in Senior Internship for the subsequent semester. The SIEP will be approved by School of Education and will be designed to support students with a timeline and resources to pass the required FTCE exams or to address specific student needs. All requirements (program course completion, internship completion, and passing of FTCE exams) must be met in order to complete and graduate from an education program. Depending upon the county of internship, students may need to be fingerprinted with a Level 2 background check, and/or may also need to complete a drug screening.

*Note: Sequence of courses may vary. Check catalog course descriptions for requisite requirements.*

### Engineering Technology (BSET), B.S. Degree

#### Program Information

**BS Degree - Code 633100 - Catalog 2021/2022**

Ronald Eaglin, Chair, School of Engineering, 386-506-4176, Ronald.Eaglin@daytonastate.edu
Rileigh Gherlone, Administrative Assistant, 386-506-4138, Rileigh.Gherlone@daytonastate.edu
Information: bset@daytonastate.edu

#### Program Mission, Description, and Outcomes

**Mission:**

To prepare students for successful employment in the field of Engineering Technology through quality education and advisement.

**Description:**

The Bachelors of Science in Engineering Technology prepares graduates for technical positions in the expanding fields of industrial operations, mechanical design, and
construction design. The program has a strong commitment to maintain standards of excellence in content and to continuously upgrade curriculum to meet industry needs.

The Bachelors of Science in Engineering Technology uses a 2 + 2 model requiring the completion of an associates degree for entry into the program. The degree components are shown below.

**Program Educational Objectives:**

The educational objectives of the BSET program are as follows.

1. **Career:** Graduates will use their broad understanding of the key principles and practices of engineering technology, the written and oral communications skills, and the ability to work with others to apply these skills and knowledge to the design, implementation, and maintenance of systems.

2. **Skills:** Graduates will contribute to their profession using the mathematical and scientific concepts that underlie engineering technology applications, will apply this understanding, and acquire new skills and knowledge necessary to analyze technology problems and develop suitable solutions.

3. **Professionalism and Ethics:** Graduates will understand the ethical, human, and social issues of their field and will be involved members of their local and global communities acting as responsible technical professionals.

4. **Life-Long Learning:** Graduates will be active contributors to their employer and their profession with a strong commitment to continuous individual and organizational improvement, effective communication, teamwork, quality, timeliness, and continued professional development.

**Program Outcomes:**

Graduates of the program will be able to:

1. Apply knowledge, techniques, skills and modern tools of mathematics, science, engineering, and technology to solve broadly-defined engineering problems appropriate to the discipline;

2. Design systems, components, or processes meeting specified needs for broadly-defined engineering problems appropriate to the discipline;

3. Apply written, oral, and graphical communication in broadly-defined technical and non-technical environments; and an ability to identify and use appropriate technical literature;

4. Conduct standard tests, measurements, and experiments and to analyze and interpret the results to improve processes; and

5. Function effectively as a member as well as a leader on technical teams.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Additional Admission Requirements**

1. Students must submit a separate application for admissions to the upper two years of this program.

2. Applicants for the BSET must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), an Associate of Arts (AA) degree, or previous Bachelor of Science (BS) with an overall grade point average of 2.5, or higher.

3. Students with a grade point average between 2.0 and 2.49 may be admitted conditionally. AA graduates may be admitted to the program with the approval of the Chair of the BSET program.

4. Applicants who have not earned an associate degree may be admitted to the BSET if they have earned at least 60 transferable college level credits with a grade of "C" or better in all core courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair. Students gaining admission through greater than 60 hours must have completed a class in College Algebra (MAC 1105) or equivalent with a grade of C or better for admission.

5. Students have two options for the required mathematics sequence; the engineering technology applied math sequence or the traditional engineering math sequence. The engineering technology applied mathematics sequence consists of EGN2045 (Engineering and Technology Calculus I) and EGN3046 (Engineering and Technology Calculus II). Students may take MAC2311C or EGN2045 as a prerequisite for EGN3046. Students who complete the traditional engineering math sequence will take MAP2302C and do not need to take EGN3046, but are still required to fulfill 48 hours of upper level courses and should seek advising to find substitute courses.
6. Students intending to continue to a graduate program in Engineering or other technical majors should complete the traditional engineering math sequence which consists of MAC1140, MAC2311C, MAC2312C, and MAP2302C (and optionally MAC2313C). The prerequisite math classes for this sequence are MAC1114 and MAC1105. Students taking math through differential equations (MAP2302C) may substitute the required EGN3046 (Engineering and Technology Calculus II) for another upper level technical elective to help complete the requirement for 48 hours of technical coursework.

7. Students that wish to continue to a graduate engineering program should also complete the engineering core courses Statics-EGN3311, Dynamics-EGN3321, Thermodynamics-EGN3343, Engineering Economics-EGN3613, and Principles of Electrical Engineering-EGN3373 in addition to math through differential equations (MAP2302C) as noted in item 6.

8. Students transferring from an AS Engineering Technology program will have substitute courses for specific BSET Required courses. Students must complete 48 hours of upper level course work and should seek advising to determine substitution courses for courses completed in their specific AS degree.

Additional Completion Requirements

1. Prior to graduation, students must complete: a) at least 48 hours of approved upper level technical courses, b) 36 hours of general education course work and, c) 44 hours of approved lower level technical course work.

2. Students must have completed two years of the same foreign language in high school or two semesters of the same college level foreign language to graduate.

3. Specific to the graduation requirements of the BSET, students must complete a course in Computer Programming (e.g. EGN3214, COP2800, COP2360, or equivalent). Students planning on doing technical computing as part of their career should take EGN3214 (Programming for Engineers).

4. Students must complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs and an additional three (3) hours from any of the five categories.

Careers

Some associated careers are technical positions in the expanding fields of engineering and technology including but not limited to: systems engineer, process analyst, technical sales engineer, project engineer, field engineer, and calibration engineer.

The Bureau of Labor Statistics reported in 2013 that the annual salary for the median 50% of engineering technologists was between $59,440 and $90,560. Information on engineering technology careers (both 2 year and 4 year degrees) are available at http://www.bls.gov/oes/current/oes173029.htm#nat.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Credit Requirements

| Technical Electives (lower or upper level) | 44.00 |
| General Education Requirements            | 36.00 |
| BSET Required and Upper Level Electives    | 48.00 |
| **TOTAL**                                 | **128.00** |
Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses
Complete All: BSET Program Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EET3085</td>
<td>Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>EET3085L</td>
<td>Electricity and Electronics Lab</td>
<td>1</td>
</tr>
<tr>
<td>ETS3543C</td>
<td>Programmable Logic Applications and Device and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETS4502C</td>
<td>Metrology and Instrumentation and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EGN3311</td>
<td>Statics</td>
<td>3</td>
</tr>
<tr>
<td>EGN3321</td>
<td>Dynamics</td>
<td>3</td>
</tr>
<tr>
<td>EGN3613</td>
<td>Engineering Economics Analysis</td>
<td>3</td>
</tr>
<tr>
<td>EGN3046</td>
<td>Engineering and Technology Calculus II</td>
<td>3</td>
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<tr>
<td>ETI4448</td>
<td>Project Management and Senior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ETG4950C</td>
<td>Project Management and Senior Design II and Lab</td>
<td>3</td>
</tr>
</tbody>
</table>

Select One: Technical Writing
GEB3213 Business Writing 3

Students who have taken ENC2210 can use that course to fulfill this requirement. Such students will need to take an additional 3 hours of upper-level technical elective to meet the 48 hours of upper level requirement. New students should take GEB3213 to avoid taking excess hours.

Select One: Logistics or Quality Course
ETI3116 Engineering Quality Assurance 3
ETI4205 Applied Logistics 3

Select One: Materials course
ETI3421 Materials and Processes 3
ETC4241 Construction Materials and Methods 2
ETC4241L Construction Materials and Methods Lab 1
ETG3533 Engineering Strength of Materials 2
ETG3533L Engineering Strength of Materials Lab 1

Select One: Energy Systems or Thermodynamics
EGN3343 Thermodynamics 3
ETM4420 Energy Systems 3

Elective Courses (Choose 8 Credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ETC4206</td>
<td>Construction Estimating</td>
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</tr>
<tr>
<td>ETC4241</td>
<td>Construction Materials and Methods</td>
<td>2</td>
</tr>
<tr>
<td>ETC4241L</td>
<td>Construction Materials and Methods Lab</td>
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</tr>
<tr>
<td>ETC4414C</td>
<td>Structural Steel Design and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETC4415C</td>
<td>Structural Concrete Design and Lab</td>
<td>3</td>
</tr>
<tr>
<td>ETG3533</td>
<td>Engineering Strength of Materials</td>
<td>2</td>
</tr>
<tr>
<td>ETG3533L</td>
<td>Engineering Strength of Materials Lab</td>
<td>1</td>
</tr>
<tr>
<td>EGN3214</td>
<td>Programming for Engineers</td>
<td>3</td>
</tr>
<tr>
<td>ETI3690</td>
<td>Technical Sales</td>
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</tr>
<tr>
<td>ETI4186</td>
<td>Applied Reliability</td>
<td>3</td>
</tr>
<tr>
<td>ETI4640</td>
<td>Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>ETI4205</td>
<td>Applied Logistics</td>
<td>3</td>
</tr>
<tr>
<td>ETI4704</td>
<td>Occupational Safety</td>
<td>3</td>
</tr>
<tr>
<td>ETC4331</td>
<td>Applied Fluid Mechanics</td>
<td>3</td>
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<tr>
<td>ETG3907</td>
<td>Directed Study in Industrial Systems</td>
<td>3</td>
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<tr>
<td></td>
<td>Approved Technical Elective</td>
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</table>

Subtotal: 48

Sample Program of Study
Year 1
1st Semester - Fall
EGN2045 Engineering and Technology Calculus I 4
OR
MAC2311C Calculus I and Lab 4

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEB3213</td>
<td>Business Writing</td>
<td>3</td>
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<tr>
<td>EET3085</td>
<td>Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>EET3085L</td>
<td>Electricity and Electronics Lab</td>
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<td>ETS3543C</td>
<td>Programmable Logic Applications and Device and Lab</td>
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<tr>
<td>ETS4502C</td>
<td>Metrology and Instrumentation and Lab</td>
<td>3</td>
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</table>

Subtotal: 17

2nd Semester - Spring
ETI3116 Engineering Quality Assurance 3

<table>
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<tr>
<td>ETI3421</td>
<td>Materials and Processes</td>
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<tr>
<td>ETS4502C</td>
<td>Metrology and Instrumentation and Lab</td>
<td>3</td>
</tr>
<tr>
<td>EGN3046</td>
<td>Engineering and Technology Calculus II</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 38

General Education or Technical Elective 3
Technical Elective

Subtotal: 15

Summer Semester

General Education or Technical Elective 3
General Education or Technical Elective 3

Subtotal: 6

Year 2

1st Semester - Fall

ETI4448 Project Management and Senior Design I 3
EGN3311 Statics 3
EGN3613 Engineering Economics Analysis 3
ETM4220 Energy Systems General Education or Technical Elective 3

Subtotal: 15

2nd Semester - Spring

EGN3321 Dynamics 3
ETG4950C Project Management and Senior Design II and Lab Elective 3
Elective 2
General Education or Technical Elective 4

Subtotal: 15

Students should seek advisement prior to enrolling in classes

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 68

Notes

It may be necessary for the student to enroll in a developmental English, Math, or Reading course based upon college placement test scores. See an Academic Advisor to determine course requirements.

Engineering Technology - Electrical Engineering Technology Concentration, B.S. Degree

Program Information

BS Degree - Code 633300 - Catalog 2021/2022

Ronald Eaglin, Chair, School of Engineering, 386-506-4176, Ronald.Eaglin@daytonastate.edu

Rileigh Gherlone, Administrative Assistant, 386-506-4138, Rileigh.Gherlone@daytonastate.edu

Information email: bset@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:

To prepare students for successful employment in the field of Engineering Technology and Electronics through quality education and advisement.

Description:

The program prepares graduates for technical positions in the expanding fields of electrical, digital, computers and microprocessors. The primary objective is to provide a broad foundation of theoretical and practical knowledge in the areas of electrical and electronics circuits, digital circuits, computers, power systems, programmable logic controllers, microprocessors, and control systems.

The program uses a 2 + 2 model requiring the completion of an associates degree for entry into the program. The degree components are below.

Program Educational Objectives:

The educational objectives of the BSET program are as follows.

1. Career: Graduates will use their broad understanding of the key principles and practices of engineering technology, the written and oral communications skills, and the ability to work with others to apply these skills and knowledge to the design, implementation, and maintenance of systems.

2. Skills: Graduates will contribute to their profession using the mathematical and scientific concepts that underlie engineering technology applications, will apply this understanding, and acquire new skills and knowledge necessary to analyze technology problems and develop suitable solutions.

3. Professionalism and Ethics: Graduates will understand the ethical, human, and social issues of their field and will be involved members of their local and global communities acting as responsible technical professionals.

4. Life-Long Learning: Graduates will be active contributors to their employer and their profession with a strong commitment to continuous individual and organizational improvement, effective communication, teamwork, quality, timeliness, and continued professional development.

Program Outcomes:

Graduates of the program will be able to:
1. Apply knowledge, techniques, skills and modern tools of mathematics, science, engineering, and technology to solve broadly-defined engineering problems appropriate to the discipline;
2. Design systems, components, or processes meeting specified needs for broadly-defined engineering problems appropriate to the discipline;
3. Apply written, oral, and graphical communication in broadly-defined technical and non-technical environments; and an ability to identify and use appropriate technical literature;
4. Conduct standard tests, measurements, and experiments and to analyze and interpret the results to improve processes; and
5. Function effectively as a member as well as a leader on technical teams.

Program Competencies

The program prepares graduates to have competence in the following curricular areas:
1. the application of circuit analysis and design, computer programming, associated software, analog and digital electronics, and microcomputers, and engineering standards to the building, testing, operation, and maintenance of electrical/electronic(s) systems;
2. the application of natural sciences and mathematics at or above the level of algebra and trigonometry to the building, testing, operation, and maintenance of electrical/electronic systems;
3. the ability to analyze, design, and implement one or more of the following: control systems, instrumentation systems, communications systems, computer systems, or power systems;
4. the ability to apply project management techniques to electrical/electronic(s) systems; and
5. the ability to utilize differential and integral calculus, as a minimum, to characterize the performance of electrical/electronic systems.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester.

Additional Admission Requirements

1. Students must submit a separate application for admissions to the upper two years of this program.
2. Applicants for the program must have earned an Associate of Science (AS), an Associate of Applied Science (AAS), an Associate of Arts (AA) degree, or previous Bachelor of Science (BS) with an overall grade point average of 2.5.
3. Students with a grade point average between 2.0 and 2.49 may be admitted conditionally. AA graduates may be admitted to the program with the approval of the Chair of the program.
4. Applicants who have not earned an associate degree may be admitted to the program if they have earned at least 60 transferable college level credits with a grade of "C" or better in all core courses. Applicants in this category must otherwise meet all other requirements for admission which will be granted by approval of the Chair. Students gaining admission through greater than 60 hours must have completed a class in College Algebra (MAC1105) or equivalent with a grade of C or better for admission.
5. Students should take the engineering technology applied mathematics sequence which consists of EGN2045 (Engineering and Technology Calculus I, 4 hours) and EGN3046 (Engineering and Technology Calculus II, 3 hours). Students may take MAC2311C or EGN2045 as a prerequisite for EGN3046.
6. Students intending to continue to a graduate program in Engineering or other technical majors may alternatively take the engineering math sequence which consists of MAC1140, MAC2311C, MAC2312C, and MAP2302C. The prerequisite math classes for this sequence are MAC1114 and MAC1105.
7. Students may use MAP2302C (Differential Equations and Lab) to substitute for the program-required course EGN3046 (Engineering and Technology Calculus II). Students must still complete 48 hours of upper level course work and should seek advising to determine suitable upper level courses.

Additional Completion Requirements

1. Prior to graduation, students must complete: a) at least 48 hours of approved upper level technical courses, b) 36 hours of general education course work and, c) 44 hours of approved lower level technical course work.
2. Students must have completed two years of the same foreign language in high school or two semesters of the same college level foreign language to graduate.
3. Specific to the graduation requirements of the program, students must complete a course in C language based
Computer Programming (EGN3214, COP2001, COP2220, COP2800, COP2360 or equivalent). EGN3214 may be used as an upper level technical elective.

4. Students must complete the State mandated 36 hours of general education core prior to graduation: Communications - 9 hrs; Mathematics - 6 hrs; Natural Sciences - 6 hrs; Humanities - 6 hrs; Social Sciences - 6 hrs and an additional three (3) hours from any of the five categories.

Careers

Some associated careers are technical positions in the expanding fields of electrical engineering, computers and microprocessors, and control systems.

The bureau of labor statistics reported in 2017 that the median annual salary for Electrical and Electronics Engineering Technologist as $63,660. Median salary information for 2017 for Electronics and Electrical Technicians are available at http://www.bls.gov/oes.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Credit Requirements

| Technical Electives                              | 44.00 |
| General Education Core Requirements             | 36.00 |
| BSET- Electrical Systems Upper Level             |       |
| Required Upper Level Credit                      | 48.00 |
| **TOTAL**                                        | 128.00 |

Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

| Concentration Required Courses                  |
| CET3198  | Digital Systems  | 2 |
| CET3198L | Digital Systems Lab | 1 |
| EET3716  | Network Analysis | 3 |
| EET4158  | Linear Integrated Circuits | 3 |
| EET4158L | Linear Integrated Circuits Lab | 1 |
| EET4732  | Feedback Control Systems | 3 |
| EET4732L | Feedback Control Systems Lab | 1 |
| ETS3543C | Programmable Logic Applications and Device and Lab | 3 |
| ETG4950C | Project Management and Senior Design II and Lab | 3 |
| EGN3311  | Statics | 3 |
| EGN3321  | Dynamics | 3 |
| ETI3116  | Engineering Quality Assurance | 3 |
| EGN3613  | Engineering Economics Analysis | 3 |
| ETI4448  | Project Management and Senior Design I | 3 |
| ETP4240  | Power Systems | 3 |
| ETP4240L | Power Systems Lab | 1 |
| EGN3046  | Engineering and Technology Calculus II | 3 |

Subtotal: 45

Select One: Technical Writing

| GEB3213  | Business Writing | 3 |

Students who have taken ENC2210 can use that course to fulfill this requirement. Such students will need to take an additional 3 hours of upper-level technical elective to meet the 48 hours of upper level requirement. New students should take GEB3213 to avoid taking excess hours.

Elective Course (Choose 3 Credits)

| CEN4010  | Software Engineering | 3 |
| CET4134C | Microprocessor Electronics II and Lab | 3 |
| CET4138C | Programmable Digital Devices and Lab | 3 |
| CDA4101  | Computer Organization and Design | 3 |
| COP4610  | Operating Systems | 3 |
| COP4708  | Applied Database I | 3 |
| EET4329C | Communications Systems and Lab | 4 |
Sample Program of Study

Year 1

1st Semester
EGN2045 Engineering and Technology Calculus I 4
OR
MAC2311C Calculus I and Lab 4
GEB3213 Business Writing 3
CET3198 Digital Systems 2
CET3198L Digital Systems Lab 1
COP1000 Principles of Computer Programming 3
General Education or Technical Elective 3

Subtotal: 16

2nd Semester
EGN3046 Engineering and Technology Calculus II 3
ETI3116 Engineering Quality Assurance 3
EGN3613 Engineering Economics Analysis 3
ETS3543C Programmable Logic Applications and Device and Lab 3
General Education or Lower Level Elective 3

Subtotal: 15

Summer Semester
General Education or Lower Level Elective 3
Upper Level Elective 4

Subtotal: 7

Year 2

1st Semester
EET3716 Network Analysis 3
ETP4240 Power Systems 3
ETP4240L Power Systems Lab 1
EGN3311 Statics 3
ETI4448 Project Management and Senior Design I 3
COP2800 Computer Programming Java 3

Subtotal: 16

2nd Semester
EGN3321 Dynamics 3
ETG4950C Project Management and Senior Design II and Lab 3
EET4158 Linear Integrated Circuits 3
EET4158L Linear Integrated Circuits Lab 1
EET4732 Feedback Control Systems 3
EET4732L Feedback Control Systems Lab 1

Subtotal: 14

Students are strongly encouraged to seek advisement prior to enrolling in courses.

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Subtotal: 68

Nursing - BSN, B.S. Degree

Program Information
BS Degree - Code 644100 - Catalog 2021/2022
Nursing Office, 386-506-3250
Kelly Duffy, Assistant Chair, 386-789-7320, Kelly.Duffy@daytonastate.edu
Patricha Dabney, Administrative Specialist, 386-506-3721, Patricha.Dabney@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the School of Nursing is to provide an innovative learning environment that promotes excellence in the field. Programs prepare students to exhibit professionalism, ethical behaviors, and competency in meeting the dynamic health care needs of individuals across the lifespan, amongst diverse cultures, and across healthcare continuums.

The mission of the registered nurse to Bachelor of Science in Nursing program is to offer a scholarly, comprehensive, innovative program that promotes excellence in nursing. The program offers opportunities for students to apply nursing knowledge to changing healthcare environments across the lifespan, amongst diverse cultures, and across healthcare continuums.

Description:
The registered nursing to Bachelor of Science in nursing (RN-BSN) program was developed for the new or working nurse interested in career advancement; therefore licensure as a registered nurse is required prior to acceptance into the program. The online program provides students with a flexible option to earn their degree. It is designed for nurses whose highest academic credential is a diploma or associate degree in nursing and possess a registered nursing license in their state of residence. It provides a seamless transition from the associate degree to the baccalaureate degree and prepares graduates for a broader scope of nursing practice.

Program Accreditation: The Bachelor of Science in Nursing program is accredited by the Accreditation Commission for Education in Nursing. Information about tuition, fees and program length also may be obtained from the Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road, NE, Suite 1400, Atlanta, Georgia, 30326 or call 404 975-5000.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:

Graduates of the Bachelor of Science in nursing program will be able to:

1. Plan care in accordance with management and leadership principles using evidence-based research for patients across the lifespan.
2. Synthesize knowledge of quality improvement and patient safety to improve patient-care outcomes.
3. Appraise empirical evidence derived from research to identify clinical problems, plan appropriate care, provide nursing interventions which are grounded in evidence, and evaluate the effectiveness of nursing care to patients across the lifespan.
4. Model interpersonal communication to effectively collaborate with members of the health care team while promoting optimal health care for all patients.
5. Examine safe, appropriate, evidence-based care based on health promotion, disease and injury prevention, to improve population health.
6. Integrate inherent values as defined by the ANA Code of Ethics, as a foundation to base nursing theory in practice in the role of the BSN.
7. Formulate plans of care which provide culturally sensitive, non-discriminatory care to individuals, groups and communities in today's global environment.
8. Integrate information management technology to improve patient outcomes.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/financialaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Laboratory and Liability Insurance: $55.50
Textbook Estimate: $1,000
Background Check/Drug Screening/Document Tracker: $90

Additional Admission Requirements

• Complete College Application and Submit Official Transcripts
• AS Nursing or Diploma in Nursing from Regionally Accredited Institution (Diploma must equate to Associate of Science Degree in Nursing)
• Unencumbered Nursing License in state of residence
• GPA 2.5 or higher
• Two letters of recommendation (one from current or prior employer)
• After acceptance into the program students will meet with advising to develop a curriculum plan.
• The program of study must be completed within a six-semester time frame.
• Students will be held accountable for the policies and procedures of the nursing program as outlined in the nursing student policy handbook, as well as the college student handbook.
• General education, electives and program specific courses must be completed with a grade of 'C' or better.

***PRIOR to FIRST PRACTICUM

Students must have on file:
• Satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted
through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).

Additional Completion Requirements

Requirements for graduation from the Bachelor of Science in nursing (BSN) program are:

- Students must successfully complete 120 hours of college-level credit courses in the degree program, including the lower division associate degree, and the 48 hours of Bachelor of Science in nursing program.
- Students must successfully complete 36 hours of general education as established by Daytona State College for its Associate of Arts degree program.
- Students must complete the Humanities (6 credit) requirement as established by Daytona State College for its Associate of Arts degree program.
- Students must have completed the Florida foreign language requirement prior to the completion of the bachelor's degree. The requirement may be met by taking two years of the same foreign language in high school or eight credits of the same foreign language in college.
- Students must complete 25 percent of the overall degree requirements, 25 percent of program-specific classes, and 25 percent of the upper-level program-specific credits at Daytona State College.
- Students must meet all other Daytona State graduation policies and deadlines.

Program Credit Requirements

<table>
<thead>
<tr>
<th>Category</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree General Education and Electives</td>
<td>30.00</td>
</tr>
<tr>
<td>Associate Degree Major Program Specific</td>
<td>42.00</td>
</tr>
<tr>
<td>BS Nursing Major Program Specific</td>
<td>48.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>120.00</td>
</tr>
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Note: Prior to enrollment in college-level English or math courses, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>NUR3065</td>
<td>Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NUR3125</td>
<td>Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NUR3145</td>
<td>Pharmacology</td>
<td>2</td>
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<tr>
<td>NUR3655</td>
<td>Nursing in a Multicultural Society</td>
<td>3</td>
</tr>
<tr>
<td>NUR3826</td>
<td>Legal and Ethical Aspects of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NUR3846</td>
<td>Critical Approaches to Nursing Theory</td>
<td>3</td>
</tr>
<tr>
<td>NUR4169</td>
<td>Nursing Research and Evidence-Based Practice</td>
<td>3</td>
</tr>
<tr>
<td>NUR4636C</td>
<td>Community Health Nursing and Lab</td>
<td>4</td>
</tr>
<tr>
<td>NUR4827C</td>
<td>Leadership and Clinical Decision-Making and Lab</td>
<td>5</td>
</tr>
<tr>
<td>NUR4837</td>
<td>Health Care Policy and Economics</td>
<td>3</td>
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</tbody>
</table>

Sample Program of Study

1st Semester

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>CHM1025C</td>
<td>Introduction to Chemistry and Lab</td>
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</tr>
<tr>
<td>DEP2004</td>
<td>Developmental Psychology</td>
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</tr>
<tr>
<td>NUR3125</td>
<td>Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NUR3846</td>
<td>Critical Approaches to Nursing Theory</td>
<td>3</td>
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2nd Semester

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<th>Credit Hours</th>
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<tbody>
<tr>
<td>STA2023</td>
<td>Elementary Statistics</td>
<td>3</td>
</tr>
<tr>
<td>NUR3065</td>
<td>Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NUR3826</td>
<td>Legal and Ethical Aspects of Nursing</td>
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3rd Semester

<table>
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<tr>
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<th>Course Title</th>
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<td>Humanities Core</td>
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<tr>
<td>NUR3145</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>NUR3655</td>
<td>Nursing in a Multicultural Society</td>
<td>3</td>
</tr>
<tr>
<td>NUR4837</td>
<td>Health Care Policy and Economics</td>
<td>3</td>
</tr>
</tbody>
</table>

Humanities Core: It is recommended that students take a Humanities course with the Cultural/Global designation for this requirement, unless a Cultural/Global course has already been passed.

NUR3655: This course meets the Cultural/Global focus designation.

4th Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>NUR4169</td>
<td>Nursing Research and</td>
<td>3</td>
</tr>
</tbody>
</table>
Program Information

Program Mission, Description, and Outcomes

Mission:
The Educator Preparation Institute will provide an alternate route to teacher certification for mid-career professionals and college graduates who are not education majors. The program will produce highly qualified, State certified teachers ready for entry in a variety of K-12 environments. The fundamentals of the program embrace diversity, promote ethics in education, focus on student excellence and enhance teaching and learning through innovative instructional practices.

Description:
This state of Florida approved program fulfills the education courses, professional education competencies, and practical experience required to obtain a five-year Professional Educator's Certificate in a specialized subject area. The program includes Reading Endorsement Competency 2.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate mastery of the Florida Educator Accomplished Practices (FEAP) and Professional Education Competencies (PEC).
2. Demonstrate mastery of the Subject Area Competencies (SAC) and Skills for Teacher Certification in a specialized subject area.
3. Demonstrate General Knowledge (GK).
4. Attain additional Uniform Core Curriculum content.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $2,523
Access Fee: $24.36 ($1.16 per credit)
Assessment Fee: $34

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

• Applicants must have earned a Baccalaureate degree from an accredited institution with an overall grade point average of 2.5. In addition, applicants must have volunteer clearance through Volusia County Schools. Please visit the following website for more information: Volusia County Schools Volunteer.

For questions, please contact Ashorda Foley (386-255-7190 x 38379).

• Applicants must submit an application to Daytona State College Admissions as well as submit an EPI application to the School of Education. The EPI application includes a current resume and an Official Statement of Status of Eligibility with an eligible classification from the Florida Department of Education. Please visit the following website for more information: Florida Department of Education Teacher Certification.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SLS3355L</td>
<td>Orientation to Education Programs Lab</td>
<td>0</td>
</tr>
<tr>
<td>EDF3214</td>
<td>Child/Adolescent Development and Learning OR</td>
<td>3</td>
</tr>
<tr>
<td>RED4519</td>
<td>Diagnosis, Intervention in Reading</td>
<td>3</td>
</tr>
<tr>
<td>EDF4430</td>
<td>Classroom Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDG4323</td>
<td>Professional Teaching Practices</td>
<td>3</td>
</tr>
</tbody>
</table>
EDF4603 Critical Issues in Classroom Management, Ethics, Law and Safety 3
TSL3080 ESOL Issues and Strategies I 3
RED3012 Principles of Reading 3
EPI0940 Field Experience I (Professional Foundations) 3

SLS3355L - The purpose of this course is to introduce students to the School of Education processes and overall expectations for disposition for teaching. Pre-service teachers will learn how coursework relates to meeting the Florida Department of Education requirements for teacher certification and how to ensure they remain a satisfactory candidate for graduation. This required course is offered in the FA and SP and must be completed prior to the start of the semester.

EDG4323, EDF4430, RED3012 and TSL3080- Denotes 15-hour field experience requirement in a Volusia or Flagler County public school.

EDF4603 - Offered in Fall, Spring, or Summer.

RED4519 - Required for EPI program candidates beginning in Spring 2020 working towards certification in Elementary K-6, Exceptional Student Education, or VPK-3 Education.

EPI0940 - This course is the culminating program field experience and requires 30 hours of field experience in the public schools. This course may be offered in the FA or SP term. In addition to this course completion, students are required to pass the Professional Education Test (PEd), the Subject Area Exam (SAE), and General Knowledge Test of Skills (GKT) to be eligible for graduation.

Sample Program of Study

1st Semester
SLS3355L Orientation to Education Programs Lab 0
EDG4323 Professional Teaching Practices 3
EDF4430 Classroom Assessment 3
EDF3214 Child/Adolescent Development and Learning OR 3
RED4519 Diagnosis, Intervention in Reading 3
TSL3080 ESOL Issues and Strategies I 3
Subtotal: 12

Vocational Certificate

Advanced Welding (Limited Access Program), Vocational Certificate

Program Information
Vocational Certificate - Code 121200 - 2021/2022

Frank Snyder, Director, 386-506-4171, Frank.Snyder@daytonastate.edu
Bridgette Cherry, Administrative Assistant, 386-506-4165, Bridgette.Cherry@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Advanced Welding program is to provide the knowledge, practice and skill development necessary to become a successful Welder. The Advanced Welding program will enhance the knowledge and skills required to become a career professional Welder.

The program provides access to the vocational student with the latest technological equipment and methods. The program embraces diversity, equal access, and equal expectations for disposition for teaching. Pre-service teachers will learn how coursework relates to meeting the Florida Department of Education requirements for teacher certification and how to ensure they remain a satisfactory candidate for graduation. This required course is offered in the FA and SP and must be completed prior to the start of the semester.

EDG4323, EDF4430, RED3012 and TSL3080- Denotes 15-hour field experience requirement in a Volusia or Flagler County public school.

RED4519 - Required for EPI program candidates beginning in Spring 2020 working towards certification in Elementary K-6, Exceptional Student Education, or VPK-3 Education.

2nd Semester
EDF4603 Critical Issues in Classroom Management, Ethics, Law and Safety 3
RED3012 Principles of Reading 3
EPI0940 Field Experience I (Professional Foundations) 3
Subtotal: 9
Subtotal: 21
opportunity for training in the local and statewide manufacturing market.

**Description:**

The Advanced Welding program prepares the student for advancement in the Welding industry. Students will explore advanced career opportunities and the requirements of a Professional Welder. The course content emphasizes the Advanced Skills required to be successful in the welding industry. Intermediate and Advanced Shielded Metal Arc Welding (SMAW), Gas-Tungsten Arc Welding (GTAW) and Pipe Fitting Fabrication Techniques are covered within this program of study.

**Outcomes:**

Graduates of the program will be able to:
1. Apply intermediate shielded metal arc welding (SMAW) pipe welding (Class-B Pipe Welder) skills.
2. Apply and understand fabrication techniques using pipe fitting techniques.
3. Apply advanced gas-tungsten arc welding (GTAW) pipe skill.
4. Apply advanced gas-tungsten arc welding (GTAW) and shielded metal arc welding (SMAW) heavy-wall pipe skills.
5. Apply emerging welding technologies.

**Financial Aid**

Financial aid eligibility for this program is pending.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
<thead>
<tr>
<th>Cost Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Tuition and Fees*</td>
<td>$2,056</td>
</tr>
<tr>
<td>Access Fee</td>
<td>$29</td>
</tr>
<tr>
<td>($1.16 per credit)</td>
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</tr>
<tr>
<td>Assessment Fee</td>
<td>$34</td>
</tr>
<tr>
<td>Lab Fees</td>
<td>$3,500</td>
</tr>
<tr>
<td>Textbook Estimate</td>
<td>$350</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Individuals who can verify their skillset by providing a 3-G Structural Certification may use it as an equivalent experience for admission.
- Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:
  - An individual has worked in the welding field and has acquired outside AWS certification in at least AWS D1.1 structural steel 3-G.
  - Students who do not have a standard High School Diploma/GED cannot receive student financial aid.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see https://www.onetonline.org/link/summary/51-4121.00.

Program Length: The typical length of this program is 2 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) placement rate (2018-19) for this program is less than 10%.

CIP Code (6 digit) - 48.0508 Welding Technology/Welder

Job titles for this certificate are Welders, Cutters, Solderers, and Brazers.


*Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.*

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMT0077C</td>
<td>Advanced Welder 1A</td>
<td>375</td>
</tr>
<tr>
<td>PMT0078C</td>
<td>Advanced Welder 1B</td>
<td>225</td>
</tr>
<tr>
<td>PMT0076C</td>
<td>Advanced Welder II</td>
<td>150</td>
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</table>

**Sample Program of Study**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Semester</td>
<td>PMT0077C</td>
<td>Advanced Welder 1A</td>
<td>375</td>
</tr>
<tr>
<td>2nd Semester</td>
<td>PMT0078C</td>
<td>Advanced Welder 1B</td>
<td>225</td>
</tr>
<tr>
<td></td>
<td>PMT0076C</td>
<td>Advanced Welder II</td>
<td>150</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>25.00</td>
</tr>
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</table>
TOTAL CONTACT HOURS 750.00

Note: Sequence of courses may vary. Check catalog course descriptions for requisite requirements.

Advanced Machining Technologies, Vocational Certificate

Program Information

Vocational Certificate - Code 121600 - Catalog 2021/2022

Frank Snyder, Director, 386-506-4171, Frank.Snyder@Daytonastate.edu
David Castello, Assistant Chair, 386-506-4172, David.Castello@Daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:

The mission of the Machining Technologies program is to provide the knowledge, practice and skill development necessary to become a successful Machinist.

The program provides access to the vocational student with the latest technological equipment and methods. The program embraces diversity, equal access, and equal opportunity for training in the local and statewide manufacturing market.

Description:

The program provides students with a broad foundation of knowledge and skills to prepare students for employment in machining positions. The instruction covers lathe and mill operations, proper care and use of measuring tools, CNC programming and operations, CAD/CAM programming, electrical discharge machine (EDM) operation, multi-axis machining and manufacturing skills related to industry standards.

Outcomes:

Graduates of the program will be able to:
1. Demonstrate the ability to follow safety rules and regulations to machining standards.
2. Utilize appropriate machine tooling, equipment, materials and electrical products found in the industry.
3. Demonstrate proficiency in all aspects of the industry including but not limited to theory, application, and troubleshooting.
4. Demonstrate the steps needed to successfully complete projects.
5. Demonstrate the skills needed in the commercial and industrial markets.
6. Demonstrate an understanding of graphic design by generating and interpreting computer-aided drawings.
7. Perform advanced milling and lathe operations.
8. Operate and set up electrical discharge machine (EDM).

**Financial Aid**

Federal financial aid eligibility is pending for this program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Tuition and Fees*</td>
<td>$4,112</td>
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<tr>
<td>Access Fee:</td>
<td>$58 ($1.16 per credit)</td>
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<tr>
<td>Assessment Fee</td>
<td>$34</td>
</tr>
<tr>
<td>Lab Fees:</td>
<td>$610</td>
</tr>
<tr>
<td>Textbook Estimate:</td>
<td>$300</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

This is the advanced Machining Technologies program. Students should complete the CNC Machining, Vocational Certificate (p. 347) program - Code 121400 program before entering.

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:
1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

51-4041.00
Machinists http://www.onetonline.org/link/summary/51-4041.00

51-4011 – Computer-Controlled Machine Tool Operators, Metal and Plastic https://www.onetonline.org/link/summary/51-4011.00

51-4012 – Computer Numerically Controlled Machine Tool Programmers, Metal and Plastic https://www.onetonline.org/link/summary/51-4012.00

51-4035.00 - Milling and Planing Machine Setters, Operators, and Tenders, Metal and Plastic https://www.onetonline.org/link/summary/51-4035.00

Program Length: The typical length of this program is five (5) semesters (75 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) placement rate for this program is unavailable at this time.

CIP Code (6 digit) 48.0503

For additional information on wages, trends and career videos: http://www.careerinfonet.org/occ_rep.asp?optstatus=01100000&soccode=514041&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMT0202C</td>
<td>Introduction to Machining and Lab</td>
<td>150</td>
</tr>
<tr>
<td>PMT0251C</td>
<td>CNC Mill and Lab</td>
<td>150</td>
</tr>
<tr>
<td>PMT0260C</td>
<td>CAD/CAM Programming and Lab</td>
<td>150</td>
</tr>
<tr>
<td>PMT0720C</td>
<td>CNC Lathe and Lab</td>
<td>150</td>
</tr>
<tr>
<td>PMT0265C</td>
<td>CNC Multi-Axis and Lab</td>
<td>280</td>
</tr>
<tr>
<td>PMT0290</td>
<td>Cooperative Education Experience in Machining</td>
<td>80</td>
</tr>
<tr>
<td>TDR0304C</td>
<td>Computer Aided Drafting (CAD) and Lab</td>
<td>130</td>
</tr>
<tr>
<td>PMT0215C</td>
<td>Manual Machining and Lab</td>
<td>280</td>
</tr>
<tr>
<td>PMT0228C</td>
<td>Electrical Discharge Machining (EDM) and Lab</td>
<td>130</td>
</tr>
</tbody>
</table>

**Sample Program of Study**

1st Semester (Term A)

PMT0202C    Introduction to Machining and Lab 150

1st Semester (Term B)
### Program Information

#### Automotive Collision Repair and Refinishing, Vocational Certificate

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMT0251C</td>
<td>CNC Mill and Lab</td>
<td>150</td>
</tr>
<tr>
<td>PMT0720C</td>
<td>CNC Lathe and Lab</td>
<td>150</td>
</tr>
<tr>
<td>PMT0260C</td>
<td>CAD/CAM Programming and Lab</td>
<td>150</td>
</tr>
<tr>
<td>PMT0265C</td>
<td>CNC Multi-Axis and Lab</td>
<td>280</td>
</tr>
<tr>
<td>PMT0290</td>
<td>Cooperative Education and Lab</td>
<td>80</td>
</tr>
<tr>
<td>TDR0304C</td>
<td>Computer Aided Drafting (CAD) and Lab</td>
<td>130</td>
</tr>
<tr>
<td>PMT0228C</td>
<td>Electrical Discharge Machining (EDM) and Lab</td>
<td>130</td>
</tr>
<tr>
<td>PMT0215C</td>
<td>Manual Machining and Lab</td>
<td>280</td>
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<tr>
<td>TOTAL</td>
<td>VOC. HRS.</td>
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</tr>
<tr>
<td>TOTAL</td>
<td>CONTACT HRS.</td>
<td>1500.00</td>
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</table>

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

#### Program Mission, Description, and Outcomes

**Mission:**

The mission of the Automotive Collision Repair and Refinishing program is to provide the knowledge, practice and skill development necessary for a successful career in the automotive collision and repair industry. The program provides access to the vocational student with the latest technological equipment and methods. The program embraces diversity, equal access, and equal opportunity for training in the local, state manufacturing market.

**Description:**

As quickly as the vehicle construction and technology of today's vehicles change, so do the skills and knowledge required to return vehicles to pre-accident condition. The Automotive Collision Repair and Refinishing Program at the ATC (Advanced Technology College) offers state-of-the-art training in collision repair and refinishing that will prepare students to repair today's complex vehicles. The program offers theory and hands-on-training including damage analysis, body repair and refinishing. The I-CAR enhanced delivery curriculum is used as a standard for classroom training that prepares students for I-CAR and ASE certification. Today's increasingly complex vehicles challenge students to develop and utilize the skills required to excel in this high demand job market.

**The program accepts new students in the Spring, Fall or Summer.** For course access and information go to http://www.daytonastate.edu/falconcentral. Access to a computer with high-speed internet connection is needed.

**Program Accreditation:** The Automotive Collision Repair and Refinishing Program is accredited by the National Automotive Technicians Education Foundation (NATEF).

**College Accreditation:** Daytona State College is accredited by the Southern Association of Colleges and Schools.
Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

**Outcomes:**

Graduates of the program will be able to:
1. Demonstrate the ability to follow safety rules and regulations to NATEF standards.
2. Use appropriate tools, equipment, material and computerized products found in the industry.
3. Demonstrate proficiency in all aspects of the industry including but not limited to theory, application, and troubleshooting.
4. Demonstrate the skills needed in collision repair and refinishing.

**Financial Aid**

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grant, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

**Approximate Additional Costs**

Program Tuition and Fees*: $3,166
Access Fee: $44.66 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $1,126 - $1,265
Textbook Estimate: Consult college bookstore for approximate costs of textbooks.

It is recommended that students purchase tools and uniforms as needed throughout the course of the program. The approximate cost is $300.

*In-state tuition only; out-of-state will be higher.

**Additional Admission Requirements**

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:

1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

13-1032.00 Insurance Appraisers, Auto Damage http://www.onetonline.org/link/summary/13-1032.00
49-3021.00 Automotive Body and Related Repairers http://www.onetonline.org/link/summary/49-3021.00
49-3022.00 Automotive Glass Installers and Repairers http://www.onetonline.org/link/summary/49-3022.00
51-9122.00 Painters, Transportation Equipment http://www.onetonline.org/link/summary/51-9122.00

Program Length: The typical length of this program is four (4) semesters (60 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 60%.

CIP Code (6 digit): 47.0603 Auto Body/Collision and Repair Technology/Technician

For additional information on wages, trends and career videos:
http://www.careerinfonet.org/occ_rep.asp?optstatus=01100000&soccode=493021&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARR0121C</td>
<td>Introduction to Refinishing and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0122C</td>
<td>Refinishing and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0123C</td>
<td>Advanced Refinishing and Lab</td>
<td>120</td>
</tr>
</tbody>
</table>
### Automotive Service Technology, Vocational Certificate

#### Program Information

**Vocational Certificate - Code 120100 - Catalog 2021/2022**

Casey Knecht, Assistant Chair, 386-506-4178, Casey.Knecht@DaytonaState.edu  
Frank Snyder, Director, 386-506-4171, Frank.Snyder@DaytonaState.edu  
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@DaytonaState.edu

#### Program Mission, Description, and Outcomes

**Mission:**

The mission of the Automotive Service Technology program is to provide the knowledge, practice and skill development necessary for a successful career in the automotive service industry. Through advanced teaching, learning and innovation we build strong ties to the community while emphasizing student success. By embracing excellence and diversity, and fostering innovation we enhance teaching and learning so that high quality educational opportunities are available to everyone.

**Description:**

The Automotive Service Technology program prepares the student to enter the rapidly changing and highly technical automotive industry and prepares the student to be successful on Automotive Service Excellence (ASE) tests A1 through A8. The entire program is 1800 hours and may be completed in two years. The courses are offered during the day and evening at the Advanced Technology College. The program is divided into nine occupational completion points or courses.

Program Accreditation: The Automotive Service Technology Program is accredited by the National Automotive Technicians Education Foundation (NATEF). The Advanced Technology College campus is an ASE testing site.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARR0241C</td>
<td>Introduction to Collision Repair and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0242C</td>
<td>Collision Repair and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0243C</td>
<td>Advanced Collision Repair and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0381C</td>
<td>Introduction to Unibody and Frame and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0382C</td>
<td>Unibody and Frame II and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0244C</td>
<td>Basic Collision and Refinishing Overview (Work On Your Own Car) and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0949</td>
<td>Cooperative Education Experience in Automotive Body Repair and Refinishing</td>
<td>120</td>
</tr>
<tr>
<td>ARR0021</td>
<td>Automotive Collision Estimating</td>
<td>75</td>
</tr>
</tbody>
</table>

#### Sample Program of Study

**1st Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARR0121C</td>
<td>Introduction to Refinishing and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0241C</td>
<td>Introduction to Collision Repair and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0381C</td>
<td>Introduction to Unibody and Frame and Lab</td>
<td>120</td>
</tr>
</tbody>
</table>

**2nd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>ARR0122C</td>
<td>Refinishing and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0242C</td>
<td>Collision Repair and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0382C</td>
<td>Unibody and Frame II and Lab</td>
<td>120</td>
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</table>

**Summer Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARR0123C</td>
<td>Advanced Refinishing and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0243C</td>
<td>Advanced Collision Repair and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0244C</td>
<td>Basic Collision and Refinishing Overview (Work On Your Own Car) and Lab</td>
<td>120</td>
</tr>
<tr>
<td>ARR0949</td>
<td>Cooperative Education Experience in Automotive Body Repair and Refinishing</td>
<td>120</td>
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</table>

**3rd Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>ARR0021</td>
<td>Automotive Collision Estimating</td>
<td>75</td>
</tr>
</tbody>
</table>

**TOTAL Vocational Hours** 38.50  
**TOTAL Contact Hours** 1155.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.
Outcomes:

Graduates of the program will be able to:
1. Demonstrate appropriate employability skills.
2. Safely perform industry light line service procedures as described by NATEF.
3. Diagnose automotive systems.
4. Service automotive systems.
5. Repair automotive systems.

Financial Aid

This program is eligible for federal financial aid and Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $4,934
Access Fee: $69.60 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $300

Students will be required to purchase uniforms and safety glasses throughout the course of this program. Consult the assistant chair for additional costs.

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:
1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection, and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

49-3023.00 Automotive Service Technicians and Mechanics http://www.onetonline.org/link/summary/49-3023.00 Bright Outlook
49-3023.01 Automotive Master Mechanics http://www.onetonline.org/help/bright/49-3023.01
49-3023.02 Automotive Specialty Technicians http://www.onetonline.org/help/bright/49-3023.02 Green

Program Length: The typical length of this program is four (4) semesters (60 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 80%.

CIP Code (6 digit): 15.0803 Automotive Engineering Technology/Technician

For additional information on wages, trend and career videos: http://www.careerinfonet.org/occ_rep.asp?optstatus=01100000&soccode=493023&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AER0014C</td>
<td>Automotive Service Assistor and Lab</td>
<td>300</td>
</tr>
<tr>
<td>AER0418C</td>
<td>Automotive Brake Systems and Lab</td>
<td>150</td>
</tr>
<tr>
<td>AER0274C</td>
<td>Manual Drivetrain and Axle and Lab</td>
<td>150</td>
</tr>
<tr>
<td>AER0503C</td>
<td>Automotive Engine Performance and Lab</td>
<td>300</td>
</tr>
<tr>
<td>AER0172C</td>
<td>Automotive Heating and Air Conditioning Systems and Lab</td>
<td>150</td>
</tr>
<tr>
<td>AER0110C</td>
<td>Engine Mechanical Service and Repair and Lab</td>
<td>150</td>
</tr>
<tr>
<td>AER0453C</td>
<td>Automotive Steering and Suspension and Lab</td>
<td>150</td>
</tr>
<tr>
<td>AER0360C</td>
<td>Electricity/Electronics Fundamentals and Lab</td>
<td>300</td>
</tr>
<tr>
<td>AER0257C</td>
<td>Automotive Transmission</td>
<td>150</td>
</tr>
</tbody>
</table>
Transaxles and Lab

Sample Program of Study

1st Semester
AER0014C Automotive Service Assistance and Lab 300
AER0418C Automotive Brake Systems and Lab 150

2nd Semester
AER0274C Manual Drivetrain and Axle and Lab 150
AER0503C Automotive Engine Performance and Lab 300

3rd Semester
AER0172C Automotive Heating and Air Conditioning Systems and Lab 150
AER0110C Engine Mechanical Service and Repair and Lab 150
AER0453C Automotive Steering and Suspension and Lab 150

4th Semester
AER0360C Electricity/Electronics Fundamentals and Lab 300
AER0257C Automotive Transmission and Transaxles and Lab 150

TOTAL VOC. HRS. 60.00
TOTAL CONTACT HOURS 1800.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Notes
For course access and information go to daytonastate.edu/falcononline. Access to a computer with high-speed internet connect icon is needed.

Barbering, Vocational Certificate

Program Information
Vocational Certificate - Code 121800 - Catalog 2021/2022
Dee Gay, Chair, 386-506-4452,
Dee.Gay@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
Daytona State College will develop and encourage future leaders in the barbering industry. We shall develop their skills and critical thinking abilities, enhancing knowledge of innovations in the industry.

Description:
This program is comprised of 900 hours of instruction consisting of both theoretical and practical training. Students will practice on mannequins and clients of the barbering program to develop and refine the skills used and taught in the barber class. Instruction is given in the fundamental knowledge behind the skill. Upon completion of the barber program requirements, a certificate will be awarded and graduates are eligible to take the State Licensure Board Examination for a Barber Stylist License.

Outcomes:
Graduates of the program will be able to:
1. Complete all skills and techniques as required by State Board in the following categories: FL Law, Hair Structure and Chemistry, Haircutting and Styling, Shampooing, Chemical Procedures, Shaving, Beard and Mustache Trimming.
2. Demonstrate in a classroom setting, the theory and skill based training for safe and efficient work practices based on Occupational Safety and Health Administration (OSHA) standards and the Department of Business and Professional Regulations.
3. Develop a professional image, business standards and employability skills to satisfy a diverse population.
4. Apply critical thinking skills to solve problems that may arise in the barbering industry.

Financial Aid
This program is eligible for federal financial aid and Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing their FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $2,467.20
Access Fee: $34.80 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $809.66
Textbook Estimate (new): $275
Students may purchase other supplies ranging in price from $350 to $450 depending on brand selection and items purchased.

*In-state tuition only: out-of-state tuition will be higher.

**Additional Admission Requirements**

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:

1. Take the Test of Adult Basic Education (TABE) which measures Reading, English and Math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

- 39-5012.00 Hairdressers, Hairstylists and Cosmetologists http://www.onetonline.org/link/summary/39-5012.00 Bright Outlook
- 39-5091.00 Makeup Artists, Theatrical and Performance http://www.onetonline.org/link/summary/39-5091.00
- 39-5092.00 Manicurists and Pedicurists http://onetonline.org/link/summary/39-5092.00
- 39-5094.00 Skin Care Specialists http://www.onetonline.org/help/bright/39-5094.00

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) placement rates for this program are unavailable at this time.

**CIP Code (6 digits) - 12.0402 Barbering**

For additional information on wages, trends and career videos:

http://www.careerinfonet.org/occ_rep.asp?optstatus=0110000000&soccode=395011&id=1&nodeid=2&stfips=12&search=Go

**Note: Need help preparing for your job search? Login to Daytona State’s Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.**

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COS0013L</td>
<td>Barbering I Lab</td>
<td>225</td>
</tr>
<tr>
<td>COS0512L</td>
<td>Barbering II Lab</td>
<td>225</td>
</tr>
<tr>
<td>COS0561L</td>
<td>Barbering III Lab</td>
<td>225</td>
</tr>
<tr>
<td>COS0571L</td>
<td>Barbering IV Lab</td>
<td>225</td>
</tr>
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</table>

**Specializations**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>COS0562L</td>
<td>Barbering Lab Bridge: Shaves/Beards/Mustaches</td>
<td>225</td>
</tr>
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</table>

**Sample Program of Study**

1st Semester

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<td>Barbering II Lab</td>
<td>225</td>
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2nd Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>COS0561L</td>
<td>Barbering III Lab</td>
<td>225</td>
</tr>
<tr>
<td>COS0571L</td>
<td>Barbering IV Lab</td>
<td>225</td>
</tr>
</tbody>
</table>

**TOTAL VOC. HRS.**

30.00

**TOTAL CONTACT HRS.**

900.00
Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Building Trades and Construction Design Technology, Vocational Certificate

Program Information

Vocational Certificate - Code 120900 - Catalog 2021/2022

Frank Snyder, Director, 386-506-4171, Frank.Snyder@Daytonastate.edu
Michael Staff, Faculty Instructor, 386-506-4205, Michael.Staff@Daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The Building Trades and Construction Design Technology program provides students with the knowledge and skills necessary to be successful in the construction industry. The program embraces diversity and uses innovative teaching and learning practices to engage students and the community in preparing the workforce of the future.

Description:
The purpose of this program is to provide the student with basic construction skills including but not limited to applying construction techniques, reading blueprints and specifications and developing trade skills in carpentry, masonry, electricity, plumbing and air conditioning. The student will have the opportunity to earn industry credentials from the National Center for Construction Education and Research (NCCER).

The program is 2 semesters and 900 clock hours. Program completers are prepared for entry-level employment in a variety of construction related fields.

Outcomes:
Graduates of the program will be able to:

1. Demonstrate an understanding of the construction industry and related occupations including but not limited to OSHA safety practices, selection and use of basic hand and power tools, and understanding of construction related documents.
2. Apply rough and finish carpentry, masonry, electrical, plumbing and air conditioning skills.
3. Develop employability and entrepreneurship skills.
4. Demonstrate the ability to plan and implement projects within the construction field.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $2,467
Access Fee: $34.80 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $336.20
Textbook Estimate: $250.00

*In-state tuition only; out-of-state will be higher.

Additional Admission Requirements

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:
1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:
Program Length: The typical length of this program is 2 semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 33%.

CIP Code (6 digit): 46.0415

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Contact Hours</th>
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</thead>
<tbody>
<tr>
<td>BCV0080L</td>
<td>Building Construction Assistant I Lab</td>
<td>375</td>
</tr>
<tr>
<td>BCV0084L</td>
<td>Building Construction Assistant II Lab</td>
<td>75</td>
</tr>
<tr>
<td>BCV0081L</td>
<td>Carpentry and Masonry Technician Lab</td>
<td>150</td>
</tr>
<tr>
<td>BCV0082L</td>
<td>Electrical and Plumbing Technician Lab</td>
<td>150</td>
</tr>
<tr>
<td>BCV0942C</td>
<td>Building Construction Capstone</td>
<td>150</td>
</tr>
</tbody>
</table>

Sample Program of Study

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Name</th>
<th>Contact Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>BCV0080L</td>
<td>Building Construction Assistant I Lab</td>
<td>375</td>
</tr>
<tr>
<td></td>
<td>BCV0084L</td>
<td>Building Construction Assistant II Lab</td>
<td>75</td>
</tr>
<tr>
<td>2nd</td>
<td>BCV0081L</td>
<td>Carpentry and Masonry Technician Lab</td>
<td>150</td>
</tr>
<tr>
<td></td>
<td>BCV0082L</td>
<td>Electrical and Plumbing Technician Lab</td>
<td>150</td>
</tr>
<tr>
<td></td>
<td>BCV0942C</td>
<td>Building Construction Capstone</td>
<td>150</td>
</tr>
</tbody>
</table>

TOTAL VOC. HRS. 30.00
TOTAL CONTACT HRS. 900.00
CNC Machining, Vocational Certificate

Program Information
Vocational Certificate - Code 121400 - Catalog 2021/2022
Frank Snyder, Director, 386-506-4171, Frank.Snyder@daytonastate.edu
David Castello, Assistant Chair, 386-506-4172, David.Castello@Daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the CNC Machining program is to provide the knowledge, practice and skill development necessary to become a successful machinist. The program provides access to the vocational student with the latest technological equipment and methods. The program embraces diversity, equal access, and equal opportunity for training in the local, state manufacturing market.

Description:
The program provides students with the knowledge and skills necessary to be employed in the manufacturing industry. The instruction covers lathe and mill operations, proper care and use of measuring tools, CNC programming and operations, CAD/CAM programming, and manufacturing skills related to industry standards.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate the ability to follow safety rules and regulations to machining standards.
2. Utilize appropriate machine tooling, equipment, materials and electrical products found in the industry.
3. Demonstrate proficiency in all aspects of the industry including but not limited to theory, application, and troubleshooting.
4. Demonstrate the steps needed to successfully complete projects.
5. Demonstrate the skills needed in the commercial and industrial markets.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $1,644.80
Access Fee: $23.20 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $373
Textbook Estimate: $200

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements
Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:
1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:
51-4041.00
Machinists http://www.onetonline.org/link/summary/51-4041.00
51-4011 – Computer-Controlled Machine Tool Operators, Metal and Plastic https://www.onetonline.org/link/summary/51-4011.00
51-4012 – Computer Numerically Controlled Machine Tool Programmers, Metal and Plastic https://www.onetonline.org/link/summary/51-4012.00

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information
Program (FETPIP) placement rate (2018-19) for this field is 63%.

CIP Code (6 digit) 48.0503

For additional information on wages, trends and career videos:

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
PMT0202C Introduction to Machining and Lab 150
PMT0251C CNC Mill and Lab 150
PMT0260C CAD/CAM Programming and Lab 150
PMT0720C CNC Lathe and Lab 150

Sample Program of Study
1st Semester (Term A)
PMT0202C Introduction to Machining and Lab 150

1st Semester (Term B)
PMT0251C CNC Mill and Lab 150

2nd Semester (Term A)
PMT0720C CNC Lathe and Lab 150

2nd Semester (Term B)
PMT0260C CAD/CAM Programming and Lab 150

TOTAL VOC. HRS. 20.00
TOTAL CONTACT HRS. 600.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Correctional Officer Recruit Training (Limited Access Program), Vocational Certificate

Program Information
Vocational Certificate - Code 105000 - Catalog 2021/2022
Sarah Carter, Senior Staff Assistant, 386-506-4202, Sarah.Carter@daytonastate.edu
Patricia Lane, Senior Staff Assistant, 386-506-4129, Patricia.Lane@daytonastate.edu
Evan Doyle, Assistant Chair, 386-506-4113, Evan.Doyle@daytonastate.edu
Jessica Paugh, Director, 386-506-4201, Jessica.Paugh@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Basic Correctional Officer Recruit Program is to provide quality job training for students in this discipline, emphasizing student success, embracing excellence and diversity, and fostering innovation to enhance teaching and learning.

Description:
The program is designed for the student who intends to become a correctional officer. Students learn the tasks, duties and responsibilities of a correctional officer. Florida statute requires this certificate of completion for certification as a correctional officer. Job title: Correctional Officer.

This program is certified by the Criminal Justice Standards and Training Commission, Florida Department of Law Enforcement.

Graduates of the program are eligible to take the State Officer Certification Examination for Correctional Certification/Employment.

Outcomes:
Graduates of the program will be able to:
1. Exhibit effective communication within the field of Corrections in the State of Florida.
2. Demonstrate professional behaviors consistent with the expectations for the field of Corrections in the State of Florida.
3. Demonstrate safe practices within the field of Corrections in the State of Florida.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Tuition and Fees*</td>
<td>$1,151</td>
</tr>
<tr>
<td>Access Fee</td>
<td>$16.24 ($1.16 per credit)</td>
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<tr>
<td>Assessment Fee: (First Semester Only)</td>
<td>$34</td>
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<tr>
<td>Lab Fees</td>
<td>$292</td>
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<tr>
<td>FDLE BAT Exam</td>
<td>$40</td>
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<tr>
<td>Physical Exam</td>
<td>$150 to $250</td>
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<tr>
<td>Textbooks/Equipment/Uniforms:</td>
<td>$500</td>
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<tr>
<td>Graduation Fee</td>
<td>$10</td>
</tr>
<tr>
<td>State Exam</td>
<td>$100</td>
</tr>
</tbody>
</table>

*In-state tuition only: out-of-state tuition will be higher.

Additional Admission Requirements

- Complete a Criminal Justice Training Center Application for continuing enrollment.
- Completion of Florida Department of Law Enforcement Basic Abilities Test (FDLEBAT) and score a minimum of 70%.
- Must attend the Criminal Justice Training Center Orientation.
- Satisfactory results of a Florida Department of Law Enforcement and FBI background check.
- Must be able to meet minimum standards for certification as a correctional officer as set forth in Florida Statute 943.
- Be at least 18 years of age prior to graduation of program.
- Be a citizen of the United States.
- High School Diploma or GED.
- Not have been convicted of any felony, or of a misdemeanor involving perjury or false statement.
- Any person who after July 1, 1981, pleads guilty or nolo-contendere to, or is found guilty of a felony or of a misdemeanor involving perjury or false statement shall not be eligible for employment or appointment as an officer, notwithstanding suspension of sentence or withholding of adjudication.
- Never have received a dishonorable discharge from any of the Armed Forces of the United States.
- Be of good moral character.
- Currently possess a valid driver's license.
- Must be able to pass a physical examination by a licensed physician to include an EKG and drug screen.
- Students will be held accountable for the policy and procedures of the Criminal Justice Training Center Program as outlined in the CJTC student policy/rule book, as well as the college student handbook.
- Students will be required to wear uniforms.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/33-3012.00.

Program Length: The typical length of this program is 2 semesters for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 100%.

CIP Code (6 digit) - 43.0102

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>CJK0300</td>
<td>Introduction to Corrections</td>
<td>32.1</td>
</tr>
<tr>
<td>CJK0305</td>
<td>CJSTC Communications</td>
<td>39.9</td>
</tr>
<tr>
<td>CJK0310</td>
<td>Officer Safety</td>
<td>12</td>
</tr>
<tr>
<td>CJK0315</td>
<td>Facility and Equipment</td>
<td>12</td>
</tr>
<tr>
<td>CJK0320</td>
<td>Intake and Release</td>
<td>18</td>
</tr>
<tr>
<td>CJK0325</td>
<td>Supervising in a Correctional Facility</td>
<td>39.9</td>
</tr>
<tr>
<td>CJK0330</td>
<td>Supervising Special Populations</td>
<td>20.1</td>
</tr>
<tr>
<td>CJK0335</td>
<td>Responding to Incidents and Emergencies</td>
<td>15.9</td>
</tr>
<tr>
<td>CJK0340</td>
<td>Officer Wellness and Physical Abilities</td>
<td>30</td>
</tr>
<tr>
<td>CJK0051</td>
<td>Criminal Justice Defensive Tactics</td>
<td>80.1</td>
</tr>
<tr>
<td>CJK0040</td>
<td>CMS Criminal Justice Firearms</td>
<td>80.1</td>
</tr>
<tr>
<td>CJK0031</td>
<td>CMS First Aid for Criminal Justice Officers</td>
<td>39.9</td>
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Sample Program of Study

<table>
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<td>CJK0320</td>
<td>Intake and Release</td>
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</table>
Supervising in a Correctional Facility 39.9
Supervising Special Populations 20.1
Responding to Incidents and Emergencies 15.9
Officer Wellness and Physical Abilities 30
Criminal Justice Defensive Tactics 80.1
CMS Criminal Justice Firearms 80.1
CMS First Aid for Criminal Justice Officers 39.9
TOTAL VOC. CRS. 14.00
TOTAL CONTACT HRS. 420.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Cosmetology, Vocational Certificate

Program Information

Vocational Certificate - Code 108400 - Catalog 2021/2022
Dee Gay, Chair, Daytona Campus, 386-506-4452, Dee.Gay@daytonastate.edu
Krissy Blackwelder, Deltona Campus, 386-789-7346, Krissy.Blackwelder@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Cosmetology program is to prepare students for a career in the field of hair, skin and nails through the fundamental concepts and techniques. We encourage our students to develop their creative potential to be successful in their chosen field.

Description:
The program provides the student with the technical knowledge and skills necessary for entry-level employment in the cosmetology field. The curriculum incorporates the industry’s most advanced training and educational systems. Students learn state of the art techniques for cutting, styling, creative hair coloring, skin care treatment and much more. Specialized classroom activities include intensive studies of cosmetology law, ethics, cosmetic chemistry, hair styling, manicure/pedicure, salon management and other information related to the occupation. Skill and technical knowledge are acquired through planned, supervised lab activities. Students use hair mannequins to perform initial exercises and perform cosmetic services upon clients in the college salon.

Outcomes:
Graduates of the program will be able to:
1. Perform all competencies in hair as required by the Florida State Board of Cosmetology.
2. Perform all competencies in skin as required by the Florida State Board of Cosmetology.
3. Perform all competencies in nails as required by the Florida State Board of Cosmetology.
4. Demonstrate in a classroom setting, the theory and skill-based training for safe and efficient work practices based on OSHA and the Department of Business and Professional Regulations.
5. Apply critical thinking skills to solve problems that may arise in the cosmetology industry.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $3,290
Access Fee: $46.40 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $949.93
Textbook Estimate (new): $275

Students may purchase other supplies ranging in price from $350 to $450 depending on brand selection and items purchased.

*In-state tuition only: out-of-state tuition will be higher.

Additional Admission Requirements

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:
1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.

2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.

3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on the any career, job, or salary potential can be found at [http://www.onetonline.org](http://www.onetonline.org). For additional career information, please see:

39-5012.00 Hairdressers, Hairstylists, and Cosmetologists [http://www.onetonline.org/link/summary/39-5012.00 Bright Outlook](http://www.onetonline.org/link/summary/39-5012.00)

39-5091.00 Makeup Artists, Theatrical and Performance [http://www.onetonline.org/link/summary/39-5091.00](http://www.onetonline.org/link/summary/39-5091.00)

39-5092.00 Manicurists and Pedicurists [http://www.onetonline.org/link/summary/39-5092.00](http://www.onetonline.org/link/summary/39-5092.00)

39-5094.00 Skin Care Specialists [http://www.onetonline.org/link/summary/39-5094.00](http://www.onetonline.org/link/summary/39-5094.00)

**Program Length:** The typical length of this program is one (1) year/three (3) semesters (40 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 62%.

**CIP Code (6 digit):** 12.0401 Cosmetology/Cosmetologist, General

For additional information on wages, trends and career videos:

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Sample Program of Study**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Semester</td>
<td>COS0080L</td>
<td>Cosmetology I Lab</td>
<td>240</td>
</tr>
<tr>
<td></td>
<td>COS0081L</td>
<td>Cosmetology II Lab</td>
<td>240</td>
</tr>
<tr>
<td>2nd Semester</td>
<td>COS0082L</td>
<td>Cosmetology III Lab</td>
<td>240</td>
</tr>
<tr>
<td></td>
<td>COS0083L</td>
<td>Cosmetology IV Lab</td>
<td>240</td>
</tr>
<tr>
<td>3rd Semester</td>
<td>COS0084L</td>
<td>Cosmetology V Lab</td>
<td>240</td>
</tr>
</tbody>
</table>

**TOTAL VOC. HRS.** 40.00
**TOTAL CONTACT HRS.** 1200.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

**Dental Assisting (Limited Access Program), Vocational Certificate**

**Program Information**

Vocational Certificate - Code 104800 - Catalog 2021/2022

Leslie Fehl, Assistant Chair, 386-506-3758, Leslie.Fehl@daytonastate.edu
Pamela Ridilla, Chairperson, 386-785-2093, Pamela.Ridilla@daytonastate.edu

**Program Mission, Description, and Outcomes**

**Mission:**

The mission of the Dental Assisting Program is the development of professional, ethical, and competent members of the oral health team who provide quality, patient-centered care to diverse population groups in a variety of health care settings. The Dental Assisting Program is committed to excellence in teaching and learning, emphasizing student success.

**Description:**

This program teaches students to pass and receive dental instruments; obtain and analyze dental radiographic images; provide oral health care instructions; mix various dental materials; maintain patient records and order supplies; manage recare maintenance systems; prepare instruments for sterilization; and acquire knowledge of infection control practices. Dental assistants are professional members of the dental health team who can perform minor laboratory and basic business office procedures. Upon completion of the program, students earn the Expanded Functions Dental Assistant (E.F.D.A.) credential required by the state of Florida and are eligible...
to take the Dental Assisting National Board examination to obtain certification as a Certified Dental Assistant (CDA).

Program Accreditation: The Dental Assisting Program is accredited by the Commission on Dental Accreditation and has been granted the accreditation status of "approval without reporting requirements". The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission’s web address is http://www.ada.org/en/coda.

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:
Graduates of the program will be able to:
1. Apply the principles of four-handed dentistry during collection of diagnostic data and chairside procedures.
2. Perform a variety of clinical supportive treatments.
3. Demonstrate basic business office procedures.
4. Obtain and analyze diagnostically acceptable digital radiographic images on a variety of patients while executing radiation safety measures.
5. Manage asepsis utilizing infection and hazard control protocols consistent with published professional guidelines.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $4,167
Access Fee: $54.52 ($1.16 per credit)
Assessment Fee: $34
Lab Fees (including liability insurance): $318 - $368
Textbook Estimate: $980
Uniforms and Lab Supplies: $550
American Dental Assistants Association Student Membership: $45
Class Pin and Composite Picture: $70
Dental Assisting National Board Examination: $450
Health Screening and Immunizations (depends on applicant's health care provider): $275
Basic Life Support Certification: $50
Florida Department of Law Enforcement/Federal Bureau of Investigation Background Check: $90

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements
- This is a Limited Access Program. Continuing enrollment approval will be required to enroll in the program specific courses based on a selection process.
- Admission into the program will be contingent on the satisfactory completion of both a drug screen and background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI). This must be completed prior to the first day of program specific courses (Summer Semester Term B).
- Applicants must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- Score on the placement test for vocational certification programs (TABE) indicating reading, language, and math skills at a 11th grade level or higher. Applicants who started high school in the 9th grade in 2003 or after at a Florida Public high school AND graduated from a Florida Public high school with a standard high school diploma are exempt from any placement testing. Active duty military applicants are also exempt from any placement testing. Those applicants who have successfully completed college level English and/or Math may be exempt as well. All other applicants will be required to take the TABE test. Contact an Academic Advisor for assistance.
- Recommend taking a course in basic computer skills, medical terminology, as well as general biology or anatomy and physiology before entering the program (if these courses were not taken previously in high school).
- Completion of health screening to include: recent physical examination; verification of immunization against tetanus-diphtheria, measles, mumps, rubella, and Hepatitis B; and negative PPD test (or chest x-ray if indicated) for tuberculosis is required prior to the start of Fall semester courses.
- Basic Life Support (BLS) certification for the Health Care Provider to include adults, infant, children, and automatic external defibrillator (AED); through the
American Heart Association or the American Red Cross is required prior to the start of Fall semester courses.

- Students will be held accountable for the policy and procedures of the Dental Assisting Program as outlined in the Dental Assisting Student Policy Handbook as well as the College Student Handbook.
- OST1330 Business English may be used to satisfy the prerequisite requirement for SPC2608 Oral Communications/Research/Presentation Skills in this program.

**Additional Completion Requirements**

- Submit completed School of Dental Science application for continuing enrollment to the Academic Advisor in the College of Health and Public Services. Applications are accepted anytime during the year.
- Completion of a minimum of eight (8) observation hours of a dental assistant in a general dentistry facility is required before submitting an application for continuing enrollment.
- Student selection for continuing enrollment is based on specific admission criteria and a points system. Selection is made once a year. The Program starts annually in July.
- Cumulative grade point average of 2.0 or better to apply for continuing enrollment.
- Applicants with higher cumulative GPAs and successful completion of all corequisite courses will be considered more favorably for continuing enrollment.
- Program general education and dental assisting courses must be completed with a grade of "C" or better.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/31-9091.00.

Program Length: The length of this program is four (4) semesters (42 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 100%.

CIP Code (6 digit) - 51.0601

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Sample Program of Study**

**Summer Semester (Term B - Six Weeks)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>DES0002</td>
<td>Dental Anatomy and Physiology</td>
<td>30</td>
</tr>
<tr>
<td>DEA0000</td>
<td>Introduction to Dental Assisting</td>
<td>30</td>
</tr>
<tr>
<td>SLS1122</td>
<td>Managing Your Success</td>
<td>3</td>
</tr>
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**Fall Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>ENC1101</td>
<td>Introduction to Composition OR</td>
<td>3</td>
</tr>
<tr>
<td>OST1330</td>
<td>Business English</td>
<td>3</td>
</tr>
<tr>
<td>PSY1012</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>DEA0020C</td>
<td>Chairside Assisting I and Lab</td>
<td>105</td>
</tr>
<tr>
<td>DES0103C</td>
<td>Dental Materials and Laboratory</td>
<td>90</td>
</tr>
<tr>
<td>DES0205C</td>
<td>Dental Radiology and Lab</td>
<td>90</td>
</tr>
<tr>
<td>DES0501</td>
<td>Practice Management</td>
<td>30</td>
</tr>
<tr>
<td>DES0844</td>
<td>Preventive Dentistry and Nutrition</td>
<td>30</td>
</tr>
</tbody>
</table>

ENC1101: Prior to enrollment in college-level English, some students may be advised to complete college preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

SPC2608: OST1330 may be used to satisfy the prerequisite requirement for SPC2608 in this program.

**Program Specific Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC1101</td>
<td>Introduction to Composition OR</td>
<td>3</td>
</tr>
<tr>
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<td>General Psychology</td>
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<tr>
<td>DEA0020C</td>
<td>Chairside Assisting I and Lab</td>
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</tr>
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<td>DES0103C</td>
<td>Dental Materials and Laboratory</td>
<td>90</td>
</tr>
<tr>
<td>DES0205C</td>
<td>Dental Radiology and Lab</td>
<td>90</td>
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</tbody>
</table>

ENC1101: Prior to enrollment in college-level English, some students may be advised to complete college
preparatory/developmental course work. See an Academic Advisor to determine developmental course requirements.

Spring Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>SPC2608</td>
<td>Oral Communications/Research/Presentation Skills</td>
<td>3</td>
</tr>
<tr>
<td>DEA0130</td>
<td>Biomedical Science</td>
<td>60</td>
</tr>
<tr>
<td>DEA0801</td>
<td>Chairside Assisting II and Lab</td>
<td>10</td>
</tr>
<tr>
<td>DEA0850</td>
<td>Externship I</td>
<td>24</td>
</tr>
<tr>
<td>DES0501</td>
<td>Practice Management</td>
<td>30</td>
</tr>
<tr>
<td>DES0844</td>
<td>Preventive Dentistry and Nutrition</td>
<td>30</td>
</tr>
</tbody>
</table>

SPC2608: OST1330 may be used to satisfy the prerequisite requirement for SPC2608 in this program.

Summer Semester (Term A - Six Weeks)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>DEA0851L</td>
<td>Externship II</td>
<td>240</td>
</tr>
</tbody>
</table>

TOTAL SEM. HRS. 12.00
TOTAL VOC. HRS. 35.00
TOTAL CONTACT HRS. 1230.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Early Childhood Education, Vocational Certificate

Program Information

Vocational Certificate - Code 121500 - Catalog 2021/2022

Dr. Catherine Twyman, Assistant Chair, 386-506-3113, Catherine.Twyman@Daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@Daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
We strive to improve the quality of care and education for young children through extensive classroom and on-the-job training.

Description:
The Early Childhood Education, vocational certificate program is designed to prepare graduates for employment as a volunteer prekindergarten (VPK) instructor during the school year. During the program's four courses students will study suitable guidance techniques, developmentally appropriate strategies and activities for young children ages infant to school-age, basic principles of child development, and professional and ethical practices pertaining to early childhood education. Students will also receive training pertaining to the VPK Standards, will learn how to administer the VPK Assessment and will be trained in the area of Instructional Implications based on the VPK assessment data. Students will have the opportunity to engage in hands-on activities to use with young children at a childcare center.

This program meets the Florida Department of Child and Families (DCF) training requirements for child care personnel/ preschool teachers. Students who complete the entire program and meet all requirements as outlined in the Requirement Checklist for Students can be awarded the Early Childhood Professional Certificate (ECPC). The ECPC is a preschool specialization issued by the Florida Department of Education (FDOE) and approved by the DCF as meeting the Staff Credential requirement. Per Section 402.305(3), F.S. licensed child care facilities must have one credentialed staff member for every 20 children. The ECPC is also one of the acceptable minimum credentials for employment as a VPK instructor. Additional requirements and information can be found at http://www.floridaearlylearning.com/voluntary_pre_k.aspx. Additionally, the ECPC is aligned with the National Child Development Associate (CDA). Students who earn the ECPC may earn the National CDA, if they choose to by completing additional requirements and fee payment (http://www.cdacouncil.org).

GRADUATES:
Graduates are prepared to work as head teachers of preschool classes, or assistants/paraprofessionals in the public school system. You will learn to make lesson plans, supervise children and be responsible for a class. Graduates are awarded certificates from Daytona State College. Upon completion of the program, graduates can apply their credits (9 semester hours) toward an associate of science degree in Early Childhood Education.

Outcomes:

Graduates of the program will be able to:
1. Successfully plan and implement lessons with targeted populations of children, using developmentally appropriate curriculum techniques and materials.
2. Demonstrate appropriate guidance techniques when dealing with targeted populations of children.
3. Demonstrate knowledge and principles of child development.
4. Demonstrate knowledge of professional and ethical practices pertaining to early childhood education.

Financial Aid
Financial aid eligibility for this program is pending.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $1,644.80
Access Fee: $23.20 ($1.16 per credit)
Assessment Fee: $34
DCF 45-hour Training Testing: $120

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements
1. Potential students must be 17 years of age or older.
2. High school diploma, certificate, or GED equivalency is required for admission into the program.
3. High school transcripts required. GED grades report required when applicable.

Additional Completion Requirements
• Before beginning the second semester, students must pass all competency exams in the DCF 45-hour training. Florida Administrative Code 65C-22.003(2)(a) and 65C-22.008(4)(c) requires “successful completion of the 40 hour training as evidenced by passage of competency based examinations with a score of seventy (70) or better.” Students who pass the exams will be able to download official certificates and a transcript from the DCF web site http://www.myflfamilies.com/service-programs/childcare/competency-exams. Arrangements for student testing and teacher proctoring will be coordinated through the local Training Coordinating Agency. Therefore, it is mandatory for students to take the required exams at the appointed time and place, arranged by the classroom instructor and the training coordinating agency.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

39-9011.00 Childcare Workers
https://www.onetonline.org/link/summary/39-9011.00

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) placement rate (2018-19) for this field is 90%.

CIP Code (6 digit) - 19.0709 Child Care Provider/Assistant.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
HEV0870 Child Care Worker 1 150
HEV0871 Child Care Worker 2 150
HEV0872 Teacher Aide (Preschool) 150
HEV0873 Preschool Teacher 150

Note: The DCF 45-hour Introductory Child Care Training coursework is embedded in course HEV0870. The department will monitor passage of the DCF competency exams in courses HEV0870 and HEV0871. Students must pass all training competency exams before the start of the second semester.

Sample Program of Study
1st Semester
HEV0870 Child Care Worker 1 150
HEV0871 Child Care Worker 2 150

Note: The DCF 45-hour Introductory Child Care Training coursework is embedded in course HEV0870. The department will monitor passage of the DCF competency exams in courses HEV0870 and HEV0871. Students must pass all training competency exams before the start of the second semester.

2nd Semester
HEV0872 Teacher Aide (Preschool) 150
HEV0873 Preschool Teacher 150
TOTAL VOC. HRS. 20.00
TOTAL CONTACT HRS. 600.00
Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Fire Fighter (Limited Access Program), Vocational Certificate

Program Information

Vocational Certificate - Code 121700 - Catalog 2021/2022

Teresa Campbell, Senior Staff Assistant, 386-506-4203, Teresa.Campbell@daytonastate.edu
David McCallister, Assistant Chair, 386-506-4177, David.Mccallister@daytonastate.edu
Jessica Paugh, Director, 386-506-4201, Jessica.Paugh@daytonastate.edu

Program Mission, Description, and Outcomes

Program Mission:
The mission of the Fire Fighter program is to provide quality job training for students in this discipline, emphasizing student success, embracing excellence and diversity, and fostering innovation to enhance teaching and learning.

Description:
This program prepares students with the fundamental knowledge and skills necessary to safely and dependably perform fire-rescue duties during emergency and non-emergency response situations. Students learn the tasks, duties, and responsibilities of a firefighter in accordance with NFPA Standard 1001, Florida Administrative Code 69A-37, and Florida State Statute 633. This program is a contiguous program, in which Firefighter I and Firefighter II are offered in a series. Students desiring to obtain a State of Florida Certificate of Compliance (Firefighter II) must successfully complete the entire series (492 contiguous hours). They may then participate in the written and practical examinations administered by the state. This certification is required for employment as a firefighter. Job titles: Volunteer Firefighter, Career Firefighter.

The Fire Fighter vocational certificate program is certified through the Florida State Fire College.

Outcomes:
Graduates of the program will be able to:
1. Exhibit effective communication within the fire fighting field.
2. Demonstrate professional behaviors consistent with the expectations for an entry level fire fighter.
3. Demonstrate safe practices within the fire fighting profession.

Financial Aid

The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs

Program Tuition and Fees*: $1,349
Access Fee: $19.02 ($1.16 per credit)
Assessment Fee: $34
Lab Fees:
FFP0030 - $303.50 (includes liability insurance);
FFP0031 - $275
Fire in the Field DVD: $75
Uniforms, Books and Supplies: $300
Personal Protective Equipment/Bunker Gear Rental: $800
Physical Examination: $120
State Application/Fingerprint Fee: $90
DSC Graduation Fee: $10

*In-state tuition listed; out-of-state tuition will be higher.

Additional Admission Requirements

- Complete the Fire Fighter program application.
- Complete a physical examination.
- Complete a state-mandated criminal background check.
- Be 18 years of age.
- Have a standard high school diploma or a GED.
- Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve a 10th grade level or higher in each subject.
- Cannot currently be on probation.
- Have not been convicted of a misdemeanor related to the certification or to perjury or false statement, or of a felony, or of a crime punishable by imprisonment of one year or more.
- Cannot have a dishonorable discharge from any branch of the US Armed Forces.
- Attending the mandatory Fire Fighter program Orientation.
- Order classroom uniforms, rent firefighter bunker gear, purchase textbooks and classroom supplies/materials.
• Follow the rules and regulations outlined in the program's Student Handbook, as well as those of the Daytona State College Student Handbook.
• Must not have used tobacco products (cigarettes, snuff, chewing tobacco, etc.) for one year prior to applying for the program.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/find/quick?s=33-2011.

Program Length: The typical length of this program is one (1) semester (15 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 56%.

CIP Code (6 digit) - 43.0203

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Firefighter I</td>
<td>191</td>
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<tr>
<td>FFP0031</td>
<td>Firefighter II</td>
<td>301</td>
</tr>
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</table>

Sample Program of Study

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>FFP0030</td>
<td>Firefighter I</td>
<td>191</td>
</tr>
<tr>
<td>FFP0031</td>
<td>Firefighter II</td>
<td>301</td>
</tr>
</tbody>
</table>

TOTAL VOC HRS. | 16.40

TOTAL CONTACT HRS. | 492.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Heating, Ventilation, Air Conditioning/Refrigeration Mechanic, Vocational Certificate

Program Information
Vocational Certificate - Code 121300 - Catalog 2021/2022
Steve Castaldi, Assistant Chair, 386-506-4174, Steve.Castaldi@Daytonastate.edu
Frank Snyder, Director, 386-506-4171, Frank.Snyder@Daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R) Mechanic program is to provide the knowledge, practice and skill development necessary for a successful career in the air conditioning, refrigeration and heating industry. The program provides access to the vocational student with the latest technological equipment and methods. The program embraces diversity, equal access, and equal opportunity for training in the local, state HVAC market.

Description:
The program provides a solid foundation in the principles of air conditioning and refrigeration. Instruction is given by classroom demonstrations and laboratory experiments in refrigeration fundamentals; electricity and controls; and installing, operating, servicing and repairing air conditioning and refrigeration equipment. Students work on commercial refrigeration and air conditioning equipment, including heat pumps, ice machines, oil and gas systems. Students will design, construct, and evaluate refrigeration systems. State of the art, modern equipment with all of the commonly used refrigerants is available for students to gain "hands-on" experience. Students also receive related training in shop management and customer relations.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate the ability to safely follow rules and regulations to industry standards.
2. Use appropriate tools, equipment, material and electrical products found in the industry.
3. Demonstrate knowledge in all aspects of the industry including but not limited to theory, application, and troubleshooting.
4. Demonstrate the skills needed in the residential markets.
5. Demonstrate the process required to install and maintain a residential HVAC/R project.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>Program Tuition and Fees*</td>
<td>$2,056</td>
</tr>
<tr>
<td>Access Fee</td>
<td>$29 ($1.16 per credit)</td>
</tr>
<tr>
<td>Assessment Fee</td>
<td>$34</td>
</tr>
<tr>
<td>Lab Fees</td>
<td>$352</td>
</tr>
<tr>
<td>Textbook Estimate</td>
<td>$750</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

• Must be able to lift 50 lbs.
• Must be able to climb a 12-foot ladder.

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:
1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

49-9021.00 Heating, Air Conditioning, and Refrigeration Mechanics and Installers http://www.onetonline.org/link/summary/49-9021.00 Bright Outlook
49-9021.01 Heating and Air Conditioning Mechanics and Installers http://www.onetonline.org/help/bright/49-9021.01 Green
49-9021.02 Refrigeration Mechanics and Installers http://www.onetonline.org/help/bright/49-9021.02

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 76%.

CIP Code (6 digit) - 15.0501 Heating, Air Conditioning and Refrigeration Technology/Technician (ACH/ACR/A CHR/HRAC/HVAC/AC Technology)

Students who complete certain combinations of courses within this program may qualify for one of the following jobs:
• Heating, A/C and Refrigeration Helper;
• Heating, A/C and Refrigeration Mechanic Assistant;
• Heating, A/C and Refrigeration Mechanic

*Note: Most employers may require: Criminal Background Checks - Clean Driving Record - Compliance with Drug Free Work Place Testing

For additional information on wages, trends and career videos:
http://www.careerinfonet.org/occ_rep.asp?optstatus=01100000&soccode=499021&id=1&nodeid=2&stfips=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

This program is eligible for federal financial aid and state bright futures.

Program Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACR0001C</td>
<td>Physical Principles I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0002C</td>
<td>Physical Principles II and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0100C</td>
<td>Basic Electricity I and Lab</td>
<td>90</td>
</tr>
</tbody>
</table>
ACR0102C  Basic Electricity II and Lab  90
ACR0150C  A/C Motors and Controls and Lab  100
ACR0205C  Refrigerants I and Lab  90
ACR0741C  Commercial Refrigeration I and Lab  90
ACR0850C  Air Conditioning Wiring and Lab  110

Sample Program of Study

1st Semester
ACR0100C  Basic Electricity I and Lab  90
ACR0001C  Physical Principles I and Lab  90
ACR0102C  Basic Electricity II and Lab  90
ACR0002C  Physical Principles II and Lab  90

2nd Semester
ACR0150C  A/C Motors and Controls and Lab  100
ACR0741C  Commercial Refrigeration I and Lab  90
ACR0205C  Refrigerants I and Lab  90
ACR0850C  Air Conditioning Wiring and Lab  110

TOTAL VOC. HRS.  25.00
TOTAL CONTACT HRS.  750.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Heating, Ventilation, Air Conditioning/Refrigeration Technology, Vocational Certificate

Program Information

Vocational Certificate - Code 101101 - Catalog 2021/2022
Steve Castaldi, Assistant Chair, 386-506-4174, Steve.Castaldi@Daytonastate.edu
Frank Snyder, Director, 386-506-4171, Frank.Snyder@Daytonastate.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@Daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the Air Conditioning, Refrigeration and Heating Technician program is to provide the knowledge, practice and skill development necessary for a successful career in the air conditioning, refrigeration and heating industry. The program provides access to the vocational student with the latest technological equipment and methods. The program embraces diversity, equal access, and equal opportunity for training in the local, state HVAC market.

Description:
The program provides a solid foundation in the principles of air conditioning and refrigeration. Instruction is given by classroom demonstrations and laboratory experiments in refrigeration fundamentals; electricity and controls; and installing, operating, servicing and repairing air conditioning and refrigeration equipment. Students work on commercial refrigeration and air conditioning equipment, including heat pumps, ice machines, oil and gas systems. Students will design, construct, and evaluate refrigeration systems. State of the art, modern equipment with all of the commonly used refrigerants is available for students to gain "hands-on" experience. Students also receive related training in shop management and customer relations. All graduates have numerous opportunities for employment with local contractors.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate the ability to direct safety rules and regulations to industry standards.
2. Use advance tools, equipment, material and electrical products found in the industry.
3. Demonstrate proficiency in all aspects of the industry including but not limited to theory, application, and troubleshooting.
4. Demonstrate the skills needed in the residential and commercial markets.
5. Demonstrate the process required to install, maintain and service a residential or commercial HVAC project.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $3,700
Access Fee: $52.20 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $771.50
Textbook Estimate: $750

* In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements

- This is the advanced Air Conditioning, Refrigeration and Heating program. Students should complete the Heating, Ventilation, Air Conditioning/Refrigeration Mechanic, Vocational Certificate (121300) (p. 357) program before entering.
- Must be able to lift 50 pounds.
- Must be able to climb a 12-foot ladder.

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:

1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at [http://www.onetonline.org](http://www.onetonline.org). For additional career information, please see:

49-9021.00 Heating, Air Conditioning, and Refrigeration Mechanics and Installers [http://www.onetonline.org/link/summary/49-9021.00 Bright Outlook](http://www.onetonline.org/link/summary/49-9021.00)
49-9021.01 Heating and Air Conditioning Mechanics and Installers [http://www.onetonline.org/help/bright/49-9021.01 Green](http://www.onetonline.org/help/bright/49-9021.01)

CIP Code (6 digit) - 15.0501 Heating, Air Conditioning and Refrigeration Technology/Technician (ACH/ACR/ACHR/HRAC/HVAC/AC Technology)

Job title for this certificate is Heating, A/C and Refrigeration Technician.

*Note: Most employers may require: Criminal Background Checks - Clean Driving Record - Compliance with Drug Free Workplace Testing


Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACR0001C</td>
<td>Physical Principles I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0002C</td>
<td>Physical Principles II and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0061C</td>
<td>Psychrometrics and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0062C</td>
<td>Heat Load Calculations and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0100C</td>
<td>Basic Electricity I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0102C</td>
<td>Basic Electricity II and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0150C</td>
<td>A/C Motors and Controls and Lab</td>
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</tr>
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<td>ACR0205C</td>
<td>Refrigerants I and Lab</td>
<td>90</td>
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<tr>
<td>ACR0506C</td>
<td>Residential Air Conditioning and Refrigeration and Lab</td>
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<tr>
<td>ACR0600C</td>
<td>Fossil Fuel Heating and Lab</td>
<td>75</td>
</tr>
<tr>
<td>ACR0601C</td>
<td>Heat Pumps and Lab</td>
<td>75</td>
</tr>
<tr>
<td>ACR0741C</td>
<td>Commercial Refrigeration I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0742C</td>
<td>Commercial Refrigeration II and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0815C</td>
<td>Advanced Service Practice and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0850C</td>
<td>Air Conditioning Wiring and Lab</td>
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</table>

Sample Program of Study

1st Semester

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
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<td>ACR0001C</td>
<td>Physical Principles I and Lab</td>
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2nd Semester
Program Guides| 361

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<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>ACR0150C</td>
<td>A/C Motors and Controls and Lab</td>
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<tr>
<td>ACR0741C</td>
<td>Commercial Refrigeration I and Lab</td>
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<tr>
<td>ACR0205C</td>
<td>Refrigerants I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0850C</td>
<td>Air Conditioning Wiring and Lab</td>
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</tr>
<tr>
<td>ACR0061C</td>
<td>Psychrometrics and Lab</td>
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</tr>
<tr>
<td>ACR0062C</td>
<td>Heat Load Calculations and Lab</td>
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<td>Residential Air Conditioning and Lab</td>
<td>90</td>
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<td>Commercial Refrigeration II and Lab</td>
<td>90</td>
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<tr>
<td>ACR0601C</td>
<td>Heat Pumps and Lab</td>
<td>75</td>
</tr>
<tr>
<td>ACR0600C</td>
<td>Fossil Fuel Heating and Lab</td>
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</tr>
<tr>
<td>ACR0815C</td>
<td>Advanced Service Practice and Lab</td>
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3rd Semester

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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ACR0741C</td>
<td>Commercial Refrigeration I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0205C</td>
<td>Refrigerants I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0850C</td>
<td>Air Conditioning Wiring and Lab</td>
<td>110</td>
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4th Semester

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<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ACR0742C</td>
<td>Commercial Refrigeration II and Lab</td>
<td>90</td>
</tr>
<tr>
<td>ACR0601C</td>
<td>Heat Pumps and Lab</td>
<td>75</td>
</tr>
<tr>
<td>ACR0600C</td>
<td>Fossil Fuel Heating and Lab</td>
<td>75</td>
</tr>
<tr>
<td>ACR0815C</td>
<td>Advanced Service Practice and Lab</td>
<td>90</td>
</tr>
</tbody>
</table>

TOTAL VOC. HRS. 45.00

TOTAL CONTACT HOURS 1350.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Massage Therapy (Limited Access Program), Vocational Certificate

Program Information

Vocational Certificate - Code 102400 - Catalog 2021/2022

Katherine Jankowski, Assistant Chair, 386-506-3185, Katherine.Jankowski@daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:

Students will develop the skills of massage therapy applications, critical thinking, and communication which will permit them to practice the science of massage in a professional, ethical, and caring manner.

Description:

Massage Therapy is a 750-hour vocational certificate program which provides students with the knowledge and skills of therapeutic massage. The curriculum prepares students to pass the state licensing exam which is required to practice in the state of Florida. Students will be prepared for entry level employment as a massage therapy professional. The course content includes Anatomy and Physiology, History of Massage, Hydrotherapy, Allied Modalities, Theory and Practice of Massage, Florida Statutes, Professional Ethics, Pathology, Professional and Personal Development, Prevention of Medical Errors, and a HIV/AIDS education course. Students must obtain and provide proof of CPR/BLS prior to enrollment.

Outcomes:

Graduates of the program will be able to:

1. Exhibit an understanding of the principles theories of therapeutic massage and demonstrate the proper techniques of massage manipulations including safety, hygiene and health practices.
2. Demonstrate an understanding of human anatomy and physiology, kinesiology and pathology as related to the practice of massage therapy.
3. Explain and appropriately apply allied modalities including the principles theories and use of hydrotherapy.
4. Demonstrate knowledge of basic business practices and ethical standards as outlined in statutes of the Florida Massage Practice Act and the rules of The Board of Massage Therapy (Chapter 480, F.S, Chapter 456 F.S., and Chapter 64B7).
5. Demonstrate the ability to communicate effectively as a medical therapy professional.

Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Tuition and Fees*</td>
<td>$2,056</td>
</tr>
<tr>
<td>Access Fee</td>
<td>$29 ($1.16 per credit)</td>
</tr>
<tr>
<td>Assessment Fee</td>
<td>$34</td>
</tr>
<tr>
<td>Lab Fees</td>
<td>$67.50</td>
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<tr>
<td>Textbook Estimate</td>
<td>$400</td>
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<tr>
<td>Uniforms</td>
<td>$50</td>
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<tr>
<td>Laboratory Supplies</td>
<td>$25</td>
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<tr>
<td>Licensure Fees</td>
<td>$430</td>
</tr>
<tr>
<td>FDLE/FBI Background Screening</td>
<td>$90</td>
</tr>
</tbody>
</table>
Additional Admission Requirements

- Attend mandatory program orientation.
- Admission into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
- Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Applicants that have successfully completed college level English and/or Math may be exempt from placement testing also. All other applicants must take the TABE test and must achieve a 10th grade level in Reading and English and a 9th grade level in Math.

Additional Completion Requirements

- Submit completed application for continuing enrollment to the School of Health Careers.
- Selection for continuing enrollment is made once per year based on the date of the School of Health Careers application. This is based on first come, first served.
- Program specific courses must be completed with a grade 'C' or better.
- Students will be held accountable for the policies and procedures of the Massage Therapy program as outlined in the Massage Therapy student handbook, as well as the College Student handbook.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/31-9011.00.

Program Length: The typical length of this program is two (2) semesters (30 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 75%.

CIP Code (6 digit) - 51.3501

Sample Program of Study

1st Semester - Fall
HSC0005 Healthcare Concepts for the Massage Therapist 90
MSS0156 Anatomy and Physiology for Massage Therapist I 75
MSS0283 Allied Modalities I 51
MSS0215 Statutes/Rules and Ethics 9.9
MSS0274 Pathology Related to Massage Therapy 45
MSS0803 Massage Theory and Clinical Practicum I 37.5
MSS0804 Massage Theory and Practicum II 37.5
MSS0803L Massage Theory and Clinical Practicum I Lab 121.5
MSS0804L Massage Theory and Practicum II Lab 121.5

2nd Semester - Spring
MSS0157 Anatomy and Physiology for Massage Therapist II 75
MSS0601 Professional and Personal Development 15
MSS0215 Statutes/Rules and Ethics 9.9
MSS0803 Massage Theory and Clinical Practicum I 37.5
MSS0804 Massage Theory and Practicum II 37.5
MSS0803L Massage Theory and Clinical Practicum I Lab 121.5
MSS0804L Massage Theory and Practicum II Lab 121.5

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.
MSS0315  Theory and Practice of Hydrotherapy  20.1
TOTAL VOC. HRS.  25.00
TOTAL CONTACT HRS.  750.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Medical Assisting (Limited Access Program), Vocational Certificate

Program Information
Vocational Certificate - Code 102301 - Catalog 2021/2022
Tamara Mottler, Assistant Chair, 386-506-3215, Tamara.Mottler@daytonastate.edu
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
It is the goal of the Medical Assisting program at Daytona State College to:
1. Prepare competent entry-level medical assistants in the cognitive (knowledge), psychomotor (skills) and affective (behavior) learning domains.
2. To provide the local and surrounding communities with highly trained competent medical professionals.

Medical assisting is one of the fastest growing allied health professions in the country. Our efforts will be continually directed at improving and providing the most up to date training in the field.

Students should be aware that this is a professional program. The American Association of Medical Assistants has established a code of ethics and a creed for the profession. They both establish guidelines, obligations, basic beliefs and fundamental principles of the profession and offer standards of expected behavior. Students are expected to comply with the standards of professional responsibility as outlined in the documents on the following page.

Description:
The program prepares students to work in the multi-skilled field of medical assisting. Students are prepared to assist in all aspects of medical practice administratively and clinically under the supervision of a physician. Instruction covers terminology, anatomy and physiology, coding, pharmacology, medical office laboratory procedures, diet and nutrition. Clinical experiences will be provided in physician offices, ambulatory care centers and clinics. Job title: Medical Assistant.

Program Accreditation: The Medical Assisting Program Daytona Beach Campus is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Educational Review Board (MAERB). Information may be obtained from CAAHEP, 25400 U.S. Highway 19 North, Suite 158, Clearwater, FL 33763; (727) 210-2350 and AAMA, 20 N. Wacker Dr., Ste. 1575, Chicago, IL 60606; (312) 899-1500

College Accreditation: Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and bachelor's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Daytona State College.

Outcomes:
Graduates of the program will be able to:
1. Demonstrate knowledge of the fundamentals of the Medical Assisting profession.
2. Demonstrate knowledge of the basic principles of administrative and clinical procedures.
3. Develop a clear idea of his/her role and responsibilities to the patient, the physician and other members of the health care team.
4. Demonstrate a sound basis of the scientific principles of Anatomy/Physiology and Medical Terminology.
5. Develop life-long learning habits for personal and professional growth and development.

Financial Aid
This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by completing the FAFSA at http://www.fafsa.gov. For more information on grant, loans and work program available please see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $3,563
Access Fee: $50.26 ($1.16 per credit)
Assessment Fee: $34
Lab Fees: $119.50  
Textbook Estimate: $175  
Uniforms: $175  
Laboratory Supplies: $60  
FDLE/FBI Background Screenig: $90  
Certification Exam Fee: $125

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- Admissions into the program will be contingent on the satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
- Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- Applicants starting in a Florida Public high school in 2003 or after and graduating from a Florida public high school with a standard high school diploma and active duty military are exempt from any placement testing. Those applicants that have successfully completed college level English and/or Math may be exempt as well. All other applicants will be required to take the TABE test and must achieve a 10th grade level or higher on each section of the TABE test.
- Basic Cardiac Life Support for Health Care Provider and AED through American Heart Association or American Red Cross.
- Students will be held accountable for the policies and procedures of the Medical Assisting program as outlined in the Medical Assisting student handbook, as well as the College Student handbook.

**Additional Completion Requirements**

- Submit completed application for continuing enrollment to the School of Health Careers.
- Applications are accepted anytime during the year.
- Selection is made once per year based on cumulative GPA of at least 2.0 or better.
- Program specific courses must be completed with a grade 'C' or better.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: http://www.onetonline.org/link/summary/31-9092.00

Program Length: The typical length of this program is three (3) semesters (36 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 83%.

CIP Code (6 digit) - 51.0801 Medical Assistant

**Note:** Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

Program specific courses must be completed with a grade 'C' or better.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEA0005</td>
<td>Introduction to Medical Assisting</td>
<td>120.9</td>
</tr>
<tr>
<td>MEA0204C</td>
<td>Clinical Procedures for Medical Assisting and Lab</td>
<td>150</td>
</tr>
<tr>
<td>MEA0230C</td>
<td>Medical Terminology for Medical Assisting and Lab</td>
<td>120</td>
</tr>
<tr>
<td>MEA0231C</td>
<td>Anatomy and Physiology for Medical Assisting and Lab</td>
<td>180</td>
</tr>
<tr>
<td>MEA0242C</td>
<td>Pharmacology for Medical Assisting and Lab</td>
<td>120</td>
</tr>
<tr>
<td>MEA0256C</td>
<td>Laboratory Procedures for Medical Assisting</td>
<td>189</td>
</tr>
<tr>
<td>MEA0310C</td>
<td>Clerical Procedures for Medical Assisting and Lab</td>
<td>120</td>
</tr>
<tr>
<td>MEA0334C</td>
<td>Coding for Medical Assisting and Lab</td>
<td>60</td>
</tr>
<tr>
<td>MEA0801</td>
<td>Externship for Medical Assisting</td>
<td>240</td>
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</tbody>
</table>

**Sample Program of Study**

**1st Semester - Fall**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEA0005</td>
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<tr>
<td>MEA0230C</td>
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</tr>
<tr>
<td>MEA0231C</td>
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</tr>
<tr>
<td>MEA0310C</td>
<td>Clerical Procedures for Medical Assisting and Lab</td>
<td>120</td>
</tr>
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</table>

**2nd Semester - Spring**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEA0204C</td>
<td>Clinical Procedures for Medical Assisting and Lab</td>
<td>150</td>
</tr>
<tr>
<td>MEA0242C</td>
<td>Pharmacology for Medical Assisting and Lab</td>
<td>120</td>
</tr>
<tr>
<td>MEA0256C</td>
<td>Laboratory Procedures for Medical Assisting</td>
<td>189</td>
</tr>
<tr>
<td>MEA0334C</td>
<td>Coding for Medical Assisting and Lab</td>
<td>60</td>
</tr>
</tbody>
</table>
Nursing Assistant, Vocational Certificate

Program Information

Vocational Certificate - Code 120500 - Catalog 2021/2022
Nursing Office, 386-506-3250
Terrie Slicer, Assistant Chair, 386-246-4852, Theresa.Slicer@daytonastate.edu

Program Mission, Description, and Outcomes

Mission:
The mission of the School of Nursing is to provide an innovative learning environment that promotes excellence in the field. Programs prepare students to exhibit professionalism, ethical behaviors and competency in meeting the dynamic health-care needs of individuals across the lifespan, amongst diverse cultures and across health-care continuums.

Description:
The nursing assistant long-term care program prepares individuals to become entry level health care professionals providing basic nursing care to clients in nursing home and long-term care facilities. This program consists of 80 hours of classroom/laboratory instruction and 40 hours of clinical.

Students learn interpersonal skills; medical terminology; legal and ethical responsibilities; safe and efficient work; gerontology; nutrition; pet-facilitated therapy; health and safety; and employability skills. The program is designed to prepare students for employment as a nursing assistant after passing a nursing assistant competency exam in accordance with Florida Statutes 464.203.

Outcomes:

Graduates of the program will be able to:
1. Assist the adult client with activities of daily living and basic care in the long-term care, subacute and assisted living settings, under the supervision of a licensed nurse.
2. Demonstrates skills safely and accurately during client care; observing and reporting physical, spiritual, psychosocial needs of the client.
3. Assist the nurse in planning and implementing care to meet the client’s nutrition, hydration, mobility and elimination needs.
4. Describe the needs of the client and/ or family with acute, chronic, terminal, emotional and or psychological disorders.
5. Demonstrate professional behaviors within the role and scope of the nursing assistant, under the supervision of the nurse.

Financial Aid
The length of this program makes it ineligible for federal and state financial aid.

Financing Options: For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

Approximate Additional Costs
Program Tuition and Fees*: $329
Access Fee: $4.64 ($1.16 per credit hour)
Assessment Fee: $34
Lab Fees (including liability insurance): $28.50
Textbook and Workbook: $97
Uniform: $95
Laboratory Supplies: $35
Background Check/ Drug Screening/ Document Tracker: $120
Nursing Assistant Exam and Background Check: $235

*In-state tuition only; out-of-state tuition will be higher.

Additional Admission Requirements
The following items must be received prior to the first day of clinical:
- Completion of health screening to include: verification of immunization against influenza, tetanus, measles, mumps, rubella and Hepatitis 'B'; and negative test for tuberculosis.
- Satisfactory completion of both a drug screen and a background check (Level II) consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
- Basic Cardiac Life Support (BLS) certification for healthcare providers to include adults, infant, children, and automatic external defibrillator (AED) affiliated with the American Heart Association or the American Red Cross.
- Program specific courses must be completed with a grade 'C' or better.

Careers
The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/31-1014.00.

Program Length: The typical length of this program is one (1) semester (15 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 91%.

CIP Code (6 digit) - 51.3902 Nursing Assistant

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses
Program specific courses must be completed with a grade 'C' or better.
PRN0090 Nursing Assistant 120

Sample Program of Study
PRN0090 Nursing Assistant 120
TOTAL VOC. HRS. 4.00
TOTAL CONTACT HRS. 120.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Phlebotomy (Limited Access Program), Vocational Certificate

Program Information
Vocational Certificate - Code 121000 - Catalog 2021/2022
Maggie Muszka, Administrative Assistant, 386-506-3080, Magdolna.Muszka@daytonastate.edu
Geraldine Rimstidt, Department Chairperson, 386-506-3823, Geraldine.Rimstidt@daytonastate.edu
Melissa Brown, Academic Advisor, 386-506-3052, Melissa.Brown@DaytonaState.edu

Program Mission, Description, and Outcomes
Mission:
The mission is to train effective phlebotomists in a variety of procedures allowing graduates to gain employment as entry-level phlebotomists.

Description:
A phlebotomist is an individual who is trained to collect blood specimens to be used in diagnostic laboratory tests
from patients. They must have knowledge of the anatomy and physiology of the cardiovascular system as it pertains to phlebotomy as well as a basic understanding of infection control and safety practices. Graduates will also be able to interact and communicate with patients effectively as they are usually on the front line of patient care. Phlebotomists are employed in a variety of health care settings including hospitals, nursing homes, critical care facilities, dedicated blood collection facilities and dialysis centers.

**Outcomes:**

Graduates of the program will be able to:

1. Collect blood specimens by safely performing venipuncture and capillary blood collection.
2. Identify anatomy and physiology of the cardiovascular system as it pertains to blood collection.
3. Identify phlebotomy equipment and perform proper specimen handling.
4. Practice infection control.
5. Demonstrate effective communication skills.
6. Demonstrate appropriate record keeping and data collection.

**Financial Aid**

The length of this program makes it ineligible for federal and state financial aid.

For more information on grants, loans and work programs available see the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://daytonastate.edu/scholarships.

**Approximate Additional Costs**

<table>
<thead>
<tr>
<th>Cost Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Tuition and Fees*</td>
<td>$452</td>
</tr>
<tr>
<td>Access Fee</td>
<td>$6.38 ( $1.16 per credit hour)</td>
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<tr>
<td>Assessment Fee</td>
<td>$34</td>
</tr>
<tr>
<td>Lab Fees (including liability insurance)</td>
<td>$53.50</td>
</tr>
<tr>
<td>Uniform/Scrubs</td>
<td>$50</td>
</tr>
<tr>
<td>Background Check/Drug Screening</td>
<td>$99</td>
</tr>
<tr>
<td>Textbook Estimate</td>
<td>$100</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

**Additional Admission Requirements**

- This is a limited access program.
- Students must have a standard high school diploma (or GED) and be at least 18 years of age to enroll.
- The following items must be received prior to the first day of clinical:
  - Completion of health screening to include: verification of immunization against influenza, tetanus, measles, mumps, rubella and Hepatitis 'B'; and negative test for tuberculosis.
  - Satisfactory completion of both a drug screen and a background check consisting of a fingerprint check of state and federal criminal history information conducted through the Florida Department of Law Enforcement (FDLE) and Federal Bureau of Investigation (FBI).
  - Basic Cardiac Life Support (BLS) certification for healthcare providers to include adults, infant, children, and automatic external defibrillator (AED) affiliated with the American Heart Association or the American Red Cross.

Program specific courses must be completed with a grade 'C' or better.

**Careers**

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see: https://www.onetonline.org/link/summary/31-9097.00.

Program Length: The typical length of this program is one (1) semester (15 weeks) for a full-time student. The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 64%.

CIP Code (6 digit) - 51.1009

Job Title for this certificate is Phlebotomist.

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

**Program Specific Courses**

Program specific courses must be completed with a grade 'C' or better.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HCP0750C</td>
<td>Phlebotomy Technician - Theory and Clinical</td>
<td>75</td>
</tr>
<tr>
<td>HCP0940</td>
<td>Internship Phlebotomy</td>
<td>90</td>
</tr>
</tbody>
</table>

**Sample Program of Study**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HCP0750C</td>
<td>Phlebotomy Technician - Theory and Clinical</td>
<td>75</td>
</tr>
<tr>
<td>HCP0940</td>
<td>Internship Phlebotomy</td>
<td>90</td>
</tr>
</tbody>
</table>

**TOTAL**

Vocational Hours 5.50
TOTAL Contact Hours 165.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Practical Nursing (Limited Access Program), Vocational Certificate

Sample Program of Study

Prerequisite Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSC1000</td>
<td>Introduction to Health Care</td>
<td>3</td>
</tr>
<tr>
<td>BSC0070</td>
<td>Basic Anatomy and Physiology for Health Careers</td>
<td>45</td>
</tr>
</tbody>
</table>

August Class - Fall

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRN0004C</td>
<td>Introduction to Nursing and Lab</td>
<td>457.5</td>
</tr>
</tbody>
</table>

Spring

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRN0207C</td>
<td>Medical-Surgical Nursing I and Lab</td>
<td>455</td>
</tr>
</tbody>
</table>

Summer Term A - 6 weeks

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRN0042C</td>
<td>Neuromuscular Sensory Nursing and Lab</td>
<td>174</td>
</tr>
</tbody>
</table>

Summer Term B - 6 weeks

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRN0120C</td>
<td>Maternal/Child Health Nursing and Lab</td>
<td>174</td>
</tr>
</tbody>
</table>

TOTAL SEM. HRS 3.00

TOTAL VOC. HRS. 43.53

TOTAL CONTACT HRS. 1350.00

Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.

Welding Technology - Applied, Vocational Certificate

Program Information

Vocational Certificate - Code 103300 - Catalog 2021/2022

Timothy Colburn, Assistant Chair, 386-506-3279, Timothy.Colburn@DaytonaState.edu
Frank Snyder, Director, 386-506-4171, Frank.Snyder@DaytonaState.edu
Bridgette Cherry, Administrative Specialist, 386-506-4165, Bridgette.Cherry@DaytonaState.edu

Program Mission, Description, and Outcomes

Mission:

The mission of the Welding Technology program is to provide the knowledge, practice and skill development necessary to become a successful welder.

The program provides access to the vocational student with the latest technological equipment and methods. The program embraces diversity, equal access, and equal opportunity for training in the local, state manufacturing market.

Description:

The Welding Technology program is a 24.17 vocational credit certificate program. The curriculum is designed to give students a combination of classroom and lab related activities. A "hands-on" approach to student learning is evident as students learn the safety aspects of welding and become proficient at Stick, MIG, TIG and Oxy-acetylene welding. Students will also learn the related skill of blueprint reading which is required for employment as a welder or welder helper.

Outcomes:

Graduates of the program will be able to:

1. Demonstrate the ability to safely follow rules and regulations to welding certification standards.
2. Use appropriate tools, equipment, material and electrical products found in the industry.
3. Demonstrate proficiency in all aspects of the industry including but not limited to theory, application, and troubleshooting.
4. Demonstrate the skills needed in the commercial and industrial markets.
5. Demonstrate the steps needed to initiate and complete a blueprint project.
Financial Aid

This program is eligible for federal financial aid and state Bright Futures Scholarship Program.

Financing Options: All students are encouraged to apply for federal and state student financial assistance by visiting FAFSA at http://www.fafsa.gov. For more information on grants, loans and work programs available please visit the Office of Financial Aid webpage at http://www.daytonastate.edu/finaid. Students are also encouraged to apply for one of the many Daytona State College Foundation scholarships offered each semester. For more information see: http://www.daytonastate.edu/scholarships.

Approximate Additional Costs

<table>
<thead>
<tr>
<th>Program Tuition and Fees*</th>
<th>$1,988</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access Fee</td>
<td>$28 ($1.16 per credit)</td>
</tr>
<tr>
<td>Assessment Fee</td>
<td>$34</td>
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<tr>
<td>Lab Fees</td>
<td>$1,910.20</td>
</tr>
<tr>
<td>Textbook Estimate</td>
<td>$300</td>
</tr>
</tbody>
</table>

*In-state tuition only; out-of-state tuition will be higher.

Students will have to purchase the following items (approximate costs: $190): Instructor approved welding helmet and face shield, welding jacket, leather welding gloves, work shoes or boots.

Additional Admission Requirements

- Ability to understand and follow specific directions.
- Ability to handle and operate all welding equipment in a safe manner.

Students who do not have a standard high school diploma/GED may be eligible for admission, on an alternative basis, to this program if they meet the following criteria:

1. Take the Test of Adult Basic Education (TABE) which measures reading, English and math skills, and achieve specified minimum scores.
2. Meet with a counselor/advisor for placement test evaluation to receive advice on course selection and registration.
3. Students who do not have a standard high school diploma/GED cannot receive student financial aid.

Careers

The following information is required by federal regulations to be provided to students for all vocational and certificate programs. Additional information on any career, job, or salary potential can be found at http://www.onetonline.org. For additional career information, please see:

51-4121.00 Welders, Cutters, Solderers, and Brazers http://www.onetonline.org/link/summary/51-4121.00 Bright Outlook
51-4121.06 Welders, Cutters, and Welder Fitters http://www.onetonline.org/help/bright/51-4121.06 Green
51-4121.07 Solderers and Brazers http://www.onetonline.org/help/bright/51-4121.07
51-4122.00 Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders http://www.onetonline.org/link/summary/51-4122.00

Program Length: The typical length of this program is two (2) semesters (30 weeks). The Florida Education and Training Placement Information Program (FETPIP) lists the placement rate (2018-19) for this field at 67%.

CIP Code (6 digit) - 48.0508 Welding Technology/Welder

For additional information on wages, trends and career videos:
http://www.careerinfonet.org/occ_rep.asp?optstatus=01100000&soccode=514121&id=1&nodeid=2&stateid=12&search=Go

Note: Need help preparing for your job search? Login to Daytona State's Career Services Online (CSO) to create your personal career account, or email your Daytona State College Career Advisor.

Program Specific Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMT0106C</td>
<td>Introduction to Welding I and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0109C</td>
<td>Introduction to Welding II and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0121C</td>
<td>Welding III (Shield Metal Arc) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0131C</td>
<td>Welding VII (Gas Tungsten Arc) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0134C</td>
<td>Welding V (Gas Metal Arc) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0154C</td>
<td>Welding IV (Plasma Cut Welding and Introduction to MIG) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0161C</td>
<td>Welding VI (Introduction to Pipe Welding) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0171C</td>
<td>Welding VIII (Advanced Gas Tungsten Arc and Pipe Welding) and Lab</td>
<td>90</td>
</tr>
</tbody>
</table>

Sample Program of Study

1st Semester
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PMT0106C</td>
<td>Introduction to Welding I and Lab</td>
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</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Contact Hours</td>
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</tr>
<tr>
<td>PMT0109C</td>
<td>Introduction to Welding II and Lab</td>
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</tr>
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<td>PMT0121C</td>
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<td>90</td>
</tr>
<tr>
<td>PMT0154C</td>
<td>Welding IV (Plasma Cut Welding and Introduction to MIG) and Lab</td>
<td>90</td>
</tr>
<tr>
<td></td>
<td><strong>2nd Semester</strong></td>
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<tr>
<td>PMT0134C</td>
<td>Welding V (Gas Metal Arc) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0161C</td>
<td>Welding VI (Introduction to Pipe Welding) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0131C</td>
<td>Welding VII (Gas Tungsten Arc) and Lab</td>
<td>90</td>
</tr>
<tr>
<td>PMT0171C</td>
<td>Welding VIII (Advanced Gas Tungsten Arc and Pipe Welding) and Lab</td>
<td>90</td>
</tr>
<tr>
<td><strong>TOTAL VOC.HRS.</strong></td>
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<td><strong>24.17</strong></td>
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<tr>
<td><strong>TOTAL CONTACT HOURS</strong></td>
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<td><strong>725.00</strong></td>
</tr>
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</table>

*Note: Sequence of courses may vary. Check catalog course descriptions (p. 371) for requisite requirements.*
Daytona State College course offerings and descriptions are grouped alphabetically under the applicable discipline title, not under the department or division of the college through which they are offered.

**Prerequisite courses require a grade of "C" or higher unless otherwise specified.**

Within the specific disciplines, courses are listed alphabetically by the course prefix and number. Not all courses are offered in all semesters, or at all campuses. For current offerings, please check Course Availability Search or contact the registration offices at all Daytona State campuses.

The course prefixes to discipline areas guide will help you locate your courses by prefix, course, or discipline area.

All courses follow the Florida Statewide Course Numbering System. (p. 128)

Note: FA, SP, SU denotes the semester the course is usually taught.

REFER TO THE COURSE DESCRIPTIONS FOR REQUISITE AND LAB FEE REQUIREMENTS. PLEASE NOTE THAT FOR CLASSES WITH CONCURRENT LABS, THE LABS ARE NOT GRADED SEPARATELY FROM THE LECTURE, THERE IS A SHARED GRADE.

**ACG - Accounting**

**ACG 2021 - Principles of Financial Accounting (3)**
A study of accounting concepts for service and merchandising businesses, matching concept, adjusting process, financial statements, accounting systems, internal controls, special journals, receivables, inventories, payroll, plant assets, current liabilities, bonds payable and investment in stocks and bonds, and corporate organization, equity rights and earnings. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption and grade C or better in ACG2021 or permission of chairperson.)
Offered: Fall, Spring Summer.

**ACG 3024 - Accounting for Non-Financial Majors (3)**
This course addresses the use of accounting information by non-financial managers. Emphasis is placed on the interpretation of accounting information and the language of financial accounting to effectively participate in activities such as planning, investment, control, and managerial decision making. (Junior level status or permission of the Chair is required.)
Offered: Fall, Spring, Summer.

**ACG 3101 - Intermediate Accounting I (3)**
This course is the first of a three-course sequence on the theory and applications of the accounting process, standards, and regulations. The focus is on the evaluation of the accounting cycle and the asset accounts. Topics include financial statements, accounting information systems, time value of money, and current assets.
Offered: Fall, Spring.

**ACG 3113 - Intermediate Accounting II (3)**
This course is the second of a three-course sequence on the theory and applications of the accounting process, standards, and regulations. The focus is on evaluations of the assets, liabilities, and equity accounts. Additional topics include long-term assets, intangible assets, depreciation, liabilities, and earnings per share.
Offered: Fall, Spring.

**ACG 3123 - Intermediate Accounting III (3)**
This course is the third of a three-course sequence on the theory and applications of the accounting process, standards, and regulations. The focus is on evaluations of revenue and expense accounts along with issues on taxation and disclosure. Additional topics include investments, revenue recognition, income taxes, benefits, leases, cash flows, and error analysis.
Offered: Fall, Spring.

**ACG 3341 - Cost Accounting (3)**
This course provides a study of the relationship of cost accounting to the control and decision-making functions of management. Emphasis is placed on the review of accounting for costs followed by a detailed consideration of product costing for both job order, process cost, and activity-based costing systems.
ACG 4401 - Accounting Information Systems (3)

This course provides a foundation in accounting information systems for a business organization. Topics covered include business processes, financial risks, internal controls, and the design and implementation of an Accounting Information System (AIS)

Offered: Fall, Spring.

ACG 4501 - Governmental and Nonprofit Accounting (3)

This course is an examination of budgeting, accounting, reporting standards and practices for governmental and nonprofit entities.

Offered: Fall, Spring.

ACG 4632 - Auditing (3)

This course is an introduction to the basic concepts, principles and environment of financial statement auditing. The course will emphasize the audit decision-making process, researching audit standards, audit planning, evidence evaluation, audit reports, ethics, and legal liability.

Offered: Summer.

ACR - Air Cond, Refrig and Heat

ACR 0001C - Physical Principles I and Lab (90)

Scientific principles and calculations as they relate to compression refrigeration. Tools and test equipment used to construct, charge, operate and troubleshoot a refrigeration system.

Offered: Fall, Spring.

ACR 0002C - Physical Principles II and Lab (90)

Continuation of the study of scientific principles as they relate to compression refrigeration. Tools and test equipment used to construct, charge, operate and troubleshoot a refrigeration system.

Offered: Fall, Spring.

ACR 0061C - Psychrometrics and Lab (90)

A study of air, humidity, heat and movement as it relates to comfort air conditioning. Psychrometric processes will be charted, measured, and applied.

Offered: Summer.

ACR 0062C - Heat Load Calculations and Lab (90)

A study of heat and heat flow. Calculate heat gain and loss, duct and register sizing for comfort in refrigeration and air conditioning.

Offered: Summer.

ACR 0100C - Basic Electricity I and Lab (90)

The study of physical principles of electricity and practices in air conditioning and refrigeration systems. Laws of energy, energy equivalents, electrical components and circuits.

Offered: Fall, Spring.

ACR 0102C - Basic Electricity II and Lab (90)

Continuation of the study of physical principles of electricity and practices in air conditioning and refrigeration systems. Laws of energy, energy equivalents, electrical components and circuits.

Offered: Fall, Spring.

ACR 0150C - A/C Motors and Controls and Lab (100)

Study of single phase motors and related components. Disassembly, assembly, application and testing with appropriate instrumentation.

Offered: Fall, Spring.

ACR 0205C - Refrigerants I and Lab (90)

A study of the internal chemistry and physics of a refrigeration system. Refrigerants, oil, contaminants, dehydration and burnouts in detail.

Offered: Summer.

ACR 0506C - Residential Air Conditioning and Refrigeration and Lab (90)

Study of application, installation, and servicing central residential equipment. Integrates electrical, psychrometric and mechanical operation.

Offered: Fall, Spring.

ACR 0600C - Fossil Fuel Heating and Lab (75)

Oil and gas fired heating systems. Combustion, mechanical and electrical components.

Offered: Fall, Spring.

ACR 0601C - Heat Pumps and Lab (75)

An advanced study of the refrigerant cycle and the electrical circuitry necessary to provide year-round air conditioning. Includes electric furnaces.

Offered: Fall, Spring.

ACR 0741C - Commercial Refrigeration I and Lab (90)
Comprehensive study of standard and special mechanical components. Component characteristics, operation and application. Design, construction and analysis of commercial systems.

Offered: Fall, Spring.

**ACR 0742C - Commercial Refrigeration II and Lab (90)**

A study of larger, multiple temperature refrigeration systems, more complex electrical and mechanical components and three-phase electricity. Design, construct and trouble-shoot advanced equipment.

Offered: Fall, Spring.

**ACR 0815C - Advanced Service Practice and Lab (90)**

Conglomerate of previous courses, diagnostic procedures of job entry competencies in commercial refrigeration and central residential air conditioning.

Offered: Fall, Spring.

**ACR 0850C - Air Conditioning Wiring and Lab (110)**

The student will study principles of controls and interaction of components associated with residential and light commercial air conditioning systems. The student will design, construct and troubleshoot electrical circuits as used in residential and commercial A/C systems.

Offered: Fall, Spring.

**AER - Automotive Service**

**AER 0014C - Automotive Service Assistor and Lab (300)**

This course prepares the student to perform a vehicle inspection and all basic vehicle service and maintenance procedures. This course also instructs on automotive industry operations, A.S.E. certification programs, service manual interpretation, and tire and wheel maintenance. Components include lecture/discussion, written assignments, and hands-on experience.

Offered: Fall, Spring.

**AER 0110C - Engine Mechanical Service and Repair and Lab (150)**

Prepares the student to test, diagnose, and repair four, six and eight-cylinder engines. Components include lecture/discussion both online and f2f, written and online assignments, online testing and hands-on experience.

Offered: Fall, Spring.

**AER 0172C - Automotive Heating and Air Conditioning Systems and Lab (150)**

Prepares the student to diagnose, service, and repair automotive heating and air conditioning systems. Automatic Temperature Control systems are introduced, and refrigerant recovery procedures are taught. Components include lecture/discussion, online testing and assignments, written assignments, and hands-on experience.

Offered: Fall, Spring.

**AER 0257C - Automotive Transmission and Transaxles and Lab (150)**

Prepares the student to test, diagnose and repair automatic transaxles and electronic transmissions. Theory of operation, testing and diagnosis is stressed. Components include lecture/discussion, written assignments, and hands-on experience.

Offered: Fall, Spring.

**AER 0274C - Manual Drivetrain and Axle and Lab (150)**

Prepares the student to diagnose and repair manual transaxles, clutches, transmissions, differentials, driveline components, hydraulic systems, and four-wheel transfer cases. Components include lecture/discussion, written assignments, and hands-on experience.

Offered: Fall, Spring.

**AER 0360C - Electricity/Electronics Fundamentals and Lab (300)**

Prepares the student to test, diagnose, and repair starting, charging, lighting, and associated electrical systems. Electrical measurement and circuit tracing are stressed, along with an introduction to the operation of basic components associated with electrical and electronic systems. Components include lecture/discussion, written assignments, and hands-on experience.

Offered: Fall, Spring.

**AER 0418C - Automotive Brake Systems and Lab (150)**

Prepares the student to diagnose, service, and repair late model Disc and Drum braking systems and controls, including Anti-Lock Braking Systems. Components include lecture/discussion, online testing and assessment, written assignments, and hands-on experience.

Offered: Fall, Spring.

**AER 0453C - Automotive Steering and Suspension and Lab (150)**

Prepares the student to diagnose and repair steering and suspension systems, including electronic suspensions, and four-wheel steering systems. The most common wheel alignment techniques are taught. Components include
lecture/discussion, written assignments and hands-on experience.

Offered: Fall, Spring.

AER 0503C - Automotive Engine Performance and Lab (300)

Prepares the student to test, diagnose, and repair electronic ignition and emissions control systems. Prepares the student to test, diagnose and repair electronic fuel injection systems utilizing industry standard tools. Five-gas theory and oscilloscope diagnosis are introduced. Components include lecture/discussion, written assignments, and hands-on experience.

Offered: Fall, Spring.

AFR - Military Science

AFR 1101 - The Air Force Today I (General Military Course) - AF101 (1)

A survey course that focuses on the organizational structure and missions of Air Force organizations, officer preparation and professionalism, and includes an introduction to communicative skills. A weekly leadership laboratory is mandatory. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Fall.

AFR 1111 - The Air Force Today II (General Military Course) - AF102 (1)

Continuation of AFR 1101. A weekly leadership laboratory is mandatory. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Spring.

AFR 2130 - The Development of Air Power I (General Military Course) - AF201 (1)

Focuses on factors contributing to the development of air power from its earliest beginnings through two world wars, the evolution of air power concepts and doctrine and an assessment of communicative skills. A weekly leadership laboratory is mandatory. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Fall.

AFR 2131 - The Development of Air Power II (General Military Course) - AF202 (1)

Continuation of AFR 2130. A weekly leadership laboratory is mandatory. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Fall.

AFR 3220 - Air Force Leadership Studies I (Professional Officer Course) - AF301 (3)

A study of leadership, management fundamentals, professional knowledge, Air Force personnel evaluation systems, leadership ethics, and the communication skills required of an Air Force junior officer. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical applications of the concepts being studied. A mandatory Leadership Laboratory complements this course by providing advanced leadership experience in officer-type activities, giving students the opportunity to apply the leadership and management principles of this course. (Prerequisite: Completion of the General Military Course.)

Offered: Fall.

AFR 3221 - Air Force Leadership Studies II (Professional Officer Course) - AF302 (3)

Continuation of AFR 3220 - AF301. A weekly leadership laboratory is mandatory. (Prerequisite: Completion of the General Military Course.)

Offered: Spring.

AFR 4231 - Preparation for Active Duty I (Professional Officer Course) - AF401 (3)

Examines the national security process, regional studies, advanced leadership ethics, and Air Force doctrine. Special topics of interest focus on the military as a profession, officer preparation, military justice, civilian control of the military, preparation for active duty, and current issues affecting military professionalism. Continued emphasis is given to the refinement of communication skills. An additional leadership laboratory complements this course by providing advanced leadership management principles.

Offered: Fall.

AFR 4232 - Preparation for Active Duty II (Professional Officer Course) - AF402 (3)

Continuation of AFR 4231 - AF401. A weekly leadership laboratory is mandatory.

Offered: Spring.

AMH - History

AMH 2010 - United States History to 1877 (3)

The political, economic, social and intellectual development of the people of the United States, from European exploration and settlement through the Civil War
and Reconstruction. This course contributes to satisfying the College-Level Communication and Computational Skills (State Rule 6A-10.030) writing requirement.

This course also helps develop the general education skills of (1) Critical/Creative Thinking; (2) Communication; (3) Cultural Literacy; and (4) Information and Technical Literacy.

Offered: Fall, Spring, Summer.

**AMH 2020 - United States History 1865 to Present (3)**

The political, economic, social and intellectual development of the people of the United States, from the Civil War to the present. This course contributes to satisfying the College-Level Communication and Computational Skills (State Rule 6A-10.030) writing requirement. This course contributes to satisfying the civic literacy competency requirement (Florida Statute 1007.25(4)).

This course also helps develop the general education skills of 1) Critical/Creative Thinking; (2) Communication; (3) Cultural Literacy.

Offered: Fall, Spring, Summer.

**AMH 2042 - American Social History 1860 to Present (3)**

An examination of the cultural experiences, institutions and customs of American life and their effects on our common heritage, from 1860 to present times. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement.

Offered: Fall, Spring.

**AMH 2045 - American Maritime History (3)**

An introductory course on American maritime history, tracing the impact of seafaring Americans and their related institutions and activities on American history from pre-colonial times to the present. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement.

Offered: Fall, Spring.

**AMH 2047 - Survey of US Military History (3)**

This course surveys American military history chronologically and thematically by examining history primarily from a military perspective and will analyze major military topics throughout world history with an emphasis on the 20th century wars that have shaped the modern world. Furthermore, the course will look at the leaders, strategists and soldiers who waged these wars. The course will also examine the evolution of technology and its impact on warfare. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement.

Offered: Fall, Spring, Summer.

**AML - English Language and Lit**

**AML 2600 - Introduction to African American Literature (3)**

A survey of the African American literary tradition from the eighteenth century to the present as reflected in a
variety of oral and written traditions: songs, speeches, poetry, short-fiction, novels, drama, autobiographies, journals and letters. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

ANT - Anthropology

ANT 2000 - Introduction to Anthropology (3)
A survey course including the subfields of linguistics, archaeology, cultural and physical anthropology. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

APA - Accounting

APA 1111 - Office Accounting I (3)
This course provides instruction and practice of office accounting concepts for small businesses. Selected topics include recording of business transactions; worksheets and financial statements; adjusting and closing entries; cash control systems; purchases and cash payment; sales and cash receipts; and payroll activities. Activities are recorded manually and in an accounting software program. (Prerequisite or Corequisite: QMB1001 or permission of Chairperson.)

Offered: Fall, Spring.

APA 1121 - Office Accounting II (3)
Understanding small business accounting practices in Quickbooks Pro, a computerized accounting software. Topics include setting up business, creating a chart of accounts, processing invoices and payments, recording and processing bills, inventory flow, and financial statement reporting. (Prerequisite: APA 1111 or permission of Chairperson.)

Offered: Fall, Spring.

APA 1711 - Computerized Spreadsheet (3)
Introduction in using computerized spreadsheets for beginning spreadsheet students. This course provides instruction in comprehensive concepts and techniques of spreadsheet applications used in the field of business. Basic topics are covered as well as additional topics including simple macros, pivot charts and other worksheet design techniques.

Offered: Fall, Spring.

ARH - Art

ARH 1000 - Art Appreciation (3)
A foundation for understanding the visual arts. This course contributes to satisfying the College-Level Communication and Computation Skills (formerly known as the Gordon Rule).

Offered: Fall, Spring, Summer.

ARH 2050 - Survey of Art History I (3)
Survey and criticism of Ancient, Medieval, Renaissance and Early Renaissance Art; relation of artists and styles to cultural context. This course contributes to satisfying the College-Level Communication and Computation Skills (formerly known as the Gordon Rule).

Offered: Fall, Spring, Summer.

ARH 2051 - Survey of Art History II (3)
Survey and criticism of Late Medieval, Renaissance, 17th/18th Century, and Modern Art; relation of artists and styles to cultural context. This course contributes to satisfying the College-Level Communication and Computation Skills (formerly known as the Gordon Rule).

Offered: Fall, Spring.

ARH 2905 - Directed Study in Art History (1 - 4)
Directed Study in Art History

Offered: Fall, Spring, Summer.

ARR - Automotive Collision

ARR 0021 - Automotive Collision Estimating (75)
Students will be introduced to the role of Estimator in the Automotive Collision Repair industry. Students will learn how to write a complete and accurate damage analysis report for front, side, and rear impact damage on driveable vehicles using computerized estimating software.

Offered: Fall, Spring, Summer.

ARR 0121C - Introduction to Refinishing and Lab (120)
Students will be introduced to the theory of operating today's high tech refinish equipment. Students will learn the proper application of today's refinish materials, while adhering to personal and refinish safety techniques.

Offered: Fall.
ARR 0122C - Refinishing and Lab (120)

Students are introduced to finish identification, masking, and surface preparation. Develop proper spray gun techniques and application of corrosion protective materials.

Offered: Spring.

ARR 0123C - Advanced Refinishing and Lab (120)

Students will be demonstrating advanced refinish techniques, color theory and perform tinting and blending procedures. Students will also develop skills in refinish defect removal and final detailing techniques.

Offered: Fall.

ARR 0241C - Introduction to Collision Repair and Lab (120)

Students will learn vehicle construction, terminology and collision energy management of today's high tech vehicles. Students will develop understanding of repair vs. replacement techniques, and the basics of collision estimating. Students will also learn basic industry welding techniques.

Offered: Fall.

ARR 0242C - Collision Repair and Lab (120)

This course covers frontal impact analysis; and students learn vital repair/replacement decisions as well as how to develop repair plans and proper removal/replacement procedures will be covered. This class also covers function and fit of exterior panels.

Offered: Spring.

ARR 0243C - Advanced Collision Repair and Lab (120)

The students will develop skills in vehicle mechanical system analysis, effects of side and rear impacts, restraint systems and cosmetic straightening of steel.

Offered: Fall.

ARR 0244C - Basic Collision and Refinishing Overview (Work On Your Own Car) and Lab (120)

This advanced course takes students through the art of plastic repair, replacement of vehicle components, to the new technology of adhesive bonding for panel replacement.

Offered: Fall, Spring.

ARR 0381C - Introduction to Unibody and Frame and Lab (120)

Introductory instruction in the diagnosis and measurement of damaged unibody and frame-type vehicles. Training in frame straightening techniques and related tasks.

Offered: Fall.

ARR 0382C - Unibody and Frame II and Lab (120)

The students will learn advanced skill development in replacement of structural components. This course takes students through the theory to hands-on unibody and frame set-up and pulls to return vehicle dimensions to manufacturer specifications. Instruction also includes structural welding techniques.

Offered: Spring.

ARR 0949 - Cooperative Education Experience in Automotive Body Repair and Refinishing (120)

Cooperative Education Experience in Automotive Body Repair and Refinishing

Offered: Fall, Spring, Summer.

ART - Art

ART 1201C - Design I and Lab (3)

Studio assignments concerned with basic art fundamentals: line, color, shape, value and texture in organization of two-dimensional surface. Process and development are emphasized. This course is suitable for both the art major and non-art major. A lab fee is required. Four studio hours.

Offered: Fall, Spring.

ART 1203C - Design II and Lab (3)

Continuation of ART1201C through the study of visual elements and principles and their application in three-dimensional form and color theory. This course is suitable for both the art major and non-art major. A lab fee is required. Four studio hours per week.

Offered: Fall, Spring.

ART 1300C - Drawing I and Lab (3)

ART1300C is a traditional, beginning drawing class which teaches the fundamental skills needed for representational/objective drawing from life. This course is suitable for both the art major and non-art major. A lab fee is required. Four studio hours per week. This course also helps develop the general education skills of (1) critical/creative thinking; (2) communication; (3) cultural literacy; and (4) information and technical literacy.

Offered: Fall, Spring.

ART 1301C - Drawing II and Lab (3)

The detailed study of the human figure in drawing through the use of live models. Emphasis on rendering, mood, expression, and skeletal and muscular structure. Four studio hours. May be repeated one time for credit. A lab fee is required. This course also helps develop the general education skills of (1) critical/creative thinking; (2)
communication; (3) cultural literacy; and (4) information and technical literacy.

Offered: Fall, Spring.

**ART 1331C - Drawing III and Lab (3)**

The study of the human figure in drawing through the use of live models. Four studio hours. May be repeated one time for credit.

Offered: Fall, Spring.

**ART 1500C - Painting I and Lab (3)**

An introduction to opaque painting. Emphasis on the fundamentals of technique, color and equipment. Introduce the use of fundamental building skills through the process of image making. This course is suitable for both the art major and non-art major. A lab fee is required. Four studio hours per week. This course also helps develop the general education skills of (1) critical/creative thinking; (2) communication; (3) cultural literacy; and (4) information and technical literacy.

Offered: Fall, Spring.

**ART 1501C - Painting II and Lab (3)**

Continuation of ART1500C with emphasis on composition, elements of design and the development of work in a series. This course is suitable for both the art major and non-art major. May be repeated one time for credit. A lab fee is required. Four studio hours per week. This course also helps develop the general education skills of (1) critical/creative thinking; (2) communication; (3) cultural literacy; and (4) information and technical literacy.

Offered: Fall, Spring.

**ART 1772C - Raku Pottery I and Lab (3)**

Introduction to ceramic design using the low fire raku pottery process. Basic hand building, glazing and firing techniques will be taught.

Offered: Spring.

**ART 2400C - Printmaking I and Lab (3)**

A survey of relief, intaglio and monotype printmaking techniques, including linocut, woodcut, collagraph and etching. May be repeated one time for credit. Four studio hours.

Offered: Fall, Spring.

**ART 2540C - Watercolor I and Lab (3)**

An introduction to transparent watercolor painting. Emphasis on use of color, technique and equipment. Four studio hours.

Offered: Fall, Spring.

**ART 2551C - Airbrush Techniques and Lab (3)**

The art, history and techniques of the airbrush. Four studio hours.

Offered: Fall, Spring.

**ART 2701C - Sculpture I and Lab (3)**

Introduction to three dimensional space and mass using wood, clay, plaster and other materials. Four studio hours.

Offered: Fall, Spring.

**ART 2702C - Sculpture II and Lab (3)**

Continuation and refinement of Sculpture I processes. May be repeated one time for credit. Four studio hours.

Offered: Spring.

**ART 2752C - Pottery Wheelthrowing I and Lab (3)**

Introduction to wheel-thrown pottery. Basic principles and development of skills on the potter's wheel. Simple forming, glazing and firing techniques. Four studio hours.

Offered: Fall, Spring.

**ART 2753C - Wheel Throwing II and Lab (3)**

This course is a continuation of ART 2752C (Pottery Wheelthrowing I and Lab). This course focuses on perfecting techniques on the pottery's wheel and on creativity with conceptually based ceramic forms.

Offered: Fall, Spring.

**ART 2754C - Ceramics: Handbuilding I and Lab (3)**

Introduction to ceramic design. Emphasizing basic hand building, glazing and firing techniques. Four studio hours.

Offered: Fall, Spring.

**ART 2755C - Ceramics: Hand-Building II and Lab (3)**

This course is a continuation of ART 1754C (Pottery Handbuilding I and Lab). Emphasis on creativity and conceptual problems solving through the use of ceramic hand-building techniques.

Offered: Fall, Summer.

**ASL - Foreign Lang (Sign Lang)**

**ASL 1430 - Fingerspelling (2)**

This course studies the expressive and receptive methods of increased American Sign Language (ASL) fingerspelling dexterity using proper spatial location through ASL discourse, lexicalization, acronyms, abbreviations, numbering systems and tactile fingerspelling.

Offered: Fall, Spring, Summer.
ASL 2140 - American Sign Language I (4)
American Sign Language I introduces the fundamentals of American Sign Language (ASL) used by the Deaf Community in America. Included are basic vocabulary, grammatical syntax, fingerspelling, basic receptive listening practice and communicative competence. This course introduces basic cultural knowledge and provides an increased understanding of the Deaf Community. Completion of this course helps satisfy the Daytona State College foreign language requirement.
Offered: Fall, Spring, Summer.

ASL 2150 - American Sign Language II (4)
American Sign Language II continues developing American Sign Language (ASL) skills through vocabulary, proper grammatical syntax, rapid fingerspelling and basic classifiers. This course emphasizes active receptive listening skills, facial expressions, body language and spatial signs. It encourages live dialogue with Deaf individuals. This course discusses regional/ethnic sign variations and social, political and educational issues affecting the Deaf Community in America. Completion of this course helps satisfy the Daytona State College foreign language requirement.
Offered: Fall, Spring, Summer.

ASL 2160 - American Sign Language III (4)
American Sign Language III builds on skills learned in American Sign Language I/II, adding advanced ASL grammatical features, complex vocabulary for abstract ideas, idioms, short stories, poetry and conversational norms. This course further develops ASL receptive and expressive skills, dialogue skills, extensive use of classifiers and complex use of space. It introduces ASL linguistics with proper interpretation between ASL and English. Deaf culture and history are discussed. This course requires out-of-class interaction with the Deaf community. Completion of this course helps satisfy the Daytona State College foreign language requirement.
Offered: Fall, Spring.

ASL 2200 - American Sign Language IV (4)
American Sign Language IV builds on skills from ASL I, II, and III, adding advanced grammatical features, complex vocabulary for abstract ideas, idioms, short stories, poetry and conversational norms. This course further develops ASL receptive and expressive skills, dialogue skills, extensive use of classifiers and complex use of space. It introduces ASL linguistics with proper interpretation between ASL and English. Deaf culture and history are discussed. This course requires out-of-class interaction with the Deaf community. Completion of this course helps satisfy the Daytona State College foreign language requirement.
Offered: Fall, Spring.

ASL 2510 - Introduction to Deaf Culture (3)
The course will cover the impact of deafness on the individual and society, including historical perspectives, changing attitudes and the evolution of the Deaf community, its cultural norms and social expectations for members and outsiders. Pending assigned course number.
Offered: Fall, Spring.

AST 1002 - Astronomy (3)
A survey of planetary, stellar and galactic astronomy; history of astronomy; and theories of the universe. Optional observing sessions may be held if the weather permits. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

AST 2905 - Directed Study in Astronomy (1 - 4)
Directed Study in Astronomy (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

AST 2905 - Directed Study in American Sign Language (1 - 4)
Directed Study in American Sign Language (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

AST - Astronomy

AST 2905 - Directed Study in Astronomy (1 - 3)
Directed Study in Astronomy
Offered: Fall, Spring, Summer.

BCA - Build Construct Appren

BCA 0330 - Electrical Academy Union Apprentice I (99)
Course designed for electrical union apprenticeship students to apply knowledge of basic electricity, its uses and installation methods, Community First Aid Safety, and DC Theory.
Offered: Fall.

BCA 0330L - Electrical Academy Union Apprentice I Lab-OJT (679.8)
Course designed for electrical union apprenticeship students to apply knowledge of basic electricity, its uses and installation methods, Community First Aid Safety, and DC Theory.
Offered: Fall.

BCA 0331 - Electrical Academy Union Apprentice 2 (99)
Course designed for electrical union apprenticeship students to develop competencies in job safety and OSHA, basic wiring, perform electrical calculations, electrical equipment, recognition and use of electrical materials, and basic blueprint symbols.

Offered: Spring.

**BCA 0331L - Electrical Academy Union Apprentice 2 Lab-OJT (679.8)**

Course designed for electrical union apprenticeship students to apply knowledge of job safety and OSHA, basic wiring, electrical equipment, recognition and use of electrical materials, and basic blueprint reading.

Offered: Spring.

**BCA 0332 - Electrical Academy Union Apprentice 2 (99)**

Electrical Academy Union Apprentice 2

**BCA 0332L - Electrical Academy Union Apprentice 3 Lab-OJT (639.9)**

Course designed for electrical union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job.

Offered: Summer.

**BCA 0333 - Electrical Academy Union Apprentice 4 (99)**

Course designed for electrical union apprenticeship students to develop competencies in resistors, inductors, capacitors, transformers, and vectors.

Offered: Fall.

**BCA 0333L - Electrical Academy Union Apprentice 4 Lab-OJT (679.8)**

Course designed for electrical union apprenticeship students to apply knowledge of resistors, inductors, capacitors, transformers, and vectors.

Offered: Fall.

**BCA 0334 - Electrical Academy Union Apprentice 5 (99)**

Course designed for electrical union apprenticeship students to develop competencies in AC Theory and how to relate the theory to everyday jobsite installations, How to interpret the National Electrical Code for jobsite installations, Understanding basic Transformer operation, and CPR review.

Offered: Spring.

**BCA 0334L - Electrical Academy Union Apprentice 5 Lab-OJT (679.8)**

Course designed for electrical union apprenticeship students to apply competencies in advanced electrical theory and DC and AC complex circuits and their relationship to practical applications.

Offered: Spring.

**BCA 0335L - Electrical Academy Union Apprentice 6 Lab-OJT (639.9)**

Course designed for electrical union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job.

Offered: Summer.

**BCA 0336 - Electrical Academy Union Apprentice 7 (99)**

Course designed for electrical union apprenticeship students to develop competencies in grounding and bonding of electrical equipment, the National Electrical Code book and the related theory as to how it relates to electrical installations, How to use the proper test instruments,

Offered: Fall.

**BCA 0336L - Electrical Academy Union Apprentice 7 Lab-OJT (679.8)**

Course designed for electrical union apprenticeship students to develop competencies in grounding and bonding of electrical equipment, the National Electrical Code book and the related theory as to how it relates to electrical installations, and how to use the proper test instruments.

Offered: Fall.

**BCA 0337 - Electrical Academy Union Apprentice 8 (99)**

Course designed for electrical union apprenticeship students to develop competencies in understanding Transformers, Fire Alarm Systems, Telephone and Security Basics, and Structured Cabling Basics.

Offered: Spring.

**BCA 0337L - Electrical Academy Union Apprentice 8 Lab-OJT (679.8)**

Course designed for electrical union apprenticeship students to develop competencies in understanding Transformers, Fire Alarm Systems, Telephone and Security Basics, and Structured Cabling Basics.

Offered: Spring.

**BCA 0338 - Electrical Academy Union Apprentice 9 (99)**
Course designed for students (soon to be journeyman) to develop skills required to install lightning protection, motors and motor controls. Develop an understanding of building automation control devices. Introduction to photovoltaic systems, power quality and distributed generation.

Offered: Summer.

BCA 0338L - Electrical Academy Union Apprentice 9 Lab-OJT (639.9)
Course designed for electrical union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job

Offered: Summer.

BCA 0339 - Electrical Academy Union Apprentice 10 (99)
Course designed for electrical union apprenticeship students to develop competencies in advanced electricity, its uses and installation, methods including raceways, wiring, and electrical equipment.

Offered: Summer.

BCA 0339L - Electrical Academy Union Apprentice 10 Lab-OJT (679.8)
Course designed for electrical union apprenticeship students to apply knowledge of advanced electricity, its uses and installation, methods including raceways, wiring, and electrical equipment.

Offered: Summer.

BCA 0340 - Electrical Apprentice 9 (Union) (99)
Electrical Apprentice 9 (Union)

BCA 0340L - Electrical Apprentice 9 Lab-OJT (Non-Union) (639.9)
Course designed for electrical non-union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job.

Offered: Summer.

BCA 0341 - Electrical Apprentice 10 (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to develop competencies in advanced electricity, its uses and installation, methods including raceways, wiring, and electrical equipment.

Offered: Fall.

BCA 0341L - Electrical Apprentice 10 Lab-OJT (Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply knowledge of advanced electricity, its uses and installation, methods including raceways, wiring, and electrical equipment.

Offered: Fall.

BCA 0342 - Electrical Apprentice 11 (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to develop competencies in blue print reading, motor calculations and transformer calculations.

Offered: Spring.

BCA 0342L - Electrical Apprentice 11 Lab-OJT (Union and Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply knowledge of advanced electricity, its uses and installation, motors, motor controls, transformers, safety and effective foremanship associated with the electrical industry.

Offered: Spring.

BCA 0343L - Electrical Apprentice 12 Lab-OJT (Non-Union) (639.9)
Course designed for electrical non-union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job.

Offered: Summer.

BCA 0350 - Electrical Apprentice I (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to apply knowledge of basic electricity, its uses and installation methods, Community First Aid Safety, and DC Theory.

Offered: Fall.

BCA 0350L - Electrical Apprentice I Lab-OJT (Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply knowledge of basic electricity, its uses and installation methods, Community First Aid Safety, and DC Theory.

Offered: Fall.

BCA 0351 - Electrical Apprentice 2 (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to develop competencies in job safety and OSHA, basic wiring, electrical equipment, recognition and use of electrical materials, and basic blueprint symbols.

Offered: Spring.

BCA 0351L - Electrical Apprentice 2 Lab-OJT (Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply knowledge of job safety and OSHA, basic wiring, electrical equipment, recognition and use of electrical materials, and basic blueprint reading.

Offered: Spring.

BCA 0352L - Electrical Apprentice 3 Lab-OJT (Non-Union) (639.9)
Course designed for electrical non-union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job.

Offered: Summer.

BCA 0353 - Electrical Apprentice 4 (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to develop competencies in resistors, inductors, capacitors, transformers, and vectors.

Offered: Fall.

BCA 0353L - Electrical Apprentice 4 Lab-OJT (Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply knowledge of resistors, inductors, capacitors, transformers, and vectors.

Offered: Fall.

BCA 0354 - Electrical Apprentice 5 (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to develop competencies in florescent, HID lights, and lighting calculations, breakers/fuses, panels/switchgear, voltage drop calculations, wire pulling tension calculations, GFI operations, and CPR review.

Offered: Spring.

BCA 0354L - Electrical Apprentice 5 Lab-OJT (Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply competencies in advanced electrical theory and DC and AC complex circuits and their relationship to practical applications.

Offered: Spring.

BCA 0355L - Electrical Apprentice 6 Lab-OJT (Non-Union) (639)
Course designed for electrical non-union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job.

Offered: Summer.

BCA 0356 - Electrical Apprentice 7 (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to develop competencies in fire alarm systems, the National Electrical Code book and the related theory as to how it intertwines with the industry, basic hazardous locations, and understanding auxiliary power systems.

Offered: Fall.

BCA 0356L - Electrical Apprentice 7 Lab-OJT (Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply knowledge of fire alarms, the National Electrical Code book and related theory as to how it intertwines with the industry, basic hazardous locations, and understanding auxiliary power systems.

Offered: Fall.

BCA 0357 - Electrical Apprentice 8 (Non-Union) (99)
Course designed for electrical non-union apprenticeship students to develop competencies in understanding auxiliary power systems, generators, special occupancies, special equipment, and special conditions.

Offered: Spring.

BCA 0357L - Electrical Apprentice 8 Lab-OJT (Non-Union) (679.8)
Course designed for electrical non-union apprenticeship students to apply knowledge of auxiliary power systems, generators, special occupancies, special equipment, and special conditions.

Offered: Spring.

BCA 0390 - Electrical Academy Union Apprentice 11 (99)
Course designed for electrical union apprenticeship students to develop competencies in utilizing the National Electrical Code in day to day electrical installations. Become familiar with the articles and sections of the NEC when preparing for the Journeyman Block Exam. Perform electrical calculations. Review Hazardous Locations. Understand general requirements for electrical installations in Health Care Facilities.

Offered: Spring.

BCA 0390L - Electrical Academy Union Apprentice 11 Lab-OJT (679.8)
Course designed for electrical union apprenticeship students to develop competencies in utilizing the National Electrical Code in day to day electrical installations. Become familiar with the articles and sections of the NEC when preparing for the Journeyman Block Exam. Perform electrical calculations. Review Hazardous Locations.
Understand general requirements for electrical installations in Health Care Facilities.

Offered: Spring.

BCA 0391 - Electrical Academy Union Apprentice 12 (99)
Course designed for electrical union apprenticeship students to develop competencies in utilizing the National Electrical Code in day to day electrical installations. Become familiar with the articles and sections of the NEC when preparing for the Journeyman Block Exam. Perform electrical calculations. Review Hazardous Locations. Understand general requirements for electrical installations in Health Care Facilities.

Offered: Summer.

BCA 0391L - Electrical Academy Union Apprentice 12 Lab-OJT (639.9)
Course designed for electrical union apprenticeship students to apply knowledge gained in class related instruction and knowledge gained on-the-job.

Offered: Spring.

BCA 0431 - Plumbing Apprentice 11 (123)
This course will provide students with knowledge in pipe fabrication, gas installation, oxy-fuel cutting/shielding metal arc welding, and HVAC refrigeration.

Offered: Fall.

BCA 0431L - Plumbing Apprentice 11 Lab (680)
This course will provide students with opportunities to apply and demonstrate knowledge in pipe fabrication, gas installation, oxy-fuel cutting/shielding metal arc welding, and HVAC refrigeration.

Offered: Fall.

BCA 0432 - Plumbing Apprentice 12 (123)
This course will provide students with knowledge of hydronic heating and cooling and steam systems, plumbing service and repair, plumbing fixtures and appliances, pumps, and water supply.

Offered: Spring.

BCA 0432L - Plumbing Apprentice 12 Lab (680)
This course provides opportunities for students to demonstrate knowledge and skills related to hydronic heating, cooling and steam systems, plumbing service and repair, plumbing fixtures and appliances, pumps, and water supply.

Offered: Spring.

BCA 0433L - Plumbing Apprentice 13 Lab (639.9)
This course will provide students with the opportunity to demonstrate knowledge of pipe fabrication and oxy-fuel cutting/shielded metal arc welding, plumbing service and repair, plumbing fixtures and appliances, and water supply.

Offered: Summer.

BCA 0434 - Plumbing Apprentice 14 (123)
This course will provide students with knowledge in chilled water systems, building automation and pneumatic controls, backflow prevention, cross connection, and control.

Offered: Fall.

BCA 0434L - Plumbing Apprentice 14 Lab (679.8)
This course provides opportunities for students to demonstrate knowledge and skills related to chilled water systems, building automation and pneumatic controls, backflow prevention, cross connection, and control.

Offered: Fall.

BCA 0435 - Plumbing Apprentice 15 (123)
This course will provide students with knowledge of plumbing code applications, foreman training, gas tungsten arc welding, instrumentation, and process control.

Offered: Spring.

BCA 0435L - Plumbing Apprentice 15 Lab (679.8)
This course will provide students with knowledge of plumbing code applications, foreman training, gas tungsten arc welding, instrumentation, and process control.

Offered: Spring.

BCA 0450L - Plumbing Apprentice 1 Lab (639.9)
This course will provide students with the opportunity to demonstrate their knowledge of job safety, health, use and care of tools, pipe fabrication, rigging, drawing interpretation, plan reading, mathematics, and customer service related to the piping industry.

Offered: Summer.

BCA 0451 - Plumbing Apprentice 2 (123)
This course will provide students the opportunity to demonstrate their knowledge and skills related to various types of pipe, labor history, job safety, health, use and care of tools, soldering, brazing, and mathematics related to the piping industry.

Offered: Fall.

BCA 0451L - Plumbing Apprentice 2 Lab (679.8)
This course will provide students the opportunity to demonstrate their knowledge and skills related to various
types of pipe, labor history, job safety, health, use and care of tools, soldering, brazing, and mathematics related to the piping industry.

Offered: Fall.

**BCA 0452 - Plumbing Apprentice 3 (123)**

This course will provide students with knowledge of mathematics related to the piping industry, pipe fabrication, basic electricity, related science, rigging, drawing interpretation, and plan reading. Students receive training in customer service skills.

Offered: Spring.

**BCA 0452L - Plumbing Apprentice 3 Lab (679.8)**

This course will provide students with opportunities to apply knowledge of mathematics and science related to the piping industry including pipe fabrication, basic electricity, rigging, drawing interpretation, and plan reading. Students will demonstrate customer service skills.

Offered: Spring.

**BCA 0453L - Plumbing Apprentice 4 Lab (639.9)**

This course will provide students with opportunities to apply general knowledge of ventilation, air conditioning, refrigeration, and conservation and safe handling of refrigerants. Students will demonstrate knowledge in hydronic heating and cooling, pipe layout, the various piping fixtures, valves, electric controls, HVAC, refrigeration controls, drainage, equipment, and skills in customer service.

Offered: Summer.

**BCA 0454 - Plumbing Apprentice 5 (123)**

This course will provide students with the fundamentals of oxy-fuel cutting and shielded metal arc welding along with general knowledge of ventilation, air conditioning, refrigeration, electric motors, conservation, and safe handling of refrigerants. Students will gain knowledge of intermediate mathematics for the piping industry.

Offered: Fall.

**BCA 0454L - Plumbing Apprentice 5 Lab (680)**

This course will provide students with the opportunity to demonstrate their understanding of the fundamentals of oxy-fuel cutting and shielded metal arc welding while applying general knowledge of ventilation, air conditioning, refrigeration, and electric motors within the piping industry. Students will apply knowledge of intermediate mathematics for the piping industry. Students also learn conservation and safe handling of refrigerants.

Offered: Fall.

**BCA 0455 - Plumbing Apprentice 6 (123)**

This course will provide students with the knowledge in hydronic heating and cooling, pipe layout, gas installation, various piping fixtures, valves, equipment, electric controls, HVAC and refrigeration controls, drainage, plumbing service and repair, and skills in customer service.

Offered: Spring.

**BCA 0455L - Plumbing Apprentice 6 Lab (679.8)**

This course will provide students with opportunities to apply knowledge in hydronic heating and cooling, pipe layout, gas installation, various piping fixtures, valves, equipment, electric controls, HVAC and refrigeration controls, drainage, plumbing service and repair, and skills in customer service.

Offered: Spring.

**BCA 0456L - Plumbing Apprentice 7 Lab (639.9)**

This course will provide students with opportunities to demonstrate knowledge of oxy-fuel cutting/welding and shielded metal arc welding, hydronic heating and cooling, pumps, air conditioning, and ventilation. Students will demonstrate knowledge in plumbing code application.

Offered: Summer.

**BCA 0457 - Plumbing Apprentice 8 (123)**

This course will provide students with knowledge of customer service, and the plumbing code and its application to pumps, air conditioning, and ventilation.

Offered: Fall.

**BCA 0457L - Plumbing Apprentice 8 Lab (679.8)**

This course will provide students with opportunities to gain knowledge and demonstrate skills using pumps, air conditioning and ventilation, and customer service in plumbing code application.

Offered: Fall.

**BCA 0458 - Plumbing Apprentice 9 (123)**

This course will provide students with knowledge in steam system technology, oxy-fuel cutting/welding and shielded metal arc welding, hydronic heating and cooling, and refrigeration and air conditioning.

Offered: Spring.

**BCA 0458L - Plumbing Apprentice 9 Lab (679.8)**

This course will provide students with opportunities to apply knowledge in steam system technology, oxy-fuel cutting/welding and shielded metal arc welding, hydronic heating and cooling, and refrigeration and air conditioning.

Offered: Spring.
BCA 0459L - Plumbing Apprentice 10 Lab (640)

This course will provide students the opportunity to install compressed air piping systems, corrosive resistant waste piping, medical gas piping, and private waste disposal and water supply systems, the installation of swimming pools and hot tubs. Knowledge of refrigeration equipment and applications such as supermarket installations, low temperature applications, compound compression systems, cascade and ultra-low temperature systems along with the fundamental operating concept of pneumatic controls, centrifugal and absorption cooling (lithium bromide and water-ammonia systems) will be detailed in the course.

Offered: Summer.

BCH - Biochemistry

BCH 3023C - Biochemistry I and Lab (4)

Survey of the fundamental components of biochemistry. 3 hours lecture and 3 hours lab.

Offered: Fall.

BCN - Building Construction

BCN 1210 - Materials and Processes (3)

Applications and characteristics, both physical and chemical, of materials commonly used in construction and mechanical processes by which materials may be shaped or formed.

Offered: Spring.

BCN 1251C - Architectural Drawing I and Lab (3)

Fundamentals of construction drafting, including basic components of construction. Development of working drawings including plans, elevations and sections using wood and construction in accordance with building code requirements.

Offered: Fall, Spring.

BCN 1253C - Architectural Drawing II and Lab (3)

Intermediate principles of architectural drawing, space utilization, and visual design while learning to understand and produce construction documents using the latest industry software.

Offered: Spring.

BCN 2049 - Sustainable Design & Construction (3)

The basic theories and practices of ecology relating to construction interior design products will be introduced. Students will gain an understanding of the impact their selections would have on the environment. Green design will be introduced as students understand renewable resources, environment pollution, and conservation. This is an emerging field for interior design and architecture.

Offered: Fall.

BCN 2905 - Directed Study in Construction (1 - 4)

Directed Study in Construction

Offered: Fall, Spring, Summer.

BCT - Building Construction

BCT 1040 - Blueprint Reading (3)

This class is a survey of the various types of drawings and other documents commonly used in the construction industry. It includes topics such as: terminology, abbreviations, symbols, notations, scales, dimensions, meanings of lines, drawing history, technical and orthographic projections, types of construction, and trade information. This class reinforces the skills of reading, writing and mathematics.

Offered: Fall.

BCT 2949 - Cooperative Education Experience in Construction (1 - 4)

(Prerequisite: 12 semester hours of approved Building and Architecture Technology courses and permission of the Building and Architecture Technology chairperson.). Course does not show up in regular catalog schedule until you are registered. You are not officially registered until you have completed the Cooperative Education Learning Plan (with all signatures) and Cooperative Education Training Assignment/Registration. Required to complete 80-320 program contact hours in the field based on program 1-4 credit hour course requirement. (Average of 12-15 hours a week at an employer worksite). 1 credit=80 contact hrs. 2 credits=160 contact hrs. 3 credits=240 contact hrs. 4 credits=320 contact hrs. To register contact Anindya Paul at Anindya.Paul@daytonastate.edu, or Faith Bryant at Faith.Bryant@daytonastate.edu, 386-506-4143.

Offered: Fall, Spring, Summer.

BCT 2990 - Technical Training (23)

Students must have completed an appropriate apprenticeship or certificate program of 700 contact hours or equivalent with a GPA of 2.0 or better. The certificate or registered apprenticeship program will be evaluated based on requirements of the Conversion of Credit process, including proof of successful achievement of program outcomes. If accepted, credit will be awarded.

Offered: Fall, Spring, Summer.

BCV - Build Construct Voc
BCV 0080L - Building Construction Assistant I Lab (375)
The purpose of this course is to prepare students with the basic skills needed to work in the construction industry. Students will gain a basic understanding of safety and appropriate usage of hand and power tools used in the construction industry.
Offered: Spring.

BCV 0081L - Carpentry and Masonry Technician Lab (150)
The purpose of this course is to provide students with knowledge of the construction industry including but not limited to applicable laws, building codes, contracts and specifications. Students will continue to develop skills in carpentry and masonry.
Offered: Spring.

BCV 0082L - Electrical and Plumbing Technician Lab (150)
The purpose of this course is to provide training in rough and finish electrical skills, rough and finish plumbing skills and rough and finish air conditioning skills.
Offered: Spring.

BCV 0084L - Building Construction Assistant II Lab (75)
The purpose of this course is to prepare students with the basic skills needed to work in the construction industry. Students will demonstrate and practice safety standards and the appropriate usage of hand and power tools used in the construction industry.
Offered: Spring.

BCV 0942C - Building Construction Capstone (150)
Students will demonstrate mastery of theory and skills acquired on a comprehensive team project. In addition, students will gain knowledge of the various careers in the construction and relate industries and develop employability skills such as resume writing and interview skills. The course also explores entrepreneurship opportunities with an emphasis on business skills and available resources.
Offered: Fall, Spring, Summer.

BOT - Botany

BOT 1010C - General Botany and Lab (4)
General principles of the structural organization and function of plants emphasizing cellular structure and physiology, anatomy, genetics, growth and diversity of plants. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall.

BOT 2150 - Native Plants of Central Florida (3)
This course will explore plants native to Central Florida including those in the coastal regions and inland wetlands and their interaction with the environment. SP
Offered: Spring.

BOT 3151 - Flora of Central Florida (3)
Identification and natural history of the plants of Florida's coastal wetlands. Field and laboratory work in collection and preservation. Will involve field trips to sites in Volusia and Flagler Counties.
Offered: Fall.

BSC - Biological Science

BSC 0070 - Basic Anatomy and Physiology for Health Careers (45)
This course guides the student in the exploration of the structure and function of the various systems of the human body as applied to certificate health programs. During the course students will explore the Internet, utilize course discussions and course mail and engage in activities, which will enable students to build a sound knowledge base that will prepare them for further studies in a variety of health care professions. Topics we will examine during the course include all of the systems of the body. This course cannot be applied to the A.A. Degree.
Offered: Fall, Spring, Summer.

BSC 1005 - Survey of Biological Sciences (For Non-Science Majors) (3)
A survey of topics in biology designed to meet the informational needs of the non-scientist. Coverage of topics in molecular, cellular, organismal and population biology is included. Pre or Co-requisite ENC1101 (Not intended for science, engineering or pre-professional health-related majors.) This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

BSC 1005L - Survey of Biological Science (For Non-Science Majors) Lab (1)
The laboratory consists of observation, demonstration and experiments which correlate with the lecture.
Offered: Fall, Spring.
**BSC 1010C - General Biology I (For Science Majors) and Lab (4)**

Basic principles, which apply to the nature of plant and animal cells, including metabolism, cellular reproduction, protein synthesis and genetics. Designed for Science majors.

This course also helps develop the general education skills of (1) critical/creative thinking; (2) communication; (3) cultural literacy; and (4) information and technical literacy.

Offered: Fall, Spring, Summer.

**BSC 1011C - General Biology II (For Science Majors) and Lab (4)**

A survey of the evolution, morphology, physiology and ecology of the five kingdoms of living organisms. Designed for science majors. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**BSC 1020 - Human Biology (3)**

This course provides an introduction to scientific inquiry in relationship to the human body, its systems and basic functions with emphasis on homeostasis mechanisms. Not intended for science majors. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**BSC 1085C - Human Anatomy and Physiology I and Lab (4)**

Structure and function of the integumentary, skeletal, muscular and nervous systems of the human body. Course also will cover basic cytology and histology. This course is designed for students in health professions. A background in biology and chemistry strongly recommended. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**BSC 1086C - Human Anatomy & Physiology II and Lab (4)**

A continuation of BSC 1085C. This course covers the structure and function of the digestive, urinary, respiratory, endocrine, circulatory and reproductive systems. This course is designed for students in health professions. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**BSC 2905 - Directed Study in Biological Sciences (1-4)**

Directed Study in Biological Science (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

**BUL - Business Law**

**BUL 2241 - Business Law I (3)**

An introduction to the legal setting in which businesses operate. Coverage includes introduction to law, constitutional law, administrative law, torts, crimes, contracts, ethics and the effect of government regulation on businesses. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

**BUL 2242 - Business Law II (3)**

This course is a continuation of Business Law I (BUL 2241) which reflects current thinking and recent changes in the law, and examines the Uniform Commercial Code (UCC), sales and secured transactions, creditor's rights, agency and business organizations. (Prerequisite: BUL2241.)

Offered: Fall, Spring.

**BUL 3130 - Legal, Ethical, and Social Aspects of Business (3)**

This course explores the nature of legal, ethical, and societal environments of business. Emphasis is placed on business's social, legal, political, and ethical responsibilities to both external and internal groups in business. Topics include corporate social responsibility, legal, political and ethical aspects of business, state and federal laws, contracts, intellectual property, employment law, product liability, safety issues, and environmental regulation. Students must be at Junior level status when registering for this course.

Offered: Fall, Spring, Summer.

**CAP - Computer Science**

**CAP 1801 - Simulation Fundamentals (3)**

This is an introductory course in simulation technology. Students will learn the basic concepts in safety and housekeeping, basic sim-related software and hardware, instrumentation, documentation, and publications as related to the simulation industry.

Offered: Fall.

**CAP 2023 - Introduction to Game Programming (3)**
During this course student will complete a ready-to-play, 3D animated game. This is a fast-paced, hands-on class to introduce the student to programming essentials, scripting, networking, GUI, textures, skins and 3D math. Students program clients and server modules; users interface; model and animate 3D characters, vehicles, terrains, and environments; program sound and music; and finally play test the finished game.

Prerequisite: Prerequisite: COP1000. Offered: Fall.

**CAP 2741 - Data Visualization (4)**
This course teaches students how to analyze data, build scalable and robust data models to work from, and clean and combine different data sources. Microsoft's Excel and Power BI platforms are introduced to develop different visualizations.
Offered: Spring.

**CAP 2905 - Directed Study in Simulation and Robotics (1 - 4)**
Directed Study in Simulation and Robotics.
Offered: Fall, Spring, Summer.

**CAP 2949 - Cooperative Education Experience in Simulation and Robotics (1 - 4)**
(Prerequisite: 12 semester hours of approved Computer Science courses and permission of Computer Science chairperson.) Course does not show up in regular catalog schedule until you are registered. You are not officially registered until you have completed the Cooperative Education Learning Plan (with all signatures) and Cooperative Education Training Assignment/Registration. Required to complete 80-320 program contact hours in the field based on program 1-4 credit hour course requirement. (Average of 12-15 hours a week at an employer worksite). 
1 credit=80 contact hrs. 2 credits=160 contact hrs. 3 credits=240 contact hrs. 4 credits=320 contact hrs. To register contact Anindya Paul at Anindya.Paul@daytonastate.edu, or Faith Bryant at Faith.Bryant@daytonastate.edu, 386-506-4143.
Offered: Fall, Spring, Summer.

**CCJ - Criminal Justice**

**CCJ 1010 - Introduction to Criminology (3)**
Survey of the social origins of criminal law, the administration of criminal justice, the causes of criminal behavior and the prevention and control of crime. 
(Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)
Offered: Fall, Spring, Summer.

**CCJ 1020 - Introduction to Criminal Justice (3)**
Exposure to the philosophical and historical background of criminal justice agencies and evaluation of their purpose, functions and contemporary problems. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)
Offered: Fall, Spring, Summer.

**CCJ 1080 - Introduction to Criminal Forensic Studies (3)**
This course is a survey course introducing the students to the multidisciplinary nature of forensics. Topics will represent different disciplines and will discuss the role of each discipline in criminal justice forensics.
Offered: Fall, Spring.

**CCJ 2647 - Organized Crime (3)**
An examination of organized crime, including structures, histories and activities, and issues of surrounding efforts to define and control it.
Offered: Fall.

**CCJ 2650 - Drugs, Alcohol and Crime (3)**
This course presents an overview of the crime problems associated with the use of drugs and dangerous substances, with the impact of these problems on society and criminal justice.
Offered: Fall, Spring.

**CCJ 2930 - Selected Topics in Criminal Justice (3)**
Selected Topics in Criminal Justice

**CDA - Computer Science**

**CDA 4101 - Computer Organization and Design (3)**
This course covers basic computer systems design and architecture. An introduction to design of computer memories, CPU s, I/O devices, buses, and addressing schemes.
Offered: Fall, Spring.

**CEN - Computer Science**

**CEN 2002 - Software Design and Development I (3)**
This course deals with the techniques used in analysis, design, and development of computer system software through data flow analysis and system development life cycle including traditional (and object) analysis,
requirements analysis, specification, systems design, implementation, and maintenance.

Offered: Spring.

**CEN 3722 - Human Computer Interfaces (3)**

This course covers the basic elements of design and evaluation of computer interface. Standard design interface evaluation methods are covered. The course requires a design project which involves development of a prototype to fulfill a set of requirements and a full evaluation of the usability of the developed prototype.

Offered: Summer, Fall.

**CEN 4010 - Software Engineering (3)**

This course is a study of software systems analysis, design, development, and implementation cycles. Includes OOP, current technologies, and standards.

Offered: Spring.

**CEN 4801 - Systems Integration (3)**

Studies the process of integration of different software systems and applications into an organization. Covers issues with integrating software systems in large organizations including developing requirements, security, interoperability, business process documentation and support, testing, and maintenance.

Offered: Fall.

**CET - Computer Electronic Tech**

**CET 1112C - Digital Fundamentals and Lab (4)**

First course in digital theory covers number systems, including binary, octal, hexadecimal and decimal. Also includes logic gates, Boolean algebra, decoders, flip-flops, counters and programmable logic devices.

Offered: Fall, Spring, Summer.

**CET 1600 - Network Plus (3)**

This course introduces the fundamental building blocks that form a modern network, such as protocols, media, topologies, and hardware. It then provides in-depth coverage of the most important concepts in contemporary networking, such as TCP/IP, Ethernet, wireless transmission, virtual networks, security, and troubleshooting. After reading the required textbook, completing the end-of-chapter exercises, and performing online labs, students will be prepared to select the best network design, hardware, and software for their environment. Students will also have the skills to build a network from scratch and maintain, upgrade, troubleshoot, and manage an existing network. In addition, students will be well-prepared for the CompTIA Network+ N10-007 certification exam.

Offered: Fall, Spring, Summer.

**CET 2123C - Microcomputer and Basic Digital Communications and Lab (4)**

This course includes the architectural study of a microprocessor with its bus system and instruction set. An introduction to the principles of digital communications is also included in this course.

Offered: Fall.

**CET 2154 - A+ Computer Repair (4)**

Designed to teach the fundamentals needed to perform assembly, upgrading, and servicing of PC hardware and operating systems. Covers the basic installation and function of current operating systems, multi-boot and maintenance utilities. Also introduces handheld devices such as notebooks, tablets, and PDAs. Course uses hands-on approach to learning, along with on-line content and A+ certified text to prepare students for the A+ exams.

Offered: Fall, Spring, Summer.

**CET 2615 - Advanced Cisco Router Configuration (3)**

Advanced techniques in configuration of Cisco routers in Internet works, including utilization of configuration files downloaded from a TFTP server, employing advanced Cisco IOS EXEC commands.

Offered: Fall.

**CET 2620 - Cisco Wide Area Network (WAN) (3)**

Routing WAN services and encapsulation, WAN design, PPP operation and authentication, ISDN capabilities and configuration, Frame Relay, subinterfaces and configuration. CCNA 640-607 certification exam.

Offered: Spring.

**CET 2660 - Fundamentals of Cybersecurity Analysis (3)**

This course introduces the student to Cybersecurity, which is the practice of defending mobile devices, computers, servers, networks, electronic systems, and data from malicious attacks. The course explains how to detect these threats, respond to them, secure a computer network, assess impact and damage from incidents, and select the best course of action in a cybersecurity threat scenario. Students will also learn about state-of-the-art security frameworks, identity and access management, and ways to compensate if all the possible controls are not in place for security. The course prepares the student for the CompTIA CySA+ certification. It is important that students understand basic network concepts prior to enrolling.
Offered: Fall, Spring.

**CET 2850 - Wireless and Mobile Security (3)**

Site survey, installation, configuration, and troubleshooting of Wireless Local Area Networks. Basic RF and antenna theory.

Offered: Spring.

**CET 2949 - Cooperative Education Experience in Computer Engineering Technology (1)**

(Prerequisite: 12 semester hours of approved Computer Science courses and permission of Computer Science chairperson.) Course does not show up in regular catalog schedule until you are registered. You are not officially registered until you have completed the Cooperative Education Learning Plan (with all signatures) and Cooperative Education Training Assignment/Registration. Required to complete 80-320 program contact hours in the field based on program 1-4 credit hour course requirement. (Average of 12-15 hours a week at an employer worksite). 1 credit=80 contact hrs. 2 credits=160 contact hrs. 3 credits=240 contact hrs. 4 credits=320 contact hrs. To register contact Anindya Paul at Anindya.Paul@daytonastate.edu, or Faith Bryant at Faith.Bryant@daytonastate.edu, 386-506-4143.

Offered: Fall, Spring, Summer.

**CET 3116 - Digital Technology (4)**

The topics covered in this course include, number systems and conversion; binary arithmetic, Boolean expressions; minterm and maxterm expansion of Boolean functions; minimization of expressions using K-Maps or Quine-McCluskey method; Multiplexers and Decoders; Sequential circuits (flip-flops, counters, registers and shift-registers); simulation of digital circuits; and VHDL. A group project and individual projects will also be required.

Offered: Fall, Spring, Summer.

**CET 3198 - Digital Systems (2)**

This course covers VHDL Programming; analysis, design and implementation of combinational circuits; analysis, design and implementation of sequential circuits using flip-flops; finite state machines (FSM); Mealy and Moore models; state table and state graphs; reduction of state tables and ASM charts. A group project is included.

Offered: Fall.

**CET 3198L - Digital Systems Lab (1)**

Hands on lab component for VHDL Programming; analysis, design and implementation of combinational circuits; analysis, design and implementation of sequential circuits using flip-flops; finite state machines (FSM);
**CET 4884 - Security Methods and Practice (3)**

An introduction to the fundamentals of how an enterprise's information, technology, facilities and people are protected. This includes business, legal, human resources and technology issues.

Offered: Fall.

**CET 4885 - Digital Forensics for Information Security (3)**

This course will provide students with the fundamental principles of digital forensics with an emphasis on the skills needed by information security professionals.

**CGS - Computer Science**

**CGS 2100 - Microcomputer Applications (3)**

An introduction to computer operations including Windows operating system, e-mail, internet, and the use of software packages, including word processing, spreadsheets, data base management and presentation software.

Offered: Fall, Spring, Summer.

**CGS 2512 - Advanced Computer Spreadsheets and Graphics Presentations (3)**

This course examines advanced spreadsheet techniques such as functions, formula development, what-if tables, and logic functions. Also covered is the planning and development of graphics presentations using animation, sound, charts, and narration.

Offered: Spring.

**CGS 2820 - Web Programming (JavaScript, Ajax, ASP.Net) (3)**

This project-based course deals with a variety of web design tools used to access, design, and develop web sites. The students will be trained in techniques for creation and implementation of well-designed Dynamic Web sites using a design tool and a client side scripting language like JavaScript, Ajax, and server side technique with ASP.Net.

Offered: Fall, Spring.

**CGS 2821 - Advanced Web Programming (XML, ASP.Net, SQL Server) (3)**

This course continues the participants' development of skills using advanced web design techniques. Students will gain hands-on experience in creating and applying XML documents to web pages; understand XML mechanics and applications; manage XML data with ASP.Net and SQL Server programming.

Offered: Spring.

**CGS 2840 - Cryptology (3)**

The student will learn about the history, present, and future of electronic commerce in the world. The student will also learn about the threats, vulnerabilities and policies when dealing with commerce in the electronic age.

Offered: Fall.

**CGS 2905 - Directed Study in Computer Software Applications (1 - 4)**

Directed Study in Computer Software Applications

Offered: Fall, Spring, Summer.

**CHD - Early Childhood Education**

**CHD 1104 - Introduction to Early Childhood Education I (3)**

This course is designed to introduce the student to the field of Child Development and Education, with an emphasis on the historical, philosophical, psychological and sociological foundations of Early Childhood Education.

**CHD 1220 - Child Growth and Development (3)**

A study of the interplay of biological factors, human interaction, social structure and cultural forces involved in shaping the growing child.

Offered: Summer.

**CHD 1430 - Observation, Recording and Assessment (3)**

This course covers techniques for observing, recording and assessing the behavior of young children.

Offered: Fall.

**CHD 1820 - Introduction to Early Childhood Education II (3)**

An overview of facilities, equipment, program planning and family involvement, using educational objectives and lesson plans in the preschool. Includes field experiences.

Offered: Spring.

**CHD 2320 - Curriculum Planning for Early Childhood (3)**

A course designed to study and develop competencies in lesson planning, curriculum design, record keeping, diagnostic/evaluative procedures and teaching techniques using preschool settings. This course is intended to meet one of the educational requirements for the Advanced Level Child Care and Education Administrator Credential as defined by the state of Florida.

Offered: Spring.
CHD 2333 - Creative Activities for the Young Child (3)
Designed to develop competencies in planning and supervising creative activities and to provide students with skills acquisition necessary to develop and adapt learning materials for the young child.
Offered: Fall.

CHD 2334 - Language Arts for the Young Child (3)
Course covering skills and concepts required by teachers of young children to plan developmentally appropriate activities in language development, reading readiness and storytelling.
Offered: Spring.

CHD 2335 - Music and Motor Activities for the Young Child (3)
Designed to teach the value of musical and physical activities in the child's life and ways to incorporate musical and motor activities in creative learning experience in the preschool.
Offered: Spring.

CHD 2338 - Math and Science for the Young Child (3)
A course covering the skills and concepts required by teachers of young children to plan developmentally appropriate activities in math, safety, science and food experience.
Offered: Fall.

CHD 2440 - Child Development Practicum (6)
The course is designed to provide students with a supervised internship in a selected educational program for young children. (Prerequisite: Permission of chairperson.)

CHD 2801 - Child Development Management (3)
Child care management course covering director responsibilities in implementing and administering an early childhood program, staff selection and supervision and financially managing the program. This course is intended to meet the educational requirements for the foundational-level child care and Educational Administrator Credential as defined by the state of Florida, and can be used toward the advanced level of the credential.
Offered: Fall, Spring, Summer.

CHD 2905 - Directed Study in Child Development (2)
Directed Study in Child Development
Offered: Fall, Spring, Summer.

CHM 1020 - Chemistry in Society (3)
This course is for non-science majors who wish to fulfill the general education science requirement. Basic chemical concepts and principles are introduced to help students better connect chemistry to everyday life. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring.

CHM 1025C - Introduction to Chemistry and Lab (4)
Survey of modern chemistry, designed particularly for those with little or no chemistry background or for those needing an overview of chemistry. May also be used as a preliminary to CHM 1045C. Three-hour lecture, one-hour recitation/laboratory. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

CHM 1045C - General College Chemistry I and Lab (4)
Fundamental laws and theories of chemistry and related laboratory experiments. Designed for students majoring in science. Three-hour lecture, three-hour laboratory.
This course also helps develop the general education skills of (1) critical/creative thinking; (2) communication; (3) cultural literacy; and (4) information and technical literacy.
Offered: Fall, Spring, Summer.

CHM 1046C - General College Chemistry II and Lab (4)
Continuation of CHM1045C. Three-hour lecture, three-hour laboratory. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

CHM 2210C - Organic Chemistry and Lab (4)
The first semester of the CHM 2210C - 2211C sequence. A study of the structure, synthesis and reactions of organic compounds. Three-hour lecture, three-hour laboratory. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall.

CHM 2211C - Organic Chemistry II and Lab (4)
Continuation of CHM 2210C. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Spring.

CHM 2905 - Directed Study in Chemistry (1 - 4)
Directed Study in Chemistry (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)
Offered: Fall, Spring, Summer.

CHM 3085 - Environmental Chemistry (3)
The study of the basic concepts of organic and inorganic chemistry in the context of applications to the environmental issues of water quality, atmospheric pollution, sustainable agricultural practices, and environmental risks to human health in an integrated environment of lectures and field experiences.
Offered: Fall, Spring, Summer.

CHM 3120C - Quantitative Analysis and Lab (4)
The principles and laboratory techniques of quantitative analytical methods, with emphasis on problem solving and choice of analytical methods.
Offered: Spring.

CIS - Computer Science

CIS 2350 - Principles of Information Assurance (3)
This course introduces the student to basic security principles. Students will gain an understanding of the current threats and vulnerabilities in the cyber landscape, plus other topics relating to the information assurance field.
Offered: Fall, Spring.

CIS 2381 - Foundations of Digital Forensics (3)
Digital forensics is the application of traditional forensic science principles and practices to the problem of electronically stored evidence. Students will receive an overview of the principles and practices of this emerging discipline to include the acquisition, examination and analysis of electronic evidence.
Offered: Spring.

CIS 2905 - Directed Study in Computer and Information Systems (4)
Independent individual or team studies, projects and practical in computer and information sciences under the direction of the Computer Science faculty. Specific content to be arranged. May be repeated with change of content.
(Prerequisite: Permission of chairperson.)
Offered: Fall, Spring, Summer.

CIS 2935 - Computer Science Seminar (1)
Discussion of computer programming work experience and special topics in computer science. (Prerequisite: Permission of chairperson.)
Offered: Fall, Spring, Summer.

CIS 2949 - Cooperative Education Experience in Computer and Information Systems (1-4)
(Prerequisite: 12 semester hours of approved Computer Science courses and permission of Computer Science chairperson.) Course does not show up in regular catalog schedule until you are registered. You are not officially registered until you have completed the Cooperative Education Learning Plan (with all signatures) and Cooperative Education Training Assignment/Registration. Required to complete 80-320 program contact hours in the field based on program 1-4 credit hour course requirement. (Average of 12-15 hours a week at an employer worksite). 1 credit=80 contact hrs. 2 credits=160 contact hrs. 3 credits=240 contact hrs. 4 credits=320 contact hrs. To register contact Anindya Paul at Anindya.Paul@daytonastate.edu, or Faith Bryant at Faith.Bryant@daytonastate.edu, 386-506-4143.
Offered: Fall, Spring, Summer.

CIS 4250 - Ethical Issues in IT (1)
This course covers the historical, social and economic considerations of the ethics discipline. It includes studies of professional conduct, risks and liabilities, and intellectual property relative to the software engineering and computing professions. Software engineering/computing case studies will be used.
Offered: Summer, Fall.

CIS 4360 - Applied Cybersecurity (3)
Fundamentals of computer security technology, including cryptography, authentication, digital signatures, firewalls, intrusion detection, and network security tools and applications.
Offered: Fall, Spring, Summer.

CIS 4510 - IT Project Management (3)
This course introduces concepts, methodologies, techniques and tools of managing software development. In addition: hardware, computer networks and communication systems configuration will be provided.
Offered: Spring.

CJC - Criminal Justice

CJC 1000 - Introduction to Corrections (3)
A lecture/discussion of the organization and functions of corrections within the criminal justice system emphasizing
the evolution of corrections for the rehabilitation of offenders. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

**CJD - Criminal Justice**

*CJD 0259 - Le Sem-Auto Pi (1)*  
Le Sem-Auto Pi

*CJD 2990 - Criminal Justice Bridge Transition (27)*

**CJE - Criminal Justice**

*CJE 1670 - Crime Scene Investigation (3)*
This course strives to depict the role of the forensic scientist in the criminal justice system. This course is designed for the non-scientific student. The course is a classroom introduction to the world of forensic science that includes Internet application, ability and limitations of the modern crime laboratory. Forensic science begins at the crime scene. If an investigator cannot recognize, collect, and package evidence properly, no amount of equipment or expertise in the laboratory will salvage the situation.

Offered: Spring.

*CJE 2304 - Introduction to Police Supervision (3)*
This course focuses on the fundamentals of criminal justice supervision, such as motivational and discipline techniques, employee performance evaluations, operational planning and implementation. The student will be introduced to the concepts of effective leadership.

Offered: Fall, Spring, Summer.

**CJJ - Criminal Justice**

*CJJ 2002 - Juvenile Delinquency (3)*
Study of the juvenile justice system emphasizing definitions, causes, prevention, control of juvenile delinquency and rehabilitation of the delinquent youth. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Fall, Spring, Summer.

**CJK - Criminal Justice**

*CJK 0002 - Introduction to Law Enforcement (12)*
The student will receive a basic understanding of the structure and components of the criminal justice system. Values and ethics are explored.

Offered: Fall, Spring, Summer.

*CJK 0016 - Communication (24)*
The student will learn several communication skills that will help to promote a safer and more effective approach to their work as a law enforcement officer.

Offered: Fall, Spring, Summer.

*CJK 0018 - Legal (64)*
This course will provide a solid legal foundation from which students may function as law enforcement officers. Students will learn federal, state and local laws.

Offered: Fall, Spring, Summer.

*CJK 0019 - Interviewing and Report Writing (56.1)*
The entire police report writing process is covered. Topics include interviewing and interrogation, note taking, organizing information, as well as practice exercises.

Offered: Fall, Spring, Summer.

*CJK 0020 - CMS Law Enforcement Vehicle Operations (48)*
Components of the police driving environment are explored and practical exercises on the driving range are conducted. Vehicle pullovers and felony traffic stops are included via lecture, demonstration and scenario.

Offered: Fall, Spring, Summer.

*CJK 0021 - Serving Your Community (34)*
This course will provide the student an overview of how to respond safely to diverse populations while maintaining professionalism and situational awareness.

Offered: Fall, Spring, Summer.

*CJK 0031 - CMS First Aid for Criminal Justice Officers (39.9)*
Based on DOT's first responder to medical emergencies. Included are major types of communicable diseases among adults, signs, and symptoms of each and methods of transmission.

Offered: Fall, Spring, Summer.

*CJK 0040 - CMS Criminal Justice Firearms (80.1)*
Students demonstrate firearms safety procedures. This hands-on training teaches students to shoot a handgun and a long gun. This course includes applied workforce training in the form of firearms qualification.

Offered: Fall, Spring, Summer.

*CJK 0051 - Criminal Justice Defensive Tactics (80.1)*
Unarmed defense, restraining and apprehending techniques are taught. Special emphasis on the use of force continuum. Restraining devices, impact weapons, pressure
points, chemical agents, and use of aerosol subject restraint, and officer fitness are also covered.

Offered: Fall, Spring, Summer.

**CJK 0063 - Fundamentals of Patrol (40)**
This course provides the student an overview of the law enforcement techniques and tactics that officers use while on patrol to include the use of communications equipment, community-oriented policing, and officer safety and survival skills.

Offered: Fall, Spring, Summer.

**CJK 0072 - Crimes Against Persons (48)**
This course will provide the student with information on how to respond to any incident that has the potential for an arrest by following a basic investigative sequence that focuses on fairness in the process and the outcome.

Offered: Fall, Spring, Summer.

**CJK 0073 - Crimes Involving Property and Society (12)**
This course will provide instruction on how the student will respond to an incident involving theft, and incidents involving a stolen vehicle or property.

Offered: Fall, Spring, Summer.

**CJK 0079 - Crime Scene Follow-up Investigations (34)**
This course will instruct the student on how to apply the rules and concepts of evidence to a crime scene, the follow-up investigation, and the support needed for successful prosecution.

Offered: Fall, Spring, Summer.

**CJK 0093 - Critical Incidents (43.8)**
This course provides the student an overview of law enforcement techniques and tactics used when confronting large-scale or critical incidents that may include natural disasters, active shooters, exposure to hazardous materials, and explosive devices.

Offered: Fall, Spring, Summer.

**CJK 0096 - Law Enforcement Officer Physical Fitness Training (60)**
This course evaluates the student’s level of fitness, then develops a program of improvement through exercise and instruction in areas of nutrition, stress management and basic training techniques. This course is for students enrolled in the Basic Law Enforcement Recruit Training program.

Offered: Fall, Spring, Summer.

**CJK 0300 - Introduction to Corrections (32.1)**
This course introduces students to the legal and ethical responsibilities of a correctional officer. Legal terms and definitions are explained.

Offered: Fall, Spring, Summer.

**CJK 0305 - CJSTC Communications (39.9)**
The entire report writing process is covered. Topics include interview and interrogation, interpersonal communication and practical exercises.

Offered: Fall, Spring, Summer.

**CJK 0310 - Officer Safety (12)**
Correctional officer safety procedures are learned. Students will learn to identify potential hazards and learn how to safely respond.

Offered: Fall, Spring, Summer.

**CJK 0315 - Facility and Equipment (12)**
Students learn the appropriate procedures for inspecting a correctional facility and equipment.

Offered: Fall, Spring, Summer.

**CJK 0320 - Intake and Release (18)**
Students learn the appropriate procedures for admitting and releasing inmates in a correctional facility.

Offered: Fall, Spring, Summer.

**CJK 0325 - Supervising in a Correctional Facility (39.9)**
Students learn the appropriate procedures for supervising inmates in a correctional facility. They also learn to detect crimes and rule violations in various correctional settings.

Offered: Fall, Spring, Summer.

**CJK 0330 - Supervising Special Populations (20.1)**
Students learn how to identify and supervise special population groups such as threat groups, juveniles, elderly and mentally ill inmates.

Offered: Fall, Spring, Summer.

**CJK 0335 - Responding to Incidents and Emergencies (15.9)**
Students learn how to actively identify and respond to emergency situations. This workforce training involves the practical application of techniques for response to situations involving escapes, riots, bomb threats, fires and medical emergencies in a correctional facility.

Offered: Fall, Spring, Summer.

**CJK 0340 - Officer Wellness and Physical Abilities (30)**
This course evaluates the students' level of physical fitness, and then develops a program of improvement through
exercise and instruction in the areas of nutrition, stress management and basic training techniques.

Offered: Fall, Spring, Summer.

**CJK 0400 - Traffic Incidents (12)**
This course will provide the student with the necessary information about traffic statutes and procedures to promote excellent traffic enforcement.

Offered: Fall, Spring, Summer.

**CJK 0401 - Traffic Stops (24)**
This course will provide the student an understanding on how to safely and professionally interact with people during a traffic stop.

Offered: Fall, Spring, Summer.

**CJK 0402 - Traffic Crash Investigations (30)**
This course will provide the student with basic steps of traffic crash management and how to safely approach a traffic crash scene.

Offered: Fall, Spring, Summer.

**CJK 0403 - DUI Traffic Stops (24)**
This course will provide the student information on how a law enforcement officer detects impaired driving, administers field sobriety tests, makes arrests when appropriate, and records the evidence of a DUI (driving under the influence) offense.

Offered: Fall, Spring, Summer.

**CJK 0421 - Conducted Electrical Weapon/Dart-Firing Stun Gun (4)**
This course will provide students the legal and use of force aspects of using a stun gun or CEW, how using a stun gun or CEW affects the human body, and how to operate a stun gun or CEW safely.

Offered: Fall, Spring, Summer.

**CJT 2100 - Criminal Investigation (3)**
This course introduces the student to the elements of criminal investigation, crime scene examination, collection of evidence and searching for witnesses, developing and questioning suspects, and protecting physical evidence.

Offered: Spring.

**CLP - Psychology**

**CLP 2140 - Abnormal Psychology (3)**
A study of terminology, diagnostic categories and treatment methods of major types of psychological disturbances.

Offered: Fall, Spring, Summer.

**CNT - Computer Networking**

**CNT 2402 - Certified Ethical Hacker (3)**
This course will enable students to understand the principles of risk management, security architectures, incident handling, disaster recovery, and secure systems administration in Computer Networking.

Offered: Spring.

**CNT 3104 - Introduction to Telecommunications (2)**
This course introduces the fundamentals of telecommunications. Topics include: sound, electrical signal, electromagnetic spectrum, the telephone and telephone lines, manipulating information for transmission, open system interconnection, digital circuit switch, signaling, distributed switching architecture, and IP routing fundamentals.

Offered: Fall, Summer.

**CNT 4007 - Data and Computer Communications (3)**
This course examines the modern local and metropolitan area networks. Topics include: data communications, protocols, transmission media and topology, protocol architecture, logical link control, network reliability, and LAN performance.

Offered: Fall, Spring.

**CNT 4703 - Voice and Data Network Design (3)**
The students will study the design of Wide Area Networks: determining requirements, designing the network, structure, choosing appropriate technologies, and evaluating results.

Offered: Fall, Summer.
COP - Computer Science

COP 1000 - Principles of Computer Programming (3)
This course provides the beginning programmer with a guide to developing structured program logic, and assumes no programming language experience. Programming concepts together with program definition, algorithms, flow charts, debugging, documentation, pseudocode, and a high-level language are introduced.
Offered: Fall, Spring, Summer.

COP 2071 - Querying Database (3)
This course provides students with the technical skills required to write basic Transact-SQL queries for Microsoft SQL Server. Students will gain a complete understanding of T-SQL and learn the techniques to complete SQL Server tasks.
Offered: Fall.

COP 2072 - Reporting Services (3)
This course covers the complete process of building and distributing reports and explains how to maximize all the powerful, integrated SQL Server Reporting Services capabilities, including the new and enhanced features. Students will use Report Builders, wizards and simple design tools to build reports and understand the Business Intelligence (BI) Semantic Models.
Offered: Spring.

COP 2220 - Computer Programming C (3)
Hands-on, introductory study of C Programming language as applied to business applications. The course includes arrays, pointers, functions, I/O operations, data structures, and operating system interaction. Students write and compile their program in multiple platforms and compilers. Students also learn debugging techniques in existing malfunctioning programs and customize programs according to specifications.
Offered: Fall, Spring.

COP 2360 - C# Programming (3)
This course is a programming course on the study of Microsoft Visual C# programming language with emphasis on object-oriented programming. Topics include control structures, methods, arrays, exception handling and inheritance.
Offered: Fall, Spring, Summer.

COP 2654 - IPhone/I Pad Programming (3)
The students will be trained in techniques for creation and implementation of well-designed iPhone programs. The student applies the Objective-C programming language to create applications that run on iOS devices, including iPad, Phone, and iPod. Students will learn how to run apps on their own devices and how to distribute apps to the Apple Store.
Offered: Spring.

COP 2660 - Programming for Mobile Devices: Android (3)
This is a programming course designed to develop Android-based Applications for mobile devices and tablets. It will use the Android Software Development Kit (SDK) to create and test Apps on the Android Emulator and/or on students' own devices. Topics include User Interface Layouts and Views, Event Handling, and Publishing an App.
Offered: Spring.
graduation requirements of the Associate of Arts (A.A.)
degree. SP

Offered: Fall.

COP 2905 - Directed Study in Computer Programming
(1 - 4)
Independent individual or team studies, projects and
practica in computer programming - design, construction,
documentation and implementation-under the direction of
the Computer Science faculty. Specific content to be
arranged. May be repeated with change of content.
(Prerequisite: Permission of Computer Science
chairperson.)

Offered: Fall, Spring, Summer.

COP 2940 - Computer Science Internship (2)
Six hours per week of practical computer programming
experience in a computer installation.

Offered: Fall, Spring, Summer.

COP 2949 - Cooperative Educational Experience in
Computer Programming (1-4)
(Prerequisite: 12 semester hours of approved Computer
Science courses and permission of Computer Science
chairperson.) Course does not show up in regular catalog
schedule until you are registered. You are not officially
registered until you have completed the Cooperative
Education Learning Plan (with all signatures) and
Cooperative Education Training Assignment/Registration.
Required to complete 80-320 program contact hours in the
field based on program 1-4 credit hour course requirement.
(Average of 12-15 hours a week at an employer worksite).
1 credit\=80 contact hrs. 2 credits\=160 contact hrs. 3
credits\=240 contact hrs. 4 credits\=320 contact hrs. To
register contact Anindya Paul at
Anindya.Paul@daytonastate.edu, or Faith Bryant at
Faith.Bryant@daytonastate.edu, 386-506-4143.

Offered: Fall, Spring, Summer.

COP 3530 - Data Structures (3)
This course introduces fundamentals of data structures.
Topics include: programming strategies, data structures,
searching, complexity, queues, sorting, and algorithms.
Extensive programming is required.

Offered: Fall, Spring.

COP 4610 - Operating Systems (3)
This course covers modern operating system principles.
Topics include memory management, peripheral device
management, file system management and process
management. Different types of operating systems and
their administrations are studied.

Offered: Fall, Spring.

COP 4708 - Applied Database I (3)
Design and implementation of data base systems within the
concept of central administration, structured data storage.
Programming project is required.

Offered: Fall, Spring, Summer.

COP 4709 - Applied Database II (3)
This course includes the study of relational and other
database systems. Advanced SQL query and programming,
development of stored procedures and functions, decision
support systems, transaction management and theory are
covered. Other relevant advanced database topics are also
covered. Knowledge of programming is required.

Offered: Spring.

COP 4813 - Web Systems I (3)
This course covers development of web systems with a
focus on client-side development. Topics include use of
XHTML, the Document Object Model (DOM), Cascading
Style Sheets (CSS), use of Javascript for providing client
side interactivity, ADA accessibility, Javascript Object
Notation (JSON), and design for mobile platforms. A web
site design project is included.

Offered: Fall.

COP 4834 - Web Systems II (3)
Advanced web design with server side technology (focus
on .NET) is covered. Students will develop, test, and
publish database driven web sites using cloud based
servers and .NET publishing standards, including code
management. Programming of a full stack development
project is required.

Offered: Spring.

COS - Cosmetology

COS 0013L - Barbering I Lab (225)
Orientation to the field of barbering: The student will use
classroom and laboratory facilities to develop basic skills,
techniques, and prepare students to work on clients.

Offered: Fall, Spring.

COS 0080L - Cosmetology I Lab (240)
Orientation to the field of cosmetology: The student will use
classroom and laboratory facilities to develop basic
skills, techniques, and prepare students to work on clients.

Offered: Fall, Spring.

COS 0081L - Cosmetology II Lab (240)
A continuation of basic skills and concept development from level I. Students will be taught the principles and concepts of cosmetology while mastering cosmetology skills on the clinic floor.

Offered: Fall, Spring.

COS 0082L - Cosmetology III Lab (240)
The student will acquire knowledge of the principles and concepts of cosmetology. Intermediate skills will be perfected on clients in the school-operated salon.

Offered: Fall, Spring.

COS 0083L - Cosmetology IV Lab (240)
The student will acquire knowledge of the principles of Florida Law, Anatomy and Physiology, and Salon Management. Skills will be perfected in the school-operated salon.

Offered: Fall, Spring.

COS 0084L - Cosmetology V Lab (240)
State Board preparation is emphasized. Theoretical knowledge and skills will be perfected to employment competency level.

Offered: Fall, Spring.

COS 0512L - Barbering II Lab (225)
The Science of Barbering: This course is a continuation of basic skills and concept development from Level I. Students will be taught the principles and concepts of barbering while developing basic skills, techniques, and preparing students to work on clients. This will include hands-on lab experience and instruction to include histology of skin disorders and diseases, and the operation of electrical equipment.

Offered: Fall, Spring.

COS 0561L - Barbering III Lab (225)
Professional Barbering: The student will acquire knowledge of the principles and concepts of barbering. Intermediate skills will be perfected on clients in the school-operated shop.

Offered: Fall, Spring.

COS 0562L - Barbering Lab Bridge: Shaves/Beards/Mustaches (225)
The student will acquire knowledge of the principles of Florida Law, history of the art of barbering and its evolution throughout the centuries, proper sanitizing procedures for tools and implements, the art of shaving, honing and stropping. To be eligible for this program, you must already possess a valid cosmetology license.

Offered: Fall, Spring.

COS 0571L - Barbering IV Lab (225)
Advanced Barbering Techniques: The student will acquire knowledge of additional chemical services that are often offered in Barbershops as well as perfecting haircutting and styling techniques. Skills will be perfected in the school-operated salon.

Offered: Fall, Spring.

COS 0580L - Barbering Lab - Level V (240)
Focus of the course will be The Business of Barbering in which State Board preparation is emphasized. Theoretical knowledge and skills will be perfected to employment competency level in the school-operated shop.

Offered: Fall, Spring.

COS 0905 - Directed Study in Cosmetology (30)
Directed Study in Cosmetology

Offered: Fall, Spring.

COS 0930 - Special Topics/Seminar in Cosmetology (120)
The course provides supplemental theory, skills, techniques and practice in the field of cosmetology. The course assists to prepare students to take the cosmetology exam for state licensure.

Offered: Fall, Spring.

COT - Computing Theory

COT 3100 - Discrete Computational Analysis (3)
This course applies basic mathematical logic skills to solve problems in Computer Science and Information Technology. Topics include logic rules, tautologies, Boolean algebra, set theory, mathematical induction and other topics of discrete computational analysis.

Offered: Fall, Spring.

CPO - Political Science

CPO 2001 - Comparative Government (3)
A general introduction to countries and regions around the world and the comparative political analysis used to understand them. The course suggests factors which might provide better living conditions for citizens, including: institutions, legislative arrangements, party systems, culture, nationality, and ethnicity.

Offered: Fall, Spring.

CRW - English Language and Lit
CRW 2100 - Creative Writing (3)
An introduction to the techniques of creative writing.
Offered: Fall, Spring.

CSP - Cosmetology

CSP 0003L - Cosmetology Bridge Lab - Introduction to Cosmetology (240)
The student will acquire knowledge of the principles of Florida law, history of cosmetology, the art of artificial nails, hair removal (including hot and cold waxing techniques), manicures and pedicures, applying make-up and hair braiding. To be eligible for this program, you must already possess a valid Barber license.
Offered: Fall, Spring.

CTS - Computer Science

CTS 1851 - Internet Web Foundations (HTML, CSS) (3)
An introductory course designed to teach the basic hands-on skills and knowledge that today's business and Internet professionals are expected to understand and use. The three major topics covered are: Fundamental uses of the Internet, web page design, and web page development and publishing including the use of HTML, CSS, and various fundamental web server management skills. Students will perform a variety of practical tasks and assignments.
Offered: Fall, Spring, Summer.

CTS 2214 - Project Management w/Microsoft Project (3)
This course provides an introduction to the basic elements of Project Management. Students build project plans using Microsoft Project software.
Offered: Fall.

CTS 2308 - Installing and Configuring Windows Workstation OS (3)
This course is intended for anyone who wants to learn how to install, configure, administer, and support Microsoft Windows workstation operating systems. The course begins by exploring some of the new features and improvements in Windows 10. Once this foundation is established, the course guides the students through installing Windows 10 and then walks them through configuring, administering, and supporting it.
Offered: Fall, Spring, Summer.

CTS 2310 - Securing Windows Servers (3)
This course discusses security implementations for various Windows platforms and applications. Areas of study involve identifying and examining security risks, security solutions and tools available for various Windows platforms and applications.
Offered: Spring.

CTS 2321 - Linux Fundamentals (3)
This course is designed to teach students the skills they need to effectively administer the Linux operating system. The course includes Linux server installation, configuration, administration, networking services, security, system maintenance, and troubleshooting tasks. Previous experience with computer hardware configuration, network services and network operating systems is required.
Offered: Fall, Spring.

CTS 2353 - Networking with Windows Server (3)
This course teaches students how to utilize and configure servers running the Microsoft Windows Server operating system in an enterprise networking environment. It provides in-depth study in implementing and configuring IPv4 and IPv6 addressing and routing, DNS server, DHCP server, IPAM (IP Address Management), VPN and DirectAccess, NPS (Network Policy Server), DFS (Distributed File System), and SDN (Software-Defined Networking).
Offered: Spring.

CTS 2358 - Identity with Windows Server (3)
This course teaches students how to install, manage, and configure Microsoft Active Directory on a Microsoft Windows Server. You will learn to transform a plain Windows server to a Domain Controller by installing Active Directory. After that, students will learn to manage the Active Directory by creating users, groups, and Organizational Units (OUs). Additional studies include creating, managing, and configuring Group Policy Objects (GPOs), Active Directory Certificate Services (AD CS), Active Directory Federation services (AD FS), Web Application Proxy (WAP), and Active Directory Management Services (AD RMS).
Offered: Fall.

CTS 2361 - SharePoint Users (3)
This course teaches students how to become productive with SharePoint. Students will learn about the various SharePoint list types, create and configure document libraries to support popular features in SharePoint, add and update content in SharePoint site, configure and manage workflow in SharePoint.
Offered: Fall.

**CTS 2370 - Virtualization Infrastructure: Installation and Configuration (3)**

In this course, students learn the concepts and capabilities of virtual architecture with a focus on the installation, configuration, and management of a VMware virtual infrastructure. This course covers fundamentals of virtual network design and implementation, fundamentals of storage area networks, virtual switching, virtual system management, and engineering for high availability.

Offered: Fall.

**CTS 2375 - Essentials of Cloud Computing (3)**

This course introduces students to the basics of Cloud Computing and introduces them to the most commonly used Cloud Computing platforms. Students will learn how to set up a cloud computing environment, from conception to implementation.

Offered: Spring.

**CTS 2431C - Data Organization and Management and Lab (3)**

Advanced concepts using Microsoft Access. Topics covered include creating table structures, enforcing referential integrity, creating and modifying forms, creating and modifying reports and saving objects as Web pages. This course covers topics required by the Microsoft Office Specialist (MOS) certification exam.

Offered: Summer.

**CTS 2441 - Database Administration (3)**

This course teaches students the skills needed to successfully administrate SQL Server. Students will learn how to manage databases, set up database security, optimize performance tuning, monitor the database, and back up data.

Offered: Fall.

**CTS 2450 - Business Intelligence (3)**

This course teaches the complete process to set up Database Business Intelligence model. Students will learn how to implement self-service Business Intelligence (BI) and Big Data analysis solutions using the Microsoft data platform.

Offered: Spring.

**CTS 3348 - Linux Administration (3)**

Student will learn how a system administrator fulfills various organizational information resource management requirements using a Linux-based operating system. Topics will include; installation; creating and maintaining file systems; user and group administration; backup and restore processes; network configuration; various system services; security administration; and updating and maintaining the system.

Offered: Summer, Fall.

**DAA - Dance**

**DAA 1100 - Modern Dance I (3)**

Includes conditioning exercises and techniques that provide a vocabulary of movement to develop basic movement phrases and elements of composition. The use of improvisation will be introduced to develop a sense of individual accomplishment and skills. May be repeated one time for credit.

Offered: Fall, Spring.

**DAA 1104 - Beginning Modern Dance I (3)**

This is a beginning class in modern dance technique for pre-majors. This class will introduce the student to the physical concepts of time, space and energy at the beginning level.

Offered: Fall, Spring.

**DAA 1105 - Beginning Modern Dance II (3)**

This is an advanced beginning class in modern dance technique for pre-majors. This class will further explore the physical concepts of time, space and energy at an advanced intermediate level.

Offered: Fall, Spring.

**DAA 1200 - Classical Ballet I (3)**

Provides a beginning level technique in the discipline of classical ballet. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

**DAA 1204 - Beginning Ballet I (3)**

This is a beginning class in classical ballet technique. Classroom emphasis is on correct body alignment, beginning body positions, barre, center and across the floor work using classical ballet vocabulary.

Offered: Fall, Spring, Summer.

**DAA 1205 - Ballet II for Pre-Majors (3)**

This is an advanced beginning class in classical ballet technique. Classroom emphasis is on correct body alignment, with further study of body positions, barre, center and across the floor work using classical ballet vocabulary.

Offered: Fall, Spring, Summer.
DAA 1500 - Beginning Jazz I (3)
Beginning level techniques and movement exploring a broad range of jazz dance. Elements of theater, lyrical and hip hop may be explored. May be repeated one time for credit.
Offered: Fall, Spring.

DAA 1520 - Beginning Tap I (3)
Basic elements of tap dancing: shuffle, slap, and ball change, including varied combinations of these and other elements. Tap notation and varied styles of tap explored. May be repeated one time for credit.
Offered: Fall, Spring.

DAA 2101 - Modern Dance II (3)
Intermediate techniques and performance comprise the course. May be repeated one time for credit. May be repeated one time for credit.
Offered: Fall, Spring.

DAA 2106 - Intermediate Modern I (3)
This is an intermediate class in modern dance technique for pre-majors. This class will further explore the physical concepts of time, space and energy at an intermediate level.
Offered: Fall, Spring, Summer.

DAA 2107 - Intermediate Modern II (3)
This is an advanced intermediate class in modern dance technique for pre-majors. This class will further explore the physical concepts of time, space and energy at an advanced intermediate level.
Offered: Fall, Spring, Summer.

DAA 2201 - Classical Ballet II (3)
A continuation of Classical Ballet I. This course will provide an intermediate level in the discipline of classical ballet. May be repeated one time for credit. May be repeated one time for credit.

DAA 2206 - Intermediate Ballet I (3)
This is an intermediate class in classical ballet technique. Classroom emphasis is on correct body alignment with further study of body positions, barre, center and across the floor work using classical ballet vocabulary.
Offered: Fall, Spring, Summer.

DAA 2501 - Intermediate Jazz I (3)
Dance Secondary level technique in basic movements of contemporary jazz dance. Primary emphasis is placed on lyrical, percussive and contemporary styles of jazz with improvisation choreography. May be repeated one time for credit.

DAA 2540 - Musical Theater Dance (3)
This course will explore the history of musical theater dance from the 1800s to the present time. Lecture and dance techniques are an integral part of the course methodology.

DAA 2610 - Dance Composition (3)
The analysis of dance movement and vocabulary related to the basic choreographic elements of space, time and energy will be examined. Individual choreography is an integral part of the course.

DAA 2640 - Rehearsal & Performance (Dance Theatre) (1)
The creation, preparation and performance of original dance compositions. Students participate in public performances as the Daytona State Dance Ensemble. May be repeated three times for credit.
Offered: Fall, Spring.

DAN - Dance

DAN 1100 - Dance Appreciation (3)
Lecture-based dance appreciation class. Extensive use of audio/visual materials which highlight the development of contemporary dance in America. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement.
Offered: Fall, Spring.

DAN 2740 - Stretch and Conditioning (3)
This course will investigate dynamic alignment principles as they relate to flexibility and movement quality. Emphasis is placed on the anatomical and kinesiological factors involved in
Offered: Fall, Spring.

DAN 2905 - Directed Study in Dance (1 - 3)
Directed Study in Dance
DEA - Dental Assisting

DEA 0000 - Introduction to Dental Assisting (30)
This course explores the major historical events in dentistry. Other areas of study include: ethics, and jurisprudence; OSHA regulations; the state dental practice act; certification procedures; expanded functions for dental auxiliaries, and an overview of the dental specialties.

Offered: Summer.

DEA 0020C - Chairside Assisting I and Lab (105)
This course introduces students to the knowledge and skills that are required of a dental assistant in clinical practice. Emphasis is placed on the knowledge and practice of proper infection control methods, principles of four-handed dentistry and restorative procedures.

Offered: Fall.

DEA 0130 - Biomedical Science (60)
This course is an introduction to the fundamentals of anatomy and physiology of the human body, with emphasis on head and neck anatomy. Other areas of study include histology, microbiology, pathology, oral pathology, pharmacology, and medical/dental emergencies.

Offered: Spring.

DEA 0801C - Chairside Assisting II and Lab (105)
This course is a continuation of DEA 0020C Chairside Assisting I and Lab. This course exposes the students to the knowledge and skills that are required for a dental assistant in the various dental specialties. Emphasis is placed on the sequence of steps, armamentariums, expanded functions and procedures performed in specialized areas of dentistry.

Offered: Spring.

DEA 0850L - Externship I (240)
Students are assigned to clinical facilities to develop competence in performing chairside assisting skills, expanded functions, minor laboratory and basic business office procedures. Students must maintain current certification in cardiopulmonary resuscitation while rotating through clinical facilities. Seminars are conducted in order to correlate clinical experiences with instructional goals.

Offered: Spring.

DEA 0851L - Externship II (240)
This course is a continuation of DEA 0850L Externship I. Students are assigned to clinical facilities to perfect competence in performing chairside assisting skills, expanded functions, minor laboratory and basic business office procedures. Students must maintain current certification in cardiopulmonary resuscitation while rotating through clinical facilities. Seminars are conducted in order to correlate clinical experiences with instructional goals.

Offered: Summer.

DEH - Dental Hygiene

DEH 1002C - Preclinical Dental Hygiene and Lab (4)
This course is designed to acquaint students with the basic principles of dental hygiene practice. Lectures focus on diagnostic collection techniques, instrumentation and methods of infection control.

Offered: Fall.

DEH 1133 - Orofacial Anatomy and Physiology (3)
This course provides an in-depth study of the human dentition and supporting structures. Topics of study include anatomical landmarks of the oral cavity, tooth and root morphology, oral embryology, oral histology and nomenclature.

Offered: Summer.

DEH 1602 - Periodontology (3)
This course is a study of the etiology, clinical manifestations, prognosis and treatment of periodontal disease. Periodontal examinations, treatment planning and the dental hygienist's role in periodontal therapy are emphasized.

Offered: Spring.

DEH 1800 - Clinical Dental Hygiene I (2)
This course is a continuation of DEH 1002C Preclinical Dental Hygiene and Lab. Emphasis is on dental hygiene care planning, nonsurgical periodontal therapy, power instrumentation and debridement, dentin hypersensitivity, dental ergonomics, family abuse and neglect, and the care of patients with bloodborne infectious diseases.

Offered: Spring.

DEH 1800L - Dental Hygiene Clinic I (2)
This course focuses on the utilization of patient assessment and dental hygiene care planning, periodontal debridement, and selective coronal polishing during clinical sessions.

Offered: Spring.

DEH 1802 - Clinical Dental Hygiene II (2)
This course is a continuation of DEH1800 Clinical Dental Hygiene I. Lectures focus on the care of patients with orthodontic appliances and dental prostheses, dental
implants, and use of tobacco products. Lectures also include cosmetic whitening, intraoral photographic imaging, case development and presentation, indices and scoring methods, dietary analysis and nutritional counseling, and the care of patients with special needs.

Offered: Summer.

**DEH 1802L - Dental Hygiene Clinic II (2)**

This course focuses on the refinement of basic skills pertaining to dental hygiene practice.

Offered: Summer.

**DEH 2300 - Pharmacology (2)**

This course is a comprehensive study of the general principles of pharmacology, drugs used in dentistry, and drugs that may alter dental treatment.

Offered: Fall.

**DEH 2400 - General and Oral Pathology (2)**

This course is a comprehensive study of oral abnormalities and disease processes with a focus on clinical identification. The principles of general pathology in relationship to the diseases and the oral cavity are emphasized.

Offered: Fall.

**DEH 2702C - Community Dental Health and Lab (3)**

This course covers the philosophy and practice of community and public health dentistry that includes the study of statistical analysis, research methodology, epidemiology of dental disease and the role of the dental hygienist in the community. Students are required to design and implement oral health education programs for community groups.

Offered: Spring.

**DEH 2804 - Clinical Dental Hygiene III (2)**

This course is a continuation of DEH 1802 Clinical Dental Hygiene II. Lectures focus on applied techniques for patients with special needs.

Offered: Fall.

**DEH 2804L - Dental Hygiene Clinic III (3)**

This course emphasizes the utilization of advanced dental hygiene skills, expanded functions and periodontal therapy.

Offered: Fall.

**DEH 2806 - Clinical Dental Hygiene IV (2)**

This course is a continuation of DEH 2804 Clinical Dental Hygiene III. Lectures focus on applying for employment, prevention of medical errors, ethics, jurisprudence, and legal concerns which are relevant to clinical practice. Emphasis is on review of clinical case studies.

Offered: Spring.

**DEH 2806L - Dental Hygiene Clinic IV (3)**

This course provides further proficiency of clinical skills and refinement of assessment capabilities in preparation for licensure and clinical practice.

Offered: Spring.

**DEP - Psychology**

**DEP 2001 - Infant Child and Adolescent Psychology (3)**

An in-depth study of the concepts and principles of growth and development in infancy and childhood.

Offered: Fall, Spring, Summer.

**DEP 2004 - Developmental Psychology (3)**

A study of the various aspects of normal human development, equally emphasizing tasks, changes and adjustments that occur in each stage of the life span. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**DEP 2402 - Psychology of Adulthood and Aging (3)**

An in-depth study of the concepts and principles of growth and development in adulthood and old age. A multicultural perspective will be utilized examining general adult developmental processes as well as examining differences among genders, ethnicities and cultures. (Prerequisite: PSY 1012.) FA, SP, SU

Offered: Fall, Spring, Summer.

**DEP 2481 - Death and Dying: Life and Living (3)**

An exploration of the meanings, human experiences and dilemmas associated with life and death in the twentieth century. Lecture/discussion method.

Offered: Fall, Spring, Summer.

**DES - Dental Sci Support**

**DES 0002 - Dental Anatomy and Physiology (30)**

This course provides an in-depth study of the human dentition and supporting structures. Topics of study include: anatomical landmarks of the oral cavity, tooth and root morphology, and oral histology and embryology.

Offered: Summer.
DES 0103C - Dental Materials and Laboratory Procedures (90)
This course is designed to acquaint the student with the physical and chemical properties of materials used in dental practice. Instruction and practice in the manipulation of materials and minor laboratory procedures are emphasized.
Offered: Fall.

DES 0205C - Dental Radiology and Lab (90)
This course is a study of the theories and principles of dental radiology. The following areas will be covered: history of X-ray development, radiation physics, radiographic anatomy, processing techniques, radiation hygiene and safety, X-ray equipment and radiographic techniques. Emphasis is placed on the placement, exposing, mounting, and interpretation of dental radiographs during laboratory sessions.
Offered: Fall.

DES 0501 - Practice Management (30)
This course prepares the student to plan and manage a professional career path and implement the principles of dental office management. Other areas of study include: financial systems and dental insurance, technology and telecommunications, patient and appointment management, recare maintenance systems, oral and written communications, and inventory systems and supply ordering.
Offered: Spring.

DES 0844 - Preventive Dentistry and Nutrition (30)
This course is a study of the mechanisms employed to avert or intercept dental disease and the conditions that tend to destroy oral structures. Students are also given the opportunity to study the utilization of food derivatives in the maintenance and repair of body and oral tissues. Emphasis is placed on dietary considerations for the dental patient.
Offered: Spring.

DES 1010 - Head and Neck Anatomy (2)
This course is an in-depth study of the anatomy of the head and neck region. The skeletal, muscular, nervous, lymphatic and circulatory systems are emphasized.
Offered: Fall.

DES 1054 - Pain Control and Anesthesia (2)
This course covers methods of pain control, need for pain management, use of topical and local anesthetic agents, and prevention of complications related to oral anesthesia.
Offered: Spring.

DES 1100C - Elements of Dental Materials and Lab (3)
This course introduces the student to the physical and chemical properties of materials used in dental practice. Instruction and practice in the manipulation of materials and minor laboratory procedures are emphasized during laboratory sessions.
Offered: Summer.

DES 1200C - Dental Radiography and Lab (3)
This course provides students with the fundamental background and theory for the safe and effective use of X-ray radiation. Laboratory sessions emphasize the placement, exposing, mounting and interpretation of dental radiographs.
Offered: Fall.

DES 1832L - Expanded Functions for the Dental Hygienist (2)
This course provides students with didactic information and the laboratory experience to perform expanded functions that are permitted by the Florida laws and rules found in the Florida Statues and Administrative Code.
Offered: Spring.

DES 1840 - Preventive Dentistry (2)
This course is designed to introduce the student to the practice and philosophy of preventive dentistry. Methods of dental biofilm control, tooth deposits and stains, dental caries, fluorides, oral physiotherapy, interdental care and oral health care products are emphasized.
Offered: Fall.

DES 2600 - Medical and Dental Emergencies (2)
This course is designed to provide students with information on the signs, symptoms, treatment and equipment that is necessary to render care for common emergencies that can occur in the dental office.
Offered: Fall.

DIG - Digital Media

DIG 1109 - Digital Imaging Fundamentals (3)
This course covers digital image manipulation, editing and file management techniques using industry software. Introduces students to personal computers, the Macintosh Operating System and peripheral devices as graphic production tools for design, photography and digital media.
Offered: Fall, Spring.

DIG 2000 - Introduction to Digital Media (3)
This course explores the avenues of contemporary digital design, highlighting the importance of process, innovation, and communication. Students will become familiar with design projects, ranging from traditional print, sophisticated websites, interactive digital media, and motion graphics. The course will focus on developing and refining the design concept and the execution strategy.

Offered: Fall, Spring.

**DIG 2030 - Fundamentals of Digital Video (3)**
This course introduces concepts and principles of producing and assembling digital video and the tools and techniques of video and sound capture. Students will learn story, planning and organizational skills as a part of the pre-production, production and post-production process.

Offered: Fall, Spring.

**DIG 2100 - Web Design I (3)**
An introduction to professional tools, techniques and methods used in web publishing. Current industry production software is used to create and edit electronic pages, layouts and websites. This course is repeatable one time for credit.

Offered: Spring.

**DIG 2153 - Writing for Media (3)**
This course is designed to introduce students to various forms of writing for media. Students will learn practical techniques for producing strong writing in current trends for media, including writing for search engine optimization.

Offered: Fall, Spring.

**DIG 2203 - Intermediate Digital Video Production (4)**
Students will learn concepts of intermediate pre-production, production and post-production industry standard workflows and trends. Students will work on increasing levels of storytelling based on trends in industry.

Offered: Fall, Spring.

**DIG 2441 - Mobile Devices and Applications of Social Media (3)**
This course explores the utilization of mobile devices and mobile applications for digital storytelling to build a social media connection with an intended audience. Topics include user experience design (UX Design), Interactive storytelling, social media concepts and new media techniques in the mobile environment. This course focuses on the use of efficient and effective mobile and social media strategies to deliver engaging interactive media products.

Offered: Fall, Spring.

**DIG 2500 - Fundamentals of Interactive Media (3)**
This course studies the implementation of the foundations of interactive media including user-interface design concept, optimization/performance issues, resources and tools. Students combine audio, video, imaging, animation and other media formats to construct an interactive product using industry-standard software.

Offered: Fall, Spring.

**DIG 2940 - Internship in Digital Media (3)**
This internship course is specifically designed to enhance the learning experience through in-depth reflection and critical analysis of the industry environment.

Offered: Spring, Summer.

**DIG 2974 - Interactive Media Capstone (4)**
Students create their own identity package and e-Portfolio while working together on a complete client experience, from inception to implementation integrating media across various platforms to expand the client's brand.

Offered: Fall, Spring, Summer.

**EAP - English for Academic Purposes**

**EAP 1500 - High-Intermediate Speaking and Listening (3)**
Students develop high intermediate English speaking and listening communication, organization, and pronunciation skills to effectively present on non-academic and academic topics, participate in academic and non-academic classroom discussions, and take notes from non-authentic and authentic academic and non-academic lectures.

Offered: Fall, Spring.

**EAP 1501 - English Pronunciation (3)**
This course is designed to equip students with the necessary skills to approximate the spoken language of Standard American English. Topics will range from discrete, individual sounds of letters and words to the holistic concepts that encompass sentences and phrases.

**EAP 1520 - High-Intermediate Academic Reading (3)**
This high-intermediate course develops the students' ability to comprehend academic texts by applying appropriate reading strategies. Students will also add to their vocabulary repertoire through direct-instruction and the incorporation of strategies.

Offered: Fall, Spring.

**EAP 1585 - High-Intermediate Writing and Grammar (6)**
This is an academic English language course designed to develop the student’s ability to write and use complex grammar skills appropriate to academic paragraphs and essays with an emphasis on accuracy, clarity and cohesiveness as well as execute other academic writing tasks.

Offered: Fall, Spring.

**EAP 1600 - Advanced Speaking and Listening (3)**

Students develop advanced English speaking & listening communication, organization, and pronunciation skills to effectively present on academic topics, participate in academic classroom discussions, and take notes from authentic academic lectures.

Offered: Fall, Spring.

**EAP 1620 - Advanced Academic Reading (3)**

This course develops students' ability to comprehend and interpret authentic college-level texts in content areas by applying appropriate reading strategies.

Offered: Fall, Spring.

**EAP 1640 - Academic Writing (3)**

This is an advanced academic English language course designed to develop the students' ability to write academic essays and basic research papers, with an emphasis on accuracy, clarity and cohesiveness as well as execute other academic writing tasks.

Offered: Fall.

**EAP 1660 - Grammar (3)**

This course develops students’ ability to use complex grammatical structures appropriate to effective academic presentations, discussions, and essays.

Offered: Fall.

**EAP 1685 - Advanced Writing and Grammar (6)**

This is an advanced academic English language course designed to develop the student’s ability to write and use complex grammar skills appropriate to academic essays and basic research papers, with an emphasis on accuracy, clarity and cohesiveness as well as execute other academic writing tasks.

Offered: Fall, Spring.

**ECO - Economics**

**ECO 2013 - Principles of Macroeconomics (3)**

This course is an introduction to the fundamental principles and concepts of the U.S. national economy, including supply and demand analysis, national income accounting, economic growth, fiscal and monetary policy, business cycle theories and international trade. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement. (Prerequisite or Corequisite: ENC1101.)

Offered: Fall, Spring, Summer.

**ECO 2023 - Principles of Microeconomics (3)**

This course is an introduction to the fundamental principles and concepts of individual, business and government, including supply and demand, taxation price supports, plus analysis of labor, income distribution, politics, health care, and anti-trust. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement. (Prerequisite or corequisite: ENC1101.)

Offered: Fall, Spring, Summer.

**EDE - Education**

**EDE 4223 - Integrated Art, Music and Movement (3)**

The purpose of this course is to provide understanding of the importance of integrated art, music and movement/dance in instruction. Emphasis is placed on effects of integrated lesson planning and modeling techniques. This course is a 7 week class offered during the FA and SP terms.

Offered: Fall, Spring.

**EDF - Education**

**EDF 1005 - Introduction to the Teaching Profession (3)**

The purpose of this course is to introduce pre-service teachers to the education profession. Pre-service teachers will understand the historical, sociological and philosophical foundations of the profession as well as the challenges educators face in the 21st century. This course requires 15 hours of field experience in the public schools. This course is offered during the FA, SP and SU terms.

Offered: Fall, Spring, Summer.

**EDF 2085 - Introduction to Diversity for Educators (3)**

The purpose of this course is to introduce the instructional needs of diverse classroom populations including cultural, racial, religious, ethnic, gender issues, learning styles, abilities and disabilities, as well as to prepare pre-service teachers to become culturally responsive teachers. This course requires 15 hours of field experience in the public schools with at least one ESE or ESOL student. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree. This course is offered during the FA, SP and SU terms.
EDF 3214 - Child/Adolescent Development and Learning (3)

The purpose of this course is to provide an examination of the various stages of human development and their relationship to contemporary theories of learning including motivation of at-risk urban and special needs students. This course is a 7 week class and may be offered during the FA or SP term.

Offered: Fall, Spring.

EDF 4430 - Classroom Assessment (3)

The purpose of this class is to help the teacher candidate understand the principles of assessment, the different assessment strategies, which can be used in the classroom, formative and summative evaluation, test construction, rubrics, alternative assessment and interpretation of standardized test information. This course requires a field experience in a public school. This course requires a 15-hour field experience.

Offered: Fall, Summer.

EDF 4603 - Critical Issues in Classroom Management, Ethics, Law and Safety (3)

The purpose of this course is to introduce basic skills and knowledge for creating a safe environment that encourages learning, positive social interaction, and effective communication among students of diverse gender, ability, culture, language, race, ethnicity, and sexual orientation. The course emphasizes attitudes, language patterns, communication, values, and behaviors for eliciting and maintaining student learning as well as on-task behaviors. Included are methods and strategies for communicating and working safely and effectively with students, other school professionals, community members, and parents. The course examines public and private school law as it affects teachers' legal rights and legal responsibilities to students. The course covers ethical issues relevant to teaching and the development of one's personal professional ethics.

Offered: Fall, Spring, Summer.

EDF 4943 - Student Internship (9)

The purpose of this course is to be the culmination of all principles learned throughout the pre-service education program. This course is the senior internship class and requires the pre-service teacher to experience working as a full-time teacher in an elementary school setting for one semester. This course is a full term 15 week class offered during the FA and SP terms.

Offered: Fall, Spring.

EDG - Education

EDG 2370 - Introduction to Teaching Reading and Language Arts (3)

Introduction to Teaching Reading and Language Arts

EDG 2770 - Exploring Global Education Issues in International Context (3)

This course is a guided field experience designed to immerse students in global issues challenging the educational community worldwide, from both academic and experiential perspectives. Through guided studies and field experiences within Haiti/Nicaragua, students will gain a greater appreciation of the challenges faced by emerging nations that include the effects of poverty, exceptionality, race, ethnicity, language and gender on access to quality education and equitable life chances.

Offered: Summer.

EDG 2905 - Directed Study in Education (3)

Directed Study in Education (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

EDG 4323 - Professional Teaching Practices (3)

This course is designed to provide the pre-service teacher with essential skills of planning units and lessons, selecting learning outcomes, appropriate activities, and methods of learning to achieve student learning outcomes and methods of assessment. This course requires a 15-hour field experience.

Offered: Fall, Spring.

EDP - Education

EDP 2002 - Educational Psychology (3)

The purpose of this course is to provide application of psychological principles to the educational process and the effect of intelligence factors, environment, emotions and motivation on learning. This course is offered during the FA, SP and SU terms.

Offered: Fall, Spring, Summer.

EEC - Early Childhood Education

EEC 2401 - Home, School and Community (3)

Designed for students to become acquainted with the dynamics of the relationships of home, school and community in early childhood education.
**EEC 2523 - Leadership and Management of Child Care Programs (3)**

This course is designed to study and develop competencies in the administrator’s leadership role in the organizational structure of a child care center. This course is intended to meet one of the course requirements of the Advanced Level Child Care and Education Administrator Credentials as defined by the state of Florida.

**EEC 2527 - Child Care Center Financial and Legal Issues (3)**

This course is designed to study and develop competencies in Financial and Legal Issues in child care programs. This course is intended to meet one of the course requirements of the Advanced Level Child Care and Education Administrator Credentials as defined by the state of Florida.

**EET - Electronic Engineer Tech**

**EET 1011C - Introduction to Electrical Circuits and Lab (3)**

An introduction to the basic concepts of electricity and magnetism. Emphasis is placed on resistance, capacitance and inductance as basic circuit components. 

Offered: Fall, Spring.

**EET 1021C - Advanced Electrical Circuits and Lab (3)**

An introduction to the basic concepts of alternating voltage and current. Emphasis is placed on resistance, capacitance and inductance as basic AC circuit components.

Offered: Fall, Spring.

**EET 1141C - Analog Devices and Circuits and Lab (4)**

Introduces the concepts of circuit simplification via idealizations, approximations and an overview of semiconductor devices and their electrical properties. Emphasis is placed on circuit analysis.

Offered: Spring.

**EET 1607C - Electronics Assembly and Cabling and Lab (3)**

This course involves lab environment training in communications cabling and electronics assembly techniques. Topics covered include computer network cable fabrication, installation, and management, safety, testing and troubleshooting, cabling industry standards, component recognition, soldering and desoldering methods, and reading and drawing of schematics.

Offered: Fall, Spring.

**EET 2142C - Analog Circuits and Basic Analog Communications and Lab (4)**

Circuits covered are more complex in applications. Includes FET circuitry, amplitude/phase shift response of transistor circuits, integrated circuits and negative and positive feedback circuits.

Offered: Fall.

**EET 2326C - Wireless Communications and Lab (4)**

A comprehensive study of electronic communication systems, including topics in fiber optic, AM/FM radio, transmission lines, antennas, wave propagation, microwave techniques and other broadcast technologies.

Offered: Spring.

**EET 2905 - Directed Study in Electronics (4)**

Directed Study in Electronics

Offered: Fall, Spring, Summer.

**EET 2949 - Cooperative Education Experience in Electronics (1-4)**

(Prerequisite: 12 semester hours of approved Computer Science courses and permission of Computer Science chairperson.) Course does not show up in regular catalog schedule until you are registered. You are not officially registered until you have completed the Cooperative Education Learning Plan (with all signatures) and Cooperative Education Training Assignment/Registration. Required to complete 80-320 program contact hours in the field based on program 1-4 credit hour course requirement. (Average of 12-15 hours a week at an employer worksite). 1 credit=80 contact hrs. 2 credits=160 contact hrs. 3 credits=240 contact hrs. 4 credits=320 contact hrs. To register contact Anindya Paul at Anindya.Paul@daytonastate.edu, or Faith Bryant at Faith.Bryant@daytonastate.edu, 386-506-4143.

Offered: Fall, Spring, Summer.

**EET 3085 - Electricity and Electronics (3)**

This course covers current, voltage, power and energy relationship, resistors, inductors, and capacitors, basic theorems and DC circuit analysis techniques, and circuit simulation. Also included are measurements using digital and analog instruments such as multimeters, power supplies, oscilloscope, ammeters, voltmeters, signal generators, and an introduction to integrated circuits.

Offered: Fall, Spring, Summer.

**EET 3085L - Electricity and Electronics Lab (1)**

Lab component for current, voltage, power and energy relationship, resistors, inductors, and capacitors, basic theorems and DC circuit analysis techniques, and circuit
simulation. Also included are measurements using digital and analog instruments such as multimeters, power supplies, oscilloscope, ammeters, voltmeters, signal generators, and an introduction to integrated circuits.

Offered: Fall, Spring, Summer.

EET 3086 - Principles of Electrical Circuits (3)
This course covers basic theorems, DC and AC circuit analysis techniques, instruments and measurements, Phasor calculation; steady state response using frequency domain; power generation and power factor; filters and frequency response, and an introduction to integrated circuits.

Offered: Fall, Spring, Summer.

EET 3716 - Network Analysis (3)
This course covers transient analysis of first and second-order circuits; circuit analysis using Laplace Transforms; transient and steady-state response; transfer function; frequency response bode plots, and analog filters.

Offered: Fall.

EET 4158 - Linear Integrated Circuits (3)
The topics covered in this course include generic amplifiers, Op-amps; ideal operational amplifier; inverting and non-inverting; summing circuits; DC and AC limitations; applications; integrators, differentiators, comparators, oscillators and active filters.

Offered: Spring.

EET 4158L - Linear Integrated Circuits Lab (1)
Linear Integrated Circuits Lab
Offered: Spring.

EET 4329C - Communications Systems and Lab (4)
Principles and interrelationships of communication system components and circuits. Signals, noise, modulation, demodulation, bandwidth requirements. Transmitters and receivers. Course descriptions are updated from time to time with new relevant information.

Offered: Spring.

EET 4732 - Feedback Control Systems (3)
This course covers time and frequency domain modeling; analysis of networks and control systems; time response; block diagram reduction, Bode plots, root locus, stability, compensation considerations, and digital simulation techniques.

Offered: Spring.

EET 4732L - Feedback Control Systems Lab (1)
Lab component for: time and frequency domain modeling; analysis of networks and control systems; time response; block diagram reduction, Bode plots, root locus, stability, compensation considerations, and digital simulation techniques.

Offered: Spring.

EEX - Education (Except Child)

EEX 1600 - Classroom Management (Early Childhood) (3)
Course designed to acquaint the student with factors that influence learning and behavior, and with strategies for changing behavior. This course is required as part of the AS Degree program in Early Childhood Education.

Offered: Summer.

EEX 2010 - Introduction to Special Education (3)
The purpose of this course is to provide an introduction to exceptional student education and includes basic information on etiology and characteristics as well as the programs and services provided to this population. This course requires 15 hours of field experience in the public schools with ESE students. This course may be offered during the FA, SP, and SU terms.

Offered: Fall, Spring.

EEX 2080 - Teaching the Exceptional Learner (3)
This course provides students with strategies and methods to teach learners, birth through 8, with special needs. This course is required as part of the AS Degree program in Early Childhood Education.

Offered: Spring.

EEX 4034 - Introduction to Exceptional Student Education for Inclusive Teachers (1)
Introduction to Exceptional Student Education for Inclusive Teachers

Offered: Spring.

EEX 4070 - Teaching Exceptional Students (3)
The purpose of this course is to provide an examination of the various stages of human development and their relationship to contemporary theories of learning including motivation of at-risk urban and special needs students. This course requires field experience in the public schools with at least one ESE student. This course is a 7 week class offered during the FA and SP terms.

Offered: Fall, Spring.

EEX 4221 - Assessment of Exceptional Education Students (3)
The purpose of this course is to examine the various assessment strategies for diagnosis and intervention of learning, behavioral, and developmental needs of students who qualify for exceptional student education (ESE) services. It will include development of individual education plans to align curriculum, instructional methods, and evaluations to meet the identified needs of students. This course requires field experience in the public schools. This course is a 7 week class and may be offered during the FA term.

Offered: Fall.

EEX 4242 - Teaching Exceptional Students in Secondary Schools (3)

The purpose of this course is to examine specific instructional interventions, approaches, current issues, curriculum, and learning strategies appropriate for working with adolescents with exceptional needs in a secondary setting. This course requires field experience in the public schools with at least one ESE student. This course is a 7 week class and may be offered during the FA term.

Offered: Fall.

EEX 4265 - Curriculum and Instruction for Students with Disabilities 6-12 (3)

Curriculum and Instruction for Students with Disabilities 6-12

Offered: Fall, Spring.

EEX 4483 - Differentiated Instruction (3)

Differentiated Instruction

EEX 4601 - Behavior Management (3)

The purpose of this course is to provide familiarization, observation, and application of effective behavior management principles for general and exceptional students in preschool through grade 12 educational settings. It will explore the historical foundations for understanding behavior, implications for discipline, and measurement, charting, assessment, and strategies for modifying behavior. It will include practical application of these principles for working with students with linguistic, cultural, behavioral, and diverse learning characteristics. This course requires field experience in a public school. This course is a 7 week class and may be offered during the FA term.

Offered: Fall.

EEX 4943 - Student Externship (9)

Student Internship is the student teaching field experience for the teacher education programs. Students are placed in a school or schools for the entire semester. A minimum of 10 - 12 weeks must be spent in full time teaching.

(Prerequisites: Acceptance into the teacher education program and completion of all courses required for certification. Students should also have passed the appropriate Florida Teacher Certification Exams required for the student's program. Professional Education and Subject Area Exams).

Offered: Fall, Spring.

EGN - Engineering

EGN 1111C - Engineering Drawing and Lab (3)

An introductory course in descriptive geometry, engineering graphics, and drafting principles including orthographic projection, isometric drawings, and engineering problem layout which includes an introduction to computer-aided drafting (AutoCAD).

Offered: Fall, Spring.

EGN 2045 - Engineering and Technology Calculus I (4)

This course presents the concepts of pre-calculus and calculus with direct applications of the use of these mathematical skills in engineering and technology problems solving. Concepts through derivatives of algebraic and transcendental functions, techniques of differentiation, applications of derivatives, differentials, optimization and plane areas are covered. This course will be taught specifically by a faculty with an engineering background and industrial experience.

Offered: Fall, Spring.

EGN 3046 - Engineering and Technology Calculus II (3)

This course presents complex numbers and the applications; sequences and series; arithmetic sequences and partial sums; geometric sequences and series; mathematical induction and the binomial theorem. It also covers antiderivatives, definite integrals, techniques of integration, applications of integrations, differentiation and integration in polar form. First order differential equations, second order differential equations, higher order differential equations, Laplace Transforms, numerical integration and an introduction to Matlab are included.

Offered: Spring, Summer.

EGN 3214 - Programming for Engineers (3)

This course covers computer programming fundamentals as they are used to solve engineering problems. Basic input and output, conditional logic, loops, and use of computing libraries such as plotting and using numerical functions are all covered. Students will produce technical engineering reports based on the computing solutions they develop to solve engineering problems.
Offered: Summer, Fall.

EGN 3311 - Statics (3)
Topics in this course include fundamental concepts and laws of mechanics, coordinate systems and resultants of force systems, free-body diagrams, center of gravity, centroid, moment of inertia, equilibrium of rigid bodies, and analyses of structures.

Offered: Fall.

EGN 3321 - Dynamics (3)
Topics in this course include dynamics of particles and rigid bodies, application of free-body diagrams, Newton's second law, the impulse-momentum method, and the work-energy principle to solve dynamic problems in mechanical systems.

Offered: Spring.

EGN 3343 - Thermodynamics (3)
This course will allow students to develop an understanding and solve problems related to work, heat, energy transformations, and relation of properties: including laws, concepts, and modes of analysis common to all applications of thermodynamics in engineering.

Offered: Fall.

EGN 3373 - Principles of Electrical Engineering (3)
This course is a comprehensive treatment of traditional topics in circuit analysis, electronics and instrumentation, suitable for electrical and non-electrical engineering majors. While the course emphasizes analysis skills and measurement, some examples and exercises that can be used to teach practical applications and troubleshooting will be given.

Offered: Fall.

EGN 3613 - Engineering Economics Analysis (3)
This course includes the application of principles of engineering economics to the acquisition of equipment and system feasibility. The course covers the economic evaluation of engineering alternatives. The main topics include, calculating project costs, interest rate of return, and inflation rates, as well as tax implications, risk, and depreciation to assess the relative worth of engineering projects versus generic investment alternatives.

Offered: Spring, Summer.

EGS - Engineering (Support)

EGS 1000 - Professional Performance for Technicians (3)
Introduction to professional training activities related to organizations including interpersonal relationships, problem solving, goal settings, ethics, policy and procedures, personal development and organizational structures and cultures.

Offered: Fall, Spring, Summer.

EGS 2033 - Technical Ethics (1)
This course is designed to make the student aware of the ethical responsibilities associated with extensive technical knowledge. Topics to be explored include electronic privacy intrusion, proprietary product knowledge and unclear or untried legislation regarding technical capabilities.

Offered: Summer.

EGS 2905 - Directed Study in Electronics (1 - 4)
Directed Study in Engineering
Offered: Fall, Spring, Summer.

EME - Education

EME 2040 - Introduction to Education Technology (3)
The purpose of this course is to serve as a practical course in computer-assisted educational research, curriculum development, and instruction for the multimedia classroom. Adaptations for Exceptional Student Education and English Language Learner students are included in the course. This course is offered during the FA, SP and SU terms.

Offered: Fall, Spring, Summer.

EME 3434 - Integrating Technology into Math and Science (3)
The purpose of this course is to explore the multitude of technologies currently available for use in secondary classrooms; evaluate them and determine the appropriateness of their use in a diverse 6-12 classroom. This course is a 7 week class and may be offered during the FA term.

EMS - Emergency Medical Services

EMS 1119C - Emergency Medical Technician I and Lab (10)
Emphasizes basic life support skills necessary to work as an Emergency Medical Technician. Skills include assessment and pre-hospital care of the sick and injured. This course prepares the student for state licensure and the paramedic curriculum.

Offered: Fall, Spring, Summer.
EMS 1335 - Emergency Vehicle Operators Course (1)
Designed to meet the Florida Department of Health, Bureau of EMS requirements that all emergency vehicle operators employed by EMS providers must have completed an emergency vehicle driving program. The course combines lecture with a driving laboratory. Students who are not active duty military must show proof of a valid Florida Driver's License.
Offered: Fall, Spring, Summer.

EMS 1431 - Emergency Medical Technician Clinical/Field Experience (2)
This course is designed to fuse the theory learned in lecture and skills learned in lab while participating as part of the Emergency Medical Services (EMS) team in the pre-hospital and hospital settings. Students will participate in clinical rotations in an Emergency Department and on-board and Advanced Life Support (ALS) ambulance.

EMS 2603C - Paramedic I and Lab (13)
The Paramedic is a certified allied health provider qualified in advanced life support. Skills and knowledge include recognition, assessment and management of the acutely ill or injured patient. This course serves as the building block to prepare the candidate with the necessary background information and basic cognitive knowledge to successfully complete the Paramedic program.
Offered: Fall, Spring, Summer.

EMS 2604C - Paramedic II and Lab (12)
This course emphasizes the recognition and advanced pre-hospital care of the traumatically injured patient and the patient presenting with a medical emergencies related to respiratory, cardiovascular, neurological, endocrine, gastroenterologic, renal or urologic, toxic exposure, environmental, behavioral, gynecologic and obstetric pathologies.
Offered: Fall, Spring, Summer.

EMS 2605C - Paramedic III and Lab (11)
This course presents information on the pathophysiological principles and assessment findings of patients with special needs and integrates assessment-based management with clinical decision-making and transport considerations. It also develops an awareness of special considerations in the application and delivery of Emergency Medical Services and further defines the role of the Paramedic within the EMS system.
Offered: Fall, Spring, Summer.

EMS 2659 - Paramedic Field Internship (3)
This is the capstone course of the Paramedic program. Interns will participate as lead crewmembers aboard a licensed Advanced Life Support transport ambulance during a 240-hour field internship with an assigned preceptor.
Offered: Fall, Spring, Summer.

EMS 2666 - Paramedic Clinical I (1)
Rotation through various departments of local hospitals, health department and Advanced Life Support EMS providers performing invasive and noninvasive paramedic skills under the direct supervision of the clinical instructor and/or assigned preceptor. The EMS program clinical coordinator or designee will provide clinical schedules. Students are responsible for transportation to and from the clinical sites.
Offered: Fall, Spring, Summer.

EMS 2667 - Paramedic Clinical II (2)
Rotation through various departments of local hospitals, health department and Advanced Life Support EMS providers performing invasive and non-invasive paramedic skills under the direct supervision of the clinical instructor and/or assigned preceptor. The EMS program clinical coordinator or designee will provide clinical schedules. Students are responsible for transportation to and from the clinical sites.
Offered: Fall, Spring, Summer.

ENC - English Language and Lit
ENC 0027 - Introduction to College Reading and Writing (3)
This course is an introduction to composition and reading designed to help students gain proficiency in writing and reading skills. Emphasis is placed on advancing reading comprehension and writing. This course cannot be used toward AA or AS degree requirement.
Offered: Fall, Spring.

ENC 0055L - The English Studio (1)
A co-enrolled class designed to support students taking ENC1101 and to help them gain proficiency in the reading and writing skills needed for success in ENC1101 and beyond. Recommended based on the student's academic record and available test scores. This course cannot be used toward the AA or AS degree requirements.
Offered: Fall, Spring, Summer.

ENC 1101 - Introduction to Composition (3)
This course is designed to develop students' skills as critical readers and thinkers, and as effective writers able to
adjust and compose in different rhetorical situations. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

ENC 1102 - Writing with Research (3)
This course is designed to continue developing skills for critical thinking, the writing process, and navigating rhetorical situations with the addition of inquiry based on research, synthesis and argument. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

ENC 2210 - Report Writing (3)
Principles and techniques for presenting technical and job related information, including primary research, graphically as well as in clear, concise written form.

Offered: Fall, Spring.

ENG - English Language and Lit
ENG 2100 - Introduction to Film (3)
Designed to enable students to better understand the structure of individual films and the means by which films tell stories. The course will focus on the elements of film, technology, and/or popular topics in film.

Offered: Fall.

EPI - Education
EPI 0940 - Field Experience I (Professional Foundations) (3)
This course is intended to strengthen and reinforce strategies and techniques conducted in a fully accredited K-12 school setting. EPI candidates will complete 30 hours of direct observation and participate in lesson delivery, assessment, and collaboration with colleagues over the course of the term. This is for EPI students only.

Offered: Fall, Spring.

EXP - Psychology
EXP 2420 - Animal Learning (3)
Introduction to the basic principles of classical and operant conditioning in animals and humans. Specific techniques for controlling behavior are presented. Includes lecture, outside lab and infield experiences.

Offered: Fall, Spring, Summer.

ESE - Education
ESE 4945 - Internship Seminar (3)
The purpose of this course is to serve as the support course accompanying the pre-service teacher's senior internship. The focus of the course will be to discuss issues in the public school setting they are working in, competencies which need to be addressed, and professional development plans. This course is a full term 15 week class offered during the FA and SP terms.

ETC - Engineering Tech (Civil)
ETC 2207C - Construction Planning and Estimating and Lab (3)
Construction project organization and management, contracting and construction. Estimating fundamentals: square-foot estimates; quantity take-off; unit pricing; direct and indirect costs. Scheduling: network diagram setting and critical path analysis; bar charts; resource analysis; project control. Manual and computer approaches are used. Project: estimate and schedule a small facility construction.

Offered: Fall.

ETC 2245 - Construction Methods (3)
Civil Engineering specialized methods including: site investigation; foundation construction; piles and pile driving; drilling rock and earth; rock blasting; conveyor belt systems; production of aggregates; compressed air; and pumping operations. Cursory review of Construction Codes and Licensing requirements. Small research project on special construction methods or systems.

Offered: Spring.

ETC 4206 - Construction Estimating (3)
Techniques of making estimates and computations of materials, labor, equipment, overhead costs and profits. Software packages are utilized. This course is offered every 2 years.

Offered: Spring.

ETC 4241 - Construction Materials and Methods (2)
This course covers construction principles, materials, methods, and details used in the construction of buildings and other facilities. Major topics include load calculations, building codes, major structural systems, construction
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materials wood, steel, reinforced concrete, masonry, and their applications. Course includes soil properties, foundation systems, excavation, earthmoving operation calculations, and topics on sustainability. Lab activities include building codes, construction materials and properties, construction failures, and other related topics.

Offered: Spring.

ETC 4241L - Construction Materials and Methods Lab (1)
Lab component for construction principles, materials, methods, and details used in the construction of buildings and other facilities. Major topics include load calculations; building codes; major structural systems; construction materials such as, wood, steel, reinforced concrete, masonry, and their applications. Other topics included are soil properties, foundation systems, excavation, earthmoving operation calculations, and sustainability. Lab activities include building codes, construction materials and properties, construction failures, and other related topics.

Offered: Spring.

ETC 4414C - Structural Steel Design and Lab (3)
This course is an introduction to the design of steel building structures. The students will learn the main concepts used in the design of steel members, connections and assemblies. The behavior of structural members as related to design is also discussed.

Offered: Fall.

ETC 4415C - Structural Concrete Design and Lab (3)
This course is an introduction to the analysis and design of reinforced concrete building structures. The concepts, materials, and code practices routinely used in the design of reinforced concrete members and structural systems will be presented. The behavior of building members as related to design will be discussed.

Offered: Spring.

ETD - Engineering Tech (Draft)

ETD 2320C - Computer Aided Drafting I (AutoCAD) and Lab (3)
An applications course in computer aided drafting covering equipment, drawing setup, creating geometry, use of text, dimensioning, plotting, rendering, and file management. Course work intended to prepare students for the AutoCAD User Certification Test. Prior course or experience with drafting principles is recommended.

Offered: Fall, Spring, Summer.

ETD 2340C - Computer Aided Drafting II (AutoCAD) and Lab (3)
An advanced course in computer aided drafting covering external references, dynamic blocks, meshes, customization, table-driven design, advanced rendering and 3-D modeling. Course work intended to prepare students for AutoCAD Associate Certification Test.

Offered: Fall, Spring.

ETD 2357C - Inventor Solid Modeling and Lab (3)
Beginning course in 3D modeling using AutoDesk INVENTOR software. Topics include generation of engineering drawings and animated presentations from part and assembly models. Course work intended to prepare students for the INVENTOR User Certification Test.

Offered: Spring.

ETD 2364C - SolidWorks Solid Modeling and Lab (3)
A course covering the creation of 3D solid models for manufacturing utilizing SOLIDWORKS software. Topics include sketching, dimensioning, extruding, revolves, sweeps, bevels, shelling, assemblies, drawing creation, design tables, exploded views and rendering. Coursework intended to prepare students for CSWA (Certified SOLIDWORKS Associate) examination which is given at the conclusion of the course.

Offered: Fall.

ETD 2368C - SolidWorks II and Lab (3)
A second course in SOLIDWORKS covering more advanced skills and applications. Topics include core and cavity, weldments, surfaces, multibodies, troubleshooting, layout sketches, libraries, and design tables. Coursework intended to prepare students for CSWP (Certified SOLIDWORKS Professional) examination.

Offered: Spring.

ETD 2371 - Additive Manufacturing I (3)
This course covers the design processes and skills necessary to construct prototypes and models for 3D printing parts as prototypes and final products.

Offered: Fall.

ETD 2372 - Additive Manufacturing II (3)
This course examines the key elements of product development from the concept through design to production. Topics include knowledge of the theory of Rapid Prototyping and enables critical thinking in new product development, process building, sustainability, and innovation theories. Engineering parts inspection and reverse engineering processes employing 3 Dimensional
(3D) printing, scanning, and Coordinate Measuring are covered.
Offered: Spring.

ETD 2377C - 3D Computer Animation (3D Studio) and Lab (3)
An introductory course in 3D animation for technical graphics that includes object creation, editing, lighting, materials, keyframing and rendering.
Offered: Spring.

ETD 2390C - Introduction to Revit Architecture and Lab (3)
Architectural design and drafting utilizing REVIT software by AutoDesk which is used for Building Information Management (BIM) as various building components and systems are incorporated in a project.
Offered: Fall, Spring.

ETD 2395C - Architectural CAD and Lab (3)
Architectural design and drafting utilizing Architectural CAD software by AutoDesk. Topics include floor plans, doors, windows, roofs, stairs, annotations, elevations, sections and commercial structures.
Offered: Spring.

ETD 2465C - Tool Design and Lab (3)
An entry-level course covering theory, principles and techniques for the modern design of part holding devices, jigs, fixtures and tooling, including related drawings, geometric dimensioning and tolerancing (GDT), and efficiency calculations.
Offered: Spring.

ETD 2540C - Civil Drafting and Surveying (CAD) and Lab (3)
Interpretation of USGS maps. Theory and application of field data in measurements, land surveying and grading; surveying data acquisition, lot, building lines and grades layout; drawing contour lines; street and highway plans, profiles and cross-sections, excavation quantities, horizontal circular curves and vertical curves for road work. Drawings are prepared using AutoCAD Civil 3D computer software.
Offered: Spring.

ETD 2805C - Technical Illustration and Lab (3)
Methods and techniques of pictorial drawing as related to mechanical and industrial graphics using AutoCAD.
Offered: Fall.

ETG - Engineering Tech (Gen)

ETG 2520 - Statics and Strength of Materials (3)
Course which introduces mathematical concepts needed to calculate the design parameters of structural components.
Offered: Fall.

ETG 2906 - Directed Study in Engineering (1)
Directed Study in Engineering
Offered: Fall, Spring, Summer.

ETG 2949 - Cooperative Education Experience in Engineering (1 - 4)
(Prerequisite: 12 semester hours of approved Building and Architecture Technology courses and permission of the Building and Architecture Technology chairperson.). Course does not show up in regular catalog schedule until you are registered. You are not officially registered until you have completed the Cooperative Education Learning Plan (with all signatures) and Cooperative Education Training Assignment/Registration. Required to complete 80-320 program contact hours in the field based on program 1-4 credit hour course requirement. (Average of 12-15 hours per week at an employer worksite) 1 credit=80 contact hrs. 2 credits=160 contact hrs. 3 credits=240 contact hrs. 4 credits=320 contact hrs. To register contact Anindya Paul at Anindya.Paul@daytonastate.edu, or Faith Bryant at Faith.Bryant@daytonastate.edu, 386-506-4143.
Offered: Fall, Spring.

ETG 3533 - Engineering Strength of Materials (2)
This course covers relationships between external forces and action of members of determinate structures. It covers theories for the analysis and determination of internal stresses due to applied loads on structures. Topics include normal, bending, and shear stresses, thermal stress, axial deformations, angle of twist, and flexural deformations. Basic topics include shear and moment diagrams, deflections, beams, columns, pressure vessels, and Mohr's circle. Lab activities include exercises on the analysis of pressure vessels and stress concentration computation, demonstration of deformation and stress calculation under loading.
Offered: Spring.

ETG 3533L - Engineering Strength of Materials Lab (1)
Lab component for the relationship between external forces and the reactions of the members of a structure. It
focuses on the determination of internal stresses due to applied loads on structures. Topics include normal, bending, and thermal stresses; axial deformations; angle of twist; and flexural deformations. Other topics include shear and moment diagrams, deflections, beams, columns, and Mohr's circle. Lab activities include pressure vessels, stress concentration computation, virtual demonstrations of deformations and stress under loading, and shear and moment diagrams.

Offered: Spring.

**ETG 3541 - Applied Mechanics and Physics (3)**

This course covers Newton’s Laws, coplanar, parallel, concurrent, and non-concurrent force systems, internal force determinations, centroid calculations, centers of gravity, and moments of inertia. It also covers the principles of static equilibrium, motion dynamics, rectilinear motion, rotation, work, energy, mechanical power, impulse, momentum, and impact.

Offered: Spring, Summer.

**ETG 3907 - Directed Study in Industrial Systems (3)**

Directed Study in Industrial Systems

Offered: Fall, Spring, Summer.

**ETG 4950C - Project Management and Senior Design II and Lab (3)**

In this course the students will work in groups involving project planning, development, and evaluation of a real-life problem. The course will also include the evaluation of alternatives, selecting the proper solution, testing, and implementing production of a new product. Students will be required to finalize the BOM, select suppliers, and estimate mass production costs. In addition, the students will be identifying federal and state regulations affecting the designed product. At the end of the course the students will close the project and deliver a final prototype with all related documents. A final presentation will be required for this course.

Offered: Spring.

**ETI - Engineering Tech (Indust)**

**ETI 1110 - Introduction to Quality Assurance (3)**

This course defines the role of quality in an industrial environment. Topics include the use of quality management techniques and quality philosophies, process development, techniques used for evaluation, approaches used on continuous operations, methods used to control quality, and the International Organization for Standardization (ISO) series of standards. The responsibility of quality assurance during the engineering, manufacturing, and marketing of a product is also covered.

Offered: Fall.

**ETI 1411 - Survey of Manufacturing Processes (3)**

This course gives an overview of all the standard manufacturing methods used in industrial production including casting methods, imaging and coating methods, molding, forming, machining, and joining. Materials preparation and applicability of manufacturing processes are covered.

Offered: Fall.

**ETI 1420 - Manufacturing Processes and Materials (3)**

This course provides coverage of the characteristics, fundamentals, and manufacturing properties of materials, including metal alloys, polymers, ceramics, and composites. The metal-casting processes and the shaping and forming processes are also covered along with the machines needed for manufacturing.

Offered: Spring.

**ETI 1701 - Industrial Safety (3)**

This course focuses on the theories and principles of occupational safety and health in a practical and useful real world job related setting. The major topics include the Occupational Safety and Health Administration (OSHA) compliance, safety standards, code enforcement, ergonomic hazards, mechanical hazards, falling, lifting, electrical hazards, fire hazards, industrial hygiene, radiation, noise, emergencies, and environmental safety.

Offered: Fall.

**ETI 1843C - Motors and Controls (3)**

This course involves a study of devices and components that translate electrical energy into mechanical motion such as servo motors, stepping motors, solenoids, linear motors and actuators.

Offered: Spring.

**ETI 2122 - Product Testing and Quality Control (3)**

This course examines the testing methods used to test manufactured products to ensure reliable performance. Testing is incorporated into an overall quality management plan and industrial testing and quality control processes are presented.

Offered: Spring.

**ETI 2950C - Capstone Project (4)**

This project-based course is intended to be a culminating technical experience for the Mechatronics Specialization of the ASET program. Students will develop initiatives for
real industry-based projects; technical demonstrations and written technical report presentations are required. The students will demonstrate the knowledge and skills covered in the program.

Offered: Spring.

**ETI 3116 - Engineering Quality Assurance (3)**

This course covers the fundamentals of quality improvement tools and techniques, concepts and methods for quality design and control including statistical process control, control charts, process capability, and the latest quality initiatives and approaches such as Lean Enterprise and Six Sigma.

Offered: Spring.

**ETI 3421 - Materials and Processes (3)**

This course provides a study of the fundamental properties of materials used in industry. Topics include metals and metal alloys, including ferrous and non-ferrous, phase-diagrams, polymers, composites, and ceramics. It also covers industrial practices in casting, forming, joining, shaping, machining, glass working and printing. Other topics covered include heat treatment, surface roughness and its impacts.

Offered: Fall.

**ETI 3690 - Technical Sales (3)**

This course covers application of technical knowledge to sales and service; relationship of technical sales organization to production, customers, and competitors; and technical knowledge with sales skills to provide advice and support on a range of products.

Offered: Spring.

**ETI 4186 - Applied Reliability (3)**

This course covers practical application of reliability concepts and the analysis applicable to design, development, production, logistic, and operation phases of system components. Principal methods of reliability analysis, including Failure Mode and Effects Analysis (FMEA) and reliability data collection and analysis.

Offered: Fall.

**ETI 4205 - Applied Logistics (3)**

This course emphasizes on practical applications. Includes systems engineering, cost/systems effectiveness, reliability, maintainability, system functional analysis, logistic support, analysis, life cycle cost analysis. It covers everything from organizing the manpower needed to run a management system, planning maintenance, meeting equipment needs and keeping documentation in order. By becoming familiar with these needs, students can create effective and practical support and logistics systems that are easy to maintain and manage.

Offered: Fall.

**ETI 4448 - Project Management and Senior Design I (3)**

This is a capstone course that includes statement of work, milestones, activity decisions, timelines, scheduling, and resource allocation methods. The course will examine engineering projects and the functions of planning, organizing, managing, and controlling. The course utilizes project management tools and techniques to execute and monitor a real-life product design and development utilizing a full range of management approaches and decision-making to create prototypes and deliver a product. A final presentation will be required for this course.

Offered: Fall.

**ETI 4635 - Technical Administration (3)**

This course provides an overview of the techniques of applying management principles to professional positions held by Engineering Technologists and Engineers. The management functions of planning, organizing, leading, and controlling are discussed with their role in managing technology.

Offered: Spring.

**ETI 4640 - Operations Management (3)**

This course will provide an overview of the tools and techniques used in the ten important decision areas related to operations. It introduces students to the fundamental concepts of operations management in engineering. The course will also review realistic case studies for best practices in decision making and operations management.

Offered: Spring.

**ETI 4704 - Occupational Safety (3)**

In this course, students will explore the health and safety issues of various types of work. Students will gain an understanding of the current state of occupational safety and health in the United States and globally, including the enforcement of laws regulating occupational safety and health, and the roles of workers, unions, and employers. The historical, economic, and cultural forces contributing to and inhibiting solutions to occupational safety and health problems will be analyzed.

Offered: Summer.

**ETM - Engineering Tech (Mech)**
ETM 1010 - Mechanical Measurement and Instrumentation (3)

This course provides the basic foundation for both mechanical and electronic measurement techniques used in manufacturing environments. The course will integrate the concepts, principles, and techniques of mechanical measurement with the use of various types of instruments including micrometers, verniers, calipers, gages, and other types of measuring equipment. The course will also introduce the student to the basic measurement techniques employing electronic test equipment including the operation and usage of digital multimeters, function generators, and oscilloscopes.

Offered: Spring.

ETM 2315C - Hydraulic and Pneumatic Power and Control and Lab (3)

This course includes a practical approach to technical problems involving hydraulics and pneumatics, fluid mechanics, hydrostatic forces, and pipe and pump operation including the electrical circuitry needed to operate and control mechanical and hydraulic/pneumatic systems.

Offered: Fall.

ETM 4220 - Energy Systems (3)

This course covers energy and its production, work, and thermal systems and processes. Topics include energy mechanics, laws of thermodynamics, heat and work, energy conservation and heat-transfer control. Electricity generation and distribution of energy from renewable and non-renewable resources, efficiency, and effects on the environment are also covered.

Offered: Spring.

ETM 4331 - Applied Fluid Mechanics (3)

This course is an introduction to fundamental topics in fluid properties, fluid statics, flow of ideal fluids, continuity of mass, impulse and momentum principles, conservation of energy, and flow of fluid in pipes.

Offered: Fall.

ETM 4512 - Design of Machine Elements (3)

Design of basic machine elements, including cams, gears, bearings, and coupling, taking into account loads, stresses, and strength of materials.

Offered: Spring.

ETP - Engineering Tech (Power)

ETP 4240 - Power Systems (3)

This course covers single phase and three phase AC circuit analysis and power calculations, energy conversion, analysis of electrical power transmission systems. It also includes, electromagnetics, single and three phase transformers, rotating machines, per-unit quantities, circuit constants, power flow and fault calculations.

Offered: Fall.

ETP 4240L - Power Systems Lab (1)

Apply knowledge of analysis of electrical power systems and energy conversion. 3-phase load, per-unit quantities, circuit constants rotating machines, 3-phase transformers, transmission lines, power flow, stability and fault calculations.

Offered: Fall.

ETS - Engineering Tech (Spec)

ETS 2540C - Fundamentals of Robotics and Automation (3)

This is an introductory course that covers basic principles of robotics and automation. It includes basic robotics concepts, operation, classification and applications in industrial automation. This course also includes an overview of automated manufacturing systems.

Offered: Fall, Spring.

ETS 2542C - Programmable Logic Controllers (4)

This course is an introduction to theory of operation of analog and digital controllers and software techniques, including logic charts, and Boolean algebra. Particular emphasis on ladder logic diagrams, including timing functions, counters, and master control relays. Laboratory projects provide practical insight into capabilities and applications of programmable controllers in industrial settings.

Offered: Fall, Spring.

ETS 3543C - Programmable Logic Applications and Device and Lab (3)

This course presents logic fundamentals as it applies to the programming of programmable logic controllers (PLC). Concepts covered include binary representation of data, base conversion, Boolean logic and ladder diagrams. Control of relays, sensors, actuators, and industrial controls as PLC input and output instructions are presented.

Offered: Fall, Spring, Summer.

ETS 4502C - Metrology and Instrumentation and Lab (3)

This course covers the theory, procedures and techniques essential to industrial measurements. Topics include
calibration; precision measurement and its relationship to geometric tolerances; and quality assurance using manual and automated gauges, checking fixtures, laser, and other non-contact measuring systems. Coverage is extended to statistical analysis; process control; and numerical techniques for calculating engineering quantities such as displacement, area, volume, temperature, pressure, flow, force, and motion.

Offered: Fall.

EUH - History

EUH 2000 - History of Western Civilization to 1648 (3)
An analysis of the major changes in the societies of western man, from the Middle Eastern origins through the Protestant Reformation. This course contributes to satisfying the College-Level Communication and Computational Skills (State Rule 6A-10.030) writing requirement.

This course also helps develop the general education skills of (1) Critical/Creative Thinking; (2) Communication; (3) Cultural Literacy; and (4) Information and Technical Literacy.

Offered: Fall, Spring, Summer.

EUH 2001 - History of Western Civilization from 1648 to Present (3)
An examination of the historical evolution and diffusion of western institutions and ideas, including nationalism, the modern state, totalitarianism and democracy. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement.

Offered: Fall, Spring.

EUH 2905 - Directed Study in European History (3)
Directed Study in European History (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

EVR - Environmental Studies

EVR 2001 - Introduction to Environmental Science (3)
This is an introductory lecture course linking the human and physical/biological worlds. The course will help students to develop an understanding of population and resource interactions. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

EVR 2001L - Introduction to Environmental Science Lab (1)
This is an introductory lab course linking the human and physical/biological worlds. The course will help students to develop an understanding of population and resource interactions.

Offered: Fall, Spring.

EVR 2630 - Hazardous Material Risk Analysis (3)
In this course, students will learn a case study approach to hazardous materials risk analysis using systematic methods to determine risk associated with hazardous materials when time is not a critical factor or implemented at the scene of an incident involving the spill of hazardous materials. Students learn techniques to recognize safety concerns; how to initiate safety protocols; and how to use available resources to assist in the management of a hazardous accident.

Offered: Spring.

EVR 2647 - Environmental Site Assessment (3)
Successful students will learn the fundamentals of Environmental Site Assessment bases and procedures. This includes Phase I conformance with American Society for Testing and Materials Standard E-1527 and the US Environmental Protection Agency (USEPA) All Appropriate Inquiries Rule (40 CFR 312); and proper planning and performance of Phase II investigations using ASTM E1903 Standard Guide for Phase II Environmental Site Assessments. An overview of potential environmental issues beyond the scope of formal Phase I and Phase II ESAs is also included in the course.

Offered: Summer.

EVR 2861 - Environmental Policy and Law (3)
This course surveys the history and current conditions of environmental policy development and decision-making in the U.S. with emphasis on how policy is made and the conceptual structure, practical implementation, and underlying rationale of environmental policies and regulations. This course is designed to provide an overview of general environmental and land use law including permitting, enforcement, toxic substances, and environmental litigation issues. Students will study cases, learn about federal, state and local agencies that regulate and enforce environmental law and policy.

Offered: Fall.

EVR 2933 - Environmental Seminar
This course requires that students create a peer-reviewed presentation synthesizing all learned material, sampling methods, analytical techniques, and data analysis as well as
experiences gained via their Environmental Internship position.
Offered: Spring.

**EVR 2943 - Environmental Internship (3)**

This course provides students with meaningful work experience in the field of environmental science.
(Prerequisite: By Permission of Chairperson.) This course also helps develop the general education skills of (1) critical/creative thinking; (2) communication; (3) cultural literacy; and (4) information and technical literacy. This course is repeatable for credit one time.
Offered: Summer.

**EVS - Environmental Science**

**EVS 2026C - Chemistry and Biology of Natural Waters and Laboratory (4)**

This is an introductory course providing an overview of the biological and chemical components of natural water systems, their importance to Earth’s ecosystems, and analysis techniques used to monitor these components.
Offered: Spring.

**FFP - Fire Science**

**FFP 0030 - Firefighter I (191)**

This course of study is the first of two parts, which prepares the student with the fundamental knowledge and skills necessary to safely and dependably perform fire-rescue duties as a firefighter. This course is a prerequisite to FFP0031 for those desiring to become state certified firefighters.
Offered: Fall, Spring.

**FFP 0031 - Firefighter II (301)**

This course is the second of the two-part series, which prepares the student for participating in the state certification examinations administered by the Bureau of Fire Standards and Training for obtaining a state of Florida Firefighter Certificate of Compliance. Students must have successfully completed all aspects of FFP0030 to participate in this course.
Offered: Fall, Spring.

**FFP 2401 - Hazardous Materials I (3)**

A study of hazardous materials, with emphasis on unstable chemicals, explosive substances and their handling, exotic fuels (solid and liquid propellants), pesticides, and corrosive, toxic, and radioactive substances.
Offered: Fall, Spring, Summer.

**FFP 2740 - Fire Service Instructor (3)**

A study of the methods and techniques of instruction including oral communication, preparing lesson plans, writing performance objectives, use of training aids, and the selection, evaluation, and preparation of performance tests.
Offered: Fall, Spring, Summer.

**FFP 2801 - Introduction to Command (3)**

A study of principles associated with the Incident Command System (ICS). Discusses how personnel can effectively protect themselves from a variety of potential dangers, perform responder tasks in a situation which combines the elements of a hazardous materials incident and a crime scene, notify and respond to appropriate authorities from local, state, and federal jurisdictions.
Offered: Fall, Spring.

**FIN - Finance**

**FIN 1100 - Personal Financial Planning (3)**

This course provides an introductory study into individual strategies for personal, long-term financial health. Students learn about financial goals, budgeting effectively, managing credit and saving, and investing and building wealth.
Offered: Fall, Spring, Summer.

**FIN 2000 - Principles of Finance (3)**

An introductory study of the essentials of business finance as applied to corporations, small firms, and governmental units. Topics include financial markets, the banking system, financial assets, risk and return, ratio analysis, capital budgeting, time value of money, and working capital management.
Offered: Fall, Spring.

**FIN 3403 - Business Finance (3)**

This course is an introduction to financial analysis and decision-making from a managerial perspective. Topics include financial statement analysis, financial planning and forecasting, time value of money with analysis and computation tools, risk and rates of return, asset valuation, and capital budgeting.
Offered: Fall, Spring.

**FOS - Culinary Mgmt (Food Serv)**

**FOS 1141 - Introduction to Cakes (3)**
This course presents the foundation methods and procedures in cake and dessert production, including the creaming method and blending techniques. An emphasis is placed on preparing simple to complex unfilled cakes and tortes. Topics covered include comparison of classical and modern preparations, classical cakes, i.e. Opera Torte, Linzer Torte, Sacher Torte, Glazes, Ices, Molded and Cream Filled Cakes.

Offered: Fall, Spring.

FOS 1142 - Pastry Fundamentals (3)
This course is an introduction to fundamental pastry techniques, knife skills, and a variety of pastry doughs, cakes and custards, properties of ingredients and mixing methods. Students will prepare an assortment of pastry products using a variety of proper tools, methods and decor.

Offered: Fall, Spring.

FOS 1151 - Nutritional Baking (3)
This course covers the production of nutritional baked goods that focus on dietary restrictions and allergies. Topics include: current health problems impacting customers, techniques for recipe modification, prepare baked goods that meet dietary needs.

Offered: Fall, Spring.

FOS 1201 - Sanitation and Safety (3)
This course is designed to study the causes and prevention of food spoilage and food borne illnesses. Students will focus on proper food handling, personal hygiene, and food service safety.

Offered: Fall, Spring, Summer.

FOS 2140 - Chocolate and Confections (3)
This course includes the principles involved in tempering chocolate and preparing chocolate and other confections with soft, hard and liquid centers with an emphasis on dipping and enrobing chocolates. Students will also learn the traditional and contemporary production methods in creation of confections.

Offered: Fall, Spring.

FOS 2145 - Dessert Production and Presentation (4)
This course will illustrate the fundamentals of pastry and dessert production and plating techniques utilized in restaurants.

Offered: Fall, Spring.

FOS 2146 - Advanced Cakes (3)
This course is designed to improve and enhance skills learned in introduction to cakes, with focus on professional cake decorating skills, including fondant, gumpaste, royal icing and buttercream décor, as well as tiered cake construction, suitable for a retail bakeshop operation.

Offered: Fall, Spring.

FOS 2147 - Advanced Pastry Techniques (3)
This course is a continuation of fundamental techniques. This course enables the advanced student to produce pastries including puff pastry, Danish dough, frozen desserts, tortes, choux paste, and skills developed in decorating techniques.

Offered: Fall, Spring.

FOS 2161 - Specialty Artisan Breads (4)
This course is an introduction to a variety of yeasted bread doughs and properties of ingredients and mixing methods. Students will prepare an assortment of bread products using a various proper tools, methods and appearance.

Offered: Fall, Spring.

FRE - Foreign Language (French)
FRE 1120 - Elementary French I Concentrated (4)
Introductory-level course to French and Francophone cultures for students who have no or limited knowledge of French. Instruction is based on the fundamentals of grammar principles and on the communicative approach with activities designed to develop reading, listening, writing and speaking skills.

Offered: Fall.

FRE 1121 - Elementary French II Concentrated (4)
A continuation of FRE 1120. Beginning-level course to French and Francophone cultures for students who have completed FRE 1120 or have a basic knowledge of French. Instruction is designed to continue the study of the fundamentals of grammar principles with activities designed to develop reading, listening, writing and speaking skills.

Offered: Fall.

FRE 1121 - Elementary French II Concentrated (4)
A continuation of FRE 1120. Beginning-level course to French and Francophone cultures for students who have completed FRE 1120 or have a basic knowledge of French. Instruction is designed to continue the study of the fundamentals of grammar principles with activities designed to develop reading, listening, writing and speaking skills.

Offered: Spring.

FRE 2220 - Intermediate French Reading and Conversation I (4)
A continuation of FRE 1121. An intermediate-level course designed to enhance the student's knowledge of French and Francophone cultures by continuing the study of grammar principles and by enhancing communicative competency through interactive activities.

FRE 2221 - Intermediate French Reading and Conversation II (4)
A continuation of FRE 2220. This course completes the second-year sequence of the intermediate-level course in French and Francophone cultures. Instruction is designed to strengthen communicative and written skills with emphasis on oral as well as written expression while introducing aspects of the history and literature of France and the Francophone world.

**FRE 2905 - Directed Study In French (1-4)**

Directed Study in French (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

**FSS - Culinary Mgmt (Food Serv)**

**FSS 1063C - Baking and Lab (3)**

Introduction to baking science and the composition and properties of baking ingredients. Students will produce a variety of baked goods, using proper tools and methods.

Offered: Fall, Spring.

**FSS 1202C - Food Production I and Lab (3)**

Principles of food preparation, study will focus on basic principles and techniques of food production, use of recipes and use and care of equipment and tools.

Offered: Fall, Spring, Summer.

**FSS 1222C - Food Production II and Lab (3)**

Study will focus on the preparation of meats, poultry, seafood and game. Students will use a variety of cooking and preparation methods.

Offered: Fall, Spring, Summer.

**FSS 1240C - Contemporary American Cuisine and Lab (3)**

Preparing modern American cuisine with emphasis on regional influences and contemporary presentation techniques.

Offered: Fall, Spring, Summer.

**FSS 1242C - International Cuisine and Lab (3)**

In this course students will study and practice classical/international menus of Europe and Asia. Special attention on flavor principles of various cuisines.

Offered: Fall, Spring.

**FSS 1270 - Introduction to Craft Beer and Wine (3)**

This course is an introduction to the subject of wine and craft beer for culinary industry managers. Topics include the history of wine and beer, production methods, producing regions of the world, grape and wine varieties, brewing ingredients, tasting, food pairing, and service techniques. Classes include tasting labs that focus on developing sensory evaluation skills, and varietal identification.

Offered: Fall, Spring, Summer.

**FSS 1287 - Introduction to Craft Beer Production (3)**

This course is an introduction to brewing craft beer in a commercial setting. Students will learn in the classroom and lab about ingredients and selection, recipe development, materials handling, proper equipment usage and commercial brewing methods. Students will prepare pilot and quantity batches of beer.

Offered: Fall, Spring.

**FSS 2210C - Food Production III and Lab (3)**

Study to focus on the art of advanced food preparation. Students will acquire skills in producing a variety of food items including garde manger, charcuterie, entrees and desserts. Students will execute planned meals using learned food preparation and presentation techniques.

Offered: Fall, Spring.

**FSS 2284C - Catering and Buffet Management and Lab (3)**

This course will introduce the student to effective practices and principles of effective buffet and catering/event management. From pre-planning to service and staffing to breakdown and clean up.

Offered: Fall, Spring.

**GEB - General Business**

**GEB 1011 - Introduction to Business (3)**

Business in the modern political, social, and economic environment. Topics include entrepreneurship, accounting, finance, management, economics, and marketing.

Offered: Fall, Spring, Summer.

**GEB 2351 - International Business (3)**

An introduction to international trade theories and practices including exporting, importing, and countertrade. International monetary systems and cultural differences affecting trade are explored. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**GEB 2430 - Ethics and Social Responsibility (3)**

The purpose of this survey course is to direct the student toward a professional level of ethical awareness and social responsibility. Modern day ethics are explored in a variety
of settings including government, technology, and globalization. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement. (Corequisite: ENC1101.) Offered: Fall, Spring, Summer.

GEB 2905 - Directed Study in Business (1-4)
Directed Study in Business
Offered: Fall, Spring, Summer.

GEB 3213 - Business Writing (3)
This course emphasizes the basics of business writing while reviewing the various kinds of written business correspondence. Students are expected to integrate business decision making and analytical thinking skills into the content. Students must be able to determine solutions to problem-based exercises. PR: ENC 1101 or equivalent; junior level status or permission of the chair is required. (This course number was formerly GEB 3212).
Offered: Fall, Spring, Summer.

GEB 4891 - Strategic Management and Decision Making (3)
This course emphasizes strategic planning and strategy implementation in an organization. Students learn how to perform internal and external audits, identify problems, formulate goals and objectives, develop action plans, and evaluate the effectiveness of the outcome of the plan. Case studies are used to promote decision-making abilities. Students must be at Senior level status when registering for this course.
Offered: Fall, Spring, Summer.

GEB 4905 - Directed Study in Supervision and Management (1-4)
Directed Study in Supervision and Management
Offered: Fall, Spring, Summer.

GEB 4930 - Selected Topics in Management (3)
Current topics, issues, and trends pertinent to supervisors and managers are discussed. Topical selections rotate each term; view course search information for details on topics offered each term. Students must be at Senior level status when registering for this course. This course is repeatable for credit two (2) times.
Offered: Fall, Spring, Summer.

GEB 4931 - Selected Topics in Project Management (3)
Current project management topics, issues, and trends pertinent to supervisors and managers are discussed. This course reviews project management fundamentals and prepares students for the industry-recognized CompTIA Project+ certification.
Offered: Fall, Spring.

GEB 4932 - Selected Topics in Supply Chain Management (3)
This course introduces students to the principles of supply chain management. Selected topics will include supply chain design, performance, technologies, trends, issues, and opportunities.
Offered: Fall, Spring.

GEO - Geography

GEO 2000 - World Geography (3)
A study of the Earth in spatial terms, place names of major countries and world regions, maps, globes and physical-human phenomena of environments and places. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

GEO 2420 - Cultural Geography (3)
A descriptive study of the location and distribution of people in the world and their cultural characteristics, including: language, religion, and how people use resources and earn their livings. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

GER - Foreign Language (German)

GER 1120 - Elementary German I Concentrated (4)
Introductory-level course to German language and culture for students who have no or limited knowledge of German. Instruction is based on the fundamentals of grammar principles and on the communicative approach with activities designed to develop reading, listening, writing and speaking skills.
Offered: Fall.

GER 1121 - Elementary German II Concentrated (4)
Beginning-level course to German language and culture for students who have completed GER 1120 or have a basic knowledge of German. Instruction is designed to continue the study of the fundamentals of grammar principles with activities designed to develop reading, listening, writing and speaking skills.
Offered: Spring.
GER 2220 - Intermediate German Reading and Conversation I (4)
A continuation of GER 1121. An intermediate-level course designed to enhance the student's knowledge of German language and culture by continuing the study of grammar principles and by enhancing communicative competency through interactive activities.

GER 2221 - Intermediate German Reading and Conversation II (4)
A continuation of GER 2220. This course completes the second-year sequence of the intermediate-level course in German language and culture. Instruction is designed to strengthen communicative and written skills with emphasis on oral as well as written expression while introducing aspects of German history and literature.

GER 2905 - Directed Study in German (1 - 4)
Directed Study in German (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

GIS - Geography (Info Science)
GIS 2040C - Geographic Information Systems and Lab (3)
This course introduces the hardware and software components of a geographic information system (GIS) and reviews GIS applications. Topics include data structures and basic functions, methods of data capture and sources of data, and the nature and characteristics of spatial data and objects.
Offered: Spring.

GLY - Geology
GLY 2010C - Physical Geology and Lab (4)
Detailed study of the materials comprising the earth’s crust and interior and the forces acting to change its surface; the origin of continents and ocean basins in light of recent geologic research. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring.

GLY 2100 - Historical Geology (3)
This course covers the general principles of historical geology with emphasis on evolution of Earth and life through time. Topics include an overview of the rock cycle and plate tectonic theory, with emphasis on stratigraphic principles, the fossil record, evolutionary theory, and paleogeographic map interpretation.

GRA - Interactive Media
GRA 1543 - Graphic Design Studio (3)
This course provides an overview of the design industry and the methods of graphic design and visual communications. Covers the application of graphic design production tools and the design process with an emphasis on conceptualization and visualization.
Offered: Fall, Spring.

GRA 2134 - Interactive Design (3)
This course introduces students to planning and designing user experiences for mobile and web products. Emphasis is placed on user experience, user interface and atomic design methodology.

GRA 2144 - Web Publishing (3)
The course includes the design, preparation of web sites, including the web home page. Focus is from a graphics point of view and emphasis is on the importance of web page design and layout. The course is taught using various software programs. Basics of HTML for the web will be introduced.

HCP - Nursing - Assistant
HCP 0750C - Phlebotomy Technician - Theory and Clinical (75)
This course is a general overview on techniques, procedures and issues related to collecting blood samples for diagnostic laboratory tests.

HCP 0940 - Internship Phlebotomy (90)
This clinical experience provides supervised learning opportunities for students to apply basic venipuncture principles and techniques under the direction of professionals in a clinical setting. The clinical component will prepare the student for entry level work with the integration of coursework.

HEV - Child Care Services
HEV 0870 - Child Care Worker 1 (150)
This course includes competencies in developing lesson plans, child development theories, factors that affect the development of a child, and developmentally appropriate practices and activities for infants/toddlers and preschoolers. This course also covers components on working with students with special needs, classroom management techniques, creating optimum environments for all children; as well as mandatory competencies from
the Department of Children and Families (DCF) Introductory Child Care Training coursework.

Offered: Fall.

**HEV 0871 - Child Care Worker 2 (150)**

This course includes competencies on professionalism, community resources, the importance of relationship skills and communicating with children’s families, history of school-age care, infant-toddler developmentally appropriate guidance activities, and observing and recording methods; as well as mandatory competencies from the Department of Children and Families (DCF) Introductory Child Care Training coursework.

Offered: Fall.

**HEV 0872 - Teacher Aide (Preschool) (150)**

This course includes competencies in developing lesson plans, child development theories, factors that affect the development of a child, and developmentally appropriate practices and activities for infants/toddlers and preschoolers. This course also covers components on working with students with special needs, classroom management techniques, and creating optimum environments for all children.

Offered: Spring.

**HEV 0873 - Preschool Teacher (150)**

Students will acquire competence in the areas of creating a developmentally appropriate curriculum, mentoring, and developing the ability to motivate children. They will recognize cultural differences and children with special needs when planning activities by examining recent trends and issues in early childhood education and exhibit professionalism.

Offered: Spring.

**HFT - Hospitality Management**

**HFT 1000 - Introduction to Hospitality Industry (3)**

This course provides students a basic introduction into the hospitality industry. Topics include the foundations of lodging, food and beverage operations, tourism, attractions, and events. Current industry trends, career opportunities, customer service responsibilities, and computer applications are also stressed.

Offered: Fall, Spring, Summer.

**HFT 1021 - Beer, Wine and Beverage Service (3)**

In this course, classroom activity, discussion and lab will focus on service of beer, wine and non-alcoholic beverages common to the hospitality industry. Students will learn and practice proper procedures for selection, pricing and service.

Offered: Fall, Spring.

**HFT 1213 - Beverage Sanitation and Safety (3)**

In this course, students will learn industry specific procedures related to proper sanitation, safety and equipment usage in a beverage production and service facility. Bar and brewing chemical selection, storage and proper use will be emphasized.

Offered: Fall, Spring.

**HFT 1261 - Hospitality Service (3)**

This course teaches the principles of guest service as it relates to the hospitality industry. Students will learn about the challenges of interacting with and helping guests, in addition to understanding how behaviors and attitudes can impact the quality of the guest experience. Topics include problem solving for guests, employee training, tools for assessing quality guest service, and service techniques specific to different areas of the hospitality industry.

Offered: Fall, Spring.

**HFT 1287 - Introduction to Craft Beer Production (3)**

This course is an introduction to brewing craft beer in a commercial setting. Students will learn in the classroom and lab about ingredients and selection, recipe development, materials handling, proper equipment usage and commercial brewing methods. Students will prepare pilot and quantity batches of beer.

Offered: Spring.

**HFT 1410 - Hotel Operations (3)**

This course will provide an in-depth look at management of the front office and how this department interacts with others in the lodging establishment to create a memorable guest experience. The managerial functions of the lodging front desk operations, reservations, registration, and account settlement will be covered, as well as developmental training in interpersonal skills and communication.

Offered: Fall, Spring.

**HFT 1860 - Beverage Operations Management (3)**

This course will introduce beverage management concepts to students including safe alcohol service, product procurement, storage, inventory control, staffing and product knowledge including non-alcoholic beverages. Proper bar and beverage service equipment selection, maintenance and usage will be emphasized.

Offered: Fall, Spring.
HFT 1940C - Hospitality Practicum I (Basic) and Lab (3)
This course will prepare students to participate in work related experience in basic food service and table service in the College operated hospitality facility. Students will rotate through work positions in the restaurant kitchen and dining room, applying basic skills learned in the classroom and lab to an industry work situation.
Offered: Fall, Spring, Summer.

HFT 1941C - Hospitality Practicum II (Intermediate) and Lab (3)
The students will participate in work related experience in basic food service and table service in the College operated hospitality facility. Students will rotate through work positions in the restaurant kitchen and dining room, applying intermediate skills learned in the classroom and lab to an industry work situation.
Offered: Fall, Spring, Summer.

HFT 2009 - Hospitality Professionalism (3)
This course prepares students with the academic, technical and workplace skills necessary to seek further education and employment in the hospitality industry.
Offered: Fall, Spring.

HFT 2276 - Resorts: Management and Operations (3)
This course is an introduction and orientation into the various aspects of the resorts segment of the hospitality industry. The course includes an in-depth study of country clubs, pools and spas, casinos, mountain-based resorts, beach resorts, waterparks, timeshares, specialty resorts, golf courses, and cruise ships.
Offered: Fall, Spring.

HFT 2282 - Hospitality Supervision (3)
This course covers principles of supervision that are necessary for leading a team of employees within the hospitality industry. Topics include recruitment, selection, orientation, training, evaluation, and leadership skills. Students will also learn procedures related to interviewing, hiring, motivation, and discipline. Upon completion, students should be able to understand and apply basic supervisory skills to the hospitality and service industries.
Offered: Fall, Spring.

HFT 2283 - Hospitality Contract Management (3)
This course will expose students to onsite foodservice, often which are contracted out to third party operations. Study will focus on foodservice needs for healthcare facilities, K-12, college, and university settings, business and industry organizations, assisted living facilities, and correctional facilities. Topics will also include quality control, productivity, and technological advances in onsite foodservice management.
Offered: Fall, Spring.

HFT 2454 - Hospitality Purchasing and Controls (3)
This course explores the industry standard use of cost controls and purchasing systems. Students will utilize basic math skills to perform food costing, yields, recipe calculation and revenue management. Students will demonstrate best practices and procedures for controlling purchasing and revenue management.
Offered: Fall, Spring.

HFT 2500 - Hospitality Marketing (3)
Students will be introduced to basic skills and strategies for effective marketing within the hospitality industry. Special emphasis is given to the topics of market segmentation and targeting, internal marketing, services marketing, destination marketing, brand management, and social media as they apply to the practice of hospitality management.
Offered: Fall, Spring.

HFT 2600 - Hospitality Law (3)
Many critical aspects of hospitality law are covered in this course, including employer responsibilities, occupational health and safety issues, personal liability and torts, liquor laws, truth in advertising, contracts, and management ethics. Students will be trained in the knowledge and skills necessary to make informed decisions within professional and legal boundaries and to build sound and progressive labor relations as a hospitality manager.
Offered: Fall, Spring.

HFT 2671 - Event Risk Management (3)
This course will expose students to the key segments that make up the risk management aspect of event planning and management. Students will grow and develop an understanding of the proper principles and fundamentals regarding risk management and safety policies and procedures. The course will additionally cover risk management assessments, analyses, and steps for proper implementation.
Offered: Fall, Spring.

HFT 2750 - Event Industry (3)
This course will expose students to the importance of event marketing as a specific component of the event planning process. Students will learn about the skills and procedures required to successfully market different types of events, including meetings, conventions, conferences, and social
events. Topics concerning the complex coordination of people, resources, and facilities are also covered.

Offered: Fall, Spring.

**HFT 2780 - Introduction to Gaming Operations (3)**

This course is an introduction and orientation into the various aspects of the casino and gaming industry. This course focuses on the history of casinos and on modern-day trends, career opportunities, and recent innovations in the casino industry.

Offered: Fall, Spring.

**HFT 2804 - Introduction to Beverage Science (3)**

An introduction to the science of fermentation to produce beverages including yeast propagation, harvesting and management in a professional brewery setting. Students will manage yeast used to brew commercial quantities of beer.

Offered: Fall, Spring.

**HFT 2822 - Brewery Operations (3)**

In this course, class lectures and lab time will focus on operating a professional brewery. Topics include purchasing, receiving, and storage of raw materials, chemicals and cleaning supplies as well. Students will develop standard operating procedures for safety, sanitation and quality control in a commercial brewery setting.

Offered: Fall, Spring.

**HFT 2860 - Beverage Service Mgmt. (3)**

Beverage Service Mgmt.

**HFT 2867 - Wine Essentials (3)**

This course covers topics related to wine including viticulture, grape varietals, production and the wine making process, identification, regional designations, and sensory evaluation.

Offered: Fall, Spring.

**HFT 2942C - Hospitality Practicum III (Advanced) and Lab (3)**

This course is designed to apply a students learned techniques in a food service setting. Students will apply advanced food service culinary and service skills in the College operated Hospitality facility. Students will plan, prepare and serve advanced modern cuisine in the restaurant kitchen, dining room and banquet operation, applying advanced skills learned in the classroom and lab to a work situation.

Offered: Fall, Spring, Summer.

**HFT 3373 - Event Design, Production and Technology (3)**

This course is a project-oriented course that focuses on the vital components of event design and production, along with emphasizing the latest technological advancements in the event planning industry. This course will provide a comprehensive overview of the conceptual and creative applications of design as they apply to modern experiential meetings and special events.

Offered: Fall, Spring.

**HFT 3700 - Tourism Management (3)**

This course provides students an interdisciplinary introduction of the concepts, methods, and practices of leisure, recreation, and tourism studies. It provides an overview of the principles, practices, and philosophies that affect the cultural, social, economic, psychological, and marketing aspects of human travel and the tourism industry.

Offered: Fall, Spring.

**HFT 4064 - Bar and Beverage Management (3)**

This course prepares students with how to manage the bar and beverage option of a restaurant, bar, hotel, country club? any place that serves beverages to customers. It provides students with the history of the beverage industry and showcases the appreciation of wine, beer, and spirits. Students will obtain the knowledge necessary to successfully equip, staff, manage, and market a bar and beverage establishment.

Offered: Fall, Spring.

**HFT 4253 - Hotel Management (3)**

This course provides students an advanced focus on the hotel industry. The course examines modern-day and futuristic trends, career opportunities, and recent innovations in the hotel industry from a management perspective. Specific emphasis will be placed on the role of the general manager, as well as the varied roles of departmental managers within the hotel and lodging industry. Topics include operations, department organization and management, benchmarking, quality control, guest service management, and financial controls of hotels.

Offered: Fall, Spring.

**HFT 4277 - Club Management (3)**

An introduction and orientation into the various aspects of the club management sector of the hospitality industry. Includes an in-depth study of country clubs, spa/fitness/aquatic clubs, golf and tennis clubs, and entertainment/nightclubs.
Offered: Fall, Spring.

HFT 4809 - Management of the Foodservice Industry (3)
This course prepares students with the theoretical, organizational and operational skills necessary to understand, synthesize and put into action the management philosophies and procedures of the foodservice industry. Students will learn key concepts of creating, developing, managing, and running a foodservice business, from concept to operation.

Offered: Fall, Spring.

HHD - Interior Design

HHD 1361 - Practical Interior Applications (3)
Working knowledge of window treatments, floor coverings and wall coverings. Cost estimations, reupholstery estimations and installation techniques, calculations and schedules. Students learn appropriate applications for various surface treatments.

Offered: Fall.

HIM - Health Information

HIM 1000C - Introduction to Health Information Management and Lab (3)
Introduction to the science of health information management. The professional organization, chart content and development, databases, information systems will be emphasized.

Offered: Spring.

HIM 1222C - Beginning ICD-10-CM Coding and Lab (4)
This course is designed to develop skills in the use of approved disease and operative classification systems, abstraction of patient data from the medical record and assignment of ICD-9-CM diagnostic and procedure codes.

Offered: Spring.

HIM 1273 - Billing and Reimbursement Methods (2)
Study of the principles and practices of insurance and reimbursement processing, to include the assignment and reporting of codes for diagnoses and procedures and services. Also covered are completion of UB-92 and CMS-1500 claims for outpatient, emergency department, and physician office encounters.

Offered: Summer.

HIM 1273L - Billing and Reimbursement Methods Lab (1)
Study of the principles and practices of insurance and reimbursement processing, to include the assignment and reporting of codes for diagnoses and procedures and services. Also covered are completion of UB-92 and CMS-1500 claims for outpatient, emergency department, and physician office encounters.

Offered: Fall.

HIM 2012 - Legal Aspects of Health Records (2)
In-depth study of the federal, state and local laws which govern the preparation and use of health records in healthcare delivery systems.

Offered: Fall, Spring.

HIM 2214 - Health Information Management Statistics (3)
This course will introduce the student to healthcare statistics and their uses in healthcare settings.

Offered: Spring.

HIM 2234C - Advanced ICD-10-PCS Coding and Lab (5)
This course is designed to enhance skills learned in HIM 1222. By recalling the basic coding rules and applying them with in-depth diagnosis and procedure analysis learned in this course, the student will become capable of accurate medical record coding and DRG assignment.

Offered: Fall.

HIM 2253C - Beginning CPT Coding and Lab (3)
This course is designed to develop skills in the use of the Physician's Current Procedure Coding Terminology (CPT) systems for hospital and physicians' offices.

Offered: Summer.

HIM 2283C - Advanced CPT Coding and Lab (3)
This course will be a continuation of Beginning CPT coding. This course will also combine CPT with ICD-9 to complete the billing and reimbursement process.

Offered: Spring.

HIM 2400 - Health Records in Alternate Settings (2)
This course will explore the use of health records in sites other than hospitals. Long term care, hospice, tumor registry, physician offices and clinics. Record content in each area will be discussed.

Offered: Fall.

HIM 2430 - Concepts of Diseases (4)
Given a body of medical information, students will demonstrate their ability to interpret, understand, extract, analyze and synthesize information within the medical record.

Offered: Spring.

**HIM 2442 - Pharmacology and Lab (1)**
This course will introduce the student to the most common drugs and laboratory tests utilized in medicine.

Offered: Summer.

**HIM 2500 - Quality Assurance and Compliance (2)**
This course will discuss the development of health care quality programs including performance improvement, utilization review, risk management and coding compliance.

Offered: Spring.

**HIM 2512 - Health Information Systems Management (2)**
This course will review the basic management functions as they apply to a Health Information Systems (H.I.S.) department.

Offered: Fall.

**HIM 2652 - Electronic Health Record (2)**
This course will review the history of the electronic record, trends, and healthcare information applications. Discussion of the transition from a paper based health record to an electronic record.

Offered: Fall.

**HIM 2800 - Coding Professional Practice Experience I (1)**
This course will give the coder/biller student hands on experience in a physician or outpatient department.

Offered: Fall.

**HIM 2810 - Professional Practice Experience II (2)**
Supervised experience in a non-hospital health care facilities. Compiling health/data statistics, use of indexes and registers and computerization of HIS functions reports are emphasized.

Offered: Spring.

**HIM 2820 - Professional Practice Experience III (2)**
Supervised experience in a Health Information Services (HIS) department offering experience of a supervisory nature, utilization review quality assurance and overall chart flow.

Offered: Fall.

**HIM 2920 - Health Information Management Seminar (2)**
This course will be a capstone course. Employability skills, marketing, and review for the national certification exam will be covered.

Offered: Fall.

**HIM 2930 - Special Topics in Health Information Technology (3)**
This course is designed to enhance coding skills taught in the earlier coding classes for the Health Information Technology program.

Offered: Fall, Spring.

**HLP - Health and Wellness**

**HLP 1081 - Fitness Assessment and Improvement (3)**
This course evaluates the student?s level of fitness, then develops a program of improvement through daily exercise and instruction in the areas of nutrition, stress management and basic training techniques. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**HMV - Hospitality Mgmt (Voc)**

**HMV 0103 - Pastry I (75)**
As part of the Pastry program, this class is an introduction to fundamental pastry techniques, a variety of pastry doughs, cakes and custards, properties of ingredients and mixing methods. Students will prepare an assortment of pastry products using a variety of proper tools, methods and decor.

Offered: Fall, Spring.

**HMV 0104 - Advanced Pastry (75)**
As part of the Pastry program, this class is a continuation of fundamental techniques, a variety of pastry doughs, cakes and custards, and properties of ingredients and mixing methods. Students will prepare an assortment of pastry products using a variety of proper tools, methods and decor.

Offered: Fall, Spring.

**HMV 0145 - Wholesale Bakeshop Production (75)**
This advanced class introduces students to artisan chocolate work and candy making. Topics will include chocolate tempering, flavored confectionary centers, hand-
enrobed chocolates, non-crystalline confections, fudges, aerated confections and jelly candies.

Offered: Fall, Spring.

**HMV 0146 - Retail Bakeshop Production (75)**

As part of the Pastry program, this class is a continuation of Cakes and Petit Fours, with focus on professional cake decorating skills, including fondant, gumpaste, royal icing and buttercream decor, as well as tiered cake construction, suitable for a retail bakeshop operation.

Offered: Fall, Spring.

**HSC - Health Sciences**

**HSC 0005 - Healthcare Concepts for the Massage Therapist (90)**

This course provides an overview of the current healthcare delivery system in the USA and healthcare occupations. Content includes not limited to the use of interpersonal and communication skills with patients and other health professionals, written communication skills, insurance reimbursement, legal and ethical responsibilities.

**HSC 1000 - Introduction to Health Care (3)**

Introduction to current practices and issues in health care. Content includes social and cultural responses to health problems of individuals and families; health care delivery in primary, secondary, and tertiary settings; critical thinking; health care professions; standards of practice; health care organizations; United States health policies; issues of finance, ethics, legal rights of patients and health care workers; infection control; universal precautions; and principles of effective communication and computer applications to health care. NOTE: This is a required course for students in selected health career programs.

Offered: Fall, Spring, Summer.

**HSC 1421 - Health, Safety and Nutrition for the Young Child (3)**

Designed to provide the early childhood student with health, safety and nutrition principles for the young child; and experience and resources for teaching these principles in various curriculum areas.

Offered: Summer.

**HSC 1531 - Medical Terminology (4)**

Medical terminology is the study of the principles of medical word building to help the student develop the extensive medical vocabulary used in health care occupations. Students will gain an understanding of basic elements, rules of building and analyzing medical words, and medical terms associated with the body through a study of root words, prefixes and suffixes.

Offered: Fall, Spring, Summer.

**HSC 2400 - First Aid, Responding to Emergencies (3)**

Demonstrations, practical experiences, lectures and discussions on the principles and skills essential to the individual for the care of emergencies in the home and community. Certificates in CPR and Responding to Emergencies will be issued to those individuals successfully completing the course.

Offered: Fall, Spring, Summer.

**HUM - Humanities**

**HUM 2020 - Introduction to Humanities (3)**

Taking a thematic approach, this course explores how the human experience is expressed creatively through the arts, including visual arts, music, literature and philosophy. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**HUM 2230 - Renaissance to Postmodern Humanities (3)**

A continuation of HUM2210, beginning with the high Renaissance and concluding with the early 20th century. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. NOTE: HUM2210 is NOT a prerequisite for HUMANITIES 2230. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

**HUM 2740 - Humanities Overseas Study Program (3)**

An opportunity to examine monuments of Western art in the classroom and in Europe. Specific attention given to interrelationships among the arts.

Offered: Summer.

**HUM 2905 - Directed Study in Humanities (1 - 4)**

Directed Study in Humanities

Offered: Fall, Spring, Summer.

**HUN - Nutrition**
HUN 1201 - Human Nutrition (3)
This introductory course focuses on the principles of nutrition science and how they relate to human physiology and health. Practical applications for using nutrition as part of a personal approach to wellness are emphasized.
Offered: Fall, Spring, Summer.

HUN 1203 - Culinary Nutrition (3)
This course relates nutrition to the food service industry by way of menu planning, studying nutritional deficiencies, diseases, retention of nutrients and the basic principles for health conscious cooking.
Offered: Fall, Spring.

HUN 1270 - Sports Nutrition (3)
Introduces human nutrition and its relationships to athletic performance, fitness and health. Presents scientifically-based sports nutrition recommendations for the active person and the trained athlete.
Offered: Fall, Spring.

HUS - Human Services

HUS 1001 - Introduction to Human Services (3)
Introduces the history and an overview of human services including social work and mental health. Describes roles, responsibilities and goals of the human service worker and values, conflicts and dilemmas that affect the worker and the client relationship. Involvement in college, community, and social service work is emphasized. In addition, the critical involvement of students in professional responsibilities is introduced with involvement in student/faculty clubs and professional organizations.
Offered: Spring.

HUS 1421 - Assessment and Treatment Planning in Addictions (3)
This course introduces the student to the basic concepts of substance and dependence counseling. A variety of theoretical approaches including relapse prevention, cognitive behavioral, group theory, and family systems will be covered.
Offered: Fall, Spring.

HUS 1423 - Group Counseling in Substance Abuse (3)
This course introduces the student to the group counseling process for the chemically dependent. Throughout the course, emphasis is placed on the necessity for changing behavior, and how behavior change is best accomplished in the substance abuser cohort.
Offered: Fall, Spring.

HUS 1424 - Counseling for the Chemically Dependent (3)
This course defines the role of the mental health worker in the treatment of the chemically dependent. The various models of addiction and the classification of drugs will be reviewed. Additionally, the diagnostic process including interviewing techniques, assessment, diagnosis, relapse prevention, and ethics will be addressed.
Offered: Fall, Spring.

HUS 1850 - Human Services Externship I (3)
Experiential learning in human service agencies through the practice of counseling skills and techniques. Off-campus job training and clinical supervision are required.

HUS 2050 - Introduction to Case Management (3)
This course will introduce students to the case management process which is needed for the Human Services worker to meet the service needs of their clients.

HUS 2111 - Introduction to Interpersonal Behavior (3)
This course will examine the fundamental skills of interpersonal communication. Various theories of mental health are examined and the dynamics of both normal as well as dysfunctional interactions are explored. Pending assigned course number.
Offered: Spring.

HUS 2320 - Introduction to Crisis Intervention (3)
This course will introduce students to crisis intervention theories, models, and specific interventional Therapeutic techniques. This course is designed to assist students to acquire basic helping skills in crisis Intervention counseling. Pending assigned course number.

HUS 2425 - Addictions and Treatment (3)
Addictions and Treatment

HUS 2500 - Issues and Ethics in Human Services (3)
This course continues the human services emphasis on professional practice and responsibilities. It adds to the student's knowledge and practice of legal and ethical problems and professional codes of ethics in human service fields. In addition, topics explored include sources of burnout and methods of reducing anxiety, stress and tension; current issues; social and multicultural issues, domestic violence; and effective personal and professional skills.
Offered: Fall, Spring, Summer.

HUS 2520 - Dynamics of Abnormal Human Behavior (3)
This course is designed to increase knowledge and understanding of the current issues and perspectives in abnormal behavior. The course will introduce the student to the characteristics, classification, diagnosis and treatment of abnormal behavior, as well as the ethical issues associated with the professions that deal with abnormal behavior.

**HUS 2540 - Building Stronger Families and Communities (3)**
This course provides information regarding, and an opportunity to explore the relationships and interactions between addiction, disability, gender, social and cultural factors, and the family. Orientation to evidence-based practice is reviewed and updated.

**HUS 2851 - Human Services Externship II (3)**
Students select and interview at approved human service programs; activities will emphasize application of group dynamics and group skills. This course continues the practice skills from earlier externship and practicum experiences. Off-campus job training and clinical supervision are required.

**IDH - Interdisciplinary Honors**

**IDH 2028 - Honors College Capstone Seminar (3)**
This course assists students in developing an integrated understanding of their coursework and co-curricular activities by completing an independent research project and reflecting critically on it.
Offered: Spring.

**IDS - Interdisciplinary Studies**

**IDS 2191 - The 1960's - The Era of Metamorphosis (3)**
An introduction to the social, political, psychological, and historical issues and events that transformed the 1960's into one of the most turbulent decades in our nation's history. Examining the 1960's allows us a deeper understanding of postwar America, revealing the roots of many contemporary issues and conflicts. Major course themes include the following: The Civil Rights Movement; Black Power; the Viet Nam War; The Anti-War Movement; the rise of the New Left and the New Right; Cultural Change and the Counterculture; The Women's Liberation Movement and the Emergence of Radical Feminism; The New American Family; Marriage and No-fault divorce; Drugs and Psychodelia; and Music and Rock 'n' Roll.
Offered: Fall, Spring.

**IND - Interior Design**

**IND 1211 - History of Architecture & Interiors (3)**
Furniture history and the development of architectural styles from Antiquity to the through contemporary design. Recognition and use of different period styles in the design of historical interiors.
Offered: Fall, Spring.

**IND 1233 - Studio I-Fundamentals of Interiors (3)**
Introduction to interior design theory and application using design principles, color, lighting, interior furnishings, accessories and planning for functional and aesthetic settings, then presenting solutions using graphic communication skills.
Offered: Fall, Spring.

**IND 1300 - Graphics of Interior Design I (3)**
Basic presentation techniques with emphasis on materials and presentation boards. Oral and written communication and graphic presentation. Emphasis on marker and pencil rendering techniques.
Offered: Fall.

**IND 1429 - Textiles for Commercial and Residential Interiors (3)**
The study of fibers used in interiors, fire and life safety codes involving their use, fabrication, application and evaluation of textiles and proper professional terminology.
Offered: Fall.

**IND 1432 - Lighting for Interior Design (3)**
This course is an introduction to the principles of lighting. Students will learn lighting effects, lighting systems, and the effect of lighting on human behavior for both residential and commercial applications.
Offered: Spring.

**IND 1935 - Building and Barrier Free Codes (3)**
This is a mandatory course required by the State Board of Education for all interior design students. It is designed to give the student an in-depth understanding of building codes and the American with Disabilities Guidelines (ADA). This course will teach students about space-planning and material specifications. Basic building construction and fire safety will be addressed.
Offered: Spring.

**IND 2210 - Interior Design Studio II (3)**
This course creates a design studio atmosphere with projects and deadlines required throughout the semester. Advanced application of the principles and elements of design into the conceptual design process. Creative
problem solving, programming and special analysis. Graphic communication and presentation, placement and selection of furniture, materials, accessories, lighting and electrical schedules.

Offered: Fall.

**IND 2220 - Commercial Interior Design (3)**

Advanced application in creative problem solving and research of the design process for non-residential interiors. Space planning, programming, human factors, code requirements and specifications. Sample test project.

Offered: Fall.

**IND 2408 - Specialized Software for Interior Design (3)**

This course provides instruction in some of the specialized software used to convey effective visual communication in the interior design industry. The 2020 Design software for kitchen and bath and Sketch-Up Pro software will offer students the additional tools needed to develop impressive industry projects as well as breathtaking portfolios.

Offered: Fall, Spring.

**IND 2410 - Kitchen and Bath Design I (3)**

This course teaches basic residential kitchen design. The National Kitchen and Bath Association design principles are presented. Students complete kitchen and bath design projects including programming, space planning, mechanical systems and product selection.

Offered: Summer.

**IND 2411 - Materials and Estimating for Kitchen and Bath (3)**

This course teaches the construction and systems essential in kitchen and bath design. An understanding of foundation to roof construction, wiring, plumbing, heating, ventilation, and air conditioning, building codes, foundations and floor systems, building materials and project estimating will be stressed.

Offered: Summer.

**IND 2414 - Kitchen and Bath Design II (3)**

This course teaches basic advanced kitchen design; advanced techniques are presented. National Kitchen and Bath Association guidelines are stressed. Students complete kitchen and bath design projects using industry standard CAD program.

Offered: Summer.

**IND 2500 - Professional Practices for the Design Industry (3)**

Key topics covered in this course will be legal and ethical standards, business communication and conduct, relationship building both internal and external, and workplace etiquette. Business organization component will cover business formations, contract writing and documentation, project specification and proposals, and financial operations and record keeping. Marketing components will include resume writing, cover letters, personal branding, and both traditional and digital portfolio development.

Offered: Spring.

**IND 2949 - Cooperative Education Experience in Interior Design (1-3)**

(Prerequisite: 12 semester hours of approved Building and Architecture Technology courses and permission of the Building and Architecture Technology chairperson.)

Course does not show up in regular catalog schedule until you are registered. You are not officially registered until you have completed the Cooperative Education Learning Plan (with all signatures) and Cooperative Education Training Assignment/Registration. Required to complete 80-320 program contact hours in the field based on program 1-4 credit hour course requirement. (Average of 12-15 hours a week at an employer worksite). 1 credit=80 contact hrs. 2 credits=160 contact hrs. 3 credits=240 contact hrs. 4 credits=320 contact hrs. To register contact Anindya Paul at Anindya.Paul@daytonastate.edu, or Faith Bryant at Faith.Bryant@daytonastate.edu, 386-506-4143.

Offered: Fall, Spring.

**INP - Psychology**

**INP 1390 - Human Relations in the Workplace (3)**

Designed to enhance effectiveness in the workplace through an emphasis on awareness of self and others communication technique and interpersonal skills. Individualized Instruction.

Offered: Fall, Spring, Summer.

**INR - Political Science**

**INR 2002 - International Relations (3)**

Analysis of national power, foreign policy, settlement of disputes, the balance of power system, and international organization and disarmament in world affairs. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**ISM - Information Systems Mgmt**

**ISM 2000 - Business Information Processing (3)**
Information processing concepts and the use of business software application programs for managers to effectively use the interaction between technology and information to increase personal and organizational competitive advantage.

Offered: Fall, Spring, Summer.

**ISM 4011 - Introduction to Management Information Systems (3)**

This course provides an introduction to the use of information technology in the business environment. The language, concepts, structures and processes involved in the management of information systems will be discussed. The course will have an applications component where software will be used to support managerial decision making. Students must be at Senior-level status when registering for this course.

Offered: Fall, Spring, Summer.

**ITA - Foreign Language (Italian)**

**ITA 1120 - Elementary Italian I Concentrated (4)**

Introductory-level course to Italian language and culture for students who have no or limited knowledge of Italian. Instruction is based on the fundamentals of grammar principles and on the communicative approach with activities designed to develop reading, listening, writing and speaking skills.

**ITA 1121 - Elementary Italian II Concentrated (4)**

A continuation of ITA1120. Beginning-level course to Italian language and culture for students who have completed ITA1120 or have a basic knowledge of Italian. Instruction is designed to continue the study of the fundamentals of grammar principles with activities designed to develop reading, listening, writing and speaking skills.

**ITA 2220 - Intermediate Italian Reading and Conversation I (4)**

A continuation of ITA112I. An intermediate-level course designed to enhance the student's knowledge of Italian language and culture by continuing the study of grammar principles and by enhancing communicative competency through interactive activities.

**ITA 2221 - Intermediate Italian Reading and Conversation II (4)**

A continuation of ITA2220. This course completes the second-year sequence of the intermediate-level course in Italian language and culture. Instruction is designed to strengthen communicative and written skills with emphasis on oral as well as written expression while introducing aspects of Italian history and literature.

**ITA 2905 - Directed Study in Italian (1 - 4)**

Directed Study in Italian (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

**JOU - Mass Comm (Journalism)**

**JOU 1100 - Introduction to Journalism (3)**

Designed as a basic skills and practical application course for gathering, writing, reporting and editing news in journalistic style.

**JOU 2905 - Directed Study in Journalism (1 - 3)**

Directed Study in Journalism (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

**JOU 2949 - Cooperative Education Experience in Journalism (1 - 4)**

Cooperative Education Experience in Humanities (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

**LAE - Lang Arts and English Ed**

**LAE 3414 - Children’s Literature (3)**

This course is designed to provide the pre-service teacher with the experience of exploring genres, selection, and use of children’s literature in elementary schools.

Offered: Fall, Spring.

**LAE 4314 - Teaching Language Arts (3)**

Students will learn how to teach language arts using: methods, materials, content, organization for teaching reading, writing, listening, and speaking.

Offered: Fall, Spring.

**LAE 4361 - Strategies for Literacy for Middle/High Schools (3)**

The purpose of this course is to examine theory, strategies and resources related to implementation options to deliver literacy instruction in the content areas. This course requires a field service in a public secondary school. This course is a 7 week class and may be offered during the SP term.
LIS - Library and Info Studies

LIS 2004 - Research Strategies for College Students (1)
This course is designed to guide students through the online research process using both Internet and online library resources. Lessons include topic selection and keywords, information ethics, the information cycle, evaluating Internet information sources, and searching library databases.
Offered: Fall, Spring, Summer.

LIT - English Language and Lit

LIT 2000 - Literature and Culture (3)
This course is a study of selected literary texts organized around a central theme, an historical period, or a cultural movement. Emphasis is placed on developing reading skills for greater comprehension, appreciation, analysis, and cultural awareness. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

LIT 2040 - Dramatic Literature (3)
A study of chronologically selected plays against the background of their periods, with emphasis upon the dramatic structure and universal dramatic themes. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Spring.

LIT 2110 - Masterpieces of World Literature I (3)
A study of world masterpieces from the time of the Old Testament through the Renaissance. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Summer, Fall.

LIT 2120 - Masterpieces of World Literature II (3)
A continuation of world masterpieces and national epics from the Renaissance to the 20th century and the Modern School. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Spring, Summer.

MAC - Mathematics

MAC 1105 - College Algebra (3)
Topics include: Polynomial and rational equations and inequalities, graphs of functions, rate of change, transformations, extreme values, modeling, combining functions, one-to-one and inverse functions, exponential functions, logarithmic functions, laws of logarithms, exponential and logarithmic equations, modeling, systems of equations, linear systems in three variables, nonlinear systems of equations, and linear and nonlinear systems of inequalities. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC1033 with grade "C" or better or permission of chairperson). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

MAC 1114 - College Trigonometry (3)
Topics include: The unit circle, trigonometric functions (definitions, graphs and inverses), right triangles, oblique triangles, trigonometric identities, trigonometric equations, the trigonometric form of complex numbers, two-dimensional vectors, polar coordinates, and parametric equations. A scientific calculator is required. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC 1105 with grade "C" or better or permission of chairperson). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

MAC 1140 - Pre-Calculus Algebra (3)
Topics include: Graphing, solving equations and applications involving exponential and logarithmic functions; Systems of Equations, linear and nonlinear, two-variable and multivariable, and partial fractions; Matrices, inverses, determinants and Cramer's Rule; Sequences and Series, arithmetic sequences and partial sums, geometric sequences and series, Mathematical Induction, and the Binomial Theorem; Analytic Geometry, parabolas, ellipses, hyperbolas, and transformations of conics; Introduction to Limits, the two-sided limit, the derivative, and limits to infinity. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC 1105
with grade "C" or better or permission of chairperson). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**MAC 2233 - Calculus for Business and Nonphysical Sciences I (3)**
This course is designed for students who plan to major in Business or the Social Sciences. Topics include: Limits, continuity, differentiation and integration of algebraic, exponential and logarithmic functions with emphasis placed on applications in business, economics, and social sciences. A scientific calculator is required. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC 1140 with grade "C" or better or permission of chairperson). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**MAC 2311C - Calculus I and Lab (4)**
Topics include: Functions and graphs, mathematical models, limits, continuity, slope of a curve, derivatives of algebraic and transcendental functions, techniques of differentiation, applications of derivatives, differentials, optimization, plane areas, anti-derivatives, definite integrals, and Fundamental Theorem of Calculus. A graphing calculator is required. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC 1140 and MAC 1114 with grade "C" or better or permission of chairperson). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**MAC 2312C - Calculus II and Lab (4)**
Topics include: Techniques of integration, applications of integrations, differentiation and integration in polar form, sequences and series. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC 2311C with grade "C" or better or permission of chairperson). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**MAC 2313C - Calculus III and Lab (4)**
Topics include: Vectors analysis and applications, directional derivatives, gradient, iterated, multiple, surface and line integrals, and Green's Theorem. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC 2312/2312L with grade "C" or better or permission of chairperson). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**MAD - Mathematics**

**MAD 2104 - Discrete Mathematics (3)**
Topics include: Sequences and sequence notation, propositional logic, negation and logical equivalence, quantifiers, multiple quantifiers and their negations, implications, the logic of implications, valid and invalid forms of reasoning; Direct and indirect proofs, proving by cases, mathematical induction, proof by contradiction, and modular arithmetic; Sets, subsets, operations on sets, proving set properties, the duality principle, Boolean algebra; Notation and terminology of functions, inverse functions, properties of relations, order relations, proofs about properties of relations, equivalence relations; Graphs and Trees, proofs about graphs and trees, isomorphism and planarity, graphs in puzzles and games. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAC 1114 with grade "C" or better or permission of chairperson or concurrent requisite of MAC 1114). This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall.

**MAE - Mathematics Education**

**MAE 2801 - Elementary School Mathematics (3)**
This course contains mathematical material appropriate for students studying to be elementary school teachers. Topics include: Operations on real numbers, problem solving techniques, prime factorizations, numerical systems, simplifying numeric expressions, sets and Venn diagrams, converting base systems, solving geometric problems, identification and classification of two and three dimensional figures, and finding area and perimeter of these figures.

Offered: Fall, Spring, Summer.

**MAE 4326 - How Children Learn Mathematics (3)**
The purpose of this course is to provide strategies for pre-service teachers to develop mathematical literacy and understanding in the elementary classroom. This course
requires a field experience in the public schools. This course may be offered in the FA and SP terms.

Offered: Fall, Spring.

MAE 4360 - Mathematics Instructional Analysis (3)
The purpose of this course is to prepare the pre-service mathematics teachers with the necessary knowledge and skills to be reflective, effective practitioners in the 6-12 setting. This course requires field experience in a secondary public school. This course is a 7 week class and may be offered during the SP term.

Offered: Spring.

MAE 4803 - Mathematics Content for Elementary Grades (3)
This course is designed to prepare individuals to teach conceptually and developmentally appropriate mathematics content at the elementary grade level. Major topics include fundamental mathematical properties; algebra; fractions, ratios, and integers; measurement; data analysis; and geometry.

Offered: Fall, Spring.

MAN - Management

MAN 2021 - Principles of Management (3)
Designed to enable the student to understand and apply the following basic functions of management: planning, organizing, staffing, leading and controlling.

Offered: Fall, Spring, Summer.

MAN 3240 - Organizational Behavior (3)
This course is a study of individual and group behavior in organizations. Students will develop an understanding of how organizations can be managed more effectively. Course content includes motivation, group dynamics, conflict resolution, goal setting and rewards, job design, work stress, power/politics, and organizational change and development. Students must be at Junior level status when registering for this course.

Offered: Fall, Spring, Summer.

MAN 3350 - Training and Development (3)
This course examines training and development fundamentals, relevant applications, and cases. It focuses on approaches to gathering and determining training and development activities and practices, delivery and interpretation of effective training and development programs, and how knowledge transfer and sharing among employees is used at work.

Offered: Fall.

MAN 3353 - Management Theory and Practices (3)
This course examines management theory, relevant applications and cases, self-management, teamwork, global awareness, and communication for the development of management competencies. Students must be at Junior level status when registering for this course.

Offered: Fall, Spring, Summer.

MAN 3570 - Purchasing and Materials Management (3)
This course introduces students to the concepts, principals, and techniques of purchasing and materials management. Students will develop a basic knowledge of procurement, pricing, supply selection, make or buy decisions, and materials management concepts.

Offered: Fall.

MAN 3593 - Scheduling and Logistics (3)
This course enables students to demonstrate knowledge and advanced experience in the specialized area of developing and maintaining project schedules. It also prepares students for the internationally recognized Scheduling Professional (PMI-SP) certification exam by Project Management Institute based on experience.

Offered: Fall.

MAN 4120 - Leadership Challenges and Supervision (3)
Discussion and application of leadership theories include skill formation to develop leadership abilities. Team building skills are emphasized to enhance leadership effectiveness. Students learn the importance of visioning in their organizations. PR: Senior level status or permission of the chair is required.

Offered: Fall, Spring, Summer.

MAN 4162 - Customer Relations for Managers (3)
This course examines relationship building for all customers of an organization. The impact of culture and diversity on business relationships, successful negotiation strategies, and promotion of the organization through media relations are discussed. PR: Junior level status or permission of the chair is required.

Offered: Fall, Spring, Summer.

MAN 4301 - Human Resource Management (3)
This course is a study of the functions of human resource management including recruitment, selection, benefits and compensation, performance evaluation, development of employees, and formulation of human resource procedures. The strategic role of human resources and current issues will be discussed. PR: Junior level status or permission of the chair is required.

Offered: Fall, Spring, Summer.
MAN 4320 - Recruitment and Selection (3)
This course examines recruitment and selection fundamentals, relevant applications, and cases. It focuses on approaches to gathering and determining recruitment and selection methods through the use of technology to support effective and efficient recruitment and selection practices and to attract qualified applicants. Strategic designs and evaluations are reviewed and assessed along with talent acquisition activities and how they are used in the workplace to meet organization needs.
Offered: Spring.

MAN 4330 - Compensation and Benefits (3)
This course examines all components of employee compensation, incentives, benefits fundamentals, and relevant applications and cases in order to understand strategic decisions for pay and to identify the laws governing employee compensation and benefits. It focuses on approaches to gathering and determining compensation and benefits, labor market data collection and interpretation, pay practices and issues, and how they are used in the workplace.
Offered: Spring.

MAN 4402 - Employment Law (3)
This course is designed to give students an in-depth understanding of major employment laws and regulations that most commonly affect the workplace. Topics include, the hiring process, employment discrimination, affirmative action, privacy issues, harassment, and the termination process. Key employment regulations such as, the Americans with Disabilities Act (ADA), the Fair Labor Standards Act, Title VII, the Civil Rights Act, the Equal Employment Opportunity Act, and the Family and Medical Leave Act are among the topics covered.
Offered: Fall.

MAN 4504 - Operational Decision Making (3)
This course focuses on operational decision-making management techniques to improve the processes and productivity in organizations. Discussion of quality and outcomes, efficiency, forecasting, work-flow processes, inventory control, design of goods and services, waiting lines and critical path. Managing a project from beginning to end, including how to identify needs, and define, assign and track items, is addressed. PR: Senior level status or permission of the chair is required.
Offered: Fall, Spring, Summer.

MAN 4520 - Quality Management (3)
This course enables students to examine the strategic role of quality within an organization, as well as strategic issues involved in managing quality. Topics include assessing customer requirements, developing customer focus, measuring quality performance and applying principles of quality management throughout the Project Life Cycle. It also prepares students for the internationally recognized, International Association for Six Sigma Certification (IASSC) Certified Green Belt Certification.
Offered: Spring.

MAN 4550 - Business Process Analysis (3)
This course will enable students to work effectively with stakeholders to define their business requirements, shape the output of projects and drive successful business outcomes. It also prepares students for the internationally recognized Professional in Business Analysis (PMI-PBA) certification exam by Project Management Institute based on experience.
Offered: Fall, Spring.

MAN 4583 - Applied Project Management (3)
This course will enable students to effectively use industry recognized project management software. It also prepares students to take the Microsoft Project certification exam (2013 74-343).
Offered: Fall, Spring, Summer.

MAN 4584 - Project Risk Management (3)
This course will enable students to demonstrate knowledge and expertise in the specialized area of assessing and identifying project risks along with plans to mitigate threats and capitalize on opportunities. It also prepares students for the internationally recognized Risk Management Professional (PMI-RMP) certification exam by Project Management Institute based on experience.
Offered: Spring.

MAN 4597 - Global Supply Chain Management (3)
This course provides an overview of supply chain management including the management of sourcing, the flow of goods and services from point of origin to point of consumption, and distribution processes along a supply chain. Topics include supply chain network design, purchasing, forecasting, warehousing, inventory management, globalization and outsourcing, logistics, and information technology.
Offered: Spring.

MAN 4741 - Agile Project Management (3)
This course will enable students to apply agile principles and practices on projects. It also prepares students for the internationally recognized Agile Certified Practitioner (PMI-ACP) certification exam by Project Management Institute based on experience.
Offered: Fall.
MAN 4900 - Capstone Project in Supervision and Management (3)
This course focuses on the integration of knowledge, skills and abilities learned in the program through a capstone project. This course should be taken during the last semester of the Supervision and Management program. Students must be at Senior level status when registering for this course.
Offered: Fall, Spring, Summer.

MAN 4901 - Capstone Project in Human Resource Management (3)
This course focuses on the integration of knowledge, skills and abilities learned in the program through a capstone project. Students must be at Senior level status when registering for this course.
Offered: Fall, Spring.

MAN 4905 - Directed Study in Supervision and Management (1)
Directed Study in Supervision and Management.
Offered: Fall, Spring, Summer.

MAN 4930 - Capstone Project in Supply Chain Management (3)
This course focuses on the integration of knowledge, skills and abilities learned in the program through a capstone project. Students must be at Senior level status when registering for this course.
Offered: Fall, Spring.

MAR - Marketing
MAR 2011 - Principles of Global Marketing (3)
A global approach to the study of marketing. Domestic, international and multinational consideration of customer, product, price, promotion and place will be explored. Students will complete a marketing plan.
Offered: Fall, Spring, Summer.

MAR 2101 - Social Media Marketing (3)
An in-depth review of the impact that social media has had on marketing. The focus will be on developing an effective marketing plan using social media.
Offered: Fall, Spring, Summer.

MAR 2321 - Advertising (3)
An in-depth review of advertising, including consumer behavior, relationship marketing, advertising planning, media selection, public relations and integrating marketing communications.
Offered: Fall, Spring.

MAR 2720 - Digital Marketing (3)
This course introduces students to the steps and strategies necessary for marketing products on the Internet. Among the topics are mobile apps, SEO, social media marketing, virtual reality and analytics. Emphasis is on tools, techniques, challenges and decision-making ability needed to participate in this rapidly growing sector of the economy.
Offered: Fall.

MAS - Mathematics
MAS 3105 - Linear Algebra (3)
Topics include: Solving systems of linear equations, matrix algebra, determinants, vector spaces and linear transformations with an emphasis beginning placed on computational methods with some exposure to proofs.
Offered: Spring.

MAS 3301 - Abstract Algebra (3)
Topics include: Divisibility and Euclid’s Algorithm, Theorems of Euler and Fermat, Groups, Sub Groups, Cyclic Groups, Permutation Groups, Symmetric Groups, Cosets, Normal Subgroups, Quotient Groups, Fields, Rings, Subrings, Ideals, Quotient Rings, Isomorphisms, Homeomorphisms and Congruence.

Offered: Fall.

**MAS 4203 - Number Theory (3)**

Topics include: Distribution of primes, representations of integers, Fibonacci Numbers, Divisibility, Euclidean algorithm, Mersenne Primes, Fundamental Theorem of Arithmetic, Number-theoretic functions, Diophantine Equations, Congruences, the Chinese Remainder Theorem, Perfect Numbers, Pythagorean Triples, continued fractions, Gaussian Integers, Euler’s Theorem, Fermat’s Little Theorem, and Wilson’s Theorem. (Prerequisite: Placement through appropriate college placement test or passed MAC 2312/2312L with grade “C” or better or permission of chairperson).

Offered: Fall, Spring, Summer.

**MAT - Mathematics**

**MAT 0018C - Mathematics I (Pre-Algebra) and Lab (4)**

Topics include: A review of the basic arithmetic operations of whole numbers, mixed numbers, fractions, decimals and percents, ratio and proportion, basic operations of real numbers, simplifying algebra expressions and solving basic linear equations. (MAT0018C cannot be used toward A.A. or A.S. degree requirements.)

Offered: Fall, Spring, Summer.

**MAT 0022 - Integrated Arithmetic and Algebra (5)**

This course is a review of arithmetic involving basic operations of whole numbers, fractions, decimals and percents. Additional topics include an introduction to algebraic concepts such as graphing linear equations in two variables, polynomials and properties of exponents, factoring and other skills need for further study in algebra and general education mathematics. MAT0022 cannot be used towards an A.A. or A.S. degree requirement.

Offered: Fall, Spring, Summer.

**MAT 0028C - Mathematics II (Elementary Algebra) and Lab (4)**

Topics include: An introduction to algebra: a review of basic operations of real numbers, solving linear equations containing parentheses, fractions, and decimals, graphing linear equations in two variables, polynomials and properties of exponents and factoring. MAT0028C cannot be used toward A.A. or A.S. degree requirements.

Offered: Fall, Spring, Summer.

**MAT 0055L - Developmental Mathematics I Lab (1)**

This course includes topics such as graphing linear functions, quadratic functions, absolute value functions, radical functions and rational functions, with a focus on simplifying, adding and multiplying these functions as well as methods to solve equations involving these types of functions. Other topics include inequalities, functional equations, factoring polynomials, applied problems, systems of equations, quadratic formula, complex numbers, and completing the square. MAT0055L cannot be used toward A.A. or A.S. degree requirements.

Offered: Fall, Spring, Summer.

**MAT 0056L - Developmental Mathematics II Lab (2)**

This course is a review of basic algebra including but not limited to, operations of real numbers, solving linear equations containing parentheses, fractions, and decimals. Additional topics include graphing linear equations in two variables, polynomials and properties of exponents and factoring. Other topics will include quadratic functions, absolute value functions, radical functions and rational functions, with a focus on simplifying, adding and multiplying these functions as well as methods to solve equations involving these types of functions. Other topics include inequalities, functional equations, and applied problems, systems of equations, quadratic formula, complex numbers, and completing the square. MAT0056L cannot be used toward A.A. or A.S. degree requirements.

Offered: Fall, Spring, Summer.

**MAT 1033 - Intermediate Algebra (4)**

Topics include: Graphing linear functions, quadratic functions, absolute value functions, radical functions and rational functions, with a focus on simplifying, adding and multiplying these functions as well as methods to solve equations involving these types of functions. Other topics include inequalities, functional equations, factoring polynomials, applied problems, systems of equations, quadratic formula, complex numbers, and completing the square. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAT0028C with grade “C” or better or permission of chairperson).

Offered: Fall, Spring, Summer.

**MAT 1033A - Intermediate Algebra (4)**

Topics include: Graphing linear functions, quadratic functions, absolute value functions, radical functions and rational functions, with a focus on simplifying, adding and multiplying these functions as well as methods to solve equations involving these types of functions. Other topics
include inequalities, functional equations, factoring polynomials, applied problems, systems of equations, quadratic formula, complex numbers, and completing the square. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAT0028C with grade "C" or better or permission of chairperson).

Offered: Fall, Spring, Summer.

**MCB - Microbiology**

**MCB 1010C - Microbiology and Lab (4)**

A study of the microbial world, with emphasis on structure, function, metabolism and principles of the host-parasite relationship. Three-hour lecture, three-hour laboratory.

Offered: Fall, Spring, Summer.

**MCB 2905 - Directed Study in Microbiology (1 - 3)**

Directed Study in Microbiology

Offered: Fall, Spring, Summer.

**MEA - Medical Assisting**

**MEA 0005 - Introduction to Medical Assisting (120.9)**

This course covers the history of medicine, the medical assisting profession, the duties of a medical assistant and the members of the health care team. Insurance, credits, collection methods and correct coding procedures for billing purposes will be covered. Students will also be prepared to seek employment in the field and be given guidelines for resume writing, cover letters, and follow up letters for interview purposes.

Offered: Fall.

**MEA 0204C - Clinical Procedures for Medical Assisting and Lab (150)**

This course covers infection control techniques, how infections and blood borne pathogens are spread, basic first aid and emergency procedures, as well as how to maintain emergency equipment. Students will also know how to take vital signs, prepare patients for, as well as assist with various procedures, quality control and how to maintain medication records and accurately document interviews and findings.

Offered: Spring.

**MEA 0230C - Medical Terminology for Medical Assisting and Lab (120)**

Students will demonstrate a knowledge and understanding of basic body systems. Terminology, spelling, diseases and procedures associated with each system will be covered in this course.

Offered: Fall.

**MEA 0231C - Anatomy and Physiology for Medical Assisting and Lab (180)**

The student will have knowledge of the organization of the human body and how it functions in both a wellness and illness state. The course will also prepare the student to assist the physician in planning of and education of patients on diets as they relate to diseases/health of each of the body systems.

Offered: Fall.

**MEA 0242C - Pharmacology for Medical Assisting and Lab (120)**

This course will prepare students to perform duties relevant to the administration of medications under the supervision of a physician.

Offered: Spring.

**MEA 0256C - Laboratory Procedures for Medical Assisting (189)**

The student will gain an understanding of the various laboratory tests, the departments in a laboratory, the personnel, safety rules, government regulations, how to perform basic tests, how to collect blood specimens by various methods and how to perform electrocardiograms.

Offered: Spring.

**MEA 0310C - Clerical Procedures for Medical Assisting and Lab (120)**

This course will prepare students to perform all duties of a medical office receptionist. Including but not limited to, skills in typing, filing, scheduling and billing.

Offered: Fall.

**MEA 0334C - Coding for Medical Assisting and Lab (60)**

This course will develop the basic skills in Current Procedural Terminology (CPT), International Classification of Diseases (ICD), and insurance and billing procedures needed by the medical assistant working in a physician's office.

Offered: Spring.

**MEA 0801 - Externship for Medical Assisting (240)**

The student will apply those skills gained in the classroom in a professional setting. They will be responsible for 240 hours of hands-on practical in physician's offices, clinic settings and urgent care facilities. The school will be responsible for obtaining the clinical sites, and monitoring
the student's progress to complete this portion of the program.

Offered: Summer.

MEA 0905 - Directed Study in Medical Assisting (240)

Directed Study in Medical Assisting

MET - Meteorology

MET 2010 - Meteorology (3)

An introduction to the fundamentals of weather and climate. Topics include temperature, humidity, clouds, precipitation, air masses, fronts, storms, air pollution and climate. Emphasis is on how these processes take place and their results. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

MGF - Mathematics

MGF 2106 - Survey in Mathematics (3)

This course is designed to motivate students and to illustrate the relevance of mathematics in everyday life. The objective of this course is not to focus on algebraic manipulation, but rather on the understanding and interpretation of real world applications. Topics include a review of the basic operations of real numbers, sets, linear functions, systems of linear equations, linear programming, introduction to probability and statistics, interest and annuities, and geometry. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or passed MAT0028C with grade "C" or better or permission of chairperson.) This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

MGF 2107 - Mathematics for Liberal Arts (3)

Topics include: Consumer mathematics, mathematical modeling, and geometry in art, graph theory, voting, apportionment techniques and history of mathematics. Applications to real-world situations are heavily emphasized. (Prerequisite: Placement through Daytona State College placement test or MAT0028C with grade "C" or better or permission of chairperson.) This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

MHF - Mathematics

MHF 4404 - History of Mathematics (3)

Topics include: Counting Methods (Egyptian Babylonian), the Pythagoreans, Euclid, the Alexandrian School, Roman Mathematics, Indian Mathematics, Arabic Mathematics, Descartes, Pascal, the Calculus Controversy, Newton's Principia, the development of probability theory, the development of number theory, Euler, Gauss, moving toward a rigorous set of axioms for mathematics, Hilbert's unsolved problems, non-Euclidean geometries and modern topics in Mathematics.

Offered: Spring.

MKA - Marketing

MKA 2021 - Building Selling Relationships (3)

Designed for the student who holds or aspires to a sales position. Students prepare a complete sales presentation as they apply proven sales techniques. Course offered in alternate years.

Offered: Spring.

MMC - Mass Communication

MMC 1000 - Introduction to Mass Communication (3)

Introduction to the media of mass communication, covering: media’s impact on society; responsibilities and legalities; and careers in broadcasting, newspapers, magazines, book publishing, advertising, the music and movie industries.

Offered: Spring.

MNA - Management

MNA 0084 - Customer Service Representative (150)

This course develops students' customer service, human relations, communications, conflict resolution and employability skills.

Offered: Fall, Spring.

MNA 0086 - Customer Care Specialist (150)

This course builds upon MNA 0084 (Customer Service Representative). Students develop technological literacy, techniques and procedures for information gathering, and techniques for promoting a positive customer service culture.

Offered: Fall, Spring.

MNA 2161 - Customer Service Management (3)

This course examines quality service management and develops an appreciation for its vital importance in today's
businesses, nationally and internationally. The content includes customer service techniques, customer communications skills, dealing with challenging customers, and problem-solving skills.

Offered: Fall, Spring.

**MNA 2345 - Supervision of Personnel (3)**

Designed for the student who holds or aspires to a supervisory position. The management functions of planning, organizing, leading and controlling will be studied and applied.

Offered: Fall, Spring.

**MNA 2949 - Cooperative Education Experience in Management (1 - 4)**

Cooperative Education Experience in Management

**MSL - Military Science**

**MSL 1001 - Foundations of Officership - MSL101 (1)**

A study of the defense establishment and the organization and development of the United States Army. A study of military courtesy, discipline, customs and traditions of the service. A historical perspective of the role of the different branches of the United States Army and the role they have played in the freedom of the nation. An instruction to physical readiness training. Exercises normally include M16-A1 rifle firing, rappelling training, and airmobile helicopter operations. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Fall.

**MSL 1002 - Basic Leadership - MSL102 (1)**

Fundamentals of land navigation that include map reading, terrain identification, intersection, resection and polar coordinates. A study of the roles the active Army Forces, the Army Reserve Forces and the Army National Guard play in our nation's defense. Continued emphasis on physical readiness training. Field training exercises normally include M16-A1 rifle firing, rappelling training, and airmobile helicopter operations. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Spring.

**MSL 2101 - Individual Leadership Studies - MSL201 (1)**

A review of the customs and traditions of the service. The fundamentals of leadership development and the importance of understanding the principles needed for effective leadership. Requires mandatory physical training exercises which normally include M16-A1 rifle firing, rappelling training and airmobile helicopter operations. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Fall.

**MSL 2102 - Leadership and Teamwork - MSL202 (1)**

The fundamentals of military geography and their application in the use of navigational aids for the military forces. A study of preventive medicine countermeasures and first aid techniques that every leader must know. Requires mandatory physical training and includes both lecture and leadership laboratory. Two weekend training exercises normally include M16-A1 rifle firing, rappelling training and airmobile helicopter operations. (Prerequisite: Appropriate placement scores or successful completion of college prep courses.)

Offered: Spring.

**MSL 3201 - Adaptive Team Leadership - Army ROTC - MSL 301 (3)**

A study, practice and evaluation of adaptive leadership skills in challenging scenarios related to squad tactical operations. The focus is developing cadets tactical leadership abilities to enable them to succeed at ROTC's summer Leadership Development and Assessment Course (LDAC). A leadership laboratory and physical training course is mandatory.

Offered: Fall.

**MSL 3202 - Applied Team Leadership - Army ROTC - MSL 302 (3)**

Course uses increasingly intense situational examples and exercises applying team leadership challenges to build cadet awareness and skills in leading tactical operations at the small unit level. Cadets review aspects of full spectrum operations and also conduct military briefings and develop proficiency in the operation orders process. A leadership laboratory and physical training course is mandatory.

Offered: Spring.

**MSL 3203 - The Joint Environment - Army ROTC - MSL 399 (3)**

The Joint Environment - Army ROTC - MSL 399

**MSL 4301 - Adaptive Leadership - Army ROTC - MSL 401 (3)**

Cadets will learn about the special trust proposed by the US Constitution to Army Officers, Army Values and Ethics and how to apply them to everyday life as well as in Operating Environments, the officer's role in the Uniform Code of Military Justice and methods of Officer Career
Management. A leadership laboratory and physical training course is mandatory.

Offered: Fall.

**MSL 4302 - Leadership in a Complex World - Army ROTC - MSL 402 (3)**

Course explores the dynamics of leading Soldier's in Full Spectrum Operations in the Operating Environment (OE). The course places significant emphasis on preparing Cadets for their first unit of assignment. It uses case studies, scenarios and What Now, Lieutenant? exercises to prepare Cadets to face the complex ethical and practical demands of leading as a commissioned officer in the US Army. A leadership laboratory and physical training course is mandatory.

Offered: Spring.

**MSS - Massage Therapy**

**MSS 0156 - Anatomy and Physiology for Massage Therapist I (75)**

This course will study the organ systems of human body and their structure and functions. Students will begin with a basic understanding of tissues from a cellular level, progress to individual organ systems, and discuss their relationships.

Offered: Fall.

**MSS 0157 - Anatomy and Physiology Massage Therapist II (75)**

This course is a continuation of Anatomy and Physiology for Massage Therapist I. Students will continue to study the organ systems of human body and their structure and functions. Students will begin with a basic understanding of tissues from a cellular level, progress to individual organ systems, and discuss their relationships.

Offered: Spring.

**MSS 0215 - Statutes/Rules and Ethics (9.9)**

This course examines ethical practice standards, statutes and rules of Florida Massage Practice Act and the rules of Florida Board of Massage Therapy (Chapter 480, F.S.: Chapter 64B7; Chapter 456).

Offered: Fall.

**MSS 0274 - Pathology Related to Massage Therapy (45)**

This course will provide students with information about pathological conditions. Emphasis will be on conditions that occur frequently enough that a practicing massage therapist will likely encounter them and those conditions that may be profoundly affected by massage therapy.

Offered: Spring.

**MSS 0283 - Allied Modalities I (51)**

This course will provide instruction of the various uses of massage therapy in allied health. Students will learn applications within the scope of practice of massage therapy. Students will be directed to the proper resources for further inquiry and expertise.

Offered: Fall.

**MSS 0284 - Allied Modalities II (51)**

This course continues to instruct the uses of massage therapy in allied health with a focus on alternative therapies in eastern theories and practices. The various modalities within the scope of practice of massage therapy will be practiced. Students will be directed to the proper resources for further inquiry and expertise.

Offered: Spring.

**MSS 0315 - Theory and Practice of Hydrotherapy (20.1)**

This course will provide students with an understanding of the principles of theory of hydrotherapy and use of hydrotherapy modalities in therapeutic massage practices.

Offered: Spring.

**MSS 0601 - Professional and Personal Development (15)**

This course will prepare students for a professional career in massage therapy. Students will learn practical guidelines to establish a successful massage therapy practice, secure entry level employment, professional presentation, fee structure, marketing strategies, and business ethics.

Offered: Spring.

**MSS 0803 - Massage Theory and Clinical Practicum I (37.5)**

This course will provide students with an understanding of the fundamental principles and theories of therapeutic massage therapy. Students will be instructed the proper techniques of massage manipulation, draping and body mechanics. Sanitation and professional communication will be introduced.

Offered: Fall.

**MSS 0803L - Massage Theory and Clinical Practicum I Lab (121.5)**

This course will provide students with an understanding of the fundamental principles and theories of therapeutic
massage therapy. Students will be instructed the proper techniques of massage manipulation, draping and body mechanics. Sanitation and professional communication will be introduced.

Offered: Fall.

**MSS 0804 - Massage Theory and Practicum II (37.5)**
This is a continuation course of MSS0803, providing an understanding of the fundamental principles and theories of therapeutic massage therapy. Massage techniques, manipulation, draping and body mechanics will be reinforced.

Offered: Spring.

**MSS 0804L - Massage Theory and Practicum II Lab (121.5)**
This is a continuation course of MSS0803, providing an understanding of the fundamental principles and theories of therapeutic massage therapy. Massage techniques, manipulation, draping and body mechanics will be reinforced.

Offered: Spring.

**MSS 0905 - Directed Study in Massage Therapy (30)**
Directed Study in Massage Therapy

**MTB - Mathematics**

**MTB 1348 - Applied Technical Math (3)**
Precalculus mathematics designed for Engineering Technology majors. Topics emphasized are functions and graphs, equations, geometry and right angle trigonometry. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption or MAT 0024/0024L with grade of "B" or better or permission of chairperson.)

Offered: Fall, Spring.

**MTG - Mathematics**

**MTG 4212 - Modern Geometry (3)**
Topics include: Euclidean geometry and its relationship to logic, trigonometry, and coordinate geometry. The problems, proofs, constructions, and graphs involve line segments, angles, triangles and polygons, parallel and perpendicular lines, circles, and similarity. (Prerequisite: Placement through appropriate college placement test or passed MAC 2312C with grade "C" or better or permission of chairperson).

Offered: Summer.

**MUC - Music**

**MUC 2301 - Introduction to Electronic Music Production (3)**
This course is an introduction to the field of electronic music including the history, aesthetics, digital studio techniques, analog studio techniques, digital synthesis, and analog synthesis.

Offered: Fall, Spring, Summer.

**MUC 2601 - Introduction to Songwriting (3)**
This course covers the craft and technique of commercial songwriting through song analysis and construction. Students will take a step-by-step approach in organizing the creative elements for song building, performing and demo recording. The discipline and business procedures of the professional songwriter will be explored.

Offered: Fall, Spring.

**MUH - Music History**

**MUH 1021 - History of Country Music (3)**
An overview of the history and culture of American country music. This course explores the origin and progression of the genre and its relationship to other modern musical genres. Attention is given to the influence of the economic and sociological concerns of the day on the lyrical and musical content of the genre.

Offered: Fall, Spring.

**MUH 2110 - Introduction to Music History and Literature (3)**
This is a survey course in music history and literature from the Middle Ages to the present. There will be an emphasis placed on the development of musical forms and performing mediums as they relate to Western Art Music through the ages. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Spring.

**MUL - Music**

**MUL 1010 - Music Appreciation (3)**
A survey course designed to establish a broad understanding of Western and Non-western musical styles. An emphasis will be placed upon critical listening skills, the recognition of fundamental musical elements and the roles of music in society from ancient to modern times. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement. This course
will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

**MUL 2380 - Popular Music in America (3)**
This course looks at the events both social and musical that affected pop music in America. In addition, a timeline will be established and major artist?s contributions identified for the various periods of America pop culture. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

**MUM - Music Production**

**MUM 1610 - Survey of Recording Technology (3)**
An introductory course presenting an overview of recording technology as related to the music industry. The survey course provides an overall history of modern recording technology and techniques.
Offered: Fall, Spring.

**MUM 1622 - Sound Reinforcement (3)**
A study of current technology and techniques in sound reinforcement. Students focus upon the selection and operation of sound equipment for venues ranging in size from small clubs to large concert halls. Topics include live mixing and monitor equalization. Outside lab/field work is required.
Offered: Fall, Spring.

**MUM 1634 - The Digital Audio Workstation (3)**
This course is an introduction to audio recording using a Digital Audio Workstation, concentrating on the development of basic and intermediate skills on the most current software and hardware used in the recording industry.
Offered: Fall, Spring.

**MUM 2600 - Audio Engineering I (3)**
A detailed study of the equipment used in the modern recording studio. Emphasis is placed on each component of the recording process. Students receive an introduction to the recording session and modern recording studio practices.
Offered: Fall, Spring.

**MUM 2600L - Audio Engineering I Lab (2)**
This course is a hands on companion to MUM 2600. Students apply recording techniques in order to complete a finished mixed project.
Offered: Fall, Spring.

**MUM 2601 - Audio Engineering II (3)**
A continuation of MUM 2600, this course is an advanced study of the equipment used in the modern recording studio. Emphasis is placed on critical listening, ear training and aesthetics.
Offered: Fall, Spring.

**MUM 2601L - Audio Engineering II Lab (2)**
This course is a hands on companion to MUM 2601. Students apply advanced recording techniques in order to complete a finished mixed project.
Offered: Fall, Spring.

**MUM 2603 - Studio Maintenance (3)**
This course focuses on system architecture and troubleshooting techniques. Topics include soldering, wiring standards, preventative maintenance and basic electronic circuitry as related to recording equipment. Lab hours required.
Offered: Fall, Spring.

**MUM 2607 - Soundtrack Development (3)**
A project oriented approach to the development of soundtracks for audio-visual presentations such as motion pictures, TV shows and commercials. It covers basic principles of graphics design and technology, basic video editing techniques, DVD authoring, Foley, ADR, music timing, sweetening, and sound replacement.
Offered: Fall, Spring.

**MUM 2609 - Studio Production (3)**
A detailed study of the role of the music producer and recording engineer. Topics include musical arrangement, lead sheets, number charts, union documentation and payment practices. Students create demo and master projects under the supervision of the instructor. Lab hours required.
Offered: Fall, Spring.

**MUM 2611 - Live Recording Techniques (3)**
A study of live concert recording techniques. Students explore the unique challenges involved in recording live performances. Topics include selection and operation of recording equipment, synchronization and transformer isolation. Students create a live recording under the supervision of instructor. Field work required.
Offered: Fall, Spring, Summer.

**MUM 2640 - Post Production Sound (3)**
A project oriented approach to audio post-production techniques, includes CD mastering, Surround Sound mixing, integration of dialog, sound effects and music in film and video productions.

Offered: Fall, Spring.

**MUM 2630C - Sound for Media (3)**
This course is an introduction to the principles of audio recording and manipulation for media applications. Students will complete work familiarizing them with the basic hardware and software used in professional settings.

Offered: Fall, Spring.

**MUM 2677 - Sound Reinforcement II (3)**
This course is an in-depth study of contemporary production techniques and tools used in live sound reinforcement and concert production. Conventional and in-ear monitor matrix mixing and sound system design with practical application techniques will be studied.

Offered: Fall, Spring, Summer.

**MUM 2700 - Survey of Music Business (3)**
An overall examination of the major areas of the music industry. Attention is given to current issues related to the production, marketing, distribution and sale of music products. Guest lecturers from the music industry may be utilized.

Offered: Fall, Spring.

**MUM 2716 - Automated Show Control (3)**
This course presents the principles and practices of computerized control of audio, lighting, multimedia, event sequencing, and automated show control systems for indoor and outdoor entertainment venues.

**MUM 2720 - Music Publishing, Copyright and Intellectual Property (3)**
This course is a practical multi-perspective examination of copyrighting, music licensing, songwriting, music publishing and the marketing and exploitation of copyrights in specific application to the music business.

Offered: Fall, Spring, Summer.

**MUM 2722 - Artist Management (3)**
This course is a comprehensive examination of the critical aspects, concepts and components of artist management as it pertains directly to recording artist career development and expansion from launch to selling-through. Many of the concepts presented may be applied to other areas of the entertainment business and related fields and may provide significant value to those interested in managing recording engineers, producers, performers, authors, fine artists, and other performing artists.

Offered: Fall, Spring, Summer.

**MUM 2728 - Concert Production and Event Management (3)**
This course is a practical multi-perspective study of the business of concerts and events including concert production, event management, tour production, audience-building, contracts and promotion as it applies directly to the music business. The course will include thorough discussion of the elements of team members required for concert production and event management including promoters, sponsors, buyers, talent bookers, performers, and musicians.

Offered: Fall, Spring, Summer.

**MUM 2730 - Public Relations and Marketing for Music (3)**
This course is a practical multi-perspective examination of basic Public Relations (PR) and Marketing principles pertaining specifically to the fundamentals of the music business. Students will explore marketing, promotion and public relations practices employed to promote and support the monetization of a recording career, including the sale of recorded music, concert tickets, merchandise, and ancillary product. Discussion will include tools of the trade, traditional record label marketing, traditional record label public relations, product packaging, marketing plans, media exposure, crisis management, the media universe, new media and mobile technology, the publicity plan, branding, the roles of a PR/marketing executive, events, and story design/angles.

Offered: Fall, Spring, Summer.

**MUN - Music**

**MUN 1031 - Contemporary Music Ensemble I (1)**
Courses in an instructional program that provide opportunities for students to participate in ensembles. May be repeated one time for credit. (Prerequisite: Permission of instructor.)

Offered: Fall, Spring, Summer.

**MUN 1032 - Contemporary Music Ensemble II (1)**
Courses in an instructional program that provide opportunities for students to participate in ensembles, including rock, pop, blues and country. May be repeated one time for credit.

Offered: Fall, Spring, Summer.
MUN 1120 - College Band (1)
Reading and performance of all styles of concert band literature; encouragement of soloist and ensemble performance with band. May be repeated three times for credit. Four hours of class per week.
Offered: Fall, Spring.

MUN 1210 - Orchestra (1)
An instrumental ensemble performing works from the symphonic repertory. May be repeated three times for credit. Four hours of class per week.
Offered: Fall, Spring.

MUN 1340 - Concert Choir (1)
Offers an opportunity to study and perform master choral works from the Renaissance to the contemporary periods. Membership open to all students by audition. May be repeated three times for credit. Four hours of class per week. (Contact instructor.)
Offered: Fall, Spring.

MUN 1362 - Madrigal Dinner Rehearsal and Performance (1)
The class will focus on acting, singing (choral, ensemble, and solo), and role playing as they are applied to the annual Yuletide Feast productions. May be repeated one time for credit.

MUN 1410 - String Chamber Ensemble (1)
MUN 1410-2410 String Chamber Ensemble. May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MUN 1420 - Woodwind Chamber Ensemble (1)
MUN 1420-2420 Woodwind Chamber Ensemble. May be repeated one times for credit.
Offered: Fall, Spring.

MUN 1430 - Brass Chamber Ensemble (1)
MUN 1430-2430 Brass Chamber Ensemble. May be repeated one time for credit.
Offered: Fall, Spring.

MUN 1440 - Percussion Chamber Ensemble (1)
MUN 1440-2440 Percussion Chamber Ensemble. May be repeated one time for credit.
Offered: Fall, Spring.

MUN 1450 - Keyboard Chamber Ensemble (1)
MUN 1450-2450 Keyboard Chamber Ensemble. May be repeated one time for credit.

MUN 1460 - Mixed Chamber Ensemble (1)
MUN 1460-2460 Mixed Chamber Ensemble. May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MUN 1470 - Collegium Musician Chamber Ensemble (1)
MUN 1470-2470 Collegium Musician Chamber Ensemble. May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MUN 1480 - Guitar Chamber Ensemble (1)
MUN 1480-2480 Guitar Chamber Ensemble. May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MUN 1490 - Early Music Chamber Ensemble (1)
MUN 1490-2490 Early Music Chamber Ensemble. May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MUN 1640 - Music Theater Ensemble (1)
This course will focus on acting, singing (choral, ensemble, solo) and role playing as they are applied to the performance of scenes/shows from the Broadway genre. This course requires an audition component. (Prerequisite: Permission of Instructor.)
Offered: Fall.

MUN 1710 - Jazz Ensemble (1)
Analytical study and performance of popular works in big band jazz, small combo groups, swing, be-bop, ballad and improvisation techniques. Three hours of class per week. May be repeated three times for credit. (Prerequisite: Permission of instructor.)
Offered: Fall, Spring, Summer.

MUN 1711 - Jazz Combo (1)
This course provides the student with an applied, laboratory setting in which to explore the literature and performance techniques involved in small jazz combo playing. Improvisation skills, piano voicing and comping styles, horn arranging and a wide range of other skills will be explored. May be repeated three times for credit.
Offered: Fall, Spring.

MUN 1720 - Jazz Choir (1)
This auditioned ensemble is for a select number of students who have a desire to learn more about jazz and blues styles of singing. The class is limited to a specific number in
each voice range. Local and out-of-town performances and competitions are part of the curriculum. This class is for the intermediate or advanced singer and is a good fit for those wanting to fine tune their vocal ability and musical ear. Participants will gain a better understanding of reading music, understanding complex harmonies, and blending and harmonizing with other singers. May be repeated three times for credit.

Offered: Fall, Spring.

MUN 2410 - String Chamber Ensemble (1)
This course is a continuation of MUN 1410, String Chamber Ensemble. May be repeated one time for credit.

MUN 2420 - Woodwind Chamber Ensemble (1)
This course is a continuation of MUN 1420 Woodwind Chamber Ensemble. May be repeated one time for credit.

MUN 2430 - Brass Chamber Ensemble (1)
This course is a continuation of MUN 1430 Brass Chamber Ensemble. May be repeated one time for credit.

MUN 2440 - Percussion Chamber Ensemble (1)
This course is a continuation of MUN1440, Percussion Chamber Ensemble. May be repeated one time for credit.

MUN 2450 - Keyboard Chamber Ensemble (1)
This course is a continuation of MUN1450, Keyboard Chamber Ensemble. May be repeated one time for credit.

MUN 2460 - Mixed Chamber Ensemble (1)
This course is a continuation of MUN1460 Mixed Chamber Ensemble. May be repeated one time for credit.

MUN 2470 - Collegium Musician Chamber Ensemble (1)
Collegium Musician Chamber Ensemble. May be repeated one time for credit.

MUN 2480 - Guitar Chamber Ensemble (1)
This course is a continuation of MUN1480 Guitar Chamber Ensemble. May be repeated one time for credit.

MUS - Music

MUS 1010L - Recital Seminar (0)
The purpose of this course is to enhance students’ level of musicianship by observing musical performances. Students enrolled in an applied principal music course are required to attend five documented performances each semester. Students may use all college-sponsored recitals, master classes and performances to fulfill this requirement. The faculty recital coordinator must approve any other performances. This course is repeatable for credit three (3) times.

Offered: Fall, Spring.

MUS 1621 - Acoustics and Psychoacoustics (3)
A study of theoretical and architectural acoustics such as absorption coefficients, modes, growth and decay, diffusion and isolation. Topics include design applications, structural techniques and materials. Lab hours required.

Offered: Fall, Spring.

MUS 2360 - Learning Basic Music Using the Computer (3)
A course designed to introduce the student to basic music applications on the computer. The student will gain a basic knowledge of MIDI setup and applications such as engraving and sequencing.

Offered: Fall, Spring.

MUS 2905 - Cooperative Education Experience in Music (1 - 3)
Cooperative Education Experience in Music

Offered: Fall, Spring, Summer.

MUT - Music Theory

MUT 1001 - Fundamentals of Music (3)
The student learns to read basic music notation and applies this knowledge to develop fundamental skills. Also, students begin to create simple compositions and to develop the ability to notate music which is heard. This course requires no music skills or previous experience.

Offered: Fall, Spring.

MUT 1111C - Music Theory I (3)
Music Theory I is designed for music majors and covers the fundamentals of music through analysis and composition. MUT1241C must be taken concurrently with this course.

Offered: Fall, Spring.

MUT 1112C - Music Theory II and Lab (4)
Continuation of MUT 1121C through secondary dominant chords and modulation. Part-writing principles, figured bass writing for instruments and elementary composition. Sight singing, ear training, keyboard harmony, harmonic
and form analysis and intermediate dictation. Three-hour class, two-hour laboratory. (Prerequisites: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption and MUT 1121C.)

Offered: Fall, Spring.

**MUT 1241C - Sight Singing and Ear Training (1)**

Sight Singing and Ear Training I covers the development of basic skills in sight singing and elementary dictation. This course includes keyboard harmony, harmonic analysis and structural analysis.

Offered: Fall, Spring.

**MUT 2126C - Music Theory III and Lab (4)**

Study of modulations; altered chords; extended chord structures; form analysis through reading, writing; sight-singing and ear training; and keyboard harmony. Three-hour class, two-hour laboratory. (Prerequisites: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption and MUT 1122C or equivalent.)

Offered: Fall, Spring.

**MUT 2127C - Music Theory IV and Lab (4)**

Study of modulation, altered chords, extended chord structures and extended-form analysis. Score reading, part writing, composition, sight singing, ear training and form analysis. Three-hour class, two-hour laboratory. (Prerequisites: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption and MUT 2126C or equivalent.)

Offered: Fall, Spring.

**MVB - Music**

*MVB 1211 - Applied Music Secondary, Trumpet (1)*

MVB 1211-2221 Applied Music Secondary, Trumpet. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

*MVB 1212 - Applied Music Secondary, French Horn (1)*

MVB 1212-2222 Applied Music Secondary, French Horn. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

*MVB 1213 - Applied Music Secondary, Trombone (1)*

MVB 1213-2223 Applied Music Secondary, Trombone. May be repeated one time for credit.

Offered: Fall, Spring.

*MVB 1214 - Applied Music Secondary, Baritone Horn (1)*

MVB 1214-2224 Applied Music Secondary, Baritone Horn. May be repeated one time for credit.

Offered: Fall, Spring.

*MVB 1215 - Applied Music Secondary, Tuba (1)*

MVB 1215-2225 Applied Music Secondary, Tuba. May be repeated one time for credit.

Offered: Fall, Spring.

*MVB 1311 - Applied Music Principal, Trumpet (2)*

Applied Music, Principal, trumpet. May be repeated one time for credit.

Offered: Fall, Spring.

*MVB 1312 - Applied Music Principal, French Horn (2)*

Applied Music Principal, French Horn. May be repeated one time for credit.

Offered: Fall, Spring.

*MVB 1313 - Applied Music Principal, Trombone (2)*

Applied Music Principal Trombone. May be repeated one time for credit.

*MVB 1314 - Applied Music Principal, Baritone Horn (2)*

Applied Music Principal Baritone Horn. May be repeated one time for credit.

Offered: Fall, Spring.

*MVB 1315 - Applied Music Principal, Tuba (2)*

Applied Music Principal Tuba. May be repeated one time for credit.

Offered: Fall, Spring.

*MVB 2221 - Applied Music Secondary, Trumpet (1)*

Applied Music Secondary Trumpet. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

*MVB 2222 - Applied Music Secondary, French Horn (1)*

Applied Music Secondary French Horn. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

*MVB 2223 - Applied Music Secondary, Trombone (1)*

Applied Music Secondary Trombone. May be repeated one time for credit.

Offered: Fall, Spring.
MVB 2224 - Applied Music Secondary, Baritone Horn (1)
Applied Music Secondary Baritone Horn. May be repeated one time for credit.

MVB 2225 - Applied Music Secondary, Tuba (1)
Applied Music Secondary Tuba. May be repeated one time for credit.

MVB 2321 - Applied Music Principal, Trumpet (2)
Applied Music Principal Trumpet. May be repeated one time.
Offered: Fall, Spring.

MVB 2322 - Applied Music Principal, French Horn (2)
Applied Music Principal French Horn. May be repeated one time for credit.
Offered: Fall, Spring.

MVB 2323 - Applied Music Principal, Trombone (2)
Applied Music Principal Trombone. May be repeated one time for credit.

MVB 2324 - Applied Music Principal, Baritone Horn (2)
Applied Music Principal Baritone Horn. May be repeated one time.

MVK 1111 - Applied Music-Group (Piano) I-II (1)
Class piano instruction. Open to all students. Required of all music and music theory students having had little or no previous piano instruction. Two hours of class per week. May be repeated one time.
Offered: Fall, Spring.

MVK 1211 - Applied Music Secondary, Piano (1)
MVK 1211-2221 Applied Music Secondary, Piano. May be repeated one time for credit.
Offered: Fall, Spring.

MVK 1212 - Applied Music Secondary, Harpsichord (1)
MVK 1212-2222 Applied Music Secondary, Harpsichord. May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MVK 1311 - Applied Music Principal, Piano (2)
Applied Music Principal Piano. May be repeated one time for credit.
Offered: Fall, Spring.

MVK 1312 - Applied Music Principal, Harpsichord (2)
Applied Music Principal Harpsichord. May be repeated one time.

MVK 1313 - Applied Music Principal, Organ (2)
Applied Music Principal Organ. May be repeated one time.

MVK 2121 - Applied Music-Group (Piano) III-IV (1)
Class piano instruction. Open to all students. Required of all music and music theory students having had little or no previous piano instruction. Two hours of class per week. May be repeated one time for credit.
Offered: Fall, Spring.

MVK 2221 - Applied Music Secondary, Piano (1)
Applied Music Secondary Piano. May be repeated one time for credit.
Offered: Fall, Spring.

MVK 2222 - Applied Music Secondary, Harpsichord (1)
Applied Music Secondary Harpsichord. May be repeated one time for credit.

MVO - Music
MVO 1210 - Applied Music Secondary, Other Instruments (1)
MVO 1210-2220 Applied Music Secondary, Other Instruments. May be repeated one time for credit.
Offered: Fall, Spring.

MVO 1310 - Applied Music Principal, Other Instruments (2)
Applied Music Principal Other Instruments

MVO 2220 - Applied Music Secondary, Other Instruments (1)
Applied Music Secondary Other Instruments. May be repeated one time for credit.

MVO 2320 - Applied Music Principal, Other Instruments (2)
Applied Music Principal Other Instruments

MVP - Music

MVP 1211 - Applied Music Secondary, Percussion (1)
MVP 1211-2221 Applied Music Secondary, Percussion. May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MVP 1311 - Applied Music Principal, Percussion (2)
Applied Music Principal Percussion. May be repeated one time for credit.

MVP 2221 - Applied Music Secondary, Percussion (1)
Applied Music Secondary Percussion. May be repeated one time for credit.
Offered: Fall, Spring.

MVP 2321 - Applied Music Principal, Percussion (2)
Applied Music Principal Percussion. May be repeated one time.

MVS - Music

MVS 1116 - Beginning Class Guitar (1)
Class in guitar instruction designed primarily for the beginner who does not read music. Emphasis on fundamentals of reading and technique. May be repeated one time.
Offered: Fall, Spring.

MVS 1211 - Applied Music Secondary, Violin (1)
MVS 1211-2221 Applied Music Secondary, Violin. May be repeated one time for credit.
Class in guitar instruction designed primarily for the intermediate guitar student who has developed rudimentary music reading skills. Emphasis on developing reading and technique to college level performance expectations. (Prerequisite: MVS 1116 or by audition.) May be repeated one time.

Offered: Fall, Spring.

MVS 2221 - Applied Music Secondary, Violin (1)
Applied Music Secondary Violin. May be repeated one time for credit.

MVS 2222 - Applied Music Secondary, Viola (1)
Applied Music Secondary Viola. May be repeated one time for credit.

MVS 2223 - Applied Music Secondary, Cello (1)
Applied Music Secondary Cello. May be repeated one time for credit.

MVS 2224 - Applied Music Secondary, String Bass (1)
Applied Music Secondary String Bass. May be repeated one time for credit.

MVS 2225 - Applied Music Secondary, Harp (1)
Applied Music Secondary Harp. May be repeated one time for credit.

MVS 2226 - Applied Music Secondary, Guitar (1)
Applied Music Secondary Guitar. May be repeated one time for credit.

MVS 2321 - Applied Music Principal, Violin (2)
Applied Music Principal Violin. May be repeated one time for credit.

MVV - Music

MVV 1111 - Beginning Class Voice (1)
Students will gain a general understanding of the fundamentals of singing and vocal techniques through practical application in both group and individualized settings. May be repeated one time for credit.

Offered: Fall, Spring.

MVV 1211 - Applied Music Secondary, Voice (1)
MVV 1211-2221 Applied Music Secondary. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

MVV 1311 - Applied Music Principal, Voice (2)
Applied Music Principal Voice. May be repeated one time for credit.

Offered: Fall, Spring.

MVV 2121 - Intermediate Voice (1)
To cultivate learned technique and stage performance through practical application in both group and individualized settings. May be repeated one time for credit.

Offered: Fall, Spring.

MVV 2221 - Applied Music Secondary, Voice (1)
Applied Music Secondary Voice. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

MVV 2321 - Applied Music Principal, Voice (2)
Applied Music Principal Voice. May be repeated one time for credit.

Offered: Fall, Spring.

MVW - Music

MVW 1211 - Applied Music Secondary, Flute (1)
MVW 1211-2221 Applied Music Secondary, Flute. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

MVW 1212 - Applied Music Secondary, Oboe (1)
MVW 1212-2222 Applied Music Secondary, Oboe. May be repeated one time for credit.

Offered: Fall, Spring, Summer.

MVW 1213 - Applied Music Secondary, Clarinet (1)
MVW 1213 - Applied Music Secondary, Clarinet.
May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MVW 1214 - Applied Music Secondary, Bassoon (1)
MVW 1214-2224 Applied Music Secondary, Bassoon.
May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MVW 1215 - Applied Music Secondary, Saxophone (1)
MVW 1215-2225 Applied Music Secondary, Saxophone.
May be repeated one time for credit.
Offered: Fall, Spring, Summer.

MVW 1311 - Applied Music Principal, Flute (2)
Applied Music Principal, Flute. May be repeated one time for credit.
Offered: Fall, Spring.

MVW 1312 - Applied Music Principal, Oboe (2)
Applied Music Principal, Oboe. May be repeated one time for credit.
Offered: Fall, Spring.

MVW 1313 - Applied Music Principal, Clarinet (2)
Applied Music Principal Clarinet. May be repeated one time for credit.
Offered: Fall, Spring.

MVW 1314 - Applied Music Principal, Bassoon (2)
Applied Music Principal Bassoon. May be repeated one time.

MVW 1315 - Applied Music Principal, Saxophone (2)
Applied Music Principal Saxophone. May be repeated one time for credit.
Offered: Fall, Spring.

MVW 2221 - Applied Music Secondary, Flute (1)
Applied Music Secondary Flute. May be repeated one time for credit.
Offered: Fall, Spring.

MVW 2222 - Applied Music Secondary, Oboe (1)
Applied Music Secondary Oboe. May be repeated one time for credit.

MVW 2223 - Applied Music Secondary, Clarinet (1)
Applied Music Secondary Clarinet. May be repeated one time for credit.

MVW 2224 - Applied Music Secondary, Bassoon (1)
Applied Music Secondary Bassoon. May be repeated one time for credit.

MVW 2225 - Applied Music Secondary, Saxophone (1)
Applied Music Secondary Saxophone. May be repeated one time for credit.

MVW 2321 - Applied Music Principal, Flute (2)
Applied Music Principal Flute. May be repeated one time for credit.
Offered: Fall, Spring.

MVW 2322 - Applied Music Principal, Oboe (2)
Applied Music Principal Oboe. May be repeated one time.

MVW 2323 - Applied Music Principal, Clarinet (2)
Applied Music Principal Clarinet. May be repeated one time.

MVW 2324 - Applied Music Principal, Bassoon (2)
Applied Music Principal Bassoon. May be repeated one time.

MVW 2325 - Applied Music Principal, Saxophone (2)
Applied Music Principal Saxophone. May be repeated one time.

NUR - Nursing

NUR 1005C - Transition into Professional Nursing and Lab (8)
The transition course introduces concepts that facilitate educational progression to professional nursing without repetition. The concepts include professional roles, health and wellness across the lifespan, nursing process, cultural and spiritual considerations, and family dynamics and injury utilizing the spirit of inquiry, human flourishing, nursing judgment, personal/professional identity and systems-based care learning outcomes. Upon completion of the course students will be able to apply these concepts to client care within the framework of the nursing process. Students engage in clinical experiences with clients across the lifespan in stable medical-surgical care environments.
Offered: Fall, Spring.

NUR 1010 - Foundations of Nursing Practice (3)
The foundations course is designed to introduce the new student to the profession of nursing. Concepts introduced include the role of the professional nurse, teaching and learning in nursing, legal and ethical aspects of nursing, culture and diversity in practice, and the environment of
nursing. Upon completion of the course, students will have a theoretical base for entry into practice.

Offered: Fall, Spring.

NUR 1020C - Nursing Process I and Lab (7)
Concepts introduced in this course provide students with the knowledge, attitude and skills to promote health and prevent disease for clients who have normal or basic alterations to physiological responses. Emphasis is placed on health and wellness, safety and protection, age appropriate care, nursing process, cultural and spiritual well-being, and professional roles. Upon completion of the course students will be able to apply these concepts to client care within the framework of the nursing process. Clinical experiences will be provided with clients across the lifespan in wellness, community, and long-term care settings.

Offered: Fall, Spring.

NUR 1230C - Nursing Process III and Lab (7)
Concepts introduced in this course provide students with the knowledge, skills and attitudes to safely care for clients with alterations in health. Emphasis is placed on altered physical mobility including neurosensory alteration, metabolism, comfort, elimination, and the process of inflammation and infection. Upon completion of the course students will be able to apply these concepts to client care within the framework of the nursing process. Clinical experiences will be provided with clients across the lifespan in diverse, stable, acute care environments.

Offered: Fall, Spring.

NUR 1322 - Maternal Child Nursing for Transition into Professional Nursing Student (3)
This course introduces concepts related to the delivery of nursing care for childbearing families to the student transitioning into professional nursing. Emphasis is placed on promotion, maintenance and restoration of health of the childbearing family and builds on previous health care education and experience. Upon completion of this course students will be able to apply these concepts to families within the framework of the nursing process. On-line discussions and assignments will be focused on the childbearing family in maternal, newborn and pediatric settings.

Offered: Fall, Spring.

NUR 1423C - Nursing Process II and Lab (4)
This course introduces concepts related to the delivery of nursing care to clients and families during the prenatal, intrapartum, postpartum, newborn and pediatric/adolescent periods. The concepts family assessment and reproductive will also be introduced. Emphasis will be placed on promotion, maintenance and restoration of health for the childbearing family and pediatric clients. Concepts introduced in this course are prenatal, intrapartum and postpartum; care of newborn; care of the pediatric client; family dynamics; and reproductive. Upon completion of the course students will be able to apply these concepts to mothers, infants and families; and pediatric/adolescent clients within the framework of the nursing process. Clinical experiences will be provided with the childbearing family in maternal, newborn and pediatric settings.

Offered: Fall, Spring.

NUR 2731C - Nursing Process IV and Lab (10)
The concepts in this course will provide students with the knowledge, attitude and skills to safely care for clients requiring multi-contextual nursing care. The concepts emphasized are gas exchange, tissue perfusion, fluid and electrolytes, and cellular regulation. Upon completion of the course, students will be able to apply these concepts to client care within the framework of the nursing process. Clinical experiences will be provided with clients across the lifespan in diverse, acute-complex care environments.

Offered: Fall, Spring.

NUR 2905 - Directed Study in Nursing (1 - 4)
Directed Study in Nursing

Offered: Fall, Spring, Summer.

NUR 2940C - Nursing Process V and Lab (11)
This capstone course integrates concepts introduced in prior courses providing a holistic, summative learning experience focusing on multi-disciplinary care. New concepts introduced in this course are health maintenance, mood and affective disorders, coping disorders, behaviors and developmental disorders. Emphasis will be placed on clinical competencies, management of care, clinical decision making, professional behaviors, and teaching and learning. Clinical experiences will be provided with clients across the lifespan in diverse care settings and will culminate with a 96-hour clinical practicum experience.

Offered: Fall, Spring.

NUR 2990 - Advanced Standing (10)
Advanced Standing

NUR 3065 - Health Assessment (3)
This course is part of the RN to BSN program and prepares students to complete a holistic assessment on individuals across the lifespan with a focus on health promotion and disease prevention. Emphasis is on risk assessment, health history and physical examination, psychosocial, cultural, developmental and functional assessment. Focus will be placed on the national goals and objectives of Healthy People 2030.
Offered: Fall, Spring, Summer.

**NUR 3125 - Pathophysiology (3)**
This course is part of the RN to BSN program and examines the cellular adaptations in organ systems as it relates to the manifestation of disease and alteration in human function. The course covers advanced study of pathophysiology and symptomology across the lifespan as it relates to the role of the registered nurse.

Offered: Fall, Spring, Summer.

**NUR 3145 - Pharmacology (2)**
This course is part of the RN to BSN program and will focus on principles of nursing management in drug therapy, basic drug knowledge and patient-related variables. Nursing implications related to assessment of client outcomes and evidence based treatment guidelines are emphasized.

Offered: Fall, Spring, Summer.

**NUR 3655 - Nursing in a Multicultural Society (3)**
This course is part of the RN to BSN program and examines beliefs, values and practices of different cultures, with a focus on how culture influences health practice and health care decisions.

Offered: Fall, Spring, Summer.

**NUR 3826 - Legal and Ethical Aspects of Nursing (3)**
This course is part of the RN to BSN program and explores the current ethical and legal issues surrounding health care within the practice of nursing. Emphasis will be placed on professional nursing judgment, ethical dilemma, conflict resolution, and role of the nurse in decision-making.

Offered: Fall, Spring, Summer.

**NUR 3846 - Critical Approaches to Nursing Theory (3)**
This course is part of the RN to BSN program and examines the theories and conceptual basis for nursing practice. The historical and contemporary influences of nursing will be explored. Theories related to the scientific basis of nursing practice will be analyzed.

Offered: Fall, Spring, Summer.

**NUR 4169 - Nursing Research and Evidence-Based Practice (3)**
This course is part of the RN to BSN program and provides an introduction to the research process as it applies to nursing theory and practice. Emphasis focuses on understanding and applying nursing models as foundations of nursing practice, and evidence-based approaches as related to current and future nursing practice.

Offered: Fall, Spring, Summer.

**NUR 4636C - Community Health Nursing and Lab (4)**
This course is part of the RN to BSN program and provides students with an introduction to focused practice in the community nurse setting. Using theory related to health promotion and disease prevention, students will explore epidemiology of community health issues, community assessment, interventions, and environmental hazards along with the health care needs of the vulnerable. Findings related to incidence and prevalence of disease, morbidity and mortality statistics and causal factors will be explored. This course includes a clinical learning experience focused in the community setting.

Offered: Fall, Spring, Summer.

**NUR 4827C - Leadership and Clinical Decision-Making and Lab (5)**
This course is part of the RN to BSN program and is a capstone course including a practicum learning experience. Students will complete practicum activities with a mentor at their place of employment if approved, or an alternate practicum site. The course will provide students with the knowledge and skills to assume leadership and management roles in a variety of healthcare settings. The practicum experience will provide opportunities for students to develop and expand their leadership skills in the practice of professional nursing.

Offered: Fall, Spring, Summer.

**NUR 4837 - Health Care Policy and Economics (3)**
This course is part of the RN to BSN program and will explore current legislative issues, economic constraints and political controversies surrounding health care and the practice of nursing. The students will learn about the impact of these issues from a historical and contemporary perspective.

Offered: Fall, Spring, Summer.

**OCB - Marine Biology**

**OCB 2000C - Introduction to Marine Biology and Lab (4)**
An introduction to the chemical, physical, and biological components of the marine environment. Emphasis is on the study of marine organisms and their ecological roles. Specific topics include Florida coastal and intracoastal systems and issues. Several one-day field trips are scheduled in addition to the weekly laboratory sessions. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Spring.

**OCE - Oceanography**

**OCE 1001 - Introduction to Oceanography (3)**
An introduction to oceanography, including the geology, biology, chemistry, physics and hydrology of the world's ocean basins and the coupling effects of the ocean and atmosphere. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

**OCE 1001L - Introduction to Oceanography Lab (1)**
This course is the lab component for OCE1001. This lab teaches the interdisciplinary aspects of physical, geological, chemical and biological oceanography. Students become acquainted with basic scientific and oceanographic concepts through hands-on studies and exploration of oceanic environments and are introduced to state-of-the-art oceanographic equipment.

Offered: Spring.

**OCE 2013C - Aquatic Environmental Science and Lab (4)**
This course is organized around the geochemistry of Earth's hydrologic cycle with an emphasis on the principal constituents dissolved in and transported by natural waters. The course is built around field trip(s) and lab work during which students will obtain water quality data from local aquatic environments and create technical reports and presentations based on their data.

Offered: Spring.

**OCE 2905 - Directed Study in Oceanography (1)**
Directed Study in Oceanography

Offered: Fall, Spring, Summer.

**OCE 3014C - Oceanography: Coastal Ocean Studies in Biogeochemistry and Lab (4)**
A systems approach to the study of the world's oceans integrating elements of biological, chemical, geological and physical oceanography. Examination of basic oceanographic principals and processes, with a focus on marine ecosystems of East Central Florida.

Offered: Spring.

**OPT - Ophthalmic Technology**

**OPT 1110 - Geometric and Optical Theory I (3)**
This course introduces the student to the principles of optics and how light reacts to different optical media. It also includes ophthalmic lens design, theory, basic optical formulas, optical terms, calculations, and the metric system.

Offered: Spring.

**OPT 1115 - Geometric and Optical Theory II (3)**
This course is designed to provide a more extensive study of geometric and physical optics. Special attention will be given to topics pertaining to ophthalmic lenses and prisms in the correction of human visual errors.

Offered: Summer.

**OPT 1150 - Introduction to Ophthalmic Procedure (3)**
This course introduces the student to the operations and functions of an ophthalmic laboratory. Emphasis is placed on the quantitative description of surfacing and finishing procedures. Upon completion, students should be able to perform laboratory calculations, adhere to safety and environmental (OSHA/EPA) requirements, describe the equipment used, and apply American National Standards Institute (ANSI) tolerances in the fabrication of ophthalmic lenses.

Offered: Summer.

**OPT 1150L - Ophthalmic Laboratory I (3)**
This course introduces the student to laboratory practices and procedures for fabricating eyewear. Emphasis is placed on the surfacing and finishing of ophthalmic lenses.

Offered: Fall.

**OPT 1155L - Ophthalmic Laboratory II (3)**
This course is designed to train students in fabricating prescription eyewear. This course covers the fabrication of ophthalmic lenses and includes surfacing, finishing, handwork, and inspection.

Offered: Spring.

**OPT 1460 - Ophthalmic Dispensing I (3)**
This course is designed to introduce the student to the techniques of fitting and dispensing prescription eyewear. Special emphasis is placed on the study of ophthalmic frames and lenses.

Offered: Spring.

**OPT 1460L - Ophthalmic Dispensing Laboratory I (1)**
This course is designed to allow the student to apply and practice the skills necessary for the delivery of prescription eyewear. Verification, adjustment, and dispensing will be covered.

Offered: Spring.

**OPT 2030 - Certification Review (3)**
This course is designed as a review of the topics covered in this program in preparation for the American Board of Opticianry (ABO) and National Contact Lens Examiners (NCLE) certification exams.

Offered: Fall.
OPT 2060 - Ophthalmic Management and Leadership (3)

This course is designed to introduce the student to business principles, management functions, and leadership skills, and their application within the Opticianry field. Many opticians will have the opportunity to assume management and leadership positions during their careers. This course is formatted to develop these skills.

Offered: Fall.

OPT 2200 - Anatomy and Physiology of the Eye (3)

This course provides a study of the structures and functions of the human eye and its adnexa, as well as an overview of common ocular pathologies and refractive disorders.

Offered: Spring.

OPT 2375 - Refractometry (3)

This course is designed to instruct the students in the theory of refractometry. It will include identifying ametropias, the etiology of refractive errors and subjective and objective refraction procedures.

Offered: Fall.

OPT 2375L - Refractometry Laboratory I (2)

This course is designed to develop the student's skill in using the equipment involved in performing a refractometry. It introduces the students to the process of conducting an objective and a subjective refraction.

Offered: Fall.

OPT 2376L - Refractometry Laboratory II (2)

This course is designed to further the students' knowledge and competencies pertaining to subjective and objective refraction procedures. It allows the student to become more proficient in the areas of speed, accuracy, and communication skills.

Offered: Spring.

OPT 2461 - Ophthalmic Dispensing II (3)

This course is designed to provide a more in depth study between the properties of lenses, patient’s refractive errors and dispensing of ophthalmic eyewear in accordance to American National Standards Institute (A.N.S.I.) tolerances. Topics include: astigmatism, absorptive lenses, vertical imbalance and measurements.

Offered: Summer.

OPT 2461L - Ophthalmic Dispensing Laboratory II (1)

This course is designed for students to apply the concepts taught in Ophthalmic Dispensing II. Topics include: lensometry, verification and inspection, frame adjustments, and absorptive lenses. All tolerances are in accordance with American National Standards Institute (A.N.S.I.) tolerances.

Offered: Summer.

OPT 2500C - Contact Lens Theory and Laboratory I (4)

This course covers the history of contact lens development as well as theory, design, and principles. Patient evaluations and education, lens types and fitting techniques, and measurement and verification devices will be studied.

Offered: Spring.

OPT 2505C - Contact Lens Theory and Laboratory II (4)

This course is designed to provide a more detailed investigation into contact lens design, selection and fitting. Also included are astigmatic, presbyopic and special needs patient fittings.

Offered: Summer.

OPT 2800 - Vision Care Clinic I (2)

This course is designed to allow the student to apply the knowledge acquired in lectures and laboratories to an optical dispensary in a clinical environment. Students will select, fit, fabricate, and dispense prescription eyewear and contact lenses for patients, as well as, apply learned management techniques and customer service skills.

Offered: Summer.

OPT 2801 - Vision Care Clinic II (2)

This course is designed to apply and reinforce the knowledge acquired in lectures and laboratories to an optical dispensary in a clinical environment. Students will select, fit, fabricate, and dispense prescription eyewear and contact lenses for patients, as well as, apply learned management techniques and customer service skills.

Offered: Fall.

OST - Office Systems

OST 1100 - Keyboarding and Formatting I (3)

This course is an introduction to the touch system of keyboarding with emphasis on building speed and accuracy. Microsoft Word Software is used to format emails, reports, letters, memos, tables, and other business documents.

Offered: Fall, Spring.

OST 1110 - Keyboarding and Formatting II (3)
This course includes an emphasis on increasing speed and accuracy using keyboarding skills for personal and professional use. Exercises are interfaced with the production of business documents, such as business and personal letters, resumes, tables, and multi-page reports using Microsoft Word software.

Offered: Fall, Spring.

**OST 1141 - Keyboarding (1)**
This course emphasizes the use of a keyboard and is designed for all students who are or will be using a personal or business computer.

Offered: Fall, Spring, Summer.

**OST 1330 - Business English (3)**
This course is designed as a systematic review of English grammar, usage, mechanics, vocabulary, and spelling as they are used in business with a special emphasis on business terminology, practices and written correspondence.

Offered: Fall, Spring.

**OST 1435 - Legal Terminology (3)**
This course provides a general introduction to law by defining and explaining the common legal vocabulary involved in broad general principles of substantive and procedural law.

Offered: Fall, Spring.

**OST 2336 - Business Communications (3)**
This course covers the principles and techniques of effective communication applied to business correspondence including e-mail, letters, memos, and reports.

Offered: Spring.

**OST 2401 - Basic Office Procedures (3)**
This course provides the basic elements of correct office training skill development and serves as the nucleus for legal and medical office procedure courses. Keyboarding skills are used in this course.

Offered: Fall, Spring.

**OST 2431 - Legal Office Procedures (3)**
This course includes a study of the legal administrative role, professional relations, legal terminology, and legal office procedures, including preparation of legal documents using automated dictation equipment. (Prerequisite: OST1100 or OST1141.)

Offered: Spring.

**OST 2461 - Medical Office Procedures (3)**
This course includes the study of advanced medical office procedures including professional office relations, administrative skills, preparation of medical documents and management of office operations. (Prerequisite: OST1100.)

Offered: Spring.

**OST 2501 - Office Management (3)**
This course includes the study of current management principles, concepts, organizational trends, technology, and human relations as related to the responsibilities of the administrative office manager.

Offered: Spring.

**OST 2713 - Advanced Computer Software Applications (3)**
A study of advanced concepts, features and applications of personal computers, and advanced techniques in using word processing, electronic spreadsheets and database management software.

Offered: Spring.

**OST 2828 - Business Presentation Software (1)**
This course provides the opportunity for the student to develop, design and create graphics presentations using Microsoft PowerPoint, a popular business presentation program. Students will use various features of the program, both basic and advanced, to develop computer generated slide presentations for business applications and virtual presentations on the Internet.

Offered: Spring.

**OTH - Occupational Therapy**

**OTH 1001 - Introduction to Occupational Therapy (3)**
Students are introduced to the field of occupational therapy; the history, philosophy, and underlying concepts of the profession; and exposed to various clinical settings and personnel. It also includes an introduction to basic medical terminology.

Offered: Fall, Spring.
OTH 1003 - Human Occupation Across the Lifespan (3)

This course provides a study of occupation (activities which have meaning and purpose in a person’s life) across the lifespan. The understanding and application of occupation in the practice of occupational therapy as the central tenet to the profession will be analyzed and practiced. Topics will include the Occupational Therapy Practice Framework as a model and its component parts, the meaning of occupations to individuals, populations, the distinct nature and science of occupation, the role of occupation in supporting performance, participation and health, and selected theories and models of practice. The student will learn examples of occupations relevant to different developmental points in the lifespan, with extended emphasis on late adulthood. The occupational therapy service model will be introduced to students to establish a method of delivering care, including as part of teams, to address individual and societal needs for occupation. Students will learn how to promote occupational therapy through participative activities.

Offered: Fall.

OTH 1006 - Documentation Through the Occupational Therapy Process (2)

This course will provide an overview and practice of documentation in Occupational Therapy as it is used throughout the therapy process. The primary focus will be on the O.T.A.’s role in documenting intervention plans and progress through the problem oriented medical record (SOAP or other format) notes and school-based (IFSP, IEP) goals and objectives. The course will also provide an overview of documenting screening/evaluation results, goal writing, home or school program development, discharge planning, and outcomes documentation in collaboration with the OT. Other overview topics include ethical responsibility for documentation, legal/regulatory effects on documentation, confidentiality, relevance of medical chart information, electronic documentation, payor- and setting-specific documentation and reimbursement, and administrative and quality improvement documentation.

Offered: Spring.

OTH 1014C - Analysis of Human Movement and Lab (3)

This course introduces the phenomenon of human motion and function within the context of occupational performance. Topics include: introduction to movement, survey of skeletal system, articular system, muscular system, and nervous system. Normal movement and posture are also examined. Impact of body structure and function upon client's occupational status and motor performance is integrated via application projects.

Offered: Spring.

OTH 1114C - Occupational Therapy Skills and Techniques I and Lab (2)

This course focuses on developing basic competencies in occupational therapy treatment techniques and methodologies. Content includes: application of occupational therapy practice framework in areas relating to performance skills, patterns, and contexts; skill building in areas of patient care, safety, and basic mobility; communication/interaction dynamics; cultural diversity; computer literacy and resource development; and basic occupational analysis.

Offered: Fall.

OTH 1800 - Occupational Therapy Practicum I (1)

Level I practicum student placements provide students with the opportunity to observe clients, establish rapport, employ therapeutic use of self, develop working relationships with professionals, demonstrate professional ethics and behaviors and apply basic occupational therapy principles within a psychosocial setting.

Offered: Spring.

OTH 1802 - Occupational Therapy Practicum II (2)

Students will perfect methods and techniques expected of entry-level Certified Occupational Therapy Assistants (COTAs) while participating in observation, evaluation, treatment planning and treatment delivery under the direction of their supervisors.

Offered: Fall.

OTH 2261C - Occupational Therapy Skills and Techniques II and Lab (3)

This course provides instruction enabling the OTA student to further develop skills which are demonstrated in various areas of the OT service delivery process, with emphasis on evaluation and intervention. Techniques for the provision of OT in health restoration, adaptation, prevention and/or promotion with persons, groups, and populations will be identified and practiced, promoting clinical reasoning. Students will practice implementation of selected types of interventions. Specific topics include activity analysis, development of an occupational profile, analysis of occupational performance, ADL training and equipment provision, low tech adapted equipment, functional mobility, education and training, treatment strategies in basic movement and exercises and groups. Service delivery models in traditional and emerging practice environments will be explored and the OTA student will participate in the development, marketing and management of service delivery options.

Offered: Spring.
OTH 2264C - Occupational Therapy Skills and Techniques III and Lab (3)

This course provides information, demonstrations, and lab activities that address advanced occupational therapy treatment methods that promote occupational performance and quality of life. Topics include: intervention types and approaches, applications of therapeutic adaptation, family training, community programming, basic orthotics and prosthetics, assistive technologies, physical agent modalities, accessibility issues, and intervention planning. The students gain knowledge about the consultative process and implementation of program changes based on outcomes related to quality improvement.

Offered: Fall.

OTH 2300 - Psychosocial Occupational Therapy (4)

Provides an overview of psychopathology as well as understanding of occupational therapy evaluations, treatment planning, intervention strategies and documentation used in psychosocial dysfunctions. Labs provide opportunities to observe and practice specific techniques.

Offered: Spring.

OTH 2410 - Conditions in Occupational Therapy (3)

This course will familiarize the student with the etiology, diagnosis, detection, medical management and prognosis of selected disease processes and traumatic injuries. Exploration of how these conditions affect the occupational performance of an individual, family, or community will be examined.

Offered: Fall.

OTH 2420C - Occupational Therapy for Physical Dysfunction and Lab (4)

This course provides the student with an understanding of physical dysfunction and disability theories and treatment models. Upon completion, the student will be familiar with evaluations, treatment planning, intervention strategies, and documentation used in the treatment of individuals with physical dysfunction. Labs provide opportunities to observe and practice specific techniques.

Offered: Summer.

OTH 2520C - Developmental Issues and Lab (3)

This course introduces students to the roles of occupational therapy in various pediatric settings, and includes theories and frames of reference, the normal developmental process, specific pediatric-related diagnoses and how they impact development and occupational performance of children, evaluation and intervention approaches and techniques, and legal, ethical and family issues related to children with special needs, ages 0-21 years. Opportunities to apply these with children are also provided.

Offered: Fall.

OTH 2704C - Advanced Practice and Professionalism for OTA (4)

This course will enable students to apply previously-learned concepts at a more complex level in preparation for full-time field-work. Clinical scenarios, such as client mobility, exercise, stress and functioning, occupations in the home setting, and use of technology, will be used to further develop students' clinical reasoning and application to client care. Professional knowledge and skills in delivery and management of OT services will be reviewed and applied. The role of skills and contributions of occupational therapy assistants (OTAs) to practice as part of inter-professional teams will be examined.

Offered: Fall.

OTH 2840 - O.T. Supervised Clinical Practice I (5)

Requires full-time field work for eight weeks in an O.T. or role-emerging treatment program. The student gains clinical experience working with patients under the supervision of licensed OT practitioner. The student adheres to all the policies and regulations of the clinic.

Offered: Spring.

OTH 2841 - O.T. Supervised Clinical Practice II (5)

Requires full-time field work for eight weeks in an O.T. or role-emerging treatment program with a diagnostic group other than that chosen for OTH2840.

Offered: Spring.

OTH 2933 - O.T. Seminar for Clinical Practice (1)

This course presents the student with a variety of issues such as the transition from student to practitioner, relationships between OTA's and other healthcare professionals, ethics review, licensing requirements, resource and management skills, job search strategies and preparation for the National Certification Exam.

Offered: Spring.

PCB - Biological Science

PCB 2033C - Introduction to Ecology and Lab (4)

This course explores the natural history, evolution and adaptation of fauna and flora to the environment with special emphasis on ecosystems of East Central Florida. The laboratory portion will stress wetlands ecology.
utilizing field techniques of sampling, identification, and delineation.
Offered: Fall.

PCB 3034C - General Ecology and Lab (4)
Principles of ecology with emphasis on Florida ecosystems.
Offered: Fall.

PCB 3060 - Introduction to Genetics (3)
This course covers fundamental principles of heredity from Mendel to the present and molecular genetics of prokaryotic and eukaryotic organisms.
Offered: Spring.

PET - Health and Wellness

PET 2084 - Personal Health and Wellness (3)
The components of fitness are blended with the presentation and understanding of information relating to nutrition, resistance training, common illnesses, sexually transmitted diseases, stress management, health care, substance abuse and managing personal lifestyles.
Offered: Fall, Spring, Summer.

PET 2621 - Principles of Athletic Training (3)
An introductory course to the field of athletic training. Includes information regarding career information, legal issues, conditioning, equipment emergency procedures, injury recognition, rehabilitation and pharmacology.
Offered: Fall.

PET 2622 - Care and Prevention of Athletic Injuries (3)
A continuation of Principles of Athletic Training. Emphasis is on functional anatomy and the recognition, treatment and rehabilitation of specific injuries, illness and disorders that are commonly seen in the physically active population.
Offered: Spring.

PGY - Photography

PGY 1100 - Photography I (3)
The basics of camera handling and the guidelines to better composition, including an introduction to the black and white darkroom.
Offered: Fall, Spring, Summer.

PGY 1101 - Photography as an Art Form (4)
This course emphasizes the development of conceptual and formal photographic skills through an exploration of media using assignments and demonstrations that incorporate drawing, 2D and 3D design, color theory, and practical and profession-related still photography.
Offered: Fall, Spring.

PGY 1115 - Color Theory and Processes (7)
The course emphasizes production methods and techniques for color still photography, page layout and multimedia production. The cultural, historical and contemporary aesthetics and the theory and technology of color photography will be explored through classroom demonstration, exercises and assignments.
Offered: Summer.

PGY 1201 - Introduction to Studio and Location Photography (4)
The students will explore advanced studio and location photography using a variety of camera, lighting, and image processing techniques.
Offered: Fall, Spring.

PGY 1800 - Photography and Image Making (4)
This course introduces the fundamental photographic techniques of camera operation, exposure, digital workflow and processing, image editing, scanning and print output. The basic aesthetic aspects of still photography are also explored.
Offered: Fall, Spring.

PGY 1802 - Digital Image Processing and Applications (3)
This course is a survey of current professional digital imaging and editing applications and techniques, asset management principles and the Macintosh Operating System. Fundamental techniques for capture, workflow, library and collection development and digital tools are introduced.
Offered: Fall, Spring.

PGY 2000 - History and Aesthetics Photography (3)
This course traces the development of the photographic processes, cites the major contributions to the development of the art and examines contemporary aesthetic thought and practice.
Offered: Fall, Spring.

PGY 2107 - Commercial/Illustration Photography (4)
Concepts, techniques and applications for commercial illustrative photography emphasizing advanced lighting and creative problem solving for portraiture, architecture, landscape and still life photography in the studio and on location.

Offered: Fall, Spring.

PGY 2210 - Professional Studio Portraiture (4)
Development of lighting skills and practice in the production of studio portraits.

Offered: Fall, Spring.

PGY 2270 - Field Survey in Professional Photography (1)
This course is an introduction to the field of professional photography, including but not limited to photojournalism, editorial, advertising, portrait and wedding, corporate/industrial, public relations, and fine art photography.

Offered: Summer.

PGY 2273 - Professional Photographic Business Practices (3)
Introduces the professional practices required to successfully run a photographic business. Provides a detailed industry overview through guest lectures, field trips and professional seminars. Topics include business types and structures, legal and financial issues, promotion and marketing, billing, pricing and copyright. Offered in cooperation with the American Society of Media Photographers.

Offered: Fall, Spring.

PGY 2470 - Advanced Photo Workshop (1)
Topics for this course are selected from a range of advanced applied and technical areas and are designed to develop a specific set of professional skills. Student work will represent an independent and professionally challenging contribution to the discipline. Course may be offered as a Field Studies travel class.

Offered: Fall, Spring, Summer.

PGY 2650 - Editorial Photography (4)
Intensive development of skills and concepts in the production of photographs for editorial and illustrative contexts. Designed to emulate professional world conditions. Course emphasizes problem solving techniques, the working process and the refinement of photographic style.

Offered: Fall, Spring.

PGY 2750 - Introduction to Video Production (4)
The course enables students to create a short digital video production. Instruction covers pre-production, production, and post-production methods, strategies, and techniques, including story/script development, interviewing, videography, audio recording and editing.

Offered: Fall, Spring, Summer.

PGY 2801 - Digital Photography (3)
This course introduces fundamental photography skills by engaging students in the art and craft of digital imaging. Emphasis is placed on camera operation, Macintosh computer basics, Photoshop software, printing and displaying.

Offered: Fall, Spring, Summer.

PGY 2806 - Fine Arts Digital Photography (4)
This course covers digital photographic systems and aesthetics with a focus on production techniques and creative expression.

Offered: Fall, Spring.

PGY 2930 - Special Topics in Photography (4)
Special Topics in Photography

PGY 2935 - Portfolio Workshop (1-4)
Examines professional issues relevant to current photographic practice through the presentation of theoretical and production projects. Includes a review of visual communications concepts and critical theory. Emphasis will be placed on developing the format, content and sequencing of a portfolio appropriate to a particular industry segment.

Offered: Fall, Spring, Summer.

PGY 2949 - Cooperative Education Experience in Photography (1-4)
The course requires the student to research and make arrangements for a 15-25 hour cooperative work experience in the field of professional photography. (Prerequisite: Permission of department chair.)

Offered: Fall, Spring, Summer.

PHI - Philosophy

PHI 2010 - Introduction of Philosophy (3)
This course presents an introduction to an overview of the major areas of philosophy. It introduces the student to the methods of philosophy, some of the major questions addressed by philosophy and to a selection of the
philosophies and philosophers found throughout the world from the ancient ages to the present. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**PHI 2100 - Philosophy of Reasoning, Argument and Critical Thinking (3)**

This course is designed to introduce students to the theoretical knowledge and practical skills involved in becoming a critical thinker based on the theories and systematic methods developed within the discipline of philosophy. This course also includes a discussion of critical thinking with regard to values and ethics.

Offered: Fall, Spring, Summer.

**PHI 2600 - Introduction to Ethics (3)**

An introduction to the key concepts and principles of ethics as a basis for the study of values, ethical decisions, right actions and justice. It covers the philosophical roots, as well as modern applications of ethics based upon the ideas and influence of many diverse philosophers, both classical and modern, Eastern and Western, female and male. This course contributes to satisfying the College-Level Communication and Computation Skills (State Rule 6A-10.030) writing requirement.

Offered: Fall, Spring.

**PHT - Physical Therapist**

**PHT 1006 - Introduction to Physical Therapy (3)**

Introduces the student to the history and philosophy of physical therapy; the national organization; legal and ethical responsibilities as a PTA also includes SOAP Note writing. Emphasis will be placed on the team building concept.

Offered: Fall, Spring, Summer.

**PHT 1128 - Kinesiology of PTA (4)**

This course covers the relationships between the systems that relate to the functional movement of the human body. This course will also cover all functional body movements such as mechanisms, planes and other relationships to body movement.

Offered: Spring.

**PHT 1251 - Patient Care Skills (2)**

This course begins the implementation of treatment techniques in patient positioning, passive exercises, vital signs, massage, transfers, functional mobility, gait training with assistive devices and infection control.

Offered: Spring.

**PHT 1251L - Patient Care Skills Lab (2)**

This laboratory course begins the implementation of treatment techniques in patient positioning, passive exercises, vital signs, massage, transfers, functional mobility, gait training with assistive devices, lifting precautions and infection control.

Offered: Spring.

**PHT 1300 - Pathology for PTA (4)**

This course will cover all body systems with an emphasis on the orthopedics, neuromuscular, and cardiopulmonary diseases commonly treated in the physical therapy department. This course will emphasize the recognition of acute physiological changes in the patient and how to report to these situations to the physical therapist.

Offered: Spring.

**PHT 2129 - Neuroscience for PTA (2)**

This course is a continuation of PHT 1128 - Kinesiology for PTA I - emphasizing the neuromuscular system and how it relates to functional movement of the human body. Other systems - cardiopulmonary, integumentary - will be addressed for their impact on functional movement of the human body.

Offered: Summer.

**PHT 2140 - Rehabilitation Skills for PTA (3)**

This course provides instruction in common neurological problems treated by the PTA. Emphasis will be placed on the client with closed head injury, degenerative neurological diagnoses and pediatric disorders to include their orthotic and wheelchair needs. The effects of aging will be discussed as related to physical therapy treatments. Clinical decision making skills will be included.

Offered: Spring.

**PHT 2140L - Rehabilitation Skills Lab (1)**

This course provides clinical lab skills for treating common neurological problems. Emphasis will be placed on skills and treatments to be used with clients with closed head injury, degenerative neurological diagnoses and pediatric disorders to include their orthotic and wheelchair needs. Clinical decision making skills will be included.

Offered: Spring.

**PHT 2211 - Modalities I (2)**

This course includes the indications and contraindications for therapeutic modalities of superficial heat and cold, hydrotherapy, ultrasound; wound care and postural drainage as seen in the physical therapy department.
Offered: Summer.

**PHT 2211L - Modalities I Lab (1)**
Laboratory application of therapeutic modalities for superficial heat and cold, hydrotherapy, ultrasound; wound care and postural drainage as seen in the physical therapy department.

Offered: Summer.

**PHT 2214 - Modalities II (1)**
This course includes the indications, precautions and contraindications in the use of electrical stimulation equipment for a variety of neurological and musculoskeletal conditions. In addition, electromagnetic energies - LASER, ultraviolet, infrared and diathermy - will be discussed.

Offered: Fall.

**PHT 2214L - Modalities II Lab (1)**
This laboratory course teaches the application of electrical stimulation equipment used for a variety of neurological and musculoskeletal impairments.

Offered: Fall.

**PHT 2220 - Therapeutic Exercise I (3)**
This course provides instruction for therapeutic exercise techniques with the rationale for treating musculoskeletal and neurological impairments to include goniometric measurements as seen in the PT Department.

Offered: Spring.

**PHT 2220L - Therapeutic Exercise I Lab (2)**
Laboratory application of therapeutic exercise techniques with the rationale for treating musculoskeletal and neurological impairments to include goniometric measurements as seen in the PT Department.

Offered: Spring.

**PHT 2221 - Therapeutic Exercise II (4)**
This course will include the therapeutic exercises for orthopedic problems, balance and coordination problems, cardiovascular clients to include the indications, precautions and contraindication; along with application of Manual Muscle Testing.

Offered: Summer.

**PHT 2221L - Therapeutic Exercise II Lab (2)**
This lab course will include the application of therapeutic exercises for orthopedic problems, balance and coordination problems, cardiovascular clients to include the indications, precautions and contraindication; along with application of Manual Muscle Testing.

Offered: Summer.

**PHT 2235 - Therapeutic Exercise III (4)**
This course will include the application of therapeutic exercises for clients with vascular problems, amputations, and stroke along with gait training and analysis for these clients.

Offered: Fall.

**PHT 2235L - Therapeutic Exercise III Lab (2)**
This course will include the application of therapeutic exercises for clients with vascular problems, amputations, and stroke along with gait training and analysis for these clients.

Offered: Fall.

**PHT 2804 - PTA Clinical Practicum I (3)**
This level I clinical experience provides supervised planned learning opportunities for students to apply basic physical therapy principles and techniques under the direction of physical therapists or physical therapists assistants.

Offered: Fall.

**PHT 2810 - PTA Clinical Practicum II (2)**
This course integrates the practical application of those theories, concepts and manual skills introduced into the classroom and laboratory into a practice setting under the supervision of a physical therapist or physical therapist assistant.

Offered: Spring.

**PHT 2820 - PTA Clinical Practicum III (3)**
Course is a supervised learning experience in a selected physical therapy setting in which the previously learned didactic information is integrated under the supervision of physical therapist or physical therapist assistant.

Offered: Spring.

**PHT 2931 - PTA Seminar (3)**
The purpose of this course is to acquaint the physical therapist assistant student with the professional, legal and ethical considerations which are inherent to performance on the job. Membership in professional organizations, licensure, code of ethics and standards of professional practice will be discussed. Other areas such as community involvement, basic pharmacology, ADA legislation and documentation will be addressed.

Offered: Spring.

**PHY - Physics**
PHY 1020 - Energy and its Environmental Effects (3)

This course is a survey course designed to introduce basic physics concepts and applications, with emphasis placed on energy and the environment. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

PHY 1053C - General Physics I and Lab (4)

First half of PHY1053C/1054C. Course covers vectors, systems of measurement, laws of motion, energy, heat, mechanical and thermal properties of matter. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall.

PHY 1054C - General Physics II and Lab (4)

Continuation of PHY1053C. Course covers sound, wave motion, electrostatics, magnetism and physical and geometrical optics. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Spring, Summer.

PHY 2048C - Physics with Calculus I and Lab (5)

First half of PHY2048C/2049C sequence. Course covers kinematics of motion in one, two and three dimensions, vectors, dynamics, Newton’s laws of motion, gravitation, work, power and energy; and systems of particles, wave motion and sound, heat and thermodynamics. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

PHY 2049C - Physics with Calculus II and Lab (5)

Continuation of PHY2048C. Course covers electrostatics, current electricity, DC circuits, AC circuit s and resonance, magnetism, electromagnetic radiation, geometric optics and physical optics. Introduction to special relativity and quantum effects. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Spring.

PHY 3101 - Modern Physics (3)

An introductory modern physics course designed primarily for students majoring in the sciences, engineering or mathematics. Topics include the special theory of relativity, wave properties of matter, the Schrodinger wave equation, atomic structure, molecular bonding, the electrical and magnetic properties of solids, semiconductors, the atomic nucleus and nuclear interactions.

Offered: Spring.

PHY 3221 - Classical Mechanics (3)

Topics covered include one-dimensional motion, three-dimensional motion, Newton's laws of motion, energy and momentum conservation, circular and rotational motion, statics, planetary motion, oscillations, and wave motion.

Offered: Spring.

PHY 3513 - Thermal Physics (Thermodynamics and Elementary Statistical Mechanics) (3)

The objective of this course is to develop a working knowledge of the laws and methods of thermodynamics and elementary statistical mechanics and to use this knowledge to explore various applications. Many of these applications will relate to topics in materials science and the physics of condensed matter.

Offered: Spring.

PHY 4424 - Geometrical and Physical Optics (3)

This course is intended to increase a student's knowledge of physics via further development of geometrical optics, and then by the introduction of new topics. These new topics will include aberration theory, optical instrumentation, wave optics, interference of light, interferometry, optical coherence, the interaction of light and matter, holography, and nonlinear optics.

Offered: Fall.

PLA - Paralegal (Legal Assist)

PLA 1003 - Introduction to Paralegal (3)

This course introduces students to the legal system and legal terminology, examines the role of the lawyer and paralegal, the ethical and professional practice standards applicable to both lawyer and paralegal, and provides a working knowledge of theory and concepts to enable students to perform supporting legal tasks for an attorney.

Offered: Fall, Spring.

PLA 1103 - Legal Writing and Research I (3)

This course includes the study of legal researching methods, writing techniques, and use of legal resources in
preparing memoranda, legal argument, format, and legal citations. (Prerequisite ENC1101: Corequisite: PLA1003).

Offered: Spring.

PLA 1610 - Real Estate Law and Property (3)
A study of real estate transactions and conveyances such as deeds, contracts, leases, easements and closing documents and the drafting of these conveyances.

Offered: Fall.

PLA 1800 - Law of Domestic Relations (3)
A study of the fundamental principles and laws involving marriage, dissolution, separation agreements, custody, adoption, support provisions and property disposition.

Offered: Spring.

PLA 2114 - Legal Writing and Research II (3)
A study of the various legal writing techniques used to present the results of legal research. Emphasis on legal argument and development of legal instruments and documents.

Offered: Fall.

PLA 2200 - Introduction to Litigation, Torts and Evidence (3)
A study of the court system and the litigation process, including preliminary interviews with clients, investigation and marshalling of facts, drafting of all pleadings and motion practice.

Offered: Fall.

PLA 2303 - Criminal Law and the Paralegal (3)
A study of the origin, structure and definition of criminal law, including criminal prosecution, investigation, pre-trial and trial procedures, and the criminal court system.

Offered: Spring.

PLA 2460 - Bankruptcy Law (3)
The purpose of this course is to introduce students to the historical, political, economic and legal principles of debtor/creditor and bankruptcy law. Emphasis is on practical application and preparation of Bankruptcy Statements and Schedules.

Offered: Spring.

PLA 2600 - Probate Administration (3)
A study of wills, trusts and estate administration using the Florida Probate Code that includes analysis of the substantive law, drafting of related documents and researching of the legal issues.

Offered: Spring.

PLA 2763 - Law Office Management (3)
This course is designed to familiarize the student with the practical inner workings of a law office, including its equipment, office procedures and management.

Offered: Spring.

PLA 2880 - Constitutional Law (3)
The course is developed both topically and historically to explore the judicial review process, the doctrine of implied powers, the three branches of government, substantive due process along with equal protection, civil rights, free speech and religion.

Offered: Fall.

PLA 2905 - Directed Study in Legal Assisting (1 - 4)
This course is a variable credit course (1-4). The academic department has approved it for 3 credits in the appropriate A.S. program.

PLA 2949 - Cooperative Education Experience in Legal Assisting (1-4)
Cooperative Education Training Assignment in Legal Assisting. This course is a variable credit course (1-4 credits). The academic department has approved it for 3 credits in the appropriate A.S. program. (Prerequisite: 12 semester hours of approved Paralegal Studies courses and permission of Chairperson.)

Offered: Fall, Spring, Summer.

PMT - Precision Metals

PMT 0076C - Advanced Welder II (150)
This course prepares advanced welders for entry into emerging welding industries. Students will explore career opportunities and requirements of a professional welder. Content emphasizes the advanced skill key to the success of working in the welding industry. Students will study emerging technologies as they directly relate to relevant needs of business and industry in the surrounding areas.

Offered: Fall, Spring.

PMT 0077C - Advanced Welder 1A (375)
This course prepares the student for advancement in the Welding industry. Students will be able to make ready equipment for SMAW and GMAW for open root, V-Groove pipe welds. The student will be able to understand
fabrication techniques using pipefitting techniques and take-outs for pipefitting.

Offered: Fall, Spring.

PMT 0078C - Advanced Welder 1B (225)
This course prepares the student for advancement in the Welding industry. Students will be able to make ready equipment for SMAW and GMAW for open root, V-Groove Heavy Wall pipe welds. The student will be able to understand fabrication techniques using pipefitting techniques and take-outs for pipefitting. The student will also be introduced to Alloy Metals and Aluminum.

Offered: Fall, Spring.

PMT 0106C - Introduction to Welding I and Lab (90)
This course introduces basic procedures for welding cutting safely. Students learn to read and understand blueprints, hands-on oxyacetylene plasma arc cutting, and SMAW (stick) welding in various applications positions.

Offered: Fall, Spring.

PMT 0109C - Introduction to Welding II and Lab (90)
This course continues with advanced procedures for welding cutting safely. Students learn fabrication from blueprints, advanced hands-on oxyacetylene plasma arc cutting, and SMAW (stick) welding in various applications positions.

Offered: Fall, Spring.

PMT 0121C - Welding III (Shield Metal Arc) and Lab (90)
This course advances students in the skills of welding and cutting. Students are introduced to different techniques of SMAW (stick) welding, as well as advanced blueprints.

Offered: Fall, Spring.

PMT 0131C - Welding VII (Gas Tungsten Arc) and Lab (90)
This course introduces basic Gas Tungsten Arc (TIG) welding. Students practice basic TIG welding skills starting with plate, and combining basic TIG with SMAW welds.

Offered: Fall, Spring.

PMT 0134C - Welding V (Gas Metal Arc) and Lab (90)
This course enables students to actively hone their welding skills in Stick and MIG processes. Introduction of blueprints for Structural Steel and the use of various weld machines.

Offered: Fall, Spring.

PMT 0154C - Welding IV (Plasma Cut Welding and Introduction to MIG) and Lab (90)
This course continues to instruct students in the skills of welding and cutting. Students continue to learn specialty cuts as well as introduced to GMAW (MIG) welding.

Offered: Fall, Spring.

PMT 0161C - Welding VI (Introduction to Pipe Welding) and Lab (90)
This course enables students to continue to polish their welding skills in Stick and MIG processes. Students now focus on welding pipe in various positions in order to pursue weld certifications.

Offered: Fall, Spring.

PMT 0171C - Welding VIII (Advanced Gas Tungsten Arc and Pipe Welding) and Lab (90)
This course requires focus on testing criteria for various welding applications. Students practice advanced TIG welding skills, advancing to pipe to pursue weld test certifications.

Offered: Fall, Spring, Summer.

PMT 0202C - Introduction to Machining and Lab (150)
This course prepares students for entry into the field of machining and the content emphasizes skills key to the success of working in the industry. Students study workplace safety, the history of manufacturing, the importance of employability and entrepreneurship skills, job-related mathematics, basic blueprint reading including geometric dimensioning and tolerancing (GD&T), basic precision measuring operations and metrology, primary and secondary manufacturing processes and systems, operating power saws, and drill presses.

Offered: Fall, Spring.

PMT 0215C - Manual Machining and Lab (280)
This is a course in manual machining, including use of measurement tools, shop math, and blueprint reading. Manual machining operations are covered for milling, lathe turning and grinding.

Offered: Fall, Spring.

PMT 0228C - Electrical Discharge Machining (EDM) and Lab (130)
This course provides students with the ability to set up and operate wire-EDM and sinker-EDM machine technology found in the field of Machining.

Offered: Fall, Spring.
PMT 0251C - CNC Mill and Lab (150)
This is an introductory course in Computer Numerical Control programming (CNC) of CNC Vertical Milling Machines. Linear coordinate systems, and polar coordinate systems will be the main focus of study. Machine set-up, operation, part programming and toolpaths are covered extensively. Students will have the opportunity to obtain National Institute of Metalworking Skills (NIMS) CNC Milling: Programming Setup & Operations Level 1 certification.
Offered: Fall.

PMT 0260C - CAD/CAM Programming and Lab (150)
This course covers computer-aided design/computer-aided manufacturing (CAD/CAM) operations for both introductory and advanced training, which utilizes computer software to design and draw 2-D and 3-D geometry. Students will create machine tool paths from original drawings and transferred files. The course is structured around relevant industry software.
Offered: Spring.

PMT 0265C - CNC Multi-Axis and Lab (280)
This is an advanced course in Computer Numerical Control (CNC) programming of Mill and Lathe Machines. The 4/5 axis Mill and Lathes will be the focus of study. Machine set-up, operation, part programming and toolpaths are covered extensively.
Offered: Fall, Spring, Summer.

PMT 0290 - Cooperative Education Experience in Machining (80)
This is an on-the-job training course that most students will enroll in towards the end of their training. This is a course that the student will apply their training in a working environment. Students will be expected to treat this as a real job.
Offered: Fall, Spring, Summer.

PMT 0720C - CNC Lathe and Lab (150)
This is an introductory course in Computer Numerical Control (CNC) programming of CNC Lathe Machines. The main focus of study will be linear coordinate systems and polar coordinate systems. Machine set-up, operation, part programming and toolpaths are covered extensively. Students will have the opportunity to obtain National Institute of Metalworking Skills (NIMS) CNC Lathe: Programming Setup & Operations Level 1 certification.
Offered: Fall, Spring, Summer.

POS 0201 - Introduction to Political Science (3)
A study of current political and economic issues in the United States, including international cases affecting American society. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree. FA, SP, SU

POS 2041 - American Federal Government (3)
Constitutional rights of the individual; structure and functions of our legislative, executive and judicial branches; role of the citizen in political parties and the electoral process. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

POS 2112 - State and Local Government (3)
Introduction to the principles and institutions of state and local government with emphasis on Florida. Explores the structures and functions of state governments, including federal-state and state-local relations.
Offered: Spring.

POS 2930 - Russian Politics and Foreign Policy (3)
This course is an examination of politics and foreign policy in Russia and selected Post-Soviet Successor States since the collapse of Soviet communism, focusing on the factors promoting and impeding the development of a stable democratic regime. Topics include the general dynamics of political and economic transformation, leadership, institution building, political culture, regionalism and federalism, electoral and party politics, national security and foreign policy state-society relations and interest groups, and Russian nationalism and neo-imperialism.
Offered: Fall, Spring.

PPE - Psychology

PPE 2001 - Survey of Personality (3)
Survey of the theoretical bases of the major models of personality and psychotherapy and specific therapeutic techniques and procedures from each.
Offered: Spring.

PRN - Nursing - Practical

PRN 0004C - Introduction to Nursing and Lab (457.5)
Foundation course related to the role of the practical nurse, relationships with other members of the health team, and the common needs of well people. Includes critical thinking; fundamentals of nursing; normal nutrition;
vocational, personal and community relationships; introduction to medical-surgical nursing; human growth and development; geriatric nursing; pharmacology; and mental health wellness.

Offered: Fall.

**PRN 0042C - Neuromuscular Sensory Nursing and Lab (174)**

This course focuses on advanced concepts of nursing practice as they apply to clients experiencing alterations in musculoskeletal, nervous and sensory systems.

Offered: Summer.

**PRN 0090 - Nursing Assistant (120)**

Prepares individuals to perform selected tasks related to patient care in acute care, long-term care, subacute, assisted living facilities and home health areas under the supervision of a licensed nurse. Four hours of HIV/AIDS education and one hour of domestic violence education and two hours medical errors will be included. Students who satisfactorily complete the program will be eligible to take the state certification examination for nursing assistants (Florida Statute, 400.21).

Offered: Fall, Spring, Summer.

**PRN 0120C - Maternal/Child Health Nursing and Lab (174)**

This course provides an introduction to the role of the practical nurse providing care to the childbearing, childbearing family, newborn and pediatric patient. Learning activities will emphasize nursing techniques, communication skills, and problem solving in selected situations of nursing practice. This course focuses on applying your knowledge of obstetric and pediatric pathophysiology in addition to nursing skills, to client situations in order to provide the most effective and appropriate nursing care.

Offered: Summer.

**PRN 0207C - Medical-Surgical Nursing I and Lab (455)**

Learning activities will emphasize nursing techniques, communication skills, problem solving, role responsibility, and employability skills in selected areas of nursing practice. Includes disorders of the following systems: (1) respiratory, (2) circulatory, (3) renal/urinary, (4) reproductive, (5) gastrointestinal, (6) endocrine, and (7) immune.

Offered: Spring.

**PRN 0904 - Directed Study in Practical Nursing (30)**

Directed Study in Practical Nursing

Offered: Fall, Spring, Summer.

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**PSB - Psychology**

**PSB 2442 - Addictions I - Psychology of Addictions (3)**

Students acquire a knowledge base about a variety of substances abused; understanding addiction, categories of addiction; current trends and evidence based practice in the field, including education, behavioral health, and social sciences; and addiction services available for referrals. This course can be used towards the Transdisciplinary Foundations requirement of the certification boards.

(Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring.

**PSC - Physical Sciences**

**PSC 1121 - Physical Science (3)**

Integrated principles of physical and earth sciences, the scientific method and selected areas of fundamental physics, chemistry, astronomy and meteorology. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

**PSY - Psychology**

**PSY 1012 - General Psychology (3)**

A scientific study of human behavior in relation to our development, motivation, emotion, perception learning and thinking. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**PSY 2905 - Directed Study in Psychology (3)**

Directed Study in Psychology (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Fall, Spring, Summer.

**PSY 2931 - Special Topics in Intimate Relationships (3)**

This course provides students with an opportunity to explore, research, observe, and discuss problems, current and historical issues, and emerging trends in psychology and society as they pertain to intimate relationships. Students will be introduced to contemporary research findings on intimacy, marriage, divorce, and human sexuality.

Offered: Fall, Spring.
PSY 2932 - Special Topics in Research Methods in Psychology (3)

This course is designed to introduce students to the basic principles and elements of research. Focus areas will include the application of the scientific method, empiricism, experimental control, validity, reliability, variance, descriptive and inferential statistics, population distributions, qualitative research techniques and applications, parametric and non-parametric statistics. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree. FA, SP

Offered: Fall, Spring.

PSY 2933 - Special Topics in Clinical Psychology (3)

This course introduces students to the science, theories and practices of clinical psychology, highlighting the varied and dynamic areas of the discipline. This is a beneficial course for those students that are seriously considering psychology as a career path.

Offered: Fall, Spring.

PSY 2934 - Special Topics in Forensic Psychology (3)

Special Topics in Forensic Psychology

PSY 2935 - Special Topics in Parenting and Family Dynamics (3)

This course takes a research based in depth look at parenting issues and dynamics within the contemporary family unit. Topics covered will include parenting practices, work/life/family balance, and educational challenges for parents and children.

Offered: Fall, Spring.

PSY 2936 - Special Topics in Comparative Psychology (3)

This course focuses on the interaction between nature and nurture in regards to animal behavior. Issues such as mating, predatory, defensive and social behavior in animals will be examined. By the end of this course students should have a basic understanding of how brain physiology and functioning create behavior and how behavior is influenced by the interaction between biology and the environment.

Offered: Fall, Spring.

PSY 2937 - Special Topics in Persuasion and Prejudice (3)

Provides an opportunity to understand, analyze, and evaluate significant issues within social relationships. Students explore contemporary research in the nature of groups, prejudice, intergroup relations, social influence, and persuasion.

Offered: Fall, Spring.

QMB - Quant Methods in Business

QMB 1001 - Business Math (3)

This course involves analytical treatment of practical business financial problems concerning interest, payrolls, financial statement analysis, buying and selling goods, consumer credit, etc., using calculators.

Offered: Fall, Spring.

RED - Lang Arts and English Educ

RED 3012 - Principles of Reading (3)

The purpose of this course is to introduce reading principles, procedures and organization, current practices, analysis of reading materials, correlation with child development and investigation of research to the pre-service teacher. This course includes field experience in the public schools. This course may be offered in the FA or SP term.

Offered: Fall, Spring.

RED 3309 - Early and Emergent Reading K-2 (3)

The purpose of this course is to increase the understanding of early literacy development and the conditions which promote total literacy from birth through lower elementary grades. The course requires field experience in the public schools.

Offered: Fall, Spring.

RED 4511 - Intermediate Literacy, Reading and Thinking (3)

The purpose of this course is to discuss procedures as well as material selection to effectively implement reading in intermediate grade classrooms. This class requires field experience in all intermediate grade settings. This course may be offered in FA or SP term.

Offered: Fall, Spring.

RED 4519 - Diagnosis, Intervention in Reading (3)

The purpose of this course is to introduce formal and informal methods and materials used to identify reading strengths and weaknesses of students. Emphasis is placed on diagnosis of reading problems, administration of assessments, evaluation of results and planning instructional interventions to remediate reading difficulties. This course requires field experience in the public schools.

Offered: Fall, Spring.

RED 4844 - Reading Practicum (3)
The purpose of this course is to provide a supervised practicum on the application of reading instruction. Pre-service teachers work in a school site with students who are experiencing reading problems, including Exceptional Student Education students and English Language Learners. Pre-service teachers review current reading research literature and select, plan, and use appropriate reading assessments, materials, and strategies to identify needs and provide remedial reading instruction in a K-12 classroom. Field service in a public school required. This course may be offered in the FA, SP or SU term.

Offered: Fall, Spring.

REL - Religion

REL 2300 - World Religion (3)
A comparative study of religion, with emphasis on Judaism, Christianity, Hinduism, Buddhism, Taoism, Confucianism, Shinto and Islam. This course contributes to satisfying the Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring.

RET - Respiratory Care

RET 1021 - Respiratory Care Introduction (3)
This course offers the student an overview of a career in respiratory care, the critical thinking methodology necessary for applying academic knowledge to problem-based learning, and exposure to the level of comprehension needed for understanding the concepts in respiratory care. The content will provide initial information about the respiratory therapy career to promote student success in the program.

Offered: Fall, Spring, Summer.

RET 1025C - Principles of Respiratory Care and Lab (3)
This course is an introduction to comprehensive patient assessment and the scientific basis for Respiratory Care. Lecture and laboratory experiences. (Prerequisite: Admission to the Respiratory Care program)

Offered: Fall.

RET 1026C - Basic Equipment of Respiratory Care and Lab (3)
An introduction to basic respiratory care techniques and equipment, including medical gas therapy, humidity, aerosol, lung expansion, and airway clearance. Lecture and laboratory. (Prerequisite: Admission to Respiratory Care Program.)

Offered: Fall.

RET 124C - Advanced Equipment of Respiratory Care and Lab (3)
This course covers advanced respiratory care techniques and equipment. Topics emphasized are airway management, arterial punctures and respiratory care outside of the acute care setting.

Offered: Spring.

RET 1265C - Mechanical Ventilation and Lab (4)
This course involves an in-depth examination and application of mechanical ventilation principles and equipment. Current practice as well as innovations in the use of pressure and volume ventilation, clinical practice guidelines, patient-driven protocols and management of the patient ventilator system are also discussed.

Offered: Spring.

RET 1295 - Chest Medicine (3)
A study of diseases and clinical entities commonly encountered in patients needing respiratory care.

Offered: Spring.

RET 1450 - Basic Physiologic Monitoring (3)
A study of diagnostic techniques and instrumentation, including pulmonary function, electrocardiogram, and other related procedures.

RET 1485 - Cardiopulmonary Anatomy and Physiology (4)
This is provides a detailed study of the structure and function of the heart and lungs, including respiratory related abnormal physiological processes and acid-base status. (Prerequisite: Admission to the Respiratory Care program.)

Offered: Fall.

RET 1874 - Clinical Respiratory Care I (3)
This course covers clinical application of respiratory care procedures, including Medical Gas Therapy, Humidity, Aerosol and Lung Expansion therapies. Ventilator support, Arterial Blood Gases and other adjunctive procedures in Respiratory Care are included. An article review with a pre-approved topic relevant to the practice of Respiratory Care is required.

Offered: Summer.

RET 1875 - Clinical Respiratory Care II (4)
This course is a continuation of Clinical Respiratory Care I with an emphasis on critical respiratory care. Rotation through specialty areas including pulmonary rehab, cardiac catherization lab, pulmonary function lab, operating room, emergency room and post-anesthesia recovery areas. SOAP forms are presented in post conference daily and weekly on assigned patients. A practice CRT exam, an article review with a pre-approved topic relevant to the practice of Respiratory Care, and a major case study on a cardiopulmonary patient are required.

Offered: Fall.

RET 2244 - Life Support (3)

This course encompasses the concepts and applications of chest tube maintenance, vacuum systems, nasogastric and orogastric tube placement and maintenance as it relates to the practice of respiratory care. Chest radiography, cardiopulmonary stress testing and advanced cardiac life support concepts are reviewed. Hemodynamic monitoring, including both right and left heart catheterization and intra-aortic balloon pumping are intensively covered. Critical care concepts such as therapeutic hypothermia, pharmacology and the critically ill patient are discussed.

Offered: Fall.

RET 2350 - Cardiopulmonary Pharmacology (3)
The course analyzes the history of pharmacology, regulatory agencies and regulations concerning the use of drugs. It will include drug action, absorption, and distribution in the human body with emphasis on respiratory, cardiac, and related drugs that a student is exposed to in clinical settings.

Offered: Spring.

RET 2714 - Neonatal and Pediatric Respiratory Care (3)
This course introduces the evolving field of Pediatric and Neonatal Respiratory Care to include the assessment and treatment of the newborn and pediatric patient.

Offered: Fall.

RET 2876 - Clinical Respiratory Care III (4)
The students continue their critical care rotations, exposure to special care areas adding skilled nursing facilities, long term care, and neonatal/pediatric areas. Students also complete mini case studies for oral presentation. During the final semester, students will write a term-quality research paper on a pre-approved topic relevant to the practice of respiratory care, take a practice board exam, and turn in their volunteer portfolio.

Offered: Fall.

RET 2877 - Clinical Respiratory Care IV (4)
The students continue their critical care rotations, exposure to special care areas adding skilled nursing facilities, long term care, pulmonary rehabilitation, pulmonary function testing laboratories and neonatal/pediatric areas. Students also complete case studies for oral presentation. As a final project, students will write a term-quality research paper on a pre-approved topic relevant to the practice of respiratory care.

RET 2934 - Respiratory Care Seminar (3)
This capstone course presents clinical simulations and future implications of respiratory care therapies. This seminar course also provides a review of all materials learned throughout the program. Self-assessment advanced practitioner examinations are administered throughout. Resume writing and interview skills are also covered.

Offered: Spring.

RMI - Insurance

RMI 2001 - Principles of Risk Management and Insurance (3)
This course covers basic principles and concepts of risk management as it relates to personal and business environments and includes insurance contracts and policy analysis. Major areas of instruction include property/casualty, life, and health contingency risks.

Offered: Fall, Spring.

RMI 2110 - Personal Insurance Planning (3)
This course introduces students to methods of analysis and handling of personal risk exposures, including insurance coverage alternatives. Additional topics include, life, health and accident, property and liability, profit sharing, and private and government social insurance and pension programs.

Offered: Fall, Spring.

RMI 2212 - Personal and Business Property Insurance (3)
This course introduces students to methods of analysis and handling of personal risk exposures, including insurance coverage alternatives. Additional topics include, life, health and accident, property and liability, profit sharing, and private and government social insurance and pension programs.

Offered: Fall, Spring.

RTE - Radiography

RTE 1000 - Fundamentals of Radiologic Technology (1)
This course is designed to provide an introduction to the program, profession, didactic and clinical environments. Content includes an overview of the fundamentals of radiographic positioning, radiographic equipment, creation of the radiographic image, imaging science professions, radiation protection and the history and role of the radiographer.

Offered: Summer.

**RTE 1001 - Medical Terminology for Radiographers (1)**
Introduction to medical abbreviations, symbols and terms. A word-building system is introduced with related terminology. Understanding of radiographic orders and diagnostic reports are discussed.

Offered: Summer.

**RTE 1111 - Patient Care in Radiography (2)**
This course provides extensive understanding of patient care and assessment, ethics, human diversity, body mechanics, medical-legal aspects, radiation protection and history and role of the radiographer. Content is designed to provide concepts of routine, emergency, and infection control procedures using standard precautions. Basic concepts of pharmacology/drug administration and venipuncture are presented.

Offered: Summer.

**RTE 1111L - Patient Care in Radiography Lab (1)**
This course provides extensive understanding of patient care and assessment, ethics, human diversity, body mechanics, medical-legal aspects, radiation protection and history and role of the radiographer. Content is designed to provide concepts of routine, emergency, and infection control procedures using standard precautions. Basic concepts of pharmacology/drug administration and venipuncture are presented.

Offered: Summer.

**RTE 1418 - Radiographic Exposures and Processing (2)**
A study of the factors that govern and influence the production of an image. Image processing, image receptor systems and accessory devices will be discussed.

Offered: Fall.

**RTE 1457C - Radiographic Exposures II and Lab (2)**
A continuation of Radiographic Exposures and Processing, with emphasis on fluoroscopy, image quality technical factor selection, automatic exposure control and display systems.

Offered: Spring.

**RTE 1503C - Radiographic Procedures I and Lab (5)**
A study of patient positioning, equipment usage and image quality evaluation for exams involving the respiratory system, digestive/biliary system and appendicular skeleton. Emphasis on radiation protection and patient care.

Offered: Summer.

**RTE 1513C - Radiographic Procedures II and Lab (5)**
Continuation of Radiographic Procedures I. A study of positioning, equipment usage and image quality evaluation of exams of the appendicular skeleton, organ system, shoulder girdle, and bony thorax. Detailed study of pharmacology involving contrast agents.

Offered: Fall.

**RTE 1523C - Radiographic Procedures III and Lab (5)**
A continuation of Radiographic Procedures II, with emphasis on the vertebral column, cranium and special projections for each system. Study of fluoroscopic and tomographic equipment. Course provides student with critical thinking and problem-solving methods to be utilized in image evaluation to assure appropriate anatomy and/or pathology demonstrated on properly positioned images with high image quality. Students also gain knowledge in performance of repeat analysis.

Offered: Spring.

**RTE 1804L - Radiographic Clinical Education I (1)**
Supervised clinical education in performing radiographic procedures with emphasis on competency evaluation in the respiratory, appendicular, and abdominal anatomy.

Offered: Summer.

**RTE 1814L - Radiographic Clinical Education II (2)**
Supervised clinical education in performing radiographic procedures with emphasis on competency evaluation in the appendicular, axial skeleton and contrast studies.

Offered: Fall.

**RTE 1824L - Radiographic Clinical Education III (3)**
Supervised clinical education in performing radiographic procedures with emphasis on competency evaluation on trauma, pediatric patients, and procedures performed outside the department in the axial and appendicular skeletons.

Offered: Spring.

**RTE 2061 - Radiography Seminar (2)**
This course is designed to review information in preparation for the student to take the American Registry of Radiologic Technologist (ARRT) registry examination. The course will cover Patient Interactions and Management, Radiation Physics and Radiobiology, Radiation Protection, Image Acquisition and Technical Evaluation, Equipment Operation and Quality Assurance, Head, Spine and Pelvis Procedures, Thorax and Abdomen Procedures, and Extremity Procedures. The student will
also be given simulated registry examinations for practice and assessment purposes.

Offered: Spring.

**RTE 2385 - Radiation Biology and Protection (2)**
A study of the principles of cell radiation interactions and radiation protection principles. The student will develop an awareness of potential harmful effects of radiation and safe usage of radiation for diagnosis and treatment.

Offered: Spring.

**RTE 2563C - Selected Radiographic Special Procedures I (5)**
A study of techniques/procedures other than those used in diagnostic radiography to include anatomy of the cardiac, nervous and reproductive systems, cross-sectional anatomy, and imaging/therapeutic procedures for these systems.

Offered: Summer.

**RTE 2573C - Selected Radiographic Special Procedures II (4)**
A continuation of RTE2563C with emphasis on surgical imaging, computed tomography, magnetic resonance image, sonography, radiation therapy, nuclear medicine and interventional/catheterization procedures.

Offered: Fall.

**RTE 2613 - Radiation Physics I (2)**
The physics of diagnostic imaging including analysis and synthesis of energy and matter and their relationship. Detailed study of the atom and the components needed for the production of x radiation. Study of the components involved in imaging systems with tests and procedures to evaluate them. State and Federal regulations/guidelines will be discussed. Basic pharmacology will be instructed during this course.

Offered: Summer.

**RTE 2623 - Radiation Physics II (2)**
A continuation of Radiation Physics with emphasis on the x-ray tube, equipment, x-ray production and interactions with matter.

Offered: Fall.

**RTE 2782 - Radiographic Pathology (2)**
This course provides knowledge of pathologic conditions seen radiographically and their effects on technique and positioning.

Offered: Spring.

**RTE 2834L - Radiographic Clinical Education IV (3)**
Supervised clinical education in performing radiographic procedures with emphasis on competency evaluation on trauma examinations and procedures outside the department (portables and surgery).

Offered: Summer.

**RTE 2844L - Radiographic Clinical Education V (3)**
Supervised clinical education in performance of radiographic procedures with emphasis on competency evaluation in Specialized Procedures: CT, MRI, Invasive Radiology, Surgery (Mobile), Radiation Therapy (optional), Nuclear Medicine (optional), Mammography (optional), Cardiac Interventional Procedures and in-service on osteoporosis exams.

Offered: Fall.

**RTE 2854L - Radiographic Clinical Education VI (3)**
Supervised clinical education in performance of radiographic procedures with emphasis on Final Competency Exams. Supervised clinical education in performance of radiographic procedures with emphasis on competency evaluation in Specialized Procedures: CT, MRI, Invasive Radiology, Surgery (Mobile), Radiation Therapy (optional), Nuclear Medicine (optional), Mammography (optional), Cardiac Interventional Procedures and in-service on osteoporosis exams.

Offered: Spring.

**RTV - Mass Comm (Radio TV))**

**RTV 1000C - Fundamentals of Broadcast Production and Lab (4)**
Introduction to television production with an emphasis on identifying industry terms, outlining production theory, and learning the production sequence. Students learn to apply terminology and techniques through a combination of online activities, hands-on training performance of specified tasks. Topics covered include studio camera operation, staging and lighting, floor directing, prompter and videotape operation.

Offered: Fall, Spring.

**RTV 1251 - Digital Video Editing (4)**
In this course, students will learn production and post-production techniques for effective non-linear editing and distribution of content.

Offered: Fall.

**RTV 1510C - Studio Television Production and Lab (4)**
This level II course in television production will further develop television production methods and techniques. Student will refine skills in the production roles specified and participate in production projects.
Offered: Fall, Spring.

**RTV 1520 - Broadcast Videography (4)**

In this course, students will learn digital camera construction and operation, shot composition, lens function, sequencing, and videographic techniques for editing.

Offered: Summer.

**RTV 1613 - Digital Video Effects (3)**

In this course, students learn graphic design concepts necessary for broadcast and web graphics and apply them using industry software for graphic design and motion effects.

Offered: Spring.

**RTV 1670 - Television Directing (3)**

The course presents the methods and techniques used to plan, produce and direct entertainment and informational programs and short subject in the broadcast media that prepare individuals to function as professionals in broadcast and production media.

Offered: Fall, Spring.

**RTV 2104 - Broadcast Research/Newswriting/Presentation Skills (3)**

Basic instruction and practice in news gathering, writing and announcing for radio and TV. Students will create a video portfolio of live performances.

Offered: Spring.

**RTV 2241 - Producing for Television (3)**

This course teaches students preproduction methods for a live television broadcast. Students will plan all phases of the production including the concept, format, and audio and visual elements.

Offered: Fall, Spring.

**RTV 2290 - Selected Topics in Remote Sports Production (3)**

This Selected Topics course prepares students to work advanced production positions on live and recorded productions. The topics covered include preproduction, production and post-production skills.

Offered: Fall, Spring.

**RTV 2534 - Electronic Field Production (3)**

This course offers students an opportunity to advance their field production skills in videography, audio recording, and lighting. The course also requires students to practice advanced non-linear production skills, graphics creation, producing and directing.

Offered: Fall, Spring.

**RTV 2540 - Workshop in Studio Production (3)**

The Workshop in Studio Production course will enable students to prepare a studio for a production, create a television program, and post-produce the program for broadcast and internet distribution.

Offered: Fall, Spring.

**RTV 2541C - Team Media Production and Lab (4)**

This level III course in video production will further develop video production methods and techniques. Students will refine skills in the production roles specified and produce group projects.

Offered: Fall, Spring.

**RTV 2600C - Acting for the Lens and Camera and Lab (3)**

This course introduces students to blocking and performance techniques for live and taped television productions.

Offered: Spring.

**RTV 2940 - Practicum for Television Broadcasting (4)**

This course offers students an opportunity to advance their live remote production skills. Topics will include videography, audio, graphics, replay, prompting, and lighting.

Offered: Fall, Spring.

**RTV 2949 - Cooperative Education Experience in Radio and Television (1 - 4)**

Cooperative Education Experience in Radio and Television

Offered: Fall, Spring.

**SBM - Management (Small Bus)**

**SBM 2000 - Small Business Management (3)**

A step-by-step presentation of how to manage and operate a small business. The areas covered include developing a business plan, securing financing, site location, and marketing.

Offered: Fall, Spring.

**SCE - Science Education**

**SCE 3310 - Teaching Science in the Elementary School (3)**

The purpose of this course is to provide the pre-service teacher with the knowledge and skills to be an effective
elementary science teacher. Pre-service teachers will explore the foundational topics in Earth/Space, Life and Physical Sciences. This course requires a field experience in the public schools.

SCE 4360 - Science Instructional Analysis (3)
The purpose of this course is to provide the pre-service science teacher with the necessary knowledge and skills to become a reflective and effective science teacher in the grades 6-12. This course requires field experience in a secondary public school. This course is a 7 week class and may be offered during the SP term.

SLS - Student Life Skills

SLS 1122 - Managing Your Success (3)
This course is designed to prepare students for their future courses at the College and the professional setting that follows. A hands-on approach orient students to college resources, academic expectations, career/academic planning, study skills, time/money management, interpersonal skills, and basic technology skills. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

SLS 1127 - Faculty Peer Mentoring Experience for Marine and Environmental Science Programs (0)
Students are socialized into the Institute of Marine and Environmental Studies (IMES). Students will enter and participate in a mentoring relationship where the mentor will assist the student awareness of IMES courses, lab and field research skills to increase success in Marine Environmental Science programs.
Offered: Fall, Spring.

SLS 1130L - DSC Basics (0)
This course will highlight need-to-know first semester college policies, services, campus locations and suggestions to prepare for the first class of day.

SLS 2281 - Diversity, Culture and Communication (3)
The course is designed to help students develop the ability to understand, respect, and value diversity. It will also provide the opportunity to demonstrate how opening one’s mind to the views of differing cultures, perspectives, and people different from themselves is central for a quality education, a successful career and a more enriched life.
Offered: Fall, Spring.

SLS 2300 - Academic and Occupational Research (1)
This course emphasizes the development of realistic goals through investigation of academic program requirements, transfer options, career qualifications and alternative related professions.
Offered: Fall, Spring, Summer.

SLS 2301 - Career Development (3)
This course is designed for students who are undecided or need clarification in choosing a degree, major or career path. It includes personal assessments that relate to values, goals and skills as well as engagement activities that prepare students for entry into the world of work. Emphasis is given to effective academic and career planning and preparation.
Offered: Fall, Spring, Summer.

SLS 2303 - Job Search and Employability Skills (1)
This course emphasizes student preparation for industry trends and standards related to resumes, applications, cover letters, and interviews.
Offered: Fall, Spring, Summer.

SLS 2304 - Career Exploration and Decision Making (1)
This course will clarify career and educational goals by developing a personal profile of skills, interests, and values. Course activities include self-assessment, exploring occupational options and resources.
Offered: Fall, Spring, Summer.

SLS 2505 - Critical Thinking (3)
This course is designed to assist students in exploring their individual thinking and reasoning processes, including how personal views, beliefs, and attitudes about the world are developed and changed. It examines argumentation, flawed and faulty thinking, forms of credibility and expertise, critical thinking in relation to effective communication, and how cultural contexts shape assumptions as well as conclusions.
This course contributes to satisfying Florida State Board of Education Administrative Rule 6A-10.030, College-Level Communication and Computational Skills (formerly known as the Gordon Rule), and helps satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

SLS 2940 - Service Learning (1-3)
This course provides students with faculty-directed practical service experiences in an educational or community service setting. This course includes a planned service-learning experience focused on three hallmarks:
service, leadership, and scholarship. Students will develop a personal understanding of service, civic participation, and diversity through action and reflection. Each college credit earned for service-learning experience requires a minimum of 15 hours of community service. May be repeated for credit two (2) times.

Offered: Fall, Spring, Summer.

**SLS 3355L - Orientation to Education Programs Lab (0)**

The purpose of this course is to introduce students to the School of Education processes and overall expectations for disposition for teaching. Students will learn how coursework relates to their meeting the Florida Department of Education requirements for teacher certification and how to ensure they remain a satisfactory candidate for graduation or program completion. This course may be offered in the FA or SP term.

Offered: Fall, Spring.

**SMT - Science and Mathematics Education**

**SMT 4301 - Classroom Interaction in Math and Science Teaching (3)**

The purpose of this course is to examine the interaction between teachers, students, and content in secondary math and science classrooms. Preservice teachers will gain an understanding of how these interactions build student knowledge and success in the math and science subject areas. The preservice mathematics and science teachers will gain the knowledge and skills necessary to become reflective and effective practitioners in grades 6-12. This course requires field experience in a secondary public school.

Offered: Spring.

**SOP - Psychology**

**SOP 2002 - Introduction to Social Psychology (3)**

The function of individuals in social groups, with emphasis upon communications, persuasion, attitudes and other practical applications.

**SOP 2772 - Psychology of Human Sexuality (3)**

A study of the psychological, biological, psychosocial and cultural aspects of human sexuality. (Prerequisite: Appropriate placement scores, successful completion of college prep course or qualified developmental exemption.)

Offered: Spring.

**SOS - Soil Science**

**SOS 2006C - Introduction to Soil Science and Lab (4)**

Students will learn topics in soil and water science, including soil physical characteristics, soil fertility and the influence of nutrients on growth of plants.

Offered: Spring.

**SPC - Speech Communication**

**SPC 2608 - Oral Communications/Research/Presentation Skills (3)**

This course covers the basic principles of speech communication, including practice with various types and methods of oral expression. This course also helps develop the general education outcomes of (1) critical/creative thinking; (2) communication; (3) cultural literacy; and (4) information and technical literacy.

Offered: Fall, Spring, Summer.

**SPN - Foreign Language (Spanish)**

**SPN 1120 - Elementary Spanish I Concentrated (4)**

Introductory-level course to Spanish and Hispanic cultures for students who have no or limited knowledge of Spanish. Instruction is based on the fundamentals of grammar principles and on the communicative approach with activities designed to develop reading, listening, writing and speaking skills.

Offered: Fall, Spring, Summer.

**SPN 1121 - Elementary Spanish II Concentrated (4)**

Beginning-level course to Spanish and Hispanic cultures for students who have completed SPN 1120 or have a basic knowledge of Spanish. Instruction is designed to continue the study of the fundamentals of grammar principles with activities designed to develop reading, listening, writing and speaking skills.

Offered: Fall, Spring, Summer.

**SPN 2220 - Intermediate Spanish 3 Concentrated (4)**

A continuation of SPN1121. An intermediate-level course designed to enhance the student's knowledge of Spanish and Spanish cultures by continuing the study of grammar principles and by enhancing communicative competency through interactive activities.

Offered: Fall, Spring, Summer.

**SPN 2221 - Intermediate Spanish 4 Concentrated (4)**
A continuation of SPN2220. This course completes the second-year sequence of the intermediate-level course in Spanish and Hispanic cultures. Instruction is designed to strengthen communicative and written skills with emphasis on oral as well as written expression while introducing aspects of the history and literature of the Spanish-speaking world.

Offered: Fall, Spring, Summer.

**SPN 2905 - Directed Study in Spanish (1 - 4)**

Directed Study in Spanish

**SSE - Social Studies Education**

**SSE 3312 - Teaching Social Studies (3)**

The purpose of this course is to provide the pre-service teacher with the practical and theoretical knowledge and skills to be an effective elementary social studies teacher. This course requires a service-learning project in the field experience of approximately 15 hours.

Offered: Fall, Spring.

**STA - Statistics**

**STA 2023 - Elementary Statistics (3)**

Topics include: A survey of descriptive statistics and graphs, probability, random variables, confidence intervals, hypothesis testing, sampling, types of distributions, correlation and regression, and statistical applications. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.

Offered: Fall, Spring, Summer.

**STA 4024 - Statistics II (3)**

Topics include: Mathematical derivation of standard statistical distributions along with their mean and variance, estimation and hypothesis testing of means, proportions, and variances, analysis of variance, simple and multiple linear regression, an analysis of count data: chi-square and contingency tables, and nonparametric methods.

(Prerequisite: Placement through appropriate college placement test or passed STA 2023 and MAC 2312/2312L with grade "C" or better or permission of chairperson).

Offered: Spring.

**STS - Surgical Tech Studies**

**STS 1302 - Introduction to Surgical Technology (3)**

This course introduces the students to surgery and the professional roles and responsibilities of the surgical team members, with focus on the surgical technologist in the various healthcare settings. Course discussion will include the design of the operating room, traffic patterns, areas of the operating room, physical components, and procedural and environmental safety.

Offered: Fall.

**STS 1303 - Fundamentals of Surgical Technology (3)**

This course introduces the discipline of surgical technology and the role of the surgical technologist in preventing perioperative disease transmission. The course introduces microbiology to include the characteristics and activities of microorganisms. It surveys the various microbial groups, especially the bacteria, viruses and fungi with emphasis on pathogenic forms. Various significant aspects of infectious disease that occur in humans are also covered. The course will also include an introduction to principles of perioperative care, asepsis/infection control, proper disinfection, assembly, and sterilization processes for instrumentation following surgical procedures.

Offered: Fall.

**STS 1304L - Operating Room Techniques Laboratory (3)**

This course will provide the student with the fundamentals of surgical technology. Topics covered will include operating room furniture, equipment, and supplies used during surgery. The preparation of the operating room, surgical scrub, gowning and gloving, development of the sterile field, patient positioning, surgical skin prep, and draping will be included and will be part of the lab practical exam. Students will be required to simulate a surgical procedure from start to finish. A satisfactory performance is MANDATORY as a prerequisite to the clinical rotations that follow.

Offered: Spring.

**STS 1307 - Surgical Equipment and Instrumentation (3)**

This course introduces and prepares the students for the roles of the surgical technologist, the scrub role during surgical procedures, identification of basic surgical instrumentation, passing of the instruments, proper care, reprocessing of instruments following a surgical procedure, and utilizing equipment in the operating room. Students will also learn about surgical wounds, proper tissue handling techniques, wound closure, wound healing, suture material, and stapling devices.

Offered: Fall.
STS 1308 - Perioperative Patient Care Concepts (3)
This course will introduce the student to the needs of the surgical patient, with a focus on the special needs patient care concept, which includes adult, pediatric, geriatric, bariatric patients. Discussion will also include types of consents, transportation and transfer of the surgical patient, preoperative patient routines, positioning, safety issues, and death and dying will be included.

Offered: Spring.

STS 1323 - Surgical Procedures I (3)
This course is designed to prepare students for surgical procedures by providing instruction on diagnostic procedures and relevant equipment, supplies, and techniques. The course will also include the review of surgical anatomy, physiology, pathophysiology, relevant equipment, supplies, and techniques regarding general surgery, endoscopic surgery, gynecological and obstetrical surgery, genitourinary surgery, orthopedic surgery, and ophthalmic surgery.

Offered: Fall.

STS 1327L - Principles and Practices of Surgical Technology Laboratory (2)
This course is an introduction to surgical instrumentation, to include identification, classifications, selection, passing, proper care, and handling equipment and supplies. The course will include proper care, disinfection, assembly, and sterilization processes for instrumentation following surgical procedures. The decontamination of the operating room will be covered. Hands-on-experience in the Sterile Processing Department at local hospitals will be included in the course.

Offered: Fall.

STS 1931 - Surgical Technology Special Topics Seminar (2)
This course provides a review of all materials covered throughout the five-semester program. Certification examination process are covered. Employability skills are also covered.

Offered: Spring.

STS 2179 - Surgical Biomedical Fundamentals (2)
This course teaches the skills necessary to function as a surgical technologist in the operating room including principles of aseptic technique, and a basic understanding of robotics and their use in the operating room setting. In addition, an understanding of the principles of physics and electricity as it relates to the operating room environment will be covered.

Offered: Summer.

STS 2324 - Surgical Procedures II (3)
This course is designed to prepare students for specialty surgical procedures including the review of surgical anatomy, physiology, pathophysiology, relevant equipment, supplies, and techniques regarding otorhinolaryngological surgery (ear, nose, and throat/ENT), oral and maxillofacial surgery, plastic and reconstructive surgery, cardiothoracic surgery, peripheral vascular surgery, neurosurgery, transplant and trauma surgery. The depth of coverage is determined by the current edition of the core curriculum for surgical technologists published by the Association of Surgical Technologists.

Offered: Spring.

STS 2340 - Surgical Pharmacology (2)
This course introduces general pharmacological concepts and principles in the management of patient care. Effective administration of therapeutic drugs, indications, and contraindications are discussed, including effects of medication on body systems, drug classifications and their principle action. Correct drug and dose identification is emphasized, including medications handled by the surgical technologist on the sterile field.

Offered: Fall.

STS 2360 - Professional Skills for the Surgical Technologist (2)
This course will cover professional management, communication skills and teamwork, ethical and moral issues in the healthcare setting, and legal issues and risk management.

Offered: Spring.

STS 2944 - Surgical Clinical I (3)
This course is the first in a series of three clinical courses. The course will introduce the surgical clinical environment, provide the ability to begin utilizing skills acquired during previous lab courses, and implement the principles of aseptic technique while participating in the role of a surgical technologist.

Offered: Summer.

STS 2945 - Surgical Clinical II (3)
This course is the second in a series of three clinical courses. In this course students will concentrate their clinical experience on circulating and scrubbing in on all phases of specialty surgical cases, assisting in the in the
use of special instruments, procedures, and surgical equipment. The student will also focus on obtaining the required surgical cases in the appropriate role as a surgical technologist.

Offered: Fall.

**STS 2946 - Surgical Clinical III (3)**
This course is the third in a series of three clinical courses. In this course students will concentrate their clinical experience on scrubbing in on general and specialty surgical cases, assisting in the use of special instruments, procedures, and surgical equipment. The student will also focus on obtaining the required surgical cases in the appropriate role as a surgical technologist.

Offered: Spring.

**SWS - Soil and Water Sciences**

**SWS 2007 - The World of Water (3)**
This is an introductory course addressing the roles of water in the environment. Topics range from basic properties of water, importance of water, development of human civilizations, and worldwide distribution of water and its importance to Earth’s ecosystems.

Offered: Spring.

**SYD - Sociology Demography**

**SYD 2707 - Race and Ethnicity (3)**
This introductory course focuses on the study of majority-minority relations with an emphasis on ethnic and racial minorities in the United States with comparisons to the experiences of other societies. This course also helps develop the general education skills of (1) critical/creative thinking; and (3) cultural literacy. (Prerequisite: Appropriate placement scores or successful completion of college prep course or qualified developmental exemption or ENC1101.)

Offered: Fall.

**SYD 2803 - Gender and Society (3)**
This introductory course is an historical and contemporary examination of the changing political, social, economic, legal, and sexual roles of gender in society. This course also helps develop the general education skills of (1) critical/creative thinking; and (3) cultural literacy. (Prerequisite: Appropriate placement scores or successful completion of developmental education courses or qualified development exemption or ENC1101.)

Offered: Spring.

**SYG - Sociology**

**SYG 2000 - Introduction to Sociology (3)**
A systematic and scientific study of social behavior, including social organization, culture, deviance, cultural behavior and social institutions. This course contributes to satisfying the College-Level Communication and Computational Skills (State Rule 6A-10.030) writing requirement.

This course also helps develop the general education skills of (1) Critical/Creative Thinking; (2) Communication; (3) Cultural Literacy; and (4) Information and Technical Literacy.

Offered: Fall, Spring, Summer.

**SYG 2010 - Social Problems and Deviance (3)**
A study of major social problems and deviance in American society emphasizing causes, consequences and means of coping with these conditions and comparisons with other societies. This course also helps develop the general education skills of (1) Critical/Creative Thinking; (2) Communication; (3) Cultural Literacy; and (4) Information and Technical Literacy.

Offered: Fall, Spring, Summer.

**SYG 2430 - The American Family (3)**
Investigation of the issues, changes and trends surrounding the contemporary American family. Findings from the field of family sociology will be compared to life experiences of students.

Offered: Fall, Spring.

**TAX - Accounting**

**TAX 2000 - Personal Income Tax (3)**
An introductory study of the individual income tax return that includes gross income and exclusions, business expenses and retirement plans, self-employed and employee expenses, itemized and certain other deductions, credits and special taxes, accounting periods and methods, depreciation, capital gains and losses, withholding, estimated payments and payroll taxes.

Offered: Fall, Spring.

**TAX 3001 - Federal Income Tax (3)**
This course is an introduction to federal income taxation focused on providing a basic understanding of the federal income tax laws as they relate to individuals and businesses.

Offered: Spring.

**TAX 3011 - Taxation of Business Organizations (3)**
This course covers concepts and methods of determining income for corporations, partnerships, estates and trusts for tax purposes, including interpretation of the internal revenue code, related regulations, and tax advisory services.
Offered: Spring.

**TDR - Technical Drafting**

**TDR 0304C - Computer Aided Drafting (CAD) and Lab (130)**

This course prepares students for an understanding of graphic design by generating and interpreting computer-aided drawings and reinforcement of creating and understanding technical drawings for the field of Machining. The course is structured around the software program Solidworks.
Offered: Fall, Spring.

**THE - Theatre Arts**

**THE 1000 - Theatre Appreciation (3)**

An introduction to all the basic aspects of theater, including the play, the playwright, the actor, settings, and historical periods using a Golden Ages approach. This course contributes to satisfying the Gordon Rule (State Rule 6A-10.030) writing requirement. Attendance at productions required. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree.
Offered: Fall, Spring, Summer.

**THE 1035 - Dramatics I (Acting) (3)**

Dramatics I (Acting)
Offered: Fall, Spring.

**THE 1036 - Advanced Acting II (3)**

Basic scene study focusing on script analysis. Students will learn to recognize themes, dramatic structure, and metaphor.
Offered: Fall, Spring.

**THE 2037 - Advanced Acting III (3)**

Exploration and development of a range of fundamental tools of the acting process with particular emphasis on actions, objectives, imagination, and collaborative theatre production and performance.
Offered: Fall, Spring.

**THE 2038 - Advanced Acting IV (3)**

Actors will expand their acting cannon through extensive physical based actor development, work with Shakespeare, and "Comedy of Manners." Actors will also learn the basis of stage violence. May be repeated one time for credit.
Offered: Fall, Spring.

**TPA - Theatre Arts**

**TPA 2200 - Stagecraft (3)**

A study of the basic principles of set design, stage carpentry and props construction, with emphasis on performance construction/support.
Offered: Spring.

**TPP - Theatre Arts**

**TPP 1200C - Healthcare Theater (3)**

Through research, acting and improvisational activities, students in this course will develop the skills to portray patients, family members, and healthcare providers in simulation performances. They will also analyze diverse human perspectives to create performances as a standardized patient in healthcare field experiences.
Offered: Fall, Spring.

**TPP 2120C - Creative Improvisation: Innovation for Theatre and the Real World and Lab (3)**

Through acting exercises in a safe, open environment students will discover and develop their creative and authentic responses to situations on and off stage. Using relaxation techniques and a variety of character-based improvisation games, they will achieve greater self-confidence, freedom of expression and an ability to adapt, take risks, and collaborate.
Offered: Fall, Spring.

**TPP 2190 - Theatre Rehearsal and Performance (1)**

The class will focus on stage and acting basics as they are applied to the production of a play or musical play. May be repeated three times for credit. (Prerequisite: Permission of chairperson through audition.)
Offered: Fall, Spring.

**TPP 2250 - Musical Theatre Performance (3)**

Introduction to the study of musical theatre analysis, creation, and performance as applied to the study of voice, dance, and acting.
Offered: Fall, Spring.

**TPP 2300 - Beginning Directing (3)**
A basic theatre techniques course with an emphasis on script analysis, fundamentals of staging, and work with actors. This course will help satisfy the graduation requirements of the Associate of Arts (A.A.) degree. FA, SP (Pending Approval)

TSL - Teaching Eng-Second Lang

TSL 3080 - ESOL Issues and Strategies I (3)
This course is designed to introduce the underlying theories and practices of teaching ESOL (English to Speakers of Other Languages). The goal of this course is to develop the foundation of knowledge necessary to prepare educators to understand the concepts upon which second language acquisition are based. The following areas are addressed in the course: linguistics, effective strategies/methods and curriculum to reach linguistically and culturally diverse students, multicultural education, linguistic and cultural issues in the area of assessment. The course will address the LULAC et al v. FDOE Consent Decree and the implications it has for students and teachers. This course includes 15 hours of field experience.
Offered: Fall, Spring.

TSL 4081 - ESOL Issues and Strategies II (3)
The purpose of this course is to build upon the foundation course in Teaching English to Speakers of Other Languages for students in integrated teacher education programs. The goal of this course is to link the theory and practice for effective teaching of English Language Learners students. The course will focus primarily on methods, curriculum and assessment of ELL students. This course requires field experience in the public schools with at least one ESOL student. This course is a 7 week class offered during the FA and SP terms.
Offered: Fall, Spring.

WOH - History

WOH 2012 - World History Before 1500 (3)
Survey of the major civilizations of the world from ancient times to the modern era. Emphasis on the development of civilization and the influence of encounter and exchange. This course contributes to satisfying the College-Level Communication and Computation Skills (State Rule 6A-10.030) writing requirement.
This course also helps develop the general education skills of (1) Critical/Creative Thinking; (2) Communication; (3) Cultural Literacy; and (4) Information and Technical Literacy.
Offered: Fall, Spring, Summer.

WOH 2022 - World History After 1500 (3)
An overview of the modern civilizations of Asia, Africa, Europe and the Americas. Emphasis on the development of new social, economic and political systems accompanied with intensified cultural exchange. This course contributes to satisfying the College-Level Communication and Computation Skills (State Rule 6A-10.030) writing requirement.
Offered: Fall, Spring, Summer.
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